

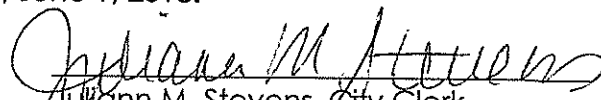
**PUBLIC NOTICE OF THE MEETING OF THE  
OWASSO PUBLIC GOLF AUTHORITY**

Council Chambers, Old Central Building  
109 N Birch, Owasso, OK 74055  
Regular Meeting  
Tuesday, June 5, 2018 – 6:30 pm

RECEIVED  
JUN 01 2018  
City Clerk's Office *lw*

1. **Call to Order**  
Chair Chris Kelley
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
  - A. Approve minutes
    - May 15, 2018, Regular Meeting
  - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
  - Payroll Payment Reports:
    - Pay Period Ending Date 5/12/18
    - Pay Period Ending Date 5/26/18
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main St, at 6:00 pm on Friday, June 1, 2018.

  
Julian M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to [jstevens@cityofowasso.com](mailto:jstevens@cityofowasso.com)

# OWASSO PUBLIC GOLF AUTHORITY

## MINUTES OF REGULAR MEETING Tuesday, May 15, 2018

The Owasso Public Golf Authority met in regular session on Tuesday, May 15, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma, per the Notice of Public Meeting and Agenda filed in the office of the City Clerk posted at City Hall, 200 S Main St, at 6:00 pm on Friday, May 11, 2018.

### 1. Call to Order

Chair Chris Kelley called the meeting to order at 9:24 pm.

### 2. Roll Call

Present	Absent
Chair – Chris Kelley	None
Vice-Chair – Bill Bush	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	
Trustee – Kelly Lewis	

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr  
Authority Attorney - Julie Lombardi

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes
  - May 1, 2018, Regular Meeting
  - May 8, 2018, Regular Meeting
- B. Approve claims

Mr. Bush moved, seconded by Mr. Bonebrake to approve the Consent Agenda with claims totaling \$15,645.30.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

### 5. Report from OPGA Manager

None

### 6. Report from OPGA Attorney

None

### 7. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – Pay Period Ending Date 4/28/18
- Monthly Budget Status Report - April 2018

**8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

**9. Adjournment**

Mr. Bonebrake moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried 5-0 and the meeting adjourned at 9:26 pm.

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Chris Kelley, Chair

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Lisa Wilson, Minute Clerk

## Claims List - 6/5/2018

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	LOWES-NOZZLES \$101.32
		JPMORGAN CHASE BANK	LOWES-TOOLS \$6.99
		YAMAHA MOTOR CORPORATION, USA	GOLF CART LEASE \$7,131.76
		<b>CART OPERATIONS - Total</b>	<b>\$7,240.07</b>
		AEP/PSO	ELECTRIC USE \$1,311.63
		AMERICAN BACTERIAL SOLUTIONS LLC	POND TREATMENT \$550.00
		AT&T	CONSOLIDATED PHONE \$12.03
		BROWN FARMS LLC	SOD \$1,350.00
		COOP'S DRIVES, MOTORS, AND CONTROLS	PUMPHOUSE REPAIR \$755.16
		JPMORGAN CHASE BANK	"OREILLY-FILTERS, OIL \$37.93
		JPMORGAN CHASE BANK	BWI-PAINT \$145.43
		JPMORGAN CHASE BANK	BWI-PREEMERGENT \$321.70
		JPMORGAN CHASE BANK	EQUIP ONE-RENTAL \$500.00
		JPMORGAN CHASE BANK	HARRELLS-FUNGICIDE \$331.31
		JPMORGAN CHASE BANK	IBT INC-BEARINGS \$27.40
		JPMORGAN CHASE BANK	KANSAS GOLF-BEDKNIVES \$143.74
		JPMORGAN CHASE BANK	KANSAS GOLF-PARTS \$1,097.40
		JPMORGAN CHASE BANK	LOWES-REFUND (\$5.60)
		JPMORGAN CHASE BANK	LOWES-STAKES \$10.26
		JPMORGAN CHASE BANK	LOWES-SUPPLIES \$388.15
		JPMORGAN CHASE BANK	MAIL THIS-SHIPPING \$24.21
		JPMORGAN CHASE BANK	OFFICE DEPOT-INK \$29.00
		JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES \$87.98
		JPMORGAN CHASE BANK	OK GOLF-REGIS FEE \$70.00
		JPMORGAN CHASE BANK	OREILLY-DEGREASER \$6.99
		JPMORGAN CHASE BANK	OREILLY-FILTERS \$26.94
		JPMORGAN CHASE BANK	OREILLY-PARTS \$10.58
		JPMORGAN CHASE BANK	OREILLY-SPARK PLUGS \$17.94
		JPMORGAN CHASE BANK	OREILLY-SUPPLIES \$148.87
		JPMORGAN CHASE BANK	OWASSO TOP SOIL-SOIL \$480.00
		JPMORGAN CHASE BANK	PROF TURF PROD-SPRING \$155.98
		JPMORGAN CHASE BANK	RR PRODUCTS-SUPPLIES \$87.07
		JPMORGAN CHASE BANK	STANDARD SPLY-TRIMMER \$625.97
		JR SIMPLOT COMPANY	SEAWEED EXTRACT \$362.00
		TCF NATIONAL BANK	MAINT CART LEASE \$1,163.13
		UNIFIRST HOLDINGS LP	ENV CHARGE \$18.00
		UNIFIRST HOLDINGS LP	SHOP TOWELS \$34.98
		UNIFIRST HOLDINGS LP	UNIFORM SERVICE \$26.52
		WATER UTILITIES SERVICES, INC	SPRINKLER PARTS \$602.88
		<b>COURSE MAINT - Total</b>	<b>\$10,955.58</b>

