

**PUBLIC NOTICE OF THE MEETING OF THE  
OWASSO SALES TAX OVERSIGHT COMMITTEE**

City Hall, Community Room

200 S Main, Owasso, OK

**MONDAY, MARCH 22, 2021 - 6:30 PM**

**AGENDA**


RECEIVED

MAR 16 2021

City Clerk's Office

1. **Call to Order** - Steve Mowery, Chair
2. **Roll Call** – Juliann Stevens, City Clerk
3. **Consideration and action relating to the minutes of the September 28, 2020, regular meeting**  
Steve Mowery, Chair - Attachment
4. **Discussion of Capital Improvement Projects Status Report** - Attachment  
Roger Stevens  
Chris Garrett
5. **Discussion of Financial Reports** - Attachments  
Linda Jones
  - A. Capital Improvements Fund (Third Penny dedicated sales tax)
  - B. Vision for Owasso Fund (55/100ths dedicated sales tax)
6. **Consideration and action relating to Project Completion Reports** - Attachments  
Steve Mowery, Chair
  - A. Street Rehabilitation Program – FY 2019
  - B. Public Safety Vehicles – Police FY 2019
  - C. Public Safety Vehicles – Police FY 2020
7. **Consideration and action relating to the Progress Reports for Public Distribution** - Attachments  
Steve Mowery, Chair
  - A. Capital Improvements Fund Report #77 (Third Penny dedicated sales tax)
  - B. Vision for Owasso Fund Report #7 (55/100ths dedicated sales tax)
8. **Report from City Manager**
9. **New Business**
10. **Adjournment**

Notice of the Public Meeting filed in the office of the City Clerk on December 11, 2020, and the Agenda posted at City Hall, 200 South Main Street on Tuesday, March 16, 2021 at 5:00 pm.

  
Juliann M. Stevens, City Clerk

*The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone (918)-376-1502 or by email to [jstevens@cityofowasso.com](mailto:jstevens@cityofowasso.com)*

# OWASSO SALES TAX OVERSIGHT COMMITTEE

## MINUTES OF REGULAR MEETING Monday, September 28, 2020

The Owasso Sales Tax Oversight Committee met in regular session on Monday, September 28, 2020, at City Hall, 200 South Main Street, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 12:00 pm on Thursday, September 24, 2020.

### 1. Call to Order

Vice Chair Danny Ewing called the meeting to order at 6:30pm.

### 2. Roll Call

#### Present

Scott Reeves  
Brandon Miller  
Brian Dugan  
Ed Wagner  
Angela Kennedy  
Eric Nantois  
Mike Westerman

Don Hutchings  
Cyndi Knoten  
Justin Prince  
Matthew Roberts  
Danny Ewing

#### Absent

Trey Thee  
Jonna Chase  
Steve Mowery

Staff: Warren Lehr, City Manager; Chris Garrett, Assistant City Manager; Linda Jones, Finance Director; Jennifer Newman, Deputy Finance Director; Roger Stevens, Public Works Director; Juliann Stevens, City Clerk; Julie Lombardi, City Attorney

### 3. Consideration and action relating to the minutes of the September 23, 2019, regular meeting

Danny Ewing, presented the item. Mr. Reeves moved, seconded by Mr. Dugan, to approve the minutes, as presented.

YEA: Dugan, Ewing, Hutchings, Kennedy, Knoten, Miller, Nantois, Prince, Reeves, Roberts, Wagner, Westerman

NAY: None

Motion carried: 12-0

### 4. Discussion of Capital Improvement Projects Status Report

Roger Stevens and Chris Garrett presented status reports on current projects utilizing either Capital Improvement funds or Vision for Owasso funds. Discussion was held.

### 5. Discussion of Financial Reports

A. Capital Improvements Fund Reports #75 and #76 (Third Penny dedicated sales tax)

B. Vision for Owasso Fund Reports #5 and #6 (55/100ths dedicated sales tax)

Linda Jones presented each financial report and discussion was held.

### 6. Consideration and action relating to Project Completion Reports

A. HWY 169 East and West Service Roads – North 137<sup>th</sup> East Avenue

B. Redbud Festival Park

C. Public Safety Operations and Training Complex (Fire Station No. 4)

D. Public Safety Vehicle – Aerial Platform Truck (Fire Station No. 4)

E. Public Safety Vehicle – Wildland Vehicle (Fire Station No. 4)

F. Owasso Police Department Headquarters Renovation Project

G. Land Purchase – 11301 North Mingo Road and 10000 East 116<sup>th</sup> Street North

Danny Ewing presented the item. Mr. Miller moved, seconded by Mr. Prince, to approve each report, as presented.

YEA: Dugan, Ewing, Hutchings, Kennedy, Knoten, Miller, Nantois, Prince, Reeves, Roberts,  
Wagner, Westerman  
NAY: None  
Motion carried: 12-0

**7. Consideration and action relating to the Progress Reports for Public Distribution**

**A.** Capital Improvements Fund Reports #75 and #76 (Third Penny dedicated sales tax)

**B.** Vision for Owasso Fund Reports #5 and #6 (55/100ths dedicated sales tax)

Linda Jones presented the item. Mr. Reeves moved, seconded by Mr. Westerman, to approve each report, as presented.

YEA: Dugan, Ewing, Hutchings, Kennedy, Knoten, Miller, Nantois, Prince, Reeves, Roberts,  
Wagner, Westerman

NAY: None

Motion carried: 12-0

**8. Report from City Manager**

Warren Lehr reported on COVID-19 and CARES ACT funding. Discussion was held.

**9. New Business**

None

**10. Adjournment**

Mr. Miller moved, seconded by Mr. Dugan, to adjourn the meeting.

YEA: Dugan, Ewing, Hutchings, Kennedy, Knoten, Miller, Nantois, Prince, Reeves, Roberts,  
Wagner, Westerman

NAY: None

Motion carried: 12-0 and the meeting adjourned at 7:30 pm.

