

**PUBLIC NOTICE OF THE REGULAR MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY (OPWA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

TUESDAY, JULY 7, 2020 - 6:30 PM

1. **Call to Order**
Chair Bill Bush

2. **Roll Call**

3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

- A. Approve minutes - June 16, 2020, Regular Meeting
- B. Approve claims

4. **Consideration and appropriate action relating to items removed from the Consent Agenda**

5. **Consideration and appropriate action relating to a budget amendment**
Dwayne Henderson

Staff recommends approval of a budget amendment in the FY 2020-2021 Owasso Public Works Authority Fund, increasing the appropriation for expenditures by \$126,400.00 in the Wastewater Collection Budget, by utilizing carryover FY 2019-2020 funds for the 2020 Hale Acres Sewer Line Replacement Project, Phase II and III.

6. **Consideration and appropriate action relating to bids received for the 2020 Owasso Market Sewer Improvement Project**
Daniel Dearing

Staff recommends to reject all bids received for the project. Staff will revise the bid specifications and re-submit the project for bidding at a future date.

7. **Report from OPWA Manager**

8. **Report from OPWA Attorney**

9. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**

- Payroll Payment Report – pay period ending date June 20, 2020

10. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

11. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 13, 2019, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Thursday July 2, 2020.


Chris Garrett, Deputy City Clerk

OWASSO PUBLIC WORKS AUTHORITY (OPWA)

MINUTES OF REGULAR MEETING

Tuesday, June 16, 2020

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, June 16, 2020, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, June 12, 2020.

1. Call to Order

Chair Chris Kelley called the meeting to order at 7:44 pm.

2. Roll Call

Present	Absent
Chair – Chris Kelley	None
Vice Chair – Bill Bush	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	
Trustee – Kelly Lewis	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

3. Election of OPWA Chair

Chair Chris Kelley called for a nomination for the position of Chair. Mr. Kelley moved to elect Bill Bush to serve as OPWA Chair, seconded by Mr. Bonebrake.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

4. Election of OPWA Vice Chair

Chair Bill Bush called for a nomination for the position of Vice Chair. Mr. Bush moved to elect Kelly Lewis to serve as OPWA Vice Chair, seconded by Mr. Dunn.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes - June 2, 2020, and June 9, 2020, Regular Meetings

B. Approve claims

Ms. Lewis moved, seconded by Mr. Bonebrake to approve the Consent Agenda, as presented, with claims totaling \$344,745.13.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

6. Consideration and appropriate action relating to items removed from the Consent Agenda
None

7. Consideration and appropriate action relating to a budget amendment in the Owasso Public Works Authority Fund for fiscal year end supplemental appropriations of excess sales tax revenue

Linda Jones presented the item, recommending approval of a budget amendment in the Owasso Public Works Authority Fund, increasing the estimated revenue and the appropriation for expenditures by \$566,410.00.

There were no comments from the audience. Mr. Dunn moved, seconded by Ms. Lewis to approve a budget amendment, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

8. Consideration and appropriate action relating to Resolution 2020-04, providing for the adoption of an annual budget for Fiscal Year 2020-2021

Linda Jones presented the item, recommending approval of Resolution 2020-04.

There were no comments from the audience. Ms. Lewis moved, seconded by Mr. Kelley to approve Resolution 2020-04, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

9. Consideration and appropriate action relating to an agreement for engineering design services for the Recycle Center Expansion Project

Dwayne Henderson presented the item, recommending to approve the Agreement for Engineering Services for design of the Recycle Center Expansion Project with Casement Engineering, LLC, of Sand Springs, Oklahoma, in the amount of \$39,650.00, and authorization to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve the agreement and authorize execution of documents, as recommended.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

10. Report from OPWA Manager

None

11. Report from OPWA Attorney

None

12. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – pay period ending date June 6, 2020
- Monthly Budget Status Report - May 2020

13. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

14. Adjournment

Ms. Lewis moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 8:01 pm.

