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City Clerk's Office

PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, August 2, 2016 – 6:30 pm

1. **Call to Order**
Chair Lyndell Dunn
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes:
 - July 19, 2016, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Consideration and appropriate action relating to the purchase of a refuse collection vehicle**
Tim Doyle

Staff recommends approval to purchase a 2017 Crane/Heil 28-yard DPF Python, CNG refuse collection vehicle in the amount of \$336,000 from United Engines of Oklahoma City, Oklahoma per Oklahoma State Bid Contract SW197.
6. **Report from OPWA Manager**
7. **Report from OPWA Attorney**
8. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports:
 - o Pay Period Ending Date 7/23/16
9. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
10. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main (west side), at 6:00 pm on Friday, July 29, 2016.



Sherry Bishop, City Clerk

OWASSO PUBLIC WORKS AUTHORITY

MINUTES OF REGULAR MEETING

Tuesday, July 19, 2016

The Owasso Public Works Authority met in regular session on Tuesday, July 19, 2016 in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main (west side), at 6:00 pm on Friday, July 15, 2016.

1. Call to Order

Chair Lyndell Dunn called the meeting to order at 7:45 pm.

2. Roll Call

Present	Absent
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Chair – Lyndell Dunn	None
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Vice-Chair – Chris Kelley	
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Trustee – Doug Bonebrake	
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Trustee – Bill Bush	
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Trustee – Jeri Moberly	
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A quorum was declared present.

Staff:

Authority Manager - Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes:

- July 5, 2016, Regular Meeting
- July 12, 2016, Regular Meeting

B. Approve claims

Ms. Moberly moved, seconded by Dr. Kelley to approve the Consent Agenda with claims totaling \$402,400.11.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPWA Manager

None

6. Report from OPWA Attorney

None

7. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Reports:
 - Pay Period Ending Date 7/9/16
- Monthly Budget Status Report – June 2016

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Bonebrake moved, seconded by Ms. Moberly to adjourn the meeting.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried 5-0 and the meeting adjourned at 7:46 pm.

Lyndell Dunn, Chair

Lisa Wilson, Minute Clerk

Claims List

8/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
OPWA	AMERICAN MUNICIPAL SERVICES CORP.	COLLECTION SERVICES	25.83
TOTAL OPWA			25.83
OPWA ADMINISTRATION	TREASURER PETTY CASH	VEHICLE TAG	37.50
	STANDLEY SYSTEMS, LLC	COPIER MAINTENANCE AGREEM	199.59
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	31.87
	JPMORGAN CHASE BANK	PUBLIC RELATION-WATER	577.00
	JPMORGAN CHASE BANK	OWASSO CHAMBER-LUNCHEON	15.00
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	17.96
	CITY OF OWASSO	ADMINISTRATIVE OVERHEAD	15,416.00
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	13.97
	AEP/PSO	ELECTRIC USE	1,312.86
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	31.87
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	29.87
TOTAL OPWA ADMINISTRATION			17,683.49
UTILITY BILLING	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	8.22
	TYRONE EUGENE DINKINS	METER READER	102.15
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	54.55
	TECHNICAL PROGRAMMING SERVICES INC	BILLING SERVICES	1,611.89
	TYRONE EUGENE DINKINS	METER READER	222.30
TOTAL UTILITY BILLING			1,999.11
WATER	TWIN CITIES READY MIX, INC	CONCRETE	212.00
	JPMORGAN CHASE BANK	LOWES-PUMP	169.06
	JPMORGAN CHASE BANK	SHOE CARNIVAL-BOOTS	129.98
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	50.47
	JPMORGAN CHASE BANK	HD SUPPLY-FITTINGS	284.55
	JPMORGAN CHASE BANK	HD SUPPLY-PIPE	395.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	50.47
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	50.47
	SPOK, INC.	PAGER USE	96.73
	AEP/PSO	ELECTRIC USE	471.19
	JPMORGAN CHASE BANK	LOWES-ROCK	15.52
TOTAL WATER			1,925.44
WASTEWATER TREATMENT	SPOK, INC.	PAGER USE	17.78
	JPMORGAN CHASE BANK	GRAINGER-BELT PRESS/GREAS	286.56
	JPMORGAN CHASE BANK	GRAINGER-BELT PRESS/GREAS	143.28
	JPMORGAN CHASE BANK	GREEN CO TEST-FECAL TEST	100.00
	JPMORGAN CHASE BANK	AMER SPRTWRKS-AIR FILTER	103.22
	JPMORGAN CHASE BANK	DEQ-DISCHARGE PERMIT	6,917.41
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	51.08