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Danny Ewing, Vice Chair

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Juliann M. Stevens, City Clerk

**CAPITAL IMPROVEMENT PROJECTS  
STATUS REPORT  
March 22, 2021**

**PUBLIC WORKS DEPARTMENT:**

- **East 76<sup>th</sup> Street North Widening (from HWY 169 to North 129<sup>th</sup> East Avenue)**
  - In 2010, federal funding was awarded for the engineering, right-of-way and utility relocation phase. In 2011, federal funding was awarded for the construction phase.
  - In February 2016, Oklahoma Department of Transportation (ODOT) and Federal Highway Administration approved the environmental document.
  - Right-of-way and easement acquisition is complete.
  - The City Council approved the supplemental agreement with ODOT for financing the construction phase during their September 17, 2019, meeting.
  - Private utility relocation is complete.
  - On December 2, 2019, ODOT approved the construction contract with Crossland Heavy Construction. Construction commenced in February 2020, with completion scheduled to occur in April 2021. **Contractor has completed the installation of the east and west bound concrete lanes. Currently, the contractor is working on the center medians, sidewalk, multi-purpose trail, retaining walls and traffic signal system.**
  
- **Garnett Road Widening (from East 96<sup>th</sup> Street North to East 106<sup>th</sup> Street North)**
  - In November 2012, the City Council approved an engineering agreement with Dewberry. Engineering design is complete.
  - In November 2013, federal funds were awarded through the Surface Transportation Program. ODOT approved the environmental document in June 2015. The Federal Highway Administration (FHWA) approved the document in July 2015.
  - Right-of-way and easement acquisition is complete. Private utility relocation is complete.
  - In April 2019, ODOT received two bids exceeding the engineering estimate by \$1.2 million. All bids were rejected and ODOT re-bid the project.
  - On September 3, 2019, ODOT approved the construction contract with Becco Construction. Construction commenced in February 2020, with completion tentatively scheduled in May 2021. **Contractor is requesting additional days to be added to the project due to weather and other unforeseen issues.**
  - **Waterline relocation is complete.**
  - **Contractor is finishing the road base between East 97<sup>th</sup> Street North and East 98<sup>th</sup> Street North.**
  - **Southbound lanes are expected to be complete in April 2021.**
  
- **Garnett Road Widening (East 106<sup>th</sup> Street North to East 116<sup>th</sup> Street North)**
  - In March 2016, the City Council approved an engineering agreement with McClelland Consulting Engineers. Engineering design is approximately 99% complete.
  - **Right-of-way and easement acquisition continues with one parcel still delayed in federal court.** Upon the acquisition of right-of-way and necessary easements, utility relocation will begin; followed by construction.
  
- **East 106<sup>th</sup> Street North and North 129<sup>th</sup> East Avenue Intersection Improvements**
  - Engineering design is approximately 70% complete.
  - ODOT commenced with the environmental study in November 2019, and completed in August 2020.
  - **Land acquisition is expected to commence in May 2021, with completion by October 2021; followed by utility relocation.**

- **East 106<sup>th</sup> Street North and North 145<sup>th</sup> East Avenue Intersection Improvements**
  - In January 2016, the City Council approved an engineering agreement with Poe and Associates. Engineering design is complete. Right-of-way and easement acquisition is complete. Private utility relocation is complete. **Water line relocation is complete.**
  - On August 18, 2020, City Council approved the roadway construction contract with Diversified Civil Contractors, LLC. **Roadway construction commenced in November 2020, with completion by May 2021.**
  - **Concrete paving, curb and gutter installation is on-going at the northeast and southeast corner of the intersection. In addition, subgrade work continues at the northwest and southwest corner in preparation for the concrete pavement.**
  
- **East 116<sup>th</sup> Street North and North 129<sup>th</sup> East Avenue Intersection Improvements**
  - November 2014, funding for the construction phase of this project was approved to receive federal funds in the amount of \$2,186,000. This "matching grant" is 80% ODOT funding, 10% Tulsa County funding and 10% City funding.
  - January 2016, the environmental study was approval by Federal Highway Administration.
  - Right-of-way and easement acquisition is complete.
  - Private utility relocation is complete.
  - **On April 6, 2020, ODOT approved the roadway construction contract with Crossland Heavy Construction. Roadway construction commenced in June 2020, with completion scheduled for January 2021. Contractor is currently installing stormwater infrastructure. In addition, several sections of lanes have been installed.**
  
- **FY 2019 Street Rehabilitation Project**
  - **A request to approve the Project Completion Report is included on the March 22, 2021 agenda.**
  
- **FY 2020 Street Rehabilitation Project**
  - On September 1, 2020, City Council approved the roadway construction contract with Gradeline Construction. **Construction commenced in October 2020, with completion by July 2021.**
  
- **Central Park / Lakeridge Stormwater Improvements**
  - In July 2015, the City Council approved an engineering agreement Meshek and Associates.
  - United States Army Corp of Engineers (USACE) completed public meeting requirements for the construction permit.
  - Private utility relocation is complete.
  - **Bid advertisement occurred in February 2021, with proposed bid award in April 2021. Construction is expected to commence in May 2021, with completion by November 2021.**
  
- **Rayola / Tributary 5A Stormwater Improvements**
  - **Rayola Park Detention Facility will be constructed at a later date**
  - **Tributary 5A Stormwater completed in May 2020**
  
- **South Sports Park Regional Detention Facility**
  - In July 2015, the City Council approved an engineering agreement Meshek and Associates. Engineering design is complete. In February 2019, the USACE issued a permit to construct.
  - Construction commenced in January 2020, **with completion expected in March 2021.**
  - **Bid advertisement for the tree purchase and tree planting is scheduled in March 2021, with bid opening in April 2021. If approved, planting expected to commence in May 2021.**

## RECREATION AND CULTURE DEPARTMENT:

- **Elm Creek Park Renovation**
  - On November 20, 2012, the City Council awarded an agreement to Impact Engineering and Planning, PLC, of Owasso. The park master plan and architectural design for the pavilions and bathrooms is complete. Engineering design is complete.
  - **Phase I Bank stabilization - Construction commenced in October 2020, with completion by April 2021.**
  - **Phase II Playground and Parking Lot – Playground equipment has been ordered and awaiting delivery. Parking Lot construction bid awarded during the March 16, 2021 City Council meeting.**

