

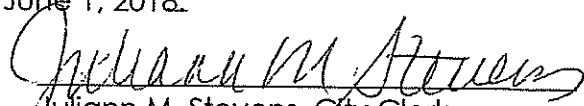
PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, June 5, 2018 – 6:30 pm

RECEIVED
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City Clerk's Office *aw*

1. Call to Order
Chair Chris Kelley
2. Roll Call
3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes
 - May 15, 2018, Regular Meeting
 - B. Approve claims
4. Consideration and appropriate action relating to items removed from the Consent Agenda
5. Report from OPWA Manager
6. Report from OPWA Attorney
7. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)
 - Payroll Payment Reports:
 - Pay Period Ending Date 5/12/18
 - Pay Period Ending Date 5/26/18
8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)
9. Adjournment

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main St, at 6:00 pm on Friday, June 1, 2018.


Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC WORKS AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, May 15, 2018

The Owasso Public Works Authority met in regular session on Tuesday, May 15, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma, per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, May 11, 2018.

1. Call to Order

Chair Chris Kelley called the meeting to order at 9:12 pm.

2. Roll Call

Present	Absent
Chair – Chris Kelley	None
Vice-Chair – Bill Bush	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	
Trustee – Kelly Lewis	

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr
Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes
 - May 1, 2018, Regular Meeting
 - May 8, 2018, Regular Meeting
- B. Approve claims

Mr. Bush moved, seconded by Mr. Bonebrake to approve the Consent Agenda with claims totaling \$301,999.72.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Consideration and appropriate action relating to Resolution 2018-05, authorizing the Owasso Public Works Authority (the "Authority") to issue its Sales Tax Revenue Note, Series 2018 (the "Note") in the aggregate principal amount of \$9,800,000; waiving competitive bidding and authorizing the Note to be sold on a negotiated basis; ratifying and confirming a Sales Tax Agreement by and between the City and the Authority pertaining to a year-to-year pledge of certain sales tax revenue; approving and authorizing execution of a Supplemental Note Indenture authorizing the issuance and securing the payment of the Note; providing that the organizational document creating the Authority is subject to the provisions of the Note Indenture; authorizing and directing the execution of the Note and other documents relating to the transaction; and containing other provisions relating thereto

Linda Jones presented the item recommending approval of Resolution 2018-05, awarding the Sales Tax Revenue Note, Series 2018 bid to JP Morgan Chase Bank in the aggregate principal amount of \$9,800,000 at a fixed interest rate of 2.8%.

There were no comments from the audience. Mr. Bonebrake moved, seconded by Mr. Dunn to approve Resolution 2018-05, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

6. Consideration and appropriate action relating to a budget amendment

Linda Jones presented the item recommending approval of a budget amendment increasing estimated revenues and the appropriation for expenditures by \$9,800,000 (Sales Tax Revenue Note, Series 2018).

There were no comments from the audience. Mr. Bush moved, seconded by Mr. Dunn to approve the budget amendment to increase the estimated revenue and increase the appropriation for expenditures, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

7. Consideration and appropriate action relating to a budget amendment and the acquisition of property for the Coffee Creek Lift Station Improvement Project

Roger Stevens presented the item recommending approval of a budget amendment increasing the appropriation for expenditures by \$129,500; approval of a land purchase agreement between the OPWA and Warren Smith, Julie Smith, Scott Golightly, and Holly Golightly; authorization for the Authority Manager to execute the agreement; and authorization for payment to Commercial Title and Escrow Services, Inc.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Bush to approve the budget amendment, approve the land purchase agreement, authorize the Authority Manager to execute the agreement, and authorize payment, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

8. Consideration and appropriate action relating to Resolution 2018-06, declaring the intent of the Owasso Public Works Authority to expend certain funds in connection with land acquisition for certain Coffee Creek Lift Station improvements with said expenditures to be reimbursed from the proceeds of debt to be incurred by the Authority; and containing other provisions relating thereto

Linda Jones presented the item recommending approval of Resolution 2018-06.

There were no comments from the audience. Mr. Dunn moved, seconded by Mr. Bonebrake to approve Resolution 2018-06, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

9. Report from OPWA Manager

None

10. Report from OPWA Attorney

None

11. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – Pay Period Ending Date 4/28/18
- Monthly Budget Status Report - April 2018

12. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

13. Adjournment

Mr. Bush moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried 5-0 and the meeting adjourned at 9:24pm.

