

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO CITY COUNCIL**

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, September 6, 2016 - 6:30 pm

1. **Call to Order**
Mayor Lyndell Dunn
2. **Invocation**
Pastor Doug Johnson of Beacon Hill Baptist Church
3. **Flag Salute**
4. **Roll Call**
5. **Presentation of the Character Trait of Orderliness**
Ray Adcock, Character Council Member
6. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes
 - August 16, 2016, Regular Meeting
 - B. Approve claims
 - C. Accept public infrastructure improvements: 13407 E 106 St N (Rejoice Schools - Phase II)
7. **Consideration and appropriate action relating to items removed from the Consent Agenda**

PUBLIC HEARING

8. **The City Council will conduct a public hearing for the purpose of receiving citizen input relating to Capital Improvement Plan project list**
Teresa Willson

On August 11, 2016, the Capital Improvements Committee voted unanimously to submit a recommendation to the City Council amending the project list to include Fire Station No. 4 with Administrative and Training Center.

9. **Consideration and appropriate action relating to an agreement for relocation of utilities for the E 76 N and Main St Intersection Improvement Project**
John Feary

Staff recommends approval of a Work Payment Agreement with Public Service Company of Oklahoma not to exceed \$200,438.44 for the relocation of electricity infrastructure for the E 76 St N and Main St Intersection Improvement Project.

10. Consideration and appropriate action relating to the award of bids for FY 2015-2016 Street Rehabilitation Program

Dwayne Henderson

Staff recommends award of bids and authorization for the Mayor to execute the following contracts:

- Contract 1 – Concrete Paving to Keystone Construction of Tulsa, Oklahoma to include the base bid only for the amount of \$229,290.00, and
- Contract 2 – Asphalt Paving to Lowry Construction of Tulsa, Oklahoma, to include the base bid and additive alternate, in the amount of \$1,474,882.68.

11. Consideration and appropriate action relating to an agreement for engineering services for miscellaneous stormwater review and erosion control

Dwayne Henderson

Staff recommends approval of the Agreement for Engineering Services for Miscellaneous Stormwater and Erosion Control Engineering Projects with Meshek and Associates, Incorporated of Tulsa, Oklahoma in an amount not to exceed \$70,000 and authorization for the Mayor to execute the agreement.

12. Consideration and appropriate action relating to the sole source purchase of ambulance mechanical cot loading systems

Chris Garrett

Staff recommends approval of the purchase and payment for five (5) mechanical cot loading systems from Stryker Medical of Portage, Michigan, in the amount of \$120,107.99.

13. Consideration and appropriate action relating Resolution 2016-14, amending rates for stormwater system service charges within the city limits of the City of Owasso, Oklahoma, and establishing effective dates

Sherry Bishop

Staff recommends approval of Resolution 2016-14.

14. Report from City Manager

- Monthly Public Works Project Status Report

15. Report from City Attorney

16. Report from City Councilors

17. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Report – Pay Period Ending Date 8/20/16
- Health Care Self-Insurance Claims – dated as of 9/1/16

18. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

19. Adjournment

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main (west side), Owasso, OK bulletin board at 6:00 pm on Friday, September 2, 2016.



Sherry Bishop, City Clerk

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING Tuesday, August 16, 2016

The Owasso City Council met in regular session on Tuesday, August 16, 2016, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main (west side), at 6:00 pm on Friday, August 12, 2016.

1. Call to Order

Mayor Lyndell Dunn called the meeting to order at 6:30 pm.

2. Invocation

The invocation was offered by City Manager Warren Lehr.

3. Flag Salute

Vice-Mayor Kelley led the flag salute.

4. Roll Call

Present	Absent
Mayor – Lyndell Dunn	None
Vice-Mayor – Chris Kelley	
Councilor – Doug Bonebrake	
Councilor – Bill Bush	
Councilor – Jeri Moberly	

A quorum was declared present.

Staff:	Absent
City Manager - Warren Lehr	City Attorney - Julie Lombardi

Mayor Dunn recognized Boy Scout Troop #80 of Owasso.

5. Recognition of Water Division Employees

Mayor Dunn recognized accomplishments of the Water Division employees and presented certificates for Resourcefulness.

6. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- August 2, 2016, Regular Meeting
- August 9, 2016, Regular Meeting

B. Approve claims

C. Approve Agreements for Urban Engineering Services (Engineer Agreement):

- Olsson Associates, for public water line, sanitary sewer line, asphalt driveways and culverts for the Wheels and Thrills Project

Ms. Moberly moved, seconded by Dr. Kelley to approve the Consent Agenda with claims totaling \$486,782.17.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

- 7. Consideration and appropriate action relating to items removed from the Consent Agenda**
None

- 8. Consideration and appropriate action relating to the final plat for Wheels and Thrills located north of the northeast corner of E 106 St N and N Garnett Rd**

Bronce Stephenson presented the item recommending approval of the Final Plat for Wheels and Thrills.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve the Final Plat of Wheels and Thrills.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

- 9. Consideration and appropriate action relating to Ordinance 1084, approving zoning application number OZ-16-07 changing the zoning of property located near E 93 St N and N 142 E Ave to RS-3 (Residential Single Family)**

Bronce Stephenson presented the item recommending approval of Ordinance 1084.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Moberly to approve Ordinance 1084, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

- 10. Consideration and appropriate action relating to Ordinance 1085, closing to the public use a portion of a utility easement located on property at 9308 N 101 E Ave**

Bronce Stephenson presented the item recommending approval of Ordinance 1085.

There were no comments from the audience. After discussion, Ms. Moberly moved, seconded by Mr. Bonebrake to approve Ordinance 1085, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

- 11. Consideration and appropriate action relating to the purchase of a vehicle in the Stormwater Department**

Tim Doyle presented the item recommending approval to purchase one (1) new, Ford F150, extended cab, dedicated CNG truck in the amount of \$41,478 from Bill Knight Ford of Tulsa, Oklahoma per state bid award.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Ms. Moberly to approve the vehicle purchase, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

12. Consideration and appropriate action relating to an agreement for Pelivan Transit services

Larry Langford presented the item recommending approval of the Purchase of Service Agreement between the City of Owasso and Grand Gateway Economic Development Association (Pelivan Transit) in the amount of \$51,000 for transportation services, and authorization for the City Manager to execute the contract.

There were no comments from the audience. After discussion, Dr. Kelley moved, seconded by Mr. Bonebrake to approve the agreement in the amount of \$51,000 with Grand Gateway Economic Development Association, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

13. Consideration and appropriate action relating to Ordinance 1086, amending Part 17, Chapter 1, Section 17-109 and Section 17-110 and Chapter 2, Section 17-203, deleting rates and directing that water, sewer, and refuse service charges be fixed by Council resolution with notice of rate changes; and establishing an effective date and directing codification

Linda Jones presented the item recommending approval of Ordinance 1086.

There were no comments from the audience. After discussion, Ms. Moberly moved, seconded by Mr. Bush to approve Ordinance 1086, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

14. Consideration and appropriate action relating to Resolution 2016-12, establishing water and sanitary sewer service rates within and without the corporate limits of the City of Owasso, and establishing refuse rates, and metered fire hydrant rates and fees, and establishing an effective date

Linda Jones presented the item recommending approval of Resolution 2016-12.

There were no comments from the audience. After discussion, Ms. Moberly moved, seconded by Dr. Kelley to approve Resolution 2016-12, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

15. Consideration and appropriate action relating to Resolution 2016-13, adopting rates for stormwater system service charges within the city limits of the City of Owasso, Oklahoma, and establishing effective dates

Linda Jones presented the item recommending approval of Resolution 2016-13.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Dr. Kelley to approve Resolution 2016-13, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

16. Report from City Manager

Mr. Lehr acknowledged city events.

17. Report from City Attorney

None

18. Report from City Councilors

Councilors commented on recent events.

19. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Report – Pay Period Ending Date 8/6/16
- Health Care Self-Insurance Claims – dated as of 8/11/16
- Monthly Budget Status Report - July 2016

20. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

21. Adjournment

Mr. Bush moved, seconded by Ms. Moberly to adjourn the meeting.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried 5-0 and the meeting adjourned at 7:30 pm.

Lyndell Dunn, Mayor

Lisa Wilson, Minute Clerk

Claims List

9/6/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
GENERAL	TREASURER PETTY CASH	CC REFUND/SANDOVAL	50.00
	TREASURER PETTY CASH	CC REFUND/DAVIS	50.00
	TREASURER PETTY CASH	OC REFUND/WOLFE	100.00
	TREASURER PETTY CASH	CC REFUND/HARTSELL	50.00
	TREASURER PETTY CASH	CC REFUND/HARRY	50.00
	TREASURER PETTY CASH	CC REFUND/RHODES	50.00
	TOTAL GENERAL		
MUNICIPAL COURT	YOUTH SERVICES OF TULSA	YOUTH SERVICES	4,125.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	8.99
	FELKINS ENTERPRISES, LLC	RECEIPT BOOKS	452.13
TOTAL MUNICIPAL COURT			4,586.12
MANAGERIAL	JPMORGAN CHASE BANK	PIKEPASS-TURNPIKE TOLL	3.40
	TREASURER PETTY CASH	OMCTFOA ANNUAL DUES	30.00
TOTAL MANAGERIAL			33.40
FINANCE	JPMORGAN CHASE BANK	MESO-RED FLAG TRAINING	87.00
	WYCOM SYSTEMS	ANNUAL MAINTENANCE FEE	300.00
	SHREDDERS, INC	SHREDDING	45.00
	JPMORGAN CHASE BANK	AMAZON-VARIDESK	495.00
	JPMORGAN CHASE BANK	AMAZON-VARIDESKS	990.00
	JPMORGAN CHASE BANK	AMAZON-ANTI FATIGUE MAT	119.00
	JPMORGAN CHASE BANK	AMAZON-ANTI FATIGUE MAT	48.40
	JPMORGAN CHASE BANK	AMAZON-ANTI FATIGUE MAT	76.98
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	6.09
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	42.36
	JPMORGAN CHASE BANK	AMAZON-DESK CORNER	65.46
	JPMORGAN CHASE BANK	AMAZON-DESK CORNER	65.46
	TOTAL FINANCE		
HUMAN RESOURCES	JPMORGAN CHASE BANK	OFFICE DEPOT-DESK	175.99
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	6.78
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	10.99
	JPMORGAN CHASE BANK	MEETING EXP-ARBITRATION	41.25
	JPMORGAN CHASE BANK	AMAZON-HARDWARE	13.90
	JPMORGAN CHASE BANK	STRENGTHS FINDER TRAINING	2,610.00
	JPMORGAN CHASE BANK	SAMSCLUB-UTILITY CART	59.98
	JPMORGAN CHASE BANK	SOUTHWEST-AIRFARE	289.46
	JPMORGAN CHASE BANK	AMAZON-HARD DRIVE	89.99
	JPMORGAN CHASE BANK	DELL-LAPTOP	1,373.45
	JPMORGAN CHASE BANK	DELL-LAPTOP KEYBOARD	14.99
	SHREDDERS, INC	SHREDDING	135.00

Claims List

9/6/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
HUMAN RESOURCES...	COMMUNITYCARE EAP	EMPLOYEE ASSISTANCE PROGR	248.00
	ASHLEY HICKMAN	TUITION REIMBURSEMENT	572.10
	STRATA LEADERSHIP, LLC	EMPLOYEE DEVELOPMENT	4,950.00
	STRATEGIC GOVERNMENT RESOURCES, INC	ONLINE LEARNING SYSTEM	6,931.00
	JPMORGAN CHASE BANK	AMAZON-HARDWARE	35.10
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	17.90
	JPMORGAN CHASE BANK	BEARLAKE-DRUG TESTING	40.00
TOTAL HUMAN RESOURCES			17,615.88
CHARACTER SCHOOLS	STRATA LEADERSHIP, LLC	CHARACTER INITIATIVE	2,660.53
	STRATA LEADERSHIP, LLC	CHARACTER INITIATIVE	4,566.96
	STRATA LEADERSHIP, LLC	CHARACTER INITIATIVE	124.95
	STRATA LEADERSHIP, LLC	CHARACTER INITIATIVE	2,851.40
	STRATA LEADERSHIP, LLC	CHARACTER INITIATIVE	2,740.31
TOTAL CHARACTER SCHOOLS			12,944.15
GENERAL GOVERNMENT	MCAFEE & TAFT	LEGAL-PERSONNEL	1,375.00
	MCAFEE & TAFT	LEGAL-PERSONNEL	24.00
	MCAFEE & TAFT	LEGAL-PERSONNEL	24.00
	CINTAS CORPORATION	CARPET CLEANING	71.22
	CINTAS CORPORATION	CARPET CLEANING	71.22
	TULSA COUNTY CLERK	FILING FEES	171.00
	RICOH USA, INC	COPIER RENTAL	199.49
	RICOH USA, INC.	COPIER USE AND SUPPLIES	114.73
	RICOH USA, INC.	COPIER SERVICE & SUPPLIES	114.73
	BH MEDIA HOLDING GROUPS, INC	LEGAL NOTICES	379.68
	RICOH USA, INC.	COPIER USE AND SUPPLIES	993.73
	DRAKE SYSTEMS INC	COPY SUPPLIES	277.99
	NEWTON, O'CONNOR, TURNER & KETCHUM	GENERAL	63.75
	AEP/PSO	ELECTRIC USE	5,937.00
	JPMORGAN CHASE BANK	AMER WASTE-REFUSE SERVICE	144.28
	GRAND GATEWAY ECO. DEV. ASSC.	PELIVAN TRANSIT	5,100.00
	MCAFEE & TAFT	LEGAL-PERSONNEL	8,081.23
	AT&T	CONSOLIDATED PHONE BILL	561.84
	JPMORGAN CHASE BANK	ADMIRAL EXPRESS-SUPPLIES	59.98
	JPMORGAN CHASE BANK	ADMIRAL EXPRESS-SUPPLIES	89.97
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	34.81
	AT&T	LONG DISTANCE PHONE BILL	20.58
TOTAL GENERAL GOVERNMENT			23,910.23
COMMUNITY DEVELOPMENT	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	59.94
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	15.38
	JPMORGAN CHASE BANK	AMAZON-VIDEO ADAPTER	13.99

Claims List

9/6/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
COMMUNITY DEVELOPMENT	JPMORGAN CHASE BANK	BEST BUY-SUPPLIES	49.99
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	27.87
	JPMORGAN CHASE BANK	APA-PLANNING CONFERENCE	150.00
	JPMORGAN CHASE BANK	APA-PLANNING CONFERENCE	75.00
	TREASURER PETTY CASH	BATTERY	28.30
	KENNETH LIVINGSTON	CODE ENFORCEMENT MOWING	150.00
	HAROLD RANDALL PINNEY	CODE ENFORCEMENT MOWING	150.00
	M. B. BICKERSTAFF	CODE ENFORCEMENT MOWING	300.00
	MIDTOWN TREE SERVICE	TREE REMOVAL	4,600.00
	KENNETH LIVINGSTON	CODE ENFORCEMENT MOWING	400.00
	M. B. BICKERSTAFF	CODE ENFORCEMENT MOWING	100.00
	HAROLD RANDALL PINNEY	CODE ENFORCEMENT MOWING	200.00
	OWASSO LAWN CARE	CODE ENFORCEMENT MOWING	400.00
	HAROLD RANDALL PINNEY	CODE ENFORCEMENT MOWING	200.00
	OWASSO LAWN CARE	TREE LIMB REMOVAL	500.00
TOTAL COMMUNITY DEVELOPMENT			7,420.47
ENGINEERING	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	15.01
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	17.60
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	15.01
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	16.01
	UNITED STATES CELLULAR CORPORATION	PW CELL PHONES	56.57
	OKLAHOMA FLOODPLAIN MANAGERS	2016 OFMA CONFERENCE	425.00
	OKLAHOMA FLOODPLAIN MANAGERS	2016 OFMA CONFERENCE	425.00
	JPMORGAN CHASE BANK	DLT SOL-CAD SOFTWARE	4,875.15
	LEMKE LAND SURVEYING	TOPOGRAPHIC SURVEY	7,400.00
	JPMORGAN CHASE BANK	TYLER TECH-WEBSITE SUB	120.00
	TOTAL ENGINEERING		
INFORMATION TECHNOLOGY	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	102.98
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	39.87
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	99.96
	JPMORGAN CHASE BANK	LOWES-TOOLS/SUPPLIES	48.81
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	193.60
	AT&T	CONSOLIDATED PHONE BILL	20.67
	JPMORGAN CHASE BANK	HOME DEPOT-TOOLS/SUPPLIES	12.92
	JPMORGAN CHASE BANK	HOME DEPOT-TOOLS	22.97
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	31.91
	JPMORGAN CHASE BANK	AMAZON-FIBER PATCH CABLE	15.98
	JPMORGAN CHASE BANK	AMAZON-FIBER PATCH CABLE	35.07
	JPMORGAN CHASE BANK	AMAZON-FIBER PATCH CABLE	75.40
	JPMORGAN CHASE BANK	AMAZON-FIBER PATCH CABLE	95.20
	JPMORGAN CHASE BANK	CDW GOVT-ANALOG ADAPTER	275.38

Claims List

9/6/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
TOTAL INFORMATION TECHNOLOGY			1,070.72
SUPPORT SERVICES	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	13.60
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	13.60
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	13.60
	JPMORGAN CHASE BANK	PAM DISTRIB-CREDIT	-65.70
	JPMORGAN CHASE BANK	PAM DISTRIB-MOTION SENSOR	73.00
	JPMORGAN CHASE BANK	LOT A-PARKING FEE	7.00
	TREASURER PETTY CASH	VEHICLE TAG	37.50
	JPMORGAN CHASE BANK	COX-INTERNET SERVICE	69.95
	AT&T	CONSOLIDATED PHONE BILL	82.70
	JPMORGAN CHASE BANK	QUINTON PLB-CH SERVICE	125.00
	SPRINT SOLUTIONS, INC.	SPRINT CARDS	79.98
	JPMORGAN CHASE BANK	LIBERTY FLAGS-CH FLAGS	240.70
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	31.86
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	183.04
	JPMORGAN CHASE BANK	DALE & LEES-CH SERVICE	132.00
	JPMORGAN CHASE BANK	ADVANCE AUTO-SEAT COVERS	43.98
	JPMORGAN CHASE BANK	WALMART-TRASH CAN	12.88
	JPMORGAN CHASE BANK	LOCKE-POWER OUTLETS	122.37
	JPMORGAN CHASE BANK	WALMART-TRASH CAN	12.88
	JPMORGAN CHASE BANK	RED BUD-AC FILTERS FOR PD	26.36
	JPMORGAN CHASE BANK	LIGHTING INC-LIGHT BULBS	380.00
	AT&T	LONG DISTANCE PHONE BILL	0.64
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	19.43
	JPMORGAN CHASE BANK	LOWES-CLEANING SUPPLIES	14.96
JPMORGAN CHASE BANK	LOWES-INSECT SPRAY	12.97	
TOTAL SUPPORT SERVICES			1,684.30
CEMETERY	SPOK, INC.	PAGER USE	8.89
	AEP/PSO	ELECTRIC USE	27.93
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	8.41
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	7.41
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	17.60
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	7.41
TOTAL CEMETERY			77.65
POLICE COMMUNICATIONS	LANGUAGE LINE SERVICES	TRANSLATION SERVICES	7.70
	JPMORGAN CHASE BANK	AMAZON-PD911 TOUCHSCREENS	559.96
	AEP/PSO	ELECTRIC USE	368.17
	AT&T	CONSOLIDATED PHONE BILL	639.69
	JPMORGAN CHASE BANK	OFFICE DEPOT-BATTERY BKUP	449.97
	JPMORGAN CHASE BANK	AMAZON-PD911 TOUCHSCREENS	279.98