Bill Bush, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 7/7/2020

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	AEP/PSO	\$1,074.36
		AT&T	\$11.76
		FELKINS ENTERPRISES, LLC	\$60.00
		JPMORGAN CHASE BANK	\$88.31
		JPMORGAN CHASE BANK	\$41.10
		JPMORGAN CHASE BANK	\$43.10
		JPMORGAN CHASE BANK	\$105.44
		JPMORGAN CHASE BANK	\$439.21
		JPMORGAN CHASE BANK	\$299.98
		JPMORGAN CHASE BANK	\$124.73
		JPMORGAN CHASE BANK	\$15.69
		JPMORGAN CHASE BANK	\$223.66
		JPMORGAN CHASE BANK	\$12.99
		STANDLEY SYSTEMS, LLC	\$372.94
		TREASURER PETTY CASH	\$4.00
		UNIFIRST HOLDINGS LP	\$90.69
		UNITED STATES CELLULAR CORPORATION	\$49.55
OPWA ADMINISTRATION - Total			\$3,057.51
		JPMORGAN CHASE BANK	(\$106.38)
OPWA BUILDING RENOVATION - Total			(\$106.38)
		BANCFIRST	\$55,960.40
		BANCFIRST	\$23,361.34
		BANCFIRST	\$14,375.74
		BANCFIRST	\$25,377.32
		BANCFIRST	\$84,891.80
OPWA DEBT SERVICE - Total			\$203,966.60
		JPMORGAN CHASE BANK	\$25.36
		JPMORGAN CHASE BANK	\$1,040.56
		JPMORGAN CHASE BANK	\$652.67
		JPMORGAN CHASE BANK	\$1,937.00
PW RECEPTION UPGRADE - Total			\$3,655.59
		AEP/PSO	\$113.81
		AT&T	\$11.76
		CINTAS CORPORATION	\$96.10
		JPMORGAN CHASE BANK	\$1,213.73
		JPMORGAN CHASE BANK	\$1,316.56
		OSI ENVIRONMENTAL INC	\$75.00
		OSI ENVIRONMENTAL INC	\$75.00
		UNIFIRST HOLDINGS LP	\$27.60

Claims List - 7/7/2020

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	RECYCLE CENTER - Total	\$2,929.56
	CINTAS CORPORATION	FIRST AID SUPPLIES INV# 5	\$64.99
	CRANE CARRIER COMPANY	MIRROR	\$46.80
	JPMORGAN CHASE BANK	ACADEMY-UNIFORM	\$234.95
	JPMORGAN CHASE BANK	AMERIFLEX-HOSE	\$7.60
	JPMORGAN CHASE BANK	BUMP2BUMP-FILTER	\$26.10
	JPMORGAN CHASE BANK	BUMP2BUMP-REFUND	(\$40.00)
	JPMORGAN CHASE BANK	BUMP2BUMP-SUPPLIES	\$512.90
	JPMORGAN CHASE BANK	FASTENAL-TOOLS	\$66.70
	JPMORGAN CHASE BANK	FASTENAL-WASHERS	\$11.18
	JPMORGAN CHASE BANK	GRAINGER-PPE	\$182.85
	JPMORGAN CHASE BANK	HOME DEPOT-WIRE	\$10.89
	JPMORGAN CHASE BANK	KIMS INT'L-HOSES	\$39.83
	JPMORGAN CHASE BANK	LOWES-DRILL BIT	\$13.96
	JPMORGAN CHASE BANK	LOWES-WIRE	\$18.42
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	\$92.63
	JPMORGAN CHASE BANK	OFFICE EVERYTHING-TON	\$65.99
	JPMORGAN CHASE BANK	PTG OF TULSA-FILTERS	\$199.31
	JPMORGAN CHASE BANK	SAMS-TISSUE	\$20.98
	JPMORGAN CHASE BANK	SEMI TRUCK-WASH	\$600.00
	JPMORGAN CHASE BANK	STEVE'S WHLSE-TOOLS	\$112.12
	JPMORGAN CHASE BANK	SUNDANCE-SUPPLIES	\$23.38
	JPMORGAN CHASE BANK	UNITED ENGINES-FILTER	\$372.48
	JPMORGAN CHASE BANK	WASTE MGMT-REF TIP FE	\$16,687.13
	SPOK, INC.	PAGER USE	\$142.40
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$182.52
	UNITED ENGINES, LLC	3 MICRON REPLACEMENT ELEM	\$372.48
	UNITED STATES CELLULAR CORPORATION	PW MONTHLY CELL PHONE INV	\$44.24
	REFUSE COLLECTIONS - Total		\$20,112.83
	JPMORGAN CHASE BANK	AMAZON-CHAIR	\$119.99
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	\$96.16
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$5.00
	JPMORGAN CHASE BANK	SUNDANCE-SUPPLIES	\$13.79
	TECHNICAL PROGRAMMING SERVICES INC	BILLING SERVICES	\$3,379.83
	TYRONE EUGENE DINKINS	METER READER	\$1,614.75
	UTILITY BILLING - Total		\$5,229.52
	AEP/PSO	ELECTRIC USE	\$7,198.57
	JPMORGAN CHASE BANK	AMAZON-BATTERIES	\$179.93
	JPMORGAN CHASE BANK	AMAZON-TOOLS	\$705.77

