

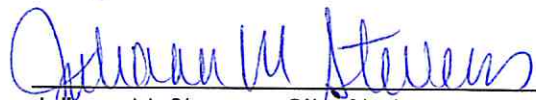
PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, July 3, 2018 – 6:30 pm

RECEIVED
JUN 29 2018
City Clerk's Office

1. **Call to Order**
Chair Chris Kelley
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes
 - June 19, 2018, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date 6/23/18
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main St, at 6:00 pm on Friday, June 29, 2018.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY

MINUTES OF REGULAR MEETING

Tuesday, June 19, 2018

The Owasso Public Golf Authority met in regular session on Tuesday, June 19, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma, per the Notice of Public Meeting and Agenda filed in the office of the City Clerk posted at City Hall, 200 S Main St, at 6:00 pm on Friday, June 15, 2018.

1. Call to Order

Chair Chris Kelley called the meeting to order at 7:28 pm.

2. Roll Call

Present

Absent

Chair – Chris Kelley

Vice-Chair – Bill Bush

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

Trustee – Kelly Lewis

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- June 5, 2018, Regular Meeting
- June 12, 2018, Regular Meeting

B. Approve claims

Mr. Dunn moved, seconded by Mr. Bonebrake to approve the Consent Agenda with claims totaling \$31,071.73.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Consideration and appropriate action relating to Resolution 2018-01, providing for the adoption of an annual budget for Fiscal Year 2018-19 for the Owasso Public Golf Authority

Linda Jones presented the item recommending approval of Resolution 2018-01.

There were no comments from the audience. Mr. Bonebrake moved, seconded by Ms. Lewis to approve Resolution 2018-01, as recommended.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

6. Report from OPGA Manager

None

7. Report from OPGA Attorney

None

8. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date 6/9/18
- Monthly Budget Status Report - May 2018

9. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

10. Adjournment

Mr. Dunn moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried 4-0 and the meeting adjourned at 7:31 pm.

Chris Kelley, Chair

Lisa Wilson, Minute Clerk

Claims List - 7/3/2018

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	LOWES-MINERAL SPIRITS \$31.72
		JPMORGAN CHASE BANK	TIMMONS OIL-FUEL \$1,232.74
		JPMORGAN CHASE BANK	UNIFORMS \$400.00
		YAMAHA MOTOR CORPORATION, USA	GOLF CART LEASE \$3,594.38
		CART OPERATIONS - Total	\$5,258.84
		AEP/PSO	ELECTRIC USE \$2,047.23
		AMERICAN BACTERIAL SOLUTIONS LLC	POND TREATMENT \$600.00
		ANCHOR STONE COMPANY	GRAVEL \$189.75
		BELGER CARTAGE SERVICE INC	CRANE SERVICE \$869.20
		BROWN FARMS LLC	SOD \$1,035.00
		JPMORGAN CHASE BANK	BLOSS SALES-RENTAL \$65.98
		JPMORGAN CHASE BANK	BWI-FERTILIZER \$3,820.74
		JPMORGAN CHASE BANK	BWI-PAINT \$108.72
		JPMORGAN CHASE BANK	HARRELLS -FUNGICIDE \$1,204.03
		JPMORGAN CHASE BANK	HARRELLS-FERTILIZER \$3,791.78
		JPMORGAN CHASE BANK	HARRELLS-FUNGICIDE \$1,034.42
		JPMORGAN CHASE BANK	HARRELLS-INSECTICIDE \$129.81
		JPMORGAN CHASE BANK	HARRELLS-PESTICIDES \$8,446.90
		JPMORGAN CHASE BANK	HARRELLS-SPRAY DYE \$240.00
		JPMORGAN CHASE BANK	INNOV TURF-SUPPLIES \$1,391.14
		JPMORGAN CHASE BANK	KANSAS GOLF&TURF-TIRE \$73.20
		JPMORGAN CHASE BANK	LOWES -HAZARD STAKES \$34.88
		JPMORGAN CHASE BANK	LOWES-SUPPLIES \$29.94
		JPMORGAN CHASE BANK	MONARCH WATCH-SIGNS \$24.95
		JPMORGAN CHASE BANK	PEAK 2 PEAK-REPAIR \$250.00
		JPMORGAN CHASE BANK	PROFESS TURF-REPAIR \$1,703.69
		JPMORGAN CHASE BANK	REASOR'S-SUPPLIES \$59.72
		JPMORGAN CHASE BANK	SUPPLIES \$8.20
		JPMORGAN CHASE BANK	TOP SOIL-TOPSOIL \$240.00
		JPMORGAN CHASE BANK	TULSA NEW HOLL-REPAIR \$388.02
		JPMORGAN CHASE BANK	UNITED RENTAL-RENTAL \$105.00
		JR SIMPLOT COMPANY	SEAWEED EXTRACT \$360.00
		TCF NATIONAL BANK	EQUIPMENT LEASE \$5,058.28
		TCF NATIONAL BANK	MAINT CART LEASE \$1,163.13
		UNIFIRST HOLDINGS LP	ENV CHARGE \$9.00
		UNIFIRST HOLDINGS LP	SHOP TOWELS \$17.49
		UNIFIRST HOLDINGS LP	SUPPLIES \$2.00
		UNIFIRST HOLDINGS LP	UNIFORM SERVICE \$18.81
		COURSE MAINT - Total	\$34,521.01
		JPMORGAN CHASE BANK	UNIFORMS \$399.48
		FOOD & BEV - Total	\$399.48

Claims List - 7/3/2018

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	AEP/PSO	\$1,776.87
		AT&T LONG DISTANCE	\$41.84
		GPS TECHNOLOGIES, INC	\$840.00
		JAMES R HAYES	\$1,110.00
		JPMORGAN CHASE BANK	\$77.53
		JPMORGAN CHASE BANK	\$100.00
		JPMORGAN CHASE BANK	\$77.00
	GOLF ADMIN	- Total	\$4,023.24
	JPMORGAN CHASE BANK	UNIFORMS	\$600.00
	OKLAHOMA GOLF ASSOCIATION	HANDICAP SERVICE	\$280.00
	GOLF SHOP	- Total	\$880.00
	BGR DAILY ACCT.	REIMB GOLF PETTY CASH	\$1,379.20
	BGR DAILY ACCT.	REIMB PETTY CASH	\$827.85
	JPMORGAN CHASE BANK	ADIDAS-MERCHANDISE	\$1,547.84
	JPMORGAN CHASE BANK	DYNAMIC-MERCHANDISE	\$184.92
	JPMORGAN CHASE BANK	SKIN SUNS-MERCHANDISE	\$170.65
	JPMORGAN CHASE BANK	TAYLORMADE-MERCHAN	\$385.18
	JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE	\$98.52
	JPMORGAN CHASE BANK	TITLEIST-MERCHANDISE	\$2,138.55
	JPMORGAN CHASE BANK	VISTA-MERCHANDISE	\$285.91
	OPGA	- Total	\$7,018.62
	OPGA	- Total	\$52,101.19
	OPGA Grand Total		\$52,101.19

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 06/23/18

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	2,768.75	3,224.16
605 Cart Operations	4,615.52	5,182.35
610 Golf Course Operations	14,360.63	16,729.48
670 Food & Beverage	3,102.00	3,557.83
690 General & Administration	3,405.75	4,044.00
<hr/> FUND TOTAL	28,252.65	32,737.82