Claims List

9/6/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
POLICE COMMUNICATIONS...	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	20.89
	JPMORGAN CHASE BANK	AMAZON-DVD DRIVE	21.99
	JPMORGAN CHASE BANK	INTERSTATE-BATTERY	29.80
	JPMORGAN CHASE BANK	INS-POWER SUPPLY	44.10
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	51.56
	JPMORGAN CHASE BANK	SAMSCLUB-PRISONER BOARD	103.27
	JPMORGAN CHASE BANK	ADMIRAL EXPRESS-SUPPLIES	89.97
TOTAL POLICE COMMUNICATIONS			2,667.05
ANIMAL CONTROL	JPMORGAN CHASE BANK	GALLS-AC UNIFORMS	124.95
	JPMORGAN CHASE BANK	GALLS-AC UNIFORMS	13.39
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	219.89
	JPMORGAN CHASE BANK	BIG POPPYS-AC UNIF ITEM	25.00
	JPMORGAN CHASE BANK	BIG POPPYS-TAILORING	20.00
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	94.68
	JPMORGAN CHASE BANK	ADVANCE AUTO-VEHICLE PART	80.84
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	40.58
	AT&T	LONG DISTANCE PHONE BILL	0.50
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	8.77
	JPMORGAN CHASE BANK	LA POLICE GEAR-UNIF ITEM	175.94
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	6.00
	JPMORGAN CHASE BANK	ACURITE-SUPPLIES	46.94
	JPMORGAN CHASE BANK	SEW IT-TAILORING SERVICE	44.00
	JPMORGAN CHASE BANK	KETCH ALL-SUPPLIES	130.25
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	40.91
	JPMORGAN CHASE BANK	DELL-AC SUPPLIES	323.53
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	181.90
	AT&T	CONSOLIDATED PHONE BILL	25.23
	AEP/PSO	ELECTRIC USE	292.75
	JPMORGAN CHASE BANK	USPS-MAILING COSTS	6.45
	JPMORGAN CHASE BANK	ZOETIS-SUPPLIES	116.75
	JPMORGAN CHASE BANK	PARTSTREE-VEHICLE PARTS	117.56
TOTAL ANIMAL CONTROL			2,136.81
EMERGENCY PREPAREDNES	AEP/PSO	ELECTRIC USE	126.45
	AT&T	CONSOLIDATED PHONE BILL	14.29
	JPMORGAN CHASE BANK	LODGING EXPENSE	101.24
TOTAL EMERGENCY PREPAREDNESS			241.98
STORMWATER	JPMORGAN CHASE BANK	TRANSCO SUPPLY-PPE	46.88
	JPMORGAN CHASE BANK	STANDARD SPLY-PARTS/OIL	32.49
	JPMORGAN CHASE BANK	EQUIPMENT ONE-PULLEY	218.40
	JPMORGAN CHASE BANK	LOWES-PLEXIGLASS	57.98

Claims List

9/6/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
STORMWATER...	JPMORGAN CHASE BANK	LOWES-BOLT HOOK	1.11
	JPMORGAN CHASE BANK	QUALITY TIRE-REPAIR	20.00
	JPMORGAN CHASE BANK	LOWES-CONCRETE	66.00
	JPMORGAN CHASE BANK	LOWES-WATER COOLER	21.83
	JPMORGAN CHASE BANK	P&K EQUIP-TRIMMER LINE	125.90
	JPMORGAN CHASE BANK	P&K EQUIP-BELT	103.71
	JPMORGAN CHASE BANK	P&K EQUIP-GUIDE BAR	15.26
	JPMORGAN CHASE BANK	P&K EQUIP-PARTS/BLADES	112.15
	JPMORGAN CHASE BANK	TRANSCO-PPE	42.29
	JPMORGAN CHASE BANK	QUALITY TIRE-TIRE TUBE	15.00
	SPOK, INC.	PAGER USE	42.97
	JOHN D. SHORE	INSTALL ROLL-UP DOORS	6,000.00
	FELKINS ENTERPRISES, LLC	BUSINESS CARDS	30.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	22.06
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	40.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	22.06
UNIFIRST HOLDINGS LP	UNIFORM CLEANING	23.06	
TOTAL STORMWATER			7,059.15
PARKS	ANDREA SMITH	PARKS JANITORIAL SERVICE	1,175.00
	WASHINGTON CO RURAL WATER DISTRICT	WATER SERVICE	36.00
	ROGERS COUNTY RURAL WATER DISTRICT	WATER SERVICE	168.03
	VERDIGRIS VALLEY ELECTRIC COOP	PARKS OFFICE ELECTRIC	172.05
	PROTECTION ONE ALARM MONITORING INC	ALARM SERVICE	73.94
	UNIFIRST HOLDINGS LP	PARKS UNIFORMS	17.00
	UNIFIRST HOLDINGS LP	PARKS UNIFORMS	17.00
	UNIFIRST HOLDINGS LP	PARKS UNIFORMS	17.00
	UNIFIRST HOLDINGS LP	PARKS UNIFORMS	17.00
	UNIFIRST HOLDINGS LP	PARKS UNIFORMS	18.00
	AEP/PSO	ELECTRIC USE	1,114.26
	AT&T	CONSOLIDATED PHONE BILL	32.84
	AT&T	LONG DISTANCE PHONE BILL	0.86
	JPMORGAN CHASE BANK	SAMSClub-SUPPLIES	30.14
TOTAL PARKS			2,889.12
COMMUNITY CENTER	JPMORGAN CHASE BANK	WALMART-SUPPLIES	46.14
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	15.96
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	29.34
	GRAND GATEWAY ECO. DEV. ASSC.	JULY SENIOR FARES	231.00
	DRAKE SYSTEMS INC	JUNE COPIER LEASE	84.84
	DRAKE SYSTEMS INC	JUNE COPIER LEASE	151.00
	DALE & LEES SERVICE, INC	ICE MACHINE MAINTENANCE	158.00
	DRAKE SYSTEMS INC	JULY COPIER LEASE	207.89
JPMORGAN CHASE BANK	ADMIRAL EXPRESS-SUPPLIES	29.99	

Claims List

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
COMMUNITY CENTER...	JPMORGAN CHASE BANK	TUCKER JANT'L-SOAP	84.00
	JPMORGAN CHASE BANK	LOWES-MATERIALS	151.94
	JPMORGAN CHASE BANK	WALMART-BULBS	40.94
	JPMORGAN CHASE BANK	WALMART-BATTERIES/TOWELS	52.85
	JPMORGAN CHASE BANK	REASORS-SUPPLIES	27.60
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	46.32
	AT&T	LONG DISTANCE PHONE BILL	3.51
	JPMORGAN CHASE BANK	OFFICE DEPOT-LAMP/TAPE	96.96
	JPMORGAN CHASE BANK	AMAZON-STRAWS	27.96
	JPMORGAN CHASE BANK	LOWES-EXT CORD/TAPE	89.85
	AT&T	CONSOLIDATED PHONE BILL	39.52
	AEP/PSO	ELECTRIC USE	1,879.02
	JPMORGAN CHASE BANK	AMAZON-PLATES	25.74
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	62.27
	JPMORGAN CHASE BANK	QUIT BUGGIN-PEST CONTROL	95.00
TOTAL COMMUNITY CENTER			3,677.64
HISTORICAL MUSEUM	JPMORGAN CHASE BANK	DELL-MUSEUM PC REPLACEMNT	767.17
	AEP/PSO	ELECTRIC USE	227.37
	AT&T	CONSOLIDATED PHONE BILL	14.29
	AT&T	LONG DISTANCE PHONE BILL	0.06
	JPMORGAN CHASE BANK	AMAZON-PC BATTERY BACKUP	57.34
	JPMORGAN CHASE BANK	AMAZON-PC HARD DRIVE	89.39
	JPMORGAN CHASE BANK	AMAZON-PC MONITOR	109.99
TOTAL HISTORICAL MUSEUM			1,265.61
ECONOMIC DEV	OKLAHOMA DEPARTMENT OF COMMERCE	RETAIL GAP ANALYSIS	200.00
	JPMORGAN CHASE BANK	AMAZON-MONITOR	132.99
TOTAL ECONOMIC DEV			332.99
FUND GRAND TOTAL			105,669.37
AMBULANCE SERVICE	AMERICAN MUNICIPAL SERVICES CORP.	COLLECTION SERVICES	55.07
TOTAL AMBULANCE SERVICE			55.07
AMBULANCE	JPMORGAN CHASE BANK	WALMART-PARTS	59.00
	JPMORGAN CHASE BANK	ZOLL MEDICAL-SUPPLIES	2,925.00
	JPMORGAN CHASE BANK	FULLERTON-SUPPLIES	41.13
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	11.00
	JPMORGAN CHASE BANK	ZOLL MEDICAL-SUPPLIES	1,068.75
	JPMORGAN CHASE BANK	LOWES-THERMOMETER	22.40
	JPMORGAN CHASE BANK	ACADEMY-EQUIPMENT	29.98

Claims List

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
AMBULANCE...	JPMORGAN CHASE BANK	FULLERTON-SUPPLIES	43.50
	JPMORGAN CHASE BANK	SUMMIT-PULLEY REPAIR	591.54
	JPMORGAN CHASE BANK	S ANESTHESIA-SUPPLIES	129.75
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	11.00
	JPMORGAN CHASE BANK	HENRY SCHEIN-MED SUPPLIES	2,603.43
	JPMORGAN CHASE BANK	HENRY SCHEIN-MED SUPPLIES	269.15
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	11.00
	MEDICLAIMS INC	BILLING SERVICES	9,065.55
	JPMORGAN CHASE BANK	GREEN CO-WASTE DISPOSAL	260.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	11.00
	JPMORGAN CHASE BANK	OEMTA MEMBERSHIP FEE	60.00
	JPMORGAN CHASE BANK	BOUND TREE-SUPPLIES	3,421.75
	JPMORGAN CHASE BANK	BOUND TREE-SUPPLIES	380.00
	TOTAL AMBULANCE		
FUND GRAND TOTAL			21,070.00
E911 COMMUNICATIONS	JPMORGAN CHASE BANK	TOTAL RADIO-MAINT CONTRAC	410.00
TOTAL E911 COMMUNICATIONS			410.00
FUND GRAND TOTAL			410.00
HOTEL TAX	JPMORGAN CHASE BANK	OK CORRECTIONAL-SIGNS	100.00
TOTAL HOTEL TAX			100.00
HOTEL TAX - ECON DEV	AEP/PSO	ELECTRIC USE	56.64
TOTAL HOTEL TAX - ECON DEV			56.64
STRONG NEIGHBORHOODS	JPMORGAN CHASE BANK	AMAZON-POWER SUPPLY	42.99
	JPMORGAN CHASE BANK	PIKEPASS-TURNPIKE TOLL	16.95
	JPMORGAN CHASE BANK	AMAZON-VARIDESK	395.00
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	6.47
TOTAL STRONG NEIGHBORHOODS			461.41
FUND GRAND TOTAL			618.05
STORMWATER - STORMWATER	AEP/PSO	ELECTRIC USE	516.94
	LOT MAINTENANCE OF OKLAHOMA, INC.	MOWING/TRIMMING	823.02
TOTAL STORMWATER - STORMWATER			1,339.96
BROOKFIELD CROSSING	KELLOGG ENGINEERING, INC	ENGINEERING SERVICES	8,616.00

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
TOTAL BROOKFIELD CROSSING			8,616.00
3 LAKES CHNL/ATOR HEIGHT	BH MEDIA HOLDING GROUPS, INC	LEGAL NOTICES	344.40
TOTAL 3 LAKES CHNL/ATOR HEIGHTS			344.40
FUND GRAND TOTAL			10,300.36
VISION 2025 PROP2 19/GAR	OWASSO INVESTMENT PARTNERS LLC	DEVELOPMENT AGREEMENT-ACA	139,025.49
TOTAL VISION 2025 PROP2 19/GAR			139,025.49
RAYOLA SPLASH PAD EXPAN	RJR ENTERPRISES, INC	RAYOLA SPLASH PAD EXPANSI	103,578.80
TOTAL RAYOLA SPLASH PAD EXPANS			103,578.80
RANCH CREEK TRAIL	WALLACE ENGINEERING STRUCTURAL	RANCH CREEK TRAIL	2,731.25
TOTAL RANCH CREEK TRAIL			2,731.25
FESTIVAL MKT LAND/STRUCT	GH2 ARCHITECTS LLC	VISION 2025 FESTIVAL MKPL	8,750.00
TOTAL FESTIVAL MKT LAND/STRUCT			8,750.00
FUND GRAND TOTAL			254,085.54
SALES TAX FUND-FIRE	JPMORGAN CHASE BANK	OREILLY-RETURN	-9.58
	JPMORGAN CHASE BANK	IMAGENET-COPIER RENTAL	440.17
	AEP/PSO	ELECTRIC USE	4,519.83
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	8.01
	AT&T	CONSOLIDATED PHONE BILL	194.75
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	13.18
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	18.68
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	18.68
	JPMORGAN CHASE BANK	ATWOOD-MAINTENANCE SUPPLY	52.76
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	35.32
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	41.20
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	41.74
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	10.48
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	11.26
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	9.20
	TREASURER PETTY CASH	VEHICLE TAG	22.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	85.89
	JPMORGAN CHASE BANK	FINISH LINE-PPE	130.00
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	14.91
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	22.74
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	25.99

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
SALES TAX FUND-FIRE...	JPMORGAN CHASE BANK	TRAVEL EXPENSE	23.82
	JPMORGAN CHASE BANK	LODGING EXPENSE	89.00
	JPMORGAN CHASE BANK	LODGING EXPENSE	89.00
	JPMORGAN CHASE BANK	LODGING EXPENSE	89.00
	JPMORGAN CHASE BANK	LODGING EXPENSE	89.00
	JPMORGAN CHASE BANK	LODGING EXPENSE	89.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	23.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-PRINTER	264.98
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	25.13
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	5.29
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	55.34
	JPMORGAN CHASE BANK	NATL FIRE PROTECT-BOOKS	1,305.00
	JPMORGAN CHASE BANK	PIKEPASS-TURNPIKE TOLL	11.70
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	76.29
	JPMORGAN CHASE BANK	NAFECO-PPE	293.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	76.28
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	24.41
	JPMORGAN CHASE BANK	LOWES-FAUCET	84.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	52.99
	JPMORGAN CHASE BANK	MEETING EXPENSE	15.00
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	20.88
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	7.55
	AT&T	LONG DISTANCE PHONE BILL	0.99
	JPMORGAN CHASE BANK	LODGING EXPENSE	367.20
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	15.34
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	22.54
	JPMORGAN CHASE BANK	OFFICE DEPOT-UPS REPLACEM	129.99
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	22.97
	JPMORGAN CHASE BANK	CASCO-UNIFORM CLOTHING	35.00
	JPMORGAN CHASE BANK	PRUITTS-HEADLIGHT REPAIR	168.00
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	13.98
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	25.76
	JPMORGAN CHASE BANK	ROBERTSON-PLUMBING PART	82.60
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	9.52
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	13.78
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	6.89
	JPMORGAN CHASE BANK	LODGING EXPENSE	516.95
	JPMORGAN CHASE BANK	FIRESTATS-TRAINING	580.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	22.50
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	20.56
	JPMORGAN CHASE BANK	OPERATING SUPPLIES	43.80
	JPMORGAN CHASE BANK	STD SPLY-MOWER EQUIP	213.99
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	20.38
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	5.38

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
SALES TAX FUND-FIRE...	JPMORGAN CHASE BANK	OREILLY-PARTS/SUPPLIES	49.65
	JPMORGAN CHASE BANK	OREILLY-VEHICLE PARTS	33.57
	JPMORGAN CHASE BANK	REASORS-SUPPLIES	12.54
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	42.22
	JPMORGAN CHASE BANK	LIBERTY FLAGS-FLAGS	408.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	26.01
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	13.76
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	23.99
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	38.97
	JPMORGAN CHASE BANK	LODGING EXPENSE	417.96
	JPMORGAN CHASE BANK	LODGING EXPENSE	417.96
	JPMORGAN CHASE BANK	LODGING EXPENSE	417.96
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	10.30
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	41.74
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	35.32
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	47.70
	JPMORGAN CHASE BANK	CLASSIC CHEVY-MAINT PARTS	310.74
	JPMORGAN CHASE BANK	WS DARLEY-HYDRANT BAGS	317.85
	JPMORGAN CHASE BANK	CONRAD FIRE-NETTING	549.59
	JPMORGAN CHASE BANK	CONRAD FIRE-REPAIR PARTS	741.75
	JPMORGAN CHASE BANK	CONRAD FIRE-VALVE REPAIR	971.73
	JPMORGAN CHASE BANK	CONRAD FIRE-PARTS	2,369.18
	JPMORGAN CHASE BANK	CONRAD FIRE-REPAIR PARTS	1,130.08
	JPMORGAN CHASE BANK	CONRAD FIRE-REPAIR PARTS	567.38
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	9.94
	JPMORGAN CHASE BANK	SAMSClub-SUPPLIES	49.98
	JPMORGAN CHASE BANK	DALE AND LEES-REPAIR	2,480.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	9.79
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	11.89
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	34.33
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	9.25
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	26.98
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	12.88
	JPMORGAN CHASE BANK	MEETING EXPENSE	26.80
	JPMORGAN CHASE BANK	CONSOLIDATED FLEET SERVICES, INC	ANNUAL LADDER TESTING
JPMORGAN CHASE BANK	BAILEY EVENT CENTER, INC.	TRAINING EXPENSE	300.00
JPMORGAN CHASE BANK	GARRETT HASTINGS	TUITION REIMBURSEMENT	375.88
TOTAL SALES TAX FUND-FIRE			24,241.16
FIRE STATION #4	ARK WRECKING COMPANY OF OKLAHOMA	LAND CLEARING	4,850.00
	WILLIAMS, SPURGEON, KUHL &	PROFESSIONAL SERVICES	15,310.31
TOTAL FIRE STATION #4			20,160.31

