

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY (OPWA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, June 7, 2022 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

RECEIVED

JUN 03 2022

NS

City Clerk's Office

1. **Call to Order**
Chair Kelly Lewis
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – May 17, 2022, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPWA Manager**
6. **Report from OPWA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date May 21, 2022
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 10, 2021, and the Agenda posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, June 3, 2022.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC WORKS AUTHORITY (OPWA)

MINUTES OF REGULAR MEETING TUESDAY, MAY 17, 2022

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, May 17, 2022, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 10, 2021; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, May 13, 2022.

1. Call to Order

Chair Kelly Lewis called the meeting to order at 7:35 pm.

2. Roll Call

Present

Chair – Kelly Lewis

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

A quorum was declared present.

Absent

Vice Chair – Alvin Fruga

Trustee – Bill Bush

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes – May 3, 2022, and May 10, 2022, Regular Meetings

B. Approve claims

Mr. Bonebrake moved, seconded by Mr. Dunn to approve the Consent Agenda, as presented with claims totaling \$1,219,595.64.

YEA: Bonebrake, Dunn, Lewis

NAY: None

Motion carried: 3-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPWA Manager

None

6. Report from OPWA Attorney

None

7. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date May 7, 2022
- Monthly Budget Report – April 2022

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Dunn moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Dunn, Lewis

NAY: None

Motion carried: 3-0 and the meeting adjourned at 7:36 pm.

Juliann M. Stevens, Authority Clerk

Kelly Lewis, Chair

Claims List - 06/07/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	KELLOGG ENGINEERING, INC	ENGINEERING SERVICES - CO \$3,144.50
		MSB CONSTRUCTION LLC	CONSTRUCTION SVCS - COFFE \$588,885.71
COFFEE CREEK LIFT STATION - Total			\$592,030.21
		AMERICAN MUNICIPAL SERVICES LTD	COLLECTION SERVICES \$104.37
OPWA - Total			\$104.37
	AEP/PSO	ELECTRIC USE	\$1,402.96
	CITY OF OWASSO	ADMIN OVERHEAD	\$25,000.00
	COX COMMUNICATIONS	PHONE USAGE	\$24.73
	JPMORGAN CHASE BANK	ACADEMY-FLASHLIGHT	\$59.99
	JPMORGAN CHASE BANK	ACADEMY-REFUND	(\$59.99)
	JPMORGAN CHASE BANK	OFFICE DEPOT-REFUND	(\$8.39)
	JPMORGAN CHASE BANK	OFFICE-SUPPLIES	\$16.22
	JPMORGAN CHASE BANK	SAMS-REFUND	(\$1.51)
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$389.15
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	\$43.66
	STANDLEY SYSTEMS LLC	COPIER MAINTENANCE AGREEM	\$266.05
	TERMINIX	PEST CONTROL 04/28/2022	\$114.00
	TREASURER PETTY CASH	CHARACTER LUNCHEON	\$350.00
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$88.11
	UNITED STATES CELLULAR CORPORATION	PUBLIC WORKS MONTHLY CELL	\$49.57
OPWA ADMINISTRATION - Total			\$27,734.55
	BANCFIRST	800469017/09B	\$55,960.40
	BANCFIRST	800470015/09C	\$23,361.34
	BANCFIRST	800471013/SANTA FE	\$14,375.74
	BANCFIRST	800472011/RANCH CREEK	\$25,377.32
	BANCFIRST	800780017/19C	\$121,553.74
OPWA DEBT SERVICE - Total			\$240,628.54
	AEP/PSO	ELECTRIC USE	\$144.70
	COX COMMUNICATIONS	PHONE USAGE	\$3.53
	JPMORGAN CHASE BANK	ACADEMY-UNIFORM	\$64.99
	JPMORGAN CHASE BANK	WASTE MGMT-FEE	\$3,254.15
	OSI ENVIRONMENTAL INC	USED OIL COLLECTION SERVI	\$100.00
	TERMINIX	LIQUID DEFEND SYSTEM SERV	\$364.00
	TERMINIX	PEST CONTROL 04/28/2022	\$83.00
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$56.85
RECYCLE CENTER - Total			\$4,071.22
	COX COMMUNICATIONS	PHONE USAGE	\$3.53
	CRANE CARRIER COMPANY	GUAGE SPEEDOMETER - REFUS	\$632.85
	CRANE CARRIER COMPANY	REFUSE TRUCK MAINTENANCE	\$905.67

