

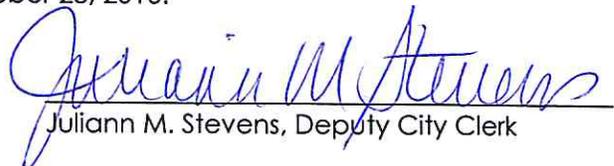
**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY**

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, November 1, 2016 – 6:30 pm

RECEIVED
OCT 28 2016
City Clerk's Office

1. **Call to Order**
Chair Lyndell Dunn
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes:
 - October 18, 2016, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
 - Quarterly Golf Report
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports – Pay Period Ending Date 10/15/16
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main St, at 6:00 pm on Friday, October 28, 2016.



Juliann M. Stevens, Deputy City Clerk

OWASSO PUBLIC GOLF AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, October 18, 2016

The Owasso Public Golf Authority met in regular session on Tuesday, October 18, 2016, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk posted at City Hall, 200 S Main St, at 6:00 pm on Friday, October 14, 2016.

1. Call to Order

Chair Lyndell Dunn called the meeting to order at 7:22 pm.

2. Roll Call

Present	Absent
Chair – Lyndell Dunn	None
Vice-Chair – Chris Kelley	
Trustee – Doug Bonebrake	
Trustee – Bill Bush	
Trustee – Jeri Moberly	

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr
Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes:
- October 4, 2016, Regular Meeting
 - October 11, 2016, Regular Meeting
- B. Approve claims

Dr. Kelley moved, seconded by Ms. Moberly to approve the Consent Agenda with claims totaling \$36,928.72.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

None

6. Report from OPGA Attorney

None

7. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Reports:
 - Pay Period Ending Date 10/1/16
- Monthly Budget Status Report – September 2016

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Bonebrake moved, seconded by Ms. Moberly to adjourn the meeting.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried 5-0 and the meeting adjourned at 7:23 pm.

Lyndell Dunn, Chair

Lisa Wilson, Minute Clerk

Claims List

11/1/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
OPGA	BGR DAILY ACCT.	REIMB GOLF PETTY CASH	1,545.20
	JPMORGAN CHASE BANK	SAMSCLUB-FOOD	230.85
	JPMORGAN CHASE BANK	SAMSCLUB-FOOD	205.39
	JPMORGAN CHASE BANK	REASORS-FOOD	5.91
	JPMORGAN CHASE BANK	REASORS-FOOD	10.77
	JPMORGAN CHASE BANK	REASORS-FOOD	28.71
	JPMORGAN CHASE BANK	SAMSCLUB-FOOD	107.13
	JPMORGAN CHASE BANK	EXEC COFFEE-BEVERAGES	80.89
	JPMORGAN CHASE BANK	SAMSCLUB-FOOD	204.60
	JPMORGAN CHASE BANK	WALMART-FOOD	27.94
	JPMORGAN CHASE BANK	GRT PLAINS-BEVERAGE ORDER	325.52
	JPMORGAN CHASE BANK	GRT PLAINS-BEVERAGE ORDER	55.20
	JPMORGAN CHASE BANK	GRT PLAINS-BEVERAGE ORDER	216.14
	JPMORGAN CHASE BANK	OAKLEY-MERCHANDISE	44.33
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	110.50
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	258.24
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	172.81
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	1,439.80
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	1,584.00
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	525.37
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	81.53
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	44.21
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	220.00
	JPMORGAN CHASE BANK	CUTTER & BUCK-MERCHANDISE	33.79
JPMORGAN CHASE BANK	REASORS-RETURN	-11.73	
TOTAL OPGA			7,547.10
CART OPERATIONS	JPMORGAN CHASE BANK	TIMMONS OIL-CART FUEL	1,618.06
	JPMORGAN CHASE BANK	ADVANCE AUTO-FUSES	8.26
	YAMAHA MOTOR CORPORATION, USA	CART LEASE	3,595.49
TOTAL CART OPERATIONS			5,221.81
COURSE MAINT	HOLLIDAY SAND & GRAVEL CO	SAND	271.30
	STAND-BY PERSONNEL, INC	TEMP LABOR	1,169.07
	UNIFIRST HOLDINGS LP	SHOP TOWELS	12.84
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	11.39
	UNIFIRST HOLDINGS LP	SHOP TOWELS	12.84
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	11.39
	UNIFIRST HOLDINGS LP	ENV CHARGE	6.00
	UNIFIRST HOLDINGS LP	ENV CHARGE	6.00
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	34.26
	JPMORGAN CHASE BANK	OREILLY-SLEEVE	4.49
	JPMORGAN CHASE BANK	OREILLY-BELT/VACUUM TUBIN	13.80
	JPMORGAN CHASE BANK	OREILLY-BELT FOR FAN	12.21