Claims List - 7/7/2020

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	\$77.97
		JPMORGAN CHASE BANK	\$601.20
		JPMORGAN CHASE BANK	\$60.00
		JPMORGAN CHASE BANK	\$11.20
		JPMORGAN CHASE BANK	\$95.38
		JPMORGAN CHASE BANK	\$385.90
		JPMORGAN CHASE BANK	\$494.08
		JPMORGAN CHASE BANK	\$3,305.54
		JPMORGAN CHASE BANK	\$3,000.00
		JPMORGAN CHASE BANK	\$59.97
		JPMORGAN CHASE BANK	\$182.85
		JPMORGAN CHASE BANK	\$10.97
		JPMORGAN CHASE BANK	\$628.78
		JPMORGAN CHASE BANK	\$34.92
		JPMORGAN CHASE BANK	\$50.88
		JPMORGAN CHASE BANK	\$57.66
		MIKE OZBUN ENTERPRISE INC	\$1,137.00
		SPOK, INC.	\$90.00
		UNIFIRST HOLDINGS LP	\$158.52
		WASHINGTON CO RURAL WATER DISTRICT	\$23.10
		WASHINGTON CO RURAL WATER DISTRICT	\$19.80
WASTEWATER COLLECTIONS - Total			\$18,569.99
		AEP/PSO	\$24,837.67
		AT&T	\$58.79
		JPMORGAN CHASE BANK	\$9.75
		JPMORGAN CHASE BANK	\$52.65
		JPMORGAN CHASE BANK	\$26.08
		JPMORGAN CHASE BANK	\$86.16
		JPMORGAN CHASE BANK	\$308.99
		JPMORGAN CHASE BANK	\$8.36
		JPMORGAN CHASE BANK	\$1,095.85
		JPMORGAN CHASE BANK	\$37.29
		JPMORGAN CHASE BANK	\$121.00
		JPMORGAN CHASE BANK	\$182.85
		JPMORGAN CHASE BANK	\$66.75
		JPMORGAN CHASE BANK	\$285.91
		JPMORGAN CHASE BANK	\$585.10
		JPMORGAN CHASE BANK	\$863.90
		JPMORGAN CHASE BANK	\$70.55
		JPMORGAN CHASE BANK	\$23.22