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
FUND GRAND TOTAL			44,401.47
SALES TAX FUND-POLICE	JPMORGAN CHASE BANK	PRECISION DELTA-AMMO	6,009.65
	JPMORGAN CHASE BANK	ACADEMY-SHOTGUNS	569.97
	JPMORGAN CHASE BANK	BROWNELLS-RIFLES	286.95
	JPMORGAN CHASE BANK	ACADEMY-RIFLES	673.73
	AT&T	CONSOLIDATED PHONE BILL	565.96
	JPMORGAN CHASE BANK	TINT SHOP-WINDOW TINTING	195.00
	JPMORGAN CHASE BANK	TINT SHOP-WINDOW TINTING	150.00
	JPMORGAN CHASE BANK	TINT SHOP-WINDOW TINTING	150.00
	JPMORGAN CHASE BANK	TINT SHOP-WINDOW TINTING	75.00
	SPOK, INC.	PAGER USE	35.56
	JPMORGAN CHASE BANK	UPS-SHIPPING COSTS	12.15
	JPMORGAN CHASE BANK	TRAFFIC SAFETY-SUPPLIES	94.73
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	26.99
	TREASURER PETTY CASH	PARKING FEE	8.00
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	8.99
	JPMORGAN CHASE BANK	AMERICAN WASTE-REFUSE	144.93
	JPMORGAN CHASE BANK	SOUTHWEST-AIRFARE	187.98
	TREASURER PETTY CASH	TRAVEL EXPENSE	67.43
	TREASURER PETTY CASH	BOLTS/SCREWS	8.34
	TREASURER PETTY CASH	MILEAGE REIMB/CAZZOLA	14.04
	JPMORGAN CHASE BANK	CITY OF BA-TRAINING/PITT	150.00
	AEP/PSO	ELECTRIC USE	6,292.43
	JPMORGAN CHASE BANK	FUNJET-TRAVEL EXPENSE	3,465.16
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	14.50
	JPMORGAN CHASE BANK	SPECIAL OPS-UNIFORM ITEMS	135.99
	FELKINS ENTERPRISES, LLC	BUSINESS CARDS	30.00
	FELKINS ENTERPRISES, LLC	BANNERS	280.00
	OWASSO FOP LODGE #149 POLICE DEPT	LEGAL DEFENSE FY17	185.50
	DRAKE SYSTEMS INC	COPIER LEASE	434.37
	M & M MICRO SYSTEMS INC	SOFTWARE PROGRAMMING	2,100.00
	JPMORGAN CHASE BANK	DEFENSIVE EDGE-TRAINING	1,185.00
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	39.80
	JPMORGAN CHASE BANK	ADVANCE AUTO-SUPPLIES	3.11
	JPMORGAN CHASE BANK	OVS-K9 MEDICAL	340.00
	JPMORGAN CHASE BANK	SAMSCLUB-PD SUPPLIES	126.92
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	17.82
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	3.80
	JPMORGAN CHASE BANK	FAMILY ANIMAL-K9 MEDICAL	669.41
	JPMORGAN CHASE BANK	FAMILY ANIMAL-K9 MEDICAL	213.22
	JPMORGAN CHASE BANK	USPS-MAILING COSTS	15.35
	JPMORGAN CHASE BANK	AT YOUR SERVICE-RENTAL	80.00
	JPMORGAN CHASE BANK	OWASSO AUTO-VEHICLE MAINT	388.71

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
SALES TAX FUND-POLICE...	JPMORGAN CHASE BANK	AMAZON-UNIFORM ITEMS	138.03
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	79.60
	JPMORGAN CHASE BANK	OK GANG INVEST-TRAINING	185.00
	JPMORGAN CHASE BANK	PETSMART-K9 SUPPLIES	28.99
	JPMORGAN CHASE BANK	ADMIRAL EXPRESS-SUPPLIES	89.97
	JPMORGAN CHASE BANK	AMAZON-UNIFORM ITEMS	56.48
	JPMORGAN CHASE BANK	CRISIS COMM-TRAINING/BELL	100.00
	JPMORGAN CHASE BANK	SPECIAL OPS-UNIFORM ITEMS	178.96
	JPMORGAN CHASE BANK	SPECIAL OPS-UNIFORM ITEMS	1,527.02
	JPMORGAN CHASE BANK	SPECIAL OPS-UNIFORM ITEM	911.89
	JPMORGAN CHASE BANK	GLOCK-TRAINING/JOBE	250.00
	JPMORGAN CHASE BANK	GLOCK-TRAINING/PARSLEY	250.00
	JPMORGAN CHASE BANK	THOMPSON WEST-ACCESS	289.81
	AT&T	LONG DISTANCE PHONE BILL	20.54
	JPMORGAN CHASE BANK	FBI LEEDA-TRAINING	1,300.00
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	29.49
	JPMORGAN CHASE BANK	SOUTHERN AG-K9 SUPPLIES	105.97
	JPMORGAN CHASE BANK	7-ELEVEN-FUEL	18.00
	JPMORGAN CHASE BANK	ACT-CONFERENCE FEE	100.00
	JPMORGAN CHASE BANK	INTERSTATE-SUPPLIES	117.40
	JPMORGAN CHASE BANK	LODGING EXPENSE	72.80
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	102.99
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	39.50
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	7.19
TOTAL SALES TAX FUND-POLICE			31,456.12
FUND GRAND TOTAL			31,456.12
SALES TAX FUND-STREETS	JPMORGAN CHASE BANK	WHITE STAR-RENTAL	1,322.40
	JPMORGAN CHASE BANK	BROWNCO-SPRAY	32.00
	JPMORGAN CHASE BANK	LOWES-TRUCK CLEANER	59.83
	JPMORGAN CHASE BANK	PREMIER TRUCK-REPAIR	235.95
	JPMORGAN CHASE BANK	FASTENAL-SPRAY PAINT	9.18
	JPMORGAN CHASE BANK	OREILLY-TRUCK BED LINER	16.98
	JPMORGAN CHASE BANK	LOWES-PIPE/BRACKETS	41.72
	JPMORGAN CHASE BANK	FASTENAL-SUPPLIES	123.38
	JPMORGAN CHASE BANK	LOWES-TOOLS/CHISEL SET	19.98
	JPMORGAN CHASE BANK	VANCE BROTHERS-TACK OIL	44.10
	JPMORGAN CHASE BANK	VANCE BROS-TACK OIL	35.00
	JPMORGAN CHASE BANK	VANCE BROTHERS-TACK OIL	28.35
	JPMORGAN CHASE BANK	DIESEL POWER PLUS-CABLES	39.50
	JPMORGAN CHASE BANK	EQUIPMENT ONE-RENTAL	60.00
	JPMORGAN CHASE BANK	EQUIPMENT ONE-REPAIR	95.31
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	35.00

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
SALES TAX FUND-STREETS...	JPMORGAN CHASE BANK	TRANSCO SUPPLY-PPE	46.88
	JPMORGAN CHASE BANK	LOWES-TAPE MEASURE/BROOM	50.94
	JPMORGAN CHASE BANK	OREILLY-TRUCK BED LINER	212.97
	JPMORGAN CHASE BANK	OREILLY-TRUCK BED LINER	139.98
	JPMORGAN CHASE BANK	OREILLY-TRUCK BED REPAIR	25.98
	JPMORGAN CHASE BANK	KS MACHINERY-SUPPLIES	64.24
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	55.74
	HOLDER'S INC.	DOOR LOCKS - ENGINEERING	119.50
	CINTAS CORPORATION	REPLENISH FIRST AID KITS	106.87
	TULSA COUNTY BOCC	SIGNS AND POSTS	306.00
	TULSA COUNTY BOCC	SIGNS AND POSTS	38.00
	SIGNALTEK INC	TRAFFIC SIGNAL MAINTENANC	2,203.71
	TULSA COUNTY BOCC	SIGNS	214.40
	APAC-OKLAHOMA, INC.	ASPHALT	1,795.17
	APAC-OKLAHOMA, INC.	ASPHALT	63.57
	TWIN CITIES READY MIX, INC	CONCRETE	1,025.00
	TWIN CITIES READY MIX, INC	CONCRETE	461.25
	APAC-OKLAHOMA, INC.	ASPHALT	368.16
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	88.19
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	40.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	60.54
	JPMORGAN CHASE BANK	GRAINGER-REPAIR PARTS	19.65
	JPMORGAN CHASE BANK	ATWOODS-WHEELS	17.98
	JPMORGAN CHASE BANK	HOME DEPOT-BUCKETS	13.95
	JPMORGAN CHASE BANK	ATWOODS-SPRAYER	7.99
	TREASURER PETTY CASH	TRAVEL EXPENSE	92.00
	JPMORGAN CHASE BANK	HOME DEPOT-ROLLERS	42.75
	JPMORGAN CHASE BANK	LOWES-SHOP TOWELS	10.98
	JPMORGAN CHASE BANK	LOWES-DRILL BITS	15.54
	TREASURER PETTY CASH	CDL LICENSE	80.50
	JPMORGAN CHASE BANK	GELCO-BOOTS	116.99
	AEP/PSO	ELECTRIC USE	1,676.91
	JPMORGAN CHASE BANK	TRANSCO-PPE	42.29
	JPMORGAN CHASE BANK	LOWES-ROOF COATING	1,068.75
	JPMORGAN CHASE BANK	BROWNSCO MFG-TILES	1,150.00
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	95.00
	JPMORGAN CHASE BANK	HOME DEPOT-DOOR	128.00
	JPMORGAN CHASE BANK	LOWES-LUMBER/SCREWS	137.12
	JPMORGAN CHASE BANK	LOWES-MATERIALS	46.82
	SPOK, INC.	PAGER USE	110.73
TOTAL SALES TAX FUND-STREETS			14,559.72
FUND GRAND TOTAL			14,559.72

Claims List

9/6/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
CI - FBO BUILDING	JPMORGAN CHASE BANK	DK HARDWARE-MICROPHONES	7,235.04
	JPMORGAN CHASE BANK	VISION AIR-AC IT ROOM	5,115.25
	JPMORGAN CHASE BANK	UNIKCCTV-MICROPHONE	160.01
	JPMORGAN CHASE BANK	CONTRACT DRAPERY-BLINDS	3,195.75
TOTAL CI - FBO BUILDING			15,706.05
CI - GARN WID 96TH-106TH	BENCHMARK SURVEYING & LAND SERVICES	SURVEYING SERVICES	250.00
	DEWBERRY ENGINEERS, INC	ENGINEERING SERVICES	1,380.00
TOTAL CI - GARN WID 96TH-106TH			1,630.00
STREET REHAB FY16	BH MEDIA HOLDING GROUPS, INC	LEGAL NOTICES	674.04
TOTAL STREET REHAB FY16			674.04
GARNETT RD WIDE 106TH-116	MCCLELLAND CONSULTING ENGINEERS INC	ENGINEERING SERVICES	61,240.00
TOTAL GARNETT RD WIDE 106TH-116			61,240.00
FUND GRAND TOTAL			79,250.09
CITY GARAGE	JPMORGAN CHASE BANK	BUMP2BUMP-PARTS RESALE	121.18
	AT&T	CONSOLIDATED PHONE BILL	25.23
	JPMORGAN CHASE BANK	BUMP2BUMP-PARTS RESALE	498.00
	AT&T MOBILITY	WIRELESS SERVICE	57.77
	AEP/PSO	ELECTRIC USE	479.43
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	27.49
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	27.49
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	27.49
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	31.86
	JPMORGAN CHASE BANK	FULLERTON-SHOP GAS	56.45
	JPMORGAN CHASE BANK	CLASSIC CHEVY-PART RESALE	117.67
	JPMORGAN CHASE BANK	CLASSIC CHEVY-REPAIR	994.59
	JPMORGAN CHASE BANK	WELDON PARTS-LIGHTS	45.00
	JPMORGAN CHASE BANK	LENOX WRECKER-TOWING	65.00
	JPMORGAN CHASE BANK	BUMP2BUMP-RETURN	-35.88
	JPMORGAN CHASE BANK	UNITED FORD-CORE RETURN	-100.00
	JPMORGAN CHASE BANK	BUMP2BUMP-PARTS RESALE	27.54
	JPMORGAN CHASE BANK	BUMP2BUMP-PARTS RESALE	194.44
	JPMORGAN CHASE BANK	UNITED FORD-PARTS RESALE	471.95
	JPMORGAN CHASE BANK	BUMP2BUMP-PART RESALE	287.88
	JPMORGAN CHASE BANK	BUMP2BUMP-PARTS RESALE	68.00
	JPMORGAN CHASE BANK	BUMP2BUMP-PARTS RESALE	85.68
	JPMORGAN CHASE BANK	QUIK SERVICES-STEEL	125.80
	AT&T	LONG DISTANCE PHONE BILL	3.08

Claims List

9/6/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
CITY GARAGE...	JPMORGAN CHASE BANK	BUMP2BUMP-PARTS RESALE	264.11
TOTAL CITY GARAGE			3,967.25
FUND GRAND TOTAL			3,967.25
WORKERS' COMP SELF-INS	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS	2,356.44
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS	180.00
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS EXPEN	402.46
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS EXPEN	3,318.04
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS EXPEN	64.50
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS EXPEN	4,216.40
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS	4,540.07
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS	371.07
TOTAL WORKERS' COMP SELF-INS			15,448.98
FUND GRAND TOTAL			15,448.98
GEN LIAB-PROP SELF INS	NEWTON, O'CONNOR, TURNER & KETCHUM	CODY MATHEWS	7,619.04
	NEWTON, O'CONNOR, TURNER & KETCHUM	LEGAL FEES	52.12
	NEWTON, O'CONNOR, TURNER & KETCHUM	LEGAL FEES	153.00
TOTAL GEN LIAB-PROP SELF INS			7,824.16
FUND GRAND TOTAL			7,824.16
CITY GRAND TOTAL			\$589,061.11



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Earl Farris
Project Administrator

SUBJECT: Acceptance of Public Infrastructure Improvements at Rejoice Schools (Phase II)

DATE: September 2, 2016

BACKGROUND:

The subject commercial development is located at 13407 E 106 St N. Public Infrastructure improvements include asphalt and concrete work including a decal lane, curb and gutter, sidewalk as well as storm and sanitary sewer systems,

FINAL INSPECTIONS:

Final inspections for the infrastructure components were completed in July 2016 by the Public Works Department. All standards for acceptance have been met. Additionally, the construction contractor and design engineer have supplied the necessary two-year maintenance bonds and required as-built drawings.

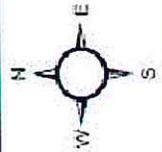
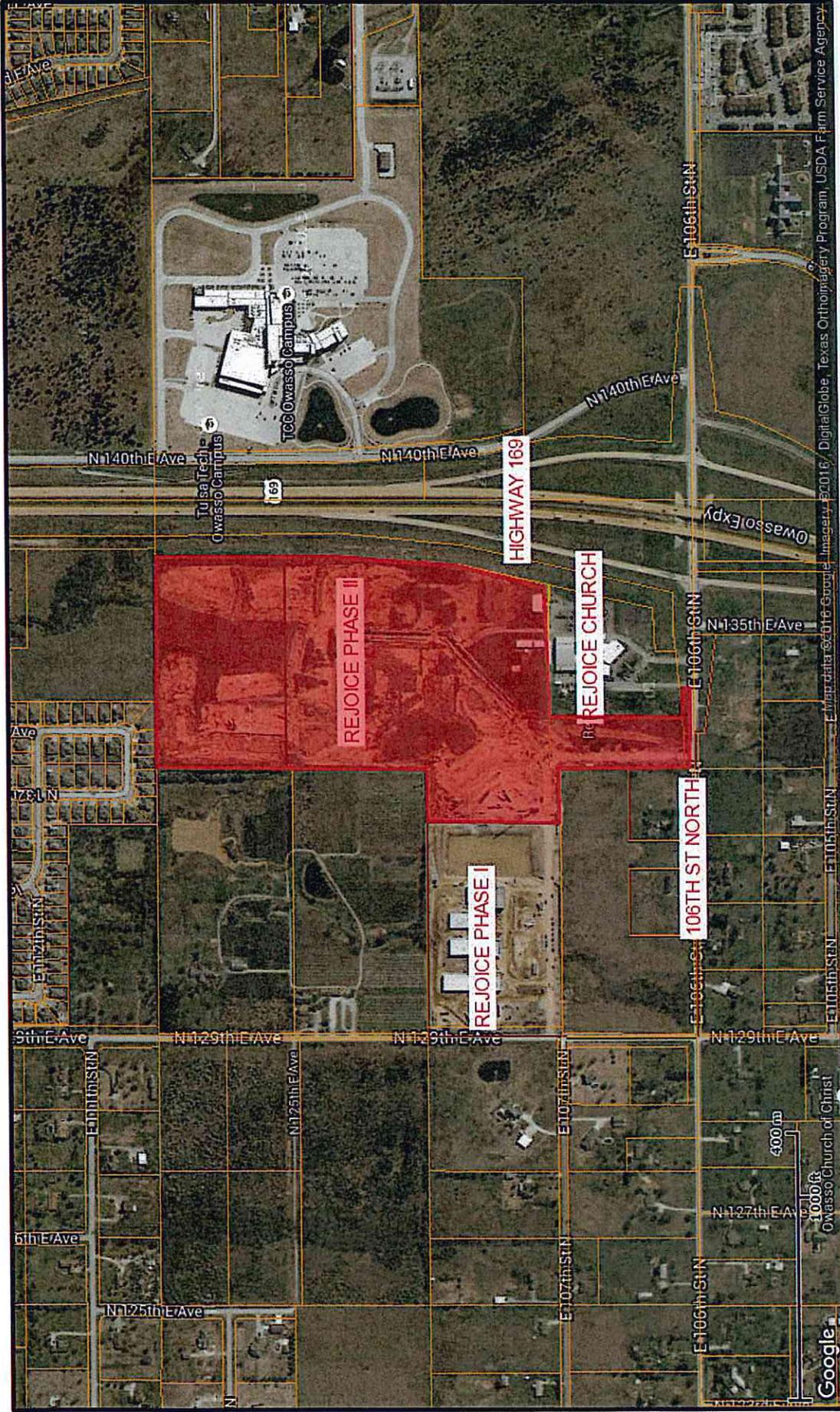
RECOMMENDATION:

Staff recommends approval to accept the public Infrastructure improvements at Rejoice Schools (Phase II).

ATTACHMENTS:

Location Map
City Attorney bond approval letter & copy of bonds
Washington County Rural Water 3 Water Approval letter

REJOICE SCHOOL PHASE II



07/18/2016

LOCATION MAP

1" = 752 ft

This map represents a visual display of related geographic information. Data provided hereon is not a guarantee of actual field conditions. To be sure of complete accuracy, please contact Owasso Public staff for the most up-to-date information.

Hancock, Brandon

From: Lombardi, Julie
Sent: Thursday, March 10, 2016 11:56 AM
To: Hancock, Brandon; Farris, Earl
Subject: RE: Rejoice Sanitary Phase II Bond for Review

Gentlemen,

I have reviewed the Rejoice Christian School – Phase 2 Sanitary Sewer maintenance bond at your request. The Attorney-In-Fact signature is authorized, the surety is licensed to do business in Oklahoma and the amount of the bond is well within the surety's \$1,852,000 underwriting limitation. Therefore, the bond is approved.

Julie

Julie Trout Lombardi
City Attorney
111 North Main
Owasso, Oklahoma 74055
918.376-1511(o) 918.376-1599 (f)

From: Hancock, Brandon
Sent: Wednesday, March 09, 2016 4:20 PM
To: Lombardi, Julie; Farris, Earl (efarris@CityOfOwasso.com)
Subject: Rejoice Sanitary Phase II Bond for Review

Julie-

I have attached Rejoice Sanitary Phase II Bond for your approval. Please research and send a reply to this email with your findings.

As always thanks in advance for your assistance.

