

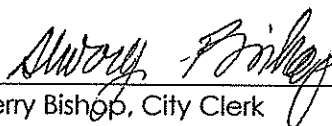
PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY

RECEIVED
MAR 02 2018
City Clerk's Office *du*

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, March 6, 2018 – 6:30 pm

1. **Call to Order**
Chair Lyndell Dunn
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes
 - February 20, 2018, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date 2/17/18
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main St, at 6:00 pm on Friday, March 2, 2018.



Sherry Bishop, City Clerk

The City of Owasso encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is requested so that we can make the necessary accommodations. Contact the City Clerk's office at 918-376-1502.

OWASSO PUBLIC GOLF AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, February 20, 2018

The Owasso Public Golf Authority met in regular session on Tuesday, February 20, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma, per the Notice of Public Meeting and Agenda filed in the office of the City Clerk posted at City Hall, 200 S Main St, at 6:00 pm on Friday, February 16, 2018.

1. Call to Order

Chair Lyndell Dunn called the meeting to order at 8:02 pm.

2. Roll Call

Present	Absent
Chair – Lyndell Dunn	None
Vice-Chair – Chris Kelley	
Trustee – Doug Bonebrake	
Trustee – Bill Bush	
Trustee – Jeri Moberly	

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr
Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes
 - February 6, 2018, Regular Meeting
 - February 13, 2018, Regular Meeting
- B. Approve claims

Mr. Bush moved, seconded by Ms. Moberly to approve the Consent Agenda with claims totaling \$9,084.99.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Consideration and appropriate action relating to the purchase of a utility tractor

Chris Cook presented the item recommending approval to purchase a new Kubota MX5200 utility tractor with attachments from Kubota Center of Tulsa, Oklahoma, in the amount of \$39,513.22 per the Oklahoma State Bid Contract SW196.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Moberly to approve the purchase of the Kubota MX5200 utility tractor with attachments, as recommended per the Oklahoma State Bid.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

6. Report from OPGA Manager

None

7. Report from OPGA Attorney

None

8. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Reports – Pay Period Ending Date 2/3/18
- Monthly Budget Status Report - January 2018

9. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

10. Adjournment

Ms. Moberly moved, seconded by DR. Kelley to adjourn the meeting.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried 5-0 and the meeting adjourned at 8:09 pm.

Lyndell Dunn, Chair

Lisa Wilson, Minute Clerk

Claims List - 3/6/2018

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	LOWES-VALVE SHUT OFF \$9.98
		JPMORGAN CHASE BANK	TIMMONS OIL-FUEL \$1,792.15
		YAMAHA MOTOR CORPORATION, USA	GOLF CART LEASE \$3,594.38
		CART OPERATIONS - Total	\$5,396.51
		AT&T	CONSOLIDATED PHONE \$12.04
		JPMORGAN CHASE BANK	BWI-HERBICIDE \$4,950.00
		JPMORGAN CHASE BANK	BWI-PREEMERGENT \$84.65
		JPMORGAN CHASE BANK	CHEMSEARCH-OIL \$136.75
		JPMORGAN CHASE BANK	HOME DEPOT-SPRAY PAINT \$15.92
		JPMORGAN CHASE BANK	KANSAS GOLF-BEDKNIVES \$600.75
		JPMORGAN CHASE BANK	LAWSON PRODUCTS-WHEEL \$105.49
		JPMORGAN CHASE BANK	LODGING EXPENSE \$766.79
		JPMORGAN CHASE BANK	LOWES-SPRAY PAINT \$9.96
		JPMORGAN CHASE BANK	LOWES-TOOLS/PARTS \$79.60
		JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES \$43.08
		JPMORGAN CHASE BANK	OREILLY-AIR FILTER \$11.23
		JPMORGAN CHASE BANK	OREILLY-BATTERY \$94.14
		JPMORGAN CHASE BANK	OREILLY-BELT \$7.10
		JPMORGAN CHASE BANK	OREILLY-FILTERS \$69.73
		JPMORGAN CHASE BANK	OREILLY-PART \$53.99
		JPMORGAN CHASE BANK	OREILLY-RETURN (\$79.27)
		JPMORGAN CHASE BANK	PROF TURF PROD-PARTS \$202.24
		JPMORGAN CHASE BANK	TRAVEL EXPENSE \$144.65
		KEELING COMPANY	REPAIR PARTS \$69.89
		TCF NATIONAL BANK	MAINT CART LEASE \$1,160.00
		UNIFIRST HOLDINGS LP	ENV CHARGE \$27.00
		UNIFIRST HOLDINGS LP	SHOP TOWELS \$57.52
		UNIFIRST HOLDINGS LP	UNIFORM SERVICE \$39.78
		WATER UTILITIES SERVICES, INC	IRRIGATION PARTS \$360.21
		COURSE MAINT - Total	\$9,023.24
		JPMORGAN CHASE BANK	SAMS-SUPPLIES \$59.46
		JPMORGAN CHASE BANK	UNITED LINEN-RENTAL \$79.01
		JPMORGAN CHASE BANK	WALMART-SUPPLIES \$8.84
		FOOD & BEV - Total	\$147.31
		AT&T	CONSOLIDATED PHONE \$96.30
		JPMORGAN CHASE BANK	COX-CABLE \$76.47
		JPMORGAN CHASE BANK	MURPHY-SUPPLIES \$333.87
		JPMORGAN CHASE BANK	OK GOLF-OGA DUES \$100.00
		JPMORGAN CHASE BANK	SOUTH CENTRAL-TRAININ \$180.00
		LAURA FRITZ	AD DESIGN \$100.00
		GOLF ADMIN - Total	\$886.64

Claims List - 3/6/2018

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	PGA-REFUND (\$50.00)
		JPMORGAN CHASE BANK	USPS-POSTAGE \$18.00
	GOLF SHOP	- Total	(\$32.00)
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	\$1,294.52
	JPMORGAN CHASE BANK	GRT PLAINS-BEVERAGE	\$185.88
	JPMORGAN CHASE BANK	PING-MERCHANDISE	\$2,143.58
	JPMORGAN CHASE BANK	REASORS-BEER	\$162.93
	JPMORGAN CHASE BANK	SAMS-FOOD	\$527.90
	JPMORGAN CHASE BANK	TEXOMA GOLF-MERCHANDI	\$13.29
	JPMORGAN CHASE BANK	WALMART-FOOD	\$160.63
	OPGA	- Total	\$4,488.73
	OPGA	- Total	\$19,910.43
OPGA Grand Total			\$19,910.43

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 02/17/18

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	2,462.75	3,969.63
605 Cart Operations	1,645.69	1,847.78
610 Golf Course Operations	7,742.56	12,724.84
670 Food & Beverage	1,199.68	2,065.24
690 General & Administration	3,405.75	5,146.96
<hr/> FUND TOTAL	<hr/> 16,456.43	<hr/> 25,754.45