

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY (OPWA)**

Council Chambers Old Central Building

109 North Birch, Owasso, OK

Tuesday, February 1, 2022 - 6:30 PM

NOTE: APPROPRIATE ACTION may include, but is not limited to: acknowledging, affirming, amending, approving, authorizing, awarding, denying, postponing, or tabling.

AGENDA

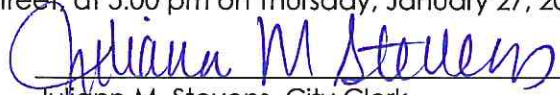
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City Clerk's Office

1. **Call to Order**
Chair Bill Bush
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – January 18, 2022, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPWA Manager**
6. **Report from OPWA Attorney**
7. **Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 10, 2021, and the Agenda posted at City Hall, 200 South Main Street, at 5:00 pm on Thursday, January 27, 2022.



Juliann M. Stevens, City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC WORKS AUTHORITY (OPWA)

MINUTES OF REGULAR MEETING TUESDAY, JANUARY 18, 2022

The Owasso Public Works Authority (OPWA) met in regular session on Tuesday, January 18, 2022, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 10, 2021; and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 1:00 pm on Friday, January 14, 2022.

1. Call to Order

Chair Bill Bush called the meeting to order at 7:22 pm.

2. Roll Call

Present	Absent
Chair – Bill Bush	None
Vice Chair – Kelly Lewis	
Trustee – Alvin Fruga	
Trustee – Doug Bonebrake	
Trustee – Lyndell Dunn	

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes – January 4, 2022, and January 11, 2022, Regular Meetings
- B. Approve claims

Mr. Dunn moved, seconded by Ms. Lewis to approve the Consent Agenda, as presented with claims totaling \$1,187,724.39.

YEA: Bonebrake, Dunn, Fruga, Lewis, Bush

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPWA Manager

None

6. Report from OPWA Attorney

None

7. Official Notices (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date January 1, 2022
- Monthly Budget Report – December 2021

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Ms. Lewis moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Dunn, Fruga, Lewis, Bush

NAY: None

Motion carried: 5-0 and the meeting adjourned at 7:23 pm.

Juliann M. Stevens, Authority Clerk

Bill Bush, Chair

Claims List - 2/1/2022

Fund	Vendor Name	Payable Description	Payment Amount	
61	OPWA	MSB CONSTRUCTION LLC	CONSTRUCTION SVCS	\$452,223.09
COFFEE CREEK LIFT STATION - Total			\$452,223.09	
	AEP/PSO	ELECTRIC USE	\$1,778.26	
	CITY OF OWASSO	ADMIN OVERHEAD	\$25,000.00	
	JPMORGAN CHASE BANK	CORNERSTONE-PARTS	\$15.19	
	JPMORGAN CHASE BANK	CORNERSTONE-SUPPLIES	\$49.98	
	JPMORGAN CHASE BANK	HOBBY LOBBY-SUPPLIES	\$24.90	
	JPMORGAN CHASE BANK	LOWES-PARTS	\$159.94	
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$382.27	
	STANDLEY SYSTEMS LLC	COPIER MAINTENANCE AGREEM	\$292.05	
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$79.80	
	UNITED STATES CELLULAR CORPORATION	PUBLIC WORKS MONTHLY CELL	\$49.59	
OPWA ADMINISTRATION - Total			\$27,831.98	
	BANCFIRST	800469017/09B	\$55,960.40	
	BANCFIRST	800470015/09C	\$23,361.34	
	BANCFIRST	800471013/SANTA FE	\$14,375.74	
	BANCFIRST	800472011/RANCH CREEK	\$25,377.32	
	BANCFIRST	800780017/19C	\$121,558.47	
	OKLAHOMA WATER RESOURCES BOARD	ORF-02-0017-CW/2002A	\$22,273.70	
OPWA DEBT SERVICE - Total			\$262,906.97	
	AEP/PSO	ELECTRIC USE	\$180.69	
	BROOKS GREASE SERVICE, INC	ANNUAL GREASE BILLING	\$150.00	
	JPMORGAN CHASE BANK	NATURAL EVO-EWASTE	\$697.60	
	JPMORGAN CHASE BANK	WASTE MGMT-REC TIP FE	\$5,892.70	
	OSI ENVIRONMENTAL INC	USED OIL COLLECTION SERVI	\$100.00	
	TERMINIX	PEST CONTROL	\$78.00	
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$37.90	
RECYCLE CENTER - Total			\$7,136.89	
	JPMORGAN CHASE BANK	ACADEMY-BOOTS	\$144.98	
	JPMORGAN CHASE BANK	AUTOZONE-SUPPLIES	\$79.98	
	JPMORGAN CHASE BANK	BUMP2BUMP-LIGHT	\$41.99	
	JPMORGAN CHASE BANK	BUMP2BUMP-PARTS	\$13.25	
	JPMORGAN CHASE BANK	BUMP2BUMP-SUPPLIES	\$186.20	
	JPMORGAN CHASE BANK	FLEETPRIDE-PARTS	\$737.68	
	JPMORGAN CHASE BANK	GRAINGER-VESTS	\$42.00	
	JPMORGAN CHASE BANK	HARDHAT SFTY-GLOVES	\$77.20	
	JPMORGAN CHASE BANK	INLAND TRUCK-PARTS	\$368.91	
	JPMORGAN CHASE BANK	LOWES-MATERIAL	\$411.31	
	JPMORGAN CHASE BANK	LOWES-PRY BARS	\$23.96	