Maintenance Bond
PRIVATELY FINANCED PUBLIC IMPROVEMENTS

Bond No: GR33064

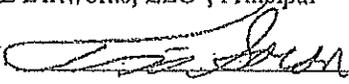
KNOW ALL MEN BY THESE PRESENTS, That we KSL Dirtworks, LLC as Principal (Developer and Contractor), and Granite Re, Inc. as Surety, are held and firmly bound unto the City of Owasso, Oklahoma, as Obligee, in the penal sum of ***Ninety Five Thousand Eight Hundred Four & 00/100**(\$95,804.00) to which payment will and truly to be made, we do bind ourselves, and each of our heirs, executors, administrators, successors, and assigns jointly and severally, firmly by these presents.

WHEREAS, the Principal will furnish a bond conditioned to guarantee, for the period of TWO YEAR after final approval of the Rejoice Christian School K-12 Campus Building, 13413 E. 106th St. N, Owasso OK 74055-Phase 2 Sanitary Sewer, a privately financed public improvement, and acceptance of such by the City Council of the City of Owasso, Oklahoma, against all defects in workmanship and materials which may become apparent in such privately financed public improvement during said period.

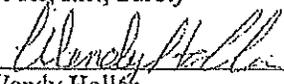
NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that the Principal and/or Surety shall indemnify the Obligee for all loss that the Obligee may sustain by reason of any defective materials or workmanship in the privately financed public improvement which may become apparent during the said period.

SIGNED, SEALED, AND DATED: January 8, 2016

KSL Dirtworks, LLC , Principal

BY:  _____

Granite Re, Inc., Surety

BY:  _____, Attorney-in-Fact
Wendy Hollen

Attach Power of Attorney

GRANITE RE, INC.
GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of OKLAHOMA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

W.M. McNEILL; LISA SHERMAN; MIKE SHANNON; CODY M. McNEILL; WENDY HOLLEN; JOHN ROGERS; ROCKY MOORE; KYLE D. RESER; JOHN L. BIRSNER; SUSANNE CUSIMANO its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC, a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC, through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

W.M. McNEILL; LISA SHERMAN; MIKE SHANNON; CODY M. McNEILL; WENDY HOLLEN; JOHN ROGERS; ROCKY MOORE; KYLE D. RESER; JOHN L. BIRSNER; SUSANNE CUSIMANO may lawfully do in the premises by virtue of these presents.

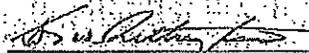
In Witness Whereof, the said GRANITE RE, INC, has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Secretary/Treasurer, this 3rd day of April, 2015.

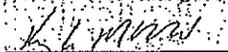
STATE OF OKLAHOMA)

COUNTY OF OKLAHOMA)

SS:



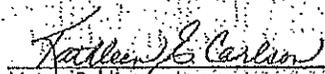

Kenneth D. Whittington, President


Kyle P. McDonald, Treasurer

On this 3rd day of April, 2015, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Secretary/Treasurer of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Secretary/Treasurer of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Secretary/Treasurer, respectively, of the Company.

My Commission Expires:
August 8, 2017
Commission #: 01013257




Notary Public

GRANITE RE, INC.
Certificate

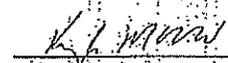
THE UNDERSIGNED, being the duly elected and acting Secretary/Treasurer of Granite Re, Inc., an Oklahoma Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987 minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character. Issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this

3rd day of January, 2016




Kyle P. McDonald, Secretary/Treasurer

From: Hancock, Brandon
Sent: Tuesday, July 12, 2016 4:31 PM
To: Lombardi, Julie
Cc: Farris, Earl (efarris@CityOfOwasso.com)
Subject: Rejoice School Phase II Paving Bond

Julie-

I have attached bond for your review.

Please reply all to this email with your findings.

Thanks in advance for your assistance.

Brandon Hancock, CPII
Infrastructure Inspector
Owasso Public Works
office: 918 272-4959
fax: 918 272-4996
cell: 918 693-0373
bhancock@cityofowasso.com



Farris, Earl

From: Lombardi, Julie
Sent: Wednesday, July 13, 2016 11:15 AM
To: Hancock, Brandon
Cc: Farris, Earl
Subject: RE: Rejoice School Phase II Paving Bond

Brandon,

I have reviewed the Rejoice School Phase II Paving Bond at your request. The Attorney-In-Fact signature is authorized, the surety is licensed to do business in Oklahoma, and the amount of the bond is well within the surety's \$13,811,000 underwriting limitation. Therefore, the bond is approved.

Julie Lombardi

Julie Trout Lombardi
City Attorney
111 North Main
Owasso, Oklahoma 74055
918.376-1511(o) 918.376-1599 (f)

From: Hancock, Brandon
Sent: Wednesday, July 13, 2016 8:49 AM
To: Lombardi, Julie
Cc: Farris, Earl
Subject: RE: Rejoice School Phase II Paving Bond

Sorry about that forgot to attach.

Brandon

From: Lombardi, Julie
Sent: Tuesday, July 12, 2016 4:56 PM
To: Hancock, Brandon
Cc: Farris, Earl
Subject: RE: Rejoice School Phase II Paving Bond

Brandon,

The attachment didn't come through. Send it again?

Julie

Julie Trout Lombardi
City Attorney
111 North Main
Owasso, Oklahoma 74055
918.376-1511(o) 918.376-1599 (f)

Maintenance Bond

PRIVATELY FINANCED PUBLIC IMPROVEMENTS

Bond No: 1015758

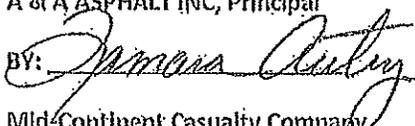
KNOW ALL MEN BY THESE PRESENTS, That we A & A Asphalt Inc, as Principal (Developer and Contractor), and Mid-Continent Casualty Co, as Surety, and held and firmly bound unto the City of Owasso, Oklahoma, as Oblige, in the penal sum of Thirty Thousand One Hundred Fifty Dollars (\$30,150.00) to which payment will and truly to be made, we do bind ourselves, and each of our heirs, executors, administrators, successors, and assigns jointly and severally, firmly by these presents.

WHEREAS, the Principal will furnish a bond conditioned to guarantee, for the period of TWO YEARS after final approval of the Asphalt Paving, Concrete Curb & Gutter, Concrete Paving for Rejoice Christian School, a privately financed public improvement, and acceptance of such by the City Council of the City of Owasso, Oklahoma, against all defects in workmanship and materials which may become apparent in such privately financed public improvement during said period.

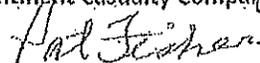
NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that the Principal and/or Surety shall indemnify the Oblige for all loss that the Oblige may sustain by reason of any defective materials or workmanship in the privately financed public improvement which may become apparent during the said period.

SIGNED, SEALED, AND DATED: JUNE 20, 2016

A & A ASPHALT INC, Principal

BY: 

Mid-Continent Casualty Company

BY: 

Pat Fisher, attorney in fact

MID-CONTINENT CASUALTY COMPANY

1437 SOUTH BOULDER, SUITE 200 TULSA, OKLAHOMA 74119 918-607-7221 FAX 918-688-1263

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the MID-CONTINENT CASUALTY COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surely, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof. J. H. Beavers, Terry D. Cupp, Deborah Eidson, Pat Fisher, Ann Gammell, Melissa Mannus and Sharon Sappington, all of BROKEN ARROW, OK

IN WITNESS WHEREOF, the MID-CONTINENT CASUALTY COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal herunto affixed this 03 day of May 2016



ATTEST:

Signature of Sharon Hackl, Secretary

MID-CONTINENT CASUALTY COMPANY

Signature of Todd Bazata, Vice President

On this 03 day of May 2016, before me personally appeared TODD BAZATA to me known, being duly sworn, deposes and says that s/he resides in Broken Arrow, Oklahoma, that s/he is a Vice President of Mid-Continent Casualty Company, the company described in and which executed the above instrument; that s/he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of her/his office under the By-Laws of said Company, and that s/he signed his name thereto by like authority.

STATE OF OKLAHOMA }
COUNTY OF TULSA }



Commission # 11008253
My Commission Expires: 09-08-19
Signature of Julie Callahan, Notary Public

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Mid-Continent Casualty Company by unanimous written consent dated September 25, 2009:

RESOLVED: That the President, the Executive Vice President, the several Senior Vice Presidents and Vice Presidents or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surely, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.
RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

SHARON HACKL, Secretary of Mid-Continent Casualty Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of September 25, 2009 have not been revoked and are now in full force and effect.

Signed and sealed this 20th day of June 2016

Signature of Sharon Hackl, Secretary



VOID IF BOX IS EMPTY



A&AAS-3 OP ID: PF

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
00/23/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER THE ARROW GROUP 2720 N. Hemlock Ct Ste A Broken Arrow, OK 74012-1111 James H. Beavers	CONTACT NAME: James H. Beavers PHONE (A/C, No, Ex): 918-258-6681 FAX (A/C, No): 918-251-7093 E-MAIL ADDRESS:
INSURED A & A Asphalt Inc Tami Autry P O Box 1323 Broken Arrow, OK 74013-1323	INSURER(S) AFFORDING COVERAGE
	INSURER A: Acadia Insurance Company NAIC # 31325
	INSURER B: CompSource Mutual Ins Co 36188
	INSURER C: Alterra America Ins Co 21296
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

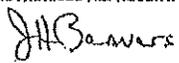
INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURANCE	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> primary GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		CPA4354979	06/01/2016	06/01/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Emp Ben. \$ 1,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		CPA4354979	06/01/2016	06/01/2017	BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DEED <input checked="" type="checkbox"/> RETENTION \$ 0		MKLM4EUL100006	06/01/2016	06/01/2017	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$ PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	03048340 16 1	06/01/2016	06/01/2017	E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Rejoice Christian School

CERTIFICATE HOLDER

CANCELLATION

CITYOW1 City of Owasso 111 N. Main Owasso, OK 74058	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	---

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Farris, Earl

From: Lombardi, Julie
Sent: Monday, July 11, 2016 2:31 PM
To: Hancock, Brandon; Farris, Earl
Subject: RE: RCC Storm Bond Phase II

Gentlemen,

I have reviewed the maintenance bond for Rejoice Infrastructure at your request. The Attorney-in-Fact signature is authorized, the surety is licensed to do business in Oklahoma, and the amount of the bond is well within the surety's \$1,550,000 underwriting limitation. Therefore, the bond is approved.

Julie Lombardi

Julie Trout Lombardi
City Attorney
111 North Main
Owasso, Oklahoma 74055
918.376-1511(o) 918.376-1599 (f)

From: Hancock, Brandon
Sent: Monday, July 11, 2016 8:59 AM
To: Lombardi, Julie; Farris, Earl (efarris@CityOfOwasso.com)
Subject: RCC Storm Bond Phase II

Julie-

Please review the attached bond. Once you have reviewed please reply all to this email.

Thanks in advance for your assistance.

Brandon

Maintenance Bond
PRIVATELY FINANCED PUBLIC IMPROVEMENTS

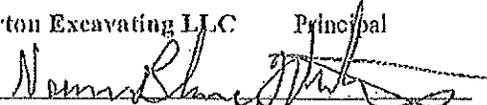
Bond No: 1015326

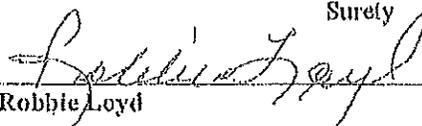
KNOW ALL MEN BY THESE PRESENTS, That we Morton Excavating LLC as Principal (Developer and Contractor), and Oklahoma Surety Company as Surety, are held and firmly bound unto the City of Owasso, Oklahoma, as Oblige, in the penal sum of *** SEE BELOW *** to which payment will and truly to be made, we do bind ourselves, and each of our heirs, executors, administrators, successors, and assigns jointly and severally, firmly by these presents.

WHEREAS, the Principal will furnish a bond conditioned to guarantee, for the period of TWO YEAR after final approval of the Rejoice Christian School, 106th Street North & Hwy 169, Owasso OK, a privately financed public improvement, and acceptance of such by the City Council of the City of Owasso, Oklahoma, against all defects in workmanship and materials which may become apparent in such privately financed public improvement during said period.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that the Principal and/or Surety shall indemnify the Oblige for all loss that the Oblige may sustain by reason of any defective materials or workmanship in the privately financed public improvement which may become apparent during the said period.

SIGNED, SEALED, AND DATED: July 8, 2016

Morton Excavating LLC Principal
BY: 

Surety
BY: , Attorney-in-Fact
Robbie Loyd

*** Four Hundred Seventy Eight Thousand Four Hundred Sixty Two Dollars & 00/100--(\$478,462.00) ***

Attach Power of Attorney

OKLAHOMA SURETY COMPANY

1437 SOUTH BOULDER, SUITE 200 • TULSA, OKLAHOMA 74119 • 918-587-7221 • FAX 918-588-1263

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS; That the OKLAHOMA SURETY COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof. Travis E. Brown, Jamie Burris, Cathy Combs, John Kelly Deer, Vaughn P. Graham, Vaughn Paul Graham, Jr., Mark Edward Long, Robbie Loyd, Stephen M. Poleman and Michael J. Swenton, all of TULSA, OK

IN WITNESS WHEREOF, the OKLAHOMA SURETY COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal herewith affixed this 20 day of October, 2015



ATTEST:

SHARON HACKL

Secretary

OKLAHOMA SURETY COMPANY

TODD BAZATA

VICE PRESIDENT

On this 20 day of October, 2015 before me personally appeared TODD BAZATA, to me known, being duly sworn, deposes and says that s/he resides in Broken Arrow, Oklahoma, that s/he is a Vice President of Oklahoma Surety Company, the company described in and which executed the above Instrument; that s/he knows the seal of the said Company; that the seal affixed to the said Instrument is such corporate seal; that it was so affixed by authority of her/his office under the By-Laws of said Company, and that s/he signed his name thereto by like authority.

STATE OF OKLAHOMA }
COUNTY OF TULSA }



Commission # 11008253

My Commission expires: 09-08-19

JULIE CALLAHAN

Notary Public

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Oklahoma Surety Company by unanimous written consent dated September 25, 2009:

RESOLVED: That the President, the Executive Vice President, the several Senior Vice Presidents and Vice Presidents or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, SHARON HACKL, Secretary of Oklahoma Surety Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of September 25, 2009 have not been revoked and are now in full force and effect.

Signed and sealed this 20th day of July 2016

SHARON HACKL

Secretary



VOID IF BOX IS EMPTY



CERTIFICATE OF LIABILITY INSURANCE

MORTO-0 OP ID: CJ

DATE (MMDDYYYY)
07/09/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
RICH & GARTMILL, INC
2738 East 51st #408
Tulsa, OK 74105
Tony Holmes

CONTACT NAME: Tony Holmes
PHONE (A/C, No, Ext): 918-743-8811 FAX (A/C, No): 918-744-8428
EMAIL ADDRESS:

INSURED: Morton Excavating, LLC
PO Box 402
Coweta, OK 74420

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: American Fire & Casualty Co	
INSURER B: Ohio Security Ins Co	
INSURER C: Ohio Casualty	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF (MMDDYYYY)	POLICY EXP (MMDDYYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		BLA80700017	01/28/2016	01/28/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Eq occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 16,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		BAS65700017	01/20/2016	01/20/2017	COMBINED SINGLE LIMIT (Eq accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10000		USQ66700017	01/20/2016	01/20/2017	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in HI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	XWS66700017	08/01/2016	08/01/2017	PER STATUTE OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Reference Project: Rejolee Christian School

CERTIFICATE HOLDER

The City of Owasso
111 N. Main
Owasso, OK 74055

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Tony D Holmes

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Rural Water District No. 3 Washington County, Oklahoma

17227 N. 129th E. Ave., P.O. Box 70, Collinsville, OK 74021-0070

Ph. (918) 371-2055 • Fax (918) 371-3864 • TRS 711

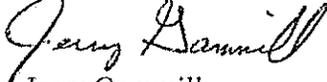
April 15, 2016

City of Owasso
Attn: Mr. Earl Farris, Project Administrator
P O Box 180
Owasso, OK 74055
FAX 272-4996

Dear Sirs:

The requirements by Rural Water District #3, Washington County have been fulfilled and water lines have been accepted for Rejoice Christian School, Phase II, located in the SW/4 of Section 9, T-21-N, R-14-E, Owasso, Tulsa County, Oklahoma.

Sincerely,



Jerry Gammill
District Manager

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C., 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Teresa Willson
Information Technology Director

SUBJECT: Capital Improvements Project Determination Public Hearing

DATE: September 2, 2016

EXECUTIVE SUMMARY:

The City Council conducts a public hearing regarding any project being considered for the list of projects eligible for funding from the Capital Improvement Fund. The project being considered at this time is Fire Station No. 4, located on N 116 E Ave.

BACKGROUND:

In 2003, The City Council adopted Resolution 2003-14 establishing the procedure for amending the list of projects eligible to receive funding from the Capital Improvements Fund, also known as the permanent third penny sales tax. The procedure consists of a recommendation from the Owasso Capital Improvement Committee, followed by a public hearing before the Council, and finally a resolution amending the project listing.

The Capital Improvements Committee conducted a public meeting on May 19, 2016, to consider projects proposed to be funded by the Capital Improvement Fund.

Notice of the public hearing was published August 24, 2016. At the conclusion of the public hearing, the City Council must continue the matter for at least two weeks before taking action to amend the listing of projects. Any action taken by the City Council to amend the current list of projects must be made by adopting a resolution.

FIRE STATION NO. 4 PROJECTS

Fire Station No. 4 is being proposed at this time to be placed on the list of projects eligible for Capital Improvement Funding. The master plan for this project consists of three components.

Fire Station No. 4:

- Living quarters and operational areas for up to eight personnel.
- Living quarters for Shift Commander.
- Additional apparatus bay space for quartering reserve apparatus.

Training Center:

- Multi-purpose facility designed to provide realistic training involving live fire, hazardous material incidents, and technical rescues.
- Props suited for law enforcement training (excluding live weapons).

- Area for the Public Works Department to use for hands-on training using heavy equipment.

Fire Administration:

- Office quarters for all current and future administrative positions in one location to enhance coordination and communication among the administrative staff.
- Police department sub-station to better serve the northern area of the city.
- Large training room to be used by fire, police, and public works personnel to support outside activities on the training center grounds, as well as by the community for meetings.
- Fire department command/coordination center to be utilized for significant emergency events.

