

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, April 4, 2023 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

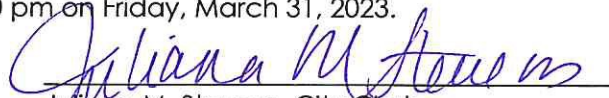
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City Clerk's Office

1. **Call to Order** - Chair Kelly Lewis
2. **Roll Call**
3. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – March 21, 2023, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date March 25, 2023
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December, 9, 2022, and the Agenda posted at City Hall, 200 South Main Street, at 2:00 pm on Friday, March 31, 2023.


Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING TUESDAY, MARCH 21, 2023

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, March 21, 2023, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 9, 2022; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 1:00 pm on Friday, March 17, 2023.

1. **Call to Order** - Chair Kelly Lewis called the meeting to order at 7:26 pm.

2. **Roll Call** – A quorum was declared present.

Present

Absent

Chair – Kelly Lewis

Vice Chair – Alvin Fruga

Trustee – Doug Bonebrake

Trustee – Bill Bush

Trustee – Lyndell Dunn

Staff: Authority Manager – Warren Lehr / Authority Attorney - Julie Lombardi

3. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

A. Approve minutes – March 7, 2023, and March 14, 2023, Regular Meeting

B. Approve claims

Mr. Bush moved, seconded by Mr. Dunn to approve the Consent Agenda as presented, with claims totaling \$24,807.02.

YEA: Bonebrake, Bush, Dunn, Lewis

NAY: None

Motion carried: 4-0

4. **Consideration and appropriate action relating to items removed from the Consent Agenda** - None

5. **Report from OPGA Manager**

Warren Lehr introduced Corey Burd to give the Golf Report and discussion was held.

6. **Report from OPGA Attorney** - None

7. **Official Notices** - The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date March 11, 2023
- Monthly Budget Report – February 2023

8. **New Business** – None

9. **Adjournment**

Mr. Bonebrake moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Lewis

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:34 pm.

Juliann M. Stevens, Authority Clerk

Kelly Lewis, Chair

Claims List - 04/04/2023

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	AMAZON-PARTS \$40.32
		JPMORGAN CHASE BANK	FLEET-FUEL \$1,594.18
		JPMORGAN CHASE BANK	OREILLY-PARTS \$73.20
		YAMAHA GOLF CAR COMPANY	REPAIRS \$72.99
		YAMAHA MOTOR CORPORATION, USA	BEV CART \$268.05
		YAMAHA MOTOR CORPORATION, USA	CART LEASE \$3,790.82
		YAMAHA MOTOR CORPORATION, USA	UTILITY CARTS \$762.98
CART OPERATIONS - Total			\$6,602.54
	AEP/PSO	ELECTRIC USE	\$634.91
	AT&T	PHONE USE	\$26.24
	COLTON CRAIG	CONSTRUCTION DRAWINGS	\$2,500.00
	HOLLIDAY SAND & GRAVEL CO	SAND	\$409.18
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	\$130.00
	JPMORGAN CHASE BANK	GCSAA-FEES	\$40.00
	JPMORGAN CHASE BANK	GK PREMIUM-FEES	\$1,000.00
	JPMORGAN CHASE BANK	LOWES-PARTS	\$57.96
	JPMORGAN CHASE BANK	LOWES-REFUND	(\$24.98)
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$227.10
	JPMORGAN CHASE BANK	MEETING EXP 02/08	\$18.36
	JPMORGAN CHASE BANK	OREILLY-PARTS	\$79.99
	JPMORGAN CHASE BANK	P&K EQUIP-REPAIR	\$409.27
	JPMORGAN CHASE BANK	STANDARD SUP-EQUIP	\$1,713.81
	JPMORGAN CHASE BANK	TURNPRO-SERVICE	\$780.00
	JPMORGAN CHASE BANK	UATTEND-FEES	\$41.00
	RAGAN TECHNICAL SOLUTIONS INC	IRRIGATION BOOKS	\$1,236.00
	SYDNEY SOLUTIONS, LLC	SOFTWARE RENEWAL	\$299.00
	THE HUNTINGTON NATIONAL BANK	MAINT EQUIP LEASE	\$5,207.39
	TURFCENTRIC INC	SOFTWARE	\$1,800.00
	UNIFIRST HOLDINGS LP	ENV CHARGE	\$39.75
	UNIFIRST HOLDINGS LP	JANITORIAL	\$57.00
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE	\$65.58
	UNIFIRST HOLDINGS LP	SUPPLIES	\$78.18
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$35.91
COURSE MAINT - Total			\$16,861.65
	COX COMMUNICATIONS	PHONE USAGE	\$7.48
	JPMORGAN CHASE BANK	CUTTER&BUCK-UNIFORM	\$186.72
	JPMORGAN CHASE BANK	IMAGEFIRST-RENTAL	\$155.09
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$205.98
	JPMORGAN CHASE BANK	SYSCO-SUPPLIES	\$614.70
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	\$20.73
FOOD & BEV - Total			\$1,190.70

Claims List - 04/04/2023

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	AEP/PSO	\$722.25
		COX COMMUNICATIONS	\$3.74
		GPS TECHNOLOGIES INC	\$876.00
		JPMORGAN CHASE BANK	\$150.00
		JPMORGAN CHASE BANK	\$569.03
		JPMORGAN CHASE BANK	\$195.00
		JPMORGAN CHASE BANK	\$726.74
		JPMORGAN CHASE BANK	\$119.04
		JPMORGAN CHASE BANK	\$2,786.09
		JPMORGAN CHASE BANK	\$530.19
		JPMORGAN CHASE BANK	\$99.15
		JPMORGAN CHASE BANK	\$107.00
		JPMORGAN CHASE BANK	\$547.53
		JPMORGAN CHASE BANK	\$75.00
		SZEN CORP	\$2,340.00
	GOLF ADMIN	- Total	\$9,846.76
		COX COMMUNICATIONS	\$11.22
		JPMORGAN CHASE BANK	\$3,750.00
		JPMORGAN CHASE BANK	\$69.90
		JPMORGAN CHASE BANK	\$17.12
	GOLF SHOP	- Total	\$3,848.24
		JPMORGAN CHASE BANK	\$11,949.14
		JPMORGAN CHASE BANK	\$1,651.64
		JPMORGAN CHASE BANK	\$49.98
		JPMORGAN CHASE BANK	\$1,023.02
		JPMORGAN CHASE BANK	\$2,505.64
		JPMORGAN CHASE BANK	\$1,343.15
		JPMORGAN CHASE BANK	\$750.75
		JPMORGAN CHASE BANK	\$494.17
	OPGA	- Total	\$19,767.49
	OPGA	- Total	\$58,117.38
	OPGA Grand Total		\$58,117.38

**OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 03/25/23**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	5,562.71	6,688.26
605 Cart Operations	2,927.00	3,268.02
610 Golf Course Operations	11,593.21	13,716.86
670 Food & Beverage	3,774.12	4,350.46
690 General & Administration	4,159.23	5,006.02
<hr/> FUND TOTAL	<hr/> 28,016.27	<hr/> 33,029.62