## PUBLIC SAFETY VEHICLES:

- **Fire FY 2020**
  - On September 15, 2020, City Council approved the purchase of a new fire pumper truck and associated equipment.
  - **On December 6 - 9, 2020, Fire Department staff attended a pre-build conference with Pierce Manufacturing. Delivery of the new fire pumper is expected in late July, 2021.**
- **Police FY 2019**
  - **A request to approve the Project Completion Report is included on the March 22, 2021 agenda.**
- **Police FY 2020**
  - **A request to approve the Project Completion Report is included on the March 22, 2021 agenda.**

## SUPPORT SERVICES DEPARTMENT:

- **Vehicle Maintenance Facility**
  - On November 6, 2012, the City Council approved an agreement with Matrix Architects, Engineers, Planners, Incorporated, for professional architecture and engineering services.
  - The Facility Design phase is complete. However, surveying and civil engineering work will need to be completed when a final decision is made about the site location. Consideration is being given to combining the building needs of several departments onto one site.

**VISION for OWASSO PROJECTS  
STATUS REPORT  
March 22, 2021**

**EAST 96<sup>TH</sup> STREET NORTH**

- **From approximately North 119<sup>th</sup> East Avenue to North 129<sup>th</sup> East Avenue**
  - In November 2016, staff solicited qualifications from local engineering firms.
  - On March 23, 2017, staff met with ODOT representatives to discuss the scope of work.
  - In May 2017, the City Council approved an agreement to perform a study and provide conceptual plans. The Engineering study and conceptual plans are complete.
  - In August 2018, City Council approved an engineering agreement with BKL to design the roadway improvements. **Engineering design is approximately 95% complete.**
  - **Right-of-way and easement acquisition began February 2020, with completion anticipated in April 2021; followed by utility relocation.**

**EAST 116<sup>TH</sup> STREET NORTH**

- **From approximately North 129<sup>th</sup> East Avenue to HWY 169**
  - On March 21, 2017, the City Council approved an engineering agreement with WP Moore. Engineering design is complete.
  - Right-of-way and easement acquisition is complete.
  - Private utility relocation is complete.
  - On March 3, 2020, the City Council approved a construction contract with Crossland Heavy Construction. **Construction commenced in May 2020, with completion expected in March 2021. Contractor is currently completion the final punch list items.**
  -
- **From Garnett Road Intersection to North 129<sup>th</sup> East Avenue**
  - On January 3, 2017, the City Council approved an engineering agreement with Guy Engineering. Engineering design is 90% complete.
  - Right-of-way and easement acquisition commenced in January 2018, and completed in July 2020.
  - **Utility relocation commenced in August 2020, with completion anticipated by August 2021; followed by roadway construction.**
- **From Mingo Intersection to Garnett Road**
  - On December 6, 2016, the City Council approved an engineering agreement with Garver, LLC. Engineering Design is approximately 95% complete.
  - Right-of-way and easement acquisition commenced in April 2018, and completed in July 2020.
  - **Utility relocation is scheduled to commence in July 2021, with completion anticipated by July 2022; followed by roadway construction.**

City of Owasso  
 Third-Penny Sales Tax Collections  
 Capital Improvements Fund  
 Restricted Use (Budgetary Basis)  
 As of February 28, 2021

Debt Service payments												
Fiscal Year	Percent	Third Penny	2008	2016	2018	2020	Development	Trustee &	Interest &	Available for	Street Rehab	Estimated
Ending	of	Sales Tax	Revenue	Revenue	Revenue	Revenue	Agreement	Other Fees	Other	Capital	Annual Cost*	Available for
	Increase		Note	Note	Note	Note	Debt		Revenue	Improvements		Eligible Capital
										Funding		Projects
06/30/11	1.5%	\$5,842,981	\$5,443,476	\$0			\$0	\$73,806	\$1,585	\$327,283	\$236,038	\$91,245
06/30/12	4.6%	6,114,336	4,839,355	-			-	6,000	3,289	1,272,270	587,485	684,785
06/30/13	4.5%	6,389,477	3,537,977	-			-	8,047	5,313	2,848,765	1,000,000	1,848,765
06/30/14	9.7%	7,007,617	2,812,974	-			839,322	7,035	655	3,348,940	1,000,000	2,348,940
06/30/15	8.1%	7,575,820	1,577,586	-			839,322	1,010	8,119	5,166,021	1,000,000	4,166,021
06/30/16	7.0%	8,104,869	1,199,734	-			839,322	1,000	9,932	6,074,745	1,000,000	5,074,745
06/30/17	-0.6%	8,056,549	1,195,841	304,817			839,322	1,000	12,109	5,727,678	1,000,000	4,727,678
06/30/18	2.9%	8,288,407	1,196,010	1,031,031	23,923	-	839,321	3,500	8,161	5,202,784	1,000,000	4,202,784
06/30/19	4.1%	8,627,581	495,200	1,685,062	776,855		839,321	9,214	618,082	5,440,012	1,000,000	4,440,012
06/30/20	3.2%	8,900,791	-	2,793,659	1,142,245	96,036	-	4,500	47,279	4,911,631	1,000,000	3,911,631
06/30/21	4.0%	9,256,823	-	2,804,179	1,146,210	1,150,648	-	10,100	5,000	4,150,686	1,000,000	3,150,686
06/30/22	2.0%	9,441,959	-	2,805,727	1,145,380	1,148,296	-	10,100	5,000	4,337,456	1,000,000	3,337,456
06/30/23	2.0%	9,630,799	-	2,806,305	1,143,920	1,146,549	-	10,100	5,000	4,528,925	1,000,000	3,528,925
06/30/24	2.0%	9,823,415	-	2,805,914	1,146,620	1,145,413	-	10,100	5,000	4,720,368	1,000,000	3,720,368
06/30/25	2.0%	10,019,883	-	2,809,504	1,143,620	1,144,860	-	10,100	5,000	4,916,799	1,000,000	3,916,799
06/30/26	2.0%	10,220,281	-	2,812,075	1,144,850	1,141,887	-	10,100	5,000	5,116,369	1,000,000	4,116,369
06/30/27	2.0%	10,424,686	-	1,185,863	1,140,310	1,140,515	-	10,100	5,000	6,952,899	1,000,000	5,952,899
06/29/28	2.0%	10,633,180			1,467,984	1,138,715		10,100	5,000	8,021,381	1,000,000	7,021,381
06/29/29	2.0%	10,845,843				1,138,472			5,000	9,712,371	1,000,000	8,712,371
06/29/30	2.0%	11,062,760				1,135,769			5,000	9,931,991	1,000,000	8,931,991

\* The Council has supported using \$1 million of Capital Improvement (CIP) funding for street repair.