CURRENT PROJECT PRIORITIES:

Adopted July 5, 2016, Resolution 2016-10 designated the following list of projects as eligible for funding from the Capital Improvements Fund:

- E 86 St N Widening Project (Main to Memorial)
- E 106 St N and N Garnett Road Intersection Improvements
- East and West Service Roads (E 66 St N to E 126 St N)
- E 76 St N Widening Project (Hwy 169 to N 129 E Avenue)
- Sports park
- Vehicle Maintenance Facility
- Main Police Station/City Hall
- E 96 St N & N 129 E Ave Infrastructure Improvements
- Annual Street Rehabilitation Program
- Garnett Road Widening Project (E 96 St N to E 106 St N)
- Elm Creek Park Improvements
- Transportation Master Plan
- E 116 St N and N 129 E Ave Intersection Improvements
- Intersection Traffic Signal Improvements Highway 20 and N 140 E Ave
- Replacement Fire Engine
- Radio System Upgrade
- Garnett Road Widening (E 106 St N to E 116 St N)
- E 106 St N and N 145 E Ave Intersection Improvements
- E 96 St N and N 145 E Ave Intersection Improvements
- Brookfield Crossing Subdivision Stormwater Improvements
- Central Park/Lakeridge Subdivision Stormwater Improvements
- South Sports Park Regional Detention Pond Project
- Elm Creek Tributary 5A and Rayola Park Stormwater Improvements
- E 76 St N and Main Street Intersection Improvements
- Garrett Creek/Morrow Place Sewer Assessment Area Sanitary Sewer Improvements

CAPITAL IMPROVEMENTS COMMITTEE RECOMMENDATION:

On August 11, 2016, the Capital Improvements Committee held a Special Meeting in accordance with the Oklahoma Open Meeting Act and City Council Resolution 2003-14. The purpose of the meeting was to consider a recommendation to the City Council to amend the current list of projects funded through the Capital Improvements Fund. Committee members discussed the proposed fire station projects. At the conclusion of the meeting, the Capital

Improvements Committee voted unanimously to submit a recommendation to the Owasso City Council amending the project list to include:

Fire Station No. 4 with Administration and Training Center

PUBLIC HEARING:

In accordance with the procedure for amending the capital improvement projects list, the City Council must conduct a public hearing to receive and consider citizen input relevant to the recommendation made by the Capital Improvements Committee.

Notice of the public hearing was published in the Owasso Reporter August 26, 2016, as required by Resolution 2003-14, as well as posted to the Public Notices section of the City website. The public hearing is scheduled to be conducted on September 6, 2016.

ATTACHMENT:

Memorandum dated August 5, 2016, to Owasso Capital Improvements Committee for:
Fire Station No. 4



TO: Capital Improvements Committee
City of Owasso

FROM: Christopher A. Garrett
Fire Chief

SUBJECT: Fire Station No. 4

DATE: August 5, 2016

BACKGROUND:

In 2013, fire department staff conducted an assessment of response capability to determine the need for, and priorities of, future growth. That assessment identified several areas of the fire and ambulance response district where a timely response to emergency incidents was unachievable based on the physical locations of the city's three fire stations. Of those identified areas, the northernmost area presented the greatest concern due to its current population and call history, as well as the planned and anticipated commercial and residential development along the district served by E. 116 Street North, Garnett Road, N. 129 East Avenue, and Highway 169.

With the passage of the half-penny sales tax in January 2015, fire department staff moved forward with identifying a suitable tract of land to purchase, knowing that purchasing the land and the ancillary costs associated with that purchase would be the first step in providing more effective fire and ambulance services in the north and northwest areas of the fire department's response district. Of the tracts of land available in that area, staff identified a 10-acre tract of land at 11933 E. 116 Street North that was well-positioned for Fire Station No. 4, and was large enough to support a training facility and an administrative building. In March 2015, City Council approved the purchase of the 10-acre property from Danny and Barbara Eberle for \$500,000.00. In April 2015, the city completed the purchase of the property.

INITIAL PROJECT DESIGN:

From December 2015, through March 2016, a review team of six individuals conducted a thorough evaluation of the eight architectural and design firms who submitted their qualifications for consideration. The architectural and design firm, Williams Spurgeon Kuhl and Freshnock (WSKF) of Kansas City, Missouri was chosen by all six team members. They (WSKF) have done extensive work in the design of fire stations, administrative offices, and fire training centers. The review team believed that WSKF's project approach and design processes (including checks and balances), as well as their team of expert consultants would assure the city a finished product that met all of its current and future needs. In particular, WSKF was working with Abercrombie Planning and Design of Fort Worth, Texas to bring additional fire station and training center design expertise to this project.

On March 15, 2016, City Council approved the contract with Williams Spurgeon Kuhl and Freshnock Architects, Inc. (WSKF) of Kansas City, Missouri for architectural design and engineering services for the Fire Station No. 4 Master Plan in the amount of \$223,970.

Regarding the scope of design, both parties agreed that a master plan of the complete project design was necessary, regardless of whether or not the construction of the fire station, training center, and administrative building were sequenced or concurrent. Specifics of the master plan were to include:

Fire Station No. 4:

- Living quarters and operational areas for up to eight personnel.
- Living quarters for Shift Commander.
- Additional apparatus bay space for quartering reserve apparatus.

Training Center:

- Multi-purpose facility designed to provide realistic training involving live fire, hazardous material incidents, and technical rescues.
- Props suited for law enforcement training (excluding live weapons).
- Area for the Public Works Department to use for hands-on training using heavy equipment.

Fire Administration:

- Office quarters for all current and future administrative positions in one location to enhance coordination and communication among the administrative staff.
- Police department sub-station to better serve the northern area of the city.
- Large training room to be used by fire, police, and public works personnel to support outside activities on the training center grounds, as well as by the community for meetings.
- Fire department command/coordination center during significant emergency events.

FINAL PROJECT DESIGN:

The completed Master Plan took into account the fire department's need to address current and future needs in all three components, maximize efficiency of space, use of the training facilities by other city departments and the community (where appropriate), and current and anticipated fire hazards within the community. Additionally, the facilities had to: be "50-year solutions"; utilize low maintenance construction elements; incorporate environmentally-friendly options wherever possible; and present a professional image for the city.

Fire department staff and WSKF worked collaboratively throughout the planning and designing process. Using several methods of inquiry, the project team produced a list of needs relative to the fire department's current and future administrative and field operations. Included was the community risk assessment that involved every firefighter in operations. This assessment allowed WSKF and Abercrombie Planning and Design to develop the Master Plan for the training center that concentrated on the type of incidents that our firefighters will likely face, even as the city grows.

The final design included a single 20,689 square foot building that quartered the operations staff for Fire Station No. 4, the shift commander, all of fire administration staff (including the Fire Marshal's Office), and police operations personnel responsible for the northern sections of the city. (See Table 1.) Additionally, the final design included the training center, consisting of four training buildings, a maintenance/storage/training building, an outdoor classroom, and a salt and sand storage facility for the Public Works Department. (See Table 2.)

Table 1: Fire Station No. 4 Components

Living Quarters	Apparatus Bays	Fire Administration	Police Satellite Office
5,515 Square Feet	6,697 Square Feet	7,826 Square Feet	652 Square Feet
Seven (7) Individual Bunkrooms	Three (3) Drive Through Apparatus Bays	Lobby/Reception Area	Office (3-4 Work Stations)
One (1) Captain's Office/Bunkroom	One (1) Small Bay for Shift Commander's Vehicle	Eleven (11) Administrative Offices	Briefing Room/Interview Room
One (1) Shift Commander's Bunkroom	Large Gear Storage Room (Doubles as Tornado Shelter)	One (1) Large Conference Room	Restroom
Kitchen	Various Storage and Designated Work Areas	Two (2) Small Conference Rooms	Storage Room
Dining Room	Watch Desk/Radio Room	Training Room (46 Person)/ Emergency Coordination Room	
Dayroom		Workroom	
Fitness Room		Breakroom	
Public Restroom			

Two aspects of the final design were notably different from the expectations communicated to the design team at the start of the project. The first difference is the lack of a fourth drive-through apparatus bay, which was planned for quartering reserve apparatus. The design team proposed a maintenance/storage/training building as part of the training center, but located immediately behind the fire station. Along with housing the reserve apparatus and storing the department's operational and maintenance equipment and supplies, the building's bay space would contain multiple props for hazardous materials training.

The second difference is the incorporation of the training room into the administrative space. This project component was originally considered as a stand-alone building as part of the training complex; however, this design maintains the community's ability to use the training room, without compromising the security of the administrative offices or interfering with administrative operations.

Table 2: Training Center Components

Maintenance/Storage Building	Apartment/Hotel/Commercial Training Building	Residential Training Buildings	Outdoor Classroom
6,000 Square Feet	8,782 Square Feet	1-Story/ 1,200 Square Foot Residential Mock-up	Covered Training Area
Two Apparatus Bays for Reserve Apparatus	Apartment Mock-ups	1½-Story/ 1,800 Square Foot Residential Mock-up	Bench Seating
Bulk Storage Areas for Operational and Facility Maintenance Supplies	Commercial Occupancy Mock-ups	2-Story / 2,500 Square Foot Residential Mock-up	
SCBA Compressor for Refilling Air Cylinders	Hotel Room Mock-ups	Class A and Natural Gas-Fired Burn Props	
O ₂ Refilling System	Natural Gas-Fired Burn Props	Oil/Water Separation	
Turnout Gear Extractor	Multiple Rappelling Points		
Hazardous Materials Training Props	Two Stairwells		
Restrooms for Training Center	Sprinkler/Standpipe Props		

PROBABLE COST:

The design team at WSKF has produced a "Statement of Probable Cost" that takes into account the project details as they are currently designed. Table 3 (see below) shows the costs associated with each project component; however, WSKF has advised us that some of the costs associated with construction, site development (civil engineering), and landscaping are shared costs that will have to be recalculated if the scope of the project is limited to only one or two components. Additionally, some of the site development costs may be a part of the E. 116 Street North widening project; thus, there may be some cost savings (to one project or the other) in this area.

The cost of the fire apparatus and ambulance for the fire station, as well as the fire and EMS equipment to stock the apparatus are not project costs identified in WSKF's Statement of Probable Cost. These costs have been added to WSKF's cost estimates (Table 3) to more accurately communicate the total cost of the project (excluding staffing).

Table 3: Statement of Probable Cost (WSKF); Including Apparatus/Equipment Costs

Project Component	SQ. FT.	Unit \$	Subtotal	Fee (6%)	P&P Bonds (1.5%)	Contingency (15%)	Total
Fire Station No. 4	12,210	225	\$2,747,700	\$164,862	\$43,688	\$443,438	\$3,399,688
Fire Station No. 4 FFE			\$140,000				\$140,000
Fire Administration	8,478	200	\$1,695,600	\$101,736	\$26,960	\$273,644	\$2,097,940
Fire Administration FFE			\$190,000				\$190,000
Training Center			\$4,435,647	\$266,139	\$70,527	\$715,847	\$5,488,160
Site Development			\$3,041,630	\$182,498	\$48,362	\$490,873	\$3,763,363
Landscaping			\$281,765	\$16,906	\$4,480	\$45,473	\$348,624
Apparatus			\$1,500,000				\$1,500,000
Equipment			\$250,000				\$250,000
Total			\$14,282,342	\$732,141	\$194,017	\$1,969,275	\$17,177,775

PROJECT SCOPE AND TIMELINE:

There are five options regarding the project scope: (1) delay construction on the entire project; (2) construct the fire station in 2017, and delay construction on the training center and fire administration; (3) construct the fire station and the training center in 2017, and delay construction on fire administration; (4) construct the fire station and fire administration in 2017, and delay construction on the training center; or (5) construct all components in 2017.

The benefits of each component, whether considered independently or collectively, are experienced by the fire department staff, police department staff, public works staff, as well as the community they serve, primarily through operational efficiency or effectiveness. However, the decision about the project scope must take into account the clear fiscal challenges affixed to each of the five options. Options 1, 2, 3, and 4 contain construction delays that will ultimately result in increased construction costs, if and when the unbuilt component(s) are constructed.

Representatives from WSKF advised city staff that it is preferable to award a construction contract in the first quarter of the year. This time frame yields lower construction costs, and provides the selected construction firm time to mobilize during challenging transitional weather patterns. As such, WSKF recommends determining the project scope by September, to allow their design team adequate time to develop construction documents and prepare the bid specifications prior to the end of the calendar year.

RECOMMENDATION:

Staff recommends approval to submit a recommendation to the Owasso City Council to place the construction of Fire Station No. 4 on the list of projects eligible to receive Capital Improvement funding.



TO: The Honorable Mayor and City Council
City of Owasso

FROM: John W. Feary
Project Administrator

SUBJECT: 76th & Main St. Project Utility Relocation Agreement with
Public Service Company of Oklahoma

DATE: September 2, 2016

BACKGROUND:

Design of the E 76 St N and Main intersection improvement project was originally approved by City Council in June of 2015 to be awarded to McClelland Consulting Engineers. In June 2016, the City of Owasso entered into a Capital Improvements Agreement with Tulsa County for the purpose of utilizing Vision 2025 excess funds for the design and construction of this project under Proposition 4 of the Vision 2025 funding. Proposition 4 allows for capital improvements for community enrichment.

A portion of the services provided by McClelland are to assist in the utility relocation planning for the intersection improvements and street widening. Owasso Public Works staff along with McClelland and the Public Service Company of Oklahoma (PSO) have formulated a final electricity infrastructure relocation plan.

PROPOSED ACTION:

The proposed plan and agreement consist of PSO performing the necessary work to bury the electric infrastructure along the south side of East 76 St N from Birch St heading west approximately 700' to S Atlanta St. This work will consist of removal of existing poles and overhead lines, installation of new subterranean conduit and lines, and the installation of a termination cabinet.

Due to the interest and investment being made in the downtown corridor with multiple new private developments, accompanied with the anticipated continuation of future investment, staff believes that undergrounding the infrastructure is in the best interest of the community. While the PSO owned infrastructure is in City of Owasso public right of way, the existing franchise agreement does not require PSO to bury their infrastructure without cost to the City of Owasso.

Multiple routes for relocation of this infrastructure were considered including alternative above ground applications and combinations of above ground and underground routes. After careful consideration of these alternatives and affiliated costs, it was determined that the option mentioned above is the most economically feasible and functional option available.

The cost estimate for the above referenced work is \$182,216.76. This amount has the potential to adjust up or down but not exceed \$200,438.44 unless the City of Owasso adds to the scope of work to be performed by PSO and with City Council approval. Upon execution of this

agreement with PSO it is anticipated that the necessary work will begin in approximately 30 days.

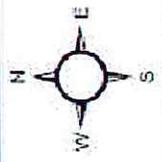
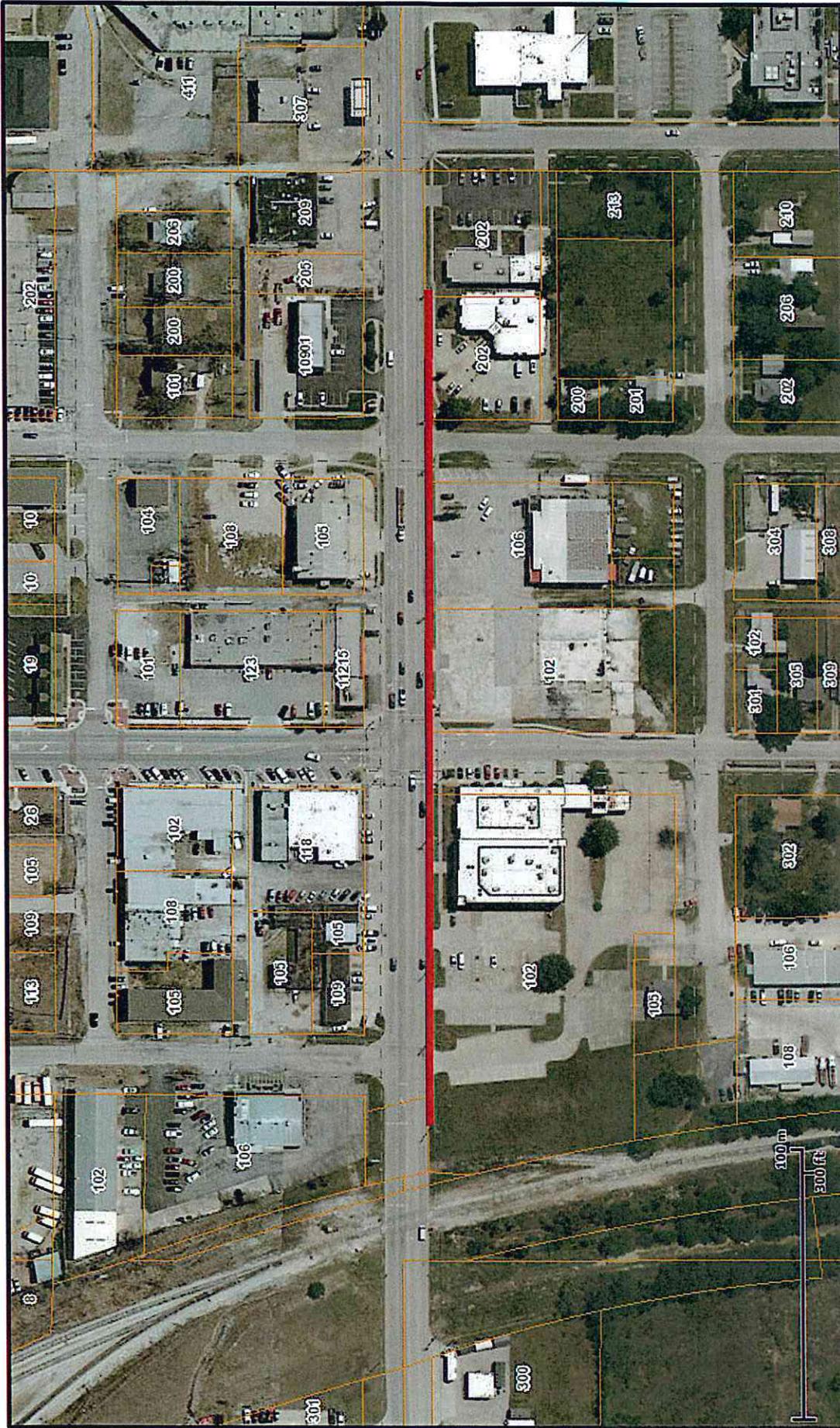
RECOMMENDATION:

Staff recommends approval of a Work Payment Agreement with Public Service Company of Oklahoma not to exceed \$200,438.44 for the relocation of electricity infrastructure for the E 76 St N and Main Street Intersection Improvement Project.

ATTACHMENTS:

Proposed New Infrastructure Alignment
Work Payment Agreement

Proposed Underground Lines



08/30/2016

Buried Lines

1" = 188 ft

This map represents a visual display of related geographic information. Data provided hereon is not a guarantee of actual field conditions. To be sure of complete accuracy, please contact Owasso Public Staff for the most up-to-date information.

NEW

Work Payment Agreement

Dwayne Henderson, Utilities Coordinator of the City of Owasso, Oklahoma, a municipal corporation, upon execution of this agreement by the Mayor of the City of Owasso, request and authorize

Public Service Company of Oklahoma to perform the following works:

- Install and Frame DIP poles
- Bore 6" conduit for Feeder and Bore 4" Conduit for Termination Cabinet
- Install 1000mcm AL feeder and Install termination cabinet
- Remove overhead facilities

It is agreed that the actual cost of work, estimated \$182,216.76, but **NOT TO EXCEED** \$200,438.44 will be paid by the **City of Owasso** whose mailing address is 301 West 2nd Avenue, Owasso, OK .

Dated this _____ day of _____, 2016

ATTEST:

City Clerk

The City of Owasso, OK

BY: _____
Mayor

Accepted this _____ day of _____, 2016.

