

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, February 7, 2023 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

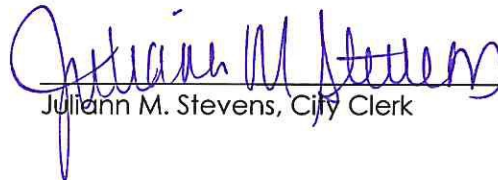
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FEB 03 2023 *HS*

City Clerk's Office

1. **Call to Order**
Chair Kelly Lewis
2. **Roll Call**
3. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – January 17, 2023, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date January 14, 2023, and January 28, 2023
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December, 9, 2022, and the Agenda posted at City Hall, 200 South Main Street, at 1:00 pm on Friday, February 3, 2023.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING TUESDAY, JANUARY 17, 2023

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, January 17, 2023, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 9, 2022; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 5:00 pm on Thursday, January 12, 2023.

1. **Call to Order** - Chair Kelly Lewis called the meeting to order at 7:33 pm.

2. **Roll Call** – A quorum was declared present.

Present	Absent
Chair – Kelly Lewis	None
Vice Chair – Alvin Fruga	
Trustee – Doug Bonebrake	
Trustee – Bill Bush	
Trustee – Lyndell Dunn	

Staff: Authority Manager – Warren Lehr / Authority Attorney - Julie Lombardi

3. **Consideration and appropriate action relating to the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

- A. Approve minutes – January 3, 2023, and January 10, 2023, Regular Meeting
- B. Approve claims

Mr. Dunn moved, seconded by Mr. Bonebrake to approve the Consent Agenda as presented, with claims totaling \$21,867.69.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0

4. **Consideration and appropriate action relating to items removed from the Consent Agenda** - None

5. **Report from OPGA Manager** - None

6. **Report from OPGA Attorney** - None

7. **Official Notices** - The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date December 31, 2022
- Monthly Budget Status Report – December 2022

8. **New Business** – None

9. **Adjournment**

Mr. Bonebrake moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Fruga, Lewis

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:34 pm.

Juliann M. Stevens, Authority Clerk

Kelly Lewis, Chair

Claims List - 02/07/2023

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	AMAZON-TOOLS \$71.70
		JPMORGAN CHASE BANK	FLEET-FUEL \$913.93
		JPMORGAN CHASE BANK	LOWES-SUPPLIES \$169.28
		YAMAHA GOLF CAR COMPANY	REPAIRS \$17.00
		YAMAHA MOTOR CORPORATION, USA	CART LEASE \$3,790.82
		YAMAHA MOTOR CORPORATION, USA	LEASE BEV CART \$268.05
		YAMAHA MOTOR CORPORATION, USA	UTILITY CART LEASE \$762.98
CART OPERATIONS - Total			\$5,993.76
		RIDGEBACK ROOFING & CONSTRUCTION	NEW ROOF \$55,000.00
CLUBHOUSE ROOF REPLACEMEN - Total			\$55,000.00
		AEP/PSO	ELECTRIC USE \$2,352.07
		ANCHOR STONE COMPANY	STONE FOR BINS \$75.34
		AT&T	PHONE USE \$26.50
		COLTON CRAIG	DESIGN FEES \$2,500.00
		INTERNATIONAL SPORTS TURF RESEARCH	SOIL TESTS \$990.00
		JPMORGAN CHASE BANK	ATWOOD-SUPPLIES \$212.27
		JPMORGAN CHASE BANK	INNOVATIVE TURF-AGENT \$326.08
		JPMORGAN CHASE BANK	LOCKE SUPPLY-TOOLS \$39.10
		JPMORGAN CHASE BANK	LOWES-REPAIR \$57.66
		JPMORGAN CHASE BANK	MULLIN PLUMB-REPAIR \$3,756.70
		JPMORGAN CHASE BANK	NEW HOLLAND-REPAIR \$2,418.30
		JPMORGAN CHASE BANK	OREILLY-REPAIR \$84.15
		JPMORGAN CHASE BANK	P&K-PARTS \$182.32
		JPMORGAN CHASE BANK	P&K-REPAIR \$540.35
		JPMORGAN CHASE BANK	PAYPAL-FEES \$130.00
		JPMORGAN CHASE BANK	QUIKSERVICE-REBAR \$1,200.00
		JPMORGAN CHASE BANK	QUIKSERVICE-SUPPLIES \$31.20
		JPMORGAN CHASE BANK	RAGAN TECH-SERVICES \$2,000.00
		JPMORGAN CHASE BANK	STANDARD SUP-PARTS \$222.59
		JPMORGAN CHASE BANK	STANDARD SUP-REPAIR \$1,961.85
		JPMORGAN CHASE BANK	UATTEND-FEES \$37.00
		THE HUNTINGTON NATIONAL BANK	MAINT EQUIP LEASE \$5,207.39
		UNIFIRST HOLDINGS LP	ENV CHARGE \$40.50
		UNIFIRST HOLDINGS LP	JANITORIAL \$57.00
		UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE \$65.58
		UNIFIRST HOLDINGS LP	SUPPLIES \$45.48
		UNIFIRST HOLDINGS LP	UNIFORM SERVICE \$35.91
COURSE MAINT - Total			\$24,595.34
		JPMORGAN CHASE BANK	IMAGEFIRST-RENTAL \$155.09
		JPMORGAN CHASE BANK	SAMS-SUPPLIES \$15.34
		JPMORGAN CHASE BANK	SYSCO-SUPPLIES \$292.81

