

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers, Old Central Building

109 North Birch, Owasso, OK

TUESDAY, March 2, 2021 - 6:30 PM

AGENDA

RECEIVED

FEB 26 2021 *HS*

City Clerk's Office

1. **Call to Order**
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – February 16, 2021, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date February 13, 2021
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 11, 2020, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, February 26, 2021.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING Tuesday, February 16, 2021

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, February 16, 2021, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 11, 2020; the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, February 12, 2021; and, the notice of Addendum filed in the office of the City Clerk and posted at said City Hall, at 5:00 pm on Monday, February 15, 2021. As a result of the extension of temporary emergency provisions relating to the Oklahoma Open Meeting Act, some members of the City Council attended the meeting Via Teleconferencing and this meeting was available for public viewing through YouTube Live Stream [Title 25, Ok. Stat. 307.1 (C)(2)].

1. Call to Order

Chair Bill Bush called the meeting to order at 7:17 pm.

2. Roll Call

Present	Absent
Chair – Bill Bush	None
Vice Chair – Kelly Lewis via teleconference	
Trustee – Chris Kelley via teleconference	
Trustee – Doug Bonebrake via teleconference	
Trustee – Lyndell Dunn via teleconference	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr
Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes – February 2, 2021, and February 9, 2021, Regular Meetings
- B. Approve claims

Mr. Kelley moved, seconded by Mr. Bonebrake to approve the Consent Agenda, as presented with claims totaling \$13,987.84.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

None

6. Report from OPGA Attorney

None

7. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date January 30, 2021
- Monthly Budget Report – January 2021

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Ms. Lewis moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Dunn, Kelley, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:19 pm.

Bill Bush, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 3/2/2021

Fund	Vendor Name	Payable Description	Payment Amount	
55	OPGA	AMERICAN NATIVE VENTURES LLC	BRIDGE CONSTRUCTION	\$20,187.50
BGR BRIDGE RENOVATION - Total			\$20,187.50	
	AEP/PSO	ELECTRIC USE	\$547.09	
	BROWN FARMS LLC	SOD	\$290.00	
	JPMORGAN CHASE BANK	AMAZON-GLOVES	\$299.99	
	JPMORGAN CHASE BANK	CERT LAB-SOLVENT	\$394.00	
	JPMORGAN CHASE BANK	CORE&MAIN-PARTS	\$1,088.52	
	JPMORGAN CHASE BANK	CORE&MAIN-REFUND	(\$436.04)	
	JPMORGAN CHASE BANK	HARRELLS-PESTICIDE	\$9,747.08	
	JPMORGAN CHASE BANK	KANSAS GOLF-HYDRAULIC	\$336.48	
	JPMORGAN CHASE BANK	KANSAS GOLF-SUPPLIES	\$33.10	
	JPMORGAN CHASE BANK	KEELING-SPRINKLER HEA	\$282.42	
	JPMORGAN CHASE BANK	LOWES-FUSES	\$41.96	
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$6.57	
	JPMORGAN CHASE BANK	MAIL THIS-POSTAGE	\$17.09	
	JPMORGAN CHASE BANK	MIDWEST-BEARINGS	\$180.00	
	JPMORGAN CHASE BANK	OK DEPT AG-EXAM FEE	\$100.00	
	JPMORGAN CHASE BANK	OKGCSA-REGIS FEE	\$250.00	
	JPMORGAN CHASE BANK	OREILLY-BATTERY	\$166.16	
	JPMORGAN CHASE BANK	OREILLY-FILTERS	\$42.12	
	JPMORGAN CHASE BANK	OREILLY-WIPER BLADES	\$56.98	
	TCF NATIONAL BANK	MAINT CART LEASE	\$2,320.00	
	UNIFIRST HOLDINGS LP	ENV CHARGE	\$22.00	
	UNIFIRST HOLDINGS LP	JANITORIAL	\$34.00	
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE	\$34.56	
	UNIFIRST HOLDINGS LP	SUPPLIES	\$45.48	
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$25.69	
COURSE MAINT - Total			\$15,925.25	
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$35.92	
	JPMORGAN CHASE BANK	SYSCO-SUPPLIES	\$180.66	
	JPMORGAN CHASE BANK	UNITED LINEN-RENTAL	\$85.26	
	JPMORGAN CHASE BANK	WALMART-CLEANER	\$3.47	
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	\$22.06	
FOOD & BEV - Total			\$327.37	
	AEP/PSO	ELECTRIC USE	\$631.95	
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$60.98	
	JPMORGAN CHASE BANK	COX-CABLE	\$103.49	
	JPMORGAN CHASE BANK	STANDLEY-COPY SERVICE	\$7.50	
	UNITED STATES GOLF ASSOCIATION	DUES	\$150.00	
GOLF ADMIN - Total			\$953.92	
	JPMORGAN CHASE BANK	ACUSHNET-RANGE BALLS	\$2,940.00	

Claims List - 3/2/2021

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	GOLF SHOP - Total	\$2,940.00
		FLEETWOOD SERVICES LLC	\$80,000.00
		GREENS REPLACEMENT PROJ - Total	\$80,000.00
		JPMORGAN CHASE BANK	\$201.10
		JPMORGAN CHASE BANK	\$119.66
		JPMORGAN CHASE BANK	(\$857.00)
		JPMORGAN CHASE BANK	\$349.28
		JPMORGAN CHASE BANK	\$145.34
		OPGA - Total	(\$41.62)
	OPGA - Total		\$120,292.42
	OPGA Grand Total		\$120,292.42

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 02/13/21

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	5,012.64	8,578.25
605 Cart Operations	739.70	831.43
610 Golf Course Operations	8,121.91	13,884.36
670 Food & Beverage	1,765.27	3,279.51
690 General & Administration	3,611.92	5,280.13
<hr/> FUND TOTAL	19,251.44	31,853.68