Claims List

11/1/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
COURSE MAINT...	JPMORGAN CHASE BANK	LUBER BROS-MOWER ROLLERS	1,032.85
	JPMORGAN CHASE BANK	LUBER BROS-BELTS	124.22
	JPMORGAN CHASE BANK	TIMMONS OIL-MAINT FUEL	1,000.42
	JPMORGAN CHASE BANK	LOWES-LEAF RAKE/NAI	24.96
	JPMORGAN CHASE BANK	OKLA GOLF-OKGCSA REGISTRA	75.00
	JPMORGAN CHASE BANK	UNITED RENTALS-PUMP RENT	1,063.77
	AEP/PSO	ELECTRIC USE	1,703.75
	BWI COMPANIES, INC	FUNGICIDE	1,015.55
	BOARDTRONICS, INC.	IRRIGATION PARTS	535.16
	BOARDTRONICS, INC.	IRRIGATION PARTS	374.41
TOTAL COURSE MAINT			8,515.68
FOOD & BEV	JPMORGAN CHASE BANK	TUNDRA-SUPPLIES	45.94
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	8.98
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	41.86
	JPMORGAN CHASE BANK	MUPRHY-SUPPLIES	261.22
	JPMORGAN CHASE BANK	PARTS TOWN-SUPPLIES	118.35
	JPMORGAN CHASE BANK	UNITED LINEN-RENTALS	10.94
	JPMORGAN CHASE BANK	UNITED LINEN-RENTALS	39.37
	JPMORGAN CHASE BANK	UNITED LINEN-LINEN SERVI	221.58
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	30.94
TOTAL FOOD & BEV			779.18
GOLF ADMIN	GPS TECHNOLOGIES, INC	CART GPS	840.00
	JPMORGAN CHASE BANK	STANDLEY-COPIES	16.17
	JPMORGAN CHASE BANK	MURPHY-SUPPLIES	384.25
	JPMORGAN CHASE BANK	RED BUD-A/C FILTERS	25.83
	JPMORGAN CHASE BANK	AIRCO-AC SERVICE	69.00
	JPMORGAN CHASE BANK	ROTO ROOTER-DRAIN REPAIR	122.00
	JPMORGAN CHASE BANK	COX-CABLE	75.43
	JPMORGAN CHASE BANK	TERMINEX-EXTERMINATING	71.00
	AT&T LONG DISTANCE	LONG DISTANCE PHONE BILL	35.28
	AEP/PSO	ELECTRIC USE	1,428.42
TOTAL GOLF ADMIN			3,067.38
FUND GRAND TOTAL			25,131.15
OPGA GRAND TOTAL			\$25,131.15

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 10/15/16

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
Golf Shop Operations	2,494.38	3,962.34
Cart Operations	2,070.26	2,324.48
Golf Course Operations	9,499.40	15,170.45
Food & Beverage	2,931.01	4,429.43
General & Administration	3,325.75	5,008.07
<u>FUND TOTAL</u>	<u>20,320.80</u>	<u>30,894.77</u>