

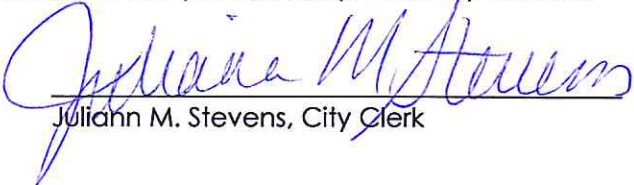
**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers, Old Central Building
109 North Birch, Owasso, OK 74055
Regular Meeting
Tuesday, March 3, 2020 – 6:30 pm

RECEIVED
FEB 28 2020
City Clerk's Office
JMS

1. **Call to Order**
Chair Chris Kelley
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes - February 18, 2020, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – pay period ending date February 15, 2020
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 13, 2019, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, February 28, 2020.


Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING Tuesday, February 18, 2020

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, February 18, 2020, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma, per the Notice of Public Meeting filed Friday, December 13, 2019; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, February 14, 2020.

1. Call to Order

Chair Chris Kelley called the meeting to order at 7:36 pm.

2. Roll Call

Present

Absent

Chair – Chris Kelley

Trustee – Lyndell Dunn

Vice Chair – Bill Bush

Trustee – Doug Bonebrake

Trustee – Kelly Lewis

A quorum was declared present.

Staff:

Assistant Authority Manager – Chris Garrett

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes - February 4, 2020, and February 11, 2020, Regular Meetings
- B. Approve claims

Ms. Lewis moved, seconded by Mr. Bonebrake, to approve the Consent Agenda as presented, with claims totaling \$16,748.03.

YEA: Bonebrake, Bush, Lewis, Kelley

NAY: None

Motion carried: 4-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

None

6. Report from OPGA Attorney

None

7. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – pay period ending date February 1, 2020
- Monthly Budget Status Report – January 2020

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Bonebrake moved, seconded by Mr. Bush, to adjourn the meeting.

YEA: Bonebrake, Bush, Lewis, Kelley

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:37 pm.

Chris Kelley, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 3/3/2020

Fund	Vendor Name	Payable Description	Payment Amount	
55	OPGA	YAMAHA MOTOR CORPORATION, USA	GOLF CART LEASE	\$3,594.38
		CART OPERATIONS - Total		\$3,594.38
	AEP/PSO	ELECTRIC USE		\$586.92
	FELKINS ENTERPRISES, LLC	OFFICE SUPPLIES		\$30.00
	HOLLIDAY SAND & GRAVEL CO	PEA GRAVEL		\$315.04
	JPMORGAN CHASE BANK	OREILLY-REFUND		(\$49.99)
	UNIFIRST HOLDINGS LP	ENV CHARGE		\$22.00
	UNIFIRST HOLDINGS LP	JANITORIAL		\$32.00
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE		\$21.60
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE		\$23.94
		COURSE MAINT - Total		\$981.51
	AEP/PSO	ELECTRIC USE		\$629.19
	AT&T LONG DISTANCE	LONG DISTANCE PHONE		\$46.76
	JPMORGAN CHASE BANK	AMAZON-MONITOR		\$189.00
	JPMORGAN CHASE BANK	DELL-PC		\$1,121.13
	JPMORGAN CHASE BANK	DELL-SOUND BAR		\$31.99
	SHI INTERNATIONAL CORP	BGR-SOFTWARE		\$211.00
		GOLF ADMIN - Total		\$2,229.07
	JPMORGAN CHASE BANK	PUKKA-MERCHANDISE		\$406.56
		OPGA - Total		\$406.56
	OPGA - Total			\$7,211.52
	OPGA Grand Total			\$7,211.52

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 02/15/2020

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	3,998.76	6,250.64
605 Cart Operations	1,133.06	1,273.57
610 Golf Course Operations	7,789.70	12,851.87
670 Food & Beverage	2,231.90	3,703.97
690 General & Administration	6,518.85	8,990.42
<hr/> FUND TOTAL	21,672.27	33,070.47