Claims List - 02/07/2023

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	STEPHEN R GRINTER	REPAIRS \$400.00
FOOD & BEV - Total			\$863.24
	AEP/PSO	ELECTRIC USE	\$754.61
	AT&T	LONG DISTANCE PHONE	\$9.98
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$77.66
	GPS TECHNOLOGIES INC	CART GPS	\$876.00
	JPMORGAN CHASE BANK	A1 NATION FIRE-REPAIR	\$3,887.00
	JPMORGAN CHASE BANK	AMAZON-HEATER	\$436.58
	JPMORGAN CHASE BANK	AMAZON-PARTS	\$64.67
	JPMORGAN CHASE BANK	GRIMSLEYS-SUPPLIES	\$19.30
	JPMORGAN CHASE BANK	LOWES-REPAIR	\$750.82
	JPMORGAN CHASE BANK	OFFICE DEPOT-POSTAGE	\$28.29
	JPMORGAN CHASE BANK	TERMINIX-PEST	\$100.00
GOLF ADMIN - Total			\$7,004.91
	JPMORGAN CHASE BANK	PGA-TRAINING	\$175.00
GOLF SHOP - Total			\$175.00
	BAD BIRDIE	MERCHANDISE EXPENSE	\$555.00
	JPMORGAN CHASE BANK	ACUSHNET-MERCH EXP	\$276.60
	JPMORGAN CHASE BANK	FABRITEC-MERCH EXP	\$1,460.00
	JPMORGAN CHASE BANK	GOLF COURSE BEER	\$97.94
	JPMORGAN CHASE BANK	IMPERIAL-MERCH EXP	\$2,163.77
	JPMORGAN CHASE BANK	JMW GOLF-MERCH EXP	\$274.50
	JPMORGAN CHASE BANK	LUXOTTICA-MERCH EXP	\$200.96
	JPMORGAN CHASE BANK	SAMS-FOOD	\$178.20
	JPMORGAN CHASE BANK	SYSCO-FOOD	\$292.10
OPGA - Total			\$5,499.07
OPGA - Total			\$99,131.32
OPGA Grand Total			\$99,131.32

**OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 01/28/23**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	5,607.71	9,415.49
605 Cart Operations	2,070.50	2,310.55
610 Golf Course Operations	8,256.52	13,454.76
670 Food & Beverage	3,350.29	5,126.10
690 General & Administration	4,159.23	5,968.08
<hr/> FUND TOTAL	<hr/> 23,444.25	<hr/> 36,274.98

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 01/14/23

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	5,364.71	9,144.18
605 Cart Operations	2,177.75	2,430.75
610 Golf Course Operations	10,548.15	17,083.43
670 Food & Beverage	3,626.64	5,441.17
690 General & Administration	4,159.23	5,968.08
<hr/> FUND TOTAL	<hr/> 25,876.48	<hr/> 40,067.61