

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY (OPGA)**

Council Chambers, Old Central Building
109 North Birch, Owasso, OK 74055
Regular Meeting
Tuesday, January 7, 2020 – 6:30 pm

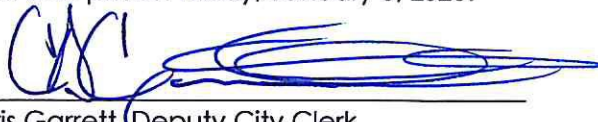
RECEIVED

JAN 03 2020

City Clerk's Office

1. **Call to Order**
Chair Chris Kelley
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes - December 17, 2019, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – pay period ending date December 21, 2019
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk on Friday, December 13, 2019, and the Agenda posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, January 3, 2020.


Chris Garrett, Deputy City Clerk

The City of Owasso encourages citizen participation. To request an accommodation due to a disability, contact the City Clerk at least 48 hours prior to the scheduled meeting by phone 918-376-1502 or by email to jstevens@cityofowasso.com

OWASSO PUBLIC GOLF AUTHORITY (OPGA)

MINUTES OF REGULAR MEETING Tuesday, December 17, 2019

The Owasso Public Golf Authority (OPGA) met in regular session on Tuesday, December 17, 2019, in the Council Chambers at Old Central, 109 North Birch, Owasso, Oklahoma per the Notice of Public Meeting filed Friday, December 14, 2018, and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 South Main Street, at 6:00 pm on Friday, December 13, 2019.

1. Call to Order

Chair Chris Kelley called the meeting to order at 7:23 pm.

2. Roll Call

Present

Chair – Chris Kelley

Trustee – Doug Bonebrake

Trustee – Lyndell Dunn

A quorum was declared present.

Absent

Vice Chair – Bill Bush

Trustee – Kelly Lewis

Staff:

Authority Manager – Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes - December 3, 2019, and December 10, 2019, Regular Meetings
- B. Approve claims

Mr. Dunn moved, seconded by Mr. Bonebrake to approve the Consent Agenda with claims totaling \$24,686.91.

YEA: Bonebrake, Dunn, Kelley

NAY: None

Motion carried: 3-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

None

6. Report from OPGA Attorney

None

7. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

The Chair acknowledged receipt of the following:

- Payroll Payment Reports – pay period ending date December 7, 2019
- Monthly Budget Report – November 2019

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Bonebrake moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Dunn, Kelley

NAY: None

Motion carried: 3-0 and the meeting adjourned at 7:24 pm.

Chris Kelley, Chair

Juliann M. Stevens, Authority Clerk

Claims List - 1/7/2020

Fund	Vendor Name	Payable Description	Payment Amount
55	OPGA	JPMORGAN CHASE BANK	\$9.98
		YAMAHA MOTOR CORPORATION, USA	\$6,561.38
	CART OPERATIONS	- Total	\$6,571.36
	AEP/PSO	ELECTRIC USAGE	\$621.75
	AT&T	CONSOLIDATED PHONE	\$12.43
	JPMORGAN CHASE BANK	BWI-SUPPLIES	\$662.56
	JPMORGAN CHASE BANK	HARRELLS-DEFOAMER	\$276.00
	JPMORGAN CHASE BANK	HARRELLS-FUNGICIDE	\$19,600.80
	JPMORGAN CHASE BANK	IBT-PARTS	\$411.67
	JPMORGAN CHASE BANK	KANSAS-PARTS	\$541.48
	JPMORGAN CHASE BANK	LOWES-PLANTS	\$29.98
	JPMORGAN CHASE BANK	LOWES-RETURN	(\$29.98)
	JPMORGAN CHASE BANK	LOWES-SHEARS	\$52.96
	JPMORGAN CHASE BANK	OREILLY-BATTERIES	\$80.20
	JPMORGAN CHASE BANK	OREILLY-BEARINGS	\$22.84
	JPMORGAN CHASE BANK	OREILLY-DEGREASER	\$15.98
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	\$99.93
	JPMORGAN CHASE BANK	RR PROD-REEL	\$235.60
	JPMORGAN CHASE BANK	SITEONE-PLANTS	\$43.00
	JPMORGAN CHASE BANK	TIMMONS-FUEL	\$1,960.61
	SIP CORPORATION	TRAINING	\$375.00
	TULSA WORLD	PUBLICATIONS	\$61.50
	UNIFIRST HOLDINGS LP	ENV CHARGE	\$22.00
	UNIFIRST HOLDINGS LP	JANITORIAL	\$36.74
	UNIFIRST HOLDINGS LP	SHOP TOWEL SERVICE	\$21.60
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	\$23.94
	COURSE MAINT	- Total	\$25,178.59
	JPMORGAN CHASE BANK	MURPHY-SUPPLIES	\$426.93
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	\$46.44
	JPMORGAN CHASE BANK	SYSCO-SUPPLIES	\$306.44
	JPMORGAN CHASE BANK	UNITED LINEN-RENTAL	\$231.15
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	\$9.94
	JPMORGAN CHASE BANK	WALMART-TV	\$150.93
	FOOD & BEV	- Total	\$1,171.83
	AEP/PSO	ELECTRIC USAGE	\$672.12
	AT&T	CONSOLIDATED PHONE	\$99.47
	AT&T LONG DISTANCE	LONG DISTANCE PHONE	\$48.22
	GPS TECHNOLOGIES, INC	CART GPS	\$630.00
	JPMORGAN CHASE BANK	BROOKS-SERVICE	\$150.00
	JPMORGAN CHASE BANK	COX-CABLE	\$77.53
	JPMORGAN CHASE BANK	VENDORPROOF-SERVICE F	\$45.00

Claims List - 1/7/2020

Fund	Vendor Name	Payable Description	Payment Amount	
55	OPGA	OWASSO CHAMBER OF COMMERCE	MAG AD	\$1,350.00
	GOLF ADMIN	- Total		\$3,072.34
	JPMORGAN CHASE BANK	PGA-FEE	\$2,000.00	
	JPMORGAN CHASE BANK	RANGE SERV-SUPPLIES	\$732.48	
	GOLF SHOP	- Total		\$2,732.48
	JPMORGAN CHASE BANK	ACUSHNET-MERCH	\$67.82	
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	\$1,410.25	
	JPMORGAN CHASE BANK	OWASSO LIQUOR-BEVERAG	\$263.70	
	JPMORGAN CHASE BANK	SAMS-FOOD	\$573.53	
	JPMORGAN CHASE BANK	SYSCO-FOOD	\$442.64	
	JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE	\$66.50	
	JPMORGAN CHASE BANK	WALMART-COFFEE	\$3.86	
	JPMORGAN CHASE BANK	WALMART-FOOD	\$290.45	
	JPMORGAN CHASE BANK	WILSON-MERCHANDISE	\$80.89	
	ROGER CLEVELAND GOLF COMPANY	MERCHANDISE	\$161.14	
	OPGA	- Total		\$3,360.78
	OPGA	- Total		\$42,087.38
	OPGA Grand Total			\$42,087.38

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 12/21/19

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
600 Golf Shop Operations	3,905.51	6,092.55
605 Cart Operations	1,183.63	1,326.39
610 Golf Course Operations	7,864.73	12,864.18
670 Food & Beverage	2,222.00	3,653.55
690 General & Administration	3,435.80	5,198.73
<hr/> FUND TOTAL	18,611.67	29,135.40