

# OWASSO CITY COUNCIL

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## MINUTES OF REGULAR MEETING Tuesday, July 3, 2018

The Owasso City Council met in regular session on Tuesday, July 3, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, June 29, 2018.

**1. Call to Order**

Mayor Chris Kelley called the meeting to order at 6:31 pm.

**2. Invocation**

The invocation was offered by Zebulon Myers, Outreach Minister for First Church.

**3. Flag Salute**

Councilor Doug Bonebrake led the flag salute.

**4. Roll Call**

Present

Mayor – Chris Kelley

Vice-Mayor – Bill Bush

Councilor – Doug Bonebrake

Councilor – Lyndell Dunn

Absent

Councilor – Kelly Lewis

A quorum was declared present.

Staff:

City Manager - Warren Lehr

City Attorney - Julie Lombardi

**5. Presentation of the Character Trait of Decisiveness**

Mike Henry, Character Council Member, presented the character trait for the month of July.

**6. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

- A. Approve minutes of the June 19, 2018 Regular Meeting
- B. Approve claims

Mr. Bush moved, seconded by Mr. Bonebrake to approve the Consent Agenda with claims totaling \$451,232.26.

YEA: Bonebrake, Bush, Dunn, Kelley

NAY: None

Motion carried: 4-0

**7. Consideration and appropriate action relating to items removed from the Consent Agenda**  
None

**8. Consideration and appropriate action relating to the award of a bid for earthwork and site utilities and assignment of said bid to Nabholz Construction for the Police Headquarters Renovation Project**

Scott Chambless presented the item recommending to award the bid for changes to the storm water drainage system to D-Kerns Construction in the amount of \$49,900; assignment of the bid contract to Nabholz Construction Corporation for the purpose of construction management and project oversight; and authorization to execute all necessary documents.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to award and assign the bid and authorize execution, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley

NAY: None

Motion carried: 4-0

**9. Consideration and appropriate action relating to the Master Service Agreement with First Responder Support Services (FRSS) for behavioral health services for Emergency Responders**

Michele Dempster presented the item recommending approval of the First Renewal Agreement with First Responder Support Services in the amount of \$31,690.80, and authorization for payment.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve the agreement and authorize payment, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley

NAY: None

Motion carried: 4-0

**10. Consideration and appropriate action relating to a budget amendment in the Capital Improvements Grant Fund**

Bronce Stephenson presented the item recommending approval of a budget amendment in the Capital Improvement Grants Fund, increasing the estimated revenues and the appropriation for expenditures by \$9,550.04 for the FY 2018 CDBG grant.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Bonebrake to approve the budget amendment, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley

NAY: None

Motion carried: 4-0

**11. Consideration and appropriate action relating to a right-of-way acquisition for the Garnett Road Widening Project from E 106 St N to E 116 St N**

Roger Stevens presented the item recommending approval of an agreement with Molini Properties, LLC for the acquisition of right-of-way, easement, and compensation for damages in the amount of \$55,000 and authorization for payment.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve the agreement and authorize payment, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley

NAY: None

Motion carried: 4-0

**12. Consideration and appropriate action relating to Change Order #1 to the agreement between the City of Owasso and Builder's Unlimited for construction of the Redbud Festival Park**

Larry Langford presented the item recommending approval of Change Order #1 amending the agreement to include the installation of electricity and receptacles in the amount of \$57,594 and deducting the cost of Alternate #5.2 (6 ft. Security Fencing) in the amount of \$17,000, and authorization to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Dunn to amend the agreement and authorize execution of documents, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley

NAY: None

Motion carried: 4-0

**13. Consideration and appropriate action relating to City Council authorization to submit a request to the Tulsa County Vision Authority for the allocation of Excess Vision 2025 funds and requesting an amended Capital Improvement Agreement for Owasso Community Center Project**

Larry Langford presented the item recommending authorization for the City Manager to execute a letter requesting the Tulsa County Vision Authority amend their Resolution, dated April 30, 2004, by including language to allow the Community Center Outdoor Classroom and Gathering Area project to be an approved Vision 2025 project, and further requesting the Tulsa Board of County Commissioners issue an amended Capital Improvements Agreement.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to authorize execution of the request letter, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley

NAY: None

Motion carried: 4-0

**14. Consideration and appropriate action relating to City Council authorization to submit a request to the Tulsa County Vision Authority for the allocation of Excess Vision 2025 funds and requesting an amended Capital Improvement Agreement for the Redbud Festival Park**

Larry Langford presented the item recommending authorization for the City Manager to execute a letter requesting the Tulsa County Vision Authority amend their Resolutions, dated December 6, 2016 (5k Trail and Feature Splash Pad) and dated February 7, 2017 (Redbud Festival Park), decreasing the 5k Trail by \$707,077.50, decreasing the Feature Splash Pad by \$716,845, and increasing the Redbud Festival Park by \$1,423,922.50, for a total reimbursement of Vision 2025 Funds allocated to the Redbud Festival Park project in the amount of \$2,262,388.50; and requesting the Tulsa Board of County Commissioners issue amended Capital Improvements Agreements for each project.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Bonebrake to authorize execution of the request letter, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley

NAY: None

Motion carried: 4-0

**15. Report from City Manager**

Roger Stevens, Public Works Director, provided the monthly project status update. Mr. Lehr advised that the Economic Development Quarterly Report will be presented to the Owasso Economic Development Authority during their July 12 meeting; KYFM radio will broadcast music during the city's Red, White & Boom Independence Celebration on Wednesday, July

4; recognized Owasso's receipt of the Certificate of Achievement for Financial Reporting from the Government Finance Officers Association; and offered appreciation to the Public Works employees for their diligence in litter pick-up throughout the city prior to each holiday.

**16. Report from City Attorney**

None

**17. Report from City Councilors**

Mr. Bonebrake commented on the preparation efforts of first responders as the Independence Day celebration approaches.

**18. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)**

The Mayor acknowledged receipt of the following:

- Payroll Payment Report – Pay Period Ending Date 6/23/18
- Health Care Self-Insurance Claims – dated as of 6/28/18
- Oklahoma Department of Environmental Quality Permit No. SL000072180402, Magnolia Ridge I, Facility No. S-21310

**19. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

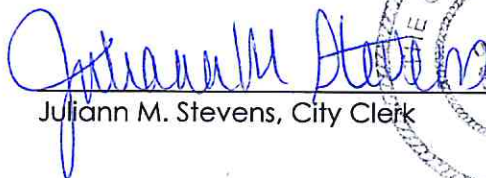
**20. Adjournment**

Mr. Bonebrake moved, seconded by Mr. Bush to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Kelley

NAY: None

Motion carried 4-0 and the meeting adjourned at 7:45 pm.

  
Juliann M. Stevens, City Clerk



  
Chris Kelley, Mayor