


**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY**

RECEIVED
FEB 03 2017
City Clerk's Office

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, February 7, 2017 – 6:30 pm

1. **Call to Order**
Chair Lyndell Dunn
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes:
 - January 17, 2017, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPWA Manager**
6. **Report from OPWA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date 1/21/17
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main St, at 6:00 pm on Friday, February 3, 2017.



Sherry Bishop, City Clerk

OWASSO PUBLIC WORKS AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, January 17, 2017

The Owasso Public Works Authority met in regular session on Tuesday, January 17, 2017, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, January 13, 2017.

1. Call to Order

Chair Lyndell Dunn called the meeting to order at 7:37 pm.

2. Roll Call

Present	Absent
Chair – Lyndell Dunn	None
Vice-Chair – Chris Kelley	
Trustee – Doug Bonebrake	
Trustee – Bill Bush	
Trustee – Jeri Moberly	

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr
Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes:**
- January 3, 2017, Regular Meeting
 - January 10, 2017, Regular Meeting
- B. Approve claims**

Dr. Kelley moved, seconded by Mr. Bush to approve the Consent Agenda with claims totaling \$283,927.07.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPWA Manager

None

6. Report from OPWA Attorney

None

7. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Reports – Pay Period Ending Date 1/7/17
- Monthly Budget Status Report – December 2016

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Bonebrake moved, seconded by Mr. Bush to adjourn the meeting.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried 5-0 and the meeting adjourned at 7:38 pm.

Lyndell Dunn, Chair

Lisa Wilson, Minute Clerk

Claims List

2/7/2017

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
OPWA	AMERICAN MUNICIPAL SERVICES CORP.	COLLECTION SERVICES	147.54
TOTAL OPWA			147.54
OPWA ADMINISTRATION	UNITED STATES CELLULAR CORPORATION	PW CELL PHONES	40.35
	STANDLEY SYSTEMS, LLC	COPIER MAINTENANCE AGREEM	242.08
	JPMORGAN CHASE BANK	CHARACTER TRAINING	9.91
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	31.07
	AEP/PSO	ELECTRIC USE	1,576.88
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	51.15
	TREASURER PETTY CASH	PARKING FEE	7.00
	TREASURER PETTY CASH	SUPPLIES	1.65
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	3.41
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	38.63
	AT&T	CONSOLIDATED PHONE BILL	154.51
	CITY OF OWASSO	ADMINISTRATIVE OVERHEAD	15,416.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	33.47
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	33.17
	JPMORGAN CHASE BANK	CHAMBER-LUNCHEON	10.00
	CINTAS CORPORATION	FIRST AID KITS	125.16
	JPMORGAN CHASE BANK	WALMART-ICE CLEATS	9.47
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	33.05
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	11.99
	JPMORGAN CHASE BANK	LOWES-SOFFIT LIGHTING	109.90
TOTAL OPWA ADMINISTRATION			17,938.85
UTILITY BILLING	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	54.99
	JPMORGAN CHASE BANK	STAMPMAKER-STAMP	40.70
	SHI INTERNATIONAL CORP	SERVER LICENSES	200.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	129.99
	TECHNICAL PROGRAMMING SERVICES INC	BILLING SERVICES	1,532.74
	TYRONE EUGENE DINKINS	METER READER	225.00
	TODD C. KIMBALL	METER READER	505.80
TOTAL UTILITY BILLING			2,689.22
WATER	SPOK, INC.	PAGER USE	89.20
	JPMORGAN CHASE BANK	HD SUPPLY-HAND PUMP	28.84
	JPMORGAN CHASE BANK	HD SUPPLY-RESETTERS	814.40
	JPMORGAN CHASE BANK	HD SUPPLY-TEST PACKS	276.00
	JPMORGAN CHASE BANK	HD SPLY-TAPPING SADDLE	45.37
	JPMORGAN CHASE BANK	HD SPLY-TAPPING SADDLES	113.72
	JPMORGAN CHASE BANK	HD SPLY-TAPPING SADDLE	56.86
	AEP/PSO	ELECTRIC USE	529.43
	JPMORGAN CHASE BANK	ATWOODS-BOOTS	129.99

