

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING Tuesday, March 20, 2018

The Owasso City Council met in regular session on Tuesday, March 20, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, March 16, 2018.

1. Call to Order

Mayor Lyndell Dunn called the meeting to order at 6:30 pm.

2. Invocation

The invocation was offered by Mike Frantz, Pastor of Discovery Bible Fellowship Church.

3. Flag Salute

Councilor Bill Bush led the flag salute.

4. Roll Call

Present

Mayor – Lyndell Dunn

Vice-Mayor – Chris Kelley

Councilor – Bill Bush

Councilor – Jeri Moberly

A quorum was declared present.

Absent

Councilor – Doug Bonebrake

Staff:

City Manager - Warren Lehr

City Attorney - Julie Lombardi

5. Presentation of the Character Trait of Orderliness

Randy Cowling, Executive Director Owasso Community Resources, presented the Character Trait of Orderliness for the month of March.

6. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- March 9, 2018, Special Meeting
- March 13, 2018, Regular Meeting

B. Approve claims

C. Approve a budget amendment in the General Fund, increasing estimated revenues and the appropriation for expenditures by \$27,557 for the receipt and transfer of Congestion Mitigation and Air Quality (CMAQ) grant funds to the OPWA for the purchase of a vehicle

D. Declare vehicle parts as surplus to the needs of the City and authorize disposal (F-350 truck parts removed for conversion to a wildland fire apparatus)

Ms. Moberly moved, seconded by Dr. Kelley to approve the Consent Agenda with claims totaling \$1,117,928.29.

YEA: Bush, Kelley, Moberly, Dunn
NAY: None
Motion carried: 4-0

7. Consideration and appropriate action relating to items removed from the Consent Agenda
None

8. Consideration and appropriate action relating to the final plat for Morrow Elementary School (approximately 12200 N 132 E Ave)

Morgan Pemberton presented the item recommending approval of the Final Plat for Morrow Elementary School.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Ms. Moberly to approve the Final Plat for Morrow Elementary School, as recommended.

YEA: Bush, Kelley, Moberly, Dunn
NAY: None
Motion carried: 4-0

9. Consideration and appropriate action relating to Ordinance 1126 approving a Planned Unit Development as referenced in application OPUD 18-01 and zoning application OZ 18-01, for McKnight Farm at Preston Lakes (northwest corner of E 86 St N and N 161 E Ave)

Morgan Pemberton presented the item recommending approval of Ordinance 1126 (OPUD 18-01 and OZ-18-01).

There were no comments from the audience. After discussion, Dr. Kelley moved, seconded by Ms. Moberly to approve Ordinance 1126, as recommended.

YEA: Bush, Kelley, Moberly, Dunn
NAY: None
Motion carried: 4-0

10. Consideration and appropriate action relating to an Amendment to the Professional Services Agreement with GH2 Architects for the Redbud Park Project (Owasso Festival Market Place on Main)

Larry Langford presented the item recommending approval of an Amendment to the Professional Services Agreement with GH2 Architects, LLC of Tulsa, Oklahoma, for additional professional services for the Redbud Festival Park Project (Owasso Festival Market Place on Main) and authorization to execute the amendment.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Ms. Moberly to approve the amendment to the agreement with GH2 Architects, LLC, as recommended.

YEA: Bush, Kelley, Moberly, Dunn
NAY: None
Motion carried: 4-0

11. Consideration and appropriate action relating acceptance of the Sports Park Parking Lot and Roadway Project

Larry Langford presented the item recommending acceptance of the Sports Park Parking Lot and Roadway Project and authorization for final payment to Ground Level in the amount of \$40,889.89.

There were no comments from the audience. After discussion, Ms. Moberly moved, seconded by Mr. Bush to accept the project and authorize final payment, as recommended.

YEA: Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 4-0

12. Consideration and appropriate action relating to the award of a bid for mowing US Highway 169 Right-of-Way

Tim Doyle presented the item recommending award of a mowing contract including the base project and alternate #1, alternate #2, and alternate #3 to Lot Maintenance of Oklahoma, Inc., of Tulsa, Oklahoma, in the amount of \$6,932 per mowing and authorization to execute the contract.

There were no comments from the audience. After discussion, Ms. Moberly moved, seconded by Dr. Kelley to award the base bid and alternates and authorize execution of the contract, as recommended.

YEA: Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 4-0

13. Consideration and appropriate action relating to an agreement for acquisition of right-of-way for the Garnett Roadway Improvements Project from E 106 St to E 116 St N

Roger Stevens presented the item recommending approval of an agreement with Vidal Palacios and Gabriela Rodriguez for the acquisition of right-of-way, easement, and compensation for damages in the amount of \$25,495.20 and authorization for payment.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Ms. Moberly to approve the agreement and authorize payment, as recommended.

YEA: Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 4-0

14. Consideration and appropriate action relating to the Video Surveillance System for the Owasso Public Safety Operations & Training Complex Project (Fire Station #4)

Teresa Willson presented the item recommending approval for the purchase and installation of a video surveillance system from Digi Security Systems of Tulsa, Oklahoma, in an amount not to exceed \$68,557.19.

There were no comments from the audience. After discussion, Dr. Kelley moved, seconded by Ms. Moberly to approve the purchase and installation of the video surveillance system, as recommended.

YEA: Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 4-0

15. Consideration and appropriate action relating to a request for an executive session, as provided for in Title 25, O.S. § 307(B)(3), for purposes of discussing the purchase of real property located at 120 E 2nd St

Julie Lombardi presented the item, Mr. Bush moved, seconded by Ms. Moberly to enter into executive session.

YEA: Bush, Kelley, Moberly, Dunn
NAY: None
Motion carried: 4-0

At 7:11 pm, the Council, along with Julie Lombardi, Warren Lehr, Chris Garrett, and Scott Chambless entered into executive session.

At 7:22 pm, the Council returned to open session.

16. Consideration and appropriate action relating to acceptance of an offer to purchase the property located at 120 E 2nd St

Julie Lombardi presented the item recommending authorization for purchase and payment of the property located at 120 E 2nd St, Owasso, OK, for \$190,000, and authorization for the City Manager to sign all necessary documents.

There were no comments from the audience. Mr. Bush moved, seconded by Ms. Moberly to approve the purchase of property and authorize payment and execution of all necessary documents, as recommended.

YEA: Bush, Kelley, Moberly, Dunn
NAY: None
Motion carried: 4-0

17. Report from City Manager

Mr. Lehr reported on various upcoming community events and advised that several Owasso High School students were spending their spring break visiting our city sister, Chaumont, France.

18. Report from City Attorney

None

19. Report from City Councilors

None

20. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Report:
 - Pay Period Ending Date 2/17/18
 - Pay Period Ending Date 3/3/18
- Health Care Self-Insurance Claims:
 - dated as of 3/1/18
 - dated as of 3/15/18
- Monthly Budget Status Report - February 2018

21. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

22. Adjournment

Ms. Moberly moved, seconded by Dr. Kelley to adjourn the meeting.

YEA: Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried 4-0 and the meeting adjourned at 7:27 pm.



Lyndell Dunn, Mayor



Lisa Wilson, Minute Clerk