

# OWASSO PUBLIC WORKS AUTHORITY

## MINUTES OF REGULAR MEETING Tuesday, November 1, 2016

The Owasso Public Works Authority met in regular session on Tuesday, November 1, 2016, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, October 28, 2016.

**1. Call to Order**

Chair Lyndell Dunn called the meeting to order at 6:30 pm.

**2. Invocation**

The invocation was offered by Pastor Bill Ascol of Bethel Baptist Church.

**3. Flag Salute**

Trustee Jeri Moberly led the flag salute.

**4. Roll Call**

Present	Absent
Chair – Lyndell Dunn	None
Vice-Chair – Chris Kelley	
Trustee – Doug Bonebrake	
Trustee – Bill Bush	
Trustee – Jeri Moberly	

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr  
Authority Attorney - Julie Lombardi

**5. Presentation of the Character Trait of Gratefulness**

Dr. Chris Kelley, former Character Council Member, presented the Character Trait of Gratefulness for the month of November.

**6. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

- A. Approve minutes:
  - October 18, 2016, Regular Meeting
- B. Approve claims

Mr. Bonebrake moved, seconded by Mr. Bush to approve the Consent Agenda with claims totaling \$483,132.47.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn  
NAY: None  
Motion carried: 5-0

**7. Consideration and appropriate action relating to items removed from the Consent Agenda**

None

- 8. Consideration and appropriate action relating to Resolution 2016-04, authorizing the Owasso Public Works Authority (the "Authority") to issue its Sales Tax Revenue Note, Series 2016 (the "Note") in the aggregate principal amount of \$21,265,000; waiving competitive bidding and authorizing the Note to be sold on a negotiated basis; ratifying and confirming a Sales Tax Agreement by and between the City and the Authority pertaining to a year-to-year pledge of certain sales tax revenue; approving and authorizing execution of a Supplemental Note Indenture authorizing the issuance and securing the payment of the Note; providing that the organizational document creating the Authority is subject to the provisions of the Note Indenture; authorizing and directing the execution of the Note and other documents relating to the transaction; and containing other provisions relating thereto**

Linda Jones, along with Ben Ogilvie of Municipal Financial Services, presented the item recommending approval of Resolution 2016-04.

There were no comments from the audience. After discussion, Dr. Kelley moved, seconded by Mr. Bonebrake to approve Resolution 2016-04, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

- 9. Consideration and appropriate action relating to a budget amendment**

Linda Jones presented the item recommending approval of a budget amendment increasing estimated revenue and the appropriation for expenditures by \$21,265,000.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Ms. Moberly to approve the budget amendment to increase the estimated revenue and increase the appropriation for expenditures, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

- 10. Report from OPWA Manager**

Mr. Lehr acknowledged the ABC (Associated Builders & Contracts) Award received by Nabholtz for the best city hall renovation, other recent city events, and the upcoming Character Luncheon on November 10, 2016, at Tulsa Technology Center.

- 11. Report from OPWA Attorney**

None

- 12. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**

- Payroll Payment Reports – Pay Period Ending Date 10/15/16

- 13. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

**14. Adjournment**

Mr. Bush moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried 5-0 and the meeting adjourned at 7:02 pm.



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Lyndell Dunn, Chair



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Lisa Wilson, Minute Clerk