Claims List

2/7/2017

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
WATER...	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	54.07
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	50.65
	JPMORGAN CHASE BANK	LOWES-SAWS	238.00
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	190.00
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	95.00
	JPMORGAN CHASE BANK	HD SPLY-RESETTERS	1,058.60
	CITY OF TULSA DEPT OF FINANCE	LAB SERVICES	40.00
	TULSA ASPHALT, LLC	ASPHALT	39.50
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	50.65
TOTAL WATER			3,900.28
WASTEWATER TREATMENT	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	68.71
	JPMORGAN CHASE BANK	HON ACCESSORIES-KEYS	10.00
	JPMORGAN CHASE BANK	HACH CO-SUPPLIES	90.54
	JPMORGAN CHASE BANK	HACH CO-SUPPLIES	275.03
	JAMES A. OZBUN	LASER ALIGNMENT	300.00
	JAMES A. OZBUN	REPAIR MOTOR	1,973.00
	SCHUERMAN ENTERPRISES, INC	TROUBLESHOOT FLOW METER	285.85
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	3.84
	JPMORGAN CHASE BANK	AQUAFIX-MICRO TEST	1,200.00
	JPMORGAN CHASE BANK	GR CO TEST-SLUDGE TEST	150.00
	TREASURER PETTY CASH	CDL LICENSE RENEWAL	51.50
	JPMORGAN CHASE BANK	NCL-REPAIR PARTS	64.86
	JPMORGAN CHASE BANK	NCL-CHEMICALS	300.05
	JPMORGAN CHASE BANK	VACMOTIONIN-SCREENS	19.13
	JPMORGAN CHASE BANK	OREILLY AUTO-CLEANER	9.99
	JPMORGAN CHASE BANK	OREILLY-OIL/WRENCHES	46.85
	JPMORGAN CHASE BANK	GRAINGER-SUMP PUMP	335.25
	JPMORGAN CHASE BANK	JOHNSTONE-SCREWDRIVER	9.50
	JPMORGAN CHASE BANK	KOMLINE-COUPLING	222.53
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	72.51
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	57.31
	JPMORGAN CHASE BANK	KOMLINE-BELT SENSOR	931.76
	AT&T	CONSOLIDATED PHONE BILL	67.86
	JPMORGAN CHASE BANK	LOWES-FISH TAPE	39.98
	VERIZON WIRELESS	WIRELESS CONNECTION	80.02
	JPMORGAN CHASE BANK	LOWES-WALL BLOCKS	57.60
	JPMORGAN CHASE BANK	TERMINIX-PEST CONTROL	66.00
	JPMORGAN CHASE BANK	ENV RESOURCE-TEST MATERIA	291.64
	JPMORGAN CHASE BANK	WASTE MGMT-SLUDGE REMOVAL	2,972.56
	JPMORGAN CHASE BANK	NCL OF WISC-SUPPLIES	97.13
	AEP/PSO	ELECTRIC USE	27,815.51
	JPMORGAN CHASE BANK	GRAINGER-FILTERS	103.59
	JPMORGAN CHASE BANK	INTERSTATE STEEL-RAILS	400.00