Company: Public Service Co. of Oklahoma

BY: 
PSO Project Coordinator

APPROVED AS TO FORM:

City Attorney



TO: The Honorable Mayor and City Council
City of Owasso

FROM: H. Dwayne Henderson, P.E.
City Engineer

SUBJECT: FY 2015-2016 Street Rehabilitation Program
Bid Award

DATE: September 2, 2016

BACKGROUND:

Annually, the Capital Improvements Fund allows for the expenditure of funds to repair and/or resurface residential and non-residential roadways. Street rehabilitation sites are evaluated and selected based on a comprehensive assessment of roadway conditions. The selection process is aimed at maximizing the taxpayer's return on investment by increasing roadway lifecycle and minimizing future maintenance costs while enhancing overall roadway driving conditions and public safety.

PROJECTS:

The priority list for the FY 15-16 Street Rehabilitation Project was submitted for City Council consideration and approved in July 2015. A map depicting the location of the priority sites is attached:

- Reconstruction of Atlanta from 76th Street North to 3rd Street
- Reconstruction of 1st Street from Atlanta to the Railroad
- Reconstruction of Broadway from Atlanta to the Bridge Box
- Reconstruction of the Alley between 1st Ave and Broadway from Atlanta to Main Street
- Reconstruction of the Alley between Main and Birch from 76th Street North and 1st Ave
- Construct a cul-de-sac at the north end of Carlsbad
- Rehab and Overlay Various Streets in Three Lakes
- Crack Seal and Fog Seal in Bailey Ranch, Sawgrass, Honey Creek II and Nottingham V.

BID ADVERTISEMENT:

Originally, the projects were combined in one contract but no bids were received. The reason for no bids was the size of the project and the wide variety of concrete and asphalt. The project was split into concrete and asphalt projects and rebid. Advertisements for rebids were published on July 20, 2016 and July 27, 2016. In accordance with state law, a mandatory pre-bid meeting was held at City Hall on August 10, 2016, with several contractors attending both projects. The bid opening occurred on August 23, 2016 at the Public Works office.

ANALYSIS OF BIDS:

Contract 1 – Concrete Paving

Five (5) bids were submitted on Contract 1 – Concrete Paving. The base bid is for the reconstruction of the alleys and the additive alternate is for the construction of a cul-de-sac at the north end of Carlsbad.

Due to lack of right-of-way for the construction of the cul-de-sac, a bid will not be awarded for the additive alternate.

The bid results are listed below. The low bidder for Contract 1 – Concrete Paving was Keystone Construction of Tulsa, OK.

Bidder	Base Bid	Add. Alt.	Total
Keystone Construction	\$229,290.00	\$17,406.00	\$246,696.00
Magnum Construction	\$238,775.00	\$49,576.00	\$288,351.00
Triangle Construction	\$289,817.00	\$30,720.00	\$320,537.00
Lowry Construction	\$290,411.00	\$49,552.00	\$339,963.00
BECCO	\$306,475.00	\$94,175.00	\$400,650.00
Engineer's Estimate	\$239,210.00	\$80,710.00	\$319,920.00

Contract 2 – Asphalt Paving

Three (3) bids were submitted on Contract 2 – Asphalt Paving. The base bid is for the asphalt paving projects and maintenance projects were in the base bid with a small repair area as an additive alternate.

The bid results are listed below. The low bidder for Contract 2 – Asphalt Paving was Lowry Construction of Tulsa, OK.

Bidder	Base Bid	Add. Alt.	Total
Lowry Construction	\$1,458,662.68	\$16,220.00	\$1,474,882.68
APAC	\$1,524,925.00	\$42,593.75	\$1,567,518.75
BECCO	\$1,584,471.50	\$28,105.00	\$1,612,576.50
Engineer's Estimate	\$1,436,482.00	\$25,267.50	\$1,461,749.50

PROJECT FUNDING:

Funding in the amount of \$1,000,000 is included in the Capital Improvements Fund. In addition, \$800,000 is available in the Street Department, Half-Penny Sales Tax Fund.

RECOMMENDATION:

Staff recommends award of bids and authorize the Mayor to execute the following contracts:

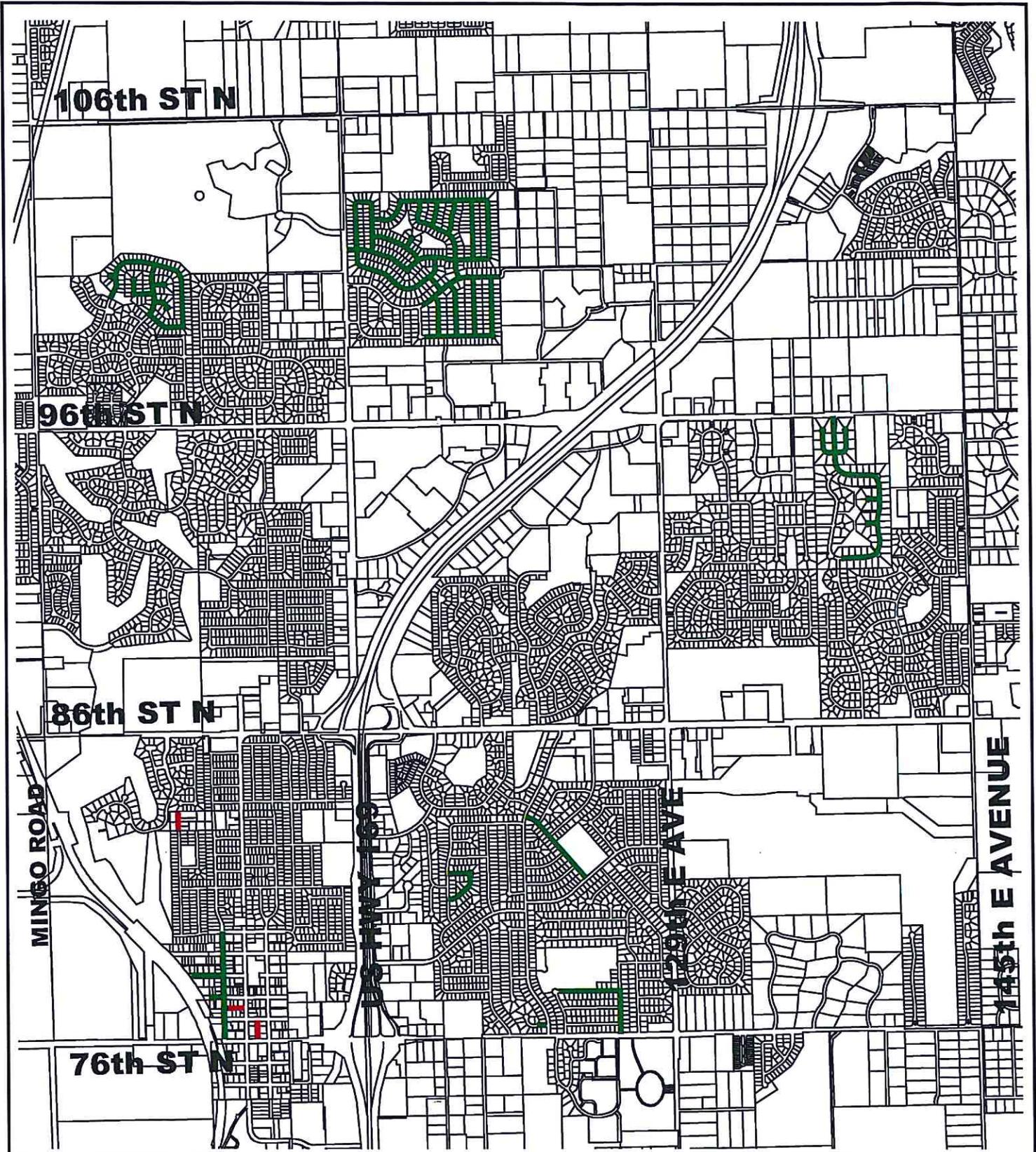
- Contract 1 – Concrete Paving to Keystone Construction of Tulsa, Oklahoma to include the base bid only for the amount of \$229,290.00 and
- Contract 2 – Asphalt Paving to Lowry Construction of Tulsa, Oklahoma, which includes the base bid and additive alternate, in the amount of \$1,474,882.68.

ATTACHMENTS:

Location Map

Agreement - Contract 1 - Concrete Paving, Keystone Construction

Agreement - Contract 2 - Asphalt Paving, Lowry Construction



FY 2015-16 STREET REHABILITATION PROGRAM
PROJECT LOCATION MAP

CITY OF OWASSO

- CONTRACT 1 - CONCRETE PAVING
- CONTRACT 2 - ASPHALT PAVING



8/30/2016

111 N. Main Street
P.O. Box 180
Owasso, OK 74055

918.376.1500

2014-15 Paving Project Location Map.dwg

THIS MAP IS FOR INFORMATION PURPOSE ONLY AND IS NOT INTENDED TO REPRESENT AN ACCURATE AND TRUE SCALE. USE OF THIS MAP IS WITHOUT WARRANTY OR REPRESENTATION BY CITY OF OWASSO OF ITS ACCURACY.

SECTION 00300

AGREEMENT

THIS AGREEMENT is dated as of this 6th day of September, 2016 by and between City of Owasso (hereinafter called OWNER) and Keystone Services, Inc. (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1. WORK

CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

**FY 2015-2016 STREET REPAIR PROJECT – CONTRACT 1 – CONCRETE
CITY OF OWASSO, OKLAHOMA**

The project for which the Work under the contract documents may be the whole or only a part, is described as follows:

Sawcut, remove, and replace areas of pavement as shown on the plans.

ARTICLE 2. DEPARTMENT

The PROJECT has been assigned by the OWNER to the DEPARTMENT (City of Owasso Public Works). The DEPARTMENT Director, Project Administrator and City Engineer are the duly authorized representatives of the OWNER who will assume the duties and responsibilities and will have the rights and authority assigned to DEPARTMENT in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME

3.1 The Work will be substantially completed within **ninety (90)** calendar days from the date of Notice to Proceed; and completed and ready for final payment in accordance with the General Conditions within **one-hundred twenty (120)** calendar days from the date of Notice to Proceed, which will be on or before _____

3.2 Liquidated Damages. OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not substantially complete within the time specified in paragraph 3.1 above, plus any extensions thereof allowed in accordance with the General Conditions. They also recognize the delays,

expense and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER, if the Work is any such proof. OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER **Two Hundred Dollars (\$200.00)** for each consecutive calendar day that expires after the time specified in paragraph 3.1 for substantial completion until the Work is substantially complete. After Substantial Completion, if CONTRACTOR shall neglect, refuse or fail to complete the remaining Work within the time specified in paragraph 3.1 for completion and readiness for final payment or any proper extension thereof granted by OWNER, CONTRACTOR shall pay OWNER **Two Hundred Dollars (\$200.00)** for each consecutive calendar day that expires after the time specified in paragraph 3.1 for completion and readiness for final payment.

ARTICLE 4. CONTRACT PRICE

4.1 OWNER shall pay CONTRACTOR for performance of the Work in accordance with the Contract Documents in current funds the amount agreed upon in CONTRACTOR'S bid.

4.2 CONTRACTOR understands that the estimated quantities are not guaranteed and that the determination of actual quantities and their classification is to be made by the OWNER at the time of application for payment.

ARTICLE 5. PAYMENT PROCEDURES

CONTRACTOR shall submit Applications for Payment in accordance with the General Conditions on the Pay Estimate Forms included as Exhibit "A" to this Agreement. Applications for Payment will be processed by OWNER as provided in the General Conditions.

5.1 Progress Payments. OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment in accordance with the City of Owasso's Payment Schedule included as Exhibit "B" to this Agreement during construction as provided below. All progress payments will be on the basis of the progress of the Work.

5.1.1 Progress payments shall not exceed an amount equal to 90% of the WORK completed until such time as CONTRACTOR shall complete in excess of fifty percent (50%) of the contract amount.

5.1.2 Upon completion in excess of fifty percent (50%) of the total contract amount, OWNER shall pay an amount sufficient to increase total payments to CONTRACTOR to 95% of the WORK completed, less such amounts as OWNER shall determine in accordance with the General Conditions, provided that OWNER has determined that satisfactory progress is being made, and upon approval by the Surety.

5.2 Final Payment. Upon final completion and acceptance of the Work in accordance with the General Conditions, OWNER shall pay the remainder of the Contract Price.

ARTICLE 6. CONTRACTOR'S REPRESENTATIONS

In order to induce OWNER to enter into this Agreement, CONTRACTOR makes the following representations:

6.1 CONTRACTOR has familiarized himself/herself with the nature and extent of Contract Documents, Work, locality, and with all local conditions and federal, state and local laws, ordinances, rules and regulations that in any manner may affect cost, progress or performance of the Work.

6.2 CONTRACTOR has studied carefully all reports or explorations and tests of subsurface conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site (except underground facilities) which have been identified in the Supplementary Conditions as provided in the General Conditions. Contractor accepts the determination set forth in the General Conditions of the extent of the "technical data" contained in such reports and drawings upon which Contractor is entitled to rely. Contractor acknowledges that such reports and drawings are not Contract Documents and may not be complete for Contractor's purposes. Contractor acknowledges that Owner and Consultants do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Contract Documents with respect to underground facilities at or continuous to the site. Contractor has obtained and carefully studied (or assume responsibility for having done so) all such additional supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and underground facilities) at or contiguous to the site or otherwise which may affect cost, progress, performance or furnishing of the Work or which relate to any aspect of the means, methods, techniques, sequences and procedures of construction to be employed by Contractor, and safety precautions and programs incident thereto. Contractor does not consider that any additional examinations, investigations, explorations, tests, studies, or data are necessary for the performance and furnishing of the Work at the Contract Price, within the Contract Times and in accordance with the other terms and conditions of the Contract Documents.

6.3 CONTRACTOR has made or caused to be made examinations, investigations, tests and studies of such reports and related data in addition to those referred to in paragraph 6.2 as (s)he deems necessary for the performance of the Work at the Contract price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports or similar data are or will be required by CONTRACTOR for such purposes.

6.4 CONTRACTOR has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports, studies or similar information or data in respect of said Underground Facilities are or will be required by CONTRACTOR in order to perform and furnish the Work at the Contract Price within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including the General Conditions.

6.5 CONTRACTOR has correlated the results of all such observations, examinations, investigations, tests, reports and data with the terms and conditions of the Contract Documents.

6.6 CONTRACTOR has given OWNER written notice of all conflicts, errors or discrepancies that he has discovered in the Contract Documents, and the written resolution thereof by OWNER is acceptable to CONTRACTOR.

6.7 CONTRACTOR has obligated himself/herself to the OWNER to be responsible for the workmanship, labor and materials used in the project for two (2) years after the project has been accepted by the OWNER.

6.8 CONTRACTOR understands that (s)he will be exempt from all sales tax on materials and other items necessary for the completion of the project. The OWNER has issued him a Certification of Tax Exempt Project enclosed as Exhibit "C" of this Agreement.

ARTICLE 7. CONTRACT DOCUMENTS

The Contract Documents which comprise the entire agreement between OWNER and CONTRACTOR are attached to this Agreement, made a part hereof, and consist of the following:

- 7.1 This Agreement (pages 1 to 6 inclusive).
- 7.2 Exhibits "A", "B", "C" and "D" to this Agreement.
- 7.3 Advertisement for Bids (Section 00100).
- 7.4 Requirements for Bidders (Section 00110).
- 7.5 Instructions to Bidders (Section 00120).
- 7.6 Bid (Section 00200).
- 7.7 Bid Bond (Section 00210).
- 7.8 Bid Affidavits (Section 00220).
- 7.9 Statement of Bidders Qualifications (Section 00230).
- 7.10 Certificate of Non-Discrimination (Section 00240).
- 7.11 Performance Bond (Section 00410).
- 7.12 Maintenance Bond (Section 00420).
- 7.13 Statutory payment Bond (Section 00430).
- 7.14 Notice of Award (Section 00510).

- 7.15 Notice to Proceed (Section 00520).
- 7.16 Change Order (Section 00600).
- 7.17 General Conditions (Section 00700).
- 7.18 Project Specifications (Section 00800).
- 7.19 Special Provisions (Section 00900).
- 7.20 Project Drawings, consisting of Sheets 1 to 6, inclusive, and Standard Drawings.
- 7.21 Addendum Numbers 1 to 1, inclusive.
- 7.22 Documentation submitted by CONTRACTOR prior to Notice of Award (pages ___ to ___ inclusive).
- 7.23 Any Modification, including Change Orders, duly delivered after execution of Agreement.

There are no Contract Documents other than those listed above in this Article 7. The Contract Documents may only be altered, amended or repealed by a Modification (as defined in the General Conditions).

ARTICLE 8. MISCELLANEOUS

8.1 Terms used in this Agreement which are defined in the General Conditions shall have the meanings indicated in the General Conditions.

8.2 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically, but without limitation, monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law) and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

8.3 OWNER and CONTRACTOR each binds himself/herself, his/her partners, successors, assigns, and legal representatives to the other party hereto, his/her partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.

8.3 The Agreement (or remaining portions thereof) should continue in effect, be valid and binding upon both parties even if a provision or part of the Contract Documents should be held void or unenforceable by law.

IN WITNESS WHEREOF, the parties hereby have signed this Agreement in duplicate. One counterpart has been delivered to CONTRACTOR, the other belongs to OWNER. All portions of the Contract Documents have been signed by OWNER and CONTRACTOR.

This Agreement will be effective on September 6, 2016.

OWNER: City of Owasso

CONTRACTOR: Keystone Services, Inc.

By _____
Mayor

By _____
President

(SEAL)

(SEAL)

ATTEST:

Title

Title

Address for giving notices:

SECTION 00300

AGREEMENT

THIS AGREEMENT is dated as of this 6th day of September, 2016 by and between City of Owasso (hereinafter called OWNER) and Lowry Construction Services, Inc. (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1. WORK

CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

**FY 2015-2016 STREET REPAIR PROJECT – CONTRACT 2 – ASPHALT
CITY OF OWASSO, OKLAHOMA**

The project for which the Work under the contract documents may be the whole or only a part, is described as follows:

Sawcut, remove, and replace areas of pavement as shown on the plans.

ARTICLE 2. DEPARTMENT

The PROJECT has been assigned by the OWNER to the DEPARTMENT (City of Owasso Public Works). The DEPARTMENT Director, Project Administrator and City Engineer are the duly authorized representatives of the OWNER who will assume the duties and responsibilities and will have the rights and authority assigned to DEPARTMENT in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME

3.1 The Work will be substantially completed within **one-hundred-eighty (180)** calendar days from the date of Notice to Proceed; and completed and ready for final payment in accordance with the General Conditions within **two-hundred ten (210)** calendar days from the date of Notice to Proceed, which will be on or before _____

3.2 Liquidated Damages. OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not substantially complete within the time specified in paragraph 3.1 above, plus any extensions thereof allowed in accordance with the General Conditions. They also recognize the delays,

expense and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER, if the Work is any such proof. OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER **Two Hundred Dollars (\$200.00)** for each consecutive calendar day that expires after the time specified in paragraph 3.1 for substantial completion until the Work is substantially complete. After Substantial Completion, if CONTRACTOR shall neglect, refuse or fail to complete the remaining Work within the time specified in paragraph 3.1 for completion and readiness for final payment or any proper extension thereof granted by OWNER, CONTRACTOR shall pay OWNER **Two Hundred Dollars (\$200.00)** for each consecutive calendar day that expires after the time specified in paragraph 3.1 for completion and readiness for final payment.

