

PUBLIC NOTICE OF THE MEETING OF THE
OWASSO SALES TAX WATCHDOG COMMITTEE

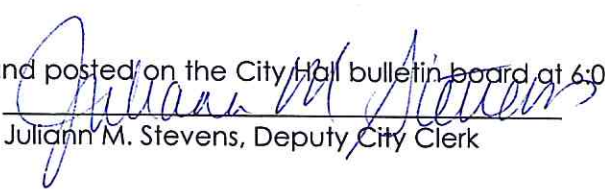
TYPE OF MEETING: Regular
DATE: March 28, 2016
TIME: 6:30 PM
PLACE: Old Central
109 N. Birch
Owasso, OK

RECEIVED
MAR 23 2016
City Clerk's Office

AGENDA

1. **Call to Order**
Steve Mowery, Chair
2. **Roll Call**
Juliann Stevens
3. **Election of Vice-Chair**
Steve Mowery, Chair
4. **Consideration and action relating to the July 27, 2015 Minutes - Attachment**
Steve Mowery, Chair
5. **Presentation of City Council Resolution No. 2015-17, identifying new projects eligible for funding from the Capital Improvements Fund - Attachment**
Sherry Bishop
6. **Discussion of the Project Status Report - Attachment**
Sherry Bishop
7. **Discussion of Financial Reports - Attachment**
Linda Jones
8. **Consideration and action relating to Project Completion Reports - Attachment**
Steve Mowery, Chair
 - A. FY 2014-2015 Street Rehabilitation Program
 - B. Transportation Master Plan
 - C. Pumper Truck Purchase, Fire Department
9. **Consideration and action relating to the Progress Report for Public Distribution- Attachment**
Steve Mowery, Chair
10. **Presentation of the April 5, 2016 Vision for Owasso Sales Tax Election**
Warren Lehr
11. **Report from City Manager**
12. **New Business**
13. **Adjournment**

Agenda filed in the office of the City Clerk and posted on the City Hall bulletin board at 6:00 PM on Wednesday, March 23, 2016.


Juliann M. Stevens, Deputy City Clerk

**OWASSO SALES TAX WATCHDOG COMMITTEE
MINUTES OF REGULAR MEETING
Monday, July 27, 2015**

The Owasso Sales Tax Watchdog Committee met in regular session on Monday, July 27, 2015 in the Old Central Building, 109 N. Birch, per the Notice of Public Meeting filed in the Office of the City Clerk and the Agenda posted on the City Hall bulletin board at 5:00 PM on Wednesday, July 22, 2015.

ITEM 1: CALL TO ORDER

Vice Chair Steve Mowery called the meeting to order at 6:35 PM.

ITEM 2: ROLL CALL

PRESENT

David Boggs	Steve Mowery	Ed Wagner
Josh Burton	Malinda Palmer	
Don Hutchings	Matthew Roberts	
Brandon Miller	Trey Thee	

ABSENT

Danny Ewing	Michael Amberg	Cyndi Knoten
Mark Schneider	Brandon Shreffler	Mike Westerman

ITEM 3. ORIENTATION AND INTRODUCTION OF NEW MEMBERS

Sherry Bishop, Assistant City Manager, presented historical information related to the Third Penny Sales Tax and the committee's purpose. Ms. Bishop also reviewed the Council policy statement setting the guidelines for committee appointments, vacancies, and meeting dates.

ITEM 4. ELECTION OF CHAIR

Vice Chair Steve Mowery presented the item. David Boggs moved to elect Steve Mowery to the position of Chair, seconded by Don Hutchings. The election for Vice Chair will occur at the next meeting.

AYE: Boggs, Burton, Hutchings, Miller, Mowery, Palmer, Roberts, Thee, Wagner,

NAY: None

ABSTAIN: None

Motion carried 9-0.

ITEM 5: CONSIDERATION AND ACTION RELATING TO THE JANUARY 26, 2015 MINUTES

Josh Burton moved, seconded by Matthew Roberts to approve the minutes of the January 26, 2015 regular meeting.

AYE: Boggs, Burton, Hutchings, Miller, Mowery, Palmer, Roberts, Thee, Wagner,

NAY: None

ABSTAIN: None

Motion carried 9-0.

ITEM 6: DISCUSSION OF CITY COUNCIL RESOLUTION 2015-09, IDENTIFYING NEW PROJECTS ELIGIBLE FOR FUNDING THE CAPITAL IMPROVEMENTS FUND

Sherry Bishop presented the item and discussion was held.

ITEM 7: DISCUSSION OF THE PROJECT STATUS REPORT

Roger Stevens, Public Works Director, and Sherry Bishop presented status reports on current CIP funded projects. Discussion was held.