Claims List - 7/7/2020

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	\$360.00
		JPMORGAN CHASE BANK	\$13.70
		JPMORGAN CHASE BANK	\$100.30
		JPMORGAN CHASE BANK	\$105.93
		JPMORGAN CHASE BANK	\$336.98
		JPMORGAN CHASE BANK	\$19.78
		JPMORGAN CHASE BANK	\$134.70
		JPMORGAN CHASE BANK	\$219.43
		JPMORGAN CHASE BANK	\$119.99
		JPMORGAN CHASE BANK	\$331.98
		JPMORGAN CHASE BANK	\$18.38
		JPMORGAN CHASE BANK	\$292.69
		JPMORGAN CHASE BANK	\$20.30
		JPMORGAN CHASE BANK	\$29.98
		JPMORGAN CHASE BANK	\$608.33
		JPMORGAN CHASE BANK	\$24.13
		JPMORGAN CHASE BANK	\$12.24
	SPOK, INC.	PAGER USE	\$53.40
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$219.21
WASTEWATER TREATMENT - Total			\$31,742.32
	AEP/PSO	ELECTRIC USE	\$299.86
	BILL BASORE TRUCKING & EXCAVATION,	MAY DIRT BILLING	\$65.00
	JET TRUCKING, LLC	YARD DIRT	\$225.00
	JPMORGAN CHASE BANK	ACCURATE ENV-TESTING	\$800.00
	JPMORGAN CHASE BANK	ADVANCE AUTO-SUPPLIES	\$22.04
	JPMORGAN CHASE BANK	ATWOODS-BLUE DEF	\$41.94
	JPMORGAN CHASE BANK	ATWOODS-PINS	\$10.43
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	\$200.00
	JPMORGAN CHASE BANK	CORE&MAIN-MATERIALS	\$2,381.81
	JPMORGAN CHASE BANK	CORE&MAIN-SUPPLIES	\$4,728.84
	JPMORGAN CHASE BANK	DESERT DIAMOND INDUST	\$541.00
	JPMORGAN CHASE BANK	HOME DEPOT-MATERIALS	\$37.29
	JPMORGAN CHASE BANK	SHELTON-CONCRETE	\$722.50
	SECOND SIGHT SYSTEMS LLC	WATER METER REPLACEMENT P	\$15,318.75
	SPOK, INC.	PAGER USE	\$161.20
	TOMMY E. KITCHEN	HYDRAULIC INVESTIGATION -	\$629.20
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$229.86
WATER - Total			\$26,414.72
	CP&Y INC	DESIGN SERVICES	\$15,788.12
WWTP UPGRADE - Total			\$15,788.12

Claims List - 7/7/2020

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA - Total		\$331,360.38
67	OPWA SALES TAX	BANCFIRST	2018 NOTE FISCAL AGENT FE \$2,000.00
		BANCFIRST	800650012/2016 NOTE \$231,888.80
		BANCFIRST	800730038/2018 NOTE \$97,218.54
		BANCFIRST	800826026/2020 NOTE \$96,036.11
	OPWA STF DEBT SERVICE - Total		\$427,143.45
	OPWA SALES TAX - Total		\$427,143.45
69	OPWA SALES TAX SUB ACCOUN	MORROW PLACE INVESTMENT GROUP LLC	DEVELOPMENT AGREEMENT \$4,970.32
	OPWA ST SUB - DEBT SERV - Total		\$4,970.32
	OPWA SALES TAX SUB ACCOUN - Total		\$4,970.32
	OPWA Grand Total		\$763,474.15



TO: The Honorable Mayor and City Council
The Honorable Chair and Trustees
Owasso Public Works Authority (OPWA)

FROM: H. Dwayne Henderson, P.E.
City Engineer

SUBJECT: 2020 Hale Acres Community Development Block Grant Sewer Line Replacement Project Phase II and Phase III Bid Award and Budget Amendment

DATE: July 2, 2020

BACKGROUND:

Each year municipalities as part of the Urban County designation, of which Owasso is one, are notified by Indian Nation Council of Governments (INCOG) of their approximate allocations for the next round of Community Development Block Grant (CDBG) funding. The City of Owasso has completed several projects that spanned multiple years, including several sidewalk projects in Rayola Park, the Baptist Village and various other sites. In 2018, the Owasso CDBG project focused in Hale Acres after an income survey was performed and the results yielded the area as qualifying for CDBG funds for a five-year period. Phase I of the project was awarded, constructed, and considered a success.

In 2019, Owasso applied for Phase II and Phase III of the project utilizing two years of new funding plus the remaining funds from Phase I. Phase I was completed with \$4,356.17 remaining. Phase II and III funding totals \$138,377.04 and \$133,117.11, respectively. The total CDBG funding currently available for Phase II and III is \$275,850.32. The City of Owasso has matched the Phase II and III portion of the project with \$126,400.00 from the OPWA.