Debt issued to fund capital projects:

- 2008 Sales Tax Revenue Note - \$7,680,000 matured 12/01/2018
- 2016 Sales Tax Revenue Note - \$21,265,000 matures 12/01/2026
- 2017 Revenue Anticipation Note - \$7,000,000 matures 11/08/2024
- 2018 Sales Tax Revenue Note - \$9,800,000 matures 6/1/2028
- 2020 Sales Tax Revenue Note - \$12,000,000 matures 6/1/2032



City of Owasso  
Third-Penny Sales Tax Projects  
Capital Improvements Fund  
Project Status Summary Report  
As of February 28, 2021

Resolution	Project Description	Total Project Cost Estimate	Outside Funding*	Owasso	Project Budget	Expended FY2021	Expended Project to Date	Contracted & Encumbered	Percent Expended
				Funding From 1% Sales Tax	Life-to-Date Through FY21				
2010-13	76 Street Widening	\$10,331,780	\$5,482,000	\$4,849,780	\$4,808,648	\$395,337	\$4,534,355	\$22,019	93%
2012-04	Garnett Widening, 96 to 106	12,934,059	3,200,000	9,734,059	9,456,723	-	9,306,723	-	96%
2015-17	Garnett Widening, 106 to 116	11,481,014	-	11,481,014	5,971,014	15,593	1,364,523	10,717	12%
2009-01	Highway 169 Service Roads - 116 & 137	666,000	333,000	333,000	-	-	-	-	0%
2015-17	96/145 Intersection	4,713,800	-	4,713,800	-	-	-	-	0%
2016-23	106/129 Intersection	3,942,608	2,625,000	1,317,608	1,210,608	18,996	137,412	46,488	10%
2015-17	106/145 Intersection	4,594,695	-	4,594,695	3,961,872	862,005	2,020,287	1,941,584	44%
2014-05	116/129 Intersection	3,907,270	2,882,500	1,024,770	1,024,770	1,980	1,024,770	-	100%
2017-15	Street Improvement FY 2019	2,125,945	921,828	1,204,117	1,204,117	-	1,204,117	-	100% **
2017-15	Street Improvement FY 2020	1,776,811	800,000	976,811	974,784	887,421	887,421	-	91%
2017-15	Street Improvement FY 2021	1,800,000	800,000	1,000,000	1,000,000	-	-	-	0%
2016-10	Central Park/Lakeridge Stormwater Impr.	1,523,965	210,960	1,313,005	1,313,005	2,460	128,247	11,078	10%
2016-10	Rayola/Tributary 5A Stormwater	3,500,000	-	3,500,000	151,231	2,441	151,272	-	4%
2016-10	South Sports Park Regional Detention	4,709,800	1,051,750	3,658,050	3,658,050	1,836,654	3,629,363	2,474	99%
2012-04	Elm Creek Park Improvements	1,470,940	903,099	567,841	567,841	46,187	113,613	360,886	20%
2019-13	5K Heart Healthy Trail	323,200	23,200	300,000	300,000	-	-	-	0%
2019-13	Funtastic Island Renovation Project	1,200,000	-	1,200,000	1,200,000	-	-	-	0%
2017-05	Public Safety Vehicles--Fire FY21 Pumper Truck	895,591	-	895,591	895,591	690,297	690,297	-	77%
2017-05	Public Safety Vehicles--Police FY19	230,491	-	230,491	230,491	-	230,491	-	100% **
2017-05	Public Safety Vehicles--Police FY20	177,507	-	177,507	177,507	-	177,507	-	100% **
2017-05	Public Safety Vehicles--Police FY21	449,313	-	449,313	449,313	101,085	101,085	-	22%
2012-04	Vehicle Maintenance Facility	2,350,000	-	2,350,000	165,001	-	160,718	-	7%
2017-15	Fiber Installation	150,000	-	150,000	150,000	-	-	-	0%
<b>Totals for Current Eligible Projects</b>		<b>\$75,254,788</b>	<b>\$19,233,336</b>	<b>\$56,021,452</b>	<b>38,870,566</b>	<b>\$4,860,456</b>	<b>\$25,862,201</b>	<b>\$2,395,246</b>	<b>46%</b>

Future Funding Requirements:

Funded Life-to-Date Through FY21	<u>38,870,566</u>
Portion to be funded in future years from 1% sales tax	<u>\$17,150,886</u>
Sales tax funding available annually after debt and \$1 million street rehabilitation	\$3,723,983
Number of years (beyond FY21) needed to fund current eligible projects	4.6

Future Priority Projects	
2009-01	Highway 169 Service Roads - E 66th St N/E 126th St N

\*Additional Project funding will be provided by other resources such as ODOT and Tulsa County.

