

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, March 1, 2022 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

RECEIVED

FEB 25 2022

HS

City Clerk's Office

1. **Call to Order**
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – February 15, 2022, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date February 12, 2022
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 10, 2021, and the Agenda posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, February 25, 2022.



Chris Garrett, Deputy City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING TUESDAY, FEBRUARY 15, 2022

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, February 15, 2022, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 10, 2021; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 1:00 pm on Friday, February 11, 2022.

1. Call to Order

Chair Bill Bush called the meeting to order at 7:55 pm.

2. Roll Call

Present

Absent

Chair – Bill Bush

Trustee – Lyndell Dunn

Vice Chair – Kelly Lewis

Trustee – Alvin Fruga

Trustee – Doug Bonebrake

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes – February 1, 2022, and February 8, 2022, Regular Meetings

B. Approve claims

Ms. Lewis moved, seconded by Mr. Fruga to approve the Consent Agenda, as presented with claims totaling \$39,128.21.

YEA: Bonebrake, Fruga, Lewis, Bush

NAY: None

Motion carried: 4-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

None

6. Report from OPGA Attorney

None

7. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date January 29, 2022
- Monthly Budget Report – January 2022

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Bonebrake moved, seconded by Ms. Lewis to adjourn the meeting.

YEA: Bonebrake, Fruga, Lewis, Bush

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:56 pm.

Juliann M. Stevens, Authority Clerk

Bill Bush, Chair

Claims List - 3/1/2022

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	AEP/PSO	\$1,933.68
		THE HUNTINGTON NATIONAL BANK	\$5,207.39
		UNIFIRST HOLDINGS LP	\$11.00
		UNIFIRST HOLDINGS LP	\$19.00
		UNIFIRST HOLDINGS LP	\$20.97
		UNIFIRST HOLDINGS LP	\$11.97
		COURSE MAINT - Total	\$7,204.01
		JPMORGAN CHASE BANK	\$3.24
		JPMORGAN CHASE BANK	\$254.98
		JPMORGAN CHASE BANK	\$36.73
		FOOD & BEV - Total	\$294.95
		AEP/PSO	\$655.00
		AT&T LONG DISTANCE	\$70.98
		JPMORGAN CHASE BANK	\$110.06
		JPMORGAN CHASE BANK	\$121.62
		JPMORGAN CHASE BANK	\$50.00
		JPMORGAN CHASE BANK	\$175.00
		JPMORGAN CHASE BANK	\$477.40
		SOUTH CENTRAL GOLF INC	\$1,850.00
		YAMAHA GOLF CAR COMPANY	\$873.42
		GOLF ADMIN - Total	\$4,383.48
		JPMORGAN CHASE BANK	\$58.88
		JPMORGAN CHASE BANK	\$89.80
		GOLF SHOP - Total	\$148.68
		JPMORGAN CHASE BANK	\$2,832.24
		JPMORGAN CHASE BANK	\$40.04
		JPMORGAN CHASE BANK	\$91.05
		JPMORGAN CHASE BANK	\$194.21
		JPMORGAN CHASE BANK	\$170.84
		JPMORGAN CHASE BANK	\$16.80
		OPGA - Total	\$3,345.18
		OPGA - Total	\$15,376.30
		OPGA Grand Total	\$15,376.30

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 02/12/22

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	4,742.29	8,393.02
605 Cart Operations	1,066.56	1,190.83
610 Golf Course Operations	7,417.49	12,904.95
670 Food & Beverage	2,705.20	4,389.15
690 General & Administration	3,954.81	5,735.27
<hr/> FUND TOTAL	19,886.35	32,613.22