ITEM 8: PRESENTATION AND DISCUSSION OF FINANCIAL REPORTS

Linda Jones, Finance Director, presented the financial reports included in the agenda packet. Discussion was held.

**ITEM 9: CONSIDERATION AND ACTION RELATING TO A PROJECT COMPLETION REPORT
A. FY 2013-2014 Street Rehabilitation Project**

Steve Mowery presented the item. Brandon Miller moved, seconded by David Boggs to approve the completion report as submitted.

AYE: Boggs, Burton, Hutchings, Miller, Mowery, Palmer, Roberts, Thee, Wagner,

NAY: None

ABSTAIN: None

Motion carried 9-0.

ITEM 10: CONSIDERATION AND ACTION RELATING TO THE PROGRESS REPORT FOR PUBLIC DISTRIBUTION

Linda Jones presented the item and discussion was held. Brandon Miller moved, seconded by Malinda Palmer to approve the Progress Report for Public Distribution as submitted.

AYE: Boggs, Burton, Hutchings, Miller, Mowery, Palmer, Roberts, Thee, Wagner,

NAY: None

ABSTAIN: None

Motion carried 9-0.

ITEM 11: CONSIDERATION AND ACTION RELATING TO FUTURE MEETING DATES OF THE SALES TAX WATCHDOG COMMITTEE

Sherry Bishop presented the item and discussion was held. Malinda Palmer moved, seconded by Trey Thee to recommend to the City Council changing the regular meeting months from January and July to March and September.

AYE: Boggs, Burton, Hutchings, Miller, Mowery, Palmer, Roberts, Thee, Wagner,

NAY: None

ABSTAIN: None

Motion carried 9-0.

ITEM 12: NEW BUSINESS

None. Steve Mowery invited Warren Lehr, City Manager, to address the committee. Mr. Lehr updated the committee on discussions taking place in the regional area related to the expiration of the Vision 2025 sales tax.

ITEM 13: ADJOURNMENT

Josh Burton moved, seconded by Matthew Roberts to adjourn the meeting.

AYE: Boggs, Burton, Hutchings, Miller, Mowery, Palmer, Roberts, Thee, Wagner,

NAY: None

ABSTAIN: None

Motion carried 9-0.

The meeting adjourned at 7:45 PM.

Steve Mowery, Chair

**CITY OF OWASSO, OKLAHOMA
RESOLUTION 2015-17**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OWASSO, OKLAHOMA,
AMENDING THE PRIORITY DETERMINATION OF CAPITAL IMPROVEMENT
PROJECTS ELIGIBLE FOR FUNDING FROM THE CAPITAL IMPROVEMENTS FUND.**

WHEREAS, on the 14th day of October, 2003, the citizens of the City of Owasso, Oklahoma, approved Ordinance Number 763, providing for the extension of the third penny sales tax and further, restricting the use of said sales tax generated by such third penny extension to capital projects reviewed by the Capital Improvements Committee and approved by the City Council by resolution; and,

WHEREAS, the City Council by previous Resolutions designated the following Capital Improvement projects as eligible for funding from the Capital Improvement Fund:

- East 86th Street North Widening Project (Main to Memorial)
- East 106th Street North and North Garnett Road Intersection Improvements
- East and West Service Roads between E. 66th Street North and E. 126th Street North
- East 76th Street North Widening Project from Hwy 169 to N. 129th East Avenue
- Sports Park
- Vehicle Maintenance Facility
- Main Police Station/City Hall
- Annual Street Rehabilitation Program
- Garnett Road Widening Project from E. 96th Street North to E. 106th Street North
- Elm Creek Park Improvements
- Transportation Master Plan
- East 116 Street North and North 129 East Avenue Intersection Improvements
- Intersection Traffic Signal Improvements Highway 20 and North 140 East Avenue
- Replacement Fire Engine
- Radio System Upgrade

WHEREAS, the City Council, after having received a recommendation from the Capital Improvements Committee that the following be included in the projects list:

- Widening of Garnett Road from East 106 Street North to East 116 Street North
- Intersection Improvements at East 106 Street North and North 145 East Avenue
- Intersection Improvements at East 96 Street North and North 145 East Avenue

and after properly notifying the Public in accordance with Resolution No. 2003-14, has held a Public Hearing on Tuesday, September 15, 2015, as required by the aforesaid resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OWASSO, OKLAHOMA, that, to-wit:

The Capital Projects heretofore designated as priority be amended by including, to-wit:

- Widening of Garnett Road from East 106 Street North to East 116 Street North
- Intersection Improvements at East 106 Street North and North 145 East Avenue
- Intersection Improvements at East 96 Street North and North 145 East Avenue

is hereby approved and shall be considered as capital projects for funding from the Capital Improvements Fund.