\*\*Project completed

CITY OF OWASSO  
 CAPITAL IMPROVEMENTS FUND  
 FY21 EXPENDITURES  
 FOR THE PERIOD JULY 2020 THRU FEBRUARY 2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Expenditure Total by Project</u>
<b>76 Street Widening</b>				
08/26/20	OKLAHOMA NATURAL GAS	UTILITY RELOCATION	\$ 394,630	
02/24/21	OWASSO FENCE CO	TEMPORARY FENCE	707	
		<b>76 Street Widening</b>		<b>\$ 395,337</b>
<b>Garnett Widening, 106 to 116</b>				
08/26/20	DOERNER, SAUNDERS	LEGAL SERVICES	9,788	
09/30/20	DOERNER, SAUNDERS	LEGAL SERVICES	2,547	
10/27/20	DOERNER, SAUNDERS	CONDEMNATION	602	
11/23/20	DOERNER, SAUNDERS	LEGAL SERVICES	648	
12/29/20	DOERNER, SAUNDERS	CONDEMNATION	555	
01/26/21	DOERNER, SAUNDERS	CONDEMNATION	153	
02/24/21	DOERNER, SAUNDERS	CONDEMNATION	1,301	
		<b>Garnett Widening, 106 to 116</b>		<b>15,593</b>
<b>106th/129th Intersection</b>				
07/29/20	GARVER	ENGINEERING SERVICES	1,447	
09/30/20	GARVER	ENGINEERING SERVICES	14,661	
11/11/20	GARVER	ENGINEERING SERVICES	143	
12/10/20	GARVER	ENGINEERING SERVICES	2,746	
		<b>106th/129th Intersection</b>		<b>18,996</b>
<b>106th/145th Interstecction</b>				
09/10/20	TULSA WORLD	PUBLICATION	81	
10/28/20	SAV-ON-PRINTING	SIGNS	40	
11/11/20	DIVERSIFIED CIVIL CONTRACTORS	CONSTRUCTION SERVICES	84,526	
11/24/20	POE, LTD	ENGINEERING SERVICES	1,334	
12/10/20	POE, LTD	ENGINEERING SERVICES	2,565	
12/10/20	DIVERSIFIED CIVIL CONTRACTORS	CONSTRUCTION SERVICES	184,752	
12/30/20	DIVERSIFIED CIVIL CONTRACTORS	CONSTRUCTION SERVICES	192,753	
01/14/21	POE, LTD	ENGINEERING SERVICES	1,621	
01/27/21	DIVERSIFIED CIVIL CONTRACTORS	CONSTRUCTION SERVICES	234,472	
02/11/21	POE, LTD	ENGINEERING SERVICES	2,101	
02/24/21	DIVERSIFIED CIVIL CONTRACTORS	CONSTRUCTION SERVICES	157,760	
		<b>106th/145th Interstecction</b>		<b>862,005</b>
<b>116th/129th Interstecction</b>				
10/28/20	DUVALL ELECTRIC	STORM SIREN REPAIR	1,980	
		<b>116th/129th Interstecction</b>		<b>1,980</b>
<b>Street Rehabilitation FY2020</b>				
09/10/20	TULSA WORLD	PUBLICATION	71	
10/28/20	GRADELINE CONSTRUCTION	CONSTRUCTION SERVICES	228,944	
11/11/20	GRADELINE CONSTRUCTION	CONSTRUCTION SERVICES	101,050	
12/10/20	GRADELINE CONSTRUCTION	CONSTRUCTION SERVICES	228,871	
12/30/20	GRADELINE CONSTRUCTION	CONSTRUCTION SERVICES	83,110	
01/27/21	GRADELINE CONSTRUCTION	CONSTRUCTION SERVICES	134,267	
02/24/21	GRADELINE CONSTRUCTION	CONSTRUCTION SERVICES	111,108	
		<b>Street Rehabilitation FY2020</b>		<b>887,421</b>
<b>Central Park / Lakeridge</b>				
09/10/20	MESHEK & ASSOCIATES	ENGINEERING SERVICES	2,460	
		<b>Central Park/Lakeridge</b>		<b>2,460</b>
<b>Rayola/Tributary 5A Stormwater</b>				
11/11/20	MESHEK & ASSOCIATES	ENGINEERING SERVICES	480	
01/14/21	MESHEK & ASSOCIATES	ENGINEERING SERVICES	1,920	
02/24/21	BH MEDIA HOLDING	ADVERTISING	41	
		<b>Rayola/Tributary 5A Stormwater</b>		<b>2,441</b>
<b>South Sports Park Detention Pond</b>				
07/29/20	CHEROKEE BUILDERS	CONSTRUCTION SERVICES	231,488	
08/13/20	TERRACON CONSULTANTS	ANALYSIS	2,450	
08/26/20	CHEROKEE BUILDERS	CONSTRUCTION SERVICES	144,847	

CITY OF OWASSO  
 CAPITAL IMPROVEMENTS FUND  
 FY21 EXPENDITURES  
 FOR THE PERIOD JULY 2020 THRU FEBRUARY 2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Expenditure Total by Project</u>
09/30/20	CHEROKEE BUILDERS	CONSTRUCTION SERVICES	401,236	
09/30/20	PUBLIC SERVICE COMPANY	UTILITY RELOCATION	5,038	
10/28/20	MESHEK & ASSOCIATES	ENGINEERING SERVICES	372	
10/28/20	CHEROKEE BUILDERS	CONSTRUCTION SERVICES	368,675	
11/24/20	CHEROKEE BUILDERS	CONSTRUCTION SERVICES	523,570	
12/29/20	CHEROKEE BUILDERS	CONSTRUCTION SERVICES	158,891	
01/14/21	MESHEK & ASSOCIATES	ENGINEERING SERVICES	89	
		<b>South Sports Park Detention Pond</b>		<b>1,836,654</b>
<b>Elm Creek Park</b>				
02/11/21	MAGNUM CONSTRUCTION	PARK IMPROVEMENTS	36,192	
		<b>Elm Creek Park</b>		<b>36,192</b>
<b>Elm Creek Drainage</b>				
12/10/20	EAGLE ENVIRONMENTAL	FISH RELOCATION	9,931	
02/24/21	BH MEDIA HOLDING	ADVERTISING	64	
		<b>Elm Creek Drainage</b>		<b>9,995</b>
<b>Public Safety Vehicles - Fire</b>				
09/17/20	CONRAD FIRE EQUIPMENT	PUMPER TRUCK	648,317	
01/18/21	NORTHERN SAFETY	SCBA PACKS	41,980	
		<b>Public Safety Vehicles - Fire</b>		<b>690,297</b>
<b>Public Safety Vehicles - Police</b>				
09/10/20	JIM GLOVER	VEHICLE	31,721	
09/10/20	JIM GLOVER	VEHICLE	31,721	
10/13/20	TINT SHOP	TINT	150	
10/13/20	MEEKS	VEHICLE STRIPING	600	
10/28/20	MEEKS	VEHICLE STRIPING	600	
11/11/20	JIM GLOVER	EQUIPMENT	227	
12/30/20	ULTIMATE VEHICLE SOLUTION	EQUIPMENT	8,812	
01/26/21	MOTOROLA SOLUTIONS	VEHICLE UPLIFTING	17,032	
01/27/21	KA COMM	PARTS	1,902	
01/27/21	ULTIMATE VEHICLE SOLUTION	VEHICLE UPLIFTING	8,320	
		<b>Public Safety Vehicles - Police</b>		<b>101,085</b>
<b>Total Expended July 2020 thru February 2021</b>				<b><u>\$ 4,860,456</u></b>

