


**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY**

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, February 6, 2018 – 6:30 pm

RECEIVED
FEB 02 2018 *lw*
City Clerk's Office

1. **Call to Order**
Chair Lyndell Dunn
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes:
 - January 16, 2018, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date 1/20/18
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main St, at 6:00 pm on Friday, February 2, 2018.



Sherry Bishop, City Clerk

OWASSO PUBLIC GOLF AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, January 16, 2018

The Owasso Public Golf Authority met in regular session on Tuesday, January 16, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma, per the Notice of Public Meeting and Agenda filed in the office of the City Clerk posted at City Hall, 200 S Main St, at 6:00 pm on Friday, January 12, 2018.

1. Call to Order

Chair Lyndell Dunn called the meeting to order at 7:13 pm.

2. Roll Call

Present

Absent

Chair – Lyndell Dunn

Trustee – Bill Bush

Vice-Chair – Chris Kelley

Trustee – Doug Bonebrake

Trustee – Jeri Moberly

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- January 2, 2018, Regular Meeting
- January 9, 2018, Regular Meeting

B. Approve claims

Mr. Bonebrake moved, seconded by Ms. Moberly to approve the Consent Agenda with claims totaling \$10,614.45.

YEA: Bonebrake, Kelley, Moberly, Dunn

NAY: None

Motion carried: 4-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

None

6. Report from OPGA Attorney

None

7. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Reports – Pay Period Ending Date 1/6/18
- Monthly Budget Status Report – December 2017

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Bonebrake moved, seconded by Dr. Kelley to adjourn the meeting.

YEA: Bonebrake, Kelley, Moberly, Dunn

NAY: None

Motion carried 4-0 and the meeting adjourned at 7:14 pm.

Lyndell Dunn, Chair

Lisa Wilson, Minute Clerk

Claims List - 2/6/2018

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$9.98
		JPMORGAN CHASE BANK	\$32.21
		JPMORGAN CHASE BANK	\$153.75
		YAMAHA GOLF CAR COMPANY	\$47.19
	CART OPERATIONS	- Total	\$243.13
	AEP/PSO	ELECTRIC USE	\$994.78
	AT&T	CONSOLIDATED PHONE	\$12.00
	JPMORGAN CHASE BANK	BWI-PREEMERGENT	\$5,191.66
	JPMORGAN CHASE BANK	CROWN PROD-OIL SEAL	\$19.15
	JPMORGAN CHASE BANK	FASTENAL-THREAD TAP	\$5.69
	JPMORGAN CHASE BANK	GCSAA-CONFERENCE	\$840.00
	JPMORGAN CHASE BANK	JOHNSTONE-REPAIR	\$5.23
	JPMORGAN CHASE BANK	KANSAS GOLF-BEDKNIVES	\$83.83
	JPMORGAN CHASE BANK	LOWES-SPRAY PAINT	\$117.12
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$80.11
	JPMORGAN CHASE BANK	LUBER BROS-BEDKNIVES	\$48.30
	JPMORGAN CHASE BANK	LUBER BROS-PARTS	\$53.67
	JPMORGAN CHASE BANK	MIDWEST-BEARINGS	\$457.61
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	\$37.99
	JPMORGAN CHASE BANK	OKGCSA-DUES	\$75.00
	JPMORGAN CHASE BANK	OKLA GOLF-REGIS FEE	\$35.00
	JPMORGAN CHASE BANK	OREILLY-DEGREASER	\$10.58
	JPMORGAN CHASE BANK	OREILLY-PARTS	\$82.92
	JPMORGAN CHASE BANK	OREILLY-RETURN	(\$4.98)
	JPMORGAN CHASE BANK	P&K EQUIP-REPAIR	\$149.55
	JPMORGAN CHASE BANK	PRO TURF-RETURN	(\$133.87)
	JPMORGAN CHASE BANK	PROF TURF PROD-TUBE	\$133.87
	JPMORGAN CHASE BANK	RR PRODUCTS-BEDKNIVES	\$190.56
	JPMORGAN CHASE BANK	SOUTHWEST-AIRFARE	\$322.00
	JPMORGAN CHASE BANK	TURFCENTRIC-EQUIP SYS	\$7,050.00
	JPMORGAN CHASE BANK	VICTOR WELDING-GAS	\$126.43
	TCF NATIONAL BANK	EQUIPMENT LEASE	\$5,058.28
	UNIFIRST HOLDINGS LP	ENV CHARGE	\$45.00
	UNIFIRST HOLDINGS LP	SHOP TOWELS	\$87.45
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$67.50
	VERIZON WIRELESS	WIRELESS CONNECTION	\$40.95
	COURSE MAINT	- Total	\$21,283.38
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$68.30
	JPMORGAN CHASE BANK	UNITED LINEN-RENTAL	\$104.51
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	\$3.43
	FOOD & BEV	- Total	\$176.24

Claims List - 2/6/2018

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	AEP/PSO	\$946.73
		AT&T	\$96.03
		AT&T LONG DISTANCE	\$35.84
		CYBERGOLF LLC	\$585.00
		GPS TECHNOLOGIES, INC	\$840.00
		JPMORGAN CHASE BANK	\$254.00
		JPMORGAN CHASE BANK	\$125.00
		JPMORGAN CHASE BANK	\$76.47
		JPMORGAN CHASE BANK	\$12.66
		JPMORGAN CHASE BANK	\$100.97
		JPMORGAN CHASE BANK	\$267.47
		JPMORGAN CHASE BANK	\$29.99
		JPMORGAN CHASE BANK	\$77.00
		JPMORGAN CHASE BANK	\$386.93
		OWASSO CHARACTER COUNCIL, INC	\$320.00
	GOLF ADMIN	- Total	\$4,154.09
		JPMORGAN CHASE BANK	\$392.27
		JPMORGAN CHASE BANK	\$2,000.00
	GOLF SHOP	- Total	\$2,392.27
		JPMORGAN CHASE BANK	\$83.99
		JPMORGAN CHASE BANK	\$49.98
		JPMORGAN CHASE BANK	\$11.58
		JPMORGAN CHASE BANK	\$837.53
		JPMORGAN CHASE BANK	\$172.43
	OPGA	- Total	\$1,155.51
	OPGA	- Total	\$29,404.62
	OPGA Grand Total		\$29,404.62

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 01/20/18

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	2,449.25	3,954.47
605 Cart Operations	1,532.50	1,720.72
610 Golf Course Operations	7,838.43	12,839.57
670 Food & Beverage	1,671.32	1,954.37
690 General & Administration	3,405.75	5,146.96
<hr/> FUND TOTAL	<hr/> 16,897.25	<hr/> 25,616.09