Chris Kelley, Chair

Lisa Wilson, Minute Clerk

Claims List - 6/5/2018

Fund	Vendor Name	Payable Description	Payment Amount	
61	OPWA	CP&Y INC	ENGINEERING SERVICES	\$8,961.50
		2017 WWTP UPGRADE - Total		\$8,961.50
		AMERICAN MUNICIPAL SERVICES CORP.	COLLECTION SERVICES	\$401.27
		OPWA - Total		\$401.27
		AEP/PSO	ELECTRIC USE	\$996.18
		AMERICAN ELECTRIC POWER	ELECTRICAL SERVICES	\$5,859.87
		AT&T	CONSOLIDATED PHONE	\$146.71
		CITY OF OWASSO	ADMIN OVERHEAD	\$25,000.00
		CLEAN UNIFORM COMPANY	UNIFORM SERVICE	\$176.31
		JPMORGAN CHASE BANK	FREDPRYOR-TRAINING	\$99.00
		JPMORGAN CHASE BANK	J QUINTON PLUMBING-GA	\$550.00
		JPMORGAN CHASE BANK	LOCKE SUPPLY-MATERIAL	\$7.00
		JPMORGAN CHASE BANK	LOCKE-MATERIALS	\$1,211.55
		JPMORGAN CHASE BANK	LOCKE-PARTS	\$70.06
		JPMORGAN CHASE BANK	LOCKE-SUPPLIES	\$86.25
		JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$60.94
		JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	\$24.90
		STANDLEY SYSTEMS, LLC	COPIER MAINTENANCE	\$406.15
		TERMINIX	PEST CONTROL SERVICES	\$162.00
		UNITED STATES CELLULAR CORPORATION	PW CELL PHONES	\$36.49
		OPWA ADMINISTRATION - Total		\$34,893.41
		BANCFIRST	874320013/13-06DW	\$112,515.34
		BANCFIRST	FAP-10-0002-L/10	\$7,188.35
		BANCFIRST	ORF-09-0003-CW/09B	\$55,960.40
		BANCFIRST	ORF-09-0007-CW/09C	\$23,361.34
		BANCFIRST	ORF-10-0014-CW/SANTA FE	\$14,375.74
		BANCFIRST	ORF-13-0005-CW/RANCH CR	\$25,377.32
		OPWA DEBT SERVICE - Total		\$238,778.49
		AEP/PSO	ELECTRIC USE	\$105.25
		ALLEMANN JAMES & ALLEMANN JOHN	RECYCLE CONTAINERS	\$17,900.00
		AT&T	CONSOLIDATED PHONE	\$12.03
		CLEAN UNIFORM COMPANY	UNIFORM SERVICE	\$13.83
		JPMORGAN CHASE BANK	FASTSIGNS-SIGN	\$452.00
		JPMORGAN CHASE BANK	TITAN DIST-FORKS	\$144.40
		JPMORGAN CHASE BANK	WASTE MGMT-REC TIP FE	\$2,073.08
		RECYCLE CENTER - Total		\$20,700.59
		AT&T	CONSOLIDATED PHONE	\$12.03
		CLEAN UNIFORM COMPANY	UNIFORM SERVICE	\$125.37
		CRANE CARRIER COMPANY	AIR ACTUATOR	\$79.01
		JPMORGAN CHASE BANK	AMERIFLEX-HOSE	\$119.00

