

**PUBLIC NOTICE OF THE MEETING OF THE  
OWASSO PUBLIC GOLF AUTHORITY**

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Council Chambers, Old Central Building  
109 North Birch, Owasso, OK 74055  
Regular Meeting  
Tuesday, February 5, 2019 - 6:30 pm

RECEIVED  
FEB 01 2019 JS  
City Clerk's Office

1. **Call to Order**  
Chair Chris Kelley
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
  - A. Approve minutes of January 15, 2019, Regular Meeting
  - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
  - Payroll Payment Reports – Pay Period Ending Date 01/19/2019
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on December 14, 2018, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, February 1, 2019.

  
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Juliann M. Stevens, City Clerk

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*The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to [jstevens@cityofowasso.com](mailto:jstevens@cityofowasso.com)*

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# OWASSO PUBLIC GOLF AUTHORITY

## MINUTES OF REGULAR MEETING Tuesday, January 15, 2019

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, January 15, 2019, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed December 14, 2018, and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, January 11, 2019.

### 1. Call to Order

Chair Chris Kelley called the meeting to order at 7:18 pm.

### 2. Roll Call

Present	Absent
Chair – Chris Kelley	none
Vice-Chair – Bill Bush	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	
Trustee – Kelly Lewis	

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr

Authority Attorney - Julie Lombardi

### 3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes
  - December 18, 2018, Regular Meeting
  - January 8, 2019, Regular Meeting
- B. Approve claims

Mr. Bonebrake moved, seconded by Ms. Lewis to approve the Consent Agenda with claims for January 15, 2019, totaling \$3,143.89.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

### 4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

### 5. Report from OPGA Manager

None

### 6. Report from OPGA Attorney

None

### 7. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – Pay Period Ending Date 12/22/18, and 1/5/19
- Monthly Budget Status Report-December 2018

**8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

**9. Adjournment**

Ms. Lewis moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:19 pm. .

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Chris Kelley, Chair

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Juliann M. Stevens, Authority Clerk

## Claims List - 2/5/2019

Fund	Vendor Name	Payable Description	Payment Amount	
55	OPGA	YAMAHA MOTOR CORPORATION, USA	GOLF CART LEASE	\$5,784.38
		<b>CART OPERATIONS</b>	<b>- Total</b>	<b>\$5,784.38</b>
	AEP/PSO	ELECTRIC USE	\$689.16	
	AT&T	CONSOLIDATED PHONE	\$12.86	
	JPMORGAN CHASE BANK	AMAZON-ANTENNA	\$15.99	
	JPMORGAN CHASE BANK	AMAZON-CHAIR	\$109.99	
	JPMORGAN CHASE BANK	AMAZON-EQUIPMENT	\$49.15	
	JPMORGAN CHASE BANK	AMAZON-METAL DETECTOR	\$47.95	
	JPMORGAN CHASE BANK	AMAZON-PARTS	\$9.98	
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	\$76.95	
	JPMORGAN CHASE BANK	BWI-HERBICIDE	\$110.43	
	JPMORGAN CHASE BANK	GCSAA-REGIS FEE	\$450.00	
	JPMORGAN CHASE BANK	HOBBY LOBBY-SUPPLIES	\$40.99	
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	\$75.44	
	JPMORGAN CHASE BANK	IBT INC-OIL SEAL	\$7.03	
	JPMORGAN CHASE BANK	KANSAS GOLF -KIT	\$54.13	
	JPMORGAN CHASE BANK	KANSAS GOLF-FILTERS	\$175.12	
	JPMORGAN CHASE BANK	KANSAS GOLF-PARTS	\$292.92	
	JPMORGAN CHASE BANK	KIMBALL MIDWEST-RETUR	(\$484.56)	
	JPMORGAN CHASE BANK	LOWES-PAINT	\$68.54	
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	\$123.62	
	JPMORGAN CHASE BANK	OREILLY-BELT	\$5.72	
	JPMORGAN CHASE BANK	OREILLY-BELTS	\$18.79	
	JPMORGAN CHASE BANK	OREILLY-DEGREASER	\$10.58	
	JPMORGAN CHASE BANK	OREILLY-EQUIPMENT	\$18.88	
	JPMORGAN CHASE BANK	OREILLY-FILTER	\$19.81	
	JPMORGAN CHASE BANK	OREILLY-FILTERS	\$183.76	
	JPMORGAN CHASE BANK	OREILLY-HOSES	\$384.68	
	JPMORGAN CHASE BANK	OREILLY-RETURN	(\$18.88)	
	JPMORGAN CHASE BANK	OREILLY-SEALANT	\$42.98	
	JPMORGAN CHASE BANK	OREILLY-SPARK PLUG	\$2.49	
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	\$130.34	
	JPMORGAN CHASE BANK	OREILLY-TAPE	\$11.97	
	JPMORGAN CHASE BANK	OREILLY-WRENCH	\$25.99	
	JPMORGAN CHASE BANK	OWASSO TOP SOIL-TOPSO	\$120.00	
	JPMORGAN CHASE BANK	P&K EQUIP-BEDKNIVES	\$158.91	
	JPMORGAN CHASE BANK	PRO TURF PROD-PUMO	\$858.79	
	JPMORGAN CHASE BANK	RR PROD-SUPPLIES	\$49.53	
	JPMORGAN CHASE BANK	SOUTHWEST-AIRFARE	\$1,084.11	
	JPMORGAN CHASE BANK	STANDARD SPLY-REPAIRS	\$144.06	
	TCF NATIONAL BANK	EQUIPMENT LEASE	\$10,116.56	
	TCF NATIONAL BANK	MAINT CART LEASE	\$2,320.00	

