

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY**

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, February 6, 2018 – 6:30 pm

RECEIVED
FEB 02 2018
City Clerk's Office *lw*

1. **Call to Order**
Chair Lyndell Dunn
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes:
 - January 16, 2018, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPWA Manager**
6. **Report from OPWA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date 1/20/18
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main St, at 6:00 pm on Friday, February 2, 2018.



Sherry Bishop, City Clerk

OWASSO PUBLIC WORKS AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, January 16, 2018

The Owasso Public Works Authority met in regular session on Tuesday, January 16, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma, per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, January 12, 2018.

1. Call to Order

Chair Lyndell Dunn called the meeting to order at 7:12 pm.

2. Roll Call

Present

Absent

Chair – Lyndell Dunn

Trustee – Bill Bush

Vice-Chair – Chris Kelley

Trustee – Doug Bonebrake

Trustee – Jeri Moberly

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- January 2, 2018, Regular Meeting
- January 9, 2018, Regular Meeting

B. Approve claims

Ms. Moberly moved, seconded by Mr. Bonebrake to approve the Consent Agenda with claims totaling \$349,513.65.

YEA: Bonebrake, Kelley, Moberly, Dunn

NAY: None

Motion carried: 4-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPWA Manager

None

6. Report from OPWA Attorney

None

7. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Reports – Pay Period Ending Date 1/6/18

- Monthly Budget Status Report – December 2017

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Bonebrake moved, seconded by Dr. Kelley to adjourn the meeting.

YEA: Bonebrake, Kelley, Moberly, Dunn

NAY: None

Motion carried 4-0 and the meeting adjourned at 7:13 pm.

Lyndell Dunn, Chair

Lisa Wilson, Minute Clerk

Claims List - 2/6/2018

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	CP&Y INC	ENGINEERING SERVICES
			\$54,341.59
		2017 WWTP UPGRADE - Total	\$54,341.59
		AMERICAN MUNICIPAL SERVICES CORP.	COLLECTION SERVICES
			\$60.57
		OPWA - Total	\$60.57
		AEP/PSO	ELECTRIC USE
			\$1,606.57
		AT&T	CONSOLIDATED PHONE
			\$146.38
		CITY OF OWASSO	ADMIN OVERHEAD
			\$25,000.00
		CLEAN UNIFORM COMPANY	UNIFORM SERVICE
			\$84.05
		JPMORGAN CHASE BANK	ADMIRAL EXP-SUPPLIES
			\$55.98
		JPMORGAN CHASE BANK	AMAZON-PC UPGRADE
			\$475.87
		JPMORGAN CHASE BANK	CHARACTER TRAINING
			\$191.90
		JPMORGAN CHASE BANK	INTERSTATE-BATTERIES
			\$34.40
		JPMORGAN CHASE BANK	INTERSTATE-PC UPGRADE
			\$115.50
		JPMORGAN CHASE BANK	LOCKE SUPPLY-REPAIR
			\$244.00
		JPMORGAN CHASE BANK	LOWES-LIGHTING
			\$22.47
		JPMORGAN CHASE BANK	LOWES-PARTS
			\$44.76
		JPMORGAN CHASE BANK	LOWES-REFUND
			(\$3.66)
		JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES
			\$68.85
		JPMORGAN CHASE BANK	SAMS-SUPPLIES
			\$136.29
		OWASSO CHARACTER COUNCIL, INC	2018 CHARACTER LUNCH
			\$80.00
		STANDLEY SYSTEMS, LLC	COPIER MAINTENANCE
			\$404.25
		UNITED STATES CELLULAR CORPORATION	PW CELL PHONES
			\$36.52
		OPWA ADMINISTRATION - Total	\$28,744.13
		BANCFIRST	874320013/13-06DW
			\$89,699.07
		BANCFIRST	FAP-10-0002-L/10
			\$7,232.44
		BANCFIRST	ORF-09-0003-CW/09B
			\$55,960.40
		BANCFIRST	ORF-09-0007-CW/09C
			\$23,361.34
		BANCFIRST	ORF-10-0014-CW/SANTA FE
			\$14,375.74
		BANCFIRST	ORF-13-0005-CW/RANCH CR
			\$25,377.32
		OKLAHOMA WATER RESOURCES BOARD	ORF-01-0002-CW/2001A
			\$26,198.80
		OKLAHOMA WATER RESOURCES BOARD	ORF-02-0017-CW/2002A
			\$22,726.76
		OKLAHOMA WATER RESOURCES BOARD	ORF-99-0008-CW/1999A
			\$24,009.52
		OPWA DEBT SERVICE - Total	\$288,941.39
		AEP/PSO	ELECTRIC USE
			\$103.99
		AT&T	CONSOLIDATED PHONE
			\$12.00
		CLEAN UNIFORM COMPANY	UNIFORM SERVICE
			\$18.44
		JPMORGAN CHASE BANK	BUMP2BUMP-SUPPLIES
			\$10.48
		JPMORGAN CHASE BANK	BURNS-PROPANE
			\$116.74
		JPMORGAN CHASE BANK	GRAINGER-WET/DRY VAC
			\$295.85
		JPMORGAN CHASE BANK	WASTE MGMT-REC TIP FE
			\$1,110.91
		MOTOROLA SOLUTIONS, INC	MOBILE RADIOS
			\$3,129.51

