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SEP 30 2016
City Clerk's Office

PUBLIC NOTICE OF THE MEETING OF THE

OWASSO PUBLIC GOLF AUTHORITY

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, October 4, 2016 – 6:30 pm

1. **Call to Order**
   Chair Lyndell Dunn

2. **Roll Call**

3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

   A. Approve minutes:
      - September 20, 2016, Regular Meeting

   B. Approve claims

4. **Consideration and appropriate action relating to items removed from the Consent Agenda**

5. **Report from OPGA Manager**

6. **Report from OPGA Attorney**

7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**

   - Payroll Payment Reports:
     - Pay Period Ending Date 9/17/16

8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main (west side), at 6:00 pm on Friday, September 30, 2016.

Sherry Bishop

Sherry Bishop, City Clerk

OWASSO PUBLIC GOLF AUTHORITY

MINUTES OF REGULAR MEETING
Tuesday, September 20, 2016

The Owasso Public Golf Authority met in regular session on Tuesday, September 20, 2016, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk posted at City Hall, 200 S Main (west side), at 6:00 pm on Friday, September 16, 2016.

1. **Call to Order**
   Chair Lyndell Dunn called the meeting to order at 7:32 pm.

2. **Roll Call**

   Present
   Chair – Lyndell Dunn
   Vice-Chair – Chris Kelley
   Trustee – Doug Bonebrake
   Trustee –Jeri Moberly
   A quorum was declared present.

   Absent
   Trustee – Bill Bush

   Staff:
   Authority Manager - Warren Lehr
   Authority Attorney - Julie Lombardi

3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

   A. Approve minutes:
   - September 6, 2016, Regular Meeting
   - September 13, 2016, Regular Meeting

   B. Approve claims

   Mr. Bonebrake moved, seconded by Ms. Moberly to approve the Consent Agenda with claims totaling $27,663.21.
   YEA: Bonebrake, Kelley, Moberly, Dunn
   NAY: None
   Motion carried: 4-0

4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
   None

5. **Report from OPGA Manager**
   None

6. **Report from OPGA Attorney**
   None

7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**

   - Payroll Payment Reports:
     - Pay Period Ending Date 9/3/16
   - Monthly Budget Status Report – August 2016

8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
   None

9. **Adjournment**
   Dr. Kelley moved, seconded by Mr. Bonebrake to adjourn the meeting.
   YEA: Bonebrake, Kelley, Moberly, Dunn
   NAY: None
   Motion carried 4-0 and the meeting adjourned at 7:33 pm.

Lyndell Dunn, Chair

Lisa Wilson, Minute Clerk

Claims List

10/4/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
OPGA	JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE	200.05
	JPMORGAN CHASE BANK	GRT PLAINS-BEVERAGES	636.30
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	262.57
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	83.03
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	78.14
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	254.50
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	47.35
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	157.00
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	107.50
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	289.12
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	285.14
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	539.84
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	613.52
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	59.91
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	215.40
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	194.35
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	1,541.86
	JPMORGAN CHASE BANK	PUKKA-MERCHANDISE	534.00
	JPMORGAN CHASE BANK	PUKKA-MERCHANDISE	291.00
	JPMORGAN CHASE BANK	COBRA/PUMA-MERCHANDISE	85.48
	BGR DAILY ACCT.	REIMB GOLF PETTY CASH	1,426.25
	JPMORGAN CHASE BANK	SPIKE'S GOLF-MERCHANDISE	71.19
	JPMORGAN CHASE BANK	EXECUTIVE COFFEE-COFFEE	120.84
	JPMORGAN CHASE BANK	SAMSCLUB-FOOD	155.94
	JPMORGAN CHASE BANK	PURE GRIPS-MERCHANDISE	45.95
	JPMORGAN CHASE BANK	PING-MERCHANDSE	583.68
	JPMORGAN CHASE BANK	SAMSCLUB-FOOD	160.80
TOTAL OPGA			**9,040.71**
GOLF SHOP	JPMORGAN CHASE BANK	OFFICE DEPOT-INK	69.98
	JPMORGAN CHASE BANK	ACUSHNET-UNIFORM	156.30
	JPMORGAN CHASE BANK	TONER CENTRAL-TONER	49.00
	JPMORGAN CHASE BANK	USPS-SHIPPING	4.35
	JPMORGAN CHASE BANK	USPS-POSTAGE	3.21
	JPMORGAN CHASE BANK	ADMIRAL EXPRESS-PAPER	58.53
TOTAL GOLF SHOP			**341.37**
CART OPERATIONS	JPMORGAN CHASE BANK	TIMMONS OIL-FUEL	742.24
	JPMORGAN CHASE BANK	ADVANCE AUTO-RETURN	-6.11
	JPMORGAN CHASE BANK	ADVANCE AUTO-COUPLER	12.22
	YAMAHA MOTOR CORPORATION, USA	GOLF CART LEASE	3,595.49
	YAMAHA GOLF CAR COMPANY	CART REPAIRS	45.70
	YAMAHA GOLF CAR COMPANY	CART REPAIRS	41.28