**City of Owasso**  
**55/100 Sales Tax Collections**  
**Vision For Owasso Fund**  
**Restricted Use (Budgetary Basis)**  
**As of February 28, 2021**

Fiscal Year Ending	Percent of Increase	.55 Sales Tax	Investment Income	Estimated Total Revenue
06/30/17*	-0.6%	\$ 1,414,194	\$ 739	\$ 1,414,933
06/30/18	2.9%	4,552,760	18,322	4,571,082
06/30/19	4.1%	4,739,772	106,578	4,846,350
06/30/20	3.2%	4,894,445	132,865	5,027,311
06/30/21	4.0%	5,091,253	138,180	5,229,433
06/30/22	2.0%	5,193,078	140,944	5,334,021
06/30/23	2.0%	5,296,939	143,762	5,440,702
06/30/24**	2.0%	3,601,919	146,638	3,748,556
		<u>\$ 34,784,360</u>	<u>\$ 828,028</u>	<u>\$ 35,612,388</u>

\*Partial year due to mid-year initiation of tax.

\*\*Partial year estimate due to mid-year expiration of tax.

**City of Owasso**  
**55/100 Sales Tax**  
**Vision For Owasso Fund**  
**Project Status Summary Report**  
**As of February 28, 2021**

<u>Election</u>	<u>Project</u>	<u>Total Project Cost Estimate</u>	<u>Outside Funding*</u>	<u>Owasso Funding Requirement</u>	<u>Project Budget Life-to-Date Through FY21</u>	<u>YTD Expended FY21</u>	<u>Expended Project to Date</u>	<u>Encumbered FY21</u>	<u>Percent of Project Contracted</u>
4/5/2016	96 Street from 119 to 129	\$ 5,600,000		\$ 5,600,000	\$ 2,340,471	\$ 288,001	\$ 990,095	\$ 36,787	18.3%
4/5/2016	116 Street from 129 to HWY 169	5,576,225		5,576,225	5,576,225	3,478,073	4,992,693	564,610	99.7%
4/5/2016	116 Street from Garnett to 129	7,500,000		7,500,000	3,457,912	38,233	1,897,880	379,136	30.4%
4/5/2016	116 Street from Mingo to Garnett	10,500,000		10,500,000	2,982,976	72,722	1,214,365	370,763	15.1%
4/5/2016	116/Garnett Intersection Improvement	3,000,000		3,000,000	4,500,279	400	1,386,377	235,065	54.0%
<b>Totals for Vision Projects</b>		<b>\$ 32,176,225</b>	<b>\$ -</b>	<b>\$32,176,225</b>	<b>\$ 18,857,863</b>	<b>\$ 3,877,429</b>	<b>\$ 10,481,410</b>	<b>\$ 1,586,361</b>	<b>32.6%</b>

CITY OF OWASSO  
55/100 SALES TAX VISION FUND  
FY21 EXPENDITURES  
FOR THE PERIOD JULY 2020 THRU FEBRUARY 2021

Date	Vendor	Description	Amount	Total By Project
<b>96 Street from 119 to 129</b>				
07/29/20	TATE BOYS LLC	ROW ACQUISITION	\$ 10,225	
08/13/20	MESHEK & ASSOCIATES	ROW ACQUISITION	3,500	
08/13/20	MADISON INVESTMENT	ROW ACQUISITION	19,475	
08/26/20	HIDEAWAY PROPERTIES	ROW ACQUISITION	4,225	
09/02/20	PATHOLOGY LABORATORY	ROW ACQUISITION	50,000	
09/10/20	MESHEK & ASSOCIATES	ROW ACQUISITION	1,750	
10/07/20	MURPHY OIL USA	ROW ACQUISITION	93,024	
10/13/20	MESHEK & ASSOCIATES	ROW ACQUISITION	1,750	
11/11/20	MESHEK & ASSOCIATES	ROW ACQUISITION	3,500	
12/10/20	BKL INCORPORATED	ENGINEERING SERVICES	10,000	
01/14/21	MESHEK & ASSOCIATES	ROW ACQUISITION	1,750	
01/27/21	CENTRAL BANK OF OKLAHOMA	ROW ACQUISITION	24,102	
02/03/21	SAM'S REAL ESTATE	ROW ACQUISITION	49,700	
02/24/21	BKL INCORPORATED	ENGINEERING SERVICES	15,000	
<b>96 Street from 119 to 129</b>				<b>\$ 288,001</b>
<b>116 Street from 129 to HWY 169</b>				
07/16/20	OWASSO LAND BUILDING	ROW ACQUISITION	8,950	
08/13/20	CROSSLAND HEAVY CONTRACTORS	CONSTRUCTION SERVICES	776,190	
09/10/20	CROSSLAND HEAVY CONTRACTORS	CONSTRUCTION SERVICES	431,928	
10/13/20	CROSSLAND HEAVY CONTRACTORS	CONSTRUCTION SERVICES	550,736	
11/11/20	CROSSLAND HEAVY CONTRACTORS	CONSTRUCTION SERVICES	776,567	
12/07/20	CROSSLAND HEAVY CONTRACTORS	CONSTRUCTION SERVICES	298,960	
12/30/20	CROSSLAND HEAVY CONTRACTORS	CONSTRUCTION SERVICES	177,246	
12/30/20	WALTER P MOORE	ENGINEERING SERVICES	358	
01/27/21	CROSSLAND HEAVY CONTRACTORS	CONSTRUCTION SERVICES	412,595	
02/11/21	WALTER P MOORE	ENGINEERING SERVICES	13,548	
02/24/21	WALTER P MOORE	ENGINEERING SERVICES	180	
02/24/21	CROSSLAND HEAVY CONTRACTORS	CONSTRUCTION SERVICES	30,816	
<b>116 Street from 129 to HWY 169</b>				<b>3,478,073</b>
<b>116 Street from Garnett to 129</b>				
08/13/20	TULSA COUNTY CLERK	FILING FEE	24	
09/10/20	GUY ENGINEERING	ENGINEERING SERVICES	19,701	
09/10/20	GUY ENGINEERING	ENGINEERING SERVICES	1,437	
10/13/20	GUY ENGINEERING	ENGINEERING SERVICES	17,049	
11/11/20	TULSA COUNTY CLERK	FILING FEE	22	
<b>116 Street from Garnett to 129</b>				<b>38,233</b>
<b>116 Street from Mingo to Garnett</b>				
07/22/20	W.S. WATSON INC	ROW ACQUISITION	36,540	
08/05/20	CHARLES A GRAY	ROW ACQUISITION	26,800	
08/13/20	TULSA COUNTY CLERK	FILING FEE	22	
08/26/20	SEVEN C'S ENTERPRISES	ROW ACQUISITION	2,250	
09/10/20	TULSA COUNTY CLERK	FILING FEE	24	
11/11/20	TULSA COUNTY CLERK	FILING FEE	24	
12/07/20	GARVER	ENGINEERING SERVICES	7,038	
02/11/21	TULSA COUNTY CLERK	FILING FEE	24	
<b>116 Street from Mingo to Garnett</b>				<b>72,722</b>
<b>116 Street &amp; Garnett Intersection Improv</b>				
01/14/21	BENCHMARK SURVERY	ROW STAKING	400	
<b>116 Street &amp; Garnett Intersection Improv</b>				<b>400</b>
<b>Total Expended July 2020 thru February 2021</b>				<b>\$ 3,877,429</b>