## Claims List - 2/5/2019

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	UNIFIRST HOLDINGS LP	\$79.00
		UNIFIRST HOLDINGS LP	\$18.90
		UNIFIRST HOLDINGS LP	\$133.00
		UNIFIRST HOLDINGS LP	\$109.81
	<b>COURSE MAINT</b>	<b>- Total</b>	<b>\$17,955.47</b>
	JPMORGAN CHASE BANK	AMUNDSEN-ICE MACHINE	\$254.00
	JPMORGAN CHASE BANK	OKLATAX-LIC FEE	\$69.36
	JPMORGAN CHASE BANK	RESTAURANT EQUIP-EQUI	\$105.97
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$18.68
	JPMORGAN CHASE BANK	UNITED LINEN-RENTAL	\$234.24
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	\$95.73
	<b>FOOD &amp; BEV</b>	<b>- Total</b>	<b>\$777.98</b>
	AEP/PSO	ELECTRIC USE	\$719.25
	AT&T	CONSOLIDATED PHONE	\$102.91
	AT&T	LONG DISTANCE PHONE	\$2.13
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$46.50
	JPMORGAN CHASE BANK	COX-CABLE	\$77.53
	JPMORGAN CHASE BANK	LOCKE-REPAIR	\$25.74
	JPMORGAN CHASE BANK	LOCKE-REPAIRS	\$164.04
	JPMORGAN CHASE BANK	LOWES-SINK	\$32.70
	JPMORGAN CHASE BANK	MURPHY -SUPPLIES	\$219.74
	JPMORGAN CHASE BANK	MURPHY-SUPPLIES	\$74.01
	JPMORGAN CHASE BANK	WASTE MGMT-REF SVC	\$454.48
	<b>GOLF ADMIN</b>	<b>- Total</b>	<b>\$1,919.03</b>
	JPMORGAN CHASE BANK	PSI SVC-TESTING FEE	\$72.00
	JPMORGAN CHASE BANK	USPS-SHIPPING	\$13.35
	<b>GOLF SHOP</b>	<b>- Total</b>	<b>\$85.35</b>
	JPMORGAN CHASE BANK	CCSWB-BEVERAGES	\$836.66
	JPMORGAN CHASE BANK	SAMS-FOOD	\$674.63
	JPMORGAN CHASE BANK	WALMART-BEER	\$66.11
	JPMORGAN CHASE BANK	WALMART-FOOD	\$145.11
	<b>OPGA</b>	<b>- Total</b>	<b>\$1,722.51</b>
	<b>OPGA</b>	<b>- Total</b>	<b>\$28,244.72</b>
	<b>OPGA Grand Total</b>		<b>\$28,244.72</b>

OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 01/19/19

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	2,499.25	4,044.50
605 Cart Operations	2,018.27	2,268.54
610 Golf Course Operations	6,124.26	10,207.41
670 Food & Beverage	1,778.31	3,169.88
690 General & Administration	3,405.75	5,200.06
<hr/> FUND TOTAL	15,825.84	24,890.39