

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY (OPWA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, March 1, 2022 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

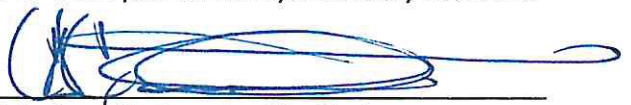
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FEB 25 2022 HS

City Clerk's Office

1. **Call to Order**
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – February 15, 2022, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPWA Manager**
6. **Report from OPWA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date February 12, 2022
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 10, 2021, and the Agenda posted at City Hall, 200 South Main Street, at 12:00 pm on Friday, February 25, 2022.


Chris Garrett, Deputy City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC WORKS AUTHORITY (OPWA)

MINUTES OF REGULAR MEETING TUESDAY, FEBRUARY 15, 2022

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, February 15, 2022, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 10, 2021; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 1:00 pm on Friday, February 11, 2022.

1. Call to Order

Chair Bill Bush called the meeting to order at 7:54 pm.

2. Roll Call

Present

Absent

Chair – Bill Bush

Trustee – Lyndell Dunn

Vice Chair – Kelly Lewis

Trustee – Alvin Fruga

Trustee – Doug Bonebrake

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes – February 1, 2022, and February 8, 2022, Regular Meetings
- B. Approve claims

Ms. Lewis moved, seconded by Mr. Fruga to approve the Consent Agenda, as presented with claims totaling \$404,061.81.

YEA: Bonebrake, Fruga, Lewis, Bush

NAY: None

Motion carried: 4-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPWA Manager

None

6. Report from OPWA Attorney

None

7. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date January 29, 2022
- Monthly Budget Report – January 2022

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Ms. Lewis moved, seconded by Mr. Fruga to adjourn the meeting.

YEA: Bonebrake, Fruga, Lewis, Bush

NAY: None

Motion carried: 4-0 and the meeting adjourned at 7:55 pm.

Juliann M. Stevens, Authority Clerk

Bill Bush, Chair

Claims List - 3/1/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	KELLOGG ENGINEERING, INC	ENGINEERING SERVICES - 11 \$4,268.00
117TH STREET FORCE MAIN - Total			\$4,268.00
	KELLOGG ENGINEERING, INC	ENGINEERING SERVICES - CO	\$4,378.00
	MSB CONSTRUCTION LLC	CONSTRUCTION SVCS - COFFE	\$138,500.40
COFFEE CREEK LIFT STATION - Total			\$142,878.40
	JERRY'S EXCAVATION INC	2020 OWASSO MARKET SEWER	\$71,639.50
GRAVITY SWR OWASSO MKT - Total			\$71,639.50
	AEP/PSO	ELECTRIC USE	\$1,807.69
	CITY OF OWASSO	ADMIN OVERHEAD	\$25,000.00
	JPMORGAN CHASE BANK	EB AKIN-FEE	\$75.00
	JPMORGAN CHASE BANK	LODGING EXPENSE 2/7	\$590.00
	JPMORGAN CHASE BANK	LOWES-DOOR	\$67.90
	JPMORGAN CHASE BANK	MAIL THIS-POSTAGE	\$7.64
	JPMORGAN CHASE BANK	OFFICE DEPOT-BATTERY	\$41.94
	JPMORGAN CHASE BANK	OFFICE DEPOT-FRAME	\$9.56
	JPMORGAN CHASE BANK	OFFICE DEPOT-TAPE	\$6.22
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$126.38
	TECHNICAL PROGRAMMING SERVICES INC	BILL INSERTS	\$650.00
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$79.80
	UNITED STATES CELLULAR CORPORATION	PUBLIC WORKS MONTHLY CELL	\$49.59
OPWA ADMINISTRATION - Total			\$28,511.72
	BANCFIRST	800469017/09B	\$55,960.39
	BANCFIRST	800470015/09C	\$23,361.35
	BANCFIRST	800471013/SANTA FE	\$14,375.72
	BANCFIRST	800472011/RANCH CREEK	\$25,377.32
	BANCFIRST	800780017/19C	\$121,558.47
OPWA DEBT SERVICE - Total			\$240,633.25
	AEP/PSO	ELECTRIC USE	\$215.72
	CITY GARAGE	CITY GARAGE PARTS JAN22	\$30.32
	JPMORGAN CHASE BANK	CULLISON-REFUND	(\$99.00)
	JPMORGAN CHASE BANK	CULLISON-STAIRS	\$396.00
	JPMORGAN CHASE BANK	GELCO-UNIFORM	\$215.98
	JPMORGAN CHASE BANK	WASTE MGMT-REC TIP FE	\$1,135.22
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$37.90
RECYCLE CENTER - Total			\$1,932.14
	CITY GARAGE	CITY GARAGE PARTS JAN22	\$1,973.81
	JPMORGAN CHASE BANK	ABERDEEN-FILTER	\$866.43
	JPMORGAN CHASE BANK	AMERIFLEX-HOSES	\$49.00