Staff surveyed Phase II and III and designed the sewer line replacement project internally. After surveying the sewer line, staff determined that the original line, constructed in Tulsa County in the 1970s, has permanent buildings constructed over the line and also has large trees over the line alignment. Because of the obstructions, staff has specified pipe bursting for the replacement of these lines. Pipe bursting is the practice of replacing a pipe from the inside by pushing an oversized steel rod through the clay line and pulling polyethylene pipe in the alignment of the original line. This practice is more expensive than open cut and replacing, but in the right application can save money in surface restoration costs.

The lines targeted for pipe bursting are the east-west lines in the alley between East 112th Street North and East 112th Place North from North 106th East Avenue to North 112th East Avenue. Also scheduled for replacement is the north-south line along North 106th East Avenue from the south end of the subdivision to East 114th Street North (See Location Map).

SOLICITATION OF BIDS:

In April 2020, the engineering design was complete, Oklahoma Department of Environmental Quality (ODEQ) permit received and in May 2020, an advertisement for bids was published in accordance with state statutes. A voluntary on-line pre-bid meeting was held on June 3, 2020,

and bids were opened online on June 11, 2020, with a total of three (3) contractors submitting bids.

The City Engineering staff completed a bid tabulation and T-G Excavating, Inc., was determined to be lowest qualified bidder for the base bid and additive alternate work. The base bid of \$326,190.00, was lower than the engineering estimate of \$337,100.00. The additive alternate bid from T-G Excavating, Inc., is \$128,254.00 and the engineering estimate is \$182,715.00. Even though the bid was within the engineering estimate, the bids are higher than the available funds for the base bid and the entire additive alternate. However, the bids are very respectable and staff recommends that a portion of the FY 2020-2021 budget be made available to construct the entire project. See bid and funding summary tables below:

	Engineer's Estimate	T-G Excavating	Horseshoe Construction	Timberwolf Excavating
Base Bid	\$337,100.00	\$326,190.00	\$414,640.00	\$847,080.00
Additive Alternate No. 1	\$182,715.00	\$128,254.00	\$205,536.00	\$266,758.00
Total	\$519,815.00	\$454,444.00	\$620,176.00	\$1,113,838.00

	Funding Available	Funding Needed	Cumulative
CDBG FY 2017	\$ 4,356.17	\$ 4,356.17	\$ 4,356.17
CDBG FY 2018	\$138,377.04	\$138,377.04	\$142,733.21
CDBG FY 2019	\$133,117.11	\$133,117.11	\$275,850.32
OPWA FY 2020	\$126,400.00	\$126,400.00	\$402,250.32
OPWA FY 2021	\$134,000.00	\$ 52,193.68	\$454,444.00
Total	\$536,250.32	\$454,444.00	

FUNDING:

Funding is available through the Community Development Block Grant and the OPWA Fund. Staff is seeking to carry-over FY 2019-2020 OPWA funds for this particular project.

RECOMMENDATIONS

City Council Recommendation: Staff recommends awarding the base construction bid and the added alternate bid to T-G Excavating, Inc., of Catoosa, Oklahoma, in the amount of \$454,444.00, and authorization to execute the necessary documents.

OPWA Recommendation: Staff recommends approval of a budget amendment in the FY 2020-2021 OPWA Fund increasing the appropriation for expenditures by \$126,400.00 in the Wastewater Collection Budget, by utilizing carryover FY 2019-2020 funds.



TO: The Honorable Chair and Trustees

FROM: Daniel Dearing, P.E., CFM
Sr. Civil Engineer

SUBJECT: Recommendation for Rejection of Bids
2020 Owasso Market Sewer Improvements

DATE: July 2, 2020

BACKGROUND:

An 8" sanitary sewer trunk line from the Garnett Regional Detention Pond area to the southwest portion of Owasso Market has limited capacity and regularly surcharges within the system at peak flow periods. The surcharging occurs due to sections of pipe being below minimum required slope from faulty installation. This has limited the capacity to below what a standard 8" line should handle and has caused solid settlement in the lines which reduces line capacity further and requires Public Works staff to perform regular maintenance and cleaning of the line.

