


PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY

RECEIVED
MAR 30 2018
City Clerk's Office

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, April 3, 2018 – 6:30 pm

1. **Call to Order**
Chair Lyndell Dunn
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes
 - March 13, 2018, Regular Meeting
 - March 20, 2018, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date 3/17/18
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main St, at 6:00 pm on Friday, March 30, 2018.



Sherry Bishop, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO CITY COUNCIL, OPWA & OPGA

MINUTES OF JOINT REGULAR MEETING Tuesday, March 13, 2018

The Owasso City Council, Owasso Public Works Authority (OPWA), and Owasso Public Golf Authority (OPGA) met in a joint regular meeting on Tuesday, March 13, 2018, in the Council Chambers at Old Central, 109 N Birch Street, Owasso, Oklahoma, per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main (west side), at 6:00 pm on Friday, March 9, 2018.

1. Call to Order

Mayor/Chair Lyndell Dunn called the meeting to order at 6:03 pm.

Present

Mayor/Chair – Lyndell Dunn

Vice-Mayor/Vice-Chair – Chris Kelley

Councilor/Trustee – Doug Bonebrake

Councilor/Trustee – Bill Bush

A quorum was declared present.

Absent

Councilor/Trustee – Jeri Moberly

2. Discussion relating to the Mayor/Chair Leadership Elections Process

Mayor/Chair Lyndell Dunn presented the item and discussion was held.

3. Discussion relating to Community Development items

- A. FY 2018-2019 Community Development Block Grant (CDBG)
- B. Final Plat – Morrow Elementary School (approximately 12200 N 132 E Ave)
- C. PUD-18-01 & OZ-18-01 – McKnight Farm at Preston Lakes (northwest corner of E 86 St N and N 161 E Ave)
- D. Proposed Update to the Owasso Zoning Code

Karl Fritschen presented item 3A, advising that a public input meeting will be held at City Hall on April 2, 2018, at 6:00 pm; discussion was held. Bronce Stephenson and Morgan Pemberton presented items 3B, 3C, and 3D and discussion was held. It was further explained that item 3A would be placed on the April 3, 2018, Council agenda for consideration and action; items 3B and 3C would be placed on the March 20, 2018, Council agenda for consideration and action; and item 3D would be placed on the April 10, 2018, Work Session for further discussion.

4. Discussion relating to Public Works items

- A. Roadway Dieting/Complete Streets
- B. Coffee Creek Lift Station and Force Main Improvements

Roger Stevens presented items 4A and 4B and discussion was held.

5. Discussion relating to rates and fees

- A. Public Works and Utility Billing
- B. Parks, Police Records, and Cemetery

Sherry Bishop presented items 5A and 5B and discussion was held. It was further explained that these items would be placed on the April 3, 2018, Council or OPWA agendas for consideration and action. The rates and fees related to the Cemetery would be placed on the April 10, 2018, Work Session for further discussion.

6. Discussion relating to City Manager items

- Monthly sales tax report
- City Manager report

Jennifer Newman presented the monthly sales tax report and discussed was held.

Warren Lehr reported on the Tulsa Chamber D.C. Fly-In for 2018 scheduled for May 9-11; various upcoming city events (event information can be found on the city's website); efforts of the Owasso FOP and Rib Crib in raising funds for a local family; and the city's participation in the Local Update of Census Addresses and Information.

7. Discussion relating to vacancies on the Citizen Sales Tax Watchdog Committee

Mayor Lyndell Dunn presented the item and discussion was held.

8. Councilor/Trustee comments and inquiries

Councilors commented on the Owasso Chamber's booth at the 2018 Tulsa Home and Garden Show and the 2018 Lady Rams Basketball's State Championship win.

9. Adjournment

The meeting adjourned at 7:35 pm.

Lyndell Dunn, Mayor/Chair

Juliann M. Stevens, Deputy City Clerk

OWASSO PUBLIC GOLF AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, March 20, 2018

The Owasso Public Golf Authority met in regular session on Tuesday, March 20, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma, per the Notice of Public Meeting and Agenda filed in the office of the City Clerk posted at City Hall, 200 S Main St, at 6:00 pm on Friday, March 16, 2018.

