

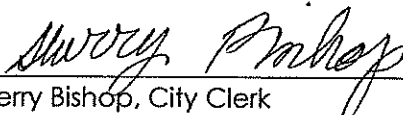
**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY**

RECEIVED
DEC 29 2016
City Clerk's Office

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, January 3, 2017 – 6:30 pm

1. **Call to Order**
Chair Lyndell Dunn
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes:
 - December 20, 2016, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPWA Manager**
6. **Report from OPWA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date 12/24/16
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main St, at 6:00 pm on Friday, December 30, 2016.



Sherry Bishop, City Clerk

OWASSO PUBLIC WORKS AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, December 20, 2016

The Owasso Public Works Authority met in regular session on Tuesday, December 20, 2016, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, December 16, 2016.

1. Call to Order

Chair Lyndell Dunn called the meeting to order at 7:53 pm.

2. Roll Call

Present	Absent
Chair – Lyndell Dunn	None

Vice-Chair – Chris Kelley

Trustee – Doug Bonebrake

Trustee – Bill Bush

Trustee – Jeri Moberly

A quorum was declared present.

Staff:

Authority Manager – Warren Lehr

Authority Attorney – Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes:

- December 6, 2016, Regular Meeting
- December 13, 2016, Regular Meeting

B. Approve claims

Dr. Kelley moved, seconded by Ms. Moberly to approve the Consent Agenda with claims totaling \$1,184,889.28.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPWA Manager

None

6. Report from OPWA Attorney

None

7. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Report for Pay Period Ending Date 12/10/16
- Monthly Budget Status Report – November 2016
- Red Flag Rule Identity Theft Prevention Program - Annual Report dated November 2016

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Bush moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried 5-0 and the meeting adjourned at 7:54 pm.

Lyndell Dunn, Chair

Lisa Wilson, Minute Clerk

Claims List

1/3/2017

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
OPWA	AMERICAN MUNICIPAL SERVICES CORP.	COLLECTION SERVICES	297.94
TOTAL OPWA			297.94
OPWA ADMINISTRATION	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	37.70
	AT&T	CONSOLIDATED PHONE BILL	153.79
	CITY OF OWASSO	ADMINISTRATIVE OVERHEAD	15,416.00
	JPMORGAN CHASE BANK	CHARACTER TRAINING	293.46
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	138.77
	JPMORGAN CHASE BANK	CHARACTER TRAINING	45.94
	JPMORGAN CHASE BANK	INTERSTATE-BATTERIES	37.90
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	60.97
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	33.17
	STANDLEY SYSTEMS, LLC	COPIER MAINTENANCE AGREEM	160.95
	JPMORGAN CHASE BANK	HLOT-PARKING FEE	8.00
TOTAL OPWA ADMINISTRATION			16,386.65
UTILITY BILLING	FELKINS ENTERPRISES, LLC	DOOR HANGERS	760.00
	TECHNICAL PROGRAMMING SERVICES INC	BILLING SERVICES	1,604.49
	TYRONE EUGENE DINKINS	METER READER	227.70
	TODD C. KIMBALL	METER READER	515.25
TOTAL UTILITY BILLING			3,107.44
WATER	JPMORGAN CHASE BANK	LOWES-DUCT TAPE	7.98
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	50.65
	JPMORGAN CHASE BANK	GREENHILL-GRAVEL	293.73
	JPMORGAN CHASE BANK	CORNERSTONE-PROPANE	205.98
	JPMORGAN CHASE BANK	HD SPLY-METER LEAK PARTS	819.20
	JPMORGAN CHASE BANK	HD SPLY-SUPPLIES	1,218.34
	JPMORGAN CHASE BANK	HD SPLY-PVC PARTS	193.62
	JPMORGAN CHASE BANK	HD SPLY-METER RESETTERS	814.40
	JPMORGAN CHASE BANK	WALMART-RAM TOWER HEATER	44.88
	JPMORGAN CHASE BANK	LOWES-TOWER HEATER	199.00
	SPOK, INC.	PAGER USE	93.30
	LARRY R KORNEGAY	DIRT	120.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	50.65
TOTAL WATER			4,111.73
WASTEWATER TREATMENT	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	76.41
	SPOK, INC.	PAGER USE	17.76
	JPMORGAN CHASE BANK	LOWES-FLOOR SWEEP PARTS	104.13
	JPMORGAN CHASE BANK	ATWOOD-BOOTS/WELLS	129.99
	JPMORGAN CHASE BANK	M&M CONTROL SVC-SWITCH	535.63
	JPMORGAN CHASE BANK	WASTE MGMT-SLUDGE REMOVE	2,914.04