Claims List

2/7/2017

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
WASTEWATER TREATMENT...	JPMORGAN CHASE BANK	NCL-FILTERS	232.20
	JPMORGAN CHASE BANK	LOWES-HOSES	79.94
	JPMORGAN CHASE BANK	HOME DEPOT-BATTERIES	49.90
	JPMORGAN CHASE BANK	HOME DEPOT-HOSES	33.77
	JPMORGAN CHASE BANK	LOWES-ROPE/SUPPLIES	36.90
	JPMORGAN CHASE BANK	TULCO-OIL	181.20
	JPMORGAN CHASE BANK	HACH-TESTING REAGENTS	163.29
	JPMORGAN CHASE BANK	HACH-TESTING REAGENTS	42.44
	JPMORGAN CHASE BANK	HACH-TESTING REAGENTS	338.99
	JPMORGAN CHASE BANK	HACH CO-TESTING SUPPLIES	195.09
	JPMORGAN CHASE BANK	GRAINGER-PUMP	99.72
	JPMORGAN CHASE BANK	NCL OF WISC-TEST SUPPLIES	405.69
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	46.44
	JPMORGAN CHASE BANK	FLUID SPECIALTIES-REPAIR	108.46
	JPMORGAN CHASE BANK	WASTE MGMT-SLUDGE REMOVAL	5,893.57
	SCHREIBER, LLC	ALUMINUM BAR SCREEN DOOR	636.00
	JPMORGAN CHASE BANK	NCL OF WISC-TEST SUPPLIES	238.43
	SPOK, INC.	PAGER USE	21.74
	JPMORGAN CHASE BANK	FORT BEND SVS-POLYMER	4,210.00
	TOTAL WASTEWATER TREATMENT		
WASTEWATER COLLECTIONS	JPMORGAN CHASE BANK	FASTENAL-SUPPLIES	21.15
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	21.88
	SPOK, INC.	PAGER USE	53.72
	JPMORGAN CHASE BANK	BUMP2BUMP-HYDRAULIC FLUID	31.00
	JPMORGAN CHASE BANK	HD SUPPLY-PIPE	1,099.20
	JPMORGAN CHASE BANK	J&R EQUIPMENT-PARTS	79.12
	JPMORGAN CHASE BANK	AMERIFLEX-HOSES	55.00
	JPMORGAN CHASE BANK	ATWOODS-SUPPLIES	81.86
	JPMORGAN CHASE BANK	GRAINGER-FUSES	173.50
	AEP/PSO	ELECTRIC USE	5,073.31
	VERIZON WIRELESS	WIRELESS CONNECTION	80.02
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	45.65
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	42.55
	JPMORGAN CHASE BANK	CRETEX SPECIALTY-SUPPLIES	2,184.25
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	81.90
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	7.96
	JPMORGAN CHASE BANK	ADVANCED IND-SPARE PARTS	318.00
	SCHUERMANN ENTERPRISES, INC	TROUBLESHOOT LIFT STATION	932.78
	JAMES A. OZBUN	REBUILD MOTOR/PUMP	3,600.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	44.97
JPMORGAN CHASE BANK	P & K EQUIP-HYDRAULIC OIL	150.70	
TOTAL WASTEWATER COLLECTIONS			14,178.52

Claims List

2/7/2017

Budget Unit Title	Vendor Name	Payable Description	Payment Amount	
REFUSE COLLECTIONS	JPMORGAN CHASE BANK	KIMS INT'L-TAILGATE LINES	58.01	
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	33.50	
	CRANE CARRIER COMPANY	VALVE	359.45	
	FLEET SERVICE OF TULSA, INC	REPAIRS	105.00	
	COVANTA LANCASTER, INC	REFUSE TIPPING FEES	5,378.21	
	THE METROPOLITAN ENVIRONMENTAL TRUS	MET MEMBERSHIP DUES	7,259.14	
	JPMORGAN CHASE BANK	BUMP2BUMP-DEICER	39.48	
	JPMORGAN CHASE BANK	TULCO OILS-BLUE DEF	156.93	
	JPMORGAN CHASE BANK	AMERIFLEX-AIR FITTINGS	29.08	
	JPMORGAN CHASE BANK	REPUTATION SVC-REPAIR	569.71	
	JPMORGAN CHASE BANK	REPUTATION SVC-REPAIR	1,304.64	
	JPMORGAN CHASE BANK	KIMS INT'L-HYDRAULIC HOSE	269.79	
	JPMORGAN CHASE BANK	BUMP2BUMP-OIL DRY	198.00	
	JPMORGAN CHASE BANK	KIMS INT'L-HOSES	581.93	
	JPMORGAN CHASE BANK	FLEETPRIDE-AIR FITTINGS	29.88	
	JPMORGAN CHASE BANK	BUMP2BUMP-FLOOR DRY	108.90	
	JPMORGAN CHASE BANK	OREILLY-ELECTRIAL ITEMS	26.28	
	JPMORGAN CHASE BANK	FLEETPRIDE-AIR FITTING	19.25	
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	33.50	
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	97.30	
	JPMORGAN CHASE BANK	LOCKE-COUPLING	5.41	
	JPMORGAN CHASE BANK	LOCKE-FITTINGS	3.31	
	AT&T	CONSOLIDATED PHONE BILL	11.31	
	JPMORGAN CHASE BANK	GILL EXPRESS-WASH	60.50	
	JPMORGAN CHASE BANK	GILL EXPRESS-WASH	60.50	
	JPMORGAN CHASE BANK	ATWOOD-WINTERWEAR	89.98	
	JPMORGAN CHASE BANK	GILL EXPRESS-TRUCK WASH	70.00	
	JPMORGAN CHASE BANK	BUMP2BUMP-HOSE CLAMPS	14.08	
	JPMORGAN CHASE BANK	BUMP2BUMP-RACHET STRAPS	22.49	
	JPMORGAN CHASE BANK	FLEETPRIDE-TAILLIGHTS	120.78	
	JPMORGAN CHASE BANK	CUMMINS-ENGINE REPAIR	8,883.24	
	SPOK, INC.	PAGER USE	62.09	
	JPMORGAN CHASE BANK	BUMP2BUMP-PULLER	10.99	
	JPMORGAN CHASE BANK	BUMP2BUMP-WRENCHES	8.00	
	JPMORGAN CHASE BANK	KIMS INT'L-REPAIRS	765.50	
	JPMORGAN CHASE BANK	FASTENAL-LATEX GLOVES	10.02	
	REHRIG PACIFIC CO.	REFUSE CARTS	24,998.18	
	UNITED STATES CELLULAR CORPORATION	PW CELL PHONES	42.14	
	TOTAL REFUSE COLLECTIONS			51,896.50
	RECYCLE CENTER	AEP/PSO	ELECTRIC USE	61.99
JPMORGAN CHASE BANK		BIG AND TALL-OVERALLS	76.39	
AT&T		CONSOLIDATED PHONE BILL	11.31	
JPMORGAN CHASE BANK		WASTE MGMT-TIPPING FEES	761.27	