## PROJECT COMPLETION REPORT

**PROJECT:** Street Rehabilitation Program (FY 2019)

**DATE PROJECT WAS INITIATED:** November 2018

**DATE PROJECT WAS COMPLETED:** July 2020

### STAFF COMMENTS:

The 2019 program included pavement repair, as well as concrete curb and gutter replacement, and asphalt overlay in the Original Town, Ator Heights, Lakeridge, Double Oaks and Country Estates III subdivisions. In July 2019, City Council approved a construction contract with Gradeline Construction, LLC, in the amount of \$2,123,846.25. In July 2020, the contractor completed the work with a final contract amount of \$1,988,350.79, a contract underrun of \$135,495.46.

In addition to work mentioned above, the project was funded from the Capital Improvements Fund and Street Division 39-Fund. The Capital Improvements Fund funded \$1,204,117 of the total project cost with remainder being funded by the Streets Division 39-Fund.

Roger Stevens, Public Works Director

Approved this 22<sup>nd</sup> day of March, 2021.

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**Steve Mowery, Chair**

## PROJECT COMPLETION REPORT

**PROJECT:** Public Safety Vehicles - Police FY 19

**DATE PROJECT WAS INITIATED:** August 17, 2018

**DATE PROJECT WAS COMPLETED:** July 31, 2019

**DEPARTMENT RESPONSIBILITY FOR PROJECT:** Police Department

**STAFF COMMENTS:**

The City Council approved the purchase of new police vehicles: 1 Ford Explorer, 2 Chevrolet Traverses, and 1 Dodge Charger. The vehicles were ordered from a state vendor utilizing the State of Oklahoma contract pricing. In addition, the City Council approved the purchase of emergency lighting and equipment for the vehicles. Additional equipment that did not require City Council approval was also purchased, such as radars, vehicle striping, and window tinting. In July 2019, the upfitting was completed and the vehicles were placed into service.

Capital Improvement funds utilized for these vehicles totaled \$230,490.65.

*Deputy Chief Jason Woodruff, Police Department*

Approved this 22<sup>nd</sup> day of March, 2021.

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**Steve Mowery, Chair**



## PROJECT COMPLETION REPORT

**PROJECT:** Public Safety Vehicles - Police FY 20

**DATE PROJECT WAS INITIATED:** August 21, 2019

**DATE PROJECT WAS COMPLETED:** April 30, 2020

### STAFF COMMENTS:

The City Council approved the purchase of new police vehicles: 1 Dodge Ram, 3 Dodge Chargers, and 1 Dodge Durango. The vehicles were ordered from a state vendor utilizing the State of Oklahoma contract pricing. In addition, the City Council approved the purchase of emergency lighting and equipment for the vehicles. Additional equipment that did not require City Council approval was also purchased, such as radars, vehicle striping, and window tinting. In April 2020, the up-fitting was completed and the vehicles were placed into service.

Capital Improvement funds utilized for these vehicles totaled \$177,507.39

*Deputy Chief Jason Woodruff, Police Department*

Approved this 22<sup>nd</sup> day of March, 2021.