DATED this 6th day of October, 2015



ATTEST:

Sherry Bishop
Sherry Bishop, City Clerk

Jeri Moberly
Jeri Moberly, Mayor

APPROVED AS TO FORM:

Julie Lombardi
Julie Lombardi, City Attorney

CAPITAL IMPROVEMENT PROJECTS
STATUS REPORT
March 28, 2016

PUBLIC WORKS DEPARTMENT:

- **E 76 St N Widening (from U.S. Hwy169 to N 129 E Avenue)**
 - In 2010, federal funding was awarded for the engineering, right-of-way and utility relocation phase. In 2011, federal funding was awarded for the construction phase. Through the Surface Transportation Program, the city will be required to match the costs by 20% for each phase.
 - **In February 2016, ODOT and Federal Highway Administration approved the environmental document.**
 - **ROW obtainment is scheduled to commence in April 2016 with completion by October 2016.**
 - **Utility relocation is expected to begin in January 2017 with completion by October 2017.**
 - **Construction is scheduled to occur in February 2018 with completion by November 2018.**

- **E 86 St N Widening (from Main Street to N Memorial Drive)**
 - Funding for the construction of this project is a result of a "matching grant"; 80% ODOT funding and 20% City funding.
 - In early April 2012, construction commenced on the 1.5 mile roadway improvement project. In February 2013, the project was completed.
 - **The Federal Highway Administration and Oklahoma Department of Transportation are working with Becco Construction to resolve an issue with final material quantities. At this time, ODOT is unable to provide a timeframe when this audit will be finalized between the three entities.**

- **E 106 St N and Garnett Road Intersection Improvement Project**
 - Funding for this project is with federal funds; 80% ODOT funding and 20% City funding. On April 5 2013, ODOT awarded a construction contract to Paragon Contractors. Construction commenced in July 2013.
 - In August 2014, the transportation, stormwater and traffic signal improvements were completed by Paragon Contractors.
 - The Federal Highway Administration continues to conduct a financial audit on the construction phase of the project to ensure there is not an invoice that may need to be paid with a portion of the remaining fund balance.
 - **Recently, City of Owasso received Change Order #5 requesting lost days in the contract due to utility conflicts. In addition, ODOT has informed City staff there may be another change order due to material quantity overruns. At this time, ODOT is unable to provide a timeframe when the audit will be finalized.**

- **Garnett Road Widening (from E 96 St N to E 106 St N)**
 - In November 2012, Council approved an engineering agreement with Dewberry.
 - In November 2013, federal funds were awarded through the Surface Transportation Program. A 20% fund match is required.
 - **ODOT approved the environmental document in June 2015. The Federal Highway Administration (FHWA) approved the document in July 2015.**
 - **ROW obtainment commenced in October 2016 with completion anticipated in May 2016.**
 - **Utility relocation is expected to begin in July 2016 with completion by April 2017.**
 - **Construction is estimated to begin in August 2017 with completion by June 2018.**

- **Garnett Road Widening (E 106 St N to E 116 St N)**
 - In March 2016, City Council approved an engineering agreement with McClelland Consulting Engineers. The engineering design is scheduled for completion in October 2016.

- **E 106 St N and N 145 E Avenue Intersection Improvements**
 - In October 2015, Council approved this project to be included as a project on the Capital Improvements Project list.
 - In January 2016, Council approved an engineering agreement with Poe and Associates.
 - In February 2016, engineering design commenced with completion scheduled in November 2016.

- **E 116 St N & N 129 E Avenue Intersection Improvements**
 - In November 2014, application for funding for the construction phase of this project was approved to receive federal funds in the amount of \$2,186,000. This "matching grant" will result in 80% ODOT funding, 10% (\$696,500) Tulsa County funding and 10% City funding towards this project.
 - In March 2015, ODOT began the environmental study with final approval by Federal Highway Administration occurring in January 2016.
 - ROW acquisition is anticipated to commence in April 2016 with completion June 2016.
 - Utility Relocation is expected to begin in September 2016 with completion March 2017.
 - Construction is anticipated to begin in June 2017 with completion January 2018.

- **E 116 St N & N 140 E Avenue Intersection Signalization Improvements**
 - In January 2014, ODOT agreed to utilize some of the remaining fund balance of the SH 20 widening project to fund 80% of this project cost.
 - In February 2015, ODOT advertised this project for bids with bid opening occurring in March.
 - The improvement project began in October 2015 and completed in January 2016.
 - The Federal Highway Administration is auditing the project.