Claims List - 2/6/2018

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	RECYCLE CENTER - Total	\$4,797.92
	AT&T	CONSOLIDATED PHONE	\$12.00
	CLEAN UNIFORM COMPANY	UNIFORM SERVICE	\$79.02
	JPMORGAN CHASE BANK	AMERIFLEX-AIR LINE	\$292.30
	JPMORGAN CHASE BANK	AUTO BATTERY-STARTER	\$348.46
	JPMORGAN CHASE BANK	BUMP2BUMP-CONNECTOR	\$127.93
	JPMORGAN CHASE BANK	BUMP2BUMP-CONNECTORS	\$117.45
	JPMORGAN CHASE BANK	BUMP2BUMP-FITTING	\$5.99
	JPMORGAN CHASE BANK	BUMP2BUMP-GREASE	\$115.00
	JPMORGAN CHASE BANK	BUMP2BUMP-PARTS	\$99.05
	JPMORGAN CHASE BANK	BUMP2BUMP-PLIERS	\$9.74
	JPMORGAN CHASE BANK	BUMP2BUMP-RETURN	(\$127.93)
	JPMORGAN CHASE BANK	CUMMINS-FILTER	\$91.04
	JPMORGAN CHASE BANK	GELCO-BOOTS	\$386.97
	JPMORGAN CHASE BANK	GELCO-PPE	\$215.98
	JPMORGAN CHASE BANK	GRAINGER-GLOVES	\$33.92
	JPMORGAN CHASE BANK	GRAINGER-HEATERS	\$2,659.78
	JPMORGAN CHASE BANK	LOCKE-LIGHTING	\$91.38
	JPMORGAN CHASE BANK	OLD DOMINION-BRUSHES	\$1,007.52
	L & M DUMPTRUCK & BACKHOE SERVICE	YARDWASTE PUSH OFF	\$3,700.00
	LENOX WRECKER SERVICE INC	TOWING	\$822.50
	MOTOROLA SOLUTIONS, INC	MOBILE RADIOS	\$6,259.02
	SPOK, INC.	PAGER USE	\$53.40
	UNITED ENGINES, LLC	2018 FREIGHTLINER	\$168,000.00
	UNITED STATES CELLULAR CORPORATION	PW CELL PHONES	\$38.30
	REFUSE COLLECTIONS - Total		\$184,438.82
	CURTIS D MATTHEWS JR	METER READER	\$391.50
	DONALD RAY HILTON	METER READER	\$146.50
	JAMES DERRIEL BYNUM	METER READER	\$211.00
	JARED MICHAEL BARNES	METER READER	\$237.00
	KORY MCCRACKEN	METER READER	\$146.50
	TECHNICAL PROGRAMMING SERVICES INC	BILLING SERVICES	\$3,830.18
	TODD C. KIMBALL	METER READER	\$486.50
	UTILITY BILLING - Total		\$5,449.18
	AEP/PSO	ELECTRIC USE	\$5,228.63
	CLEAN UNIFORM COMPANY	UNIFORM SERVICE	\$88.84
	GKB INC DBA DITCH WITCH OF TULSA	RENTAL	\$4,550.00
	JPMORGAN CHASE BANK	ATWOODS-SUPPLIES	\$30.93
	JPMORGAN CHASE BANK	COMM POWER SOL-REPAIR	\$472.24
	JPMORGAN CHASE BANK	CORE&MAIN-LOCATE MATE	\$142.00
	JPMORGAN CHASE BANK	CORE&MAIN-SUPPLIES	\$317.74

