

**PUBLIC NOTICE OF THE MEETING OF THE  
OWASSO PUBLIC WORKS AUTHORITY (OPWA)**

**Council Chambers Old Central Building**

**109 North Birch, Owasso, OK**

**Tuesday, July 5, 2022 - 6:30 PM**

*NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.*

**AGENDA**

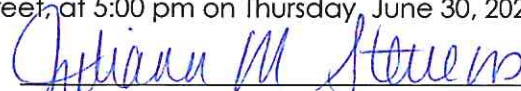
**RECEIVED**

**JUN 30 2022** JS

City Clerk's Office

1. **Call to Order** - Chair Kelly Lewis
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
  - A. Approve minutes – June 21, 2022, Regular Meeting
  - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPWA Manager**
6. **Report from OPWA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
  - Payroll Payment Report – Pay Period Ending Date June 18, 2022
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 10, 2021, and the Agenda posted at City Hall, 200 South Main Street, at 5:00 pm on Thursday, June 30, 2022.

  
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Juliann M. Stevens, City Clerk

*The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to [jstevens@cityofowasso.com](mailto:jstevens@cityofowasso.com)*

# OWASSO PUBLIC WORKS AUTHORITY (OPWA)

## MINUTES OF REGULAR MEETING TUESDAY, JUNE 21, 2022

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, June 21, 2022, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 10, 2021; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 3:00 pm on Friday, June 17, 2022.

### 1. Call to Order

Chair Kelly Lewis called the meeting to order at 7:50 pm.

### 2. Roll Call

Present	Absent
Chair – Kelly Lewis	None
Vice Chair – Alvin Fruga	
Trustee – Doug Bonebrake	
Trustee – Bill Bush	
Trustee – Lyndell Dunn	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr  
Authority Attorney - Julie Lombardi

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes – June 7, 2022, and June 14, 2022, Regular Meetings
- B. Approve claims

Mr. Bush moved, seconded by Mr. Dunn to approve the Consent Agenda, as presented with claims totaling \$430,631.58.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

### 5. Consideration and appropriate action relating to Resolution 2022-01, providing for the adoption of an annual budget for Fiscal Year 2022-2023

Linda Holt presented the item, recommending approval of Resolution 2022-01.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve Resolution 2022-01, as recommended.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

### 6. Consideration and appropriate action relating to the acceptance of and final payment for the Trail's End Sewer Line Replacement Project

Earl Farris presented the item, recommending acceptance of the project and authorization for final payment to Horseshoe Construction LLC, of La Porte Texas.

There were no comments from the audience. Mr. Dunn moved, seconded by Mr. Bush to accept the project and authorize payment, as recommended.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

**7. Report from OPWA Manager**

None

**8. Report from OPWA Attorney**

None

**9. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date June 4, 2022
- Monthly Budget Report – May 2022

**10. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

**11. Adjournment**

Mr. Dunn moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:54 pm.

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Juliann M. Stevens, Authority Clerk

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Kelly Lewis, Chair

## Claims List - 07/05/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	WORLEYS-REPLACE \$1,200.00
<b>COFFEE CREEK LIFT STATION - Total</b>			<b>\$1,200.00</b>
	AMERICAN MUNICIPAL SERVICES LTD	COLLECTION SERVICES	\$28.42
<b>OPWA - Total</b>			<b>\$28.42</b>
	AEP/PSO	ELECTRIC USE	\$1,617.25
	COX COMMUNICATIONS	PHONE USAGE	\$24.73
	JPMORGAN CHASE BANK	ACCURATE-DEQ RENEWAL	\$75.00
	JPMORGAN CHASE BANK	ATLAS AIR-REPLACE	\$12,999.00
	JPMORGAN CHASE BANK	ATLAS AIR-SUPPLIES	\$1,185.00
	JPMORGAN CHASE BANK	CAMFIL-SUPPLIES	\$68.38
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	\$93.72
	JPMORGAN CHASE BANK	ROTOROOTER-SERVICE	\$150.00
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	\$203.02
	STANDLEY SYSTEMS LLC	COPIER MAINTENANCE AGREEM	\$215.59
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$72.19
	UNITED STATES CELLULAR CORPORATION	PW MONTHLY CELL PHONES	\$49.57
<b>OPWA ADMINISTRATION - Total</b>			<b>\$16,753.45</b>
	BANCFIRST	800469017/09B	\$55,960.40
	BANCFIRST	800470015/09C	\$23,361.34
	BANCFIRST	800471013/SANTA FE	\$14,375.74
	BANCFIRST	800472011/RANCH CREEK	\$25,377.32
	BANCFIRST	800780017/19C	\$121,553.74
<b>OPWA DEBT SERVICE - Total</b>			<b>\$240,628.54</b>
	AEP/PSO	ELECTRIC USE	\$165.48
	COX COMMUNICATIONS	PHONE USAGE	\$3.53
	JPMORGAN CHASE BANK	WASTE MGMT-RECYCLE	\$2,141.78
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$37.40
<b>RECYCLE CENTER - Total</b>			<b>\$2,348.19</b>
	COX COMMUNICATIONS	PHONE USAGE	\$3.53
	JPMORGAN CHASE BANK	ATWOOD-WATER	\$25.98
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$109.47
	JPMORGAN CHASE BANK	LOWES-TOOLS	\$120.88
	JPMORGAN CHASE BANK	METROPOLITAN-SUPPLIES	\$80.00
	JPMORGAN CHASE BANK	PTG-SUPPLIES	\$658.00
	JPMORGAN CHASE BANK	W&B-SUPPLIES	\$98.50
	JPMORGAN CHASE BANK	WASTE MGMT-REFUSE	\$15,318.05
	SPOK INC.	PAGER USE	\$72.40
	TREASURER PETTY CASH	CDL RENEW SEGROVES	\$118.56
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$140.52