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6.7 CONTRACTOR has obligated himself/herself to the OWNER to be responsible for the workmanship, labor and materials used in the project for two (2) years after the project has been accepted by the OWNER.

6.8 CONTRACTOR understands that (s)he will be exempt from all sales tax on materials and other items necessary for the completion of the project. The OWNER has issued him a Certification of Tax Exempt Project enclosed as Exhibit "C" of this Agreement.

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- 7.5 Instructions to Bidders (Section 00120).
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- 7.12 Maintenance Bond (Section 00420).
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- 7.15 Notice to Proceed (Section 00520).
- 7.16 Change Order (Section 00600).
- 7.17 General Conditions (Section 00700).
- 7.18 Project Specifications (Section 00800).
- 7.19 Special Provisions (Section 00900).
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- 7.21 Addendum Numbers 1 to 1, inclusive.
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ARTICLE 8. MISCELLANEOUS

8.1 Terms used in this Agreement which are defined in the General Conditions shall have the meanings indicated in the General Conditions.

8.2 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically, but without limitation, monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law) and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

8.3 OWNER and CONTRACTOR each binds himself/herself, his/her partners, successors, assigns, and legal representatives to the other party hereto, his/her partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.

8.3 The Agreement (or remaining portions thereof) should continue in effect, be valid and binding upon both parties even if a provision or part of the Contract Documents should be held void or unenforceable by law.

IN WITNESS WHEREOF, the parties hereby have signed this Agreement in duplicate. One counterpart has been delivered to CONTRACTOR, the other belongs to OWNER. All portions of the Contract Documents have been signed by OWNER and CONTRACTOR.

This Agreement will be effective on September 6, 2016.

OWNER: City of Owasso

CONTRACTOR: Lowry Construction
Services, Inc.

By _____
Mayor

By _____
(Owner, President, Managing
Member)

(SEAL)

(SEAL)

ATTEST:

Title

Title

Address for giving notices:



TO: Honorable Mayor and City Council
City of Owasso

FROM: H. Dwayne Henderson, P.E.
City Engineer

SUBJECT: FY 2016-2017 Miscellaneous Stormwater and Erosion Control Engineering Projects

DATE: September 2, 2016

BACKGROUND:

For many years, the City of Owasso's rapid development has been monitored by the City Engineer's office. The City Engineer's office reviews plats for subdivisions and commercial properties throughout the city to make sure streets, storm water conveyance systems, and water and sewer lines are designed and constructed to City standards.

Stormwater detention and erosion control are critical aspects of development within the City of Owasso. With the constantly changing regulations, an annual contract with a consulting firm specializing in stormwater management was established in 2007 to review stormwater plans in order to protect the interests of the City. The consultant works on an "as needed" basis and charges are based on an hourly rate schedule. The City Engineer's office determines plans that can be reviewed "in-house" and those that need analysis by the expert consultant.

Since 2007, a firm has been retained annually on a contractual basis to provide these services for the fiscal year. Engineering selection for these services have been quality based with emphasis on past performance. Meshek and Associates, Incorporated performed these services in 2007 and from 2009 to present. The Benham Companies provided these services in 2008.

PROPOSED ACTION:

With the expiration of the existing contract, it is necessary to approve the annual contract to retain a consultant for the Miscellaneous Stormwater and Erosion Control Engineering Projects for FY 2016-2017. If the contract is approved, the expiration date will be June 30, 2017.

FUNDING SOURCE:

Funding for engineering services has been allocated in the FY 2016-2017 Stormwater Fund budget.

RECOMMENDATION:

Staff recommends approval of the Agreement for Engineering Services for Miscellaneous Stormwater and Erosion Control Engineering Projects with Meshek and Associates, Incorporated of Tulsa, Oklahoma in an amount not to exceed \$70,000 and authorization for the Mayor to execute the agreement.

ATTACHMENT:

Agreement for Engineering Services

**AGREEMENT FOR ENGINEERING SERVICES
FOR THE CITY OF OWASSO, OK
MISCELLANEOUS STORMWATER AND EROSION CONTROL ENGINEERING PROJECTS**

THIS AGREEMENT, made and entered into this 6th day of September, 2016 between the City of Owasso, Oklahoma, a Municipal Corporation, of Oklahoma, hereinafter referred to as CITY, and Meshek & Associates, PLC, hereinafter referred to as ENGINEER;

WITNESSETH:

WHEREAS, CITY intends to analyze various stormwater or erosion control issues for existing infrastructure, to review existing ordinances for possible revision, to provide stormwater reviews of development projects and to assist the City in general stormwater review or design services, hereinafter referred to as the PROJECT; and,

WHEREAS, CITY requires certain professional services in connection with the PROJECT, hereinafter referred to as the SERVICES; and,

WHEREAS, ENGINEER, is prepared to provide such SERVICES;

WHEREAS, funding is available for the PROJECT through the fiscal year 2016-2017 Stormwater Management Budget;

NOW THEREFORE, in consideration of the promises contained herein, the parties hereto agree as follows:

1. SCOPE OF PROJECT. The scope of the PROJECT is described in Attachment A, SCOPE OF PROJECT, which is attached hereto and incorporated by reference as part of this AGREEMENT.
2. SERVICES TO BE PERFORMED BY ENGINEER. ENGINEER shall perform the SERVICES described in Attachment B, SCOPE OF SERVICES, which is attached hereto and incorporated by reference as part of this AGREEMENT.
3. CITY'S RESPONSIBILITIES. CITY shall be responsible for all matters described in Attachment C, RESPONSIBILITIES OF THE CITY, which is attached hereto and incorporated by reference as part of this AGREEMENT.
4. COMPENSATION. CITY shall pay ENGINEER in accordance with Attachment D, COMPENSATION, and further described in Attachment E, BILLING RATE SHEET, which are attached hereto and incorporated by reference as part of this AGREEMENT.
5. SCHEDULE. ENGINEER shall perform the SERVICES described in Attachment B, SCOPE OF SERVICES, in accordance with the schedule set forth in Attachment F, SCHEDULE, attached hereto and incorporated by reference as part of this AGREEMENT.
6. STANDARD OF PERFORMANCE. ENGINEER shall perform the SERVICES undertaken in a manner consistent with the prevailing accepted standard for similar services with respect to projects of comparable function and complexity and with the applicable laws and regulations published and in effect at the time of performance of the SERVICES. The PROJECT shall be designed and engineered in a good and workmanlike manner and in strict accordance with this AGREEMENT. All

engineering work shall be performed by or under the supervision of Professional Engineers licensed in the State of Oklahoma, and properly qualified to perform such engineering services, which qualification shall be subject to review by CITY. Other than the obligation of the ENGINEER to perform in accordance with the foregoing standards, no warranty, either express or implied, shall apply to the SERVICES to be performed by the ENGINEER pursuant to this AGREEMENT or the suitability of ENGINEER'S work product.

7. LIMITATION OF RESPONSIBILITY.

- 7.1. ENGINEER shall not be responsible for construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with the PROJECT.
- 7.2. The presence of ENGINEER's personnel at a construction site is for the purpose of providing to the CITY a greater degree of confidence that the completed construction work will conform generally to the construction documents and that the integrity of the design concept as reflected in the construction documents has been implemented and preserved by the construction contractor(s).
- 7.3. In soils, foundation, groundwater, and other subsurface investigations, the actual characteristics may vary significantly between successive test points and sample intervals and at locations other than where observations, exploration, and investigations have been made. Because of the inherent uncertainties in subsurface evaluations, changed or unanticipated underground conditions may occur that could affect total PROJECT cost and/or execution. These conditions and cost/execution effects are not the responsibility of ENGINEER.
- 7.4. Record drawings will be prepared, in part, on the basis of information compiled and furnished by others, and may not always represent the exact location, type of various components, or exact manner in which the PROJECT was finally constructed. ENGINEER is not responsible for any errors or omissions in the information from others that is incorporated into the record drawings.
- 7.5. ENGINEER's deliverables, including record drawings, are limited to the sealed and signed hard copies. Computer-generated drawing files furnished by ENGINEER are for CITY or others' convenience. Any conclusions or information derived or obtained from these files will be at user's sole risk.

8. OPINIONS OF COST AND SCHEDULE.

- 8.1. Since ENGINEER has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors', subcontractors', or vendors' methods of determining prices, or over competitive bidding or market conditions, ENGINEER'S cost estimates shall be made on the basis of qualifications and experience as a Professional Engineer.
- 8.2. Since ENGINEER has no control over the resources provided by others to meet construction contract schedules, ENGINEER'S forecast schedules shall

be made on the basis of qualifications and experience as a Professional Engineer.

9. LIABILITY AND INDEMNIFICATION.

- 9.1. The ENGINEER shall indemnify and hold the CITY and the CITY's officers and employees harmless from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts or omissions of the ENGINEER, its employees and its consultants in the performance of professional services under this Agreement. The ENGINEER's duty to indemnify the CITY under this provision shall be limited to the available proceeds of insurance coverage.
- 9.2. ENGINEER shall not be liable to CITY for any special, indirect or consequential damages, such as, but not limited to, loss of revenue, or loss of anticipated profits.

10. CONTRACTOR INDEMNIFICATION AND CLAIMS.

- 10.1. CITY agrees to include in all construction contracts the provisions of Articles 7.1, and 7.2, and provisions providing contractor indemnification of CITY and ENGINEER for contractor's negligence.
- 10.2. CITY shall require construction contractor(s) to name CITY and ENGINEER as additional insureds on the contractor's general liability insurance policy.

11. COMPLIANCE WITH LAWS. In performance of the SERVICES, ENGINEER shall comply with applicable regulatory requirements including federal, state, and local laws, rules, regulations, orders, codes, criteria and standards. ENGINEER shall procure the permits, certificates, and licenses necessary to allow ENGINEER to perform the SERVICES. ENGINEER shall not be responsible for procuring permits, certificates, and licenses required for any construction unless such responsibilities are specifically assigned to ENGINEER in Attachment B, SCOPE OF SERVICES.

12. INSURANCE.

- 12.1. During the performance of the SERVICES under this AGREEMENT, ENGINEER shall maintain the following insurance:
- 12.1.1. General Liability Insurance with bodily injury limits of not less than \$1,000,000 for each occurrence and not less than \$1,000,000 in the aggregate, and with property damage limits of not less than \$100,000 for each occurrence and not less than \$100,000 in the aggregate.
- 12.1.2. Automobile Liability Insurance with bodily injury limits of not less than \$1,000,000 for each person and not less than \$1,000,000 for each accident and with property damage limits of not less than \$100,000 for each accident.
- 12.1.3. Worker's Compensation Insurance in accordance with statutory requirements and Employers' Liability Insurance with limits of not less than \$100,000 for each occurrence.

12.1.4. Errors and Omissions Insurance to remain in effect during the PROJECT and the term of any legal liability. Errors and Omissions coverage to be for a minimum of \$1,000,000.

12.2. ENGINEER shall furnish CITY updated certificates of insurance upon request at anytime throughout the duration of the contract.

13. OWNERSHIP AND REUSE OF DOCUMENTS.

13.1. All documents, including original drawings, estimates, specifications, field notes and data shall become and remain the property of the CITY.

13.2. CITY'S reuse of such documents without written verification or adaptation by ENGINEER for the specific purpose intended shall be at CITY'S risk.

14. TERMINATION OF AGREEMENT.

14.1. The obligation to continue SERVICES under this AGREEMENT may be terminated by either party upon fifteen days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.

14.2. CITY shall have the right to terminate this AGREEMENT, or suspend performance thereof, for CITY'S convenience upon written notice to ENGINEER; and ENGINEER shall terminate or suspend performance of SERVICES on a schedule acceptable to CITY. In the event of termination or suspension for CITY'S convenience, CITY shall pay ENGINEER for all SERVICES performed to the date of termination in accordance with provisions of Attachment D, COMPENSATION. Upon restart of a suspended project, ENGINEER's contract price and schedule shall be equitably adjusted.

15. NOTICE.

Any notice, demand, or request required by or made pursuant to this AGREEMENT shall be deemed properly made if personally delivered in writing or deposited in the United States mail, postage prepaid, to the address specified below.

To ENGINEER: Meshek & Associates, PLC
1437 S. Boulder Ave. Suite 1550
Tulsa, OK 74119
Attention: Brandon Claborn, PE, CFM

To CITY: CITY OF OWASSO
301 W 2nd Avenue
Owasso, Oklahoma 74055
Attention: Roger Stevens, Public Works Director

15.1. Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of ENGINEER and CITY.

16. UNCONTROLLABLE FORCES. Neither CITY nor ENGINEER shall be considered to be in default of this AGREEMENT if delays in or failure of performance shall be due to forces which are beyond the control of the parties; including, but not limited to:

fire, flood, earthquakes, storms, lightning, epidemic, war, riot, civil disturbance, sabotage; inability to procure permits, licenses, or authorizations from any state, local, or federal agency or person for any of the supplies, materials, accesses, or services required to be provided by either CITY or ENGINEER under this AGREEMENT; strikes, work slowdowns or other labor disturbances, and judicial restraint.

17. SEVERABILITY. If any portion of this AGREEMENT shall be construed by a court of competent jurisdiction as unenforceable, such portion shall be severed herefrom, and the balance of this AGREEMENT shall remain in full force and effect.
18. INTEGRATION AND MODIFICATION. This AGREEMENT includes ATTACHMENTS A, B, C, D, E, and F and represents the entire and integrated AGREEMENT between the parties; and supersedes all prior negotiations, representations, or agreements pertaining to the SCOPE OF SERVICES herein, either written or oral. CITY may make or approve changes within the general Scope of Services in this AGREEMENT. If such changes affect ENGINEER's cost of or time required for performance of the services, an equitable adjustment will be made through an amendment to this AGREEMENT. This AGREEMENT may be amended only by written instrument signed by each of the Parties.
19. DISPUTE RESOLUTION PROCEDURE. In the event of a dispute between the ENGINEER and the CITY over the interpretation or application of the terms of this AGREEMENT, the matter shall be referred to the City's Director of Public Works for resolution. If the Director of Public Works is unable to resolve the dispute, the matter may, in the Director's discretion, be referred to the City Manager for resolution. Regardless of these procedures, neither party shall be precluded from exercising any rights, privileges or opportunities permitted by law to resolve any dispute.
20. ASSIGNMENT. ENGINEER shall not assign its obligations undertaken pursuant to this AGREEMENT, provided that nothing contained in this paragraph shall prevent ENGINEER from employing such independent consultants, associates, and subcontractors as ENGINEER may deem appropriate to assist ENGINEER in the performance of the SERVICES hereunder.
21. APPROVAL. It is understood and agreed that all work performed under this AGREEMENT shall be subject to inspection and approval by the Public Works Department of the City of Owasso, and any plans or specifications not meeting the terms set forth in this AGREEMENT will be replaced or corrected at the sole expense of the ENGINEER. The ENGINEER will meet with the City staff when requested and will be available for public meetings and City of Owasso presentations.
22. CONTRACT EXTENTIONS. Upon approval of the Public Works Department and the Consultant, this contract may be extended for three (3) successive, one (1) year terms if agreed to by both parties in writing not less than sixty (60) days prior to the expiration of the initial one (1) year or of any successive one (1) year term. Hourly rate changes from the consultant and maximum contract are subject to change. This extention is the first extention of a maximum of three (3) extentions.
23. KEY PERSONNEL. In performance of the SERVICES hereunder, ENGINEER has designated Janet K. Meshek as Project Manager for the PROJECT. ENGINEER

agrees that no change will be made in the assignment of this position without prior approval of CITY.

IN WITNESS WHEREOF, the parties have executed this AGREEMENT in multiple copies on the respective dates herein below reflected to be effective on the date executed by the Mayor of the City of Owasso.

Meshek & Associates, PLC



Brandon Claborn, PE, CFM

Date 8/17/2016

APPROVED:

CITY OF OWASSO, OKLAHOMA

City Clerk

Mayor

Date ___/___/2016

APPROVED AS TO FORM:

City Attorney

**AGREEMENT FOR ENGINEERING SERVICES
FOR THE CITY OF OWASSO, OK
MISCELLANEOUS STORMWATER AND EROSION CONTROL ENGINEERING PROJECTS
Scope of Project
Attachment A**

SCOPE OF PROJECT. The PROJECT shall consist of civil engineering services for the following categories of assignments:

1. Review of hydrology and hydraulic reports and studies for development projects;
2. Assistance in the development of policies and ordinances related to stormwater, erosion control or the Municipal Separate Stormsewer System (MS-4);
3. Specific assignments related to hydrology and hydraulics that may arise with regard to existing installed infrastructure or proposed development projects;
4. Review of hydrology and hydraulic reports for developments as they relate to the City of Owasso Master Drainage Plan;
5. Review of floodplain issues regarding FEMA regulated floodplains and floodways; and
6. Any other Stormwater or erosion control issues that the City requests assistance.

**AGREEMENT FOR ENGINEERING SERVICES
FOR THE CITY OF OWASSO, OK
MISCELLANEOUS STORMWATER AND EROSION CONTROL ENGINEERING PROJECTS
Scope of Services
Attachment B**

The services to be performed by the ENGINEER, Meshek & Associates, PLC, under this AGREEMENT will consist of providing civil engineering services for the categories of assignments presented in Attachment A, as directed individually by the City by a work order.

Further, it is understood and agreed that the date of beginning, rate of progress, and the time of completion of the work to be done hereunder for each assignment are essential provisions of this AGREEMENT; and it is further understood and agreed that the work embraced in this AGREEMENT shall commence upon execution of this AGREEMENT and receipt of Notice to Proceed for each assignment. It is further understood that all reviews and conceptual designs will be prepared in accordance with the City of Owasso design criteria and specifications for construction.

- B.1. Basic Services of ENGINEER. The basic services of the ENGINEER shall include, but are not limited to the following tasks:
- B.1.a) Provide miscellaneous stormwater engineering review of development projects as directed by the City. The work will include:
 - B.1.a) 1. General review of engineering plans for compliance with City criteria and policies.
 - B.1.a) 2. If specifically directed by the CITY, to model a proposed development or other infrastructure project in the applicable HEC-HMS and HEC-RAS watershed model for the City of Owasso.
 - B.1.b) Provide analysis and conceptual design of stormwater or erosion control improvements, when directed individually by the City. The work will generally include the following elements:
 - B.1.b) 1. Preparation of detailed hydrologic and hydraulic models of localized areas.
 - B.1.b) 2. Preparation of conceptual plans to deal with the flooding problems.
 - B.1.b) 3. Prepare of conceptual cost estimates for budget purposes.
 - B.1.b) 4. Preparation of a letter report documenting findings.
 - B.1.b) 5. Review of existing city ordinances or preparation of new city ordinances addressing stormwater or erosion control issues.