Claims List - 2/6/2018

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	CORNERSTONE-LOCKS \$49.37
		JPMORGAN CHASE BANK	LOWES-BATTERIES \$7.69
		JPMORGAN CHASE BANK	LOWES-DUSTER \$4.98
		JPMORGAN CHASE BANK	LOWES-MATERIALS \$13.87
		JPMORGAN CHASE BANK	LOWES-PARTS \$23.08
		JPMORGAN CHASE BANK	LOWES-RAGS \$19.96
		JPMORGAN CHASE BANK	LOWES-SHELVING \$129.86
		JPMORGAN CHASE BANK	LOWES-SUPPLIES \$10.68
		JPMORGAN CHASE BANK	LOWES-TOOL/TOOL BOX \$1,198.07
		JPMORGAN CHASE BANK	QUINTON PLUMBING-SERV \$225.00
		JPMORGAN CHASE BANK	SOUTHLAND TOOL-TOOLS \$998.00
		JPMORGAN CHASE BANK	TIMMONS-FUEL \$254.49
	SPOK, INC.	PAGER USE	\$45.00
	VERIZON WIRELESS	WIRELESS CONNECTION	\$80.02
WASTEWATER COLLECTIONS - Total			\$13,890.45
	AEP/PSO	ELECTRIC USE	\$34,502.93
	AT&T	CONSOLIDATED PHONE	\$72.02
	CLEAN UNIFORM COMPANY	UNIFORM SERVICE	\$382.01
	JPMORGAN CHASE BANK	ATWOODS-GLOVES	\$6.99
	JPMORGAN CHASE BANK	ATWOODS-PPE	\$129.99
	JPMORGAN CHASE BANK	BUMP2BUMP-PARTS	\$8.16
	JPMORGAN CHASE BANK	CINTAS-SUPPLIES	\$109.55
	JPMORGAN CHASE BANK	CORE&MAIN-CHEMICALS	\$377.00
	JPMORGAN CHASE BANK	CORE&MAIN-VALVE REPL	\$1,386.20
	JPMORGAN CHASE BANK	DITCH WITCH-RENTAL	\$200.00
	JPMORGAN CHASE BANK	FORT BEND SVC-POLYMER	\$2,788.00
	JPMORGAN CHASE BANK	GREEN CO-TESTING	\$50.00
	JPMORGAN CHASE BANK	HACH CO-REAGENT	\$260.79
	JPMORGAN CHASE BANK	HACH CO-REAGENTS	\$301.84
	JPMORGAN CHASE BANK	HACH CO-SUPPLIES	\$506.95
	JPMORGAN CHASE BANK	HACH CO-WATER	\$316.15
	JPMORGAN CHASE BANK	HOME DEPOT-TOOLS	\$51.85
	JPMORGAN CHASE BANK	HUTHER-BIOMONITORING	\$2,030.00
	JPMORGAN CHASE BANK	KOMLINE-GEAR UNIT	\$895.89
	JPMORGAN CHASE BANK	LOCKE SUPPLY-LIGHTS	\$461.97
	JPMORGAN CHASE BANK	LOCKE-PARTS	\$70.01
	JPMORGAN CHASE BANK	LOCKE-TOOLS	\$47.13
	JPMORGAN CHASE BANK	LOWES-PARTS	\$15.78
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$24.83
	JPMORGAN CHASE BANK	LOWES-TOOLS	\$168.26
	JPMORGAN CHASE BANK	LOWES-VENT	\$110.67