Claims List

10/4/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
TOTAL CART OPERATIONS			**4,430.82**
COURSE MAINT	JPMORGAN CHASE BANK	OREILLY-HYDRAULIC FLUID	61.99
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	51.62
	JPMORGAN CHASE BANK	LOWES-FITTINGS	12.34
	JPMORGAN CHASE BANK	OREILLY-GREASE	82.37
	JPMORGAN CHASE BANK	LOWES-SPRAY PAINT	59.76
	JPMORGAN CHASE BANK	P&K EQUIPMENT-REPAIR PART	30.25
	JPMORGAN CHASE BANK	INTERSTATE-BATTERIES	225.00
	JPMORGAN CHASE BANK	AERATION EXPENSE	100.00
	JPMORGAN CHASE BANK	LUBER BRO-ROLLER ASSEMBLY	275.45
	TIMMONS OIL COMPANY	FUEL	1,620.01
	STAND-BY PERSONNEL, INC	LABOR	807.70
	JESCO PRODUCTS, INC	SIGNAGE	489.38
	BOARDTRONICS, INC.	IRRIGATION REPAIR	414.86
	SUBAIR SYSTEMS, LLC	FAN PARTS	141.09
	WATER UTILITIES SERVICES, INC	SPRINKLER HEADS	564.97
	KEELING COMPANY	VALVES	248.65
	YAMAHA GOLF CAR COMPANY	CART REPAIRS	216.04
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	11.39
	UNIFIRST HOLDINGS LP	SUPPLIES	10.40
	UNIFIRST HOLDINGS LP	SHOP TOWELS	12.84
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	11.39
	UNIFIRST HOLDINGS LP	SUPPLIES	6.00
	UNIFIRST HOLDINGS LP	SHOP TOWELS	12.84
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	11.39
	JPMORGAN CHASE BANK	DISCOUNT DOOR-DOOR REPAIR	450.00
	UNIFIRST HOLDINGS LP	SUPPLIES	6.00
	UNIFIRST HOLDINGS LP	SHOP TOWELS	12.84
	JPMORGAN CHASE BANK	LUBER-ROLLER ASSEMBLY	338.54
	JPMORGAN CHASE BANK	ROBERTSON TIRE-TURF TIRES	138.00
	JPMORGAN CHASE BANK	OREILLY-FILTERS/OIL	137.75
	JPMORGAN CHASE BANK	OREILLY-HYDRAULIC FILTER	19.42
	JPMORGAN CHASE BANK	OREILLY-FILTERS/FLUID	62.15
	JPMORGAN CHASE BANK	LOWES-PRESSURE WASH PARTS	37.96
	JPMORGAN CHASE BANK	P&K EQUIPMENT-REPAIR PART	127.89
	JPMORGAN CHASE BANK	SITEONE-POND AERATOR PART	241.50
	JPMORGAN CHASE BANK	ATWOOD-SPRAYER/HSRSHOES	183.99
	JPMORGAN CHASE BANK	ATWOOD-FESCUE SEED	59.99
	JPMORGAN CHASE BANK	EVANS-PUMPHOUSE REPAIR	715.00
	JPMORGAN CHASE BANK	IND MOTOR SVC-TUNNEL PUMP	1,080.00
	AT&T	CONSOLIDATED PHONE BILL	10.84
TOTAL COURSE MAINT			**9,099.60**

Claims List

10/4/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
FOOD & BEV	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	19.98
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	14.21
TOTAL FOOD & BEV			**34.19**
GOLF ADMIN	JPMORGAN CHASE BANK	ACUSHNET-MARKETING SUPPLY	1,036.40
	JPMORGAN CHASE BANK	LODGING EXPENSE	218.00
	JPMORGAN CHASE BANK	LOWES-LIGHT BULBS	71.84
	JPMORGAN CHASE BANK	ACUSHNET-UNIFORM	141.05
	AT&T LONG DISTANCE	LONG DISTANCE PHONE BILL	35.34
	JPMORGAN CHASE BANK	COX-CABLE	75.43
	GPS TECHNOLOGIES, INC	CART GPS	840.00
	AT&T	CONSOLIDATED PHONE BILL	86.71
	JPMORGAN CHASE BANK	BROOKS-MAINT SERVICE	125.00
	JPMORGAN CHASE BANK	WASTE MGMT-REFUSE SERVICE	285.68
	JPMORGAN CHASE BANK	TULSA WORLD SUBSCRIPTION	208.70
	JPMORGAN CHASE BANK	MURPHY SANITARY-SUPPLIES	323.08
	JPMORGAN CHASE BANK	SO CENTRAL PGA-MEETING	150.00
TOTAL GOLF ADMIN			**3,597.23**
FUND GRAND TOTAL			**26,543.92**
OPGA GRAND TOTAL			**$26,543.92**

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 09/17/16

Department	Payroll Expenses	Total Expenses
Golf Shop Operations	2,820.62	4,328.65
Cart Operations	2,413.14	2,709.49
Golf Course Operations	9,306.93	14,482.00
Food & Beverage	2,216.51	3,627.69
General & Administration	3,325.75	5,008.07
FUND TOTAL	20,082.95	30,155.90