

**PUBLIC NOTICE OF THE REGULAR MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

TUESDAY, JULY 7, 2020 - 6:30 PM

1. **Call to Order**
Chair Bill Bush

2. **Roll Call**

3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

- A. Approve minutes - June 16, 2020, Regular Meeting
- B. Approve claims

4. **Consideration and appropriate action relating to items removed from the Consent Agenda**

5. **Report from OPGA Manager**

6. **Report from OPGA Attorney**

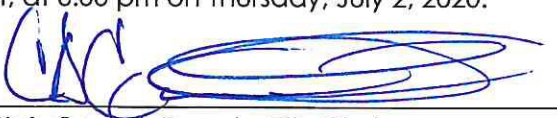
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**

- Payroll Payment Report – pay period ending date June 20, 2020

8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 13, 2019, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Thursday, July 2, 2020.


Chris Garrett, Deputy City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING

Tuesday, June 16, 2020

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, June 16, 2020, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, June 12, 2020.

1. Call to Order

Chair Chris Kelley called the meeting to order at 8:01 pm.

2. Roll Call

Present	Absent
Chair – Chris Kelley	None
Vice Chair – Bill Bush	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	
Trustee – Kelly Lewis	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr
Authority Attorney - Julie Lombardi

3. Election of OPGA Chair

Chair Chris Kelley called for a nomination for the position of Chair. Mr. Kelley moved to elect Bill Bush to serve as OPGA Chair, seconded by Mr. Bonebrake.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

4. Election of OPGA Vice Chair

Chair Bill Bush called for a nomination for the position of Vice Chair. Mr. Bush moved to elect Kelly Lewis to serve as OPGA Vice Chair, seconded by Mr. Dunn.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes - June 2, 2020, and June 9, 2020, Regular Meetings

B. Approve claims

Mr. Kelley moved, seconded by Mr. Dunn to approve the Consent Agenda, as presented, with claims totaling \$22,243.52.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

6. Consideration and appropriate action relating to items removed from the Consent Agenda

None

7. Consideration and appropriate action relating to Resolution 2020-01, providing for the adoption of an annual budget for Fiscal Year 2020-2021

Linda Jones presented the item, recommending approval of Resolution 2020-01.

There were no comments from the audience. Mr. Dunn moved, seconded by Mr. Bonebrake to approve Resolution 2020-01, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

8. Report from OPGA Manager

None

9. Report from OPGA Attorney

None

10. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – pay period ending date June 6, 2020
- Monthly Budget Status Report - May 2020

11. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

12. Adjournment

Ms. Lewis moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 8:04 pm.

Bill Bush, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 7/7/2020

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	LOWES-SUPPLIES \$240.80
		JPMORGAN CHASE BANK	OREILLY-BATTERY \$115.87
		JPMORGAN CHASE BANK	TIMMONS-FUEL \$1,225.75
		YAMAHA GOLF CAR COMPANY	REPAIR \$46.66
		YAMAHA MOTOR CORPORATION, USA	GOLF CART LEASE \$3,594.38
CART OPERATIONS - Total			\$5,223.46
	AEP/PSO	ELECTRIC USE	\$1,221.55
	AT&T	CONSOLIDATED PHONE	\$11.76
	BOARDTRONICS, INC.	IRRIGATION PARTS	\$1,401.33
	JPMORGAN CHASE BANK	ATWOODS-PARTS	\$29.97
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	\$100.00
	JPMORGAN CHASE BANK	BWI-FERTILIZER	\$4,037.50
	JPMORGAN CHASE BANK	HARRELLS-FUNGICIDE	\$565.00
	JPMORGAN CHASE BANK	HARRELLS-HERBICIDE	\$789.18
	JPMORGAN CHASE BANK	HARRELLS-INSECTICIDE	\$603.47
	JPMORGAN CHASE BANK	IND MOTOR-SERVICE	\$160.00
	JPMORGAN CHASE BANK	INN TURF-WETTING AGEN	\$474.35
	JPMORGAN CHASE BANK	KANSAS GOLF-SWITCH	\$87.00
	JPMORGAN CHASE BANK	LOCKE-REPAIR	\$33.60
	JPMORGAN CHASE BANK	LOWES-FLOWER POTS	\$25.96
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$124.52
	JPMORGAN CHASE BANK	MOHAWK-SAND	\$925.30
	JPMORGAN CHASE BANK	OREILLY-BATTERIES	\$19.98
	JPMORGAN CHASE BANK	OREILLY-MOTOR OIL	\$39.98
	JPMORGAN CHASE BANK	OREILLY-PARTS	\$27.99
	JPMORGAN CHASE BANK	OREILLY-REFUND	(\$181.95)
	JPMORGAN CHASE BANK	OREILLY-SOCKET SET	\$24.99
	JPMORGAN CHASE BANK	P&K-BRAKE PARTS	\$167.28
	JPMORGAN CHASE BANK	P&K-REPAIRS	\$55.00
	JPMORGAN CHASE BANK	PROF TURF PROD-PARTS	\$941.54
	JPMORGAN CHASE BANK	PROF TURF-BEDKNIVES	\$433.92
	JPMORGAN CHASE BANK	PROF TURF-HITCH	\$119.90
	JPMORGAN CHASE BANK	TIMMONS-FUEL	\$1,433.66
	JR SIMPLOT COMPANY	SEAWEED EXTRACT	\$360.00
	KEELING COMPANY	IRRIGATION PARTS	\$221.06
	PONDS RX OK INC	POND TREATMENTS	\$1,098.00
	TCF NATIONAL BANK	MAINT EQUIP	\$5,207.39
	UNIFIRST HOLDINGS LP	ENV CHARGE	\$44.00
	UNIFIRST HOLDINGS LP	JANITORIAL	\$64.00
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE	\$69.12
	UNIFIRST HOLDINGS LP	SUPPLIES	\$119.64
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$47.88

