

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING

Tuesday, April 5, 2016

The Owasso City Council met in regular session on Tuesday, April 5, 2016, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and the Agenda filed in the office of the City Clerk and posted on the City Hall bulletin board at 6:00 pm on Friday, April 1, 2016.

1. Call to Order

Mayor Jeri Moberly called the meeting to order at 6:30 pm.

2. Invocation

The invocation was offered by Pastor Chris Wall, Senior Pastor of First Baptist Church.

3. Flag Salute

Councilor Bonebrake led the flag salute.

4. Roll Call

Present

Absent

Mayor – Jeri Moberly

None

Vice-Mayor – Lyndell Dunn

Councilor – Doug Bonebrake

Councilor – Bill Bush

Councilor – Chris Kelley

A quorum was declared present.

Staff:

City Manager - Warren Lehr

City Attorney - Julie Lombardi

Mayor Moberly recognized Boy Scout Troop #202 of Owasso.

5. Presentation of the Character Trait of Forgiveness

Scott Pallett, former Character Council Member, presented the Character Trait of Forgiveness for the month of April.

6. Presentation of the Employee of the Quarter

Warren Lehr presented Employee of the Quarter, Ashley Hickman, Human Resources Department.

7. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes – March 15, 2016, Regular Meeting

B. Approve claims

C. Accept public infrastructure improvements:

- 11103 E 103rd St N (Oxford Glen)
- 9700 N Garnett Rd (Express Laundry)

D. Approve Ordinance 1074, enacting Council approval (March 15, 2016) closing to the public use a portion of a utility and drainage easement located in the northwest quarter of the southeast quarter (NW/4 SE/4) of Section 32, Township 21 North, Range 14 East filed as document number 2013026016 and 2013026017 in Tulsa County, State of Oklahoma (Keys Landing II - West side of 129th E Ave approximately ½ mile south of E 76th St N)

- E. Approve Ordinance 1075, enacting Council approval (March 15, 2016) accepting, adding, and annexing to the City of Owasso, Oklahoma, additional lands and territory as referenced in annexation case OA-16-01 and approving zoning application number OZ-16-02 changing the zoning of property located in the southwest corner of the southwest quarter of the southwest quarter (SW/4 SW/4) of Section Five (5), Township Twenty-one (21) North, Range Fourteen (14) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma, according to the U.S. government survey thereof, provided that from and after the passage and publication of this ordinance that all of the real property within said territory herein described shall be a part of the City of Owasso, Oklahoma, and further declaring that all persons residing therein shall be subject to the jurisdiction, control, laws, and ordinances of the City of Owasso, Oklahoma establishing the same as part of ward one of said city and directing the filing of this ordinance, and repealing all ordinances or parts of ordinances in conflict herewith
- F. Accept the donation from Southern Agriculture and approve a budget amendment in the Police Department, Half-Penny Sales Tax Fund, increasing the estimated revenue and the appropriation for expenditures by \$681
- G. Accept the donation from Ascension Health and approve a budget amendment in the Ambulance Service Fund, increasing the estimated revenue and the appropriation for expenditures by \$400
- H. Declare the following nine (9) vehicles as surplus to the needs of the City of Owasso and approve their disposal via online auction:
 - 1999 Ford Explorer (VIN: 1FMZU32X5XZA01461)
 - 2003 Ford Crown Victoria (VIN: 2FAFP71W83X152072)
 - 2003 Ford Crown Victoria (VIN: 2FAFP71W3X152074)
 - 2003 Ford Crown Victoria (VIN: 2FAFP71W83X152069)
 - 2003 Ford Crown Victoria (VIN: 2FAFP71W63X152071)
 - 2005 Ford Crown Victoria (VIN: 2FAFP71W75X114061)
 - 2005 Ford Crown Victoria (VIN: 2FAFP71W35X170241)
 - 2005 Ford Crown Victoria (VIN: 2FAFP71W15X171873)
 - 2005 Ford Crown Victoria (VIN: 2FAFP71W45X170233)

Dr. Kelley moved, seconded by Mr. Bonebrake to approve the Consent Agenda with claims totaling \$702,407.77.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried: 5-0

8. Consideration and appropriate action relating to items removed from the Consent Agenda
None

9. Consideration and appropriate action relating to PUD-16-02 (OZ-16-03), Owasso Senior Living (13707 E 96th St N)

Bronce Stephenson presented the item recommending approval of OPUD 16-02 and OZ-16-03, with the following conditions:

- The number of units be maximum of 31.
- A community garden area be provided for the residents.
- At least two (2) trees or large shrubs per unit be provided on the site.
- A screening berm at least six (6) feet in height be provided along E 96th St N. Landscaping shall be provided atop and surrounding the berm to screen and soften the transition.
- Perimeter screening fence of at least six (6) feet in height shall be constructed with steel support poles set in concrete along the western, northern and eastern boundaries. The smooth side of the fence shall be placed outward.

