

**PUBLIC NOTICE OF THE MEETING OF THE  
OWASSO PUBLIC GOLF AUTHORITY**

RECEIVED  
FEB 08 2017  
City Clerk's Office

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Council Chambers, Old Central Building  
109 N Birch, Owasso, OK 74055  
Regular Meeting  
Tuesday, February 7, 2017 – 6:30 pm

1. **Call to Order**  
Chair Lyndell Dunn
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
  - A. Approve minutes:
    - January 17, 2017, Regular Meeting
  - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
  - Payroll Payment Reports – Pay Period Ending Date 1/21/17
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main St, at 6:00 pm on Friday, February 3, 2017

  
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Sherry Bishop, City Clerk

# OWASSO PUBLIC GOLF AUTHORITY

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## MINUTES OF REGULAR MEETING Tuesday, January 17, 2017

The Owasso Public Golf Authority met in regular session on Tuesday, January 17, 2017, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk posted at City Hall, 200 S Main St, at 6:00 pm on Friday, January 13, 2017.

**1. Call to Order**

Chair Lyndell Dunn called the meeting to order at 7:39 pm.

**2. Roll Call**

Present	Absent
Chair – Lyndell Dunn	None
Vice-Chair – Chris Kelley	
Trustee – Doug Bonebrake	
Trustee – Bill Bush	
Trustee – Jeri Moberly	

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr

Authority Attorney - Julie Lombardi

**3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

**A. Approve minutes:**

- January 3, 2017, Regular Meeting
- January 10, 2017, Regular Meeting

**B. Approve claims**

Dr. Kelley moved, seconded by Mr. Bonebrake to approve the Consent Agenda with claims totaling \$11,825.56.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

**4. Consideration and appropriate action relating to items removed from the Consent Agenda**

None

**5. Report from OPGA Manager**

None

**6. Report from OPGA Attorney**

None

**7. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**

- Payroll Payment Reports – Pay Period Ending Date 1/7/17
- Monthly Budget Status Report - December 2016

**8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

**9. Adjournment**

Mr. Bonebrake moved, seconded by Ms. Moberly to adjourn the meeting.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried 5-0 and the meeting adjourned at 7:39 pm.

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Lyndell Dunn, Chair

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Lisa Wilson, Minute Clerk

## Claims List

2/7/2017

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
OPGA	JPMORGAN CHASE BANK	EXECUTIVE COFFEE-COFFEE	42.94
	JPMORGAN CHASE BANK	SAMS-FOOD	157.74
	JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE	416.34
	JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE	82.38
	JPMORGAN CHASE BANK	ALDI-FOOD	19.11
	JPMORGAN CHASE BANK	HANES GEAR-MERCHANDISE	557.21
	JPMORGAN CHASE BANK	SAMS-FOOD	527.08
	JPMORGAN CHASE BANK	PRECISION PRO-MERCHANDISE	118.04
	JPMORGAN CHASE BANK	GRT PLAINS-BEVERAGES	74.86
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	47.20
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	1,025.15
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	123.79
	JPMORGAN CHASE BANK	BUSHNELL-MERCHANDISE	77.53
	BGR DAILY ACCT.	REIMB GOLF PETTY CASH	390.20
	BGR DAILY ACCT.	REIMB GOLF PETTY CASH	216.25
	<b>TOTAL OPGA</b>		
CART OPERATIONS	YAMAHA MOTOR CORPORATION, USA	CART LEASE	6,423.49
	JPMORGAN CHASE BANK	LOWES-HOSES/NOZZLES	55.92
	JPMORGAN CHASE BANK	EAGLE ONE GOLF-PARTS	110.25
<b>TOTAL CART OPERATIONS</b>			<b>6,589.66</b>
COURSE MAINT	JPMORGAN CHASE BANK	OREILLY-FILTERS/OIL	119.72
	JPMORGAN CHASE BANK	LOWES-LUMBER/EXT CORD	30.47
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	95.00
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	60.00
	JPMORGAN CHASE BANK	HD SPLY-IRRIG SUPPLIES	50.04
	JPMORGAN CHASE BANK	HD SPLY-DRAINAGE FITTING	15.75
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	47.50
	UNIFIRST HOLDINGS LP	SHOP TOWELS	12.84
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	11.39
	UNIFIRST HOLDINGS LP	SHOP TOWELS	12.84
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	11.39
	UNIFIRST HOLDINGS LP	SHOP TOWELS	12.84
	UNIFIRST HOLDINGS LP	ENV CHARGE	6.00
	UNIFIRST HOLDINGS LP	ENV CHARGE	6.00
	UNIFIRST HOLDINGS LP	ENV CHARGE	6.00
	PROFESSIONAL TURF PRODUCTS, LP	SUPPLIES	749.00
	AEP/PSO	ELECTRIC USE	593.99
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	11.39
	UNIFIRST HOLDINGS LP	SUPPLIES	4.40
	JPMORGAN CHASE BANK	GEMPLERS-COYOTE DECOYS	127.47
	JPMORGAN CHASE BANK	GEMPLERS-SAFETY GLASSES	30.48
	JPMORGAN CHASE BANK	LUBER BROS-VEHICLE REPAIR	4,374.64

## Claims List

2/7/2017

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
COURSE MAINT...	JPMORGAN CHASE BANK	LOWES-SPRAY PAINT	37.82
	VERIZON WIRELESS	WIRELESS CONNECTION	40.95
	AT&T	CONSOLIDATED PHONE BILL	11.31
<b>TOTAL COURSE MAINT</b>			<b>6,479.23</b>
FOOD & BEV	JPMORGAN CHASE BANK	UNITED LINEN-RENAL	34.81
	JPMORGAN CHASE BANK	OWASSO EXPRESS-SUPPLIES	21.75
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	19.88
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	93.43
	JPMORGAN CHASE BANK	HOBBY LOBBY-SUPPLIES	55.80
<b>TOTAL FOOD &amp; BEV</b>			<b>225.67</b>
GOLF ADMIN	JPMORGAN CHASE BANK	COURSE TRENDS-WEB HOSTING	300.00
	JPMORGAN CHASE BANK	COX-CABLE	75.43
	AT&T LONG DISTANCE	LONG DISTANCE PHONE BILL	35.18
	JPMORGAN CHASE BANK	MURPHY SANITARY-SUPPLY	22.16
	GPS TECHNOLOGIES, INC	CART GPS	840.00
	AT&T	CONSOLIDATED PHONE BILL	90.48
	AEP/PSO	ELECTRIC USE	833.89
<b>TOTAL GOLF ADMIN</b>			<b>2,197.14</b>
<b>FUND GRAND TOTAL</b>			<b>19,367.52</b>
<b>OPGA GRAND TOTAL</b>			<b>\$19,367.52</b>

OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 01/21/17

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
Golf Shop Operations	2,473.13	3,959.66
Cart Operations	1,076.12	1,208.29
Golf Course Operations	7,296.54	12,519.98
Food & Beverage	1,908.98	3,293.92
General & Administration	3,405.75	5,133.65
<u>FUND TOTAL</u>	<u>16,160.52</u>	<u>26,115.50</u>