

PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)

Council Chambers Old Central Building

109 North Birch, Owasso, OK

TUESDAY, April 6, 2021 - 6:30 PM

AGENDA

RECEIVED

APR 01 2021

AS

City Clerk's Office

1. **Call to Order**
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – March 16, 2021, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date March 13, 2021, and March 27, 2021
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 11, 2020, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Thursday, April 1, 2021.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING Tuesday, March 16, 2021

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, March 16, 2021, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 11, 2020; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, March 12, 2021.

1. Call to Order

Chair Bill Bush called the meeting to order at 7:32 pm.

2. Roll Call

Present	Absent
Chair – Bill Bush	None
Vice Chair – Kelly Lewis	
Trustee – Chris Kelley	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr
Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes – March 2, 2021, and March 9, 2021, Regular Meetings
- B. Approve claims

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda, as presented, with claims totaling \$29,790.51.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

Warren Lehr introduced Corey Burd, Director of Golf. Mr. Burd provided the golf report, and discussion was held.

6. Report from OPGA Attorney

None

7. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date February 27, 2021
- Monthly Budget Report – February 2021

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Kelley moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:39 pm.

Bill Bush, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 4/6/2021

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$166.16
		JPMORGAN CHASE BANK	(\$184.19)
		JPMORGAN CHASE BANK	\$989.25
		YAMAHA MOTOR CORPORATION, USA	\$3,594.38
		CART OPERATIONS - Total	\$4,565.60
	AEP/PSO	ELECTRIC USE	\$545.06
	ANCHOR STONE COMPANY	GRAVEL	\$208.37
	AT&T	CONSOLIDATED PHONE	\$13.18
	BWI COMPANIES, INC	HERBICIDE	\$156.89
	JESCO PRODUCTS, INC	COURSE ACCESSORIES	\$1,636.88
	JPMORGAN CHASE BANK	AGSOURCE-TESTING	\$251.10
	JPMORGAN CHASE BANK	ATWOODS-TRACTOR SEAT	\$109.99
	JPMORGAN CHASE BANK	BUMP2BUMP-FILTER	\$7.97
	JPMORGAN CHASE BANK	BUMP2BUMP-FILTERS	\$134.14
	JPMORGAN CHASE BANK	BUMP2BUMP-V BELT	\$14.84
	JPMORGAN CHASE BANK	CORE&MAIN-COUPLINGS	\$55.65
	JPMORGAN CHASE BANK	CUTTER&BUCK-UNIFORM	\$939.88
	JPMORGAN CHASE BANK	EZGO FINANCE-REPAIRS	\$439.12
	JPMORGAN CHASE BANK	GK PREMIUM-DUES	\$600.00
	JPMORGAN CHASE BANK	GREEN ACRE-MATERIALS	\$279.47
	JPMORGAN CHASE BANK	GREEN ACRE-ROCK	\$390.00
	JPMORGAN CHASE BANK	KANSAS GOLF-BRAKE CAB	\$684.44
	JPMORGAN CHASE BANK	KANSAS GOLF-O RINGS	\$11.68
	JPMORGAN CHASE BANK	LONE STAR-FLAGS	\$608.00
	JPMORGAN CHASE BANK	LOWES-REFUND	(\$13.20)
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$293.27
	JPMORGAN CHASE BANK	OREILLY-BATTERIES	\$1,541.42
	JPMORGAN CHASE BANK	P&K-STARTER	\$13.24
	JPMORGAN CHASE BANK	P&K-STARTER ASSEMBLY	\$12.24
	JPMORGAN CHASE BANK	PROF TURF-TRAINING	\$513.97
	JPMORGAN CHASE BANK	PROF TURF-TURF GUARD	\$133.61
	JPMORGAN CHASE BANK	PROF TURF-WHEEL	\$394.28
	JPMORGAN CHASE BANK	QUALITY TIRE-PARTS	\$22.95
	JPMORGAN CHASE BANK	RR PRODS-REFUND	(\$217.85)
	JPMORGAN CHASE BANK	RR PRODS-TINES	\$276.98
	JPMORGAN CHASE BANK	SITE ONE-SPREADER	\$510.94
	JPMORGAN CHASE BANK	SITEONE-HERBICIDE	\$237.04
	JPMORGAN CHASE BANK	TIFCO-PARTS	\$184.19
	SYDNEY SOLUTIONS, LLC	SOFTWARE SUPPORT	\$239.00
	TCF NATIONAL BANK	MAINT CART LEASE	\$1,163.13
	TCF NATIONAL BANK	MAINT EQUIP LEASE	\$5,207.39
	TURFCENTRIC INC	SOFTWARE RENEWAL	\$1,800.00