Claims List - 06/07/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	CRANE CARRIER COMPANY	\$236.04
		JPMORGAN CHASE BANK	\$17.63
		JPMORGAN CHASE BANK	\$149.99
		JPMORGAN CHASE BANK	\$127.90
		JPMORGAN CHASE BANK	\$6,710.02
		JPMORGAN CHASE BANK	\$778.28
		JPMORGAN CHASE BANK	\$456.00
		JPMORGAN CHASE BANK	\$358.14
		JPMORGAN CHASE BANK	\$125.99
		JPMORGAN CHASE BANK	\$686.82
		JPMORGAN CHASE BANK	\$130.71
		JPMORGAN CHASE BANK	\$74.94
		JPMORGAN CHASE BANK	\$180.51
		JPMORGAN CHASE BANK	\$50.00
		JPMORGAN CHASE BANK	\$521.40
		JPMORGAN CHASE BANK	\$420.00
		JPMORGAN CHASE BANK	\$289.20
		JPMORGAN CHASE BANK	\$906.16
		JPMORGAN CHASE BANK	\$26,578.32
		JPMORGAN CHASE BANK	\$3,950.00
		SPOK INC.	\$72.40
		UNIFIRST HOLDINGS LP	\$264.81
		UNITED STATES CELLULAR CORPORATION	\$44.26
		VERIZON WIRELESS	\$211.20
REFUSE COLLECTIONS - Total			\$44,882.77
		COX COMMUNICATIONS	\$17.67
		FELKINS ENTERPRISES LLC	\$195.00
		TECHNICAL PROGRAMMING SERVICES INC	\$1,470.87
UTILITY BILLING - Total			\$1,683.54
		AEP/PSO	\$7,595.08
		COX COMMUNICATIONS	\$7.06
		JPMORGAN CHASE BANK	\$17.63
		JPMORGAN CHASE BANK	\$24.98
		JPMORGAN CHASE BANK	\$33.85
		JPMORGAN CHASE BANK	\$38.50
		JPMORGAN CHASE BANK	\$176.20
		JPMORGAN CHASE BANK	\$23.28
		JPMORGAN CHASE BANK	\$37.96
		JPMORGAN CHASE BANK	\$157.94
		JPMORGAN CHASE BANK	\$276.00

Claims List - 06/07/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	\$121.37
		JPMORGAN CHASE BANK	\$2,866.00
		JPMORGAN CHASE BANK	\$170.00
		JPMORGAN CHASE BANK	\$118.00
	SPOK INC.	PAGER USE	\$67.35
	TREASURER PETTY CASH	VEH TAG - FREIGHTLINE	\$94.50
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$186.70
	VERDIGRIS VALLEY ELECTRIC COOP	COFFEE CREEK ELECTRIC	\$1,079.01
	VERDIGRIS VALLEY ELECTRIC COOP	GARRETT CREEK ELECTRI	\$199.96
	VERIZON WIRELESS	WIRELESS CONNECTION	\$80.02
	WASHINGTON CO RURAL WATER DISTRICT	MAGNOLIA LS WATER	\$23.10
	WASHINGTON CO RURAL WATER DISTRICT	MORROW LS WATER	\$19.80
WASTEWATER COLLECTIONS - Total			\$13,414.29
	AEP/PSO	ELECTRIC USE	\$36,166.63
	AT&T	PHONE USE	\$41.70
	COX COMMUNICATIONS	PHONE USAGE	\$14.13
	JPMORGAN CHASE BANK	AMAZON-HATS	\$17.63
	JPMORGAN CHASE BANK	BUMPER-PARTS	\$16.92
	JPMORGAN CHASE BANK	CONTINENTAL-LUBRICANT	\$255.55
	JPMORGAN CHASE BANK	GRAINGER-EAR PLUGS	\$92.07
	JPMORGAN CHASE BANK	GRAINGER-SUPPLIES	\$71.88
	JPMORGAN CHASE BANK	HOMEDEPOT-LIGHT	\$66.93
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$25.22
	JPMORGAN CHASE BANK	MERCHANDISE EXPENSE	\$210.00
	JPMORGAN CHASE BANK	MYBINDING-SUPPLIES	\$62.36
	JPMORGAN CHASE BANK	PHENOVA-REAGENT	\$507.48
	JPMORGAN CHASE BANK	ROYAL FILTER-SUPPLIES	\$1,529.52
	JPMORGAN CHASE BANK	TRAVEL EXPENSE 05/13	\$16.02
	JPMORGAN CHASE BANK	USA BLUE BOOK-CLEANER	\$83.70
	JPMORGAN CHASE BANK	USA BLUE BOOK-SUPPLIE	\$508.49
	JPMORGAN CHASE BANK	WALMART-WATER	\$10.80
	JPMORGAN CHASE BANK	WASTE MGMT-REMOVAL	\$8,564.67
	JPMORGAN CHASE BANK	WASTE MGMT-SLUDGE	\$10,303.52
	SPOK INC.	PAGER USE	\$40.20
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$393.26
	VERIZON WIRELESS	WIRELESS CONNECTION	\$80.02
WASTEWATER TREATMENT - Total			\$59,078.70
	AEP/PSO	ELECTRIC USE	\$306.05
	BILL BASORE TRUCKING & EXCAVATION,	APRIL DIRT	\$195.00
	COX COMMUNICATIONS	PHONE USAGE	\$7.06