Claims List - 2/1/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	LOWES-WIRE \$139.54
		JPMORGAN CHASE BANK	PTG OF TULSA-REPAIR \$3,667.84
		JPMORGAN CHASE BANK	SEMI TRUCK-WASH \$130.00
		JPMORGAN CHASE BANK	STREET LAMP AMER-MAIL \$145.00
		JPMORGAN CHASE BANK	TULSA NORTH SC-CNG \$76.92
		JPMORGAN CHASE BANK	WALMART-CAMERA \$134.00
		JPMORGAN CHASE BANK	WASTE MGMT-REF TIP FE \$35,564.49
	SPOK INC.	PAGER USE	\$72.48
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$156.50
	UNITED STATES CELLULAR CORPORATION	PUBLIC WORKS MONTHLY CELL	\$44.28
REFUSE COLLECTIONS - Total			\$42,258.51
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$4.99
	TECHNICAL PROGRAMMING SERVICES INC	BILLING SERVICES	\$3,403.57
UTILITY BILLING - Total			\$3,408.56
	AEP/PSO	ELECTRIC USE	\$6,318.77
	JPMORGAN CHASE BANK	ADVANCE AUTO-OIL	\$4.91
	JPMORGAN CHASE BANK	AMAZON-CAPACITOR	\$10.14
	JPMORGAN CHASE BANK	AMERIFLEX-HYD LINE	\$54.00
	JPMORGAN CHASE BANK	APPLE-FEE	\$59.00
	JPMORGAN CHASE BANK	APPLE-IPAD	\$549.00
	JPMORGAN CHASE BANK	ATWOODS-RAILROAD TIES	\$79.96
	JPMORGAN CHASE BANK	ATWOODS-SUPPLIES	\$118.95
	JPMORGAN CHASE BANK	CORE&MAIN-SUPPLIES	\$212.40
	JPMORGAN CHASE BANK	DEQ-EXAM FEE	\$62.00
	JPMORGAN CHASE BANK	DEQ-TESTING	\$248.00
	JPMORGAN CHASE BANK	GRAINGER-VESTS	\$42.00
	JPMORGAN CHASE BANK	HARD HAT SFTY-UNIFORM	\$235.95
	JPMORGAN CHASE BANK	HARDHAT SFTY-GLOVES	\$77.20
	JPMORGAN CHASE BANK	LOWES-PAD LOCKS	\$40.98
	JPMORGAN CHASE BANK	OREILLY-OIL	\$65.88
	SPOK INC.	PAGER USE	\$82.47
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$119.12
WASTEWATER COLLECTIONS - Total			\$8,380.73
	AEP/PSO	ELECTRIC USE	\$39,204.80
	HAYNES PUMP & PROCESS LLC	RELAY BOARDS	\$1,558.00
	JPMORGAN CHASE BANK	ACCURATE ENV-CLASS	\$280.00
	JPMORGAN CHASE BANK	ACCURATE ENV-TESTING	\$700.00
	JPMORGAN CHASE BANK	ATWOODS-BOOTS	\$149.99
	JPMORGAN CHASE BANK	BUMP2BUMP-DEF	\$30.30
	JPMORGAN CHASE BANK	CINTAS-SUPPLIES	\$45.61