Claims List - 4/6/2021

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	UNIFIRST HOLDINGS LP	\$33.00
		UNIFIRST HOLDINGS LP	\$55.00
		UNIFIRST HOLDINGS LP	\$51.84
		UNIFIRST HOLDINGS LP	\$35.91
		VERIZON WIRELESS	\$40.95
COURSE MAINT		- Total	\$19,615.96
	JPMORGAN CHASE BANK	MURPHY-SUPPLIES	\$125.70
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$122.60
	JPMORGAN CHASE BANK	SAMSClub-RETURN	(\$5.98)
	JPMORGAN CHASE BANK	SAMSClub-SUPPLIES	\$78.46
	JPMORGAN CHASE BANK	SYSCO-SUPPLIES	\$170.42
	JPMORGAN CHASE BANK	UNITED LINEN-RENTAL	\$85.26
	JPMORGAN CHASE BANK	UNITED LINEN-RENTALS	\$85.26
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	\$92.05
FOOD & BEV		- Total	\$753.77
	AEP/PSO	ELECTRIC USE	\$666.99
	AT&T	CONSOLIDATED PHONE	\$26.35
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$60.98
	JPMORGAN CHASE BANK	COX-CABLE	\$103.49
	JPMORGAN CHASE BANK	MURPHY-SUPPLIES	\$367.24
	JPMORGAN CHASE BANK	OFFICE DEPOT-UPS REPL	\$89.99
	JPMORGAN CHASE BANK	TERMINIX-PEST CONTROL	\$95.00
	JPMORGAN CHASE BANK	WASTE MGMT-REF SVC	\$603.35
	SZEN CORP	SOFTWARE SUPPORT	\$1,600.00
GOLF ADMIN		- Total	\$3,613.39
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$102.10
	JPMORGAN CHASE BANK	TEXOMA-TAPE	\$50.00
	JPMORGAN CHASE BANK	TROPHY PLUS-TROPHIES	\$51.50
GOLF SHOP		- Total	\$203.60
	FLEETWOOD SERVICES LLC	GREENS RENOVATION	\$239,487.39
GREENS REPLACEMENT PROJ		- Total	\$239,487.39
	JPMORGAN CHASE BANK	ACUSHNET -MERCHANDISE	\$862.22
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	\$10,875.64
	JPMORGAN CHASE BANK	CCSWB-COKE ORDER	\$500.31
	JPMORGAN CHASE BANK	CHICK-FIL-A-FOOD	\$325.00
	JPMORGAN CHASE BANK	IMPERIAL-COFFEE	\$61.90
	JPMORGAN CHASE BANK	PING INC-MERCHANDISE	\$2,763.03
	JPMORGAN CHASE BANK	SAMS-FOOD	\$828.06
	JPMORGAN CHASE BANK	SAMSClub -FOOD	\$158.29
	JPMORGAN CHASE BANK	SAMSClub-FOOD	\$587.79
	JPMORGAN CHASE BANK	SYSCO-FOOD	\$798.60

Claims List - 4/6/2021

Fund	Vendor Name	Payable Description	Payment Amount	
55	OPGA	JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE	\$203.80
		JPMORGAN CHASE BANK	WALMART-BEER	\$143.88
		JPMORGAN CHASE BANK	WALMART-FOOD	\$216.46
		NIKE USA, INC	COG MERCHANDISE	\$94.91
	OPGA	- Total		\$18,419.89
	OPGA	- Total		\$286,659.60
	OPGA Grand Total			\$286,659.60

**OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 3/13/21**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	5,015.39	8,581.34
605 Cart Operations	1,678.01	1,886.10
610 Golf Course Operations	8,185.22	15,135.06
670 Food & Beverage	2,363.47	3,954.07
690 General & Administration	3,611.92	5,280.13
<hr/> FUND TOTAL	<hr/> 20,854.01	<hr/> 34,836.70

**OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 3/27/21**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	5,023.64	8,590.61
605 Cart Operations	1,731.25	1,945.93
610 Golf Course Operations	8,242.52	15,199.41
670 Food & Beverage	2,347.78	3,936.94
690 General & Administration	3,611.92	5,280.13
<hr/> FUND TOTAL	20,957.11	34,953.02