

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, June 1, 2021 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

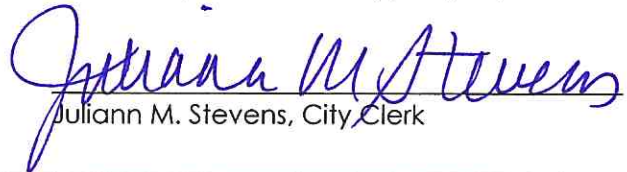
RECEIVED

MAY 27 2021

City Clerk's Office

1. **Call to Order**
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – May 18, 2021, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date May 22, 2021
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 11, 2020, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Thursday, May 27, 2021.


Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING

Tuesday, May 18, 2021

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, May 18, 2021, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 11, 2020; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, May 14, 2021.

1. Call to Order

Chair Bill Bush called the meeting to order at 7:20 pm.

2. Roll Call

Present

Chair – Bill Bush

Vice Chair – Kelly Lewis

Trustee – Alvin Fruga

Trustee – Doug Bonebrake

A quorum was declared present.

Absent

Trustee – Lyndell Dunn

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and approval, denial, amendment, or other appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes - May 4, 2021, and May 11, 2021, Regular Meetings

B. Approve claims

C. Accept the Bailey Ranch Golf Club Bridge Renovation Project and authorize final payment to American Native Ventures, LLC, of Muskogee, Oklahoma, in the amount of \$3,845.00

Mr. Bonebrake moved, seconded by Ms. Lewis to approve the Consent Agenda, as presented with claims totaling \$117,754.54.

YEA: Bonebrake, Fruga, Lewis, Bush

NAY: None

Motion carried: 4-0

4. Consideration and approval, denial, amendment, or other appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

None

6. Report from OPGA Attorney

None

7. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date May 8, 2021
- Monthly Budget Status Report – April 2021

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Ms. Lewis moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Fruga, Lewis, Bush

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:21 pm.

Bill Bush, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 6/1/2021

Fund	Vendor Name	Payable Description	Payment Amount
55 OPGA	YAMAHA MOTOR CORPORATION, USA	GOLF CART LEASE	\$3,594.38
	CART OPERATIONS	- Total	\$3,594.38
	AEP/PSO	ELECTRIC USE	\$537.75
	JPMORGAN CHASE BANK	AMAZON-CASE	\$32.99
	JPMORGAN CHASE BANK	BUMP2BUMP-PARTS	\$12.48
	JPMORGAN CHASE BANK	BUMP2BUMP-SPARK PLUGS	\$29.72
	JPMORGAN CHASE BANK	BUMP2BUMP-WIRE	\$11.73
	JPMORGAN CHASE BANK	CERT LAB-CLEANER	\$310.00
	JPMORGAN CHASE BANK	CORE&MAIN-BRASS SADDL	\$126.37
	JPMORGAN CHASE BANK	CORE&MAIN-FLAGS	\$135.60
	JPMORGAN CHASE BANK	IBT-BEARINGS	\$168.85
	JPMORGAN CHASE BANK	LOCKE-REPAIR PARTS	\$143.67
	JPMORGAN CHASE BANK	MAIL THIS-PRINTING	\$181.20
	JPMORGAN CHASE BANK	MURRAY WOMBLE-DOOR KN	\$190.00
	JPMORGAN CHASE BANK	PLATINUM PROTECT-SVC	\$50.00
	JPMORGAN CHASE BANK	QUALITY TIRE-TIRES	\$204.00
	JPMORGAN CHASE BANK	TURNPRO-POND TREATMEN	\$1,098.00
	ROB'S SOD, INC	SOD	\$295.00
	TCF NATIONAL BANK	MAINT EQUIP LEASE	\$5,207.39
	UNIFIRST HOLDINGS LP	ENV CHARGE	\$44.00
	UNIFIRST HOLDINGS LP	JANITORIAL	\$76.00
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE	\$69.12
	UNIFIRST HOLDINGS LP	SUPPLIES	\$8.00
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$47.88
	UNITED RENTALS NORTH AMERICA INC	SOD CUTTERS	\$2,011.30
	COURSE MAINT	- Total	\$10,991.05
	DAVCO MECHANICAL CONTRACTORS,INC	SNAKE DRAIN	\$215.00
	JPMORGAN CHASE BANK	MURPHY-SUPPLIES	\$258.39
	JPMORGAN CHASE BANK	SYSCO-SUPPLIES	\$156.14
	JPMORGAN CHASE BANK	UNITED LINEN-RENTAL	\$137.91
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	\$25.28
	FOOD & BEV	- Total	\$792.72
	AEP/PSO	ELECTRIC USE	\$686.19
	APS FIRECO TULSA	VENTHOOD INSPECTION	\$392.55
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$61.40
	JPMORGAN CHASE BANK	COX-CABLE	\$103.48
	JPMORGAN CHASE BANK	MULLIN-REPAIR	\$229.50
	JPMORGAN CHASE BANK	MURPHY-SUPPLIES	\$306.00
	JPMORGAN CHASE BANK	PLATINUM PROTECT-SVC	\$50.00
	GOLF ADMIN	- Total	\$1,829.12
	JPMORGAN CHASE BANK	PGA OF AMER-ASSISTANT	\$333.50

Claims List - 6/1/2021

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	GOLF SHOP - Total	\$333.50
		FLEETWOOD SERVICES LLC	\$80,432.20
		GREENS REPLACEMENT PROJ - Total	\$80,432.20
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	\$1,338.86
	JPMORGAN CHASE BANK	BILLER DIRECT-MERCHAN	\$46.33
	JPMORGAN CHASE BANK	IMPERIAL-COFFEE	\$83.85
	JPMORGAN CHASE BANK	PING-MERCHANDISE	\$1,114.89
	JPMORGAN CHASE BANK	SAMS-FOOD	\$243.96
	JPMORGAN CHASE BANK	SYSCO-FOOD	\$137.82
	JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE	\$392.60
	JPMORGAN CHASE BANK	WALMART-COFFEE	\$13.96
	JPMORGAN CHASE BANK	WALMART-FOOD	\$80.65
	NIKE USA, INC	MERCHANDISE	\$102.90
	OPGA - Total		\$3,555.82
	OPGA - Total		\$101,528.79
	OPGA Grand Total		\$101,528.79

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 5/22/21

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	5,114.39	8,692.60
605 Cart Operations	588.51	661.49
610 Golf Course Operations	11,286.97	18,583.30
670 Food & Beverage	1,844.72	3,368.74
690 General & Administration	3,611.92	5,248.01
<hr/> FUND TOTAL	<hr/> 22,446.51	<hr/> 36,554.14