The majority of the existing 8" sewer line was installed to serve ONG's former office and facility that sat on the south side of East 96th Street North and functioned initially with little known problems. Capacity problems were not manifested until additional developments extended the system and began increasing the load on the sewer line. The sewer line crosses the open field that remains from what many know as Hayward and Betty Smith's farm on the southeast corner of East 96th Street North and Garnett Road. In addition to the current surcharging, there is adjacent and upstream property to the sewer line that remains undeveloped and will increase the sanitary sewer flows in the near future. Since 2013, Public Works staff has been monitoring the sewer load on the system as development has increased and determined to address the line within the FY 2019-2020 budget.

In winter of 2019, City Engineering staff began in-house survey and design of the project. The project will provide a new 12" sanitary sewer trunk line to handle all current and anticipated future sewer flows. A portion of the new 12" trunk line will take a different route from the existing line on vacant property, which will allow the City to leave a section of the existing 8" line that will function as an available line for future development. Problematic areas on the 8" line will be replaced or abandoned with the remaining portions of the new line being installed. Replacing the existing line in a separate alignment for a portion of the project allows the City to have two available sewer lines for additional capacity and future development, thus providing the City the better system improvement than replacing the 8" line in place.

Staff completed the design in February 2020, with an engineering estimate of \$832,875.00, for the project, and received the Oklahoma Department of Environmental Quality (ODEQ) permit to construct in March 2020. City staff completed the preparation of project specifications and bidding documents and proceeded with project advertisement in May 2020.

SOLICITATION OF BIDS:

In May 2020, City Engineering staff completed final bid documents and published advertisements in accordance with state statutes. A non-mandatory pre-bid meeting was held on June 11, by a live feed due to COVID-19 restrictions, and bids were opened on June 18, with a total of three contractors submitting bids.

City Engineering staff completed a Bid Tabulation and Timber Wolf Excavating, LLC. was determined to be lowest qualified bidder. The bid amount provided by Timber Wolf Excavating, LLC, is \$1,004,360.00, which significantly exceeds the Engineering estimate for the project at \$832,875.00. Staff will proceed with a recommendation to reject all bids and will evaluate the plans, specifications and bid timing and process prior to re-advertisement of the project.

FUNDING:

Funding for the project was in the FY 2019-2020 Wastewater Collections Division budget.

