

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO CITY COUNCIL**

RECEIVED

SEP 16 2016

City Clerk's Office *lw*

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, September 20, 2016 - 6:30 pm

1. **Call to Order**
Mayor Lyndell Dunn
2. **Invocation**
Pastor Ted Johnson of Bible Church of Owasso
3. **Flag Salute**
4. **Roll Call**
5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes.
 - September 6, 2016, Regular Meeting
 - September 13, 2016, Regular Meeting
 - B. Approve claims
 - C. Accept a donation from the Larkin Bailey Foundation for land located in the NE/4 of Section 25, T-21 N, and R-13-E, of the Indian Base & Meridian (I.B.&M.), Tulsa County, State of Oklahoma
 - D. Authorize payment of a court-ordered Workers' Compensation Settlement to Ricky Parris in the amount of \$32,300
6. **Consideration and appropriate action relating to items removed from the Consent Agenda**
7. **Consideration and appropriate action relating to Resolution 2016-17, supporting the Tulsa Regional Chamber 2017 OneVoice Legislative Agenda**
John Feary

Staff recommends approval of Resolution 2016-17.
8. **Consideration and appropriate action relating to Resolution 2016-15, a resolution of the City of Owasso, Oklahoma, declaring the intent to consider approval of a project plan and creation of a Tax Increment district under the Local Development Act; directing preparation of a project plan; appointing a Review Committee; directing the Review Committee to make findings as to eligibility and financial impact, if any, on taxing jurisdictions and business activities within the district; and directing the Review Committee to make a recommendation with respect to the proposed project**
Bronce Stephenson

Staff recommends approval of Resolution 2016-15.

9. Consideration and appropriate action relating to a Specific Use Permit SUP16-03 for Jim Glover Coffee Creek Dealership located at 10500 block of HWY 169 east service road
Bronce Stephenson

Staff recommends approval of Specific Use Permit 16-03 with the following conditions:

- Signage shall be limited to a height of 20 feet and only monument sign type. No additional signage other than signage on the building shall be allowed (does not include directional signage).
- No digital signage shall be used on the property.
- No banners, flags, balloons, inflatables, temporary signs, streamers or other advertising methods shall be allowed to be used on the site or attached to any vehicles. Any short-term (3 days or less) tents or tent sales shall be subject to approval by the Community Development Department.
- No vehicles shall be allowed to be displayed outside of the site within the public right-of-way.
- Any vehicle display ramps shall be built as berms and lined with rock and/or landscaping. No metal display racks shall be allowed.
- No exterior loudspeakers shall be allowed on the back side of the development.
- A minimum 6' opaque screening fence shall be required along the backside of the project.
- All non-essential lighting shall be turned off from the hours of 9:00 pm to 6:00 am.
- Additional landscaping shall be provided on the site, subject to staff approval. A portion of the landscaping may be "banked" for use off-site in public areas.
- All standards of the US-169 Overlay shall be met.
- All site lighting shall be LED.
- White vinyl fencing (per Owasso standard) shall be installed along US-169 frontage for length of property.
- The proposed flag and associated lighting will be required to gain FAA approval.
- Additional on-site landscaping shall be provided and shall obtain staff approval.
- All vehicle loading and unloading shall take place on the site, not along the service road.

10. Consideration and appropriate action relating to the final plat for Somerset located on the north side of E 96 St N, approximately ½ mile west of N 145 E Ave
Bronce Stephenson

Staff recommends approval of the Final Plat for Somerset.

11. Consideration and appropriate action relating to the FY 2017 Street Rehabilitation Program
Roger Stevens

Staff recommends approval of the FY 2017 Street Rehabilitation Program priority sites.

12. Consideration and appropriate action relating to right-of-way acquisition for the Garnett Rd Improvements Project (E 96th St N to E 106th St N)
Roger Stevens

Staff recommends approval to purchase right-of-way, easement and compensation for damages in the amount of \$58,512.25 to Doris J. Barnes, and authorization for payment.

- 13. Consideration and appropriate action relating to Resolution 2016-16, amending the priority determination of Capital Improvement Projects eligible for funding from the Capital Improvements Fund to include Fire Station No. 4 with Administration and Training Center**
Teresa Willson

Staff recommends approval of Resolution 2016-16.

14. Report from City Manager

15. Report from City Attorney

16. Report from City Councilors

17. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Report – Pay Period Ending Date 9/3/16
- Health Care Self-Insurance Claims – dated as of 9/15/16
- Monthly Budget Status Report – August 2016

18. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

19. Adjournment

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main (west side), at 6:00 pm on Friday, September 16, 2016.



Sherry Bishop, City Clerk

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING

Tuesday, September 6, 2016

The Owasso City Council met in regular session on Tuesday, September 6, 2016, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main (west side), at 6:00 pm on Friday, September 2, 2016.

1. Call to Order

Mayor Lyndell Dunn called the meeting to order at 6:30 pm.

2. Invocation

The invocation was offered by Pastor Doug Johnson of Beacon Hill Baptist Church.

3. Flag Salute

Councilor Moberly led the flag salute.

4. Roll Call

Present

Absent

Mayor – Lyndell Dunn

None

Vice-Mayor – Chris Kelley

Councilor – Doug Bonebrake

Councilor – Bill Bush

Councilor – Jeri Moberly

A quorum was declared present.

Staff:

City Manager - Warren Lehr

City Attorney - Julie Lombardi

5. Presentation of the Character Trait of Orderliness

Ray Adcock, Character Council Member, presented the Character Trait of Orderliness for the month of September.

6. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- August 16, 2016, Regular Meeting

B. Approve claims

C. Accept public infrastructure improvements: 13407 E 106 St N (Rejoice Schools - Phase II)

Mr. Bush moved, seconded by Mr. Bonebrake to approve the Consent Agenda with claims totaling \$589,061.11.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

7. Consideration and appropriate action relating to items removed from the Consent Agenda

None

PUBLIC HEARING

8. The City Council will conduct a public hearing for the purpose of receiving citizen input relating to Capital Improvement Plan project list

Teresa Willson and Chris Garrett presented the item. At 6:46 pm, Mayor Dunn opened the Public Hearing for comment. There were no comments or questions from the audience. At 6:47 pm, the Mayor closed the public hearing.

9. Consideration and appropriate action relating to an agreement for relocation of utilities for the E 76 N and Main St Intersection Improvement Project

John Feary presented the item recommending approval of a Work Payment Agreement with Public Service Company of Oklahoma not to exceed \$200,438.44 for the relocation of electricity infrastructure for the E 76 St N and Main St Intersection Improvement Project.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve the agreement, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

10. Consideration and appropriate action relating to the award of bids for FY 2015-2016 Street Rehabilitation Program

Dwayne Henderson presented the item recommending the award of bids and authorization for the Mayor to execute the following contracts:

- Contract 1 – Concrete Paving to Keystone Construction of Tulsa, Oklahoma to include the base bid only for the amount of \$229,290.00, and
- Contract 2 – Asphalt Paving to Lowry Construction of Tulsa, Oklahoma, to include the base bid and additive alternate, in the amount of \$1,474,882.68.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Moberly to award each bid, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

11. Consideration and appropriate action relating to an agreement for engineering services for miscellaneous stormwater review and erosion control

Dwayne Henderson presented the item recommending approval of the Agreement for Engineering Services for Miscellaneous Stormwater and Erosion Control Engineering Projects with Meshek and Associates, Incorporated of Tulsa, Oklahoma in an amount not to exceed \$70,000 and authorization for the Mayor to execute the agreement.

There were no comments from the audience. After discussion, Dr. Kelley moved, seconded by Mr. Bonebrake to approve the agreement, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

12. Consideration and appropriate action relating to the sole source purchase of ambulance mechanical cot loading systems

Chris Garrett presented the item recommending approval of the purchase and payment for five (5) mechanical cot loading systems from Stryker Medical of Portage, Michigan, in the amount of \$120,107.99.

There were no comments from the audience. After discussion, Ms. Moberly moved, seconded by Mr. Bush to approve the purchase and payment, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

13. Consideration and appropriate action relating Resolution 2016-14, amending rates for stormwater system service charges within the city limits of the City of Owasso, Oklahoma, and establishing effective dates

Sherry Bishop presented the item recommending approval of Resolution 2016-14.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Ms. Moberly to approve Resolution 2016-14, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

14. Report from City Manager

Roger Stevens presented the Monthly Public Works Project Status Report.

Mr. Lehr acknowledged recent city events; provided a status update on the restoration of the water damage to the golf course clubhouse; and acknowledged the participation of the City of Owasso at the Tulsa Chamber OneVoice Legislative Summit.

15. Report from City Attorney

None

16. Report from City Councilors

Mr. Bonebrake acknowledged the city's effort to manage increased traffic in the areas around the schools.

17. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Report – Pay Period Ending Date 8/20/16
- Health Care Self-Insurance Claims – dated as of 9/1/16

18. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

19. Adjournment

Ms. Moberly moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried 5-0 and the meeting adjourned at 7:54 pm.

Lyndell Dunn, Mayor

Juliann M. Stevens, Minute Clerk

OWASSO CITY COUNCIL, OPWA & OPGA

MINUTES OF JOINT REGULAR MEETING Tuesday, September 13, 2016

The Owasso City Council, Owasso Public Works Authority, and Owasso Public Golf Authority met in a joint regular meeting on Tuesday, September 13, 2016, in the Council Chambers at Old Central, 109 N Birch Street, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main (west side), at 6:00 pm on Friday, September 9, 2016.

1. Call to Order

Mayor/Chair Lyndell Dunn called the meeting to order at 6:16 pm.

Present

Mayor/Chair – Lyndell Dunn
Vice-Mayor/Vice-Chair – Chris Kelley
Councilor/Trustee – Doug Bonebrake

Absent

Councilor/Trustee – Jeri Moberly
Councilor/Trustee – Bill Bush

A quorum was declared present.

2. Discussion relating to Tax Increment Financing (TIF) Districts

Bronce Stephenson, Chelsea Levo, and Leslie Batchelor, Center for Economic Development Law, presented the item and discussion was held. It was further explained that a Resolution related to the development of a project plan and creation of a TIF review committee would be placed on the September 20, 2016 Council agenda for consideration and action.

3. Discussion relating to Community Development items

- A. Specific Use Permit – Jim Glover Auto Family Coffee Creek Dealership (10500 block of HWY 169 east service road)
- B. Final Plat – Somerset (north side of E 96 St N, approximately ½ mile west of N 145 E Ave)

Bronce Stephenson presented Items 3A and 3B and discussion was held. It was further explained that Items 3A and 3B would be placed on the September 20, 2016 Council agenda for consideration and action.

4. Discussion relating to financing capital improvement projects

Linda Jones presented the item and discussion was held.

5. Discussion relating to Fire Station No. 4 and a project design services contract

Chris Garrett presented the item and discussion was held. It was further explained that an item would be placed on the September 20, 2016 Council agenda for consideration and action.

6. Discussion relating to Public Works items

- A. Street Rehabilitation Program – FY 17 Project Priority List
- B. 76 & Main Intersection Improvement Project – Design Presentation

Roger Stevens presented Items 6A and 6B and discussion was held. It was further explained that Item 6A would be placed on the September 20, 2016 Council agenda for consideration and action.

7. Discussion relating to a proposed resolution supporting the Tulsa Regional Chamber OneVoice Legislative Agenda

John Feary presented the item and discussion was held. It was further explained that an item would be placed on the September 20, 2016 Council agenda for consideration and action.

8. Discussion relating to City Manager items

- Monthly sales tax report
- City Manager report

Linda Jones provided the monthly sales tax report and discussion was held. Under the City Manager Report, Mr. Lehr advised that staff is reviewing the current Alarm Ordinance for efficiencies; FY 16 budget carry-over requests would be submitted for consideration and action in October; a consent agenda item will be placed on the September 20, 2016 Council agenda to accept a land donation from the Larkin Bailey Foundation; the State of the City presentation will take place on Friday, September 16; and acknowledged the city's annual block party event held on Saturday, September 10.

9. City Council/Trustee comments and inquiries

None

10. Adjournment

The meeting adjourned at 10:00 pm.

Lyndell Dunn, Chair

Juliann M. Stevens, Minute Clerk

Claims List

9/20/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
GENERAL	AEP/PSO	STREET LIGHTS	7.05
TOTAL GENERAL			7.05
MUNICIPAL COURT	OKLAHOMA MUNICIPAL COURT CLERKS	ORIENTATION WORKSHOP	80.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	8.62
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	17.98
TOTAL MUNICIPAL COURT			106.60
MANAGERIAL	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	1.56
	JPMORGAN CHASE BANK	DISC RUBBER STMPs-STAMPS	25.15
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	5.84
	JPMORGAN CHASE BANK	MEETING EXPENSE	16.10
	JPMORGAN CHASE BANK	HOBBY LOBBY-CH DECOR	133.87
	JPMORGAN CHASE BANK	HOBBY LOBBY-FRAMES	104.86
	JPMORGAN CHASE BANK	HOBBY LOBBY-DECOR	6.52
	JPMORGAN CHASE BANK	MEETING EXPENSE	15.00
	JPMORGAN CHASE BANK	CMAO-MEMBERSHIP/BISHOP	540.00
	JPMORGAN CHASE BANK	WORKSESSION EXPENSE	149.97
	JPMORGAN CHASE BANK	OWASSO CHAMBER-ST OF CITY	40.00
	JPMORGAN CHASE BANK	OWASSO CHAMBER-ST OF CITY	20.00
	JPMORGAN CHASE BANK	MEETING EXPENSE	36.00
	JPMORGAN CHASE BANK	CTR EXEC-OMCTFOA CONFEREN	199.00
	JPMORGAN CHASE BANK	MEETING EXPENSE	70.99
	JPMORGAN CHASE BANK	MEETING EXPENSE	26.87
	JPMORGAN CHASE BANK	MEETING EXPENSE	25.78
	JPMORGAN CHASE BANK	LODGING EXPENSE	228.34
	JPMORGAN CHASE BANK	INT'L INSTITUTE-IIMCA DUE	195.00
	JPMORGAN CHASE BANK	EMPLOYEE RELATIONS	73.10
	JPMORGAN CHASE BANK	OKLA MUN-ATTY WORKSHOP	65.00
	CITY GARAGE	LABOR OVERHEAD CHGS - SEP	102.83
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - AUG, 2016	20.51
TOTAL MANAGERIAL			2,102.29
FINANCE	CITY GARAGE	LABOR OVERHEAD CHGS - SEP	84.00
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - AUG, 2016	19.46
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	109.56
	RSM US LLP	FY16 AUDITING SERVICES	4,500.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	18.60
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	86.78
TOTAL FINANCE			4,818.40
HUMAN RESOURCES	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	3.85
	JPMORGAN CHASE BANK	CHARACTER FIRST-WORKBOOKS	80.40

Claims List

9/20/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
HUMAN RESOURCES...	JPMORGAN CHASE BANK	CHARACTER FIRST-BULLETINS	648.00
	AMERICANCHECKED, INC ATTN: BILLING	PRE-EMP BACKGROUND CHECKS	441.55
	BAILEY EVENT CENTER, INC.	CHARACTER TRAINING	425.00
	UNDERWRAPS	CITY HALL DECOR	75.00
	RICH & CARTMILL, INC	PUB POSITION BOND RENEWAL	1,487.50
TOTAL HUMAN RESOURCES			3,161.30
GENERAL GOVERNMENT	UNDERWRAPS	CITY HALL DECOR	75.00
	MCAFFEE & TAFT	LEGAL-PERSONNEL	3,053.51
	MCAFFEE & TAFT	LEGAL-PERSONNEL	120.00
	LYNNE M GOMEZ	ARBITRATION	3,198.58
	DAVID L. WEATHERFORD	LEGAL-GENERAL MATTERS	396.00
	JPMORGAN CHASE BANK	EASYCANVAS-CH PRINTS	915.10
	AT&T	LONG DISTANCE PHONE BILL	29.40
	MAILROOM FINANCE INC	POSTAGE	1,000.00
	JPMORGAN CHASE BANK	ADMIRAL EXP-SUPPLIES	119.96
	JPMORGAN CHASE BANK	HOBBY LOBBY-FRAMES	219.71
	CINTAS CORPORATION	CARPET CLEANING	71.22
	AMERICANCHECKED, INC ATTN: BILLING	BACKGROUND SCREENING	127.90
	OFFICE OF TULSA COUNTY ASSESSOR	VISUAL INSPECTION	472.13
	MCAFFEE & TAFT	LEGAL-PERSONNEL	10,163.82
	MCAFFEE & TAFT	LEGAL-PERSONNEL	8,694.52
	JPMORGAN CHASE BANK	NEXTIVA-FAX SERVICE	59.40
	JPMORGAN CHASE BANK	AMER WASTE-REFUSE	81.32
	AEP/PSO	ELECTRIC USE	4,976.92
	ONEOK, INC OKLAHOMA NATURAL GAS	NATURAL GAS USAGE	148.49
TOTAL GENERAL GOVERNMENT			33,922.98
COMMUNITY DEVELOPMENT	VERIZON WIRELESS	WIRELESS CONNECTION	155.59
	CITY GARAGE	LABOR OVERHEAD CHGS - SEP	415.58
	JPMORGAN CHASE BANK	AMA-CONFERENCE REFUND	-50.00
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - AUG, 2016	313.19
	BLUE ENERGY FUELS, LLC	CNG FUEL PURCH - AUG, 201	72.61
	JPMORGAN CHASE BANK	HOBBY LOBBY-SUPPLIES	7.38
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	6.30
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	7.44
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	14.79
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	17.07
	HAROLD RANDALL PINNEY	CODE ENFORCEMENT MOWING	200.00
	HAROLD RANDALL PINNEY	CODE ENFORCEMENT MOWING	200.00
	KENNETH LIVINGSTON	CODE ENFORCEMENT MOWING	150.00
	KENNETH LIVINGSTON	CODE ENFORCEMENT MOWING	400.00
	JPMORGAN CHASE BANK	APA-CONFERENCE	175.00

Claims List

9/20/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
TOTAL COMMUNITY DEVELOPMENT			2,084.95
ENGINEERING	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	15.01
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - AUG, 2016	74.09
	UNITED STATES CELLULAR CORPORATION	PW CELL PHONES	56.57
	CITY GARAGE	LABOR OVERHEAD CHGS - SEP	280.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	15.01
	VERIZON WIRELESS	WIRELESS CONNECTION	29.65
TOTAL ENGINEERING			470.33
INFORMATION TECHNOLOGY	VERIZON WIRELESS	WIRELESS CONNECTION	149.68
	JPMORGAN CHASE BANK	OFFICE DEPOT-BATTERY B/UP	365.45
	JPMORGAN CHASE BANK	COX-CITY INTERNET	1,350.00
	CITY GARAGE	LABOR OVERHEAD CHGS - SEP	74.16
	JPMORGAN CHASE BANK	NOBEL-GIS HOSTING/MAINT	18,800.00
	JPMORGAN CHASE BANK	AMAZON-NETWORK RADIO	137.76
	JPMORGAN CHASE BANK	OFFICE DEPOT-THUMB DRIVES	32.97
	JPMORGAN CHASE BANK	CARD QUEST-PROX CARDS	228.50
	JPMORGAN CHASE BANK	COX-CITY INTERNET	1,350.00
	JPMORGAN CHASE BANK	HOSTEK-HOSTING BUY OWASSO	59.99
	JPMORGAN CHASE BANK	SOLARWINDS-SOFTWARE RENEW	3,927.00
	TOTAL INFORMATION TECHNOLOGY		
SUPPORT SERVICES	JPMORGAN CHASE BANK	INTERSTATE-BATTERIES	24.40
	JPMORGAN CHASE BANK	LOT 1-PARKING EXPENSE	7.00
	JPMORGAN CHASE BANK	LOWES-PLYWOOD	22.30
	JPMORGAN CHASE BANK	LOWES-TRASH CANS	105.86
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	1.56
	JPMORGAN CHASE BANK	LOWES-ELEVATOR POLISH	10.36
	JPMORGAN CHASE BANK	FASTSIGNS-KICK PLATE	8.00
	JPMORGAN CHASE BANK	SCHINDLER-MAINT FEE	825.00
	JPMORGAN CHASE BANK	LOCKE-ELECTRICAL PARTS	51.07
	JPMORGAN CHASE BANK	FACILITYDUDE-MAINT CONTCT	2,265.64
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	13.27
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	13.27
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - AUG, 2016	53.27
	BLUE ENERGY FUELS, LLC	CNG FUEL PURCH - AUG, 201	44.24
	CITY GARAGE	LABOR OVERHEAD CHGS - SEP	881.50
	VERIZON WIRELESS	WIRELESS CONNECTION	29.65
	TOTAL SUPPORT SERVICES		
CEMETERY	AEP/PSO	ELECTRIC USE	27.93
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	7.41

Claims List

9/20/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
CEMETERY...	FLEETCOR TECHNOLOGIES	FUELMAN EXP - AUG, 2016	38.41
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	7.41
	VERDIGRIS VALLEY ELECTRIC COOP	CEMETERY ELECTRIC	33.98
TOTAL CEMETERY			115.14
POLICE COMMUNICATIONS	JPMORGAN CHASE BANK	SAMSClub-PRISONER BOARD	85.82
	JPMORGAN CHASE BANK	US JAIL SUPPLY-PRIS BOARD	175.95
	JPMORGAN CHASE BANK	WALMART-PRISONER BOARD	138.00
	JPMORGAN CHASE BANK	WATERSTONE-DRY CLEANING	83.25
	JPMORGAN CHASE BANK	IN COMPUTER-LICENSES	144.00
	JPMORGAN CHASE BANK	FARA-DUES/FEES	175.00
	JPMORGAN CHASE BANK	WATERSTONE-DRY CLEANING	86.25
	JPMORGAN CHASE BANK	ERGOHUMAN-CHAIR REPAIR	40.00
	RICH & CARTMILL	NOTARY BOND-HUNT	30.00
	AEP/PSO	ELECTRIC USE	347.94
TOTAL POLICE COMMUNICATIONS			1,306.21
ANIMAL CONTROL	AEP/PSO	ELECTRIC USE	239.68
	JPMORGAN CHASE BANK	MTM-AC UNIFORM ITEMS	50.00
	VERIZON WIRELESS	WIRELESS CONNECTION	80.02
	JPMORGAN CHASE BANK	JINFENGSHUN-VEHICLE MAINT	28.99
	JPMORGAN CHASE BANK	TROPHY DEPOT-SUPPLIES	103.05
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	147.64
	JPMORGAN CHASE BANK	PARTSTREE-VEHICLE MAINT	117.82
	JPMORGAN CHASE BANK	LOWES-AC SUPPLIES	70.92
	JPMORGAN CHASE BANK	AUTOZONE-AC SUPPLIES	6.52
	ANNE K. KARN	STERLIZATION SERVICES	475.00
	CITY GARAGE	LABOR OVERHEAD CHGS - SEP	279.75
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - AUG, 2016	132.78
	BLUE ENERGY FUELS, LLC	CNG FUEL PURCH - AUG, 201	23.33
	JPMORGAN CHASE BANK	DELL-SALES TAX REFUND	-26.48
	JPMORGAN CHASE BANK	SOUTHERN AG-AC SUPPLIES	3.57
	JPMORGAN CHASE BANK	WATERSTONE-DRY CLEANING	74.10
	JPMORGAN CHASE BANK	MIDWEST VET-SUPPLIES	104.94
	JPMORGAN CHASE BANK	LA POLICE GEAR-UNIF ITEMS	83.14
	JPMORGAN CHASE BANK	MAIL THIS-SUPPLIES	9.81
	JPMORGAN CHASE BANK	WATERSTONE-DRY CLEANING	95.55
	JPMORGAN CHASE BANK	SIMPLYFILTER-VEHICLE MAIN	31.66
	JPMORGAN CHASE BANK	MEDVET-SUPPLIES	8.50
	JPMORGAN CHASE BANK	SEW IT-TAILORING SERVICE	55.00
	JPMORGAN CHASE BANK	SPAY-SUPPLIES	35.00
	AT&T	LONG DISTANCE PHONE BILL	0.70
	JPMORGAN CHASE BANK	SCHNEIDER ELEC-SUPPLIES	64.86