Claims List - 3/1/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	AMERIFLEX-ZIPTIES \$39.65
		JPMORGAN CHASE BANK	ATWOODS-KEROSENE \$45.98
		JPMORGAN CHASE BANK	AUTOZONE-ANTENNA \$14.99
		JPMORGAN CHASE BANK	AUTOZONE-REPAIR \$40.73
		JPMORGAN CHASE BANK	BUMP2BUMP-BATTERIES \$324.36
		JPMORGAN CHASE BANK	BUMP2BUMP-FILTERS \$143.90
		JPMORGAN CHASE BANK	BUMP2BUMP-LIGHT \$49.63
		JPMORGAN CHASE BANK	BUMP2BUMP-SUPPLIES \$109.04
		JPMORGAN CHASE BANK	BUMP2BUMP-WIRE CLIPS \$5.14
		JPMORGAN CHASE BANK	CORNERSTONE-KEROSENE \$294.49
		JPMORGAN CHASE BANK	COVANTA-REF TIP FEE \$2,223.19
		JPMORGAN CHASE BANK	HOME DEPOT-HARDWARE \$298.77
		JPMORGAN CHASE BANK	HOME DEPOT-MAINT \$28.73
		JPMORGAN CHASE BANK	HOME DEPOT-MATERIALS \$194.76
		JPMORGAN CHASE BANK	HOME DEPOT-PARTS \$24.85
		JPMORGAN CHASE BANK	HOME DEPOT-REFUND (\$34.97)
		JPMORGAN CHASE BANK	HOME DEPOT-SEALANT \$48.86
		JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES \$19.28
		JPMORGAN CHASE BANK	HOME DEPOT-TOOLS \$68.86
		JPMORGAN CHASE BANK	KIMS-HOSES \$124.75
		JPMORGAN CHASE BANK	OWASSO KEYS-SVC \$98.85
		JPMORGAN CHASE BANK	P&K-PULLEY \$28.39
		JPMORGAN CHASE BANK	SAMS-SUPPLIES \$27.98
		JPMORGAN CHASE BANK	SEMI TRUCK-WASH \$65.00
		JPMORGAN CHASE BANK	TULSA SIDING-SIDING \$280.35
		JPMORGAN CHASE BANK	UNITED ENGINES-PARTS \$3,167.97
		JPMORGAN CHASE BANK	WALMART-SUPPLIES \$28.64
		JPMORGAN CHASE BANK	WASTE MGMT-REF TIP FE \$7,613.71
		UNIFIRST HOLDINGS LP	UNIFORM SERVICES \$140.52
		UNITED STATES CELLULAR CORPORATION	PUBLIC WORKS MONTHLY CELL \$44.28
REFUSE COLLECTIONS - Total			\$18,449.92
		JPMORGAN CHASE BANK	SAMS-SUPPLIES \$6.49
		TECHNICAL PROGRAMMING SERVICES INC	BILLING SERVICES \$1,998.08
UTILITY BILLING - Total			\$2,004.57
		AEP/PSO	ELECTRIC USE \$5,608.28
		CITY GARAGE	CITY GARAGE PARTS JAN22 \$2,526.89
		DUKE'S ROOT CONTROL, INC	JET POWER II - SKID \$3,360.00
		JPMORGAN CHASE BANK	AMAZON-GLOVES \$47.98
		JPMORGAN CHASE BANK	BEST BUY-IPAD CASE \$56.99
		JPMORGAN CHASE BANK	BUMP2BUMP-BATTERY \$128.12