Claims List - 6/5/2018

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	AMERIFLEX-HOSES \$39.65
		JPMORGAN CHASE BANK	AMERIFLEX-PARTS \$17.75
		JPMORGAN CHASE BANK	BROWN CO-PPE \$6.20
		JPMORGAN CHASE BANK	BROWN CO-SPLIT - PPE \$47.00
		JPMORGAN CHASE BANK	BUMP2BUMP-BOLTS/WASHE \$7.82
		JPMORGAN CHASE BANK	BUMP2BUMP-FILTER \$30.58
		JPMORGAN CHASE BANK	BUMP2BUMP-FILTERS \$142.45
		JPMORGAN CHASE BANK	BUMP2BUMP-GLOVES \$16.95
		JPMORGAN CHASE BANK	BUMP2BUMP-HEADLIGHTS \$14.00
		JPMORGAN CHASE BANK	BUMP2BUMP-PARTS \$15.99
		JPMORGAN CHASE BANK	DRIVE SHAFTS-REPAIR \$30.08
		JPMORGAN CHASE BANK	KIMS INTL-PARTS \$22.03
		JPMORGAN CHASE BANK	KIMS-PARTS \$252.91
		JPMORGAN CHASE BANK	SEMI TRUCK-WASH \$260.00
		JPMORGAN CHASE BANK	STEVE'S WHLSE-PARTS \$16.98
		JPMORGAN CHASE BANK	WASTE MGMT-TIPPING FE \$2,186.00
	SPOK, INC.	PAGER USE	\$62.23
	TULSA EMERGENCY MEDICAL CENTER	TESTING	\$22.00
	UNITED ENGINES, LLC	PARTS	\$2,849.97
	UNITED STATES CELLULAR CORPORATION	PW CELL PHONES	\$38.26
REFUSE COLLECTIONS - Total			\$6,414.26
	JPMORGAN CHASE BANK	CDW GOVT-HEADSET	\$472.06
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	\$8.45
	TECHNICAL PROGRAMMING SERVICES INC	BILLING SERVICES	\$1,558.78
	TODD C. KIMBALL	METER READER	\$796.50
	TYRONE EUGENE DINKINS	METER READER	\$1,368.75
UTILITY BILLING - Total			\$4,204.54
	AEP/PSO	ELECTRIC USE	\$5,917.91
	CLEAN UNIFORM COMPANY	UNIFORM SERVICE	\$209.07
	JPMORGAN CHASE BANK	ATWOODS-CLAMPS	\$4.96
	JPMORGAN CHASE BANK	ATWOODS-HAND TOWELS	\$8.99
	JPMORGAN CHASE BANK	BROWN CO-PPE	\$53.20
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	\$95.00
	JPMORGAN CHASE BANK	CORE&MAIN-MATERIALS	\$809.30
	JPMORGAN CHASE BANK	CORE&MAIN-PARTS	\$132.90
	JPMORGAN CHASE BANK	J QUINTON PLUMBING-SE	\$225.00
	JPMORGAN CHASE BANK	LOCKE SUPPLY-PARTS	\$2.72
	JPMORGAN CHASE BANK	OREILLY-FUEL CAN	\$18.99
	JPMORGAN CHASE BANK	WHITE STAR-CYLINDER	\$1,497.88
	SCHUERMANN ENTERPRISES, INC	MATERIALS	\$2,074.00
	SPOK, INC.	PAGER USE	\$44.95

