

# OWASSO CITY COUNCIL

## MINUTES OF REGULAR MEETING Tuesday, October 18, 2016

The Owasso City Council met in regular session on Tuesday, October 18, 2016, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, October 14, 2016.

### 1. Call to Order

Mayor Lyndell Dunn called the meeting to order at 6:30 pm.

### 2. Invocation

The invitation was offered by Glenn Shafer of Destiny Life Church.

### 3. Flag Salute

Vice-Mayor Chris Kelley led the flag salute.

### 4. Roll Call

Present	Absent
Mayor – Lyndell Dunn	None
Vice-Mayor – Chris Kelley	
Councilor – Doug Bonebrake	
Councilor – Bill Bush	
Councilor – Jeri Moberly	

A quorum was declared present.

Staff:

City Manager - Warren Lehr  
City Attorney - Julie Lombardi

### 5. Presentation of the Employee of the Quarter

Warren Lehr presented Employee of the Quarter, Chris Cook, Golf Department.

### 6. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

#### A. Approve minutes

- October 4, 2016, Regular Meeting
- October 11, 2016, Regular Meeting

#### B. Approve claims

#### C. Approve and authorize the Mayor to execute the following "Agreement for Urban Engineering Services" (Engineers Agreements):

- Craffon Tull & Associates, Inc., for driveway entrances, sanitary sewer and storm sewer for Safelock Storage, and
- Tulsa Engineering & Planning Associates, Inc., for storm sewer, sanitary sewer and streets for Keys Landing II

#### D. Accept the Cherokee Nation donation and approve a budget amendment in the Police Department, Half-Penny Sales Tax Fund, increasing the estimated revenue and increasing the appropriation for expenditures by \$1,600

#### E. Accept the Department of Justice Grants and approve a budget amendment in the Police Department, General Fund, increasing the estimated revenue and increasing the appropriation for expenditures by \$14,769

- F. Accept the 2017 Oklahoma Highway Safety Grant, and authorize the City Manager to execute the contract with the Oklahoma Highway Safety Office, and approve a budget amendment in the Police Department, General Fund, increasing the estimated revenue and increasing the appropriation for expenditures by \$63,000

Mr. Bonebrake moved, seconded by Dr. Kelley to approve the Consent Agenda with claims totaling \$330,844.35 and addendum total of \$93.81.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn  
NAY: None  
Motion carried: 5-0

- 7. **Consideration and appropriate action relating to items removed from the Consent Agenda**  
None

- 8. **Consideration and appropriate action relating to the renewal of the property-casualty insurance**

Jeff Atchison presented the item recommending approval of a contract with Oklahoma Municipal Assurance Group for property-casualty coverage in the amount not to exceed \$109,130, authorization for the City Manager to execute the contract, and authorization for payment.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Moberly to approve the contract, authorize the City Manager to execute the contract, and authorize payment, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn  
NAY: None  
Motion carried: 5-0

- 9. **Consideration and appropriate action relating to the excess Workers' Compensation insurance**

Jeff Atchison presented the item recommending approval of a contract with New York Marine & General/Midlands Management for Specific Excess Workers' Compensation Insurance in the amount of \$62,412, authorization for the City Manager to execute the contract, and authorization for payment.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve the contract, authorize the City Manager to execute the contract, and authorize payment, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn  
NAY: None  
Motion carried: 5-0

- 10. **Consideration and appropriate action relating to the final plat for Carrington Pointe II located approximately ½ mile south of the N 7500 E block of E 86 St N and south of the existing Carrington Pointe development**

Bronce Stephenson presented the item recommending approval of the Final Plat for Carrington Pointe II.

There were no comments from the audience. Mr. Bush moved, seconded by Ms. Moberly to approve the Final Plat of Carrington Pointe II.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn  
NAY: None  
Motion carried: 5-0

- 11. Consideration and appropriate action relating to the final plat for Oklahoma Central Credit Union located at the northeast corner of the intersection of E 116 St N and N 129 E Ave**  
Bronce Stephenson presented the item recommending approval of the Final Plat for Oklahoma Central Credit Union.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Dr. Kelley to approve the Final Plat of Oklahoma Central Credit Union, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

- 12. Consideration and appropriate action relating to amendments for re-appropriation of Carryover Budgets in FY 2016-2017**

Linda Jones presented the item recommending approval of the following FY 2017 budget amendments:

- Increase the estimated revenues by \$18,114 and the appropriation for expenditures by \$322,394 in the General Fund;
- Increase the appropriation for expenditures in the Half-Penny Sales Tax Fund by \$1,469,268;
- Increase the appropriation for expenditures in the Hotel Tax Fund by \$36,822;
- Increase the appropriation for expenditures in the Stormwater Management Fund by \$1,002,055;
- Increase the appropriation for expenditures in the Juvenile Court Fund by \$28,000; and
- Increase the appropriation for expenditures in the City Garage Fund by \$36,057.

There were no comments from the audience. After discussion, Dr. Kelley moved, seconded by Mr. Bonebrake to approve the FY 2017 budget amendments, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

- 13. Consideration and appropriate action relating to acceptance of the Bailey Ranch Golf Course Pond Dam Repair/Retaining Wall Project and authorization for final payment**

Earl Farris presented the item recommending acceptance of the contract work and authorization for final payment to Lowry Construction in the amount of \$44,409.56 resulting in a final contract amount of \$86,059.11.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Ms. Moberly to accept the project and authorize final payment, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

- 14. Consideration and appropriate action relating to Resolution 2016-18, resolving the necessity of instituting and prosecuting condemnation procedures to obtain right-of-way and a permanent easement for the N Garnett Rd Widening Project (96 St N to 106 St N)**

Julie Lombardi presented the item recommending approval of Resolution 2016-18.

There were no comments from the audience. After discussion, Ms. Moberly moved, seconded by Mr. Bonebrake to approve Resolution 2016-18, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

**15. Report from City Manager**

Mr. Lehr recognized the Community Development Intern, Morgan Pemberton; acknowledged the traveling Vietnam Memorial, "The Wall that Heals" community event and announced upcoming events: The Willard Stone Family Art Exhibit - October 6-26, 2016 at the Historical Museum; Harvest Festival and BARKtoberfest - October 29, 2016 at Rayola Park; and the Character Council luncheon on November 10, 2016, at Tulsa Tech Center – Owasso, featuring keynote speaker Steve Largent, Pro Football Hall of Fame and former member of the U.S. House of Representatives.

**16. Report from City Attorney**

None

**17. Report from City Councilors**

Councilors commented on recent community events, recognizing the efforts of community volunteers and city staff; and appreciation for grant opportunities and community partners.

**18. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)**

- Payroll Payment Report – Pay Period Ending Date 10/1/16
- Health Care Self-Insurance Claims – dated as of 10/13/16
- Monthly Budget Status Report - September 2016

**19. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

**20. Adjournment**

Mr. Bush moved, seconded by Dr. Kelley to adjourn the meeting.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried 5-0 and the meeting adjourned at 7:20 pm.



Lyndell Dunn, Mayor



Lisa Wilson, Minute Clerk