Claims List - 3/1/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	\$392.78
		JPMORGAN CHASE BANK	\$8.08
		JPMORGAN CHASE BANK	\$3.26
		JPMORGAN CHASE BANK	\$6.96
		JPMORGAN CHASE BANK	\$883.08
		JPMORGAN CHASE BANK	\$468.75
		UNIFIRST HOLDINGS LP	\$105.08
		WASHINGTON CO RURAL WATER DISTRICT	\$23.10
		WASHINGTON CO RURAL WATER DISTRICT	\$19.80
WASTEWATER COLLECTIONS - Total			\$13,639.15
		AEP/PSO	\$33,346.56
		CITY GARAGE	\$1,244.71
		JPMORGAN CHASE BANK	\$1,550.00
		JPMORGAN CHASE BANK	\$24.14
		JPMORGAN CHASE BANK	\$21.96
		JPMORGAN CHASE BANK	\$493.93
		JPMORGAN CHASE BANK	\$1,940.00
		JPMORGAN CHASE BANK	\$140.00
		JPMORGAN CHASE BANK	\$46.32
		JPMORGAN CHASE BANK	\$13.52
		JPMORGAN CHASE BANK	\$71.88
		JPMORGAN CHASE BANK	\$395.00
		JPMORGAN CHASE BANK	\$1,175.00
		JPMORGAN CHASE BANK	\$843.96
		JPMORGAN CHASE BANK	\$16.20
		JPMORGAN CHASE BANK	\$8,277.06
		UNIFIRST HOLDINGS LP	\$126.10
WASTEWATER TREATMENT - Total			\$49,726.34
		AEP/PSO	\$491.21
		CITY GARAGE	\$52.27
		CITY OF TULSA DEPT OF FINANCE	\$560.00
		JPMORGAN CHASE BANK	\$32.97
		JPMORGAN CHASE BANK	\$190.00
		JPMORGAN CHASE BANK	\$39,800.00
		JPMORGAN CHASE BANK	\$161.70
		JPMORGAN CHASE BANK	\$569.00
		JPMORGAN CHASE BANK	\$60.00
		JPMORGAN CHASE BANK	\$434.88
		JPMORGAN CHASE BANK	\$6.13
		JPMORGAN CHASE BANK	\$126.88
		TOMMY E. KITCHEN	\$2,289.76

Claims List - 3/1/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	UNIFIRST HOLDINGS LP	\$175.14
		WATER - Total	\$44,949.94
	OPWA - Total		\$618,632.93
67	OPWA SALES TAX	BANCFIRST	\$234,042.08
		BANCFIRST	\$94,900.00
		BANCFIRST	\$95,617.08
		OPWA STF DEBT SERVICE - Total	\$424,559.16
	OPWA SALES TAX - Total		\$424,559.16
69	OPWA SALES TAX SUB ACCOUN	MORROW PLACE INVESTMENT GROUP LLC	\$5,412.15
		OPWA ST SUB - DEBT SERV - Total	\$5,412.15
	OPWA SALES TAX SUB ACCOUN - Total		\$5,412.15
OPWA Grand Total			\$1,048,604.24

**OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 02/12/22**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	16,524.30	25,034.07
405 Utility Billing	7,098.40	12,503.67
420 Water	17,362.17	28,836.30
450 Wastewater	13,452.97	23,162.77
455 Wastewater Collection	12,710.73	22,059.39
480 Refuse	14,040.10	25,021.24
485 Recycle Center	2,471.20	4,671.26
FUND TOTAL	83,659.87	141,288.70