- **FY 2015 Street Rehabilitation Program**
 - In August 2014, City Council approved project locations.
 - In March 2015, City Council approved a construction contract with Becco Construction.
 - Construction began in April 2015.
 - All invoices have been received. A request for action to approve the Project Completion Report is included on the March 28, 2016 Sales Tax Watchdog agenda

- **FY 2016 Street Rehabilitation Program**
 - In August 2015, City Council approved the project priority list. The Engineering Division is designing the following locations for rehab:
 - o Atlanta Street reconstruction from E 76 St N to W 3 St
 - o Alley reconstruction between Broadway and W 1 St
 - o Broadway reconstruction west of Atlanta
 - o W 1 St Reconstruction
 - o Construction of cul-de-sac on the north end of Carlsbad
 - o Rehabilitation of N 126 E Ave from E 76 St N to E 77 Pl N
 - o Rehabilitation of E 77 Pl N from N 123 E Ave to N 126 E Ave
 - o Rehabilitation of N 124 St, adjacent to Mills Elementary
 - o Rehabilitation of E 80 Ct N
 - o Preventative Maintenance – Honey Creek II
 - o Preventative Maintenance – Bailey Ranch II/Sawgrass I
 - Bid advertisement is scheduled to occur in May 2016 with construction beginning in July 2016.

- **Transportation Master Plan Study**
 - In September 2013, City Council approved an agreement for engineering services with Guernsey Engineering.
 - On July 7, 2015, City Council conducted a Public Hearing to receive citizen comments and/or questions.
 - On July 21, 2015, the City Council adopted the Transportation Master Plan by resolution.
 - All invoices have been received. A request for action to approve the Project Completion Report is included on the March 28, 2016 Sales Tax Watchdog agenda.

FIRE DEPARTMENT:

- **New Fire Pumper Truck Purchase**
 - On January 20, 2015, City Council approved the purchase and payment for a 2015 Pierce Velocity fire pumper from Conrad Fire Apparatus of Olathe, Kansas.
 - **All invoices have been received. A request for action to approve the Project Completion Report is included on the March 28, 2016 Sales Tax Watchdog agenda.**

RECREATION AND CULTURE DEPARTMENT:

- **Elm Creek Park Renovation**
 - On November 20, 2012, City Council awarded an engineering service agreement to Impact Engineering and Planning, PLC, of Owasso.
 - The park master plan and architectural design for the pavilions and bathrooms has been completed.

POLICE SERVICES/CITY HALL DEPARTMENTS:

- **Main Police Station/New City Hall**
 - On August 20, 2013, City Council approved the purchase of the former First Bank of Owasso building located at 102 West 2 Avenue.
 - In December 2013, City Council awarded a professional services contract to BKL Incorporated for engineering and design.
 - On July 7, 2015, City Council awarded construction bids and approved a construction management contract with Nabholz Construction Corporation.
 - **Work on interior and exterior finishes continues. The new AEP transformer and back-up generator have been installed.**

SUPPORT SERVICES DEPARTMENT:

- **Vehicle Maintenance Facility**
 - On November 6, 2012, City Council approved an agreement with Matrix Architects, Engineers, Planners, Incorporated for professional architecture and engineering services.
 - **Meetings are being scheduled to discuss location options for the building.**
- **Upgrade of City Radio System**
 - The City of Owasso's radio equipment has been in place since its re-banding initiative in 2006. Last year, Motorola issued a Letter of Intent announcing this equipment would be discontinued and no longer supported after the calendar year 2017.
 - **City Council approved this project on October 6, 2015. All equipment has been delivered. Fixed site equipment has been installed but not hooked to power. Installation of equipment at the Radio Tower is being scheduled.**
 - **City Staff members are working with Motorola engineers to develop the programming template for the subscriber units.**

City of Owasso
Capital Improvements Fund
Project Status Summary Report
As of February 29, 2016