Claims List

9/20/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
TOTAL ANIMAL CONTROL			2,295.85
EMERGENCY PREPAREDNES	VERDIGRIS VALLEY ELECTRIC COOP	STORM SIREN ELECTRIC	31.54
	VERDIGRIS VALLEY ELECTRIC COOP	STORM SIREN ELECTRIC	27.01
	VERDIGRIS VALLEY ELECTRIC COOP	STORM SIREN ELECTRIC	31.54
	VERIZON WIRELESS	WIRELESS CONNECTION	29.65
	AEP/PSO	ELECTRIC USE	126.45
TOTAL EMERGENCY PREPAREDNESS			246.19
STORMWATER	VERIZON WIRELESS	WIRELESS CONNECTION	69.66
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	289.35
	CITY GARAGE	LABOR OVERHEAD CHGS - SEP	2,109.25
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	22.50
	CITY GARAGE	VEH PARTS PURCH - AUG, 20	1,217.63
	SPIRIT LANDSCAPE MANAGEMENT LLC	MONTHLY LANDSCAPE MAINTEN	216.25
	SPIRIT LANDSCAPE MANAGEMENT LLC	MONTHLY LANDSCAPE MAINTEN	410.00
	BLUE ENERGY FUELS, LLC	CNG FUEL PURCH - AUG, 201	306.71
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - AUG, 2016	849.12
	JPMORGAN CHASE BANK	FASTENAL-NUTS/BOLTS	33.23
	JPMORGAN CHASE BANK	OREILLY-OIL/FILTERS	116.54
	JPMORGAN CHASE BANK	OREILLY-SEAT COVERS/MATS	237.99
	JPMORGAN CHASE BANK	OREILLY-CLEANING SUPPLIES	126.75
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	22.50
	JPMORGAN CHASE BANK	QUALITY TIRE-TIRE REPAIR	12.00
	JPMORGAN CHASE BANK	LOWES-GATE CONTROLLER	33.98
	JPMORGAN CHASE BANK	LOWES-TRASH GRABBERS	71.92
	JPMORGAN CHASE BANK	P & K EQUIP-TRIMMERS	731.92
	JPMORGAN CHASE BANK	P & K EQUIP-TRIMMER HEAD	29.79
	JPMORGAN CHASE BANK	MAXWELL-SW REPAIRS	129.25
JPMORGAN CHASE BANK	LOWES-PLIER SET	19.99	
JPMORGAN CHASE BANK	P & K EQUIP-MAINT SUPPLIE	210.59	
TOTAL STORMWATER			7,266.92
PARKS	JPMORGAN CHASE BANK	ARCMATE-WASTE GRABBERS	166.22
	JPMORGAN CHASE BANK	P & K EQUIP-PARTS	11.95
	JPMORGAN CHASE BANK	P & K EQUIP-SUPPLIES	10.95
	JPMORGAN CHASE BANK	P & K EQUIP-MOWER PARTS	22.39
	JPMORGAN CHASE BANK	P & K EQUIP-WEEDEATER PRT	10.56
	JPMORGAN CHASE BANK	LOWES-REPAIR SUPPLIES	58.32
	JPMORGAN CHASE BANK	WILDFLOWER-DOG WASTE BAGS	160.90
	JPMORGAN CHASE BANK	LOCKE-PLUMBING PARTS	71.17
	JPMORGAN CHASE BANK	CORNERSTONE-TRASH CANS	850.21
	JPMORGAN CHASE BANK	CORNERSTONE-SMOKE ALARMS	42.77

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
PARKS...	JPMORGAN CHASE BANK	CORNERSTONE-REPAIR PARTS	22.85
	JPMORGAN CHASE BANK	CORNERSTONE-WEEDEATER	232.01
	JPMORGAN CHASE BANK	CORNERSTONE-WEEDEATER	360.00
	JPMORGAN CHASE BANK	CORNERSTONE-REPAIR PARTS	2.79
	OLEN MASINGALE	AUGUST MOWING	2,580.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	24.48
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	54.39
	DALE & LEES SERVICE, INC	PRESSURE REDUCING VALVE	2,116.63
	TUCKER CHEMICAL, INC.	PARKS TRASH LINERS	194.85
	JPMORGAN CHASE BANK	TUCKER-JANITORIAL SUPPLIE	457.50
	JPMORGAN CHASE BANK	WILDFLOWER-DOG WASTE BAGS	578.70
	JPMORGAN CHASE BANK	LOWES-GAS CANS	16.98
	JPMORGAN CHASE BANK	P & K EQUIP-SUPPLIES	76.85
	AT&T	LONG DISTANCE PHONE BILL	1.02
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - AUG, 2016	693.49
	BLUE ENERGY FUELS, LLC	CNG FUEL PURCH - AUG, 201	40.89
	CITY GARAGE	VEH PARTS PURCH - AUG, 20	15.64
	CITY GARAGE	LABOR OVERHEAD CHGS - SEP	1,052.25
	BENCHMARK ENTERPRISES, LLC	REPLACEMENT PARTS	8,500.00
	ONEOK, INC OKLAHOMA NATURAL GAS	NATURAL GAS USAGE	37.84
	JPMORGAN CHASE BANK	ATWOOD-REPAIR SUPPLIES	31.67
	JPMORGAN CHASE BANK	ATWOOD-REPAIR SUPPLIES	5.29
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	7.48
	JPMORGAN CHASE BANK	LOWES-REPAIR SUPPLIES	8.90
	VERIZON WIRELESS	WIRELESS CONNECTION	29.65
	AEP/PSO	ELECTRIC USE	1,159.29
TOTAL PARKS			19,706.88
CULTURE AND RECREATION	JPMORGAN CHASE BANK	DELL-REC/CUL TONER	85.49
	JPMORGAN CHASE BANK	DELL-PRINTER	243.99
TOTAL CULTURE AND RECREATION			329.48
COMMUNITY CENTER	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	11.78
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	81.58
	AT&T	LONG DISTANCE PHONE BILL	4.12
	JPMORGAN CHASE BANK	TUCKER JANITORIAL-TOWELS	60.95
	JPMORGAN CHASE BANK	WESTLAKE-SUPPLIES	105.36
	JPMORGAN CHASE BANK	HOBBY LOBBY-TABLE DECOR	18.52
	JPMORGAN CHASE BANK	OFFICE DEPOT-BOOK ENDS	8.79
	JPMORGAN CHASE BANK	TARGET-OFFICE SUPPLIES	31.98
	JPMORGAN CHASE BANK	TARGET-OFFICE SUPPLIES	86.45
	JPMORGAN CHASE BANK	MYSENIORCENTER-CK IN SYST	125.00
	JPMORGAN CHASE BANK	WALMART-CLEANERS	14.76
	AEP/PSO	ELECTRIC USE	1,683.98

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
COMMUNITY CENTER...	ONEOK, INC OKLAHOMA NATURAL GAS	NATURAL GAS USAGE	113.49
	JPMORGAN CHASE BANK	OFFICE DEPOT-REFUND	-8.79
	AIRCO SERVICE	A/C REPAIR	190.00
TOTAL COMMUNITY CENTER			2,527.97
HISTORICAL MUSEUM	AEP/PSO	ELECTRIC USE	199.22
	ONEOK, INC OKLAHOMA NATURAL GAS	NATURAL GAS USAGE	36.46
TOTAL HISTORICAL MUSEUM			235.68
ECONOMIC DEV	VERIZON WIRELESS	WIRELESS CONNECTION	29.65
	CITY GARAGE	LABOR OVERHEAD CHGS - SEP	69.25
	JPMORGAN CHASE BANK	SAV ON-BUSINESS CARDS	35.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	171.06
TOTAL ECONOMIC DEV			304.96
FUND GRAND TOTAL			111,841.08
AMBULANCE SERVICE	MATTHEW HARTING	AMBULANCE REFUND	81.50
	BEVERLY STEPHENSON	AMBULANCE REFUND	1.25
	BEVERLY STEPHENSON	AMBULANCE REFUND	50.00
	WILLIAM & EDNA JONES LIVING TRUST	AMBULANCE REFUND	2,111.02
	NANCY WALLER	AMBULANCE REFUND	80.39
	SEE XIONG YANG	AMBULANCE REFUND	20.00
	VIRGINIA GLYNN	AMBULANCE REFUND	238.00
	TERRI CORRELL	AMBULANCE REFUND	83.68
	NORMA MCDANIEL YOUNG	AMBULANCE REFUND	200.00
	DORIS BARNES	AMBULANCE REFUND	1,112.00
	JOHN RAMSEY	AMBULANCE REFUND	83.83
TOTAL AMBULANCE SERVICE			4,061.67
AMBULANCE	JPMORGAN CHASE BANK	SUMMIT TRUCK-MEDIC REPAIR	1,135.95
	JPMORGAN CHASE BANK	SO ANESTHESIA-MEDICATIONS	290.47
	JPMORGAN CHASE BANK	HENRY SCHEIN-SUPPLIES	159.32
	JPMORGAN CHASE BANK	KEN KOOL-HVAC REPAIR MED4	595.49
	JPMORGAN CHASE BANK	HENRY SCHEIN-SUPPLIES	334.08
	JPMORGAN CHASE BANK	QUADMED-SUPPLIES	2,222.00
	JPMORGAN CHASE BANK	ZOLL-SUPPLIES	58.70
	JPMORGAN CHASE BANK	ZOLL-SUPPLIES	1,266.70
	JPMORGAN CHASE BANK	MERCURY-MEDICAL SUPPLIES	204.03
	JPMORGAN CHASE BANK	FULLERTON-CYLINDER LEASE	560.00
	JPMORGAN CHASE BANK	FULLERTON-OXYGEN	69.00
	CITY GARAGE	VEH PARTS PURCH - AUG, 20	73.32

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
AMBULANCE...	VERIZON WIRELESS	WIRELESS CONNECTION	238.63
	JPMORGAN CHASE BANK	GR COUNTRY-MED WASTE	260.00
	JPMORGAN CHASE BANK	BOUND TREE-SUPPLIES	45.61
	JPMORGAN CHASE BANK	BOUND TREE-SUPPLIES	146.24
	JPMORGAN CHASE BANK	BOUND TREE-SUPPLIES	212.03
	CITY GARAGE	LABOR OVERHEAD CHGS - SEP	766.58
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - AUG, 2016	1,872.04
TOTAL AMBULANCE			10,510.19
FUND GRAND TOTAL			14,571.86
E911 COMMUNICATIONS	AT&T	E911 MAPPING FEES - SEPT	355.35
	INCOG-E911	E911 ADMIN SVC FEES	8,146.75
	MOTOROLA SOLUTIONS, INC	IR SITE MAINT @ TOWER	2,082.91
	MOTOROLA SOLUTIONS, INC	IR SITE MAINT @ TOWER	2,082.91
	MOTOROLA SOLUTIONS, INC	IR SITE MAINT @ TOWER	2,082.91
TOTAL E911 COMMUNICATIONS			14,750.83
FUND GRAND TOTAL			14,750.83
HOTEL TAX - ECON DEV	AEP/PSO	ELECTRIC USE	55.92
	JPMORGAN CHASE BANK	PROSERV-EVENT TENTS	469.46
	JPMORGAN CHASE BANK	PROSERV-EVENT TENTS	243.00
TOTAL HOTEL TAX - ECON DEV			768.38
STRONG NEIGHBORHOODS	JPMORGAN CHASE BANK	SAV ON-OSNI BANNER	45.00
	JPMORGAN CHASE BANK	WALMART-BLK PARTY SUPPLIE	28.15
	JPMORGAN CHASE BANK	ADVANCE AUTO-CLEANING MIT	5.51
	JPMORGAN CHASE BANK	HOBBY LOBBY-SUPPLIES	7.98
	JPMORGAN CHASE BANK	SAV ON-POSTCARD SHEETS	275.00
	CITY GARAGE	VEH PARTS PURCH - AUG, 20	118.70
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - AUG, 2016	37.22
	CITY GARAGE	LABOR OVERHEAD CHGS - SEP	75.83
TOTAL STRONG NEIGHBORHOODS			593.39
FUND GRAND TOTAL			1,361.77
STORMWATER - STORMWATER	LOT MAINTENANCE OF OKLAHOMA, INC.	MOWING	823.02
	AEP/PSO	ELECTRIC USE	529.72
	VERIZON WIRELESS	WIRELESS CONNECTION	40.01
TOTAL STORMWATER - STORMWATER			1,392.75

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
GOLF COURSE PONDS PROJ	LOWRY CONSTRUCTION SERVICES	RETAINING WALL REPAIR	41,649.65
TOTAL GOLF COURSE PONDS PROJ			41,649.65
3 LAKES CHNL/ATOR HEIGHT	KELLOGG ENGINEERING, INC	ENGINEERING SERVICES	2,852.00
TOTAL 3 LAKES CHNL/ATOR HEIGHTS			2,852.00
FUND GRAND TOTAL			45,894.40
AMBULANCE CAPITAL FD	JPMORGAN CHASE BANK	ZOLL-MONITOR/DEFIBRILLATO	179,999.94
TOTAL AMBULANCE CAPITAL FD			179,999.94
FUND GRAND TOTAL			179,999.94
SALES TAX FUND-FIRE	BOWERS ELECTRIC INC	ELECTRICAL WORK	1,090.00
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - AUG, 2016	2,201.93
	CITY GARAGE	VEH PARTS PURCH - AUG, 20	309.00
	VERIZON WIRELESS	WIRELESS CONNECTION	748.46
	ONEOK, INC OKLAHOMA NATURAL GAS	NATURAL GAS USAGE	404.91
	AEP/PSO	ELECTRIC USE	4,199.99
	JPMORGAN CHASE BANK	MAIL THIS-SUPPLIES	4.33
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	10.48
	CITY GARAGE	LABOR OVERHEAD CHGS - SEP	1,725.91
	JPMORGAN CHASE BANK	CELLULAR DATA-IT EQUIP	1,733.45
	BLUE ENERGY FUELS, LLC	CNG FUEL PURCH - AUG, 201	104.78
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	10.83
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	10.83
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	10.83
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	10.89
	JPMORGAN CHASE BANK	PRINTWORK-PLANNING POSTER	273.20
	JPMORGAN CHASE BANK	PROMOZ-UNIFORM CLOTHING	55.05
	JPMORGAN CHASE BANK	KEN KOOL-HVAC REPAIR	269.74
	JPMORGAN CHASE BANK	BOOTPROS-PROTECTIVE CLOTH	146.30
	JPMORGAN CHASE BANK	AMAZON-SCBA MASK BAGS/PPE	209.88
	JPMORGAN CHASE BANK	FERRARA-MAINTENANCE	241.18
	JPMORGAN CHASE BANK	ATLAS-POWER SUPPLY	395.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	14.69
	JPMORGAN CHASE BANK	SAMSClub-SUPPLIES	39.92
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	8.48
	JPMORGAN CHASE BANK	FASTENAL-SUPPLIES	3.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	31.14
	JPMORGAN CHASE BANK	P & K EQUIP-MAINT SUPPLIE	27.99
	JPMORGAN CHASE BANK	INT'L CODE COUNCIL-BOOKS	529.36
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	28.16

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
SALES TAX FUND-FIRE...	JPMORGAN CHASE BANK	EMTEC-PEST CONTROL	175.00
	JPMORGAN CHASE BANK	AMER AIRLINES-BAGGAGE FEE	25.00
	JPMORGAN CHASE BANK	AMER AIRLINES-BAGGAGE FEE	25.00
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	8.98
	JPMORGAN CHASE BANK	DRY CLEANING ST-CLEANING	38.50
	JPMORGAN CHASE BANK	OVERHEAD DOOR-REPAIR	752.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	49.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	21.90
	JPMORGAN CHASE BANK	IAFC-DUES	239.00
	JPMORGAN CHASE BANK	NAFECO-UNIFORM CLOTHING	384.80
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	19.97
	JPMORGAN CHASE BANK	FIRE PROTECTION-MANUALS	486.50
	JPMORGAN CHASE BANK	LOCKE-SUPPLIES	39.11
	JPMORGAN CHASE BANK	CORNERSTONE-SUPPLIES	17.41
	JPMORGAN CHASE BANK	DALE & LEES-HVAC REPAIR	132.00
	JPMORGAN CHASE BANK	CORNERSTONE-SUPPLIES	24.99
	JPMORGAN CHASE BANK	CORNERSTONE-SUPPLIES	24.57
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	34.41
	JPMORGAN CHASE BANK	LODGING EXPENSE CREDIT	-225.48
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	300.48
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	32.09
	JPMORGAN CHASE BANK	CONRAD FIRE-REPAIR KIT	165.11
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	9.52
	JPMORGAN CHASE BANK	LODGING EXPENSE	511.70
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	11.38
	JPMORGAN CHASE BANK	LOWES-MAINT SUPPLIES	31.03
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	10.30
	JPMORGAN CHASE BANK	LOCKE-PARKING LOT LIGHTS	116.17
	JPMORGAN CHASE BANK	CONRAD FIRE-LOCK/GAUGE	472.20
	AT&T	LONG DISTANCE PHONE BILL	7.81
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	19.34
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	59.88
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	174.14
	JPMORGAN CHASE BANK	LODGING EXPENSE	404.21
	JPMORGAN CHASE BANK	LODGING EXPENSE	522.25
	JPMORGAN CHASE BANK	LODGING EXPENSE	112.74
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	158.80
	JPMORGAN CHASE BANK	LODGING EXPENSE	112.74
TOTAL SALES TAX FUND-FIRE			20,354.26
FUND GRAND TOTAL			20,354.26
SALES TAX FUND-POLICE	JPMORGAN CHASE BANK	PEAVEY-SUPPLIES	67.00
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	6.92

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
SALES TAX FUND-POLICE...	JPMORGAN CHASE BANK	TASER INT'L-HOLSTERS	354.85
	JPMORGAN CHASE BANK	TMDE LABS-SERVICE WORK	203.35
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	68.97
	AT&T	LONG DISTANCE PHONE BILL	29.40
	JPMORGAN CHASE BANK	SAMSClub-SUPPLIES	202.19
	JPMORGAN CHASE BANK	SCHINDLER-MAINT FEE	932.34
	CITY GARAGE	LABOR OVERHEAD CHGS - SEP	11,537.00
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - AUG, 2016	7,148.67
	JPMORGAN CHASE BANK	WATERSTONE-DRY CLEANING	1,251.15
	JPMORGAN CHASE BANK	AMAZON-PATROL CAMERA	159.00
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	19.86
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	36.75
	JPMORGAN CHASE BANK	AMAZON-UNIFORM ITEMS	17.99
	JPMORGAN CHASE BANK	UPS-SHIPPING COSTS	55.48
	JPMORGAN CHASE BANK	SPECIAL OPS-UNIFORM ITEMS	82.99
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	18.28
	JPMORGAN CHASE BANK	AMAZON-UNIFORM ITEMS	23.31
	JPMORGAN CHASE BANK	STALKER RADAR-REPAIR	419.00
	JPMORGAN CHASE BANK	RED BUD-AC FILTERS PD	22.26
	JPMORGAN CHASE BANK	WATERSTONE-DRY CLEANING	1,462.05
	BLUE ENERGY FUELS, LLC	CNG FUEL PURCH - AUG, 201	4.51
	JPMORGAN CHASE BANK	USPS-MAILING COSTS	14.93
	JPMORGAN CHASE BANK	USPS-MAILING COSTS	7.36
	AEP/PSO	ELECTRIC USE	3,771.62
	JPMORGAN CHASE BANK	ULINE-MAILING COSTS	102.85
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	109.79
	VERIZON WIRELESS	WIRELESS CONNECTION	847.71
	ONEOK, INC OKLAHOMA NATURAL GAS	NATURAL GAS USAGE	119.78
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	33.67
	CITY GARAGE	VEH PARTS PURCH - AUG, 20	4,445.34
	RGR SECURITY SOLUTIONS, LLC	CAMERA REPAIR	815.00
	FLEET DISTRIBUTORS EXPRESS	REPAIR SERVICES	153.00
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	-14.92
	JPMORGAN CHASE BANK	VIEVU-STRAIGHT SHOOTER	250.00
	POLICE PETTY CASH	PARKING FEE	7.00
	POLICE PETTY CASH	PARKING FEE	14.00
	POLICE PETTY CASH	PARKING FEE	7.00
	POLICE PETTY CASH	TOLL FEE	4.00
	POLICE PETTY CASH	PARKING FEE	8.00
	POLICE PETTY CASH	OIL	4.35
	JPMORGAN CHASE BANK	ULTRA MAX-AMMUNITION	1,284.00
	JPMORGAN CHASE BANK	ULTRA MAX-AMMUNITION	10,926.25
	JPMORGAN CHASE BANK	PHOENIX DISTRIB-RIFLES	1,480.00
	JPMORGAN CHASE BANK	ELZETTA DES-RIFLES	117.80

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
SALES TAX FUND-POLICE...	JPMORGAN CHASE BANK	THOMSON-CLEAR ACCESS	289.81
	JPMORGAN CHASE BANK	PATRIOTARMO-BALLISTIC PL	5,805.00
	STANDARD BUILDERS SUPPLY OF TULSA	FIRING RANGE COVER	6,136.00
	JPMORGAN CHASE BANK	GALLS-BALLISTIC HELMETS	215.73
TOTAL SALES TAX FUND-POLICE			61,078.39
FUND GRAND TOTAL			61,078.39
SALES TAX FUND-STREETS	ANCHOR STONE COMPANY	ROCK	153.47
	ANCHOR STONE COMPANY	ROCK	78.09
	APAC-OKLAHOMA, INC.	ASPHALT	112.35
	OWASSO TOP SOIL	DIRT	130.00
	TWIN CITIES READY MIX, INC	CONCRETE	3,857.70
	TWIN CITIES READY MIX, INC	CONCRETE	2,262.00
	SIGNALTEK INC	TRAFFIC SIGNAL MAINTENANC	2,164.50
	TULSA COUNTY BOCC	SIGNS	523.00
	TWIN CITIES READY MIX, INC	CONCRETE	192.00
	TWIN CITIES READY MIX, INC	CONCRETE	240.00
	CITY GARAGE	VEH PARTS PURCH - AUG, 20	580.48
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - AUG, 2016	810.56
	VERIZON WIRELESS	WIRELESS CONNECTION	80.02
	JPMORGAN CHASE BANK	GELCO-SAFETY BOOTS	170.00
	AEP/PSO	ELECTRIC USE	1,683.51
	JPMORGAN CHASE BANK	ATWOOD-TRASH BAGS	29.98
	JPMORGAN CHASE BANK	HOME DEPOT-WOOD/SCREWS	99.44
	JPMORGAN CHASE BANK	ATWOOD-TIE DOWNS	197.94
	JPMORGAN CHASE BANK	HOME DEPOT-FORM SUPPLIES	58.46
	JPMORGAN CHASE BANK	HOME DEPOT-SCREWS	17.98
	JPMORGAN CHASE BANK	MAXWELL-DOWELS	13.76
	JPMORGAN CHASE BANK	ATWOOD-LATCH PINS	7.96
	BLUE ENERGY FUELS, LLC	CNG FUEL PURCH - AUG, 201	306.14
	CITY GARAGE	LABOR OVERHEAD CHGS - SEP	2,672.50
	JPMORGAN CHASE BANK	BROWNCO-CONCRETE/DOWELS	794.10
	JPMORGAN CHASE BANK	WHITE STAR-20' SCREED	165.99
	JPMORGAN CHASE BANK	CHEROKEE HOSE-GASKET/CAP	30.77
	JPMORGAN CHASE BANK	LOWES-AIR HOSE/TORCH	129.57
	AEP/PSO	STREET LIGHTS	5,740.24
	AMERICAN ELECTRIC POWER	MAIN STREET LIGHTING	1,000.00
	AMERICAN ELECTRIC POWER	SILVER CREEK LIGHTING	513.00
	JPMORGAN CHASE BANK	CORNERSTONE-KEYS	7.10
	JPMORGAN CHASE BANK	DULTMEIER-METER VALVE	497.64
	JPMORGAN CHASE BANK	DULTMEIER-SPRAY NOZZLES	138.33
	JPMORGAN CHASE BANK	ADVANCE AUTO-DUCT TAPE	3.50
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	82.71

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
SALES TAX FUND-STREETS...	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	52.56
	VERDIGRIS VALLEY ELECTRIC COOP	CHAMPIONS STREET LIGHTING	32.79
	VERDIGRIS VALLEY ELECTRIC COOP	SECURITY LIGHT	5.93
	JPMORGAN CHASE BANK	FASTENAL-BOLTS	6.00
	JPMORGAN CHASE BANK	FASTENAL-CUT OFF WHEELS	116.55
	JPMORGAN CHASE BANK	FASTENAL-NUT DRIVER SET	24.05
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	57.50
	JPMORGAN CHASE BANK	EQUIP ONE-PROPANE	15.18
	JPMORGAN CHASE BANK	OREILLY-SEAT COVERS/MATS	237.99
	TOTAL SALES TAX FUND-STREETS		
FUND GRAND TOTAL			26,093.34
CI - FBO BUILDING	ADVANCED CABLING SYSTEMS	DOOR ACCESS SYSTEM	1,408.00
	JPMORGAN CHASE BANK	VISION AIR-A/C UNIT	11,496.40
	JPMORGAN CHASE BANK	ADV ALARMS-VIDEO SURVEILL	12,481.80
TOTAL CI - FBO BUILDING			25,386.20
MORROW/GARRETT LIFT STA	JPMORGAN CHASE BANK	DEQ-CONSTRUCTION PERMIT	3,860.69
TOTAL MORROW/GARRETT LIFT STAT			3,860.69
FUND GRAND TOTAL			29,246.89
CITY GARAGE	AEP/PSO	ELECTRIC USE	456.73
	ONEOK, INC OKLAHOMA NATURAL GAS	NATURAL GAS USAGE	98.96
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	28.36
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	28.36
	JPMORGAN CHASE BANK	BOB MOORE-PART RESALE	766.40
	JPMORGAN CHASE BANK	OPFMA-CONFERENCE	120.00
	JPMORGAN CHASE BANK	CUMMINS-TENSIONER BELT	258.06
	JPMORGAN CHASE BANK	ADMIRAL EXP-SUPPLIES	29.99
	JPMORGAN CHASE BANK	FLEET DISTRIB-PART RESALE	52.24
	JPMORGAN CHASE BANK	FLEET DISTRIB-PART RESALE	52.24
	JPMORGAN CHASE BANK	GOODYEAR-TIRES	2,221.25
	JPMORGAN CHASE BANK	CLASSIC CHEV-PART RESALE	199.93
	JPMORGAN CHASE BANK	CLASSIC CHEV-PARTS	715.36
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	150.66
	JPMORGAN CHASE BANK	OREILLY-PART RESALE	306.08
	JPMORGAN CHASE BANK	UNITED FORD-PART RESALE	170.89
	JPMORGAN CHASE BANK	UNITED FORD-PART RESALE	14.93
	JPMORGAN CHASE BANK	YELLOWHOUSE-PARTS	429.09
	AT&T	LONG DISTANCE PHONE BILL	3.97

Claims List

9/20/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
TOTAL CITY GARAGE			6,103.50
FUND GRAND TOTAL			6,103.50
WORKERS' COMP SELF-INS	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS	237.85
	UNITED SAFETY & CLAIMS INC	UNITED SAFETY CLAIMS	1,658.33
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS EXPEN	3,459.66
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS EXPEN	517.50
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS EXPEN	2,377.08
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS	800.00
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS EXPEN	15,746.25
TOTAL WORKERS' COMP SELF-INS			24,796.67
FUND GRAND TOTAL			24,796.67
GEN LIAB-PROP SELF INS	PROPACK	REPAIR DEDUCTIBLE	20,000.00
	RICH & CARTMILL, INC	PROPERTY INSURANCE	250.16
TOTAL GEN LIAB-PROP SELF INS			20,250.16
FUND GRAND TOTAL			20,250.16
CITY GRAND TOTAL			\$556,343.09



TO: The Honorable Mayor and City Council
City of Owasso

FROM: John W. Feary
Project Administrator & Government Affairs

SUBJECT: Acceptance of Land Donation
Near McCarty Park

DATE: September 16, 2016

BACKGROUND:

The City of Owasso has received the donation of partial tracts of land from the Larkin Bailey Foundation. These tracts of land are located east of McCarty Park (see attached map) and if accepted should be done so in accordance with good accounting practices as they are considered fixed assets.

