

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY (OPWA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, April 5, 2022 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

RECEIVED
APR 01 2022
City Clerk's Office
[Signature]

1. **Call to Order**
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – March 15, 2022, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPWA Manager**
6. **Report from OPWA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Dates March 12, 2022, and March 26, 2022
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 10, 2021, and the Agenda posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, April 1, 2022.

[Signature]
Julian M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC WORKS AUTHORITY (OPWA)

MINUTES OF REGULAR MEETING TUESDAY, MARCH 15, 2022

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, March 15, 2022, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 10, 2021; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 2:00 pm on Friday, March 11, 2022.

1. Call to Order

Chair Bill Bush called the meeting to order at 7:14 pm.

2. Roll Call

Present

Chair – Bill Bush

Trustee – Alvin Fruga

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

A quorum was declared present.

Absent

Vice Chair – Kelly Lewis

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes – March 1, 2022, and March 8, 2022, Regular Meetings

B. Approve claims

Mr. Fruga moved, seconded by Mr. Dunn, to approve the Consent Agenda as presented with claims totaling \$1,405,053.37.

YEA: Bonebrake, Dunn, Fruga, Bush

NAY: None

Motion carried: 4-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPWA Manager

None

6. Report from OPWA Attorney

None

7. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date February 26, 2022
- Monthly Budget Report – February 2022

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Dunn moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Dunn, Fruga, Bush

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:15 pm.

Juliann M. Stevens, Authority Clerk

Bill Bush, Chair

Claims List - 4/5/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	KELLOGG ENGINEERING, INC	ENGINEERING SERVICES - 11 \$1,508.75
		117TH STREET FORCE MAIN - Total	\$1,508.75
		KELLOGG ENGINEERING, INC	ENGINEERING SERVICES - CO \$2,188.50
		MSB CONSTRUCTION LLC	CONSTRUCTION SVCS - COFFE \$426,500.70
		COFFEE CREEK LIFT STATION - Total	\$428,689.20
		JERRY'S EXCAVATION INC	2020 OWASSO MARKET SEWER \$62,393.15
		GRAVITY SWR OWASSO MKT - Total	\$62,393.15
		AMERICAN MUNICIPAL SERVICES LTD	COLLECTION SERVICES \$100.25
		OPWA - Total	\$100.25
		AEP/PSO	ELECTRIC USE \$1,871.94
		CINTAS CORPORATION	FIRST AID SUPPLIES \$21.53
		CITY OF OWASSO	ADMIN OVERHEAD \$25,000.00
		COX COMMUNICATIONS	PHONE USAGE \$24.98
		JPMORGAN CHASE BANK	AMER PUB WORKS-RECERT \$145.00
		JPMORGAN CHASE BANK	EVENBRITE-REFUND (\$68.90)
		JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES \$46.30
		JPMORGAN CHASE BANK	SAMS-SOAP REFILL \$11.48
		JPMORGAN CHASE BANK	SAMS-SUPPLIES \$390.74
		STANDLEY SYSTEMS LLC	COPIER MAINTENANCE AGREEM \$320.40
		UNIFIRST HOLDINGS LP	UNIFORM SERVICES \$109.17
		UNITED STATES CELLULAR CORPORATION	PUBLIC WORKS MONTHLY CELL \$49.59
		OPWA ADMINISTRATION - Total	\$27,922.23
		BANCFIRST	800469017/09B \$55,960.40
		BANCFIRST	800470015/09C \$23,361.34
		BANCFIRST	800471013/SANTA FE \$14,375.74
		BANCFIRST	800472011/RANCH CREEK \$25,377.32
		BANCFIRST	800780017/19C \$121,558.47
		OPWA DEBT SERVICE - Total	\$240,633.27
		AEP/PSO	ELECTRIC USE \$207.73
		CINTAS CORPORATION	FIRST AID SUPPLIES \$87.74
		COX COMMUNICATIONS	PHONE USAGE \$3.57
		JPMORGAN CHASE BANK	SEMI CRAZY-WASH \$70.00
		JPMORGAN CHASE BANK	WASTE MGMT-REC TIP FE \$2,078.46
		OSI ENVIRONMENTAL INC	USED OIL RECYCLING \$100.00
		UNIFIRST HOLDINGS LP	UNIFORM SERVICES \$56.85
		RECYCLE CENTER - Total	\$2,604.35
		CINTAS CORPORATION	FIRST AID SUPPLIES \$77.76
		COX COMMUNICATIONS	PHONE USAGE \$3.57
		JPMORGAN CHASE BANK	AUTO BATTERY-STARTER \$506.29