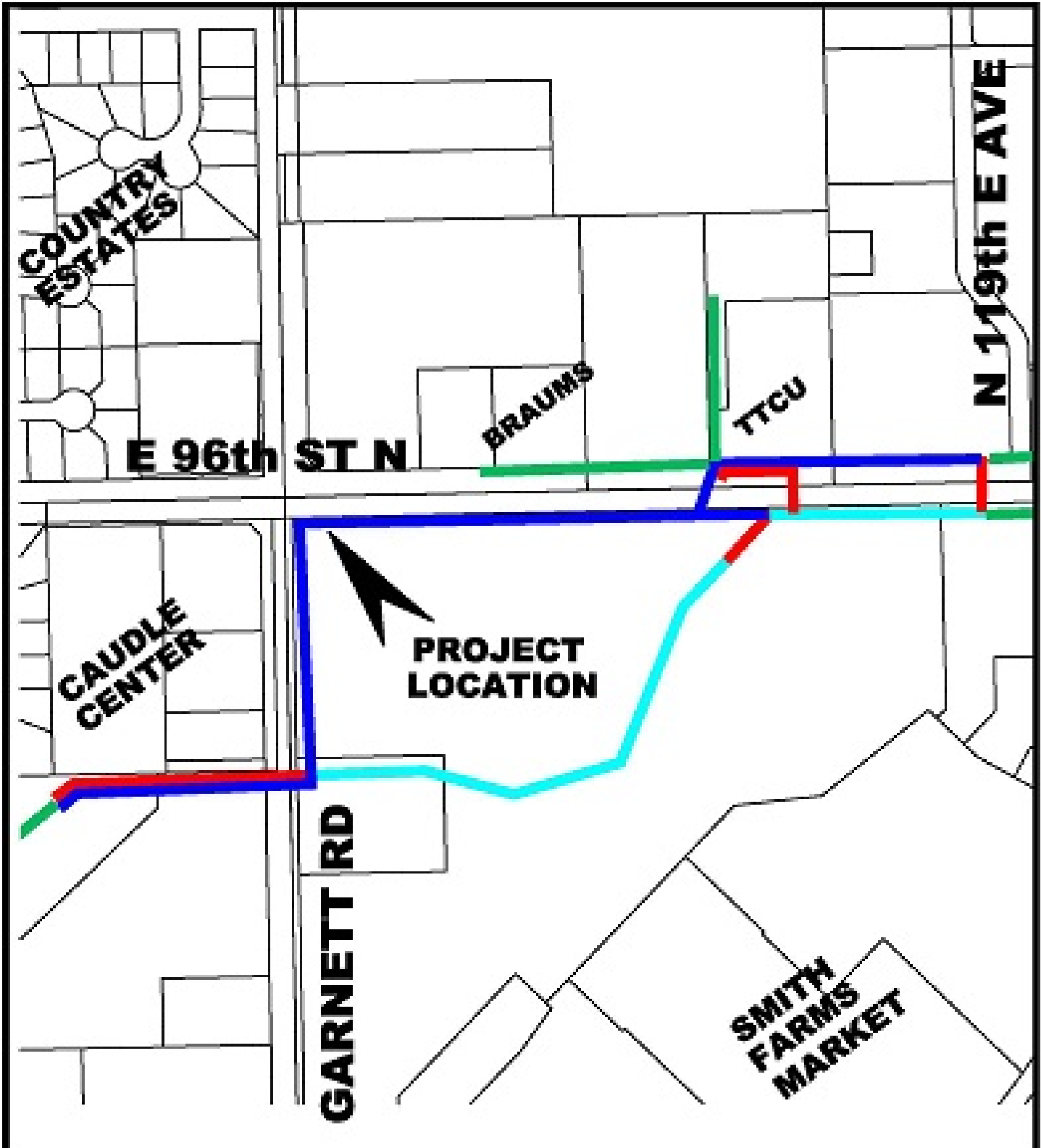
RECOMMENDATION:

Staff recommends to reject all bids received for the project. Staff will revise the bid specifications and re-submit the project for bidding at a future date.

ATTACHMENTS:

Site Map
Bid Tabulation

02:\LOCATION MAPS\OWASSO MARKET SEWER IMPROVEMENTS.DWG



2020 OWASSO MARKET SEWER IMPROVEMENTS

CITY OF OWASSO

- NEW 12" LINE
- 8" LINE TO REMAIN
- 8" LINE TO BE REPLACED
- EXISTING LINES



200 S. Main Street
 P.O. Box 180
 Owasso, OK 74055

918.376.1500

THIS MAP IS FOR INFORMATION PURPOSES ONLY AND IS NOT INTENDED TO REPRESENT AN ACCURATE ASSESSMENT. USE OF THIS MAP IS WITHOUT WARRANTY OR REPRESENTATION BY CITY OF OWASSO OF ITS ACCURACY.

CITY OF OWASSO, OKLAHOMA
2020 Owasso Market Sewer Improvements Project
Bid Opening: June 18, 2020

BID DOCUMENTATION

Number of Bids: 3
Bids Opened By: Darby Hickman
Witnesses: Daniel Dearing

BIDDER	Base Bid
Timber Wolf Excavating	\$1,004,360.00
Circle B Underground	\$1,249,303.60
McGuire Brothers Construction	\$1,752,425.00

Certification:

I, Darby Hickman, Contract Administrator, do hereby certify that, to the best of my knowledge, this Bid Documentation is true and correct.

Signature:



Date: June 19, 2020

OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 06/20/2020

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	14,932.97	22,119.74
405 Utility Billing	6,768.00	11,561.10
420 Water	16,438.90	26,545.50
450 Wastewater	13,211.49	21,428.04
455 Wastewater Collection	12,444.04	20,974.74
480 Refuse	14,417.87	23,096.27
485 Recycle Center	2,535.75	4,064.78
<u>FUND TOTAL</u>	<u>80,749.02</u>	<u>129,790.17</u>