



CITY OF OWASSO

P.O. BOX 180 OWASSO, OKLAHOMA 74055 (918) 272-2251 FAX (918) 272-4997

BOARD OF ADJUSTMENT

ZONING VARIANCE

THE FOLLOWING INFORMATION TO BE SUPPLIED BY APPLICANT

Describe below the specifics of your request. Where applicable, indicate pertinent uses, distances, dimensions, etc. Please attach any plot plans, photographs and other factual information that will assist the Board in determining the merits of your request.

PROPERTY LEGAL DESCRIPTION

Name and Address of Record Owner	Address or General Location of Subject Property	
As applicant, what is your interest in this property? <input type="checkbox"/> Present Owner <input type="checkbox"/> Agent for Owner <input type="checkbox"/> Purchaser <input type="checkbox"/> Other <input type="checkbox"/> Attorney for Owner	Name of person to be billed for publication	Phone
	Mailing Address	

The Board of Adjustment is allowed to approve variances only after determining from the evidence and arguments presented that the conditions listed below do exist. Please describe how your request satisfies each of these conditions.

- Application of the zoning ordinance requirements to this particular property will create unnecessary hardship.

- There are conditions peculiar to this property which do not apply to other properties in the same zoning district.

- The variance, if granted, will not cause substantial detriment to the public good or impair the purpose and intent of the zoning ordinance or the comprehensive plan.

I CERTIFY THAT THE SUBMITTED INFORMATION IS TRUE AND CORRECT | Signature _____

Please submit the completed application form and application fee of \$75 along with a Certified 300' Radius Report (available from an abstract company) and other supplemental documents to the City Planner on or before the first day of the month in which the request is to be heard by the Board. **This is a quasi-judicial proceeding. The applicant or applicant's agent must be present at the hearing to receive approval.**

BOA MEETING DATE _____ SUBMITTAL DATE _____ FEE RECEIPT NUMBER _____	PRESENT USE _____ ZONING DISTRICT _____ APPROVED _____ DENIED _____
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