Resolution	Total Project Cost Estimate	Outside Funding*	Owasso Funding Requirement	Project Budget Life-to-Date Through FY16	Expended FY2016	Expended Project-to-Date	Contracted & Encumbered	Percent of Budget Expended	Percent of Work Complete
2010-13	\$ 6,860,000	\$ 5,482,000	\$ 1,378,000	\$ 1,169,176	\$ 5,120	\$ 91,795	\$ -	8%	30%
2007-05	8,006,532	5,232,377	2,774,155	2,774,155	0	2,679,183	0	97%	100% **
2008-01	3,470,810	1,611,658	1,859,152	1,811,970	0	1,811,970	0	100%	100% **
2012-04	7,991,000	3,200,000	4,791,000	1,662,076	85,105	342,930	14,914	21%	50%
2015-17	7,900,000		7,900,000	380,000	0	0	0	0%	0%
2015-17	4,386,000		4,386,000	170,000	0	0	0	0%	0%
2015-17	2,600,000		2,600,000	0	0	0	0	0%	5%
2014-05	3,579,000	2,882,500	696,500	243,000	83,994	83,994	0	35%	20%
2014-15	435,795	348,636	87,159	87,159	0	87,159	0	100%	95%
2014-05	961,933		961,933	961,933	617,337	961,933	0	100%	100%
2015-09	1,165,446		1,165,446	1,165,446	5,800	5,800	0	0%	40%
2013-06	200,000		200,000	200,000	5,323	185,963	0	93%	100%
2014-15	550,000		550,000	550,000	0	550,000	0	100%	100%
2012-04	2,400,000		2,400,000	186,497	0	59,019	0	32%	10%
2013-13	1,593,955		1,593,955	1,593,955	0	1,593,955	0	100%	100%
2013-13	3,043,644		3,043,644	3,043,644	1,146,421	1,341,179	1,495,579	44%	63%
2012-04	1,500,000		1,500,000	183,646	0	45,719	0	25%	10%
2012-04	2,350,000		2,350,000	225,000	6,306	160,718	4,282	71%	10%
2015-09	2,968,771		2,968,771	2,968,771	1,942,552	1,942,552	1,026,219	65%	40%
Totals for Current Priority Projects				19,376,428	\$ 3,897,958	\$ 11,943,869	\$2,540,994	62%	
Budgeted Life-to-Date Through FY16				(19,376,428)					
Undertended priority projects				\$ 23,829,287					
Sales tax funding available annually after debt and \$1 million street rehabilitation				\$ 5,855,988					
Number of years (beyond FY16) needed to fund current priority projects				4					

2009-01	Future Priority Projects
	Highway 169 Service Roads - E 66th St N/E 126th St N

*Note - Additional Project funding will be provided by other resources such as ODOT and Tulsa County.
**Construction has been completed, and the City is waiting for ODOT's financial audit of the project to determine if the City will be invoiced for any additional costs.

City of Owasso
One Cent Sales Tax Collections and
Restricted Use (Budgetary Basis)
As of 2-29-16

Fiscal Year	Three Percent Sales Tax		Percent of Increase	One Cent Sales Tax (1/3)	Revenue Note		Development Agreement Debt	Trustee & Other Fees	Interest Earnings	Available for Capital Improvements Funding	Funding Available for	
	Sales Tax	Percent of Increase			Debt Service Payments	Development Agreement Debt					Street Rehab Annual Cost	Priority Capital Projects
6/30/2006	13,016,006	15.66%	4,338,669	3,921,668	71,851					345,149		
6/30/2007	15,509,889	19.16%	5,169,963	4,500,449	68,055			19,147		620,606		
6/30/2008	16,564,164	6.80%	5,521,388	5,212,645	58,647	4,000		19,534		265,630		
6/30/2009	17,343,313	4.70%	5,781,104	5,183,786	-	7,750		9,581		599,150		
6/30/2010	17,266,692	-0.44%	5,755,564	5,450,991	-	10,000		3,027		297,600		
6/30/2011	17,528,943	1.52%	5,842,981	5,443,476	-	73,806		1,585		327,283		
6/30/2012	18,343,008	4.64%	6,114,336	4,839,355	-	6,000		2,809		1,271,790		
6/30/2013	19,168,431	4.50%	6,389,477	3,537,915	-	8,047		5,059		2,848,573		
6/30/2014	21,022,850	9.67%	7,007,617	2,812,974	839,322	7,035		655		3,348,940		
6/30/2015	22,727,460	8.11%	7,575,820	1,577,586	839,322	1,010		8,119		5,166,021	1,000,000	4,166,021
6/30/2016	23,500,000	3.40%	7,833,333	1,199,450	839,322	1,000		1,000		5,794,561	1,000,000	4,794,561
6/30/2017	23,970,000	2.00%	7,990,000	1,196,265	839,322	1,000		1,000		5,954,413	1,000,000	4,954,413
6/30/2018	24,449,400	2.00%	8,149,800	1,196,010	839,322	1,000		1,000		6,114,468	1,000,000	5,114,468
6/30/2019	24,938,388	2.00%	8,312,796	598,455	839,322	1,000		1,000		6,875,019	1,000,000	5,875,019
6/30/2020	25,437,156	2.00%	8,479,052	-	-	-		1,000		8,480,052	1,000,000	7,480,052
Totals	300,785,699		100,261,900	46,671,025	5,234,486	121,649		74,515		48,309,255	6,000,000	32,384,534

* The Council has supported using \$1 million of Capital Improvement (CIP) funding for street repair. Over the next four years, the annual average of CIP funding after debt payments is \$6.8 million. After funding \$1 million per year for streets, \$5.8 million per year is available for other projects.