## Claims List - 6/5/2018

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	AMUNDSEN-ICE MACHINE \$254.00
		JPMORGAN CHASE BANK	SAMS-SUPPLIES \$205.27
		JPMORGAN CHASE BANK	UNITED LINEN-RENTAL \$98.01
		JPMORGAN CHASE BANK	WALMART-SUPPLIES \$33.61
	<b>FOOD &amp; BEV</b>	<b>- Total</b>	<b>\$590.89</b>
	AEP/PSO	ELECTRIC USE	\$991.88
	AT&T	CONSOLIDATED PHONE	\$96.25
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$35.78
	CYBERGOLF LLC	QUARTERLY WEB HOSTING/MAR	\$585.00
	GPS TECHNOLOGIES, INC	CART GPS	\$840.00
	JPMORGAN CHASE BANK	ADMIRAL EXP-SUPPLIES	\$27.99
	JPMORGAN CHASE BANK	BROOKS-SERVICE	\$125.00
	JPMORGAN CHASE BANK	COX-CABLE	\$77.53
	JPMORGAN CHASE BANK	DLX-DEPOSIT SLIPS	\$161.30
	JPMORGAN CHASE BANK	USPS-POSTAGE	\$34.65
	<b>GOLF ADMIN</b>	<b>- Total</b>	<b>\$2,975.38</b>
	JPMORGAN CHASE BANK	PGA-DUES	\$361.50
	<b>GOLF SHOP</b>	<b>- Total</b>	<b>\$361.50</b>
	JPMORGAN CHASE BANK	CUTTER&BUCK-MERCHANDI	\$416.66
	JPMORGAN CHASE BANK	IMPERIAL INC-FOOD	\$26.95
	JPMORGAN CHASE BANK	SAMS-FOOD	\$1,396.33
	JPMORGAN CHASE BANK	SYSCO-FOOD	\$1,087.72
	JPMORGAN CHASE BANK	WALMART-BEER	\$27.06
	JPMORGAN CHASE BANK	WALMART-FOOD	\$435.56
	<b>OPGA</b>	<b>- Total</b>	<b>\$3,390.28</b>
	<b>OPGA</b>	<b>- Total</b>	<b>\$25,513.70</b>
	<b>OPGA Grand Total</b>		<b>\$25,513.70</b>

OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 05/12/18

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	2,438.00	3,935.24
605 Cart Operations	2,783.08	3,124.84
610 Golf Course Operations	12,253.45	17,799.36
670 Food & Beverage	3,075.64	4,174.92
690 General & Administration	3,405.75	5,116.90
<hr/> FUND TOTAL	23,955.92	34,151.26

OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 05/26/18

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	2,584.06	4,087.58
605 Cart Operations	2,953.44	3,316.12
610 Golf Course Operations	12,375.68	17,892.07
670 Food & Beverage	2,999.39	4,084.30
690 General & Administration	3,405.75	5,116.90
<hr/> FUND TOTAL	24,318.32	34,496.97