- Signage along the E 96th St N frontage be constructed as a monument sign no greater than four (4) feet in height, and set in a landscaped bed.
- The development only be allowed as Senior Living Units with only those 55 years and older allowed as tenants or residents, in accordance with Fair Housing Law.

Nine people addressed the Council. After discussion, the item died for lack of motion.

PUBLIC HEARING

- 10. The City Council will conduct a public hearing for the purpose of receiving citizen input relating to the 2016-2017 Community Development Block Grant application and the proposed project to replace sanitary sewer lines in the Hale Acres subdivision**

Karl Fritschen presented the item. The Mayor opened the Public Hearing for comment. One person offered input.

- 11. Consideration and appropriate action relating to Resolution 2016-04, requesting assistance from the Tulsa County CDBG Urban County Program and approval of the application identifying the installation of new sanitary sewer lines in the Hale Acres subdivision as the preferred project for the 2016-17 funding cycle and authorization for the Mayor to execute the necessary documents**

Karl Fritschen presented the item recommending approval of Resolution 2016-04 and approval of the application identifying the installation of new sanitary sewer lines in the Hale Acres subdivision as the preferred project for the 2016-17 funding cycle and authorization for the Mayor to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve Resolution 2016-04, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried: 5-0

- 12. Consideration and appropriate action relating to a partial easement closure for Rejoice Christian School (13413 E 106th St N)**

Karl Fritschen presented the item recommending approval of the partial sanitary sewer easement closure request.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve partial easement closure, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried: 5-0

- 13. Consideration and appropriate action relating to an agreement for design services for the Festival Market Place Project**

Larry Langford presented the item recommending approval of an agreement with GH2 of Tulsa, Oklahoma for design services for the Festival Market Place Project in the amount of \$101,172 and authorization for the City Manager to execute the agreement.

There were no comments from the audience. After discussion, Dr. Kelley moved, seconded by Mr. Bush to approve the agreement in the amount of \$101,172 with GH2 of Tulsa, Oklahoma, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried: 5-0

14. Consideration and appropriate action relating to the purchase of furnishings for the New City Hall Project

Teresa Willson presented the item recommending authorization for the City Manager to execute a contract for the purchase of furnishings for the new City Hall facility.

There were no comments from the audience. After discussion, Dr. Kelley moved, seconded by Mr. Bonebrake to authorize the City Manager to execute a contract for furnishings for the New City Hall not to exceed \$223,239.22, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried: 5-0

15. Consideration and appropriate action relating to a right-of-way acquisition for the Garnett Rd Improvements Project (E 96th St N and E 106th St N)

Roger Stevens presented the item recommending approval to purchase right-of-way, easement and compensation for damages in the amount of \$56,322.05 to BAK Development Enterprises, LLC, and authorization for payment.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve the purchase of right-of way and payment in the amount of \$56,322.05, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried: 5-0

16. Report from City Manager

Roger Stevens presented the Monthly Public Works Project Status Report.

Mr. Lehr acknowledged recent city events, announced no council meeting on April 19, 2016, and a special meeting on April 25, 2016 at 8:00 am.

17. Report from City Attorney

None

18. Report from City Councilors

Councilors commented on recent community events and acknowledged efforts of staff.

19. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Report – Pay Period Ending Date 3/19/2016
- Health Care Self-Insurance Claims – dated as of 3/31/16
- DEQ Permit No. WL000072140938 for the construction of 416 linear feet of eight (8) inch PVC potable water line and appurtenances to serve the Oxford Glen of Owasso, Tulsa County, Oklahoma
- DEQ Permit No. SL000072140939 for the construction of 696 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the Oxford Glen of Owasso, Tulsa County, Oklahoma

20. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

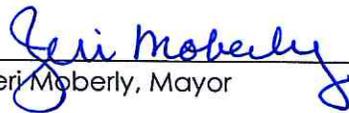
21. Adjournment

Mr. Bonebrake moved, seconded by Mr. Bush to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried 5-0 and the meeting adjourned at 9:08 pm.



Jeri Moberly, Mayor



Lisa Wilson, Minute Clerk