Debt issued to fund capital projects:
2008 Sales Tax Revenue Note - \$7,680,000 issued 12/09/2008, matures 12/01/2018

CITY OF OWASSO
 CAPITAL IMPROVEMENTS FUNDS EXPENDITURES
 FOR THE FY 15 PURCHASE ORDERS FROM JULY THROUGH SEPTEMBER 2015

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Expenditure Total by Project</u>	<u>FY Total</u>
Garnett Widening, 96th-106th					
07/15/15	PSA-DEWBERRY, INC.	ENGINEERING SERVICES	2,377.50		
07/29/15	PSA-DEWBERRY, INC.	ENGINEERING SERVICES	1,492.75		
		Garnett Widening, 96th-106th		3,870.25	
Street Rehabilitation FY 2015					
7/14/2015	BECCO CONTRACTOR	FY15 STREET REHABILITATION	227,362.59		
		Street Rehabilitation FY 2015		227,362.59	
Total Expended July through September 2015 on FY15 purchase orders					231,232.84
Total Expended July through June 2015 on Current Projects					<u>1,858,955.12</u>
Total Expended FY15 on Current Projects					<u><u>2,090,187.96</u></u>

CITY OF OWASSO
 CAPITAL IMPROVEMENTS FUNDS EXPENDITURES
 FOR THE PERIOD JULY 2015 THRU FEBRUARY 2016

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Expenditure Total by Project</u>
E 76th Street Widening				
12/09/15	OKLAHOMA DEPT OF TRANSPORTATION	DESIGN AMENDMENT	\$ 5,120.00	
		E 76th Street Widening		\$ 5,120.00
Garnett Widening, 96th-106th				
08/24/15	PSA-DEWBERRY	ENGINEERING SERVICES	1,449.00	
09/30/15	PSA-DEWBERRY	ENGINEERING SERVICES	17,675.50	
09/30/15	SAV-ON PRINTING	SIGN COVER UPS	100.00	
11/12/15	SEVEN C'S ENTERPRISES	ROW ACQUISITION	6,300.00	
12/09/15	PSA-DEWBERRY	ENGINEERING SERVICES	8,085.34	
12/29/15	BUFFALO LAND ABSTRACT	ROW ACQUISITION	2,100.00	
12/29/15	INTEGRA REALTY	ROW ACQUISITION	2,750.00	
01/13/16	INTEGRA REALTY	ROW ACQUISITION	2,750.00	
01/13/16	INTEGRA REALTY	ROW ACQUISITION	2,750.00	
01/13/16	SEVEN C'S ENTERPRISES	ROW ACQUISITION	8,100.00	
01/13/16	DEWBERRY ENGINEERING	ENGINEERING SERVICES	6,295.50	
01/27/16	INTEGRA REALTY	ROW ACQUISITION	2,750.00	
01/27/16	INTEGRA REALTY	ROW ACQUISITION	2,750.00	
01/27/16	INTEGRA REALTY	ROW ACQUISITION	2,750.00	
01/27/16	INTEGRA REALTY	ROW ACQUISITION	2,750.00	
01/27/16	INTEGRA REALTY	ROW ACQUISITION	2,750.00	
01/27/16	DEWBERRY ENGINEERING	ENGINEERING SERVICES	6,000.00	
02/10/16	FRANKLIN & ASSOCIATES	REVIEW APPRAISALS	5,200.00	
02/25/16	SEVEN C'S ENTERPRISES	ROW ACQUISITION	1,800.00	
		Garnett Widening, 96th-106th		85,105.34
EOC				
12/09/15	MOTOROLA SOLUTIONS	UPGRADE PROJECT	78,939.17	
02/08/16	MOTOROLA SOLUTIONS	UPGRADE PROJECT	1,389,978.00	
02/25/16	MOTOROLA SOLUTIONS	UPGRADE PROJECT	473,635.00	
		EOC		1,942,552.17
Street Rehabilitation FY 2015				
08/12/15	BECCO CONTRACTOR	STREET REHABILITATION	119,031.68	
09/09/15	BECCO CONTRACTOR	STREET REHABILITATION	183,759.55	
10/15/15	BECCO CONTRACTOR	STREET REHABILITATION	128,352.42	
11/30/15	BECCO CONTRACTOR	STREET REHABILITATION	186,193.79	
		Street Rehabilitation FY 2015		617,337.44
Street Rehabilitation FY 2016				
9/29/2015	BENCHMARK SURVEY	STREET REHABILITATION	5,800.00	
		Street Rehabilitation FY 2016		5,800.00
116TH/129TH Interstecion				
1/28/2016	TULSA COUNTY BOCC	ENGINEERING DESIGN	83,993.50	
		116th/129th Intersection		83,993.50
Transportation Master Plan				
07/29/15	C.H. GUERNSEY	ENGINEERING SERVICES	1,646.72	
09/30/15	C.H. GUERNSEY	ENGINEERING SERVICES	3,661.74	
11/11/15	C.H. GUERNSEY	ENGINEERING SERVICES	14.95	
		Transportation Master Plan		5,323.41