## Claims List - 07/05/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	UNITED STATES CELLULAR CORPORATION	PW MONTHLY CELL PHONES \$44.26
<b>REFUSE COLLECTIONS - Total</b>			<b>\$16,790.15</b>
	COX COMMUNICATIONS	PHONE USAGE	\$17.67
	TECHNICAL PROGRAMMING SERVICES INC	BILLING SERVICES	\$1,483.92
<b>UTILITY BILLING - Total</b>			<b>\$1,501.59</b>
	AEP/PSO	ELECTRIC USE	\$11,115.35
	COX COMMUNICATIONS	PHONE USAGE	\$7.06
	JPMORGAN CHASE BANK	ALLIED-SUPPLIES	\$105.45
	JPMORGAN CHASE BANK	ATWOOD-TOOLS	\$89.49
	JPMORGAN CHASE BANK	BROWN FARMS-SUPPLIES	\$120.00
	JPMORGAN CHASE BANK	CORE&MAIN-REPAIR	\$531.37
	JPMORGAN CHASE BANK	GRAINGER-PARTS	\$173.17
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	\$47.96
	JPMORGAN CHASE BANK	LOWES-PARTS	\$7.64
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$96.12
	SPOK INC.	PAGER USE	\$68.85
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$122.70
	WASHINGTON CO RURAL WATER DISTRICT	MAGNOLIA LS WATER	\$23.21
	WASHINGTON CO RURAL WATER DISTRICT	MORROW LS WATER	\$20.26
<b>WASTEWATER COLLECTIONS - Total</b>			<b>\$12,528.63</b>
	AEP/PSO	ELECTRIC USE	\$34,306.50
	AT&T	PHONE USE	\$75.26
	COX COMMUNICATIONS	PHONE USAGE	\$14.13
	JPMORGAN CHASE BANK	BLUE BOOK-PARTS	\$314.96
	JPMORGAN CHASE BANK	CINTAS-SUPPLIES	\$54.89
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	\$5.58
	JPMORGAN CHASE BANK	NCL-PARTS	\$113.98
	JPMORGAN CHASE BANK	NCL-SUPPLIES	\$490.23
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	\$65.92
	SPOK INC.	PAGER USE	\$40.20
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$326.20
<b>WASTEWATER TREATMENT - Total</b>			<b>\$35,807.85</b>
	AEP/PSO	ELECTRIC USE	\$320.97
	COX COMMUNICATIONS	PHONE USAGE	\$7.06
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	\$25.98
	JPMORGAN CHASE BANK	AMERIFLEX-REPAIR	\$95.40
	JPMORGAN CHASE BANK	ATWOOD-PARTS	\$20.99
	JPMORGAN CHASE BANK	BROWN FARMS-SUPPLIES	\$36.00

## Claims List - 07/05/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	DOLESE-SUPPLIES \$579.00
		JPMORGAN CHASE BANK	GREENHILL-SUPPLIES \$553.70
		JPMORGAN CHASE BANK	LOWES-SUPPLIES \$139.82
		SPOK INC.	PAGER USE \$90.50
		UNIFIRST HOLDINGS LP	UNIFORM SERVICES \$140.62
		<b>WATER - Total</b>	<b>\$2,010.04</b>
		CP&Y INC	WWTP LS EXP PROJECT \$9,730.23
		CROSSLAND HEAVY CONTRACTORS	WWTP UPGRADE-LS EXPANSION \$1,151,036.83
		GREELEY & HANSEN LLC LBX 619776	INSPECTION SERVICES - WWTP \$22,991.93
		<b>WWTP UPGRADE - Total</b>	<b>\$1,183,758.99</b>
		<b>OPWA - Total</b>	<b>\$1,513,355.85</b>
67	OPWA SALES TAX	BANCFIRST	800650012/2016 NOTE \$233,647.50
		BANCFIRST	800730038/2018 NOTE \$96,220.00
		BANCFIRST	800826026/2020 NOTE \$95,628.04
		<b>OPWA STF DEBT SERVICE - Total</b>	<b>\$425,495.54</b>
	<b>OPWA SALES TAX - Total</b>	<b>\$425,495.54</b>	
<b>OPWA Grand Total</b>			<b>\$1,938,851.39</b>

**OWASSO PUBLIC WORKS AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 06/18/22**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	17,069.20	25,529.96
405 Utility Billing	7,258.40	12,676.63
420 Water	16,531.37	27,506.17
450 Wastewater	14,101.92	23,869.67
455 Wastewater Collection	14,825.26	25,017.92
480 Refuse	15,855.31	27,038.16
485 Recycle Center	2,551.20	4,768.97
<b>FUND TOTAL</b>	<b>88,192.66</b>	<b>146,407.48</b>