

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, June 7, 2022 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

RECEIVED

JUN 03 2022

AS

City Clerk's Office

1. **Call to Order**
Chair Kelly Lewis
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – May 17, 2022, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date May 21, 2022
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 10, 2021, and the Agenda posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, June 3, 2022.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING TUESDAY, MAY 17, 2022

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, May 17, 2022, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 10, 2021; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, May 13, 2022.

1. Call to Order

Chair Kelly Lewis called the meeting to order at 7:36 pm.

2. Roll Call

Present

Chair – Kelly Lewis

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

A quorum was declared present.

Absent

Vice Chair – Alvin Fruga

Trustee – Bill Bush

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes – May 3, 2022, and May 10, 2022, Regular Meetings
- B. Approve claims

Mr. Bonebrake moved, seconded by Mr. Dunn to approve the Consent Agenda, as presented with claims totaling \$32,121.03.

YEA: Bonebrake, Dunn, Lewis

NAY: None

Motion carried: 3-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

None

6. Report from OPGA Attorney

None

7. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date May 7, 2022
- Monthly Budget Report – April 2022

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Dunn moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Dunn, Lewis

NAY: None

Motion carried: 3-0 and the meeting adjourned at 7:37 pm.

Juliann M. Stevens, Authority Clerk

Kelly Lewis, Chair

Claims List - 06/07/2022

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$4,135.31
		JPMORGAN CHASE BANK	\$489.12
		CART OPERATIONS - Total	\$4,624.43
	AEP/PSO	ELECTRIC USE	\$1,953.21
	AT&T	PHONE USE	\$13.90
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$343.36
	JPMORGAN CHASE BANK	LOWES-TOOLS	\$79.96
	JPMORGAN CHASE BANK	QUIKSERVICE-SUPPLIES	\$222.00
	THE HUNTINGTON NATIONAL BANK	MAINT EQUIP LEASE	\$5,207.39
	VERIZON WIRELESS	WIRELESS CONNECTION	\$80.02
		COURSE MAINT - Total	\$7,899.84
	COX COMMUNICATIONS	PHONE USAGE	\$7.06
	JPMORGAN CHASE BANK	REASORS-FOOD	\$16.53
	JPMORGAN CHASE BANK	ROTO-ROOTER-PLUMBING	\$983.64
	JPMORGAN CHASE BANK	SAMS-FOOD	\$104.57
	JPMORGAN CHASE BANK	SAMS-OPERATING EXP	\$25.56
	JPMORGAN CHASE BANK	SYSCO-FOOD	\$799.93
	JPMORGAN CHASE BANK	SYSCO-OPERATING EXP	\$144.14
	JPMORGAN CHASE BANK	TANKERSLEY-FOOD	\$107.34
	JPMORGAN CHASE BANK	TANKERSLEY-OPERATING	\$99.84
	JPMORGAN CHASE BANK	UNITED-RENTAL	\$166.31
	JPMORGAN CHASE BANK	WALMART-FOOD	\$69.81
	JPMORGAN CHASE BANK	WALMART-OPERATING EXP	\$104.92
		FOOD & BEV - Total	\$2,629.65
	AEP/PSO	ELECTRIC USE	\$913.06
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$62.90
	COX COMMUNICATIONS	PHONE USAGE	\$3.53
	JPMORGAN CHASE BANK	ACUSHNET-UNIFORM	\$47.64
	JPMORGAN CHASE BANK	COX-CABLE	\$110.06
	JPMORGAN CHASE BANK	GOLF SCORE-SUPPLIES	\$292.58
		GOLF ADMIN - Total	\$1,429.77
	COX COMMUNICATIONS	PHONE USAGE	\$10.60
	JPMORGAN CHASE BANK	EMBROIDERY-SUPPLIES	\$148.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	\$123.94
	JPMORGAN CHASE BANK	PGA-DUES	\$487.00
		GOLF SHOP - Total	\$769.54
	JPMORGAN CHASE BANK	ACUSHNET-COGS	\$4,471.41
	JPMORGAN CHASE BANK	BILLER DIRECT-COGS	\$52.26
	JPMORGAN CHASE BANK	BUSHNELL-COGS	\$2,110.68
	JPMORGAN CHASE BANK	GOLD COURSE BEER	\$91.46
	JPMORGAN CHASE BANK	GOLF COURSE BEER	\$445.68

Claims List - 06/07/2022

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	LUXOTTICA-MERCHANDISE \$198.59
		JPMORGAN CHASE BANK	MERCHANDISE EXP 05/09 \$3,922.15
		JPMORGAN CHASE BANK	MERCHANDISE EXP 05/10 \$109.61
		JPMORGAN CHASE BANK	PEPSI-DRINKS \$489.96
		JPMORGAN CHASE BANK	PING-COGS \$1,111.70
		JPMORGAN CHASE BANK	REASORS-FOOD \$53.96
		JPMORGAN CHASE BANK	SAMS-FOOD \$2,386.62
		JPMORGAN CHASE BANK	SYSCO-FOOD \$1,031.24
		JPMORGAN CHASE BANK	TANKERSLEY-FOOD \$615.37
		JPMORGAN CHASE BANK	TAYLOR MADE-COGS \$253.51
		JPMORGAN CHASE BANK	TEXOMA-COGS \$486.60
		JPMORGAN CHASE BANK	WALMART-FOOD \$750.83
		JPMORGAN CHASE BANK	WALMART-REFUND (\$68.19)
	OPGA	- Total	\$18,513.44
	OPGA	- Total	\$35,866.67
OPGA Grand Total			\$35,866.67

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 05/21/22

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	4,776.73	8,431.47
605 Cart Operations	4,501.88	5,026.35
610 Golf Course Operations	10,027.42	15,829.97
670 Food & Beverage	4,412.26	6,291.89
690 General & Administration	4,114.81	5,878.36
<hr/> FUND TOTAL	<hr/> 27,833.10	<hr/> 41,458.04