Claims List - 6/5/2018

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	WASHINGTON CO RURAL WATER DISTRICT WATER	\$21.80
WASTEWATER COLLECTIONS - Total			\$11,116.67
	AEP/PSO	ELECTRIC USE	\$27,535.83
	AT&T	CONSOLIDATED PHONE	\$72.18
	CLEAN UNIFORM COMPANY	UNIFORM SERVICE	\$204.55
	JPMORGAN CHASE BANK	AMAZON-EQUIPMENT	\$88.07
	JPMORGAN CHASE BANK	AMAZON-PC PARTS	\$456.51
	JPMORGAN CHASE BANK	BROWN CO-PPE	\$53.20
	JPMORGAN CHASE BANK	BUMP2BUMP-STRIKER	\$6.24
	JPMORGAN CHASE BANK	CORE&MAIN-PARTS	\$7.57
	JPMORGAN CHASE BANK	DELL-COMPUTERS	\$3,053.81
	JPMORGAN CHASE BANK	FEDEX-POSTAGE	\$58.16
	JPMORGAN CHASE BANK	FORT BEND SVC-POLYMER	\$4,321.25
	JPMORGAN CHASE BANK	GRAINGER-PARTS	\$28.50
	JPMORGAN CHASE BANK	HACH CO-REAGENTS	\$554.70
	JPMORGAN CHASE BANK	HACH CO-SUPPLIES	\$21.44
	JPMORGAN CHASE BANK	HACH CO-TUBING	\$374.27
	JPMORGAN CHASE BANK	HOME DEPOT-LIGHTS	\$387.45
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	\$23.68
	JPMORGAN CHASE BANK	HUTHER & ASSOC-MONITO	\$1,015.00
	JPMORGAN CHASE BANK	INSTRUMENT&SPLY-PARTS	\$1,538.31
	JPMORGAN CHASE BANK	KOMLINE-PARTS	\$202.13
	JPMORGAN CHASE BANK	LOWES-MATERIALS	\$33.12
	JPMORGAN CHASE BANK	LOWES-PARTS	\$34.33
	JPMORGAN CHASE BANK	LOWES-PINS	\$2.68
	JPMORGAN CHASE BANK	LOWES-RETURN	(\$84.91)
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$7.87
	JPMORGAN CHASE BANK	NCL OF WISC-BOTTLES	\$60.55
	JPMORGAN CHASE BANK	NCL OF WISC-PPE	\$32.09
	JPMORGAN CHASE BANK	NCL OF WISC-SUPPLIES	\$484.54
	JPMORGAN CHASE BANK	OFFICE DEPOT-CHAIRS	\$425.81
	JPMORGAN CHASE BANK	RED WING-BOOTS	\$143.99
	JPMORGAN CHASE BANK	SCHNEIDER ELEC-SUPPOR	\$1,380.00
	JPMORGAN CHASE BANK	WASTE MGMT-SLUDGE REM	\$8,215.02
	SCHUERMANN ENTERPRISES, INC	REPLACED TRANSMITTER	\$915.65
	SHI INTERNATIONAL CORP	SOFTWARE	\$669.00
	SPOK, INC.	PAGER USE	\$17.78
WASTEWATER TREATMENT - Total			\$52,340.37
	AEP/PSO	ELECTRIC USE	\$346.33
	APAC-OKLAHOMA, INC.	ASPHALT	\$52.00
	CLEAN UNIFORM COMPANY	UNIFORM SERVICE	\$155.04

Claims List - 6/5/2018

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	CORE & MAIN	\$104,544.00
		JET TRUCKING, LLC	\$45.00
		JPMORGAN CHASE BANK	\$53.20
		JPMORGAN CHASE BANK	\$72.00
		JPMORGAN CHASE BANK	\$564.70
		JPMORGAN CHASE BANK	\$1,620.45
		JPMORGAN CHASE BANK	\$248.00
		JPMORGAN CHASE BANK	\$156.00
		JPMORGAN CHASE BANK	\$2,028.00
		JPMORGAN CHASE BANK	\$107.00
		JPMORGAN CHASE BANK	\$707.23
		JPMORGAN CHASE BANK	\$15.12
		JPMORGAN CHASE BANK	\$25.00
		JPMORGAN CHASE BANK	\$3,627.30
		SPOK, INC.	\$89.40
		TWIN CITIES READY MIX, INC	\$192.00
		WATER - Total	\$114,647.77
	OPWA - Total		\$492,458.87
67	OPWA SALES TAX	BANCFIRST	\$80,211.75
		BANCFIRST	\$99,907.50
		OPWA STF DEBT SERVICE - Total	\$180,119.25
	OPWA SALES TAX - Total		\$180,119.25
69	OPWA SALES TAX SUB ACCOUN	MORROW PLACE INVESTMENT GROUP LLC	\$4,409.35
		OPWA ST SUB - DEBT SERV - Total	\$4,409.35
	OPWA SALES TAX SUB ACCOUN - Total		\$4,409.35
	OPWA Grand Total		\$676,987.47

OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 05/12/18

OPWA

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	10,998.47	16,290.70
405 Utility Billing	6,052.00	11,319.32
420 Water	12,761.60	21,631.44
450 Wastewater	13,805.09	23,851.34
455 Wastewater Collection	11,185.08	18,619.37
480 Refuse	15,287.91	22,935.45
485 Recycle Center	1,584.00	2,260.27
<u>FUND TOTAL</u>	<u>71,674.15</u>	<u>116,907.89</u>

OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 05/26/18

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	10,973.47	16,261.12
405 Utility Billing	6,052.00	11,304.71
420 Water	14,002.14	24,126.59
450 Wastewater	13,625.53	23,628.01
455 Wastewater Collection	10,941.45	18,319.82
480 Refuse	15,295.24	22,937.85
485 Recycle Center	1,392.00	2,051.65
<u>FUND TOTAL</u>	<u>72,281.83</u>	<u>118,629.75</u>