These particular tracts of land will be used for the purpose of constructing the north half of the Owasso Dog Park project. In 2015 the Larkin Bailey Foundation donated what the Foundation and City of Owasso thought was the entirety of the land needed for the proposed dog park. Upon investigation and during the design phase of the dog park staff realized the deed for the donated land only covered a portion of what both parties thought was being donated. On August 10, 2016, the Trustees of the Larkin Bailey Foundation met and signed over the attached quit claim deed which will meet the original intent of the previous donation.

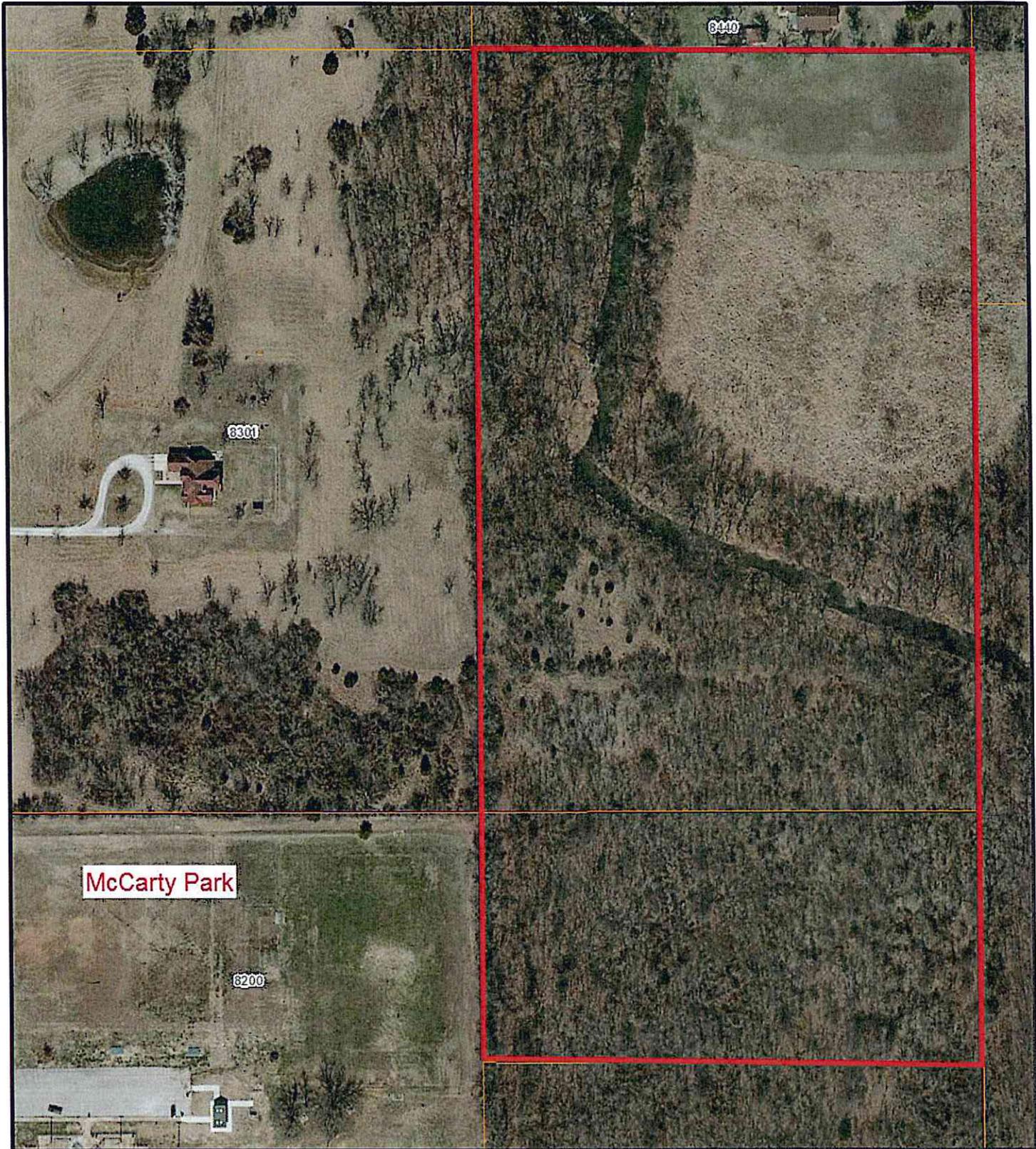
RECOMMENDATION:

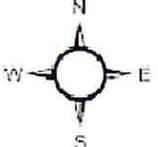
Staff recommends City Council accept the following tract of land from the Larkin Bailey Foundation:

Tract of land located in the NE/4 of Section 25, T-21 N, and R-13-E, of the Indian Base & Meridian (I.B.&M.), according to the U.S. Government Survey, thereof, Tulsa County, State of Oklahoma.

ATTACHMENTS:

Location Map
Quit Claim Deed



1" = 188 ft	Land Donation	09/16/2016		
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This map represents a visual display of related geographic information. Data provided hereon is not a guarantee of actual field conditions. To be sure of complete accuracy, please contact Owasso Public staff for the most up-to-date information.

QUIT CLAIM DEED

THIS INDENTURE is now made on this 10th day of August, 2016 by and between The Larkin Bailey Foundation, dated August 28, 1985 As Amended, ("Grantor") and the City of Owasso, ("Grantee"), an Oklahoma municipal corporation.

WITNESSTH:

That for and in consideration of the sum of Ten Dollars and No/100 (\$10.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, Grantor does, by these presents, grant, bargain, sell, convey and quitclaim to the Grantee, its successors and assigns, all of their right, title and interest in and to the following described real estate and premises, and including all right, title and interest in and to the airspace, light and view above the surface of the following described real estate, to-wit:

Tracts of land located in the NE/4 of Section 25, T-21 N, and R-13-E, of the Indian Base and Meridian (I.B.&M.), according to the U.S. Government Survey, thereof, Tulsa County, State of Oklahoma; being more particularly described as follows:

Tract #1:

Commencing at the SE corner of the SE/4 of Section 25, T-21-N, R-13-E, I.B.&M.; thence S 88°39'54" W along the South line of said SE/4 a distance of 1322.17 feet to the SW corner of the E/2 of said SE/4; thence N 01°49'11" W a distance of 2642.37 feet to a point being the SW corner of the SE/4 of the NE/4 of said Section 25 located on the present Northerly Railroad Right-of-Way; thence N 01°50'09" W a distance of 330.50 feet to the point of beginning; thence N 01°50'09" W a distance of 330.52 feet to NW corner of the SW/4 of said SE/4 NE/4; thence N 88°41'55" E a distance of 657.48 feet to the SW corner of the NE/4 of said SE/4 NE/4; thence S 01°53'31" E a distance of 330.52 feet; thence S 88°41'55" W a distance of 657.80 feet to the point of beginning, and containing 4.99 acres, more or less.

and

Tract #2:

The NW/4 of the SE/4 of the NE/4 of Section 25, T-21-N, R-13-E, I.B.&M. and containing 9.97 acres, more or less.

and

Tract #3:

The S/2 of the SW/4 of the NE/4 of the NE/4 Section 25, T-21-N, R-13-E, I.B.&M. and containing 5.02 acres, more or less.

together with all tenements, hereditaments and appurtenances thereto, belonging or in any wise appertaining forever.

IN WITNESS WHEREOF, Grantor has executed this instrument the day and year first above written.

**NO DOCUMENTARY STAMPS
REQUIRED, 68 O.S. § 3202 (11)**

GRANTORS:
THE LARKIN BAILEY FOUNDATION,
dated August 28, 1985, As Amended

Roy G. Cartwright
Roy G. Cartwright, Trustee
Patsy R. Cravens
Patsy R. Cravens, Trustee

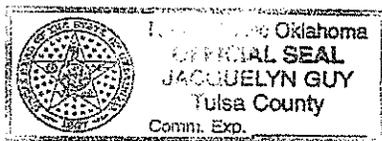
State of Oklahoma)
) ss
County of Tulsa)

Before me, a Notary Public in and for this State, on this 18th day of August, 2016, personally appeared Roy G. Cartwright and Patsy R. Cravens, Trustees, known to be the identical persons that executed the within and foregoing instrument, and acknowledged to me that they executed the same as their free and voluntary act and deed, as such Trustees, for the uses and purposes therein set forth.

WITNESS my hand and seal the day and year last above written.

Jacquelyn Guy
Notary Public

My commission expires: 6/25/2017 Commission # 01007849





TO: The Honorable Mayor and City Council
City of Owasso

FROM: Michele Dempster
Human Resources Director

SUBJECT: Workers' Compensation Settlement

DATE: September 16, 2016

BACKGROUND:

In January 2015, employee Rickey Parris incurred a work-related injury during the performance of his duties with the Fire Department. After undergoing surgery and treatment, Mr. Parris has been declared by the treating physician to have reached maximum medical improvement. On August 22, 2016, Mr. Parris appeared before the workers' compensation judge assigned to this case and subsequently the judge issued a permanent partial disability rating of 20% to the left shoulder.

The total amount of the settlement based on the disability rating is \$32,300. The court order requires the City to pay \$18,734 of the settlement amount to Mr. Parris in a lump sum, and \$6,460 to his attorney. The remainder of the settlement will be paid out in weekly payments of \$323, until the total award, minus attorney fees has been paid to Mr. Parris.

FUNDING:

Worker's compensation settlements are funded out of the Workers' Compensation Self-Insurance Fund.

RECOMMENDATION:

Staff recommends authorization for payment of a court-ordered Workers' Compensation Settlement to Ricky Parris in the amount of \$32,300.

ATTACHMENT:

Court Order

- 3 -

THAT determination of the rate of temporary total disability of compensation is reserved for future hearing.

- 4 -

THAT as a result of said injury, claimant sustained 20 percent permanent partial impairment to the LEFT SHOULDER (surgery- arthroscopic rotator cuff repair of full thickness tear, subacromial decompression, acromioplasty, excision of distal clavicle, distal, 1 CM, range of motion loss, weakness/loss of strength), for which claimant is entitled to compensation for 100 weeks at \$323.00 per week, or the total amount of \$32,300.00 of which 58 weeks have accrued and shall be paid in a lump sum of \$18,734.00.

- 5 -

THAT respondent and/or insurance carrier shall pay all reasonable and necessary medical expenses incurred by claimant as a result of said injury.

- 6 -

THAT respondent or insurance carrier shall pay claimant the accrued portion of the award herein in lump sum of \$18,734.00 and pay the balance of said award at the rate of \$323.00 per week until the total award of \$32,300.00 (less attorney fee) has been paid to claimant.

- 7 -

THAT Respondent shall pay court costs; Special Occupational Health and Safety Fund Tax of three-fourths of one percent (0.75%) of the amounts paid in lump sum of \$242.25 is levied against the Respondent; three-fourths of one percent of the continuing benefits awarded in this case shall be computed and paid as the same comes due. Pursuant to 85 O.S., Section 407, as amended by Laws 2013, HB 2201, c. 254, Section 49, eff. January 1, 2015, Respondent, if Own Risk, shall pay \$646.00 to the Workers' Compensation Administration Fund created by 85 O.S. Section 407, to be used for the costs of administering the Workers' Compensation Code as applicable to the Oklahoma Workers' Compensation Court of Existing Claims, representing two percent (2%) of the permanent disability award herein.

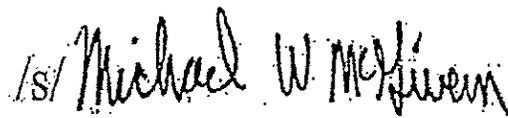
- 8 -

THAT pursuant to Title 85 O.S. Section 368, a final award fee of one hundred forty dollars (\$140.00) is taxed as a cost in this matter, and shall be paid by respondent.

- 9 -

THAT the sum of \$6,460.00 shall be deducted from the award herein and paid in lump sum to claimant's attorney as a fair and reasonable attorney fee; within twenty (20) days from the date of filing of this order, respondent or insurance carrier shall comply herewith.

BY ORDER OF:



MICHAEL W MCGIVERN, JUDGE

A copy of the above and foregoing Court Order was mailed, by regular or Certified United States Mail, on this filed stamped date to:

Claimant's Attorney: J L FRANKS
1700 SW BLVD
TULSA, OK 74107-

Respondent's Attorney: ERIC L TABOR
PO BOX 471647
TULSA, OK 74147-1647

I do hereby certify that the above and foregoing is a true and correct copy of the original order signed by the Judge herein. Witness by my hand and the official seal of this court on this date.

Katherine Stephenson

Court Clerk
September 1, 2016





TO: The Honorable Mayor and City Council
City of Owasso

FROM: John W. Feary
Project Administrator & Government Affairs

SUBJECT: Resolution 2016-17 Endorsing the Tulsa Regional Chamber
2017 OneVoice Legislative Agenda

DATE: September 16, 2016

BACKGROUND:

The OneVoice Legislative Agenda is the regional advocacy effort lead by the Tulsa Regional Chamber. OneVoice includes more than 70 partners across the region, ranging from municipalities to chambers of commerce and community organizations, as well as, regional industry members. Through OneVoice, multiple task forces identify and prioritize key issues every year. In the summer, these issues were brought together at the Regional Legislative Summit, where attendees vote to define 15 state and 15 federal issues. These priorities are then shared with state legislators and members of Congress via the regional OneVoice Legislative Agenda, announced before state and federal sessions begin each year.

The 2017 OneVoice Agenda has a wide array of focal points inclusive of both private and public interests. In preparation for the upcoming year, several members of the Owasso Chamber of Commerce and city staff were task force members and chairs for the individual committees. Once the committees reached a consensus, the legislative summit was held wherein over 400 citizens, businesses, legislators, councilors, educators and community leaders met to determine 15 priorities for both the state and federal agendas.

A vital part of the OneVoice process is the endorsement of the agenda by all community partners and local government entities affiliated and involved in the development of the agenda. The current Sr. Vice President of Government Affairs for the Tulsa Chamber, Nick Doctor, has requested, on behalf of the Tulsa Regional Chamber, that Owasso join in the endorsement of and advocacy for the 2017 OneVoice Legislative Agenda.

The 15 established 2017 State Priorities are:

- Address the Teacher Shortage
- Behavioral Health Services
- Expand Insure Oklahoma
- Healthcare Workforce Expansion
- Oppose School Vouchers
- Restore Education Funding
- Defend Existing Roadway Funding and Dedicate Motor Vehicle Fees
- Gilcrease Expressway
- Criminal Justice Reform

- Economic Incentives
- Fund OCAST (Oklahoma Center for the Advancement of Science & Technology)
- Improved Business Climate for Oil and Gas Production
- Municipal Funding Diversification
- Self-Determination in Facility Firearm Policies
- Support Regional Air Quality Efforts

The 15 established 2017 Federal priorities are:

- Graduate Medical Education
- Higher Education Act (HEA) Reauthorization
- Long-Term Insure Oklahoma Waiver Reauthorization
- Mental Health Reform
- Arkansas River Corridor Development
- McClellan-Kerr Arkansas River Navigation System
- Tulsa's Levee System
- Accelerate Permitting of Energy Projects
- Collection of Online Sales/Use Taxes
- Federal Historic Tax Credits
- Federal Immigration Reform
- Position Tulsa for F-35 Operations
- Restraint in Labor Regulation Changes
- Restrict Federal Rulemaking Authority
- Support Legislation Delaying Implementation of the EPA 2015 Ozone Standard

RECOMMENDATION:

Staff recommends approval of Resolution 2016-17 supporting the Tulsa Regional Chamber 2017 OneVoice Legislative Agenda.

ATTACHMENTS:

Resolution 2016-17
Tulsa Regional Chamber 2017 OneVoice Legislative Agenda

CITY OF OWASSO, OKLAHOMA
RESOLUTION 2016-17

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OWASSO,
OKLAHOMA SUPPORTING THE TULSA REGIONAL CHAMBER 2017
ONEVOICE LEGISLATIVE AGENDA.**

WHEREAS, the Tulsa region lead by the Tulsa Metro Chamber has built a Legislative Agenda for 2017; and

WHEREAS, this agenda is taken to Washington, DC each year to present as OneVoice to members of congress and federal agencies; and

WHEREAS, the power of OneVoice at the state legislature shows solidarity and needs for our region; and

WHEREAS, there is a need to efficiently and coherently deliver regional messages to the state legislature; and

WHEREAS, the OneVoice Agenda places significant emphasis on legislative priorities for the betterment of Owasso and Owasso citizens; and

WHEREAS, the City of Owasso desires to support the Regional OneVoice Legislative Agenda efforts;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OWASSO, OKLAHOMA, that, to-wit:

The City of Owasso City Council hereby supports the Tulsa Regional Chamber 2017 OneVoice Legislative Agenda and the Tulsa region's effort to accomplish the goals set forth in the 2017 OneVoice Legislative Agenda.

DATED this 20th day of September, 2016

Lyndell Dunn, Mayor

ATTEST:

Sherry Bishop, City Clerk

(SEAL)

APPROVED AS TO FORM:

Julie Lombardi, City Attorney

oneVoice

2017 Regional Legislative Agenda

State Priorities

EDUCATED AND HEALTHY WORKFORCE

- **Address the Teacher Shortage**
 - Improve the ability of Oklahoma's Pre-K-12 public schools to attract and retain effective career teachers through policies designed to increase the state's pool of qualified teachers and improve teachers' job satisfaction. This should include ensuring competitive teacher pay; incentivizing education for aspiring teachers; eliminating barriers for alternative certification, special education and returning retired teachers; ensuring low student-teacher ratios; and supporting professional development. Oklahoma's ability to fill its growing teacher shortage with quality, effective teachers is crucial to the college and career success of its students and the sustainability of its workforce.
- **Behavioral Health Services**
 - Expand behavioral health and substance abuse services that improve workforce efficiency, boost public safety, create efficiencies in state spending and help additional Oklahomans suffering from behavioral health issues. This should include increasing funding for the Department of Mental Health and Substance Abuse Services; expanding mental health and drug courts to decrease unnecessary incarcerations; preparing judicial districts to enact the Labor Commissioner Mark Costello Act, with adequate funding for new assisted outpatient treatment; and expanding the use of assisted outpatient treatment by broadening the definition of who can petition courts to seek an order for outpatient treatment.
- **Expand Insure Oklahoma**
 - Expand Insure Oklahoma and pass the Medicaid Rebalancing Act to reduce the number of uninsured Oklahomans by accepting federal funds. This will improve the health of Oklahoma's workforce, strengthen behavioral health services and create sustainable jobs in rural and urban areas — all of which are paramount to an economically viable Oklahoma.
- **Healthcare Workforce Expansion**
 - Address current and future healthcare workforce needs in urban and rural Oklahoma through the following means: 1) Use all available state and federal resources to support and expand Teaching Health Center related programs, including by expanding the Oklahoma Hospital Residency Training Act to include community-based training; 2) Support the Physician Manpower Training Commission, which is uniquely situated to serve as a valuable resource on provider workforce issues; 3) Support reforms that will allow Nurse Practitioners and Physician Assistants with appropriate levels of training and experience to practice to the full extent of their license without the physical presence of a supervising physician; and 4) Support efforts to expand the availability, funding and utilization of telehealth services in a manner that enhances locally-provided healthcare services.
- **Oppose School Vouchers**
 - Oppose school vouchers and any programs directing public funds to private schools, including Education Savings Accounts and private school tax credits. Taxpayer money should instead be spent on improving public schools, where those funds can be used more effectively to improve academic outcomes for more students and maintain the strength of local school districts.

2017 Regional Legislative Agenda



- **Restore Education Funding**

- Safeguard current funding for Oklahoma's education institutions and resolve to restore funding levels to their pre-Recession highs relative to enrollment. Long-term trends of reduced funding for Pre-K-12, higher education and CareerTech have curtailed the ability of Oklahoma's education systems to produce an educated workforce, making the state less competitive for new and expanding businesses and damaging its reputation around the world as a quality place to live, work and build a business. Oklahoma must make up ground to ensure an economically vibrant state.



BUILDING INFRASTRUCTURE CRITICAL TO BUSINESS

- **Defend Existing Road Funding and Dedicate Motor Vehicle Fees**

- Defend all existing road funding; prevent any diversion of monies; and support increased funding for transportation by developing an adequate, comprehensive funding strategy and financing plan to broaden the sources of funds and increase the total amount going to transportation statewide to support the Oklahoma Department of Transportation's Eight Year Plan, the County Improvement for Roads and Bridges Five Year Plan, the municipal Street and Alley Fund and the construction and operation of Oklahoma's planned weigh stations. Support moving the remaining 25% of motor vehicle fees, which currently go into the state general revenue fund, to transportation priority areas which may include state highways, city and county roads and bridges, and public transit. Support the following regional high-priority projects: widening of I-44 from I-244 east to the Will Rogers Turnpike; widening I-44 from the Arkansas River west to I-244 (Red Fork Expressway); expansion of U.S. 169 to six lanes north to State Highway 20; realignment of Highway 20 from U.S. 169 to Claremore; construction of a four-lane Port Road on Highway 266 from U.S. 169 to the Port of Catoosa, and from the Port of Catoosa to I-44; and expansion of US-75 to six lanes from State Highway 11 to State Highway 67.

- **Gilcrease Expressway**

- Support the completion of the Gilcrease Expressway from I-44 to US-412/Edison as a part of the Oklahoma Driving Forward initiative through a funding partnership with the City of Tulsa, Tulsa County, INCOG, Oklahoma Department of Transportation, Oklahoma Turnpike Authority and tribal governments to expedite this long overdue transportation project.



ENSURING A PROSPEROUS ECONOMY

- **Criminal Justice Reform**

- Support sentencing reforms and rehabilitation programs that enable nonviolent offenders to reenter the workforce faster and reduce the financial strain on Oklahoma's criminal justice system. Overly-punitive measures for drug users and other nonviolent offenders have given Oklahoma one of the nation's highest incarceration rates, contributing to workforce shortages, harming economic growth and overburdening taxpayers. A stronger focus on rehabilitation would reduce recidivism, lessen the burden on prisons and safety net programs and enable more ex-offenders to contribute meaningfully to Oklahoma's economy.

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2017 Regional Legislative Agenda

- **Economic Incentives**
 - Support tax credits, exemptions, and incentives that provide an economic return to the state of Oklahoma, maintain our competitiveness in business attraction and retention, and increase capital investment. Several programs proposed for review in the first year of the Oklahoma Incentive Evaluation Commission are critical to our state's competitiveness and should be protected, including:
 - a. Five Year Ad Valorem Exemption
 - b. Historic Rehabilitation Tax Credit
 - c. Aerospace Engineer Tax Credit
 - d. Aerospace Engineer Tax Credit – Tuition Reimbursement and Compensation Paid
 - e. Quality Events Program
 - f. Film Enhancement Rebate

- **Fund OCAST (Oklahoma Center for the Advancement of Science and Technology)**
 - Maintain OCAST's annual budget at its Fiscal Year 2017 level. The state has lost more than \$600 million in potential public and private investment as a result of reduced funding for OCAST over the last five years. This funding assists Oklahoma in four vital areas: (1) research and development funding for businesses & universities, (2) two- and four-year college internship opportunities, (3) manufacturing support, and (4) early-stage funding for start-up businesses. This funding allows Oklahoma communities to attract and retain high-quality STEM businesses and critical college talent, which will encourage growth and expansion in these target industries.

