


**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY**

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, March 7, 2017, 6:30 pm

RECEIVED
MAR 03 2017
City Clerk's Office
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1. **Call to Order**
Chair Lyndell Dunn
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes:
 - February 21, 2017, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date 2/18/17
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main St, at 6:00 pm on Friday, March 3, 2017



Sherry Bishop, City Clerk

OWASSO PUBLIC GOLF AUTHORITY

MINUTES OF REGULAR MEETING

Tuesday, February 21, 2017

The Owasso Public Golf Authority met in regular session on Tuesday, February 21, 2017, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk posted at City Hall, 200 S Main St, at 6:00 pm on Friday, February 17, 2017.

1. Call to Order

Chair Lyndell Dunn called the meeting to order at 7:59 pm.

2. Roll Call

Present

Chair – Lyndell Dunn

Trustee – Doug Bonebrake

Trustee – Jeri Moberly

A quorum was declared present.

Absent

Vice-Chair – Chris Kelley

Trustee – Bill Bush

Staff:

Authority Manager - Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes:

- February 7, 2017, Regular Meeting
- February 14, 2017, Regular Meeting

B. Approve claims

Mr. Bonebrake moved, seconded by Ms. Moberly to approve the Consent Agenda with claims totaling \$25,881.21.

YEA: Bonebrake, Moberly, Dunn

NAY: None

Motion carried: 3-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

None

6. Report from OPGA Attorney

None

7. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Reports – Pay Period Ending Date 2/4/17
- Monthly Budget Status Report – January 2017

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Ms. Moberly moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Moberly, Dunn

NAY: None

Motion carried 3-0 and the meeting adjourned at 8:00 pm.

Lyndell Dunn, Chair

Lisa Wilson, Minute Clerk

Claims List

3/7/2017

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
OPGA	JPMORGAN CHASE BANK	EXEC COFFEE-BEVERAGE	80.89
	JPMORGAN CHASE BANK	SAMSLUB-FOOD	155.60
	JPMORGAN CHASE BANK	REASORS-FOOD	27.90
	JPMORGAN CHASE BANK	REASORS-FOOD	66.62
	JPMORGAN CHASE BANK	REASORS-FOOD	54.56
	JPMORGAN CHASE BANK	SAMSLUB-FOOD	156.60
	JPMORGAN CHASE BANK	IMPERIAL-MERCHANDISE	350.01
	JPMORGAN CHASE BANK	IMPERIAL-MERCHANDISE	316.65
	JPMORGAN CHASE BANK	SYSCO-FOOD	508.44
	JPMORGAN CHASE BANK	SAMSLUB-FOOD	167.44
	JPMORGAN CHASE BANK	SAMS-FOOD	144.76
	JPMORGAN CHASE BANK	GRT PLAINS-BEVERAGES	432.87
	JPMORGAN CHASE BANK	GRT PLAINS-BEVERAGES	128.15
	BGR DAILY ACCT.	REIMB GOLF PETTY CASH	787.35
	BGR DAILY ACCT.	REIMB GOLF PETTY CASH	116.25
	TOTAL OPGA		
CART OPERATIONS	YAMAHA MOTOR CORPORATION, USA	CART LEASE	3,595.49
	YAMAHA GOLF CAR COMPANY	TUNE UP CARTS	3,856.79
TOTAL CART OPERATIONS			7,452.28
COURSE MAINT	AT&T	CONSOLIDATED PHONE BILL	11.24
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	6.30
	JPMORGAN CHASE BANK	LUBER BROS-NOZZLES	218.78
	HOLLIDAY SAND & GRAVEL CO	SAND	260.16
	TOTAL RADIO INC	RADIO PARTS	54.00
	TOTAL RADIO INC	RADIO PARTS	3,327.32
	TOTAL RADIO INC	RADIO PARTS	27.50
	BWI COMPANIES, INC	FUNGICIDE	3,705.57
	UNIFIRST HOLDINGS LP	SHOP TOWELS	12.84
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	11.39
	UNIFIRST HOLDINGS LP	SHOP TOWELS	14.49
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	12.13
	UNIFIRST HOLDINGS LP	ENV CHARGE	6.00
	UNIFIRST HOLDINGS LP	ENV CHARGE	7.50
	TCF NATIONAL BANK	EQUIPMENT LEASE	5,058.28
	JPMORGAN CHASE BANK	OREILLY-TOOLS	10.99
	JPMORGAN CHASE BANK	OKGCSA MEMBERSHIP DUES	50.00
	JPMORGAN CHASE BANK	GCSAA MEMBERSHIP DUES	190.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	14.75
	JPMORGAN CHASE BANK	QUICK CAB-TAXI FARE	45.45
JPMORGAN CHASE BANK	OKLA GOLF-REGISTRATION	30.00	
JPMORGAN CHASE BANK	TRAVEL EXPENSE	15.12	
JPMORGAN CHASE BANK	TRAVEL EXPENSE	26.02	

Claims List

3/7/2017

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
COURSE MAINT...	JPMORGAN CHASE BANK	TRAVEL EXPENSE	47.39
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	51.75
	JPMORGAN CHASE BANK	LUBER BROS-TOPDRESSER PRT	113.90
	JPMORGAN CHASE BANK	HD SPLY-GATE VALVE	59.94
	JPMORGAN CHASE BANK	LOWES-LASER LEVEL	319.79
	JPMORGAN CHASE BANK	P & K EQUIP-CREDIT	-179.65
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	24.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	10.86
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	10.86
	JPMORGAN CHASE BANK	LODGING EXPENSE	327.36
	JPMORGAN CHASE BANK	OREILLY-AIR FILTERS	32.63
TOTAL COURSE MAINT			13,934.66
FOOD & BEV	JPMORGAN CHASE BANK	UNITED LINEN-RENTALS	30.00
	JPMORGAN CHASE BANK	UNITED LINEN-RENTALS	59.05
	JPMORGAN CHASE BANK	SAMSLUB-SUPPLIES	37.40
	JPMORGAN CHASE BANK	HOBBY LOBBY-SUPPLIES	20.40
TOTAL FOOD & BEV			146.85
GOLF ADMIN	JPMORGAN CHASE BANK	BROOKS GREASE-CLEANING	125.00
	JPMORGAN CHASE BANK	TERMINIX-EXTERMINATING	74.00
	JPMORGAN CHASE BANK	LOWES-OFFICE CABINET	429.00
	JPMORGAN CHASE BANK	COX-CABLE	75.42
	JPMORGAN CHASE BANK	ADMIRAL EXP-SUPPLIES	58.84
	AT&T LONG DISTANCE	LONG DISTANCE PHONE BILL	35.56
	AT&T	CONSOLIDATED PHONE BILL	89.89
TOTAL GOLF ADMIN			887.71
FUND GRAND TOTAL			25,915.59
OPGA GRAND TOTAL			\$25,915.59

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 02/18/17

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
Golf Shop Operations	2,279.25	3,741.99
Cart Operations	1,530.14	1,718.03
Golf Course Operations	7,281.31	12,501.80
Food & Beverage	2,561.62	4,026.49
General & Administration	3,405.75	5,133.65
<u>FUND TOTAL</u>	<u>17,058.07</u>	<u>27,121.96</u>