

**PUBLIC NOTICE OF THE MEETING OF THE  
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

**Tuesday, July 5, 2022 - 6:30 PM**

*NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.*

**AGENDA**

**RECEIVED**

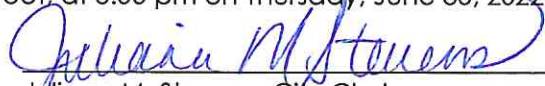
**JUN 30 2022**

HS

City Clerk's Office

1. **Call to Order** - Chair Kelly Lewis
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
  - A. Approve minutes – June 21, 2022, Regular Meeting
  - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
  - Payroll Payment Report – Pay Period Ending Date June 18, 2022
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 10, 2021, and the Agenda posted at City Hall, 200 South Main Street, at 5:00 pm on Thursday, June 30, 2022.

  
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Juliann M. Stevens, City Clerk

*The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to [jstevens@cityofowasso.com](mailto:jstevens@cityofowasso.com)*

# OWASSO PUBLIC GOLF AUTHORITY (OPGA)

## MINUTES OF REGULAR MEETING TUESDAY, JUNE 21, 2022

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, June 21, 2022, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 10, 2021; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 3:00 pm on Friday, June 13, 2022.

### 1. Call to Order

Chair Kelly Lewis called the meeting to order at 7:54 pm.

### 2. Roll Call

Present	Absent
Chair – Kelly Lewis	None
Vice Chair – Alvin Fruga	
Trustee – Doug Bonebrake	
Trustee – Bill Bush	
Trustee – Lyndell Dunn	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes – June 7, 2022, and June 14, 2022, Regular Meetings
- B. Approve claims

Mr. Bush moved, seconded by Mr. Dunn to approve the Consent Agenda, as presented with claims totaling \$48,486.85.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

### 5. Consideration and appropriate action relating to Resolution 2022-01, providing for the adoption of an annual budget for Fiscal Year 2022-2023

Linda Holt presented the item, recommending approval of Resolution 2022-01.

There were no comments from the audience. Mr. Bush moved, seconded by Mr. Bonebrake to approve Resolution 2022-01, as recommended.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

### 6. Report from OPGA Manager

None

### 7. Report from OPGA Attorney

None

**8. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date June 4, 2022
- Monthly Budget Report – May 2022

**9. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

**10. Adjournment**

Mr. Bonebrake moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:57 pm.

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Juliann M. Stevens, Authority Clerk

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Kelly Lewis, Chair

## Claims List - 07/05/2022

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$1,900.46
		JPMORGAN CHASE BANK	\$464.11
		JPMORGAN CHASE BANK	\$10.85
		YAMAHA GOLF CAR COMPANY	\$1,350.00
		<b>CART OPERATIONS - Total</b>	<b>\$3,725.42</b>
	AEP/PSO	ELECTRIC USE	\$2,570.35
	AT&T	PHONE USE	\$25.08
	HOLLIDAY SAND & GRAVEL CO	SAND	\$82.48
	JPMORGAN CHASE BANK	AMAZON-REPLACE	\$180.98
	JPMORGAN CHASE BANK	BWI-SUPPLIES	\$8,377.99
	JPMORGAN CHASE BANK	INNOVATIVE-SUPPLIES	\$444.35
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	\$286.40
	JPMORGAN CHASE BANK	OREILLY-TOOLS	\$104.99
	JPMORGAN CHASE BANK	P&K-REPAIR	\$165.00
	JPMORGAN CHASE BANK	P&K-SUPPLIES	\$172.80
	JPMORGAN CHASE BANK	RR PRODUCTS-SUPPLIES	\$480.75
	JPMORGAN CHASE BANK	STANDARD SUPPLY-PARTS	\$1,242.75
	JPMORGAN CHASE BANK	UATTEND-SUBSCRIPTION	\$37.00
	MOHAWK MATERIALS	SAND	\$918.08
	THE HUNTINGTON NATIONAL BANK	MAINT EQUIP LEASE	\$5,207.39
	UNIFIRST HOLDINGS LP	ENV CHARGE	\$56.00
	UNIFIRST HOLDINGS LP	JANITORIAL	\$76.00
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE	\$83.88
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$47.88
		<b>COURSE MAINT - Total</b>	<b>\$20,560.15</b>
	COX COMMUNICATIONS	PHONE USAGE	\$7.06
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$20.28
	JPMORGAN CHASE BANK	SYSCO-SUPPLIES	\$796.88
	JPMORGAN CHASE BANK	UNITED-RENTAL	\$300.53
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	\$1.96
		<b>FOOD &amp; BEV - Total</b>	<b>\$1,126.71</b>
	AEP/PSO	ELECTRIC USE	\$1,364.93
	COX COMMUNICATIONS	PHONE USAGE	\$3.53
	JPMORGAN CHASE BANK	COX-CABLE	\$110.06
	JPMORGAN CHASE BANK	EMBROIDERY-SUPPLIES	\$154.00
	JPMORGAN CHASE BANK	GRIMSLEYS-SUPPLIES	\$369.27
	JPMORGAN CHASE BANK	PGA-TRAINING	\$155.00
	JPMORGAN CHASE BANK	UNIFIRST-SERVICE	\$62.42
	JPMORGAN CHASE BANK	WASTE MGMT-SERVICE	\$515.58
	SOUTH CENTRAL GOLF INC	AD	\$1,200.00
	STEPHEN R GRINTER	AC REPAIR	\$110.00

## Claims List - 07/05/2022

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	<b>GOLF ADMIN - Total</b>	<b>\$4,044.79</b>
	COX COMMUNICATIONS	PHONE USAGE	\$10.60
	OKLAHOMA GOLF ASSOCIATION	GOLF HANDICAPS	\$375.00
	<b>GOLF SHOP - Total</b>		<b>\$385.60</b>
	JPMORGAN CHASE BANK	GOLF COURSE BEER	\$334.82
	JPMORGAN CHASE BANK	MERCHANDISE EXPENSE	\$7,328.69
	JPMORGAN CHASE BANK	PEPSI-BEVERAGE	\$2,228.43
	JPMORGAN CHASE BANK	SAMS-FOOD	\$1,193.94
	JPMORGAN CHASE BANK	SYSCO-FOOD	\$819.88
	JPMORGAN CHASE BANK	TANKERSLEY-FOOD	\$333.35
	JPMORGAN CHASE BANK	WALMART-FOOD	\$560.07
	<b>OPGA - Total</b>		<b>\$12,799.18</b>
	<b>OPGA - Total</b>		<b>\$42,641.85</b>
	<b>OPGA Grand Total</b>		<b>\$42,641.85</b>

OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 06/18/22

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	8,252.86	12,613.51
605 Cart Operations	4,999.75	5,582.24
610 Golf Course Operations	15,002.72	21,509.58
670 Food & Beverage	4,709.12	6,741.64
690 General & Administration	4,034.81	5,789.04
<hr/> FUND TOTAL	<hr/> 36,999.26	<hr/> 52,236.01