Claims List - 7/7/2020

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	COURSE MAINT - Total	\$20,903.87
	JPMORGAN CHASE BANK	MURPHY-SUPPLIES	\$72.80
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$39.94
	JPMORGAN CHASE BANK	SYSCO-SUPPLIES	\$687.28
	JPMORGAN CHASE BANK	UNITED LINEN-RENTAL	\$187.65
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	\$25.73
	STEPHEN R GRINTER	REPAIR	\$290.00
	FOOD & BEV - Total		\$1,303.40
	AEP/PSO	ELECTRIC USE	\$1,091.22
	AT&T	CONSOLIDATED PHONE	\$94.06
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$47.30
	FELKINS ENTERPRISES, LLC	SIGNS	\$790.00
	JPMORGAN CHASE BANK	ADMIRAL EXP-SUPPLIES	\$118.04
	JPMORGAN CHASE BANK	BROOKS-CLEANING	\$150.00
	JPMORGAN CHASE BANK	DISCOUNT DOOR-REPAIRS	\$1,305.96
	JPMORGAN CHASE BANK	MILL CREEK-REPAIRS	\$327.55
	JPMORGAN CHASE BANK	MURPHY-SUPPLIES	\$726.67
	JPMORGAN CHASE BANK	S CENTRAL PGA-DUES	\$50.00
	JPMORGAN CHASE BANK	S CENTRAL PGA-TRAININ	\$100.00
	JPMORGAN CHASE BANK	UNIFIRST-RUGS	\$83.84
	JPMORGAN CHASE BANK	WASTE MGMT-REF SVC	\$513.86
	GOLF ADMIN - Total		\$5,398.50
	JPMORGAN CHASE BANK	ACUSHNET-POSTAGE	\$10.94
	JPMORGAN CHASE BANK	PGA MEMB-DUES	\$333.50
	JPMORGAN CHASE BANK	S CENTRAL PGA-DUES	\$50.00
	JPMORGAN CHASE BANK	S CENTRAL PGA-TRAININ	\$100.00
	GOLF SHOP - Total		\$494.44
	CALLAWAY GOLF SALES COMPANY	MERCHANDISE	\$89.93
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	\$1,781.52
	JPMORGAN CHASE BANK	CCSWB-BEVERAGES	\$1,435.57
	JPMORGAN CHASE BANK	CCSWB-COKE ORDER	\$490.67
	JPMORGAN CHASE BANK	SAMS-FOOD	\$1,368.85
	JPMORGAN CHASE BANK	SPIKES-MERCHANDISE	\$616.88
	JPMORGAN CHASE BANK	SYSCO-FOOD	\$1,041.74
	JPMORGAN CHASE BANK	TAYLORMADE-MERCHANDIS	\$900.03
	JPMORGAN CHASE BANK	WALMART-BEER	\$426.22
	JPMORGAN CHASE BANK	WALMART-FOOD	\$238.66
	OPGA - Total		\$8,390.07
	OPGA - Total		\$41,713.74
	OPGA Grand Total		\$41,713.74

**OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 06/20/2020**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	4,489.56	6,795.53
605 Cart Operations	3,613.19	4,061.23
610 Golf Course Operations	14,240.69	20,065.44
670 Food & Beverage	3,453.50	5,074.54
690 General & Administration	3,564.45	5,106.99
<hr/> FUND TOTAL	<hr/> 29,361.39	<hr/> 41,103.73