- **Improved Business Climate for Oil and Gas Production**
 - Oklahoma's combination of abundant energy resources and an entrepreneurial people has resulted in some of the lowest energy costs of any state in the nation. To preserve and maintain our position as a leading oil and gas producing state, and to protect the important economic impact of oil and gas production to all Oklahomans, we support efforts to open all geologic formations in Oklahoma to horizontal drilling. We support an Oklahoma energy policy that provides a clear regulatory environment and oppose unnecessary and burdensome regulations.

- **Municipal Funding Diversification**
 - Support legislation to preserve and diversify sources of revenue available to municipalities and reduce the volatility associated with a single source for revenue. Key initiatives include diversifying revenue for funding public safety agencies, streets, and other infrastructure improvements; and preserving and strengthening cities' authority to promote economic development activities within their borders.

- **Self-Determination in Facility Firearm Policies**
 - While acknowledging the rights granted by the Second Amendment, protect the current law giving venue owners, event operators, and recreational facilities the authority to control firearm policies on property they manage. Removing this control would endanger Oklahoma's ability to attract events that bring thousands of visitors and millions of dollars into our economy each year. Many events—especially in youth and collegiate sports—have non-negotiable firearm policies and removing the controls under current law would limit facility operators' ability to ensure the safety of their events, increase the cost of providing security, and could subject them to additional liability.

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2017 Regional Legislative Agenda



- **Support Regional Air Quality Efforts**

- Support and fund regional air quality efforts to avoid federal non-attainment designation and the economic hardship this would create for our region. Tulsa area ozone levels have periodically approached the current EPA standard, and an even tighter standard is anticipated. Continued support for common-sense strategies like the Ozone Advance Program and the development of a local air shed model is critical to assure the most appropriate and cost-effective reduction strategies, and all efforts toward air quality improvement initiatives—both private and public, voluntary and enforceable—should be made as soon as possible. In addition, continued support to increase public CNG fueling infrastructure will help decrease the current level of vehicle emissions, while aligning with the Oklahoma First Energy Plan.

oneVoice

2017 Regional Legislative Agenda

Federal Priorities

EDUCATED AND HEALTHY WORKFORCE

- **Graduate Medical Education**
 - Through long-term funding authorization, fully fund existing HRSA Teaching Health Center programs at \$150,000 per resident and allocate additional resources to double the number of funded THC residency positions nationwide. This will allow for training more homegrown physicians, strengthening the most effective tool for improving Oklahoma's physician shortage.
- **HEA Reauthorization**
 - Support the reauthorization of the Higher Education Act (HEA) and fully fund federal mandates.
- **Long-term Insure Oklahoma waiver reauthorization**
 - Encourage flexibility in negotiations to grant a long-term reauthorization of Oklahoma's Section 1115 waiver for Insure Oklahoma. Uncertainty in the long-term future of Insure Oklahoma has hurt enrollment and resulted in the exclusion of thousands of Oklahomans who would be eligible for coverage even under current requirements.
- **Mental Health Reform**
 - Support large-scale reform of the national mental health system that elevates the national priority for mental health issues. This includes increasing funding for evidence-based strategies and services; incentivizing assisted outpatient treatment; permitting integration of mental health and substance treatment records with medical records; ensuring complete enactment of the mental health parity law in Medicaid and Medicare; and enhancing behavioral health workforce training.

BUILDING INFRASTRUCTURE CRITICAL TO BUSINESS

- **Arkansas River Corridor Development**
 - Support efforts to expedite the implementation of the Arkansas River Corridor Project for river infrastructure improvements. Allow federal match credit to be accrued for state and local expenditures in order to advance construction activity while preserving the Tulsa region's access to future federal funding for this federally authorized project.
- **McClellan-Kerr Arkansas River Navigation System**
 - Increase Congressional appropriations to address the approximate \$180 million in maintenance backlog of MKARNS—50% of which are deemed critical—potentially leading to a shutdown of the waterway over the next 5 years, and the White River Entrance Channel Cut-off problem caused by the tendency of the White and Arkansas Rivers to merge together. Provide the necessary appropriations to deepen the MKARNS to its 12 foot authorized depth, thereby increasing barge productivity by 30%.

2017 Regional Legislative Agenda



- **Tulsa's Levee System**

- Support addressing the critical infrastructure needs with Tulsa's aging levee system, which the Corps of Engineers has designated as one of the 5% highest-risk levee systems in the country. If one fails, it would be catastrophic for homeowners, two nationally strategic oil refineries, and multiple industries currently protected by levee system, and have devastating environmental impacts for our region.



ENSURING A PROSPEROUS ECONOMY

- **Accelerate Permitting of Energy Projects**

- Support efforts to accelerate federal permitting for projects necessary to achieve domestic energy independence. Legislative and Administrative efforts should focus on ensuring concurrent permitting for all federally required approvals, approval of the Keystone XL Pipeline, streamlining the process for FERC approval of Liquefied Natural Gas Terminals and interstate pipelines, and permitting of U.S. Petrochemical projects that make fertilizer, polyethylene and other natural gas derived products. These projects would create a boom in the U.S. domestic economy, support job creation, strengthen our trade balance, and increase product security and price stability on a global scale.

- **Collection of Online Sales/Use Taxes**

- Support passage of the Marketplace Fairness Act or other federal legislation which will ensure that the sales and use taxes already owed from online purchases are fairly and effectively reported, collected, and remitted.

- **Federal Historic Tax Credits**

- Maintain federal Historic Rehabilitation Tax Credits for the restoration of historic buildings. These credits have for 30 years been an important catalyst for incentivizing private investment to preserve our nation's historically-significant buildings and revitalize the historic cores of American cities. The existing 20-percent income tax credit for certified historic structures and 10 percent credit for certain non-certified historic structures should be preserved.

- **Federal Immigration Reform**

- Support comprehensive immigration reform that enables the U.S. to attract the best and brightest talent from around the world. Steps should be taken to secure borders and establish reasonable, affordable and efficient visa policies that empower American businesses to hire essential workers and remove barriers for top talent to work in the U.S. Immediate steps should be taken to address workforce shortages in specialty and technology occupations, including increasing the cap on H-1B visas; and improving H-1B fairness for small and medium employers by lowering application fees and eliminating the lottery-selection process in favor of a needs-based system. Oppose further state legislation related to immigration reform.

- **Position Tulsa for F-35 Operations**

- Support the Tulsa Air National Guard Base in positioning the 138th Fighter Wing for selection as an operating location for the next generation fighter aircraft, the F-35 Lightning II. With an economic impact of more than \$530 million to the community, the base supports more than 1,200 citizen soldiers and plays a key role in the defense of this nation and the continued vibrancy of the Tulsa region's economy. The Tulsa basing of the F-35 could increase base employment by another five percent.

2017 Regional Legislative Agenda

Restraint in Labor Regulation Changes:

- Moderate changes in labor regulations to ensure fairness for both employer and employee and minimize harmful effects on job creation. Recent rulings and interpretations by the Department of Labor and NLRB targeting overtime pay, independent contractors and joint employment status will reduce employers' hiring capacities; disproportionately harm small businesses, the hospitality industry and the nonprofit sector; increase legal liabilities; and threaten business models that have worked for decades, such as franchising and the legitimate use of independent contractors. These changes represent drastic departures from previous norms and should be reversed, pared down or implemented more gradually while protecting existing business models.

- **Restrict Federal Rulemaking Authority:**

- Encourage and support members of Congress to restrict federal rulemaking authority by requiring a standardized, comprehensive, and cumulative cost/benefit analysis of the total economic impact of rules, including the effect on jobs, electricity rates and reliability, gasoline prices, energy-intensive manufacturing, small businesses, housing market, power plant closures, agriculture, and state and local governments. The regulating entity should perform the cost/benefit analysis along a standard process which should then be reviewed by at least one independent agency.

- **Support Legislation Delaying the Implementation of the EPA 2015 Ozone Standard**

- The Tulsa region's challenges to avoid the economic burden of non-attainment have resulted in substantial ground-level ozone improvement over the past 25 years. However, even though continued air improvement is foreseeable, the implementation schedule for the EPA's 2015 ozone standard could cause non-attainment for Tulsa and many metropolitan areas across the nation. EPA regulatory implementation schedules are bound by an outdated law which no longer provides adequate time for air quality improvements to occur before overlapping regulation and non-attainment may occur. Undeniably, good air quality is fundamental to healthy communities and to economic development. However, EPA's untimely schedule for implementing the October 2015 ozone NAAQS may cause non-attainment status and the far-reaching economic burden we have long sought to avoid.



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Bronce L. Stephenson, MPA
Director of Community Development

SUBJECT: Resolution 2016-15 - Creation of a Tax Increment Financing (TIF) District in
Owasso's Redbud District

DATE: September 16, 2016

BACKGROUND:

The City of Owasso has looked into the development of a Tax Increment Financing (TIF) District covering the downtown Redbud District area. The Council approved an engagement letter with the Center for Economic Development Law (CEDL) to allow staff to work with the firm in exploring the viability of a TIF in the Redbud District area.

This item was brought before the City Council at the August work session for initial discussion. A possible TIF in the Redbud District was discussed by the Owasso Economic Development Authority during their August meeting and this item will be presented to the Planning Commission for discussion.

TIMELINE:

Oklahoma State Statutes outline a specific process for the creation of a TIF District. The following outlines the process and target date for the creation of the TIF:

Steps for Considering and Creating a TIF District:

1. Governing Body Initiation of Process.

- a. Governing body resolution establishes the review committee and appoints its representative.
- b. The Review Committee consists of:
 - 1. A representative of the governing body, to serve as chairperson;
 - 2. A representative of the planning commission, if applicable;
 - 3. A representative designated by each taxing jurisdiction within the proposed TIF district whose ad valorem taxes might be impacted by the project; and
 - 4. Three members (at least one of which represents the business community) representing the public at-large and selected by the other Review Committee members from a list of seven names submitted by the chairperson of the committee.

2. Review Committee Consideration.

- a. Committee elects at-large members.
- b. Committee studies proposed project and makes findings on eligibility of proposed project area and TIF district.
- c. Committee makes findings on financial impacts of proposed project upon affected taxing jurisdictions and business activities in the proposed TIF district.
- d. Committee makes a recommendation regarding approval of proposed project and creation of TIF district.

3. Planning Commission Review.

- a. Planning commission determines whether proposed project plan conforms with comprehensive (master) plan, if applicable.
- b. Planning commission makes a recommendation regarding approval of proposed project plan.

4. Governing Body Consideration and Approval.

- a. Governing body must hold two public hearings before adoption of a project plan – one to provide information, including an analysis of potential impacts, and to answer questions, and a second to give interested persons the opportunity to express their views on the proposed project plan.
- b. Governing body considers the findings and recommendation of the review committee and the resolution and recommendation of the planning commission, if applicable.
- c. Governing body makes final determination that the proposed TIF district meets the eligibility criteria of the statute, including that the project area is an enterprise area, a historic preservation area, or a reinvestment area.
- d. Governing body makes finding that the improvement of the area is likely to enhance the value of other real property in the area and to promote the general public interest.
- e. Governing body adopts ordinance (or resolution) approving the project and establishing the TIF district.

Staff would ask the TIF Review Committee to provide a recommendation to the City Council by December 12, 2016. That would allow the Council to hold a worksession discussion prior to voting on the creation of a TIF at the December 20, 2016, regular meeting. A proposed schedule is attached to this memo.

ACTION:

Staff is requesting the City Council approve a resolution at the September 20, 2016 City Council meeting that would create a TIF Review Committee, appoint a representative to the TIF Review Committee, and authorize the preparation of a project plan for consideration by the TIF Review Committee. This action does not create a TIF District, it is simply the first step in the process of exploring if a TIF District is a viable option to assist in the redevelopment of downtown Owasso.

RECOMMENDATION:

Staff recommends Council approval of Resolution 2016-15, which does the following:

- Declare the intent to consider approval of a project plan and creation of a Tax Increment district under the Local Development Act;
- Direct preparation of a project plan;
- Appoint a Review Committee;
- Direct the Review Committee to make findings as to eligibility and financial impact, if any, on taxing jurisdictions and business activities within the district;
- Direct the Review Committee to make a recommendation with respect to the proposed project.

ATTACHMENTS:

Resolution 2016-15

Proposed TIF Schedule

Memo dated August 5, 2016, Council Worksession

TIF Map

TIF Presentation from CEDL – August 9, 2016 Council Work Session

TIF Creation Procedure Document from CEDL

**CITY OF OWASSO
RESOLUTION 2016-15**

A RESOLUTION OF THE CITY OF OWASSO, OKLAHOMA, DECLARING THE INTENT TO CONSIDER APPROVAL OF A PROJECT PLAN AND CREATION OF A TAX INCREMENT DISTRICT UNDER THE LOCAL DEVELOPMENT ACT; DIRECTING PREPARATION OF A PROJECT PLAN; APPOINTING A REVIEW COMMITTEE; DIRECTING THE REVIEW COMMITTEE TO MAKE FINDINGS AS TO ELIGIBILITY AND FINANCIAL IMPACT, IF ANY, ON TAXING JURISDICTIONS AND BUSINESS ACTIVITIES WITHIN THE DISTRICT; AND DIRECTING THE REVIEW COMMITTEE TO MAKE A RECOMMENDATION WITH RESPECT TO THE PROPOSED PROJECT

WHEREAS, it is an objective of the City of Owasso, Oklahoma ("City"), to promote economic development within its boundaries in order to attract major investment, enhance the tax base, stimulate economic growth, and improve the quality of life in and around the City; and

WHEREAS, the City envisions the development of its Redbud District as a new destination area for the City, consisting of infill development with commercial, residential, and office components, and improved streetscapes and pedestrian accessibility ("Project"); and

WHEREAS, in order to promote and stimulate economic development, it is necessary and desirable to establish a legal framework and funding mechanism to provide public assistance to the Project; and

WHEREAS, a key objective of the Project is the development of a retail component; and

WHEREAS, for the health, safety, and public welfare of the residents of the City, it is appropriate and desirable to consider and adopt a project plan and an increment districts for the Project pursuant to the Oklahoma Local Development Act, 62 O.S. §850, *et seq.* ("Act"); and

WHEREAS, the Act was passed by the Oklahoma Legislature to implement Section 6C of Article X of the Oklahoma Constitution, which empowers the governing bodies of cities, towns, and counties to apportion tax increments to help finance the public costs of economic development; and

WHEREAS, the development of the area depends upon the utilization of tax increment financing to help finance the public costs of the development; and

WHEREAS, without the development of a Project, the preparation of a project plan, the establishment of an increment district, and other authorizations provided for in the Act, economic growth in and surrounding the Redbud District would be difficult or impossible; and

WHEREAS, the Act requires the appointment of a Review Committee to review and make a recommendation concerning a proposed district, plan, or project, to consider and make findings and recommendations with respect to the conditions establishing the eligibility of the proposed district, and to consider and determine whether a proposed plan and project will have a financial impact on any affected taxing jurisdiction and business activities within a proposed district and to report its findings and make its recommendations to the governing body; and

WHEREAS, the Act provides that the membership of the Review Committee shall consist of the following: a representative of the governing body who shall serve as chairperson; a representative of the planning commission having jurisdiction over the proposed increment district; a representative designated by each taxing jurisdiction within the proposed district whose taxes might be impacted by the plan; and three members representing the public at large as selected by the other committee members from a list of seven names submitted by the chairperson of the Review Committee; and

WHEREAS, the taxing jurisdictions within the proposed district whose taxes might be impacted by the establishment of an increment district within the City are (1) Tulsa County; (2) City-County Library; (3) City-County Health Department; (4) Tulsa Technology Center; (5) Tulsa Community College; and (6) Owasso Public Schools.

WHEREAS, at least one of the Review Committee members representing the public at large shall be a representative of the business community and, because a key objective of the Project may be the development of a significant retail component, such member shall be a retailer or a representative of a retail organization; and

WHEREAS, consistent with the Act, the membership of the Review Committee shall consist of the following: one representative of the City of Owasso City Council, who shall serve as chairperson of the Review Committee; one representative of the Owasso Planning Commission to be designated by that body; one representative of Tulsa County to be designated by that body; one representative of the City-County Library to be designated by that body; one representative of the City-County Health Department to be designated by that body; one representative of the Tulsa Technology Center to be designated by that body; one representative of the Tulsa Community College to be designated by that body; one representative of the Owasso Public Schools to be designated by that body; and three members representing the public at large, at least one of whom is a representative of the business community in the City and is a retailer or a representative of a retail organization, selected by the other Review Committee members from a list of seven names submitted by the chairperson of the Review Committee.

WHEREAS, the Review Committee shall review and make a recommendation concerning a proposed project plan including a potential increment district, consider and make findings and recommendations with respect to the conditions establishing the eligibility of the proposed increment district, and to consider and determine whether the proposed Project and project plan will have a financial impact on any taxing jurisdiction and business activities within the proposed increment district and to report its findings and make its recommendations to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OWASSO, THAT:

Section One: The Council of the City of Owasso intends to consider approval of a project plan and creation of a tax increment district to facilitate the financing of eligible project costs and hereby directs the preparation of a project plan to be submitted for consideration in accordance with the Act.

Section Two: A Review Committee is hereby appointed whose membership shall consist of the following: one representative of the City of Owasso City Council, who shall serve as chairperson of the Review Committee; one representative of the Owasso Planning Commission to be designated by that body; one representative of Tulsa County to be designated by that

body; one representative of the City-County Library to be designated by that body; one representative of the City-County Health Department to be designated by that body; one representative of the Tulsa Technology Center to be designated by that body; one representative of the Tulsa Community College to be designated by that body; one representative of the Owasso Public Schools to be designated by that body; and three members representing the public at large, at least one of whom is a representative of the business community in the City and is a retailer or a representative of a retail organization, selected by the other Review Committee members from a list of seven names submitted by the chairperson of the Review Committee.

Section Three: Mayor Lyndell Dunn shall serve as the City of Owasso City Council's representative and chairperson of the Review Committee.

Section Four: The chairperson of the Review Committee shall request that each of the following entities designate a representative to serve on the Review Committee:

- (1) Owasso Planning Commission;
- (2) Tulsa County;
- (3) City-County Library
- (4) City-County Health Department;
- (5) Tulsa Technology Center;
- (6) Tulsa Community College; and
- (7) Owasso Public Schools.

Section Five: The chairperson of the Review Committee shall submit a list of seven names, at least one of whom is a representative of the business community in the City and is a retailer or a representative of a retail organization, to represent the public at large on the Review Committee.

Section Six: The other Review Committee members shall select three people from the list submitted by the chairperson who shall represent the public at large on the Review Committee; at least one of the three people selected to represent the public at large shall be a representative of the business community in the City and a retailer or a representative of a retail organization.

Section Seven: The Review Committee shall consider and make its findings and recommendations to the City of Owasso City Council with respect to the conditions establishing the eligibility of the proposed increment district and the appropriateness of approval of the proposed project plan and Project.

Section Eight: The Review Committee shall consider and determine whether the proposed project plan and Project will have a financial impact on any taxing jurisdiction and business activities within the proposed increment district and shall report its findings to the City of Owasso City Council.

Section Nine: The Owasso Planning Commission shall review the proposed project plan and shall make its recommendation regarding the project plan to the City of Owasso City Council.

PASSED AND APPROVED this 20th day of September, 2016.

Lyndell Dunn, Mayor

Sherry Bishop, City Clerk

(SEAL)

APPROVED AS TO FORM:

Julie Lombardi, City Attorney

OWASSO REDBUD DISTRICT PROJECT

Proposed Adoption Schedule

September							October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3							1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

November							December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

DATE	EVENT
September 20, 2016	City Council resolution declaring intent to consider Project Plan and appointing Review Committee
September 22, 2016	Letters to affected taxing jurisdictions requesting Review Committee member selections
October 13, 2016	Economic Development Authority – presentation of tax increment financing
October 25, 2016	Post Agenda of Review Committee first meeting
October 27, 2016	Review Committee first meeting
November 1, 2016	Post Agenda of Review Committee second meeting
November 3, 2016	Review Committee second meeting
November 8, 2016	Post Agenda of Review Committee third meeting
November 10, 2016	Review Committee third meeting
November 14, 2016	Planning Commission meeting – resolution re: conformance with Comprehensive Plan
November 21, 2016	Newspaper publication and website posting of notice of public

hearings; Project Plan and Economic Impacts Report on City Website and at City Clerk's office

November 21, 2016

Notice of Hearings Mailed/Emailed to Registrants

December 6, 2016

City Council First Public Hearing of Ordinance Establishing TIF

December 20, 2016

City Council Second Public Hearing of Ordinance Establishing TIF

December 22, 2016

Request for determination of Base Assessed Value by County Assessor; request for determination of sales tax base

December 22, 2016

Notice to Oklahoma Tax Commission and Oklahoma Department of Commerce

Spring, 2017

Notice to School District of opportunity to protest Base Assessed Value (send immediately after County Assessor certifies Base Assessed Value)



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Bronce L. Stephenson, MPA, Director of Community Development
Julie Trout Lombardi, City Attorney
Chelsea M.E. Levo, Director of Economic Development

SUBJECT: Presentation and Discussion of a Tax Increment Financing (TIF) District with Center for Economic Development Law

DATE: August 5, 2016

BACKGROUND:

The City of Owasso's roots are firmly set in the downtown area around Main Street as this was where the City began around the rail depot. As this City has grown, developed and sprawled away from its core, the downtown area has seen little reinvestment and has been somewhat of a forgotten area anchored only by public services and light commercial activity. A downtown is the heart of a City and across the State of Oklahoma and the Country, Americans have been re-discovering and redeveloping their downtowns.

The City of Owasso and its citizens have long seen a desire to redevelop the Main Street area as evidenced by the Downtown Master Plan that was developed in 2001. This Master Plan was the result of hundreds of hours of input from staff, the community and elected officials. Unfortunately, not much came out of this plan. The City saw the creation of the Quality of Life Plan in 2011, which involved citizens designing their ideal Owasso. Much of the input from this document discussed the redevelopment of the downtown area and creating that "special place" that Owasso was missing.

In 2013, the City finished the GrOwasso 2030 Land Use Master Plan, which took a great deal of input from Owasso's citizens. Again, the direction was that this community wanted to redevelop and enhance Owasso's downtown. The document called for a downtown development district to create development standards that would create a special place in Owasso. On the heels of the GrOwasso Plan, Community Development staff created a Downtown Overlay District, which was reviewed and approved by the Planning Commission and City Council. The Downtown Overlay District created special requirements for development in the area, restricted incompatible uses, removed costly development standards and set the table for redevelopment of the area. The Overlay was a way to show potential developers that Owasso was serious about the redevelopment of the downtown and set a new standard for quality development.

The issue of Downtown redevelopment was the topic of the 2015 Owasso Economic Summit. Staff, along with guests from other successful communities, presented on the vision and how to successfully transform downtown areas. One of the key takeaways is that downtown areas do not see success without public-private partnerships to create opportunities for new development. These partnerships allow new development to be successful in areas where they would otherwise fail. After the Economic Summit, multiple investors approached staff wanting to be a part of downtown's redevelopment, but were faced with the daunting reality of investing new development dollars into an area that had not seen any public or private dollars invested in

years. Since the summit, staff has had multiple opportunities to speak to citizen, business and civic groups about Owasso's downtown, with great public support and interest.

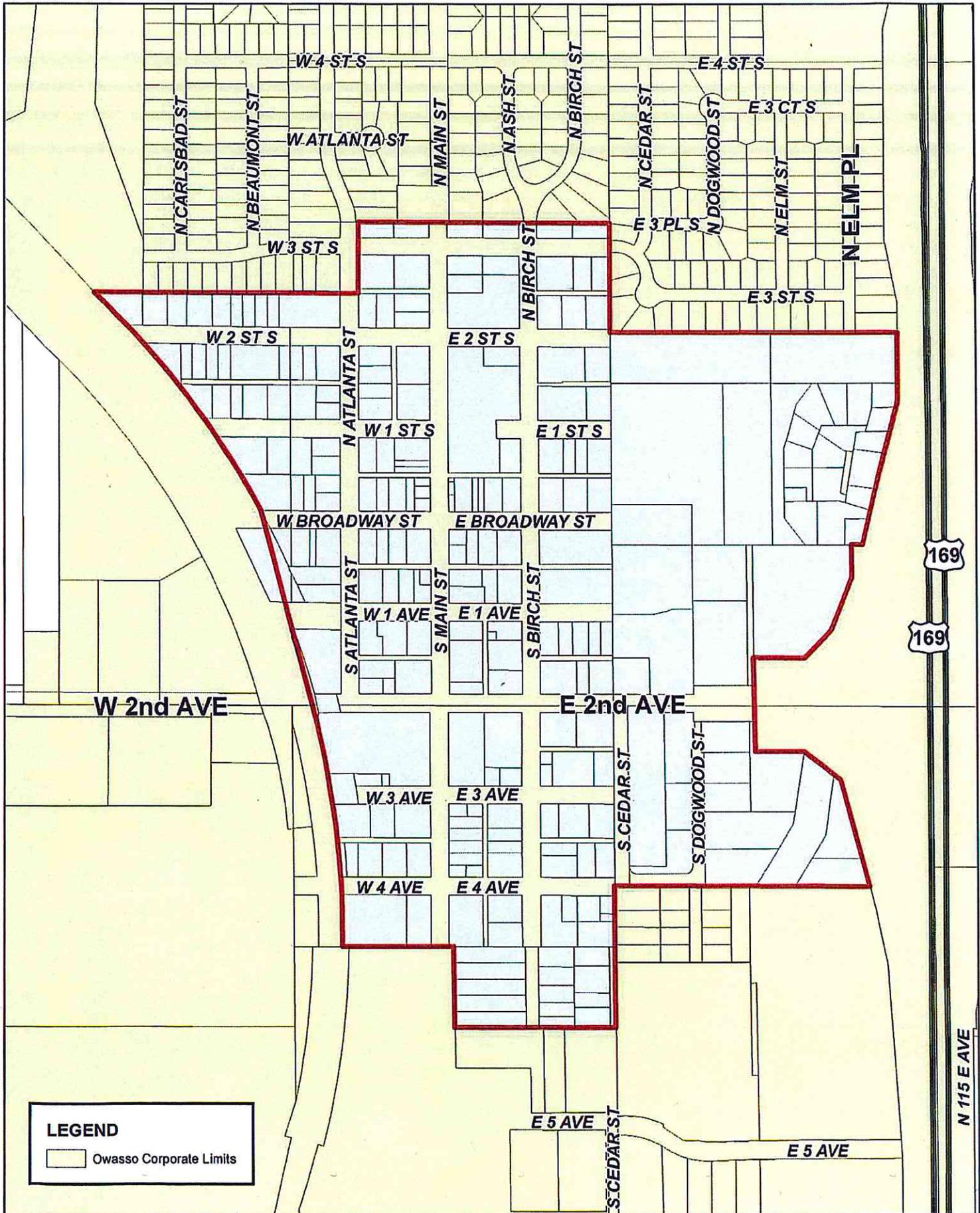
Staff worked with the community and stakeholders to develop a brand for the redevelopment of downtown, with the Redbud District as the chosen name. By letting the community help to name and choose the logo, interest in the redevelopment of downtown is more popular than ever.

