

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, April 5, 2022 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

RECEIVED
APR 01 2022
City Clerk's Office
JMS

1. **Call to Order**
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – March 15, 2022, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Dates March 12, 2022, and March 26, 2022
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 10, 2021, and the Agenda posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, April 1, 2022.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING TUESDAY, MARCH 15, 2022

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, March 15, 2022, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 10, 2021; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 2:00 pm on Friday, March 11, 2022.

1. Call to Order

Chair Bill Bush called the meeting to order at 7:15 pm.

2. Roll Call

Present

Absent

Chair – Bill Bush

Vice Chair – Kelly Lewis

Trustee – Alvin Fruga

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes – March 1, 2022, and March 8, 2022, Regular Meetings
- B. Approve claims

Mr. Fruga moved, seconded by Mr. Dunn, to approve the Consent Agenda as presented with claims totaling \$15,383.14.

YEA: Bonebrake, Dunn, Fruga, Bush

NAY: None

Motion carried: 4-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

None

6. Report from OPGA Attorney

None

7. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date February 26, 2022
- Monthly Budget Report – February 2022

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Bonebrake moved, seconded by Mr. Fruga to adjourn the meeting.

YEA: Bonebrake, Dunn, Fruga, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:16 pm.

Juliann M. Stevens, Authority Clerk

Bill Bush, Chair

Claims List - 4/5/2022

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	AEP/PSO	\$1,197.16
		AT&T	\$20.36
		JESCO PRODUCTS, INC	\$1,206.78
		JPMORGAN CHASE BANK	\$40.00
		JPMORGAN CHASE BANK	\$600.00
		JPMORGAN CHASE BANK	\$985.64
		JPMORGAN CHASE BANK	(\$597.86)
		JPMORGAN CHASE BANK	\$146.46
		JPMORGAN CHASE BANK	\$1,880.80
		JPMORGAN CHASE BANK	\$71.61
		JPMORGAN CHASE BANK	\$23.72
		JPMORGAN CHASE BANK	\$650.00
		JPMORGAN CHASE BANK	\$79.99
		JPMORGAN CHASE BANK	\$21.96
		JPMORGAN CHASE BANK	\$95.49
		JPMORGAN CHASE BANK	\$39.98
		JPMORGAN CHASE BANK	\$39.98
		JPMORGAN CHASE BANK	\$8.99
		JPMORGAN CHASE BANK	\$14.32
		JPMORGAN CHASE BANK	\$18.10
		JPMORGAN CHASE BANK	\$98.20
		JPMORGAN CHASE BANK	(\$54.96)
		JPMORGAN CHASE BANK	\$20.47
		JPMORGAN CHASE BANK	\$64.35
		JPMORGAN CHASE BANK	\$185.32
		JPMORGAN CHASE BANK	\$51.14
		THE HUNTINGTON NATIONAL BANK	\$5,207.39
		UNIFIRST HOLDINGS LP	\$33.00
		UNIFIRST HOLDINGS LP	\$61.00
		UNIFIRST HOLDINGS LP	\$62.91
		UNIFIRST HOLDINGS LP	\$45.48
		UNIFIRST HOLDINGS LP	\$35.91
		VERIZON WIRELESS	\$80.02
		COURSE MAINT - Total	\$12,433.71
		COX COMMUNICATIONS	\$7.14
		JPMORGAN CHASE BANK	\$640.00
		JPMORGAN CHASE BANK	\$132.18
		JPMORGAN CHASE BANK	(\$148.94)
		JPMORGAN CHASE BANK	\$952.99
		JPMORGAN CHASE BANK	\$397.87
		JPMORGAN CHASE BANK	\$121.60
		JPMORGAN CHASE BANK	\$6.67

Claims List - 4/5/2022

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	STEPHEN R GRINTER	REPAIRS \$130.00
		FOOD & BEV - Total	\$2,239.51
	AEP/PSO	ELECTRIC USE	\$659.93
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$70.98
	COX COMMUNICATIONS	PHONE USAGE	\$3.57
	GPS TECHNOLOGIES INC	CART GPS	\$1,260.00
	JPMORGAN CHASE BANK	ARETE IND-TEE MARKER	\$430.00
	JPMORGAN CHASE BANK	COX-CABLE	\$110.06
	JPMORGAN CHASE BANK	GOLF SCORECRDS-CARDS	\$292.96
	JPMORGAN CHASE BANK	GRIMSLEYS-SUPPLIES	\$356.01
	JPMORGAN CHASE BANK	UNIFIRST-RUG SERVICE	\$59.42
	SZEN CORP	SOFTWARE SUPPORTS	\$1,600.00
		GOLF ADMIN - Total	\$4,842.93
	COX COMMUNICATIONS	PHONE USAGE	\$10.71
	JPMORGAN CHASE BANK	ALLPARTITIONS-PART	\$41.00
	JPMORGAN CHASE BANK	AT YR SVC-RENTAL	\$185.45
	JPMORGAN CHASE BANK	FEDEX-POSTAGE	\$19.88
	JPMORGAN CHASE BANK	GOLF CARS TUL-RENTAL	\$100.00
	JPMORGAN CHASE BANK	GT GOLF SPLY-SUPPLIES	\$856.56
	JPMORGAN CHASE BANK	TEXOMA-RANGE BAGS	\$487.30
		GOLF SHOP - Total	\$1,700.90
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	\$14,408.40
	JPMORGAN CHASE BANK	GOLF COURSE BEER	\$264.76
	JPMORGAN CHASE BANK	IMPERIAL-COFFEE	\$67.90
	JPMORGAN CHASE BANK	PEPSI-BEVERAGES	\$659.48
	JPMORGAN CHASE BANK	PING-MERCHANDISE	\$6,060.60
	JPMORGAN CHASE BANK	SAMS-FOOD	\$1,454.20
	JPMORGAN CHASE BANK	SYSCO-FOOD	\$853.30
	JPMORGAN CHASE BANK	TANKERSLEY-FOOD	\$938.32
	JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE	\$86.88
	JPMORGAN CHASE BANK	WALMART-FOOD	\$363.70
		OPGA - Total	\$25,157.54
	OPGA - Total		\$46,374.59
	OPGA Grand Total		\$46,374.59

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 03/12/22

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	4,742.29	8,393.02
605 Cart Operations	1,697.44	1,895.23
610 Golf Course Operations	8,316.65	13,943.40
670 Food & Beverage	4,425.89	6,318.03
690 General & Administration	3,954.81	5,735.27
<hr/> FUND TOTAL	<hr/> 23,137.08	<hr/> 36,284.95

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 03/26/22

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	4,769.48	8,423.38
605 Cart Operations	2,430.82	2,714.03
610 Golf Course Operations	9,410.07	15,165.63
670 Food & Beverage	4,320.20	6,188.17
690 General & Administration	3,954.81	5,734.42
<hr/> FUND TOTAL	<hr/> 24,885.38	<hr/> 38,225.63