1. Call to Order

Chair Lyndell Dunn called the meeting to order at 7:40 pm.

2. Roll Call

Present

Chair – Lyndell Dunn

Vice-Chair – Chris Kelley

Trustee – Bill Bush

Trustee – Jeri Moberly

A quorum was declared present.

Absent

Trustee – Doug Bonebrake

Staff:

Authority Manager - Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- March 9, 2018, Special Meeting
- March 13, 2018, Regular Meeting

B. Approve claims

Dr. Kelley moved, seconded by Ms. Moberly to approve the Consent Agenda with claims totaling \$49,193.87.

YEA: Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 4-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda None

5. Report from OPGA Manager

Corey Burd presented the Golf Report.

6. Report from OPGA Attorney

None

7. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Reports:
 - Pay Period Ending Date 2/17/18
 - Pay Period Ending Date 3/3/18
- Monthly Budget Status Report – February 2018

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Ms. Moberly moved, seconded by Dr. Kelley to adjourn the meeting.

YEA: Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried 4-0 and the meeting adjourned at 7:49 pm.

Lyndell Dunn, Chair

Lisa Wilson, Minute Clerk

Claims List - 4/3/2018

Fund	Vendor Name	Payable Description	Payment Amount	
55	OPGA	YAMAHA MOTOR CORPORATION, USA	GOLF CART LEASE	\$3,594.38
		CART OPERATIONS - Total		\$3,594.38
	AEP/PSO	ELECTRIC USE		\$1,029.85
	AT&T	CONSOLIDATED PHONE		\$12.04
	JESCO PRODUCTS, INC	COURSE ACCESSORIES		\$957.15
	JPMORGAN CHASE BANK	AMAZON-EQUIPMENT		\$272.99
	JPMORGAN CHASE BANK	GREEN ACRE-MULCH		\$563.00
	JPMORGAN CHASE BANK	KANSAS GOLF-ROLLER		\$296.57
	JPMORGAN CHASE BANK	LAWSON PROD-HARDWARE		\$135.13
	JPMORGAN CHASE BANK	LOWES-SUPPLIES		\$76.00
	JPMORGAN CHASE BANK	OREILLY-AIR FILTER		\$17.71
	JPMORGAN CHASE BANK	OREILLY-STARTER FLUID		\$9.57
	JPMORGAN CHASE BANK	P&K EQUIP-PARTS		\$7.24
	JPMORGAN CHASE BANK	SYDNEY-SOFTWARE RENEW		\$239.00
	TCF NATIONAL BANK	EQUIPMENT LEASE		\$10,116.56
	UNIFIRST HOLDINGS LP	ENV CHARGE		\$27.00
	UNIFIRST HOLDINGS LP	SHOP TOWELS		\$52.47
	UNIFIRST HOLDINGS LP	SUPPLIES		\$64.05
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE		\$45.33
		COURSE MAINT - Total		\$13,921.66
	AEP/PSO	ELECTRIC USE		\$817.05
	AT&T	CONSOLIDATED PHONE		\$96.31
	GPS TECHNOLOGIES, INC	CART GPS		\$840.00
	GPS TECHNOLOGIES, INC	GPS WIRING		\$1,211.80
	JPMORGAN CHASE BANK	LOCKE-REPAIR		\$6.07
	SOUTH CENTRAL GOLF INC	ADVERTISING		\$600.00
		GOLF ADMIN - Total		\$3,571.23
	OKLAHOMA GOLF ASSOCIATION	HANDICAP SERVICE		\$1,460.00
		GOLF SHOP - Total		\$1,460.00
	OPGA - Total			\$22,547.27
	OPGA Grand Total			\$22,547.27

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 03/17/18

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	2,576.00	4,096.80
605 Cart Operations	1,974.94	2,217.46
610 Golf Course Operations	7,809.79	12,804.39
670 Food & Beverage	1,745.50	2,678.29
690 General & Administration	3,405.75	5,135.60
<hr/> FUND TOTAL	17,511.98	26,932.54