CENTER FOR ECONOMIC DEVELOPMENT LAW:

Recently, Economic Development Director Chelsea Levo, Community Development Director Bronce Stephenson, Assistant City Manager Sherry Bishop and City Attorney Julie Lombardi met with the Center for Economic Development Law (CEDL) of Oklahoma City to discuss utilizing their services and expertise of incentive districts for the development of downtown Owasso.

As Owasso's Redbud District is on the cusp of redevelopment, the creation of an incentive district increases options for making the downtown revitalization a success. Tax Increment Financing (TIF) Districts have been successfully utilized in transforming areas such as El Reno, Ardmore, Norman, Lawton, Enid, Midwest City, Oklahoma City, Tulsa, Broken Arrow and numerous other communities across the state.

An engagement letter with the CEDL was approved by the City Council. Representatives of the firm will attend the City Council work session to discuss downtown redevelopment and the concept of a Tax Increment Financing (TIF) District.

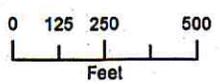


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169

LEGEND

 Owasso Corporate Limits



**DOWNTOWN
OWASSO**

29, 30, 31 & 32 T-21-N R-14-E



Tax Increment Financing: A Valuable Tool for Economic Development



**CENTER FOR ECONOMIC
DEVELOPMENT LAW**

LESLIE V. BATCHELOR
EMILY K. POMEROY
CAMERON H. BREWER

Owasso
August 9, 2016

Tax Increment Financing (“TIF”) Legal Basis: Oklahoma Constitution and the Local Development Act

- ▶ The Local Development Act, 62 O.S. §850, et seq., implements Art. X, Section 6C of the Oklahoma Constitution and allows a city, town, or county to implement a TIF in an area that is unproductive, undeveloped, underdeveloped or blighted

Development Using TIFs

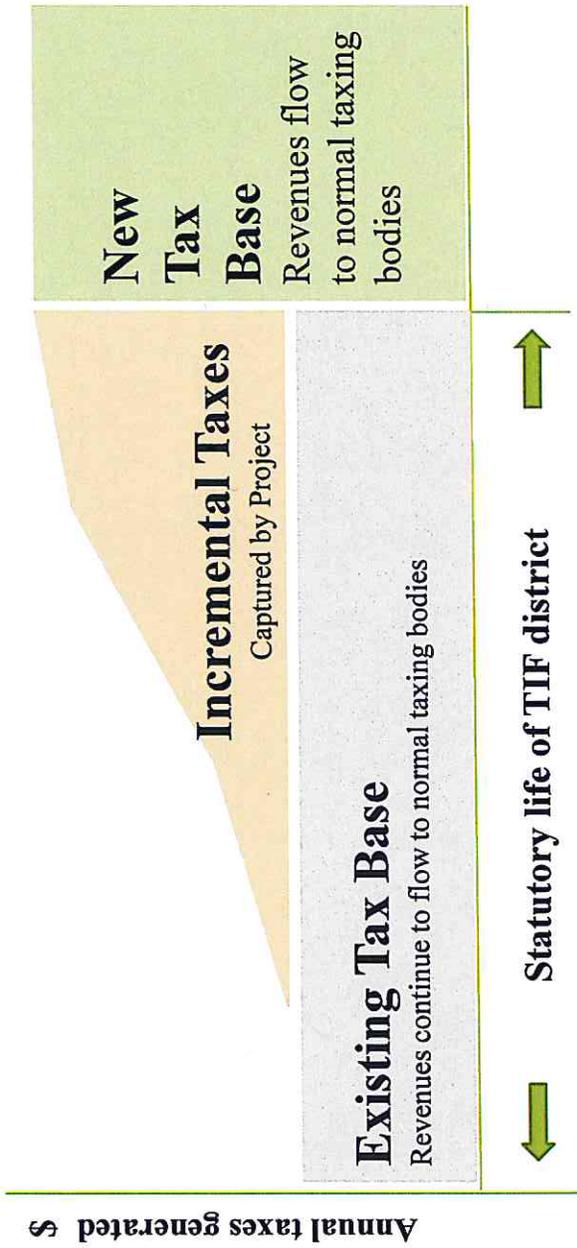
- ▶ The Act provides a tool to be used in areas where investment, development, and economic growth are difficult but possible if the Act is used
- ▶ TIFs do not impose new taxes

What is a TIF?

- ▶ A TIF allows a city to direct the apportionment of an increment of certain local taxes and fees to finance public project costs in order to stimulate development in the area
 - The increment is:
 - the portion of the ad valorem taxes produced by the increased value of the property in the TIF district as measured from the date the TIF is passed;
 - **and/or**
 - the portion of sales taxes collected each year that are generated by the project.

Value Generation and Capture

Basic TIF Model



Where can TIF be used?

- ▶ “Enterprise area” – any area within a designated state or federal enterprise zone.
- ▶ “Historic preservation area” – an area or structure listed in or nominated by the SHPO to the National Register, and subject to historic preservation zoning.
- ▶ “Reinvestment area” – an area requiring public improvements
 - ▶ to reverse economic stagnation or decline,
 - ▶ to serve as a catalyst for retaining or expanding employment,
 - ▶ to attract major investment to the area

Where can TIF be used?

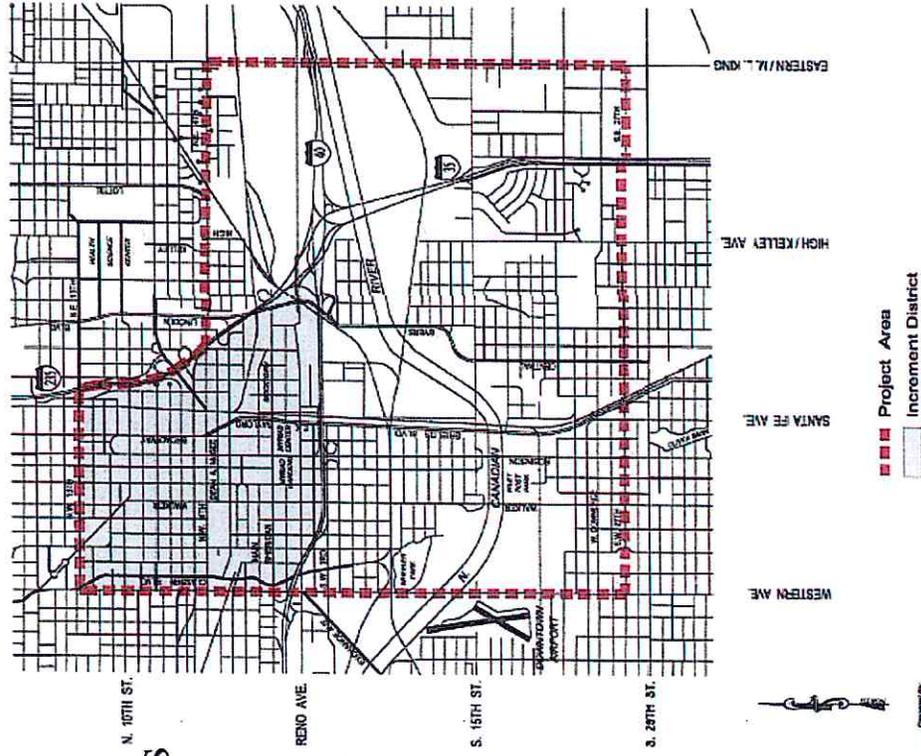
Reinvestment Area

- ▶ “Reinvestment area” – an area requiring public improvements
 - ▶ to reverse economic stagnation or decline,
 - ▶ to serve as a catalyst for retaining or expanding employment,
 - ▶ to attract major investment to the area,
 - ▶ to preserve or enhance the tax base, or
 - ▶ in which 50% or more of the structures of more than 35 years old.
- ▶ Such an area is detrimental to the public health or safety.
- ▶ Such an area includes a blighted area under the Urban Renewal Act.

Increment District =
area in which the increment is
generated

Project Area =
area in which the increment
can be spent on project costs

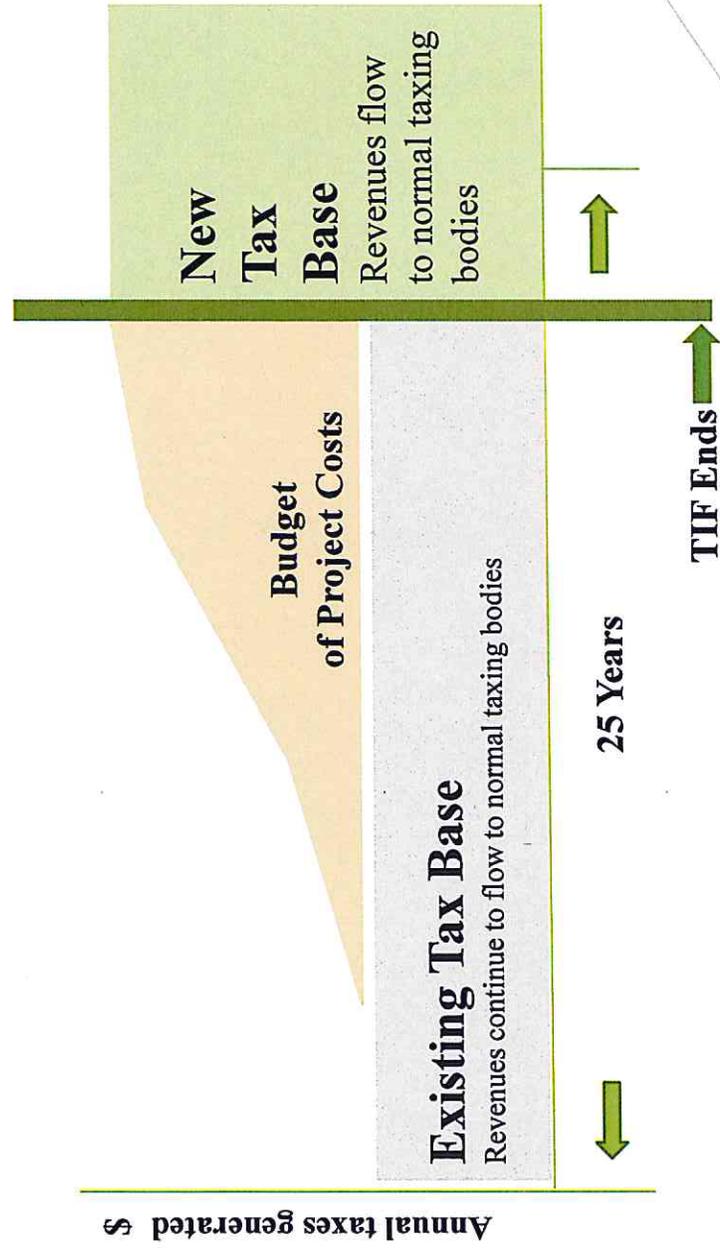
EXHIBIT A
DOWNTOWN/MAPS ECONOMIC DEVELOPMENT
PROJECT PLAN AREA AND INCREMENT DISTRICT BOUNDARIES



Required Elements of Project Plan

- ▶ 1. Boundaries of increment district and project area and sketch.
- ▶ 2. General description of public improvements, private investment, and estimated public revenues to accrue.
- ▶ 3. List of project costs.
- ▶ 4. General description of method of financing, sources, and timeframe.
- ▶ 5. Maps showing existing uses & conditions and proposed improvements.
- ▶ 6. Proposed changes in zoning.
- ▶ 7. Proposed changes in master plan and city ordinances if required.
- ▶ 8. Name of person in charge of implementation.
- ▶ 9. Authorization of any public entity to carry out any part of the project plan.

Termination of TIF

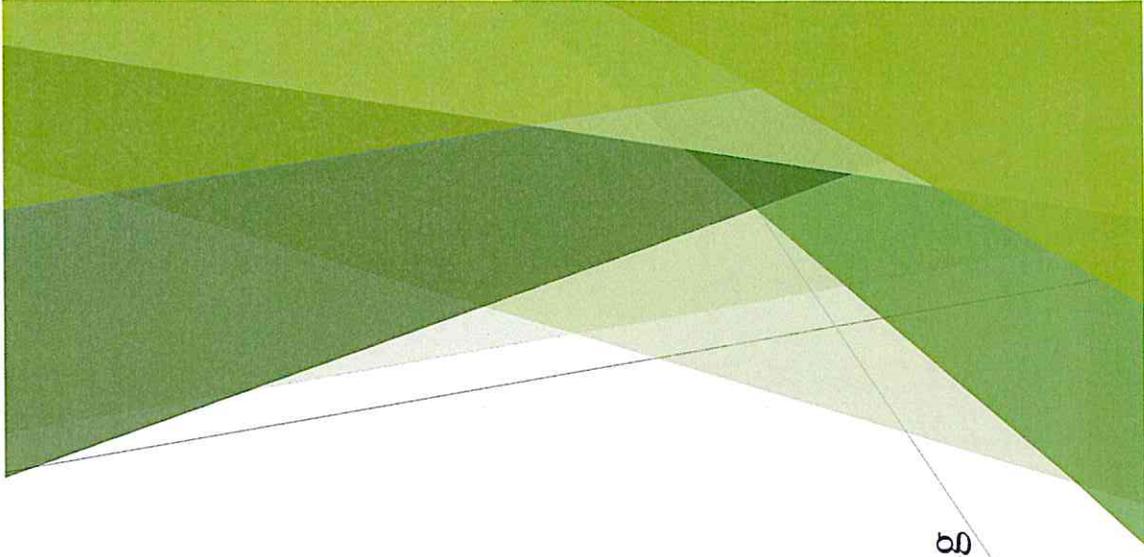


Statutory Guidelines/Good Policy

- ▶ Use TIF where investment, development, and economic growth are difficult but possible where the tools of the Local Development Act are used.
- ▶ Don't use TIF where investment, development, and economic growth would occur anyway.
- ▶ Don't use TIF to supplant normal functions and services.
- ▶ Develop and apply clear standards, criteria, and limits that are applicable to all similar property and areas.

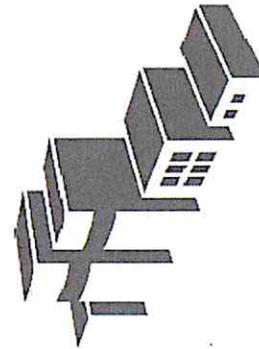
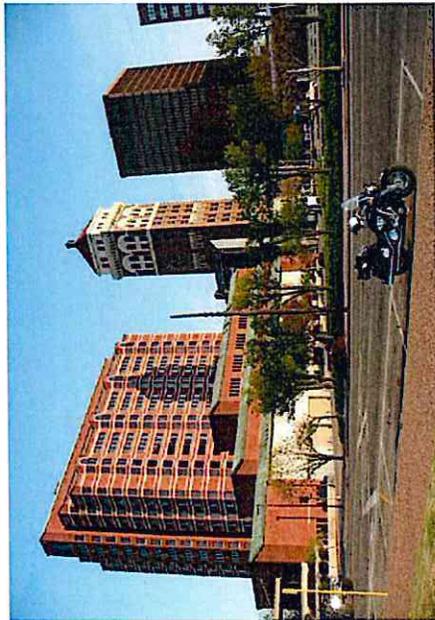
Implementation Requirements

- ▶ Annual Reports
 - ▶ Amount and source of revenue captured and apportioned to the project
 - ▶ Amount and purpose of expenditures
 - ▶ Amount of principal and interest
 - ▶ Tax increment base and current appraised value
 - ▶ Name of person in charge
 - ▶ Disclosure of conflicts of interest
- ▶ Reports must be sent to the chief executive officer of each taxing entity.



Amendment or Termination

- ▶ Minor amendments can be made by implementing entity
 - ▶ “Minor” = does not change the character or purpose of the plan; does not add more than 5% to the area or the public costs of the plan to be financed by tax increments.
- ▶ Major amendments are adopted by the same process as a new project plan.
- ▶ District terminates at the end of the period provided for in the project plan or the period required for payment of project costs, *whichever is less*, but not to exceed 25 years.



CENTER FOR ECONOMIC DEVELOPMENT LAW



CENTER FOR ECONOMIC
DEVELOPMENT LAW

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Lisa M. Harden	
Jeff Sabin	405 232 4606 TELEPHONE
OF COUNSEL	405 232 5010 FACSIMILE
John C. McMurry	www.econlaw.com

CONSIDERATIONS AND PROCEDURE FOR CREATING A TAX INCREMENT FINANCE DISTRICT UNDER THE LOCAL DEVELOPMENT ACT

I. Background: Redevelopment Using Tax Increment Financing

The Oklahoma Constitution authorizes the development or redevelopment of areas determined by a city, town, or county to be unproductive, undeveloped, underdeveloped, or blighted. The Local Development Act provides tools to be used in cases where investment, development, and economic growth in an area are difficult but possible if the Act is used.

One of the Act's tools is tax increment financing (TIF), which allows a city, town or county to direct the apportionment of an increment of certain local taxes and fees to finance public project costs in order to stimulate development in an area (the TIF district and the project area). The increment is (a) the portion of ad valorem taxes produced by the increased value of the property in the TIF district, measured from the date the ordinance creating the district is passed, and/or (b) the portion of sales taxes collected each year that are generated by the projects in the TIF district, as determined by a formula approved by the governing body. The TIF district is established by the development and approval of a project plan, which specifies the project area, the boundaries of the increment district, the objectives for the project area, the activities to be carried out in furtherance of those objectives, and the costs.

TIF districts have been validated by court proceedings involving the two TIF districts in Oklahoma City (for economic development projects at the Oklahoma Health Center and for the Downtown/MAPS project) and the TIF district in Guymon (for the Guymon-Seaboard Economic Development project).

II. Steps for Considering and Creating a TIF District:

1. Governing Body Initiation of Process.

a. Governing body passes resolution establishing review committee and appoints its representative.

i. The Review Committee consists of:

1. A representative of the governing body, to serve as chairperson;
2. A representative of the planning commission, if applicable;
3. A representative designated by each taxing jurisdiction within the proposed TIF district whose ad valorem taxes might be impacted by the project; and
4. Three members (at least one of which represents the business community) representing the public at-large and selected by the other committee members from a list of seven names submitted

by the chairperson of the committee.

2. Review Committee Consideration.

- a. Committee elects at-large members.
- b. Committee studies proposed project and makes findings on eligibility of proposed project area and TIF district.
- c. Committee makes findings on financial impacts of proposed project upon affected taxing jurisdictions and business activities in the proposed TIF district.
- d. Committee makes a recommendation regarding approval of proposed project and creation of TIF district.

3. Planning Commission Review.

- a. Planning commission determines whether proposed project plan conforms with comprehensive (master) plan, if applicable.
- b. Planning commission makes a recommendation regarding approval of proposed project plan.

4. Governing Body Consideration and Approval.

- a. Governing body must hold two public hearings before adoption of a project plan – one to provide information, including an analysis of potential impacts, and to answer questions, and a second to give interested persons the opportunity to express their views on the proposed project plan.
- b. Governing body considers the findings and recommendation of the review committee and the resolution and recommendation of the planning commission, if applicable.
- c. Governing body makes final determination that the proposed TIF district meets the eligibility criteria of the statute, including that the project area is an enterprise area, an historic preservation area, or a reinvestment area.
- d. Governing body makes finding that the improvement of the area is likely to enhance the value of other real property in the area and to promote the general public interest.
- e. Governing body adopts ordinance (or resolution) approving the project and establishing the TIF district.



TO: Honorable Mayor and City Council
 City of Owasso

FROM: Bronce L. Stephenson, MPA
 Director of Community Development

SUBJECT: Specific Use Permit – Glover Coffee Creek Dealership

DATE: September 16, 2016

BACKGROUND:

The City of Owasso received an application from the Jim Glover Auto Family for the review and approval of a Specific Use Permit for Coffee Creek Auto Dealership. The subject property is located in the 10500 block of the east US-169 Service Road.

SUMMARY TABLE:

Direction	Zoning	Use	Land Use Plan	Jurisdiction
North	CS (Commercial Shopping)	Undeveloped	Commercial	City of Owasso
South	CS (Commercial Shopping)	Undeveloped	Commercial	City of Owasso
East	RS-3 (Residential Single Family)	Residential	Transitional	City of Owasso
West	AG (Agriculture)	US-169	Public	City of Owasso

SUBJECT PROPERTY/PROJECT DATA:

Property Size	5 acres
Current Zoning	CS (Commercial Shopping)
Proposed Use	Commercial
Lots/Blocks	1 Lot, 1 Block
Number of Reserve Areas	N/A
Within PUD?	N/A
Within Overlay District?	US-169 Overlay
Water Provider	Washington County Rural Water District #3
Applicable Paybacks	Storm siren fee of \$35/acre, Elm Creek Sewer Payback of \$1,580/acre
Streets (public or private)	N/A

ANALYSIS:

A Specific Use Permit (SUP) is required in certain zoning districts for uses that may be a bit more intensive than surrounding uses. Within CS Zoning, an SUP is required for automobile sales, which is requested as a part of this permit. Additionally, this project site lies within the US-169 Overlay, which requires receipt of a Specific Use Permit and also caps the maximum size at 5 acres. An automobile sales use requires an SUP because it often is associated with heavier traffic, noise, lighting and use than is typically found in CS zoning. With approval of an SUP, staff, the Planning Commission and City Council can require additional conditions on the project that can help to mitigate any issues that a higher-intensity use can cause.

The subject application requests approval of an SUP to allow for the development of a 5 acre car dealership that will be a Chrysler, Jeep, Dodge, RAM & Fiat facility. The facility will sell vehicles and will have a service department. The applicant has been seeking a site in Owasso for many months and after working with staff, has found a location that appears to be acceptable. Staff prefers this location within the US-169 Overlay District so that the higher development and architectural standards will apply.

The applicant has submitted a set of drawings and renderings, which provide an indication of building architecture and layout of the facility on the property. A flagpole displaying the American Flag of at least 120 feet in height is proposed as a part of the development. A single building is located at the center of the site, with ample display parking along the front of the building. Site landscaping will be required that meets Owasso standards. The main facility houses a showroom, offices, parts and repair facilities and has room for expansion of another showroom. The building proposed is approximately 17,500 square feet and the site provides approximately 383 parking spaces. Connection to existing and future development will be required. Building architecture utilizes a mixture of glass, architectural metal and stucco. Additionally, as a part of their landscape package, the Glover family has offered to construct a statue of a Ram near one of the rock car display areas, celebrating both the RAM line of vehicles and the Owasso Rams mascot.

Staff will recommend the following conditions be applied to the property:

- Signage shall be limited to a height of 20 feet and only monument sign type. No additional signage other than signage on the building shall be allowed (does not include directional signage).
- No digital signage shall be used on the property.
- No banners, flags, balloons, inflatables, temporary signs, streamers or other advertising methods shall be allowed to be used on the site or attached to any vehicles. Any short-term (3 days or less) tents or tent sales shall be subject to approval by the Community Development Department.
- No vehicles shall be allowed to be displayed outside of the site within the public right-of-way.
- Any vehicle display ramps shall be built as berms and lined with rock and/or landscaping. No metal display racks shall be allowed.
- No exterior loudspeakers shall be allowed on the back side of the development.
- A minimum 6' opaque screening fence shall be required along the backside of the project.
- All non-essential lighting shall be turned off from the hours of 9PM to 6AM.
- Additional landscaping shall be provided on the site, subject to staff approval. A portion of the landscaping may be "banked" for use off-site in public areas.

- All standards of the US-169 Overlay shall be met.
- All site lighting shall be LED.
- White vinyl fencing (per Owasso standard) shall be installed along US-169 frontage for length of property.