\_\_\_\_\_  
**Steve Mowery, Chair**

**City of Owasso  
Third-Penny Sales Tax Projects  
Capital Improvements Fund  
Progress Report #77 Dated 2-28-21**

Project	Resolution	Owasso Cost	Expended Project	Utility				
		Estimate	to Date	Design	ROW	Relocation	Bid	Construction
76 Street Widening	2010-13	\$ 4,849,780	\$ 4,534,355	X	X	X	X	I
Garnett Widening, 96 to 106	2012-04	9,734,059	9,306,723	X	X	X	X	I
Garnett Widening, 106 to 116	2015-17	11,481,014	1,364,523	I	I			
Highway 169 Service Roads - 116 & 137	2009-01	333,000	-	I				
96/145 Intersection	2015-17	4,713,800	-	X	X	X	X	I
106/129 Intersection	2016-23	1,317,608	137,412	I				
106/145 Intersection	2015-17	4,594,695	2,020,287	X	X	X	X	I
116/129 Intersection	2014-05	1,024,770	1,024,770	X	X	X	X	I
Street Improvement FY 2019	2017-15	1,204,117	1,204,117	X	N	N	X	X
Street Improvement FY 2020	2017-15	976,811	887,421	X	N	N	X	I
Street Improvement FY 2021	2017-15	1,000,000	-					
Central Park/Lakeridge Stormwater Impr.	2016-10	1,313,005	128,247	X	X	X	I	
Rayola/Tributary 5A Stormwater	2016-10	3,500,000	151,272	X	N	N	X	I
South Sports Park Regional Detention	2016-10	3,658,050	3,629,363	X	N	N	X	I
Eim Creek Park Improvements	2012-04	567,841	113,613	X	N	N	X	I
5K Heart Healthy Trail	2019-13	300,000	-	I				
Funtastic Island Renovation Project	2019-13	1,200,000	-	I				
Public Safety Vehicles--Fire FY21 Pumper Truck	2017-05	895,591	690,297	N	N	N	X	I
Public Safety Vehicles--Police FY19	2017-05	230,491	230,491	N	N	N	X	N
Public Safety Vehicles--Police FY20	2017-05	177,507	177,507	N	N	N	X	N
Public Safety Vehicles--Police FY21	2017-05	449,313	101,085	N	N	N		
Vehicle Maintenance Facility	2012-04	2,350,000	160,718	I				
Fiber Installation	2017-15	150,000	-	X		N		
<b>Total</b>		<b>\$ 56,021,452</b>	<b>\$ 25,862,201</b>					

Legend:	I	-In Progress
	X	-Complete
	N	-Not Applicable
	P	Completed; pending ODOT audit and final invoicing

**Progress Report #77 Dated 2-28-21**

<b>Completed Projects</b>	<b>Expended</b>	<b>Completion Approval</b>
Computerization	\$ 624,481	01/23/06
TCC/TTC Land	3,076,475	02/02/09
Fire Station #2 Remodel	248,468	07/28/08
New Fire Station #3	2,199,155	02/02/09
Fire Station #4	16,807,425	09/28/20
New City Hall	4,724,468	09/25/17
Facilities Land (Land Purchase 116 & Mingo)	1,504,174	09/28/20
Police Building	4,798,966	09/28/20
Police Cars	125,000	07/22/13
Public Safety Vehicles--Police FY18	394,542	09/23/19
Fire Engine	550,000	03/28/16
Radio Equipment Upgrades Project	2,968,762	09/24/18
SCBA Compressor Grant	19,677	03/25/19
Public Safety Vehicles--Fire FY17 Aerial Platform	1,347,800	09/28/20
Public Safety Vehicles--Fire FY17 Wildland Vehic	100,745	09/28/20
76 Street Utility Relocation	43,382	03/25/19
76/Main Intersection	1,014,124	03/25/19
86 Street, Main-Memorial	2,679,183	09/25/17
86 & Main Intersection ROW	303,625	07/24/04
96 & 129 E Ave Intersection	1,747,745	01/23/06
96 & Hwy 169 Interchange	1,349,964	01/23/06
Garnett Widening (86 to 96)	5,601,858	01/22/07
96 Str Widening (Garnett to Owasso Mkt)	4,929,552	01/22/07
Intersection Engr. Prelim	100,000	07/23/07
86th & Mingo Intersection	896,165	07/28/08
Main Street Redevelopment	29,384	07/27/09
86th Street Widening	3,319,241	01/25/10
96th/129th Infrastructure Improvements	160,574	07/28/14
106/Garnett Intersection	1,741,720	09/24/18
116 (Hwy 20)/140 Signalization	87,159	09/25/17
129th E Ave Widening	8,620,898	01/25/10
Highway 169 Service Roads - 106 & 135	2,627,499	09/23/19
Highway 169 Service Roads - 106 & 137	1,666,384	09/28/20
TTC/TCC Access Road	1,559,679	07/25/11
Street Improvements FY2007	807,746	01/21/08
Street Improvements FY2008	1,210,046	07/27/09
Street Improvements FY2009	937,633	07/25/11
Street Improvements FY2010	236,038	07/25/11
Street Rehabilitation FY 2012	390,385	01/28/13
Street Rehabilitation FY 2013	1,281,006	01/27/14
Street Rehabilitation FY 2014	892,621	07/27/15
Street Rehabilitation FY 2015	961,933	03/28/16
Street Rehabilitation FY 2016	1,032,538	09/25/17
Street Rehabilitation FY 2017	1,183,103	03/25/19
Street Rehabilitation FY 2018	671,973	09/23/19
Transportation Master Plan	185,963	03/28/16
Brookfield Crossing Stormwater Impr.	634,343	09/24/18
Garrett Creek/Morrow Pl. Sewer	2,215,714	09/24/18
Silvercreek Drainage	877,049	01/22/07
YMCA Pool	1,000,000	01/22/07
Sports Park Expansion through FY07	2,062,418	01/21/08
Sports Park Baseball Field #1	488,429	07/27/09
Sport Park FY 2009 Waterline	22,253	07/26/10
Sports Park Restroom	155,821	07/23/12
Sports Park FY 2013 - Baseball 4-plex	541,223	07/22/13
Golf Course Equipment Purchase	124,752	01/27/14
Redbud (Festival) Park	156,450	09/28/20
Quality of Life Initiative	118,710	07/25/11
<b>Completed Capital Improvement Projects</b>	<b>\$ 96,156,421</b>	

**City of Owasso  
55/100 Sales Tax  
Vision For Owasso Fund  
Progress Report #7 Dated 2-28-21**

Election	Project	Owasso Cost	Expended	Utility				
		Estimate	Project to Date	Design	ROW	Relocation	Bid	Construction
4/5/2016	96 Street from 119 to 129	\$ 5,600,000	\$ 990,095	I	I			
4/5/2016	116 Street from 129 to HWY 169	5,576,225	4,992,693	X	X	X	X	I
4/5/2016	116 Street from Garnett to 129	7,500,000	1,897,880	I	X	I		
4/5/2016	116 Street from Mingo to Garnett	10,500,000	1,214,365	I	I	I		
4/5/2016	116/Garnett Intersection Improvement	3,000,000	1,386,377	I	X	I		
Total		<u>\$ 32,176,225</u>	<u>\$ 10,481,410</u>					

Legend:	I	-In Progress
	X	-Complete
	N	-Not Applicable
	P	Completed; pending ODOT audit and final invoicing