Claims List - 06/07/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	ACCURATE-TRAINING \$150.00
		JPMORGAN CHASE BANK	AMAZON-HATS \$17.63
		JPMORGAN CHASE BANK	BROWN-SOD \$120.00
		JPMORGAN CHASE BANK	CLAREMORE TAG-RENEWAL \$117.59
		JPMORGAN CHASE BANK	CORE&MAIN-ANODES \$1,222.40
		JPMORGAN CHASE BANK	CORE&MAIN-BOXES \$391.45
		JPMORGAN CHASE BANK	CORE&MAIN-FITTING \$210.00
		JPMORGAN CHASE BANK	CORE&MAIN-METER CANS \$2,440.37
		JPMORGAN CHASE BANK	CORE&MAIN-METERS \$1,170.00
		JPMORGAN CHASE BANK	CORE&MAIN-REPAIR \$434.50
		JPMORGAN CHASE BANK	CORE&MAIN-RESETTER \$245.66
		JPMORGAN CHASE BANK	CORE&MAIN-SETTER \$315.00
		JPMORGAN CHASE BANK	CORE&MAIN-SUPPLIES \$3,560.68
		JPMORGAN CHASE BANK	HARBOR-TOOLS \$50.89
		JPMORGAN CHASE BANK	LOWES-SUPPLIES \$164.00
		JPMORGAN CHASE BANK	LOWES-TOOLS \$27.96
		JPMORGAN CHASE BANK	RED WING-UNIFORM \$170.00
		JPMORGAN CHASE BANK	TWIN CITIES-WATER \$678.20
		SPOK INC.	PAGER USE \$94.50
		UNIFIRST HOLDINGS LP	UNIFORM SERVICES \$210.93
		VERDIGRIS VALLEY ELECTRIC COOP	WATER CONTROL ELECTRI \$30.60
		VERIZON WIRELESS	WIRELESS CONNECTION \$136.07
		WATER - Total	\$12,466.54
		CP&Y INC	WWTP LS EXP PROJECT \$7,654.64
		CROSSLAND HEAVY CONTRACTORS	WWTP UPGRADE-LS EXPANSION \$1,153,214.46
		GREELEY & HANSEN LLC LBX 619776	INSPECTION SERVICES - WWT \$25,888.40
		WWTP UPGRADE - Total	\$1,186,757.50
		OPWA - Total	\$2,182,852.23
67	OPWA SALES TAX	BANCFIRST	800650012/2016 NOTE \$233,647.50
		BANCFIRST	800730038/2018 NOTE \$95,470.00
		BANCFIRST	800826026/2020 NOTE \$97,628.04
		OPWA STF DEBT SERVICE - Total	\$426,745.54
		OPWA SALES TAX - Total	\$426,745.54
69	OPWA SALES TAX SUB ACCOUN	MORROW PLACE INVESTMENT GROUP LLC	DEVELOPMENT AGREEMENT \$6,628.70
		OPWA ST SUB - DEBT SERV - Total	\$6,628.70
		OPWA SALES TAX SUB ACCOUN - Total	\$6,628.70
OPWA Grand Total			\$2,616,226.47

**OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 05/21/22**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	17,218.64	25,739.11
405 Utility Billing	7,258.40	12,698.27
420 Water	15,895.11	27,059.43
450 Wastewater	14,234.60	24,054.66
455 Wastewater Collection	14,936.76	25,154.64
480 Refuse	15,712.33	26,953.83
485 Recycle Center	2,551.20	4,768.97
FUND TOTAL	87,807.04	146,428.91