PLANNING COMMISSION:

The Owasso Planning Commission considered this item at their meeting on September 12, 2016, voting 5-0 to recommend approval with the following additional conditions:

- The proposed flag and associated lighting will be required to gain FAA approval.
- Additional on-site landscaping shall be provided and shall obtain staff approval.
- All vehicle loading and unloading shall take place on the site, not along the service road.

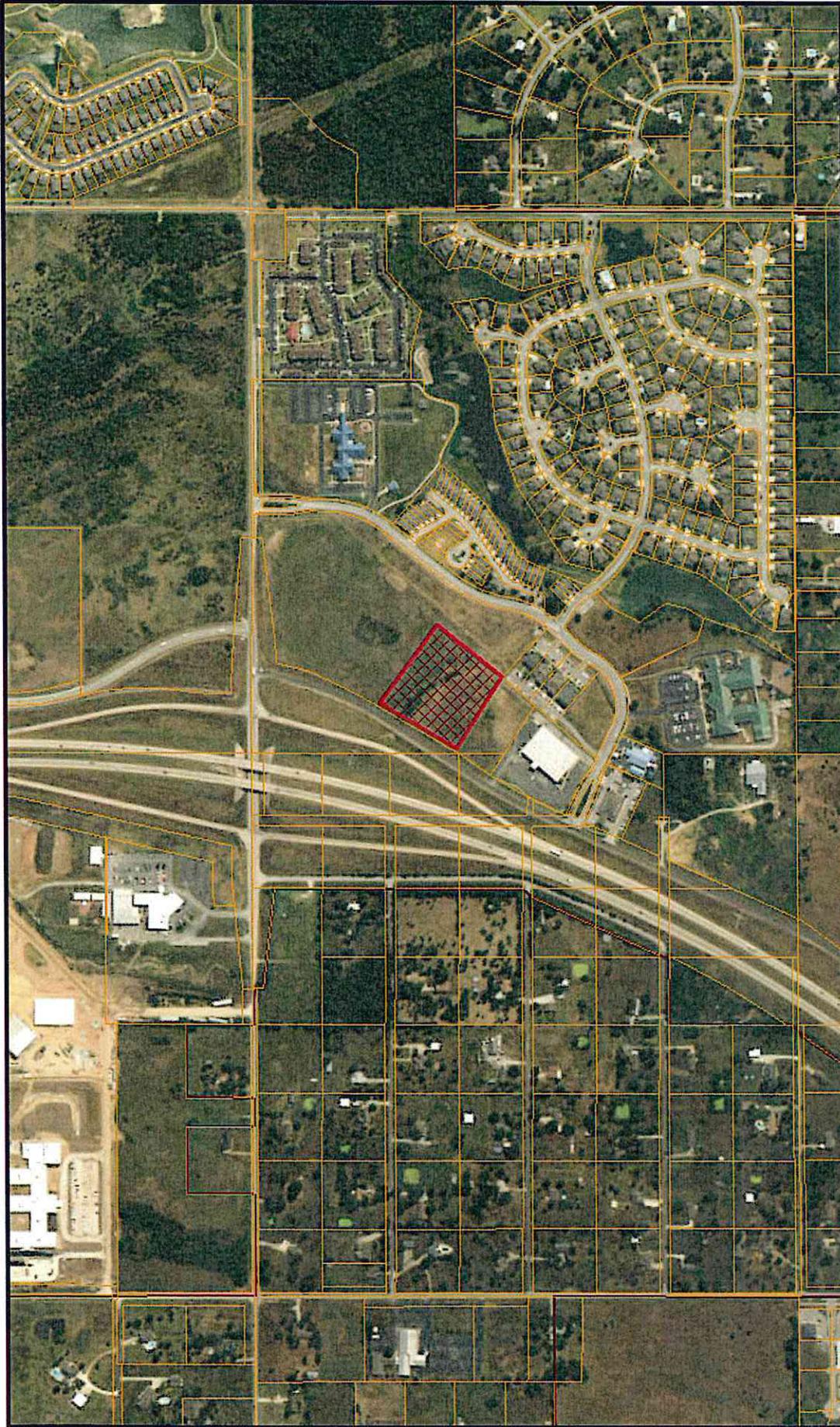
RECOMMENDATION:

Staff recommends approval of the Specific Use Permit with staff and the Planning Commission's recommended conditions.

ATTACHMENTS:

Area Map
Aerial Map
Zoning Map
Land Use Plan Map
Letter from Jim Glover Auto Family
SUP Site Plan
Building Elevations

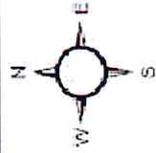
Specific Use Permit



1" = 752 ft

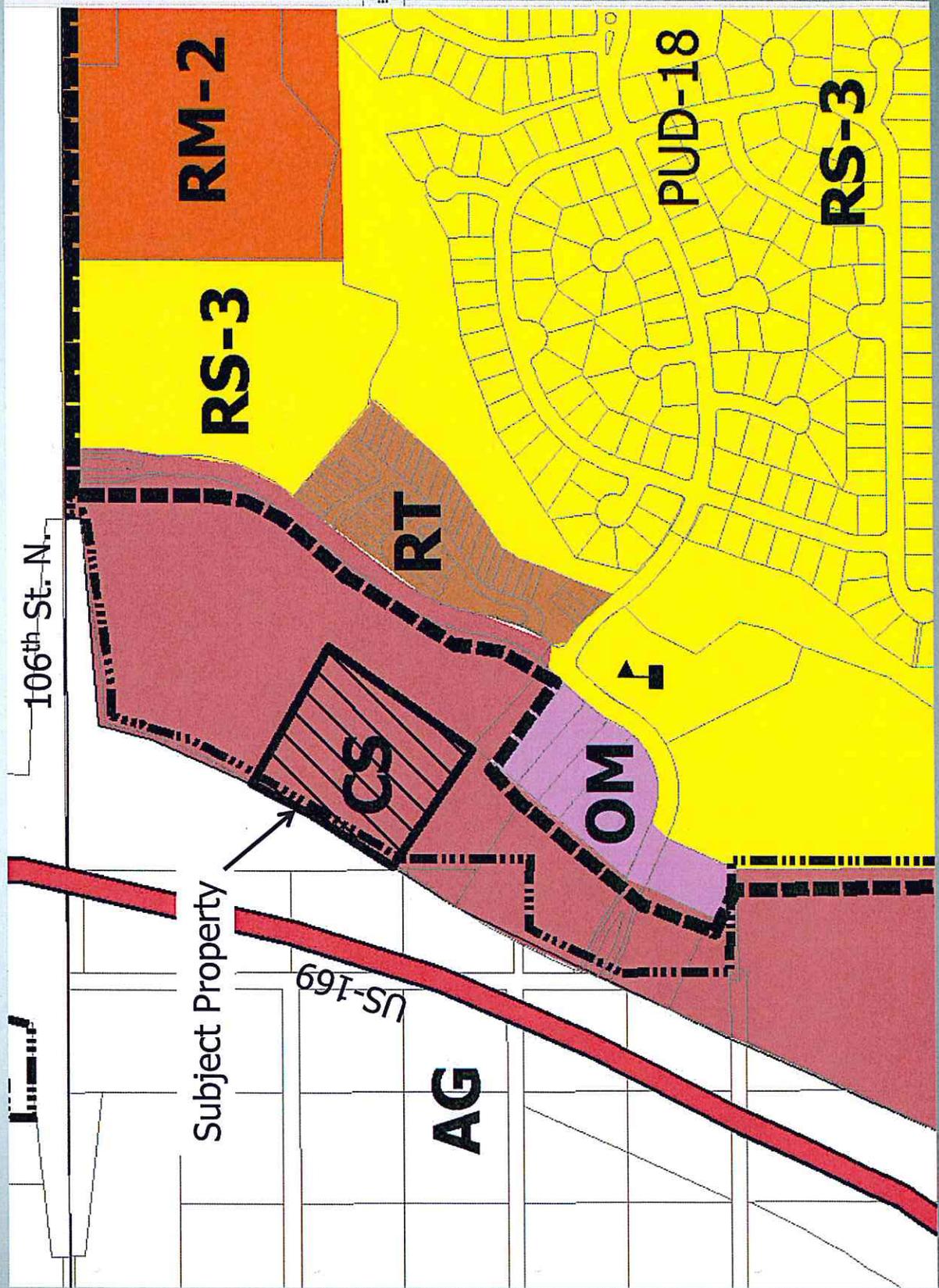
SUP 16-03

09/07/2016

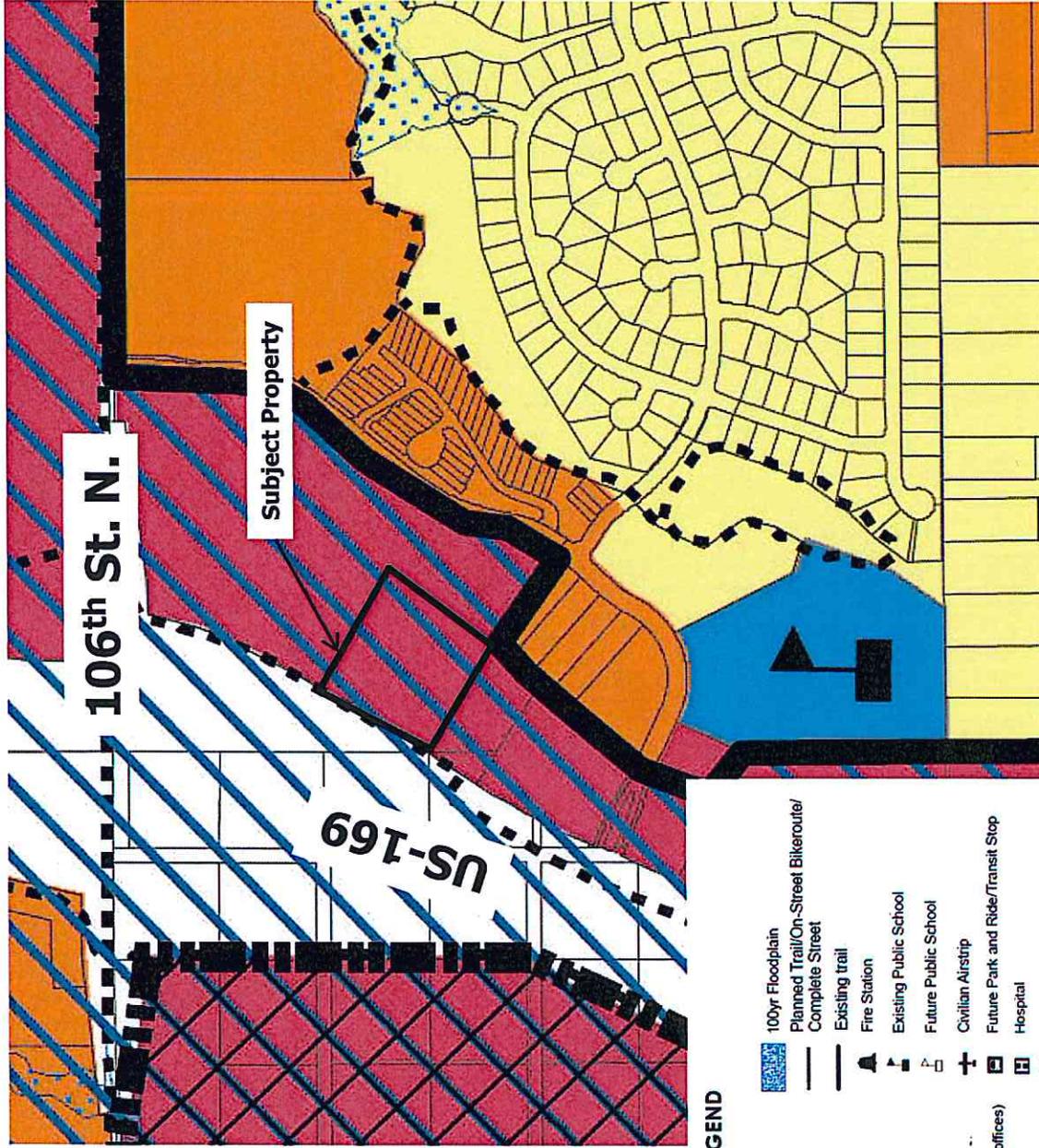


This map represents a visual display of related geographic information. Data provided hereon is not a guarantee of actual field conditions. To be sure of complete accuracy, please contact Owasso staff for the most up-to-date information.

SUP 16-03 Zoning



SUP 16-03 Land Use Plan



LEGEND

Land Use Categories

- Commercial
- Industrial/Regional Employment
- Neighborhood Mixed Use (Light Office, Commercial Shopping, Attached Housing, SF Housing, Apartments above retail)
- Parks/Recreation
- Public/Institutional/Quasi Public
- Residential
- Transitional (Attached housing, duplexes, offices)
- US-169 Overlay District
- *Glenn-Mur Addition Special District
- **Downtown Development District

- 100yr Floodplain
- Planned Trail/On-Street Bikeroute/Complete Street
- Existing trail
- Fire Station
- Existing Public School
- Future Public School
- Civilian Airstrip
- Future Park and Ride/Transit Stop
- Hospital
- Public Park
- Golf Course
- Cemetery

Jim Glover AUTO FAMILY

September 05, 2016

City of Owasso
Mr. Bronce Stephenson
200 S. Main
Owasso, OK 74055

RE: Jim Glover CDJR

Dear Mr. Stephenson:

We are writing this letter to express our excitement for the opportunity to expand our business into the City of Owasso. With your blessing, we will be building a state of the art facility for a Chrysler, Dodge, Jeep, Ram, and Fiat franchise.

The Jim Glover Auto Family has been in business in Tulsa for over 20 years. At our original Chevrolet dealership, we have been the #1 volume Chevrolet dealer in Oklahoma for 8 years. We were named the GM Dealer of the Year for 3 years in a row, and the only Chevrolet dealer in Oklahoma to ever win Dealer of the Year. We were also named the DealerRater Dealer of the Year in 2015. Prior to the Chevrolet store, we built Jim Glover Dodge in Broken Arrow, which is now Chris Nikel. Right after opening, that store became number one in Oklahoma and was highly ranked in the Nation.

We feel that we can be a valued member on the community, and will bring a significant amount of sales tax income for the City of Owasso. Jim Glover Chevrolet posted \$7,589,958 and \$7,926,266 in 2014 and 2015 respectively in parts revenue which would equate to approximately \$677,000 and \$707,000 in sales tax revenue for the city of Owasso in those same years. Our goal is to develop Jim Glover CDJR to be a strong member of the Owasso community.

Beyond potential revenue, there are other aspects of our business that are very important to us. We have done our best to instill our family values throughout our organization. We believe in

functioning our business with honesty and integrity. Through the years, car dealerships and car salesman have developed a negative reputation. We believe it doesn't have to be that way. If you say you are going to do something, do it. If you advertise something, it needs to be available. We believe in the lifetime value of a customer, and retaining their business for life is much more important than just a one-time sale.

Our family believes in giving back and we take pride in being involved in our community through many different charities and events such as the Tulsa Heart Ball, Concours for the Cure, Susan G. Komen Breast Cancer run, Toys for Tots, Salvation Army, Folds of Honor, Rogers State Saddle Up for Scholarships, and more.

Our family envisions our future being a part of the Owasso community. Currently, my wife and I and Kristen's family live just Northeast of Owasso; and Kristen hopes that her children are able to attend school in Owasso. Jared and his family are currently building a home in Stone Canyon, and plan to raise their family in Owasso. During the Rams football season opener, we were talking about how it won't be long before Jareson (Jared's son) will be playing on Friday nights. We talked about how Jim Glover Chrysler, Dodge, Jeep, RAM will be a great fit with the Owasso RAMs.

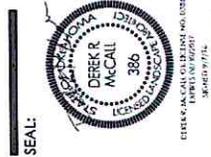
In closing, The Jim Glover Auto Family is very excited about the opportunity to join this amazing community and other Owasso businesses to help the future growth of Owasso.

Thank You,

Jim Glover

President

Jim Glover Auto Family



PROJECT:

**Jim Glover
Coffee Creek**
 South of 106th Street North, East of 169 Access Road, north of Lanes at Coffee Creek

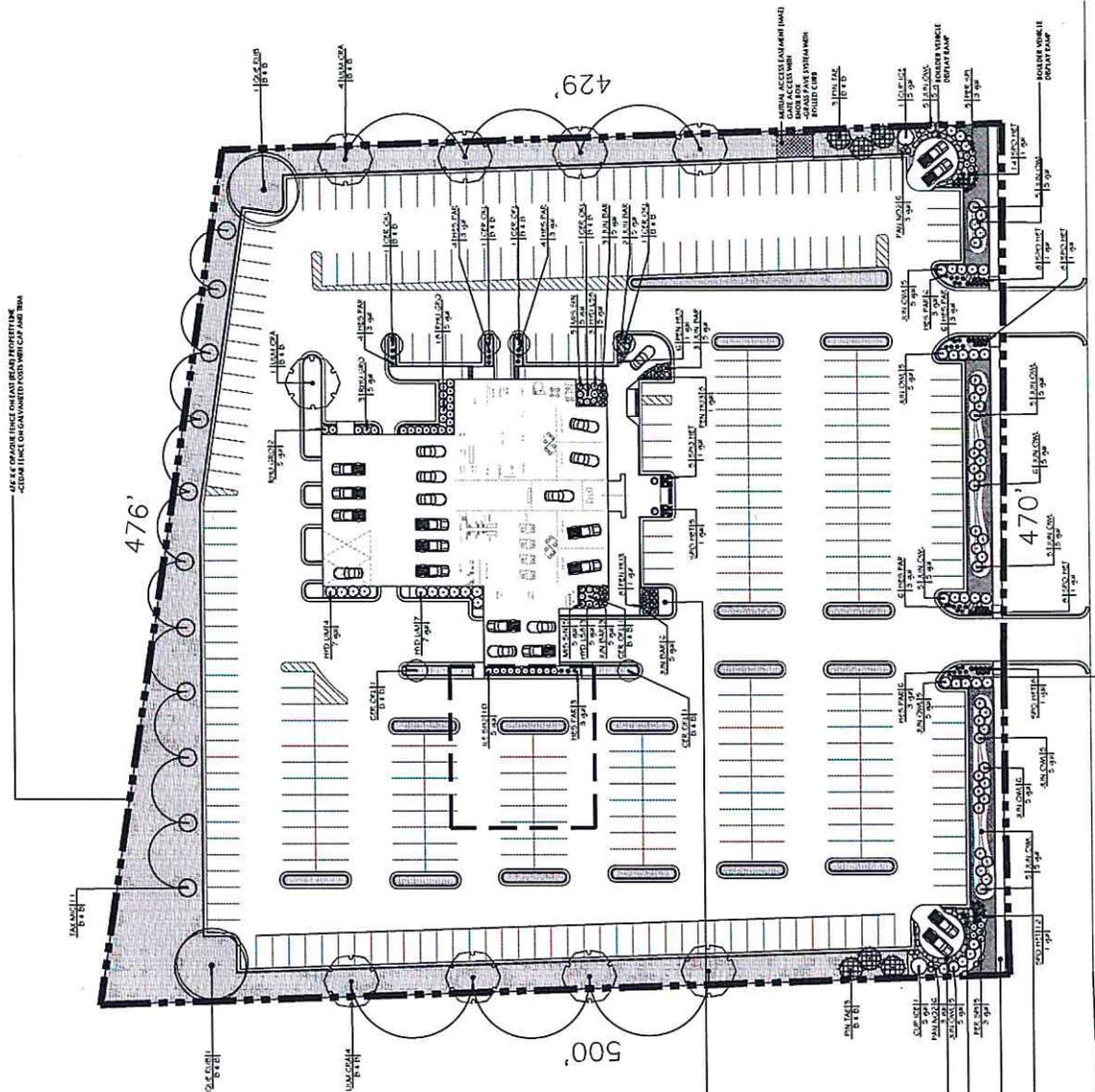
REVISIONS:
 9/7/16 Updated 50% Set

ISSUE DATE:
 9/16/16

SHEET NAME:
 Planting

SHEET #:
 L-1

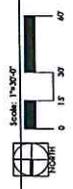
DRAWN BY: DBM



PLANT SCHEDULE

SYMBOL	COMMON NAME	SCIENTIFIC NAME	SIZE	QUANTITY	NOTES
ROZ	ROZANICAL NAME	ROZANICAL NAME			
GER	GERANIUM	GERANIUM			
PER	PEROVSKIA	PEROVSKIA			
PAH	PEROVSKIA	PEROVSKIA			
SPD	SPOROBIUM	SPOROBIUM			
...

HWY 169 Service Road









TO: Honorable Mayor and Owasso City Council
 City of Owasso

FROM: Bronce L. Stephenson, MPA
 Director of Community Development

SUBJECT: Final Plat - Somerset

DATE: September 16, 2016

BACKGROUND:

The City of Owasso received an application for review and approval of a final plat for Somerset. The subject property is located on the north side of 96 St N approximately ½ mile west of 145 E Ave. The property was annexed under Ordinance 1064, in December 2015. Ordinance 1070 for PUD 16-01 which governs the use on this property was approved by the City Council on March 1, 2016.

SURROUNDING ZONING:

Direction	Zoning	Use	Land Use Plan	Jurisdiction
North	RE (Residential Estates)	Single Family Homes	Residential	Tulsa County
South	AG (Agriculture)	Church	Residential	City of Owasso
East	RE (Residential Estates)	Single Family Home	Residential	Tulsa County
West	RE (Residential Estates)	Single Family Homes	Residential	City of Owasso

SUBJECT PROPERTY/PROJECT DATA:

Property Size	9.53 acres
Current Zoning	RS-3 PUD
Proposed Use	Single-Family Residential
Lots/Blocks	45 lots in 6 blocks
Number of Reserve Areas	7
Within PUD?	PUD-16-01
Within Overlay District?	No
Water Provider	City of Owasso
Applicable Paybacks/Fees	Storm siren fee of \$35/acre; Elm Creek \$1,580/acre
Streets (public or private)	Private

ANALYSIS:

The final plat for Somerset proposes 45 single family lots on a 9.53 tract of land yielding a gross density of 4.72 DU/Acre. The property is zoned RS-3 with PUD 16-01 overlay. PUD 16-01 governs the development of the property, including lot dimensions, setbacks, landscaping, architectural standards, etc. The main access into the development will be taken from 96 St N with the entrance aligned with the driveway serving Life Church across the street to the south. All of the proposed lots meet the minimum width and size allowances established under PUD 16-01, which is 45 feet wide and 4,650 square feet.

The development will contain private streets and stormwater appurtenances and will be gated. Perimeter and interior utility easements are shown on the plat that will allow utility companies adequate access to serve the development. Additionally, alleyways are provided that will also serve to accommodate utilities as well as access to garages. Any development that occurs on the subject property shall adhere to all subdivision, zoning, and engineering requirements in addition to those established under PUD 16-01, including but not limited to paved streets, detention, fire protection, landscaping, and sidewalks. The City of Owasso will provide sanitary sewer service and water to the property.

PLANNING COMMISSION

The Planning Commission voted 5-0 to recommend approval of the Final Plat for Somerset at their regularly scheduled meeting on September 12, 2016.

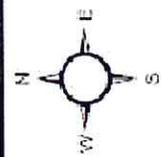
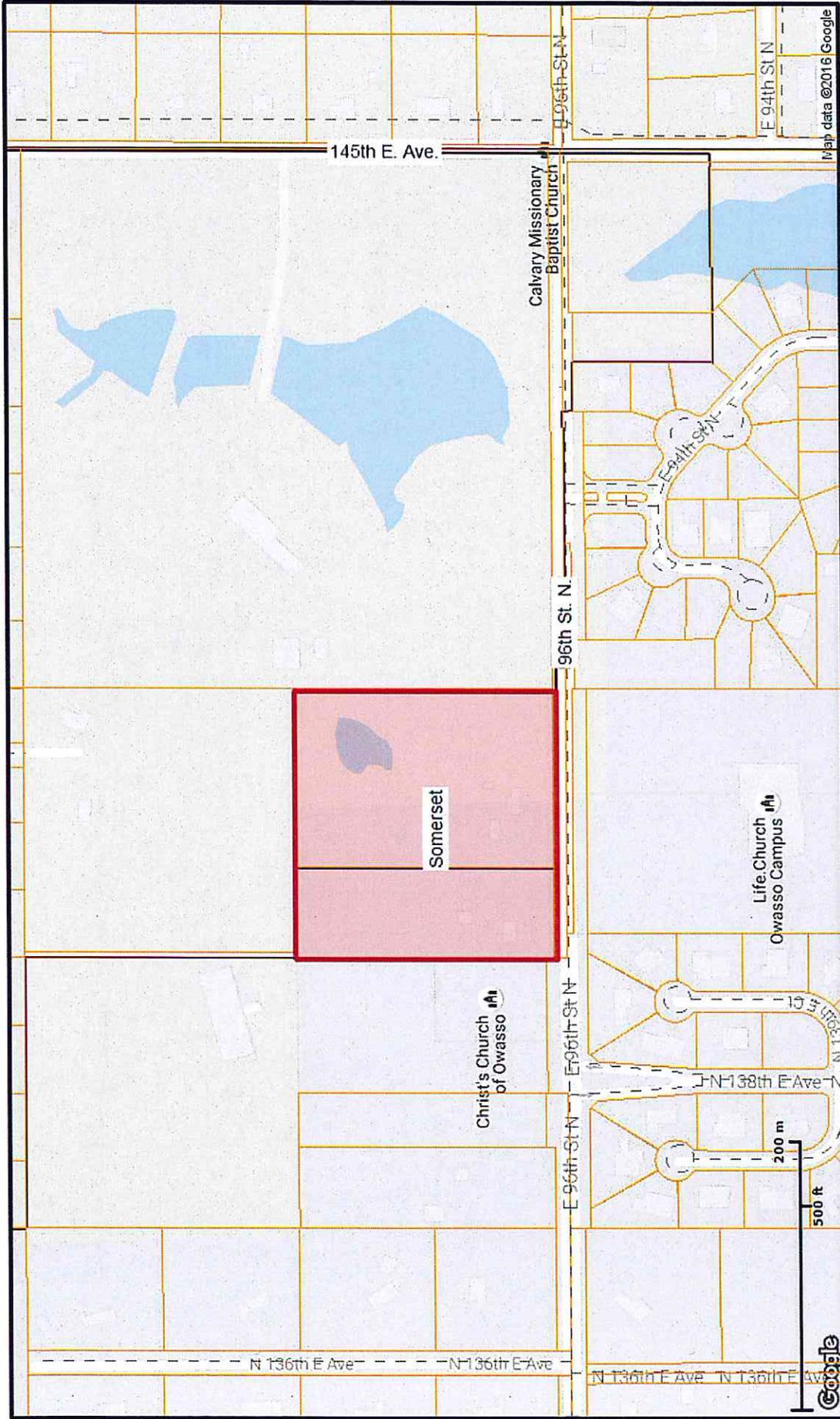
RECOMMENDATION:

Staff recommends approval of the Final Plat for Somerset.