Claims List - 4/5/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	\$96.00
		JPMORGAN CHASE BANK	\$22.99
		JPMORGAN CHASE BANK	(\$467.23)
		JPMORGAN CHASE BANK	\$467.23
		JPMORGAN CHASE BANK	\$429.15
		JPMORGAN CHASE BANK	\$221.02
		JPMORGAN CHASE BANK	\$562.94
		JPMORGAN CHASE BANK	\$300.00
		JPMORGAN CHASE BANK	\$198.18
		JPMORGAN CHASE BANK	\$46.24
		JPMORGAN CHASE BANK	\$28.98
		JPMORGAN CHASE BANK	\$295.00
		JPMORGAN CHASE BANK	\$814.10
		JPMORGAN CHASE BANK	\$19,015.02
	SPOK INC.	PAGER USE	\$72.48
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$210.78
	UNITED STATES CELLULAR CORPORATION	PUBLIC WORKS MONTHLY CELL	\$44.28
	VERIZON WIRELESS	WIRELESS CONNECTION	\$161.25
REFUSE COLLECTIONS - Total			\$23,106.03
	COX COMMUNICATIONS	PHONE USAGE	\$17.85
	TECHNICAL PROGRAMMING SERVICES INC	BILLING SERVICES	\$3,377.86
UTILITY BILLING - Total			\$3,395.71
	AEP/PSO	ELECTRIC USE	\$6,950.95
	COX COMMUNICATIONS	PHONE USAGE	\$7.14
	JPMORGAN CHASE BANK	AMAZON-REPAIR KIT	\$24.99
	JPMORGAN CHASE BANK	ATWOODS-CONTAINERS	\$26.97
	JPMORGAN CHASE BANK	CORE&MAIN-RISERS	\$217.08
	JPMORGAN CHASE BANK	FASTENAL-BOLTS	\$14.45
	JPMORGAN CHASE BANK	HOME DEPOT-FLOOR DRY	\$119.90
	JPMORGAN CHASE BANK	NOBEL SYS-SOFTWARE SE	\$4,800.00
	JPMORGAN CHASE BANK	WARREN CAT-PARTS	\$53.67
	OMEGA RAIL MANAGEMENT, INC.	SEWER ROW - AGREEMENT: 52	\$985.38
	SPOK INC.	PAGER USE	\$67.42
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$157.62
	VERIZON WIRELESS	WIRELESS CONNECTION	\$80.02
	WASHINGTON CO RURAL WATER DISTRICT	MAGNOLIA LS WATER	\$23.10
	WASHINGTON CO RURAL WATER DISTRICT	MORROW LS WATER	\$19.80
WASTEWATER COLLECTIONS - Total			\$13,548.49

Claims List - 4/5/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	AEP/PSO	\$33,629.34
		AT&T	\$61.08
		COX COMMUNICATIONS	\$14.28
		JPMORGAN CHASE BANK	\$950.00
		JPMORGAN CHASE BANK	\$70.00
		JPMORGAN CHASE BANK	\$509.07
		JPMORGAN CHASE BANK	\$194.22
		JPMORGAN CHASE BANK	\$2,748.39
		JPMORGAN CHASE BANK	\$64.10
		JPMORGAN CHASE BANK	(\$229.23)
		JPMORGAN CHASE BANK	\$325.00
		JPMORGAN CHASE BANK	\$630.24
		JPMORGAN CHASE BANK	\$2,985.04
		JPMORGAN CHASE BANK	\$229.11
		JPMORGAN CHASE BANK	\$388.00
		JPMORGAN CHASE BANK	\$12.98
		JPMORGAN CHASE BANK	\$45.26
		JPMORGAN CHASE BANK	\$3,795.00
		JPMORGAN CHASE BANK	\$19.48
		JPMORGAN CHASE BANK	\$62.70
		JPMORGAN CHASE BANK	\$108.00
		JPMORGAN CHASE BANK	\$53.04
		JPMORGAN CHASE BANK	\$1,709.00
		JPMORGAN CHASE BANK	\$681.42
		JPMORGAN CHASE BANK	\$16,929.18
		SPOK INC.	\$36.24
		TREASURER PETTY CASH	\$265.50
		UNIFIRST HOLDINGS LP	\$208.20
		VERIZON WIRELESS	\$80.02
WASTEWATER TREATMENT - Total			\$66,574.66
		AEP/PSO	\$563.51
		CITY OF TULSA DEPT OF FINANCE	\$560.00
		COX COMMUNICATIONS	\$7.14
		JERRY'S EXCAVATION INC	\$24,000.00
		JPMORGAN CHASE BANK	\$17.98
		JPMORGAN CHASE BANK	\$63.00
		JPMORGAN CHASE BANK	\$79.88
		JPMORGAN CHASE BANK	\$1,156.00
		SPOK INC.	\$90.60
		UNIFIRST HOLDINGS LP	\$218.01
		VERIZON WIRELESS	\$40.01

Claims List - 4/5/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	WATER - Total	\$26,796.13
	CP&Y INC	WWTP LS EXP PROJECT	\$15,929.28
	GREELEY & HANSEN LLC LBX 619776	INSPECTION SERVICES - WWT	\$27,452.73
	WWTP UPGRADE - Total		\$43,382.01
	OPWA - Total		\$940,654.23
67	OPWA SALES TAX	BANCFIRST	800650012/2016 NOTE \$234,042.08
		BANCFIRST	800730038/2018 NOTE \$94,900.00
		BANCFIRST	800826026/2020 NOTE \$95,617.08
	OPWA STF DEBT SERVICE - Total		\$424,559.16
	OPWA SALES TAX - Total		\$424,559.16
69	OPWA SALES TAX SUB ACCOUN	MORROW PLACE INVESTMENT GROUP LLC	DEVELOPMENT AGREEMENT \$5,304.43
	OPWA ST SUB - DEBT SERV - Total		\$5,304.43
	OPWA SALES TAX SUB ACCOUN - Total		\$5,304.43
OPWA Grand Total			\$1,370,517.82

OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 03/12/22

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	17,122.88	25,710.39
405 Utility Billing	7,178.41	12,601.38
420 Water	16,572.11	27,906.63
450 Wastewater	14,065.39	23,896.88
455 Wastewater Collection	14,444.04	24,600.74
480 Refuse	16,036.09	27,454.88
485 Recycle Center	2,471.20	4,671.27
<u>FUND TOTAL</u>	<u>87,890.12</u>	<u>146,842.17</u>

OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 03/26/22

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	16,715.37	25,214.56
405 Utility Billing	7,178.41	12,601.38
420 Water	16,596.70	27,951.22
450 Wastewater	14,552.71	24,478.73
455 Wastewater Collection	14,804.47	25,021.83
480 Refuse	15,876.60	27,263.45
485 Recycle Center	3,191.95	5,551.44
<u>FUND TOTAL</u>	<u>88,916.21</u>	<u>148,082.61</u>