Claims List

1/3/2017

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
WASTEWATER TREATMENT...	JPMORGAN CHASE BANK	NCL OF WISC-SUPPLIES	200.61
	JPMORGAN CHASE BANK	GREEN COUNTRY-TESTING	140.00
	JPMORGAN CHASE BANK	HACH CO-SUPPLIES	464.27
	JPMORGAN CHASE BANK	EQUIP ONE-PROPANE	15.18
	JPMORGAN CHASE BANK	WASTE MGMT-SLUDGE REMOVE	6,898.99
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	38.53
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	52.51
	AT&T	CONSOLIDATED PHONE BILL	67.54
	JPMORGAN CHASE BANK	CINTAS-MEDICAL SUPPLIES	77.98
	JPMORGAN CHASE BANK	ATWOOD-BOOTS/CORLEY	129.99
	TOTAL WASTEWATER TREATMENT		
WASTEWATER COLLECTIONS	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	42.08
	JPMORGAN CHASE BANK	ATWOODS-PPE	119.99
	JPMORGAN CHASE BANK	LOWES-REPAIR SUPPLIES	83.88
	JPMORGAN CHASE BANK	HD SUPPLY-REPAIR SUPPLIES	549.60
	JPMORGAN CHASE BANK	HD SUPPLY-REPAIR PARTS	2,257.08
	JPMORGAN CHASE BANK	LOWES-ELECTRICAL TIMER	14.58
	JPMORGAN CHASE BANK	ATWOODS-SUPPLIES	73.89
	SPOK, INC.	PAGER USE	53.78
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	42.08
	JAMES A. OZBUN	REPAIR	2,831.00
TOTAL WASTEWATER COLLECTIONS			6,067.96
REFUSE COLLECTIONS	JPMORGAN CHASE BANK	LENOX-CREDIT	-235.00
	CRANE CARRIER COMPANY	FRONT AXLE	81.60
	CRANE CARRIER COMPANY	DOOR HINGES	266.78
	LENOX WRECKER SERVICE INC	TOWING	235.00
	LENOX WRECKER SERVICE INC	TOWING	335.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	33.50
	COVANTA LANCASTER, INC	REFUSE TIPPING FEES	5,219.59
	SPOK, INC.	PAGER USE	62.16
	JPMORGAN CHASE BANK	LENOX-TOWING	235.00
	JPMORGAN CHASE BANK	LOWES-EXTENSION CORDS	194.91
	JPMORGAN CHASE BANK	CUMMINS-MAINT PARTS	223.40
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	33.50
	AT&T	CONSOLIDATED PHONE BILL	11.26
	JPMORGAN CHASE BANK	LOWES-WATER HEATER	149.50
	JPMORGAN CHASE BANK	KIMS INT'L-HYDRAULIC HOSE	150.34
TOTAL REFUSE COLLECTIONS			6,996.54
RECYCLE CENTER	JPMORGAN CHASE BANK	SHOE CARNIVAL-BOOTS	84.98
	JPMORGAN CHASE BANK	ATWOODS-PPE	99.98

Claims List

1/3/2017

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
RECYCLE CENTER...	AT&T	CONSOLIDATED PHONE BILL	11.26
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	13.24
	TREASURER PETTY CASH	CDL LICENSE RENEWAL	70.50
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	13.24
	EKLUND HEAT & AIR LLC	HEATER REPAIR	488.25
TOTAL RECYCLE CENTER			781.45
OPWA DEBT SERVICE	BANCFIRST	ORF-10-0014-CW/SANTA FE	14,304.19
	BANCFIRST	ORF-13-0005-CW/RANCH CR	25,309.70
	BANCFIRST	FAP-01-0003-L/01C	6,402.53
	BANCFIRST	FAP-10-0002-L/10	6,973.16
	BANCFIRST	ORF-01-0002-L/01B	11,828.79
	BANCFIRST	ORF-99-0008-L/99B	3,583.08
	BANCFIRST	ORF-09-0007-CW/09C	23,285.99
	BANCFIRST	ORF-09-0003-CW/09B	55,960.40
	BANCFIRST	874320013/13-06DW	95,560.33
TOTAL OPWA DEBT SERVICE			243,208.17
FUND GRAND TOTAL			292,821.44
OPWA STF DEBT SERVICE	BANCFIRST	874405004/2008	99,406.63
	BANCFIRST	800650020/2016 NOTE	44,921.13
TOTAL OPWA STF DEBT SERVICE			144,327.76
FUND GRAND TOTAL			144,327.76
OPWA ST SUB - DEBT SERV	SF SHOPS INVESTORS, L.P.	DEVELOPMENT AGREEMENT	62,228.38
TOTAL OPWA ST SUB - DEBT SERV			62,228.38
FUND GRAND TOTAL			62,228.38
OPWA GRAND TOTAL			\$499,377.58

OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 12/24/16

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
OPWA Administration	10,853.47	12,950.11
Utility Billing	5,964.80	7,098.12
Water	14,683.69	17,448.02
Wastewater	13,664.28	16,236.86
Wastewater Collection	8,975.12	10,643.12
Refuse	13,424.54	15,887.96
Recycle Center	2,182.40	2,594.78
<u>FUND TOTAL</u>	<u>69,748.30</u>	<u>82,858.97</u>