ATTACHMENTS:

Area Map
Aerial Map
Zoning Map
Land Use Plan
Final Plat for Somerset

Somerset



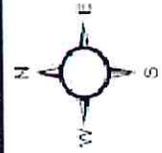
08/29/2016

Final Plat

1" = 376 ft

This map represents a visual display of related geographic information. Data provided hereon is not a guarantee of actual field conditions. To be sure of complete accuracy, please contact Owasso Public staff for the most up-to-date information.

Somerset



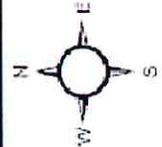
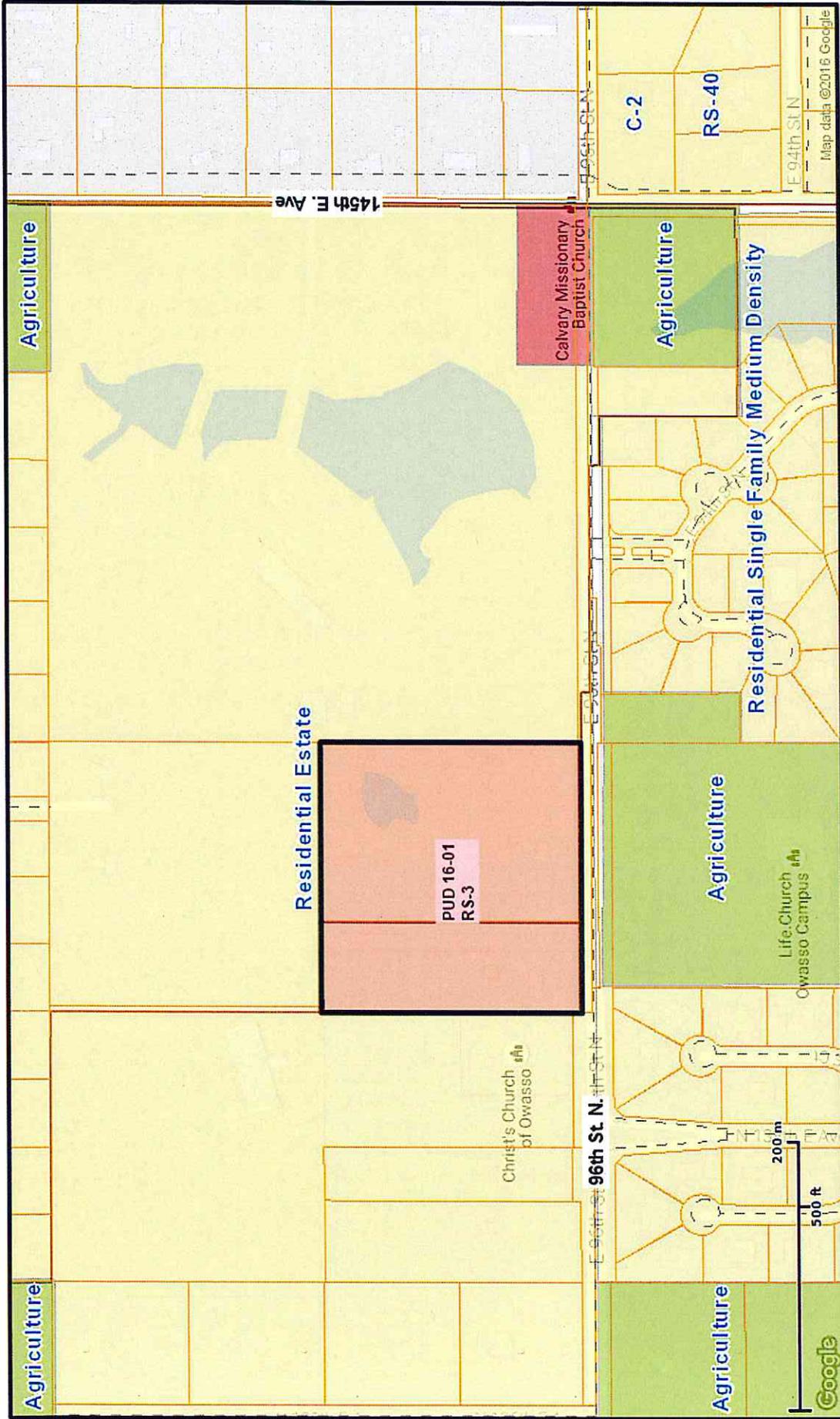
08/29/2016

Final Plat

1" = 376 ft

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Somerset, Zoning

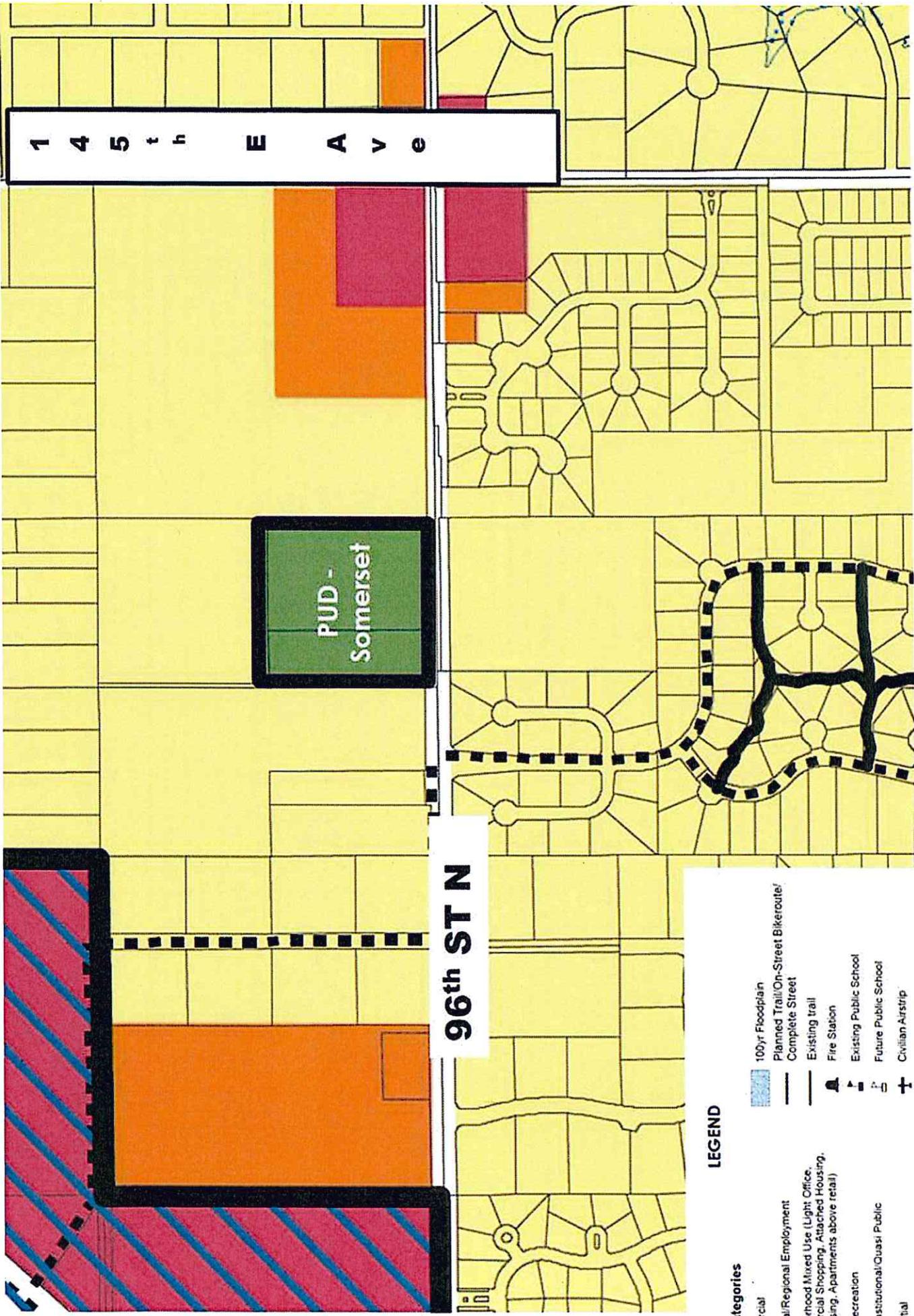


08/29/2016

Final Plat

1" = 376 ft

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LEGEND

- | | |
|---|---|
| Commercial | 100yr Floodplain |
| Industrial/Regional Employment | Planned Trail/On-Street Bikeroute/Complete Street |
| Neighborhood Mixed Use (Light Office, Commercial Shopping, Attached Housing, SF Housing, Apartments above retail) | Existing trail |
| Parks/Recreation | Fire Station |
| Public/Institutional/Quasi Public | Existing Public School |
| Residential | Future Public School |
| Transitional (Attached housing, duplexes, offices) | Civilian Airstrip |
| US-169 Overlay District | Future Park and Ride/Transit Stop |
| *Glenn-Mur Addition Special District | Hospital |
| **Downtown Development District | Public Park |
| | Golf Course |
| | Cemetery |



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Roger Stevens
Public Works Director

SUBJECT: FY 2016-2017 Street Rehabilitation Program
Proposed Project Listing

DATE: September 16, 2016

BACKGROUND:

Annually, Street rehabilitation sites are evaluated and selected based on a comprehensive assessment of roadway conditions. The selection process is aimed at maximizing the taxpayer's return on investment by increasing roadway lifecycle and minimizing future maintenance costs while enhancing overall roadway driving conditions and public safety.

PRIORITY STREET REPAIRS/MAINTENANCE IDENTIFIED:

In June 2016, the Public Works staff completed an update to the city's street inventory. The data collected for the model was adjusted to reflect changes in segment conditions and a new priority listing was generated. A map depicting the location of the proposed priority sites is attached for review. The estimated cost for the base project is \$1,787,033.33. In the event the bid comes in considerably less than the engineering estimate, staff has included alternate sites as part of the proposed priority sites.

If approved, the Public Work's Engineering Division will proceed to complete the design and bid documents for the Street Repair project. Staff anticipates this project could be advertised in February, awarded in April, and completed by December 2017.

PROJECT FUNDING:

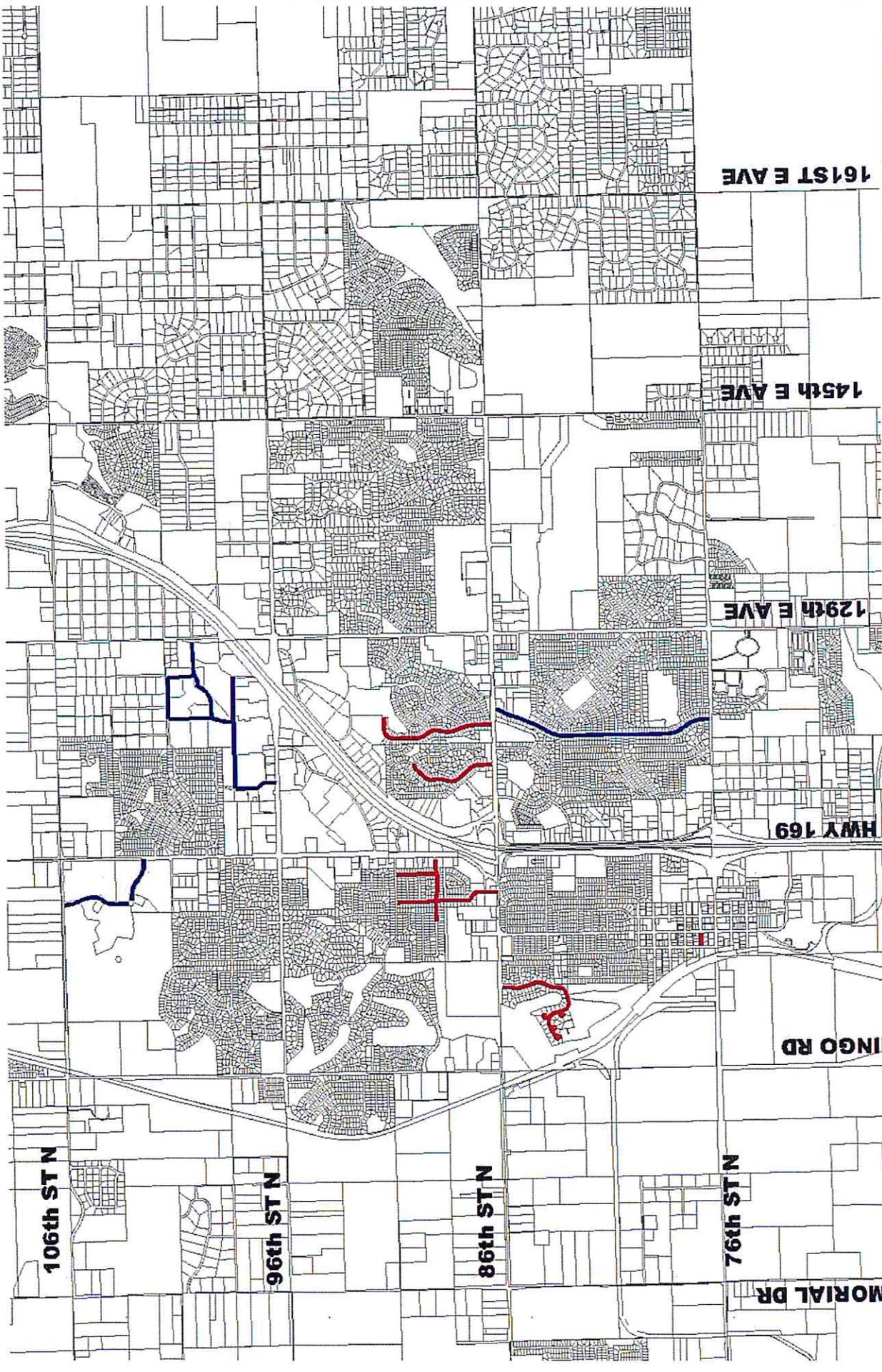
Total funding available for FY 2016-2017 Street Rehabilitation Program is \$1,800,000. The Capital Improvements Fund budget includes \$1,000,000 and Street Department - Half Penny Sales Tax Fund has \$800,000 allocated for this year's street repair program.

RECOMMENDATION:

The staff recommends approval of the FY 2016-2017 Street Rehabilitation Program priority sites.

ATTACHMENTS:

Recommended FY 2016-2017 Street Rehab Location Map
Proposed Street Segments
Preventive Maintenance Guidelines and Options



CITY OF OWASSO

111 N. Main Street
P.O. Box 180
Owasso, OK 74055
918.376.1500

**FY 2016-17 STREET REHABILITATION PROGRAM
PROJECT LOCATION MAP**

BASE PAVEMENT PROJECTS
ADD ALTERNATE PAVEMENT PROJECTS

9.7.16 North

THIS MAP IS FOR INFORMATIONAL PURPOSES ONLY. THE CITY OF OWASSO MAKES NO WARRANTY OR REPRESENTATION BY CITY OF OWASSO ON ITS ACCURACY.

Proposed Street Segments

FY 2016-2017 Street Rehabilitation Project List (Base Bid)

	<u>Location</u>	<u>REPAIR TYPE</u>	<u>OCI - Average</u>
1	Southern Links – Multiple Sites	Reconstruct Concrete Pavement	62.0
2	Ator Heights – Multiple Sites	BASE REPAIR, OVERLAY	58.1
3	Three Lakes – Multiple Sites	BASE REPAIR, OVERLAY	67.2
4	Original Town – W 1 st Ave	BASE REPAIR, OVERLAY	58.8

FY 2016-2017 Street Rehabilitation Project List (Alternate Bid)

	<u>Location</u>	<u>REPAIR TYPE</u>	<u>OCI - Average</u>
5	Elm Creek - N 122 nd E Ave	CRACK SEAL, FOG SEAL	83.6
6	Owasso Market Road - Collector	CRACK SEAL, FOG SEAL	80.1
7	Owasso Medical Park - Collector	CRACK SEAL, FOG SEAL	81.3

PREVENTIVE MAINTENANCE GUIDELINES AND OPTIONS

Preventive Maintenance Types

Pavement maintenance services are provided under two programs designed to preserve and repair roadways:

1. Preventive Maintenance, which includes
 - o Fog Seal
 - o Crack Seal
 - o Micropave/Slurry Seal
 - o Resurfacing/Overlay
2. Pavement Reconstruction

Preventive Maintenance

Preventive maintenance, if performed before the road begins to break up, is the more cost-effective of the two programs. Its purpose is to extend the life of the road and to keep it looking and riding, as much as possible, in like-new condition. The work performed under a preventive maintenance program could include fog sealing, micropave/slurry sealing, and resurfacing/overlay.

The purpose of any type of preventive maintenance is to stop water from seeping into the roadway material, which causes early break-up of the road surface. The useful life of roadways can be extended from 20 to as much as 100 years if, on a regularly scheduled basis, small breaks are fixed and a seal coat or resurfacing is performed before severe damage occurs. This is the reason why maintenance work is sometimes performed on streets that appear to be in good condition.

Fog Sealing – A method of applying an asphalt emulsion to an existing pavement surface to improve sealing or waterproofing and prevent further stone loss by holding the aggregate in place. Typically, this method is recommended once the pavement life has reached five to seven years. By performing such maintenance, the pavement life is expected to be extended by five years.

Crack Sealing - A method of applying a long lasting, resilient sealant in cracks and joints which is flexible and expandable in varying and extreme pavement temperatures. The sealant will prevent the invasion of surface water between the layers of asphalt and sub-grade rock, thus preventing premature failures, deterioration, and potholes. By performing such maintenance, the pavement life is expected to be extended by three to five years.

Micropave – Application of a mixture of fine aggregate with asphalt emulsion. Micropave is utilized on streets with higher traffic volumes. Depending on the traffic volume, this method is recommended once the pavement life has reached five to eight

years. By performing such maintenance, the pavement is expected to be extended for an additional 10 years.

Resurface/Overlay - Asphalt overlay is a road-resurfacing method where a lift of asphalt is placed on top of the existing roadway surface. Asphalt overlays are designed to extend the life of a road's driving surface and keep roads in good condition by preventing potholes and preserving the underlying road bed structure. With preventive maintenance measures in place, the pavement life is expected to be extended for an additional 15-20 years.

Pavement Reconstruction

When the condition of a roadway reaches the point where preventive maintenance is no longer cost-effective, the entire roadway must be removed and replaced.



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Roger Stevens
Public Works Director

SUBJECT: Right of Way Acquisition for the Garnett Road Improvements

DATE: September 16, 2016

BACKGROUND:

City staff is currently involved in the acquisition of rights of way and easements for the Garnett Road Improvements from East 96th Street North to East 106th Street North. As a part of those acquisitions, negotiations for the purchase of land from Doris J. Barnes, for 5,539 square feet of right of way, have been successfully completed.

DESCRIPTION/PURCHASE PRICE:

Doris J. Barnes - The appraised value of the right of way is \$7.25 per square foot, for a purchase price of \$40,158.00. Compensation for damages and permanent easement in the amount of \$10,046.00 was included in addition to the right of way cost, for a total offer of \$50,204.00. (See Attachment.) Doris J. Barnes', son, Mr. Barnes, rejected the offer.

After several discussions with Mr. Barnes, the Barnes family accepted a second offer in the amount of \$58,512.25 (see Attachment) – which calculates to be \$8.00 per square foot for right of way and \$7.69 per square foot for permanent easement.

FUNDING:

Funding for this purchase is available from the Capital Improvements Fund.

RECOMMENDATION:

Staff recommends approval to purchase right of way, easement and compensation for damages in the amount of \$58,512.25 to Doris J. Barnes and authorization for payment.

ATTACHMENTS:

First Offer – Doris J. Barnes
Second Offer and Agreement – Doris J. Barnes
Site Map

Project: STP-XXXX
City of Owasso
Parcel: 3
J/P: 30742 (04)

OFFER LETTER

Dear: Doris Barnes
9711 N. Garnett Road
Owasso, OK 74055

A road widening improvement project has been planned for construction in your area. The project will require that the City of Owasso will acquire right-of-way across the property which your own or in which you have an interest. The agent presenting this letter has explained the project and its effects upon you and your property and is making an offer to acquire the right-of-way from you in the name of City of Owasso.

Our offer is as follows:

To acquire right-of-way \$50,205.00

Of the amount \$10,046.00 is compensation for Cost to Cure Damages.

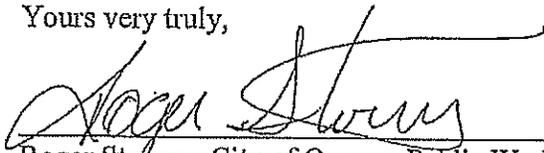
Total Offer w/damages is \$50,205.00

The agent making you the offer is not authorized to change the amount.

The above offer is the amount the City of Owasso has determined to be the Fair Market Value of the part of your property needed inclusive of damages (if any) to your remaining property. This is a firm offer made according to statutory requirements; however, there is no prohibition against you donating the land for the right-of-way, if you wish to do so.

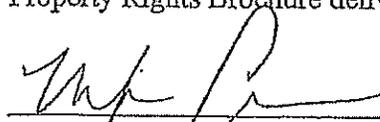
If it is necessary for you to move any of your personal property, you will be given 90 days from the date shown below to clear the right-of-way. Your consideration of our purchase offer to buy your property will be appreciated.

Yours very truly,



Roger Stevens, City of Owasso Public Works Director

Property Rights Brochure delivered and written offer made by:



Mike Craddock, Terra Acquisition Services

Date: 2-9-16 11-6-15
(Date Written Offer and Property Rights Brochure delivered)

June 29, 2016

Doris J. Barnes
9711 North Garnett Road
Owasso, OK 74055

RE: City of Owasso Road Widening Project
Job No. 30742(04)
North Garnett Road - Parcel 3

Dear Mrs. Barnes:

I have presented your counter offer to the City of Owasso. They have instructed me to present the following offer for the needed right of way and easements for this project.

The City of Owasso will increase the offer to you to the amount of \$58,512.25. The temporary easements needed are for the tie-it to the new driveway approaches to be constructed with project. The temporary easements are not filed of record and state that they are only for a limited time. I will need to obtain your loan information in order to contact your lender to obtain a partial release of mortgage.

If this offer meets with your approval, I would request that you acknowledge with your signature below. I will need to obtain this signed letter and the enclosed W-9 so the check can be processed. It will take about three weeks in order to obtain the check.

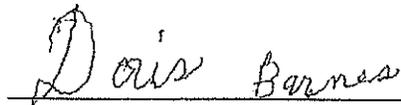
If you have any questions please feel free to contact me at the number listed above to discuss this project.