CITY OF OWASSO
 CAPITAL IMPROVEMENTS FUNDS EXPENDITURES
 FOR THE PERIOD JULY 2015 THRU FEBRUARY 2016

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Expenditure Total by Project</u>
New City Hall				
08/13/15	BKL INCORPORATED	ARCHITECTUAL/ENGINEERING SERVICES	2,100.00	
08/24/15	BKL INCORPORATED	ARCHITECTUAL/ENGINEERING SERVICES	6,300.00	
09/09/15	BKL INCORPORATED	ARCHITECTUAL/ENGINEERING SERVICES	2,800.00	
10/15/15	BKL INCORPORATED	ARCHITECTUAL/ENGINEERING SERVICES	2,800.00	
10/15/15	NABHOLZ	NEW CITY HALL RENOVATION	143,449.53	
10/15/15	NABHOLZ	NEW CITY HALL RENOVATION	105,758.00	
11/23/15	BKL INCORPORATED	ARCHITECTUAL/ENGINEERING SERVICES	2,800.00	
11/23/15	NABHOLZ	NEW CITY HALL RENOVATION	162,355.90	
12/08/15	NABHOLZ	NEW CITY HALL RENOVATION	230,794.51	
12/10/15	BKL INCORPORATED	ARCHITECTUAL/ENGINEERING SERVICES	2,800.00	
01/13/16	NABHOLZ	NEW CITY HALL RENOVATION	214,194.32	
01/28/16	BKL INCORPORATED	ARCHITECTUAL/ENGINEERING SERVICES	2,800.00	
02/08/16	BKL INCORPORATED	ARCHITECTUAL/ENGINEERING SERVICES	4,900.00	
02/08/16	NABHOLZ	NEW CITY HALL RENOVATION	262,568.93	
		New City Hall (Building Acquisition & Remodel)		1,146,421.19
Vehicle Maintenance Facility Building				
09/09/15	MATRIX ARCHITECT	ARCHITECT DESIGN	1,650.00	
10/01/15	MATRIX ARCHITECT	ARCHITECT DESIGN	1,725.00	
10/28/15	MATRIX ARCHITECT	ARCHITECT DESIGN	2,931.38	
		Vehicle Maintenance Facility Building		6,306.38
		Total Expended July through February 2016 on Current Projects		\$3,897,959.43
Late ODOT Invoices on Closed Projects				
10/28/15	OKLAHOMA DEPT OF TRANSPORTATION	TRAFFIC SIGNAL AT 76TH/HWY 169	216,089.30	
10/28/15	OKLAHOMA DEPT OF TRANSPORTATION	TRAFFIC SIGNAL AT 86TH/MINGO	34,640.53	
		Late ODOT Invoices on Closed Projects		250,729.83
		Total Expended July through February 2016		\$ 4,148,689.26

PROJECT COMPLETION REPORT

PROJECT: Street Rehabilitation Program (FY 2014-2015)

DATE PROJECT WAS INITIATED: August 2014

DATE PROJECT WAS COMPLETED: November 2015

DEPARTMENT RESPONSIBILITY FOR PROJECT: Public Works Department

STAFF COMMENTS: Included in FY 2014-2015 Budget, the Capital Improvements Fund allowed for the expenditure of \$1,000,000 for the repair and/or resurfacing of residential and non-residential roadways throughout the city. The program included pavement repair, as well as concrete curb and gutter replacement by a private contractor (Becco Construction) in the amount of \$961,932.86, an underrun of \$10,485.64.

Approved this 28th day of March, 2016

Steve Mowery, Chair

PROJECT COMPLETION REPORT

PROJECT: Transportation Master Plan

DATE PROJECT WAS INITIATED: February 2013

DATE PROJECT WAS COMPLETED: July 2015

DEPARTMENT RESPONSIBILITY FOR PROJECT: Public Works Department

STAFF COMMENTS: Included in FY 2013-2014 Budget, the Capital Improvements Fund allowed for the expenditure of \$200,000 for the study and development of a Transportation Master Plan. In September 2013, City Council approved an engineering agreement with Guernsey Engineering in the amount of \$197,900. In July 2015, City Council adopted the Transportation Master Plan by resolution. In November 2015, City staff received a final invoice for total contract amount of \$185,962.85.

Approved this 28th day of March, 2016

Steve Mowery, Chair

PROJECT COMPLETION REPORT

PROJECT: Pumper Truck Purchase

DATE PROJECT WAS INITIATED: January 20, 2015

DATE PROJECT WAS COMPLETED: November 30, 2015

STAFF COMMENTS: Included in FY 2015/16 Budget, the Capital Improvements Fund allowed for the expenditure of \$ 550,000 for the new pumper purchase.