**AGREEMENT FOR ENGINEERING SERVICES
FOR THE CITY OF OWASSO, OK
MISCELLANEOUS STORMWATER AND EROSION CONTROL ENGINEERING PROJECTS
Responsibilities of the City
Attachment C**

RESPONSIBILITIES OF THE CITY. The CITY agrees:

- C.1 Reports, Records, etc. To furnish, as required by the work, and not at expense to the ENGINEER:
 - C.1.1 Records, reports, studies, plans, drawings, and other data available in the files of the CITY that may be useful in the work involved under this AGREEMENT.
 - C.1.2 Standard construction drawings and standard specifications.
 - C.1.3 ENGINEER will reasonably rely upon the accuracy, timeliness, and completeness of the information provided by CITY.
- C.2 Access. To assist in providing access to public and private property when required in performance of ENGINEER's services.
- C.3 Staff Assistance. Designate the City Engineer (or another individual designated in writing) to act as its representative in respect to the work to be performed under this AGREEMENT, and such person shall have complete authority to transmit instructions, receive information, interpret and define CITY'S policies and decisions with respect to materials, equipment, elements and systems pertinent to the services covered by this AGREEMENT.
 - C.3.1 Furnish staff assistance in locating, both horizontally and vertically, existing CITY owned utilities and in expediting their relocation as described in Attachment B. Further, CITY will furnish assistance as required in obtaining locations of other utilities, including "potholing".
 - C.3.2 Furnish legal assistance as required in the preparation of bidding, construction and other supporting documents.
- C.4 Review. Examine all studies, reports, sketches, estimates, specifications, drawings, proposals and other documents presented by ENGINEER and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of ENGINEER.

**AGREEMENT FOR ENGINEERING SERVICES
FOR THE CITY OF OWASSO, OK
MISCELLANEOUS STORMWATER AND EROSION CONTROL ENGINEERING PROJECTS
Compensation
Attachment D**

COMPENSATION. The CITY agrees to pay, as compensation for services set forth in Attachment B, the following fees, payable monthly as each Phase of the work progresses; and within 30 calendar days of receipt of invoice. ENGINEER shall submit monthly invoices based upon actual hours or work, invoiced according the Rate Schedule provided in ATTACHMENT E, completed at the time of billing. Invoices shall be accompanied by such documentation as the CITY may require in substantiation of the amount billed.

D.1 Total Compensation.

D.1.1 For the work under this project the total maximum billing including direct costs and subconsultant services shall be Seventy Thousand Dollars and no cents (\$70,000.00) which amount shall not be exceeded without further written authorization by CITY.

D.2 Subconsultants and Other Professional Associates. Services of subcontractors and other consultants shall be compensated for at actual cost. Use of sub-consultants shall be authorized in advance by CITY.

D.3 Other Direct Costs.

D.3.1 Travel and subsistence shall be compensated for at actual cost. Local travel by personal or firm automobile shall be compensated for at the rate currently allowed by the IRS.

D.3.2 Printing expenses shall be compensated for as shown in ATTACHMENT E.

D.3.3 Any other direct costs shall be compensated for at actual when authorized in advance by CITY.

D.4 Additional Services. Unless otherwise provided for in any accepted and authorized proposal for additional services, such services shall be compensated for on the same basis as provided for in Attachment D.

D.5 Terminated Services. If this AGREEMENT is terminated, ENGINEER shall be paid for services performed to the effective date of termination.

D.6 Conditions of Payment.

D.6.1 Payments shall be made based on actual hours worked using the rates in ATTACHMENT E and expenses incurred as indicated within this AGREEMENT and shall be due and owing within thirty days of ENGINEER'S submittal of his progress payment invoices.

- D.6.2 If CITY fails to make payments due ENGINEER within sixty days of the submittal of any progress payment invoice, ENGINEER may, after giving fifteen days written notice to CITY, suspend services under this AGREEMENT.
- D.6.3 If the PROJECT is delayed, or if ENGINEER'S services for the PROJECT are delayed or suspended for more than ninety days for reasons beyond ENGINEER'S control, ENGINEER may, after giving fifteen days written notice to CITY, request renegotiation of compensation.

**AGREEMENT FOR ENGINEERING SERVICES
FOR THE CITY OF OWASSO, OK
MISCELLANEOUS STORMWATER AND EROSION CONTROL ENGINEERING PROJECTS
2016 Billing Rate Sheet
Attachment E**

Allowance for Office Work:

Project Principal II	\$	220/hour
Project Principal I	\$	195/hour
Project Manager	\$	130/hour
Senior Project Engineer	\$	165/hour
Project Engineer	\$	110/hour
Engineer Intern	\$	90/hour
Engineering Technician	\$	70/hour
CAD Technician	\$	65/hour
ROW/ Grant Project Manager	\$	155/hour
Planner	\$	155/hour
Acquisition/Relocation Agent II	\$	140/hour
Acquisition/Relocation Agent I	\$	95/hour
Real Estate Trainee	\$	75/hour
3 Man Survey Crew	\$	200/hour
2 Man Survey Crew	\$	160/hour
Survey Crew Chief II	\$	110/hour
Survey Crew Chief I	\$	65/hour
Survey Crew Technician	\$	50/hour
GIS Project Principal	\$	175/hour
GIS Project Manager	\$	120/hour
GIS Specialist II	\$	115/hour
GIS Specialist I	\$	95/hour
GIS Technician	\$	75/hour
Clerical II	\$	90/hour
Clerical I	\$	55/hour

Allowance for Travel:

Total mileage traveled for field and office visits

@ Current IRS rate.

Reproduction costs:

In-house reproduction

8-1/2"x11" black/white	\$ 0.08/each
8-1/2"x11" color	\$ 0.15/each
8-1/2"x14" black/white	\$ 0.10/each
8-1/2"x14" color	\$ 0.17/each
11"x17" black/white	\$ 0.20/each
11"x17" color	\$ 0.35/each
Black and White Plots	\$ 2.00/each
Color Plot	\$ 5.00/each
Mylars	\$ 5.00/each
USB Flash Drive	\$10.00/each
Per Diem – Meals	@ Current GSA Rate
Per Diem – Lodging	@ Current GSA Rate

Outside reproduction Cost plus 5%

Miscellaneous expenses and fees: Cost plus 5%

**AGREEMENT FOR ENGINEERING SERVICES
FOR THE CITY OF OWASSO, OK
MISCELLANEOUS STORMWATER AND EROSION CONTROL ENGINEERING PROJECTS
Schedule
Attachment F**

- F. **SCHEDULE.** The schedule for engineering services for the fiscal year 2016-2017 PROJECT is provided as follows:
- F.1. Notice to Proceed: July 1, 2016 (or when Agreement is fully executed)
 - F.2. Contract Expiration: June 30, 2017
 - F.3. Project reviews shall be completed in 10 working days by ENGINEER
 - F.4. Schedule for other assignments to be established at the time assignment is made to ENGINEER.



TO: Honorable Mayor and City Council
City of Owasso

FROM: Christopher A. Garrett
Fire Chief

SUBJECT: Ambulance Cot Loading Systems

DATE: September 2, 2016

BACKGROUND:

Emergency medical incidents represent approximately 80 percent of the fire department's calls for service. Analysis of the department's emergency medical incidents in 2015 determined that our Firefighter/Paramedics lifted patients on 2,412 calls. On each response, they lifted the patient into and lowered the patient out of the ambulance. This equated to 4,824 patient moves in one year. The correlation between lifting/lowering the patients and back or shoulder injuries is documented in the department's occupational injury reports. Over the last four years (2012-2015), injuries related to lifting/lowering patients accounted for a total of 673 lost work days.

To prevent back and shoulder injuries to our Firefighter/Paramedics during emergency medical incidents, the fire department proposes the installation of a mechanical cot loading system in each of the department's five ambulances. The majority of the department's back and shoulder injuries result from the repetitive lifting of patients into the back of our ambulances. Mechanical cot loading systems limit the need for Firefighter/Paramedics to lift the heavy weight of a patient and the ambulance cot (which can have a combined weight of up to 700 pounds) into the back of an ambulance. The proposed mechanical loading system is fully automatic and powered by rechargeable batteries.

COT LOADING SYSTEM:

Staff is proposing that mechanical cot loading systems be purchased and installed in each of the fire department's five ambulances.

The current fleet of ambulance cots is manufactured by Stryker Medical of Portage, Michigan. Stryker is the sole source provider of the mechanical cot loading system that is compatible with the Stryker ambulance cot. Staff is proposing that the cot loading systems be purchased from Stryker Medical. The price quote from Stryker Medical to purchase the cot loading systems is \$120,107.99.

The installation of cot loading systems often requires modifications to the ambulance floor and substructure to ensure the product installation is safe and completed in accordance with the manufacturer's recommendations. Therefore, staff is proposing that the cot loading systems be installed by Excellance Ambulance, the department's ambulance manufacturer. Excellance Ambulance is experienced with Stryker cot loading systems and to ensure efficiency and quality, the installations would be performed at Excellance Ambulance's manufacturing facility in Madison, Alabama. The estimate for installation services is \$10,000.00 and is within the city managers spending authority.

BUDGET:

The FY2017 ambulance capital budget (Fund 31) includes \$140,000 for the purchase and installation of a mechanical cot loading system in each of the fire department's five ambulances. The total estimated cost for the purchase and installation services combined is within the project budget.

RECOMMENDATION:

Staff recommends approval of the purchase and payment for five (5) mechanical cot loading systems from Stryker Medical of Portage, Michigan, in the amount of \$120,107.99

ATTACHMENT:

Stryker Medical Sole Source Letter

Heidi McGregor
Account Manager

Stryker Medical
3800 E. Centre Ave.
Portage, MI 49002

stryker[®]

Medical

Date: May 25, 2016

Re: Power-Load Fastening System Sole Source Information

To Whom It May Concern:

Stryker Medical certifies that we are sole source provider of the Stryker Power-Load (Model 6390) when purchased outside of a vehicle purchase. This correspondence is to inform you of the unique characteristics of the Power-Load fastening system.

Independent Qualifications

- IPX6: The system is rated to withstand powerful water jets
- IEC 60601-1 and IEC 60601-2
- BSN EN 1789 clause 4.5.9
- KKK-A-1822

Ease of Use

- Device provides linear guide when loading and unloading
- Device allows for remote actuation from the Power-PRO cot
- Device has safe working load of 870 lbs and is capable of lifting a 700 lb patient
- Device allows for manual back up operation in the event of power failure
- Device is power washable
- Device inductively charges the Power-PRO SMRT Battery

Please forward any further questions to myself at heidi.mcgregor@stryker.com

Sincerely,

Heidi McGregor

Heidi McGregor



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Sherry Bishop
Assistant City Manager

SUBJECT: Resolution 2016-14
Stormwater System Service Rates

DATE: September 2, 2016

BACKGROUND:

On August 16, 2016, City Council approved Resolution 2016-13 adopting stormwater system service charges. There was an error in the wording of the resolution. Language establishing a minimum per month fee for non-residential customers was not included in the approved resolution. This proposed Resolution 2016-14 includes language establishing a minimum charge of two ESU.

HISTORY:

The Stormwater utility was established by Ordinance 754 in 2003 and is codified in Section 18. The Rate Structure is described in Section 18-302. Residential properties are assigned one ESU per dwelling unit. The impervious surface of "all other lots" (non-residential) is measured to determine the Equivalent Service Units (ESU) to be assigned. An ESU is defined as 3,000 square feet of impervious surface.

Section 18-501 authorizes the stormwater system services charges for each ESU to be established by City Council resolution.

The original rate per ESU was \$2.50 established in 2003. Residential customers were charged \$2.50 for one ESU. All other customers (non-residential) were charged a minimum of two ESU or \$5.00.

In 2010, the rate for residential customers was increased to \$3.00 for one ESU. The non-residential rate (\$2.50 per ESU with a \$5.00 minimum) was not changed.

RESOLUTION 2016-13:

Last month, City Council approved Resolution 2016-13 adopting stormwater system service charges to be implemented over the next five years.

Language that established a minimum per month fee for non-residential customers was inadvertently omitted from the new resolution. Failure to include the minimum monthly fee would result in a loss of revenue and a reduction in the monthly billing for approximately 700 non-residential customers.

RESOLUTION 2016-14:

Proposed Resolution 2016-14 would replace Resolution 2016-13 and adds the minimum charge language omitted from the resolution approved in August.

Section Three of the resolution describes the service charge for non-residential customers. The words, "Provided however, in no case, shall the monthly fee be less than the fee for two (2) ESU" are added. This language would allow the existing structure for the minimum fee to continue with annual increases as defined in the resolution.

Wording has also been inserted in Section Two of the resolution where the service charge for residential customers is described. The words "for each dwelling unit" are added to clarify how the charge would be applied if more than one home was billed together.

RECOMMENDATION:

Staff recommends approval of Resolution 2016-14 adopting rates for stormwater system service charges including a minimum monthly fee for non-residential customers.

ATTACHMENTS:

Resolution 2016-14

Resolution 2016-13, approved August 16, 2016

**CITY OF OWASSO, OKLAHOMA
RESOLUTION 2016-14**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF OWASSO, OKLAHOMA,
ADOPTING RATES FOR STORMWATER SYSTEM SERVICE CHARGES WITHIN THE
CITY LIMITS OF THE CITY OF OWASSO, OKLAHOMA, AND ESTABLISHING
EFFECTIVE DATES**

WHEREAS, the Council of the City of Owasso, Oklahoma desires to establish the following rates for the provision of stormwater system service, effective October 1, 2016;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OWASSO, OKLAHOMA, THAT:

Section One: From and after the effective date of this Resolution (as herein set forth), the following service charges are established for the use of the City's Stormwater System.

Section Two: The service charge to residential customers per month for one (1) Equivalent Service Unit (ESU) for each dwelling unit shall be:

- \$3.50 - Effective October 1, 2016
- \$4.00 - Effective October 1, 2017
- \$4.50 - Effective October 1, 2018
- \$5.00 - Effective October 1, 2019
- \$5.50 - Effective October 1, 2020

Section Three: The service charge to non-residential customers per month per Equivalent Service Unit (ESU), where each ESU equals 3,000 square feet of impervious area shall be:

- \$3.25 - Effective October 1, 2016
- \$4.00 - Effective October 1, 2017
- \$4.75 - Effective October 1, 2018
- \$5.50 - Effective October 1, 2019
- \$6.25 - Effective October 1, 2020

Provided however, in no case, shall the monthly fee be less than the fee for two (2) ESU.

Section Four: The rates and fees established pursuant to this Resolution shall become effective with the first utility billing cycle in October, 2016.

PASSED, ADOPTED AND APPROVED THIS 6TH DAY OF SEPTEMBER 2016.

CITY COUNCIL, CITY OF OWASSO, OKLAHOMA

Lyndell Dunn, Mayor

ATTEST:

Sherry Bishop, City Clerk

APPROVED AS TO FORM:

Julie Lombardi, City Attorney

**CITY OF OWASSO, OKLAHOMA
RESOLUTION 2016-13**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OWASSO, OKLAHOMA, ADOPTING RATES FOR STORMWATER SYSTEM SERVICE CHARGES WITHIN THE CITY LIMITS OF THE CITY OF OWASSO, OKLAHOMA, AND ESTABLISHING EFFECTIVE DATES

WHEREAS, the City Council of the City of Owasso, Oklahoma desires to establish the following rates for the provision of stormwater system service, effective October 1, 2016;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OWASSO, OKLAHOMA, THAT:

Section One: From and after the effective date of this Resolution (as herein set forth), the following service charges are established for the use of the City's Stormwater System.

Section Two: The service charge to residential customers per month for one (1) Equivalent Service Unit (ESU) shall be:

- \$3.50 - Effective October 1, 2016
- \$4.00 - Effective October 1, 2017
- \$4.50 - Effective October 1, 2018
- \$5.00 - Effective October 1, 2019
- \$5.50 - Effective October 1, 2020

Section Three: The service charge to non-residential customers per month per Equivalent Service Unit (ESU), where each ESU equals 3,000 square feet of impervious area shall be:

- \$3.25 - Effective October 1, 2016
- \$4.00 - Effective October 1, 2017
- \$4.75 - Effective October 1, 2018
- \$5.50 - Effective October 1, 2019
- \$6.25 - Effective October 1, 2020

Section Four: The rates and fees established pursuant to this Resolution shall become effective with the first utility billing cycle in October, 2016.

PASSED, ADOPTED AND APPROVED THIS 16TH DAY OF AUGUST 2016.



ATTEST:

Sherry Bishop
Sherry Bishop, City Clerk

CITY COUNCIL, CITY OF OWASSO, OKLAHOMA

Lyndell Donn
Lyndell Donn, Mayor

APPROVED AS TO FORM:

Julie Lombardi
Julie Lombardi, City Attorney

CITY OF OWASSO
GENERAL FUND
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING 08/20/16

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
Municipal Court	5,893.29	8,448.73
Managerial	22,730.12	31,951.24
Finance	16,159.76	24,601.26
Human Resources	8,711.47	14,149.99
Community Development	16,598.38	26,000.52
Engineering	15,168.34	22,938.88
Information Systems	14,104.15	21,405.19
Support Services	8,597.84	12,835.38
Cemetery	1,172.88	1,786.43
Police Grant Overtime	3,167.54	3,209.48
Central Dispatch	20,477.60	34,657.71
Animal Control	3,805.12	5,610.11
Emergency Preparedness	1,783.98	2,527.00
Stormwater/ROW Maint.	8,940.30	12,842.35
Park Maintenance	8,771.92	13,123.38
Culture/Recreation	5,466.76	8,738.64
Community-Senior Center	3,964.11	5,619.86
Historical Museum	664.40	745.98
Economic Development	3,496.85	4,563.69
General Fund Total	169,674.81	255,755.82
Garage Fund Total	4,799.60	7,814.97
Ambulance Fund Total	553.85	621.86
Fire Fund 37 Total	163,635.86	244,129.61
Police Fund 38 Total	137,796.41	211,970.02
Streets Fund 39 Total	13,543.66	21,569.89
Stormwater Fund 27 Total		-
Worker's Compensation Total		-
Strong Neighborhoods Total	3,869.92	5,629.24

CITY OF OWASSO
 HEALTHCARE SELF INSURANCE FUND
 CLAIMS PAID PER AUTHORIZATION OF ORDINANCE #789 AS OF 9/1/16

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AETNA	HEALTHCARE MEDICAL SERVICE	55,911.03
	HEALTHCARE MEDICAL SERVICE	41,084.16
	HEALTHCARE MEDICAL SERVICE	59,993.23
	HEALTHCARE MEDICAL SERVICE	30,711.42
	HEALTHCARE MEDICAL SERVICE	0.00
	HEALTHCARE MEDICAL SERVICE	0.00
	ADMIN FEES	13,245.38
	STOP LOSS FEES	45,840.20
	HEALTHCARE DEPT TOTAL	<u>246,785.42</u>
DELTA DENTAL	DENTAL MEDICAL SERVICE	7,580.53
	DENTAL MEDICAL SERVICE	6,894.10
	DENTAL MEDICAL SERVICE	6,165.63
	DENTAL MEDICAL SERVICE	3,776.40
	DENTAL DEPT TOTAL	<u>24,416.66</u>
VSP	ADMIN FEES	1,099.88
	VISION DEPT TOTAL	<u>1,099.88</u>
	HEALTHCARE SELF INSURANCE FUND TOTAL	<u><u>272,301.96</u></u>