Sincerely,

Agreed to:

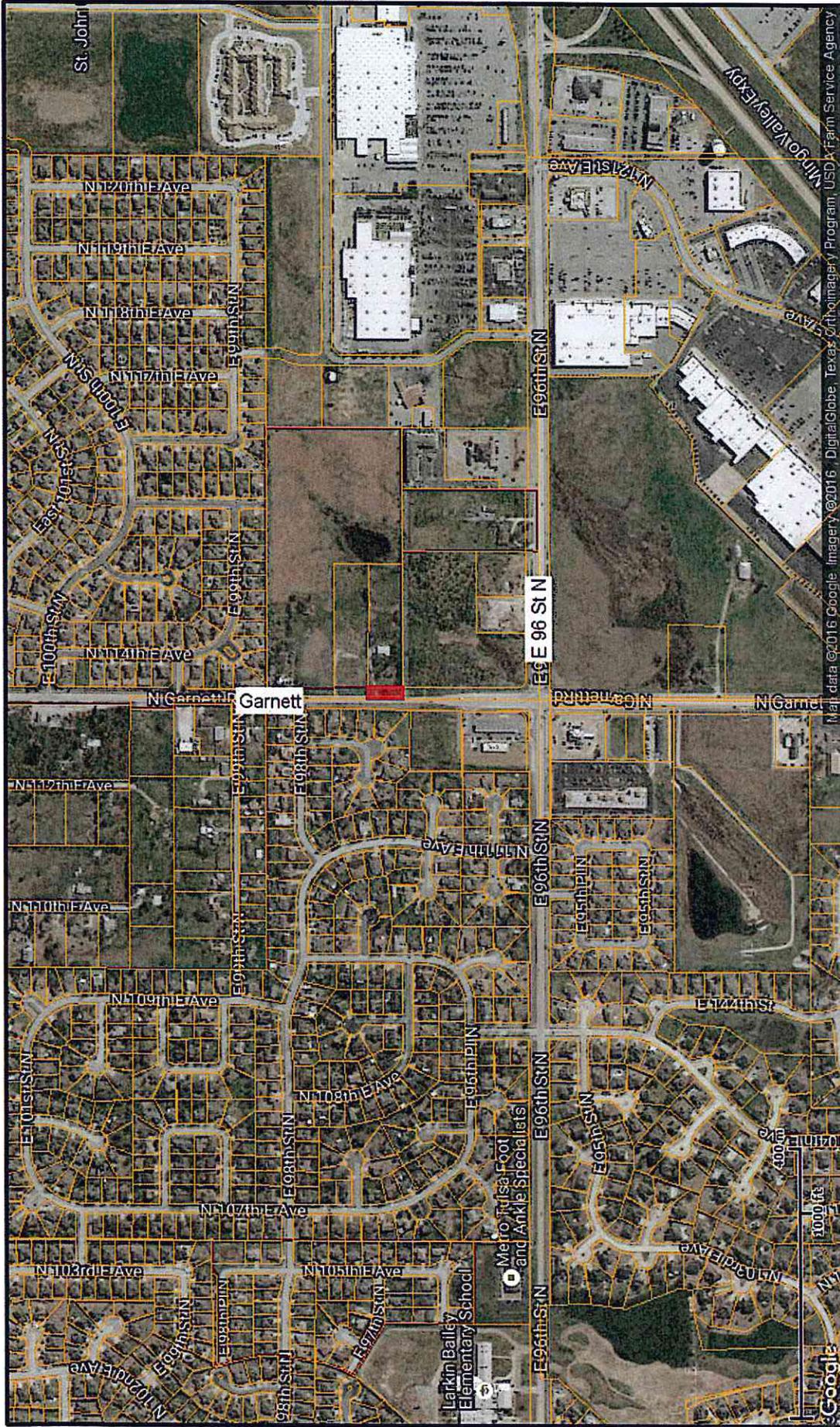


Mike R. Craddock
Terra Acquisition Services

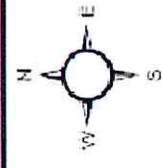
 8-12-16
Doris Barnes Date

Cc Roger Stevens, Public Works Director

Garnett Road - Land Acquisition



Map data ©2016 Google, Imagery ©2016 DigitalGlobe, Texas Orthoimagery Program, USDA Farm Service Agency



09/15/2016

Barnes Property

1" = 752 ft

This map represents a visual display of related geographic information. Data provided hereon is not a guarantee of actual field conditions. To be sure of complete accuracy, please contact Owasso Public Staff for the most up-to-date information.



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Teresa Willson
Information Technology Director

SUBJECT: Capital Improvements Project Determination
Resolution 2016-16

DATE: September 16, 2016

EXECUTIVE SUMMARY:

Staff is presenting a resolution regarding an amendment to the Capital Improvement project list to include Fire Station Number 4 with Administration and Training Center. This is the final step in the process to request adding a project to the list of projects eligible for funding through the Capital Improvement Fund.

BACKGROUND:

In 1983, the citizens of Owasso passed a one cent sales tax increase. In 1988, the voters restricted the use of that sales tax to fund capital projects, often referred to as the third penny of sales tax. Revenue from this sales tax has been used to fund a variety of capital projects, changing with the needs resulting from the growth of Owasso.

The third penny sales tax has been instrumental in providing the funds necessary to develop or update much of the City's infrastructure. In addition to infrastructure, other capital improvement needs have been addressed, such as facility improvements, and large scale equipment upgrades. In 2003, the third penny was made permanent by a vote of the citizens of Owasso, and continues to be the major source of funding to provide for the City's capital needs.

Adopted by the City Council in September 2003, Resolution 2003-14 defines the process to amend the Priority Determination of projects eligible to receive funding from the Capital Improvements Fund, also known as the permanent third-penny sales tax. Simply stated, this process amends the current list of Capital Improvement projects.

The Capital Improvements Committee conducted a public meeting on August 11, 2016, and voted unanimously to recommend Fire Station Number 4 with Administration and Training Center be added to the list of projects eligible for funding by the third-penny sales tax. In accordance with Resolution 2003-14, the City Council conducted a public hearing on this matter, September 6, 2016.

FIRE STATION NUMBER 4 PROJECT INFORMATION

The City recently purchased 10 acres of land on E 116th St N in anticipation of building Fire Station No. 4 at that location. The addition of this fire station is expected to improve the department's ability to deliver timely fire protection and ambulance services for residents of Owasso, and the northern service area of the Fire Department.

Fire Administration offices allow all Fire administrative offices to be located at one facility, which is not currently the case. This portion of the project would also include a Police department sub-station, large training, and Fire department command/coordination center to be utilized for significant emergency events.

The Training Center provides multipurpose facilities to be used in the training of firefighters, providing a variety of scenarios. It also serves as facilities that can be utilized in Police and Public Works training.

The City Council conducted a public hearing on September 6, 2016, in accordance with Resolution 2003-14, to receive and consider citizen input relevant to the recommendation made by the Capital Improvements Committee. Any action taken by the City Council to amend the current list of projects must be made by adopting a resolution.

CURRENT PROJECT PRIORITIES:

Adopted July 5, 2016, Resolution 2016-10 designated the following list of projects as eligible for funding from the Capital Improvements Fund:

- E 86 St N Widening Project (Main to Memorial)
- E 106 St N and N Garnett Road Intersection Improvements
- East and West Service Roads (E 66 St N to E 126 St N)
- E 76 St N Widening Project (Hwy 169 to N 129 E Avenue)
- Sports park
- Vehicle Maintenance Facility
- Main Police Station/City Hall
- E 96 St N & N 129 E Ave Infrastructure Improvements
- Annual Street Rehabilitation Program
- Garnett Road Widening Project (E 96 St N to E 106 St N)
- Elm Creek Park Improvements
- Transportation Master Plan
- E 116 St N and N 129 E Ave Intersection Improvements
- Intersection Traffic Signal Improvements Highway 20 and N 140 E Ave
- Replacement Fire Engine
- Radio System Upgrade
- Garnett Road Widening (E 106 St N to E 116 St N)
- E 106 St N and N 145 E Ave Intersection Improvements
- E 96 St N and N 145 E Ave Intersection Improvements
- Brookfield Crossing Subdivision Stormwater Improvements
- Central Park/Lakeridge Subdivision Stormwater Improvements
- South Sports Park Regional Detention Pond Project
- Elm Creek Tributary 5A and Rayola Park Stormwater Improvements
- E 76 St N and Main Street Intersection Improvements
- Garrett Creek/Morrow Place Sewer Assessment Area Sanitary Sewer Improvements

RECOMMENDATION:

Staff recommends adoption of Resolution 2016-16 amending the Capital Improvement Project list to include Fire Station Number 4 with Administration and Training Center

ATTACHMENTS:

Resolution 2016-16

Memoranda dated August 5, 2016, to Owasso Capital Improvement Committee

**CITY OF OWASSO, OKLAHOMA
RESOLUTION 2016-16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OWASSO, OKLAHOMA,
AMENDING THE PRIORITY DETERMINATION OF CAPITAL IMPROVEMENT PROJECTS
ELIGIBLE FOR FUNDING FROM THE CAPITAL IMPROVEMENTS FUND.**

WHEREAS, on the 14th day of October, 2003, the citizens of the City of Owasso, Oklahoma, approved Ordinance 763, providing for the extension of the third penny sales tax and further, restricting the use of said sales tax generated by such third penny extension to capital projects reviewed by the Capital Improvements Committee and approved by the City Council by resolution; and,

WHEREAS, the City Council by previous Resolutions designated the following Capital Improvement projects as eligible for funding from the Capital Improvement Fund:

- E 86 St N Widening Project (Main to Memorial)
- E 106 St N and N Garnett Road Intersection Improvements
- East and West Service Roads (E 66 St N to E 126 St N)
- E 76 St N Widening Project (Hwy 169 to N 129 E Avenue)
- Sports park
- Vehicle Maintenance Facility
- Main Police Station/City Hall
- E 96 St N & N 129 E Ave Infrastructure Improvements
- Annual Street Rehabilitation Program
- Garnett Road Widening Project (E 96 St N to E 106 St N)
- Elm Creek Park Improvements
- Transportation Master Plan
- E 116 St N and N 129 E Ave Intersection Improvements
- Intersection Traffic Signal Improvements Highway 20 and N 140 E Ave
- Replacement Fire Engine
- Radio System Upgrade
- Garnett Road Widening (E 106 St N to E 116 St N)
- E 106 St N and N 145 E Ave Intersection Improvements
- E 96 St N and N 145 E Ave Intersection Improvements
- Brookfield Crossing Subdivision Stormwater Improvements
- Central Park/Lakeridge Subdivision Stormwater Improvements
- South Sports Park Regional Detention Pond Project
- Elm Creek Tributary 5A and Rayola Park Stormwater Improvements
- E 76 St N and Main Street Intersection Improvements
- Garrett Creek/Morrow Place Sewer Assessment Area Sanitary Sewer Improvements

WHEREAS, the City Council, after receiving a recommendation from the Capital Improvements Committee and properly notifying the public as required by Resolution 2003-14, held a Public Hearing on Tuesday, September 6, 2016, to consider projects to be included on the Capital Projects list.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OWASSO, OKLAHOMA,
that, to-wit:

The Capital Improvement Projects list heretofore designated as priority be amended by providing that the following be included as capital projects for funding from the Capital Improvements Fund:

Fire Station Number 4 with Administration and Training Center

DATED this 20th day of September, 2016.

Mayor Lyndell Dunn

ATTEST:

Sherry Bishop, City Clerk

APPROVED AS TO FORM:

Julie Lombardi, City Attorney



TO: Capital Improvements Committee
City of Owasso

FROM: Christopher A. Garrett
Fire Chief

SUBJECT: Fire Station No. 4

DATE: August 5, 2016

BACKGROUND:

In 2013, fire department staff conducted an assessment of response capability to determine the need for, and priorities of, future growth. That assessment identified several areas of the fire and ambulance response district where a timely response to emergency incidents was unachievable based on the physical locations of the city's three fire stations. Of those identified areas, the northernmost area presented the greatest concern due to its current population and call history, as well as the planned and anticipated commercial and residential development along the district served by E. 116 Street North, Garnett Road, N. 129 East Avenue, and Highway 169.

With the passage of the half-penny sales tax in January 2015, fire department staff moved forward with identifying a suitable tract of land to purchase, knowing that purchasing the land and the ancillary costs associated with that purchase would be the first step in providing more effective fire and ambulance services in the north and northwest areas of the fire department's response district. Of the tracts of land available in that area, staff identified a 10-acre tract of land at 11933 E. 116 Street North that was well-positioned for Fire Station No. 4, and was large enough to support a training facility and an administrative building. In March 2015, City Council approved the purchase of the 10-acre property from Danny and Barbara Eberle for \$500,000.00. In April 2015, the city completed the purchase of the property.

INITIAL PROJECT DESIGN:

From December 2015, through March 2016, a review team of six individuals conducted a thorough evaluation of the eight architectural and design firms who submitted their qualifications for consideration. The architectural and design firm, Williams Spurgeon Kuhl and Freshnock (WSKF) of Kansas City, Missouri was chosen by all six team members. They (WSKF) have done extensive work in the design of fire stations, administrative offices, and fire training centers. The review team believed that WSKF's project approach and design processes (including checks and balances), as well as their team of expert consultants would assure the city a finished product that met all of its current and future needs. In particular, WSKF was working with Abercrombie Planning and Design of Fort Worth, Texas to bring additional fire station and training center design expertise to this project.

On March 15, 2016, City Council approved the contract with Williams Spurgeon Kuhl and Freshnock Architects, Inc. (WSKF) of Kansas City, Missouri for architectural design and engineering services for the Fire Station No. 4 Master Plan in the amount of \$223,970.

Regarding the scope of design, both parties agreed that a master plan of the complete project design was necessary, regardless of whether or not the construction of the fire station, training center, and administrative building were sequenced or concurrent. Specifics of the master plan were to include:

Fire Station No. 4:

- Living quarters and operational areas for up to eight personnel.
- Living quarters for Shift Commander.
- Additional apparatus bay space for quartering reserve apparatus.

Training Center:

- Multi-purpose facility designed to provide realistic training involving live fire, hazardous material incidents, and technical rescues.
- Props suited for law enforcement training (excluding live weapons).
- Area for the Public Works Department to use for hands-on training using heavy equipment.

Fire Administration:

- Office quarters for all current and future administrative positions in one location to enhance coordination and communication among the administrative staff.
- Police department sub-station to better serve the northern area of the city.
- Large training room to be used by fire, police, and public works personnel to support outside activities on the training center grounds, as well as by the community for meetings.
- Fire department command/coordination center during significant emergency events.

FINAL PROJECT DESIGN:

The completed Master Plan took into account the fire department's need to address current and future needs in all three components, maximize efficiency of space, use of the training facilities by other city departments and the community (where appropriate), and current and anticipated fire hazards within the community. Additionally, the facilities had to: be "50-year solutions"; utilize low maintenance construction elements; incorporate environmentally-friendly options wherever possible; and present a professional image for the city.

Fire department staff and WSKF worked collaboratively throughout the planning and designing process. Using several methods of inquiry, the project team produced a list of needs relative to the fire department's current and future administrative and field operations. Included was the community risk assessment that involved every firefighter in operations. This assessment allowed WSKF and Abercrombie Planning and Design to develop the Master Plan for the training center that concentrated on the type of incidents that our firefighters will likely face, even as the city grows.

The final design included a single 20,689 square foot building that quartered the operations staff for Fire Station No. 4, the shift commander, all of fire administration staff (including the Fire Marshal's Office), and police operations personnel responsible for the northern sections of the city. (See Table 1.) Additionally, the final design included the training center, consisting of four training buildings, a maintenance/storage/training building, an outdoor classroom, and a salt and sand storage facility for the Public Works Department. (See Table 2.)

Table 1: Fire Station No. 4 Components

Living Quarters	Apparatus Bays	Fire Administration	Police Satellite Office
5,515 Square Feet	6,697 Square Feet	7,826 Square Feet	652 Square Feet
Seven (7) Individual Bunkrooms	Three (3) Drive Through Apparatus Bays	Lobby/Reception Area	Office (3-4 Work Stations)
One (1) Captain's Office/Bunkroom	One (1) Small Bay for Shift Commander's Vehicle	Eleven (11) Administrative Offices	Briefing Room/Interview Room
One (1) Shift Commander's Bunkroom	Large Gear Storage Room (Doubles as Tornado Shelter)	One (1) Large Conference Room	Restroom
Kitchen	Various Storage and Designated Work Areas	Two (2) Small Conference Rooms	Storage Room
Dining Room	Watch Desk/Radio Room	Training Room (46 Person)/ Emergency Coordination Room	
Dayroom		Workroom	
Fitness Room		Breakroom	
Public Restroom			

Two aspects of the final design were notably different from the expectations communicated to the design team at the start of the project. The first difference is the lack of a fourth drive-through apparatus bay, which was planned for quartering reserve apparatus. The design team proposed a maintenance/storage/training building as part of the training center, but located immediately behind the fire station. Along with housing the reserve apparatus and storing the department's operational and maintenance equipment and supplies, the building's bay space would contain multiple props for hazardous materials training.

The second difference is the incorporation of the training room into the administrative space. This project component was originally considered as a stand-alone building as part of the training complex; however, this design maintains the community's ability to use the training room, without compromising the security of the administrative offices or interfering with administrative operations.

Table 2: Training Center Components

Maintenance/Storage Building	Apartment/Hotel/Commercial Training Building	Residential Training Buildings	Outdoor Classroom
6,000 Square Feet	8,782 Square Feet	1-Story/ 1,200 Square Foot Residential Mock-up	Covered Training Area
Two Apparatus Bays for Reserve Apparatus	Apartment Mock-ups	1½-Story/ 1,800 Square Foot Residential Mock-up	Bench Seating
Bulk Storage Areas for Operational and Facility Maintenance Supplies	Commercial Occupancy Mock-ups	2-Story / 2,500 Square Foot Residential Mock-up	
SCBA Compressor for Refilling Air Cylinders	Hotel Room Mock-ups	Class A and Natural Gas-Fired Burn Props	
O ₂ Refilling System	Natural Gas-Fired Burn Props	Oil/Water Separation	
Turnout Gear Extractor	Multiple Rappelling Points		
Hazardous Materials Training Props	Two Stairwells		
Restrooms for Training Center	Sprinkler/Standpipe Props		

PROBABLE COST:

The design team at WSKF has produced a "Statement of Probable Cost" that takes into account the project details as they are currently designed. Table 3 (see below) shows the costs associated with each project component; however, WSKF has advised us that some of the costs associated with construction, site development (civil engineering), and landscaping are shared costs that will have to be recalculated if the scope of the project is limited to only one or two components. Additionally, some of the site development costs may be a part of the E. 116 Street North widening project; thus, there may be some cost savings (to one project or the other) in this area.

The cost of the fire apparatus and ambulance for the fire station, as well as the fire and EMS equipment to stock the apparatus are not project costs identified in WSKF's Statement of Probable Cost. These costs have been added to WSKF's cost estimates (Table 3) to more accurately communicate the total cost of the project (excluding staffing).

Table 3: Statement of Probable Cost (WSKF); Including Apparatus/Equipment Costs

Project Component	SQ. FT.	Unit \$	Subtotal	Fee (6%)	P&P Bonds (1.5%)	Contingency (15%)	Total
Fire Station No. 4	12,210	225	\$2,747,700	\$164,862	\$43,688	\$443,438	\$3,399,688
Fire Station No. 4 FFE			\$140,000				\$140,000
Fire Administration	8,478	200	\$1,695,600	\$101,736	\$26,960	\$273,644	\$2,097,940
Fire Administration FFE			\$190,000				\$190,000
Training Center			\$4,435,647	\$266,139	\$70,527	\$715,847	\$5,488,160
Site Development			\$3,041,630	\$182,498	\$48,362	\$490,873	\$3,763,363
Landscaping			\$281,765	\$16,906	\$4,480	\$45,473	\$348,624
Apparatus			\$1,500,000				\$1,500,000
Equipment			\$250,000				\$250,000
Total			\$14,282,342	\$732,141	\$194,017	\$1,969,275	\$17,177,775

PROJECT SCOPE AND TIMELINE:

There are five options regarding the project scope: (1) delay construction on the entire project; (2) construct the fire station in 2017, and delay construction on the training center and fire administration; (3) construct the fire station and the training center in 2017, and delay construction on fire administration; (4) construct the fire station and fire administration in 2017, and delay construction on the training center; or (5) construct all components in 2017.

The benefits of each component, whether considered independently or collectively, are experienced by the fire department staff, police department staff, public works staff, as well as the community they serve, primarily through operational efficiency or effectiveness. However, the decision about the project scope must take into account the clear fiscal challenges affixed to each of the five options. Options 1, 2, 3, and 4 contain construction delays that will ultimately result in increased construction costs, if and when the unbuilt component(s) are constructed.

Representatives from WSKF advised city staff that it is preferable to award a construction contract in the first quarter of the year. This time frame yields lower construction costs, and provides the selected construction firm time to mobilize during challenging transitional weather patterns. As such, WSKF recommends determining the project scope by September, to allow their design team adequate time to develop construction documents and prepare the bid specifications prior to the end of the calendar year.

RECOMMENDATION:

Staff recommends approval to submit a recommendation to the Owasso City Council to place the construction of Fire Station No. 4 on the list of projects eligible to receive Capital Improvement funding.

CITY OF OWASSO
GENERAL FUND
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING 09/03/16

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
Municipal Court	5,557.74	8,103.78
Managerial	23,015.12	32,276.56
Finance	15,788.16	24,168.12
Human Resources	8,694.97	14,131.48
Community Development	15,709.59	25,000.88
Engineering	15,262.03	23,046.40
Information Systems	14,008.21	21,301.89
Support Services	8,540.15	12,769.25
Cemetery	1,158.40	1,769.28
Police Grant Overtime		-
Central Dispatch	20,004.43	34,113.09
Animal Control	3,896.57	5,720.83
Emergency Preparedness	1,763.98	2,505.47
Stormwater/ROW Maint.	8,224.21	12,038.45
Park Maintenance	9,415.57	14,250.33
Culture/Recreation	5,216.18	8,444.17
Community-Senior Center	3,949.11	5,603.73
Historical Museum	664.40	745.98
Economic Development	3,446.85	4,509.86
<u>General Fund Total</u>	<u>164,315.67</u>	<u>250,499.55</u>
<u>Garage Fund Total</u>	<u>4,799.61</u>	<u>7,814.97</u>
<u>Ambulance Fund Total</u>	<u>553.85</u>	<u>621.86</u>
<u>Fire Fund 37 Total</u>	<u>157,760.47</u>	<u>238,083.07</u>
<u>Police Fund 38 Total</u>	<u>143,642.55</u>	<u>218,573.04</u>
<u>Streets Fund 39 Total</u>	<u>12,347.08</u>	<u>19,522.21</u>
<u>Stormwater Fund 27 Total</u>		<u>-</u>
<u>Worker's Compensation Total</u>		<u>-</u>
<u>Strong Neighborhoods Total</u>	<u>3,856.34</u>	<u>5,615.17</u>

CITY OF OWASSO
 HEALTHCARE SELF INSURANCE FUND
 CLAIMS PAID PER AUTHORIZATION OF ORDINANCE #789 AS OF 9/15/16

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AETNA	HEALTHCARE MEDICAL SERVICE	13,659.23
	HEALTHCARE MEDICAL SERVICE	63,188.54
	HEALTHCARE MEDICAL SERVICE	49,607.16
	HEALTHCARE MEDICAL SERVICE	54,062.33
	HEALTHCARE MEDICAL SERVICE	24,002.84
	HEALTHCARE DEPT TOTAL	<u>204,520.10</u>
DELTA DENTAL	DENTAL MEDICAL SERVICE	10,177.30
	ADMIN FEES	2,743.34
	DENTAL DEPT TOTAL	<u>12,920.64</u>
VSP	VISION MEDICAL SERVICES	2,384.43
	VISION DEPT TOTAL	<u>2,384.43</u>
	HEALTHCARE SELF INSURANCE FUND TOTAL	<u><u>219,825.17</u></u>

**CITY OF OWASSO
GENERAL FUND & HALF-PENNY SALES TAX
FISCAL YEAR 2016-2017
Budgetary Basis
Statement of Revenues & Expenditures
As of August 31, 2016**

	MONTH TO-DATE	YEAR TO-DATE	BUDGET	PERCENT OF BUDGET
REVENUES:				
Taxes	\$ 2,565,261	\$ 5,198,306	\$ 31,574,550	16.46%
Licenses & permits	13,630	32,208	255,700	12.60%
Intergovernmental	87,228	160,273	776,604	20.64%
Charges for services	56,252	95,611	691,165	13.83%
Fines & forfeits	70,736	140,888	695,750	20.25%
Other	2,651	52,444	104,322	50.27%
TOTAL REVENUES	\$ 2,795,757	\$ 5,679,729	\$ 34,098,091	16.66%
EXPENDITURES:				
Personal services	\$ (1,357,849)	\$ (2,536,721)	\$ (18,541,121)	13.68%
Materials & supplies	(61,944)	(99,270)	(1,035,500)	9.59%
Other services	(183,165)	(333,758)	(2,159,483)	15.46%
Capital outlay	(87,700)	(97,496)	(2,429,459)	4.01%
TOTAL EXPENDITURES	\$ (1,690,658)	\$ (3,067,244)	\$ (24,165,563)	12.69%
REVENUES OVER EXPENDITURES	\$ 1,105,099	\$ 2,612,484	\$ 9,932,528	
TRANSFERS IN (OUT):				
Transfers in - Sales Tax	\$ 1,270,856	\$ 2,603,036	\$ 15,725,000	16.55%
Transfers out - RAN Financing	-	-	(169,967)	0.00%
Transfers out	(2,014,531)	(4,123,308)	(25,824,649)	15.97%
TOTAL TRANSFERS	\$ (743,675)	\$ (1,520,273)	\$ (10,269,616)	14.80%
NET CHANGE IN FUND BALANCE	\$ 361,423	\$ 1,092,212	\$ (337,088)	
ENCUMBRANCES OUTSTANDING		\$ (630,885)		
FUND BALANCE (Budgetary Basis)				
Beginning Balance		3,544,741	3,544,741	
Ending Balance		\$ 4,006,068	\$ 3,207,653	