Claims List - 2/6/2018

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	NCL OF WISC-CHEMICALS \$290.27
		JPMORGAN CHASE BANK	OK SAFETY CO-REGIS FE \$15.00
		JPMORGAN CHASE BANK	PIKEPASS-FEES \$3.80
		JPMORGAN CHASE BANK	SAMS-SUPPLIES \$208.64
		JPMORGAN CHASE BANK	TERMINIX-PEST CONTROL \$69.00
		JPMORGAN CHASE BANK	UPS-POSTAGE \$62.35
		JPMORGAN CHASE BANK	WALMART-WATER \$10.56
		JPMORGAN CHASE BANK	WASTE MGMT-SLUDGE REM \$6,913.00
		SPOK, INC.	PAGER USE \$17.80
		VERIZON WIRELESS	WIRELESS CONNECTION \$80.02
WASTEWATER TREATMENT - Total			\$52,945.41
		AEP/PSO	ELECTRIC USE \$464.00
		ALL R ELECTRICAL SERVICES	ELECTRICAL SERVICES \$7,968.95
		CITY OF TULSA DEPT OF FINANCE	LAB FEES \$520.00
		CLEAN UNIFORM COMPANY	UNIFORM SERVICE \$116.52
		CORE & MAIN	WATER METERS \$104,544.00
		GKB INC DBA DITCH WITCH OF TULSA	RENTAL \$4,200.00
		JET TRUCKING, LLC	DIRT \$90.00
		JPMORGAN CHASE BANK	BROWN FARMS-SOD \$380.00
		JPMORGAN CHASE BANK	CORE&MAIN-ADAPTER \$150.00
		JPMORGAN CHASE BANK	CORE&MAIN-CLAMPS \$131.00
		JPMORGAN CHASE BANK	CORE&MAIN-COUPPLINGS \$271.92
		JPMORGAN CHASE BANK	CORE&MAIN-METER CANS \$1,491.17
		JPMORGAN CHASE BANK	CORE&MAIN-METER PARTS \$4,177.80
		JPMORGAN CHASE BANK	CORE&MAIN-METER SETS \$4,809.53
		JPMORGAN CHASE BANK	CORE&MAIN-METERS \$14,016.40
		JPMORGAN CHASE BANK	CORE&MAIN-PARTS \$210.50
		JPMORGAN CHASE BANK	LOWES-BATTERIES \$27.97
		JPMORGAN CHASE BANK	LOWES-REBAR \$161.44
		JPMORGAN CHASE BANK	LOWES-SIDE BOARDS \$22.74
		JPMORGAN CHASE BANK	OREILLY-FUEL \$25.00
		JPMORGAN CHASE BANK	RSU-BOOK \$131.20
		JPMORGAN CHASE BANK	RSU-TRAINING FEE \$723.00
		JPMORGAN CHASE BANK	TIMMONS-FUEL \$101.80
		JPMORGAN CHASE BANK	UTILITY SPLY-SETTERS \$2,725.64
		SPOK, INC.	PAGER USE \$89.50
		TWIN CITIES READY MIX, INC	CONCRETE \$563.75
WATER - Total			\$148,113.83
OPWA - Total			\$781,723.29
67	OPWA SALES TAX	BANCFIRST	800650020/2016 NOTE \$83,100.50
		BANCFIRST	874405004/2008 NOTE \$99,427.50

Claims List - 2/6/2018

Fund	Vendor Name	Payable Description	Payment Amount
67	OPWA SALES TAX	OPWA STF DEBT SERVICE - Total	\$182,528.00
	OPWA SALES TAX - Total		\$182,528.00
69	OPWA SALES TAX SUB ACCOUN	MORROW PLACE INVESTMENT GROUP LLC DEVELOPMENT AGREEMENT	\$5,174.70
		SF SHOPS INVESTORS, L.P. DEVELOPMENT AGREEMENT	\$15,846.21
		OPWA ST SUB - DEBT SERV - Total	\$21,020.91
	OPWA SALES TAX SUB ACCOUN - Total		\$21,020.91
OPWA Grand Total			\$985,272.20

OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 01/20/18

OPWA

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	10,998.47	16,384.76
405 Utility Billing	5,472.00	9,562.53
420 Water	15,363.54	25,808.42
450 Wastewater	13,173.10	23,194.34
455 Wastewater Collection	10,753.46	18,124.86
480 Refuse	11,284.05	18,465.46
485 Recycle Center	1,160.00	1,788.24
<u>FUND TOTAL</u>	<u>68,204.62</u>	<u>113,328.61</u>