This new fire department pumper housed at Fire Station No. 2, replaces an aging 2002 American LaFrance pumper. On January 20, 2015 the purchase of this new pumper was authorized. The order with the manufacturer was placed and the pumper build was placed into the manufacturer's production schedule. In October of 2015, the post production inspection of the pumper was completed. On November 30, 2015, the fire department took delivery of the pumper and placed it into service.

Final construction cost for this project was \$ 550,000.

Approved this 28th day of March, 2016

Steve Mowery, Chair

**CITY OF OWASSO
SALES TAX PROJECTS
CAPITAL IMPROVEMENTS FUND PROJECTS
Progress Report #67 Dated 2-29-16**

PROJECT	Resolution	Owasso Cost Estimate	Expended Project to Date	Design	Bid	Construction
76th Street Widening	2010-13	1,378,000	91,795	I		
86th Street Main-Memorial	2007-05	\$2,774,155	\$2,679,183	X	X	P
106th/Garnett Intersection	2008-01	1,859,152	1,811,970	X	X	P
Garnett Widening, 96th-106th	2012-04	4,791,000	342,930	I		
Garnett Widening, 106th-116th	2015-17	7,900,000	0	I		
96th/145th Intersection	2015-17	4,386,000	0	I		
106th/145th Intersection	2015-17	2,600,000	0	I		
116th/129th Intersection	2014-05	696,500	83,994	X	X	I
116th/140th Signalization	2014-15	87,159	87,159	X	X	I
Street Rehabilitation FY 2015	2014-05	961,933	961,933	X	X	X
Street Rehabilitation FY 2016	2015-09	1,165,446	5,800	I	I	
Transportation Master Plan	2013-06	200,000	185,963	I		X
Fire Truck	2014-15	550,000	550,000	N	X	X
Elm Creek Park Improvements	2012-04	2,400,000	59,019	I		
New City Hall	2013-13	4,637,599	2,935,134	X	X	I
Main Police Station	2012-04	1,500,000	45,719	I		
Vehicle Maintenance Facility	2012-04	2,350,000	160,718	I		
Radio Equipment Upgrades Project	2015-09	2,968,771	1,942,552	N		
Total		\$43,205,715	\$11,943,869			

Legend:	I	-In Progress
	X	-Complete
	N	-Not Applicable
	P	Completed; pending ODOT audit and final invoicing

COMPLETED PROJECTS	Dept	Expended	Completion Approval
Computerization	000	\$624,481	01/23/06
ICC/TIC Land	150	3,076,475	02/02/09
Quality of Life Initiative	150	118,710	07/25/11
Purchase Police Cars	201	125,000	07/22/13
Fire Station #2 Remodel	250	248,468	07/28/08
New Fire Station #3	250	2,199,155	02/02/09
86 & Main Intersection ROW	300	303,625	07/24/04
96 & 129 E Ave Intersection	300	1,747,745	01/23/06
96 & Hwy 169 Interchange	300	1,349,964	01/23/06
Garnett Widening (86 to 96)	300	5,601,858	01/22/07
96 Str Widening (Garnett to Owasso Mkt)	300	4,929,552	01/22/07
Intersection Engr. Prelim	300	100,000	07/23/07
Street Improvements FY2007	300	807,746	01/21/08
86th & Mingo Intersection	300	896,165	07/28/08
Main Street Redevelopment	300	29,384	07/27/09
Street Improvements FY 2008	300	1,210,046	07/27/09
86th Street Widening	300	3,319,241	01/25/10
129th E Ave Widening	300	8,620,898	01/25/10
TTC/ICC Access Road	300	1,559,679	07/25/11
Street Improvements FY2009	300	937,633	07/25/11
Street Improvements FY2010	300	236,038	07/25/11
Street Rehabilitation FY 2012	300	390,385	01/28/13
96th/129th Infrastructure Improvements	300	160,574	07/28/14
Street Rehabilitation FY 2013	300	1,281,006	01/27/14
Street Rehabilitation FY 2014	300	0	07/27/15
Silvercreek Drainage	370	877,049	01/22/07
YMCA Pool	515	1,000,000	01/22/07
Sports Park Expansion Through FY07	515	2,062,418	01/21/08
Sports Park Baseball Field #1	515	488,429	07/27/09
Sport Park FY 2009 Waterline	515	22,253	07/26/10
Sports Park Restroom	515	155,821	07/23/12
Sports Park FY 2013 - Baseball 4-plex	515	541,223	07/22/13
Golf Course Equipment Purchase	515	151,332	01/27/14

Completed Capital Improvement Projects \$45,172,353