Claims List - 2/1/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	JPMORGAN CHASE BANK	\$62.00
		JPMORGAN CHASE BANK	\$124.00
		JPMORGAN CHASE BANK	\$221.36
		JPMORGAN CHASE BANK	\$67.95
		JPMORGAN CHASE BANK	\$42.00
		JPMORGAN CHASE BANK	\$570.00
		JPMORGAN CHASE BANK	\$77.20
		JPMORGAN CHASE BANK	\$14.55
		JPMORGAN CHASE BANK	\$1,225.00
		JPMORGAN CHASE BANK	\$807.86
		JPMORGAN CHASE BANK	\$22.26
		JPMORGAN CHASE BANK	\$418.98
		JPMORGAN CHASE BANK	\$170.00
		JPMORGAN CHASE BANK	\$619.94
		JPMORGAN CHASE BANK	\$11,490.47
	SPOK INC.	PAGER USE	\$45.70
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$108.84
WASTEWATER TREATMENT - Total			\$58,056.81
	AEP/PSO	ELECTRIC USE	\$510.34
	BILL BASORE TRUCKING & EXCAVATION,	DECEMBER DIRT	\$43.33
	JPMORGAN CHASE BANK	ACCURATE ENV-CLASS	\$280.00
	JPMORGAN CHASE BANK	ACCURATE ENV-FEES	\$280.00
	JPMORGAN CHASE BANK	ATWOODS-HEATER	\$349.99
	JPMORGAN CHASE BANK	ATWOODS-KEROSENE	\$79.98
	JPMORGAN CHASE BANK	CORE&MAIN-FITTINGS	\$4,432.37
	JPMORGAN CHASE BANK	CORE&MAIN-METER CANS	\$5,854.53
	JPMORGAN CHASE BANK	DEQ-EXAM	\$62.00
	JPMORGAN CHASE BANK	DEQ-FEE	\$62.00
	JPMORGAN CHASE BANK	GRAINGER-VESTS	\$42.00
	JPMORGAN CHASE BANK	HARDHAT SFTY-GLOVES	\$77.20
	JPMORGAN CHASE BANK	LOWES-WOOD	\$56.40
	JPMORGAN CHASE BANK	TWIN CITIES-CONCRETE	\$244.00
	JPMORGAN CHASE BANK	UTILITY SUPPLY-METER	\$3,203.16
	JPMORGAN CHASE BANK	UTILITY SUPPLY-PARTS	\$862.69
	JPMORGAN CHASE BANK	UTILITY SUPPLY-SUPPLI	\$3,734.70
	JPMORGAN CHASE BANK	WARREN CAT-PARTS	\$210.52
	SPOK INC.	PAGER USE	\$90.60
	UNIFIRST HOLDINGS LP	UNIFORM SERVICES	\$147.02
WATER - Total			\$20,622.83
	CP&Y INC	WWTP LS EXP PROJECT	\$17,345.51
	CROSSLAND HEAVY CONTRACTORS	WWTP UPGRADE-LS	\$771,927.75

Claims List - 2/1/2022

Fund	Vendor Name	Payable Description	Payment Amount
61	OPWA	EXPANSION	
	GREELEY & HANSEN LLC LBX 619776	INSPECTION SERVICES	\$22,952.11
	WWTP UPGRADE	- Total	\$812,225.37
	OPWA	- Total	\$1,695,051.74
67	OPWA SALES TAX	BANCFIRST	\$234,042.08
		BANCFIRST	\$94,900.00
		BANCFIRST	\$95,617.08
	OPWA STF DEBT SERVICE	- Total	\$424,559.16
	OPWA SALES TAX	- Total	\$424,559.16
69	OPWA SALES TAX SUB ACCOUN	MORROW PLACE INVESTMENT GROUP LLC	\$5,780.26
	OPWA ST SUB - DEBT SERV	- Total	\$5,780.26
	OPWA SALES TAX SUB ACCOUN	- Total	\$5,780.26
OPWA Grand Total			\$2,125,391.16

**OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 01/15/22**

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
400 OPWA Administration	16,524.30	25,034.05
405 Utility Billing	7,098.40	12,503.68
420 Water	16,472.35	27,798.10
450 Wastewater	14,545.90	24,456.37
455 Wastewater Collection	13,826.73	23,867.30
480 Refuse	14,224.02	25,239.99
485 Recycle Center	2,471.20	4,671.27
FUND TOTAL	85,162.90	143,570.76