Claims List

2/7/2017

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
RECYCLE CENTER...	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	13.24
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	13.24
	JPMORGAN CHASE BANK	LOWES-SPRING CLIPS	26.62
	JPMORGAN CHASE BANK	BURNS PROPANE-PROPANE	144.21
	OWASSO FENCE CO	SERVICE	550.00
	TERMINIX	PEST CONTROL	59.00
	EKLUND HEAT & AIR LLC	PART SERVICE	25.00
	OSI ENVIRONMENTAL INC	MOTOR OIL RECYCLING	125.00
	JPMORGAN CHASE BANK	WASTE MGMT-TIPPING FEES	662.07
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	13.24
	JPMORGAN CHASE BANK	LOWES-MISC SIGNAGE	67.92
	JPMORGAN CHASE BANK	HOME DEPOT-ICE MELT	21.94
	JPMORGAN CHASE BANK	HOME DEPOT-BROOM/SPRAYER	50.94
	JPMORGAN CHASE BANK	HOME DEPOT-WAND	7.57
TOTAL RECYCLE CENTER			2,690.95
OPWA DEBT SERVICE	OKLAHOMA WATER RESOURCES BOARD	ORF-99-0008-CW/1999A	24,131.61
	OKLAHOMA WATER RESOURCES BOARD	ORF-01-0002-CW/2001A	26,330.35
	OKLAHOMA WATER RESOURCES BOARD	ORF-02-0017-CW/2002A	22,840.03
	BANCFIRST	ORF-10-0014-CW/SANTA FE	14,304.19
	BANCFIRST	ORF-13-0005-CW/RANCH CR	25,309.70
	BANCFIRST	FAP-01-0003-L/01C	6,402.54
	BANCFIRST	FAP-10-0002-L/10	6,973.16
	BANCFIRST	ORF-01-0002-L/01B	11,828.78
	BANCFIRST	ORF-99-0008-L/99B	3,583.08
	BANCFIRST	ORF-09-0007-CW/09C	23,285.99
	BANCFIRST	ORF-09-0003-CW/09B	55,960.40
	BANCFIRST	874320013/13-06DW	95,560.33
	TOTAL OPWA DEBT SERVICE		
FUND GRAND TOTAL			461,435.89
OPWA STF DEBT SERVICE	BANCFIRST	874405004/2008	99,406.63
	BANCFIRST	800650020/2016 NOTE	44,921.13
TOTAL OPWA STF DEBT SERVICE			144,327.76
FUND GRAND TOTAL			144,327.76
OPWA ST SUB - DEBT SERV	SF SHOPS INVESTORS, L.P.	DEVELOPMENT AGREEMENT	83,376.42
TOTAL OPWA ST SUB - DEBT SERV			83,376.42

Claims List

2/7/2017

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
FUND GRAND TOTAL			83,376.42
OPWA GRAND TOTAL			\$689,140.07

OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 01/21/17

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
OPWA Administration	11,466.87	16,901.96
Utility Billing	5,804.80	10,981.46
Water	14,079.88	24,240.55
Wastewater	13,383.04	23,078.16
Wastewater Collection	8,517.27	14,796.81
Refuse	10,839.58	18,064.87
Recycle Center	2,213.45	3,441.76
<u>FUND TOTAL</u>	<u>66,304.89</u>	<u>111,505.57</u>