Claims List

8/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount	
WASTEWATER TREATMENT..	JPMORGAN CHASE BANK	LOWES-FAN/EXT CORD	203.27	
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	49.80	
	JPMORGAN CHASE BANK	OREILLY-MOTOR OIL	17.97	
	JPMORGAN CHASE BANK	HACH-PH AMMONIA TESTING	392.22	
	JPMORGAN CHASE BANK	HACH-TESTING PROBES	745.67	
	JPMORGAN CHASE BANK	HACH-AMMONIA TESTING	170.57	
	JPMORGAN CHASE BANK	ALLMAX-SOFTWARE MAINT	880.00	
	JPMORGAN CHASE BANK	GRAINGER-NITRILE GLOVES	171.60	
	JPMORGAN CHASE BANK	HUTHER & ASSOC-MONITORING	925.00	
	SCHREIBER, LLC	TIMERS	168.00	
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	61.75	
	JPMORGAN CHASE BANK	GRAINGER-FUSES	9.80	
	JPMORGAN CHASE BANK	WASTE MGMT-SLUDGE REMOVAL	3,039.91	
	JPMORGAN CHASE BANK	NCL-PROBE	630.84	
	AEP/PSO	ELECTRIC USE	23,698.49	
	JPMORGAN CHASE BANK	FORT BEND-GBT POLYMER	4,212.00	
	TOTAL WASTEWATER TREATMENT			42,996.22
	WASTEWATER COLLECTIONS	JPMORGAN CHASE BANK	BUMP2BUMP-FUEL FILTER	33.45
JPMORGAN CHASE BANK		BUMP2BUMP-HYDRAULIC FLUID	31.00	
JPMORGAN CHASE BANK		BUMP2BUMP-FUEL FILTER	68.51	
AEP/PSO		ELECTRIC USE	5,205.67	
JPMORGAN CHASE BANK		GELCO-BOOTS	170.00	
UNIFIRST HOLDINGS LP		UNIFORM CLEANING	41.05	
JPMORGAN CHASE BANK		BUMP2BUMP-RETURN	-18.06	
JPMORGAN CHASE BANK		GRAINGER-CRANE	3,572.55	
JPMORGAN CHASE BANK		NORTHERN SAFETY-FILTERS	56.25	
JPMORGAN CHASE BANK		NORTHERN SAFETY-GAS	442.62	
SPOK, INC.		PAGER USE	53.84	
UNIFIRST HOLDINGS LP		UNIFORM CLEANING	66.05	
JPMORGAN CHASE BANK		CAVENDERS-BOOTS	305.98	
JPMORGAN CHASE BANK		CAVENDERS-BOOTS	152.99	
JPMORGAN CHASE BANK		CAVENDERS-BOOTS	101.99	
JPMORGAN CHASE BANK		CAVENDERS-BOOTS	161.49	
JACQUELYN BROOKE KONONCHUK		CONSULTING SERVICES	5,015.00	
JPMORGAN CHASE BANK		SAV ON-BROCHURES	180.00	
JPMORGAN CHASE BANK		FASTENAL-PARTS	4.19	
JPMORGAN CHASE BANK		HD SUPPLY-SUPPLIES	115.00	
UNIFIRST HOLDINGS LP	UNIFORM CLEANING	41.30		
JPMORGAN CHASE BANK	GELCO-BOOTS	170.00		
TOTAL WASTEWATER COLLECTIONS			15,970.87	
REFUSE COLLECTIONS	SPOK, INC.	PAGER USE	62.23	
	THE METROPOLITAN ENVIRONMENTAL TRUS	MET MEMBERSHIP DUES	7,259.14	

Claims List

8/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
REFUSE COLLECTIONS...	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	33.61
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	33.61
	JPMORGAN CHASE BANK	KIMS INT'L-HOSES	167.82
	JPMORGAN CHASE BANK	STEVE'S-AIR COMPRESSOR	133.85
	LENOX WRECKER SERVICE INC	TOWING	235.00
	LENOX WRECKER SERVICE INC	TOWING	275.00
	COVANTA LANCASTER, INC	REFUSE TIPPING FEES	5,887.93
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	33.61
	JPMORGAN CHASE BANK	STREETLAMPS-MAILBOX	108.00
TOTAL REFUSE COLLECTIONS			14,229.80
RECYCLE CENTER	JPMORGAN CHASE BANK	WASTE MGMT-REC TIP FEE	1,206.14
	JPMORGAN CHASE BANK	WASTE MGMT-TIPPING FEES	1,115.10
	AEP/PSO	ELECTRIC USE	156.02
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	6.50
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	6.50
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	6.50
TOTAL RECYCLE CENTER			2,496.76
OPWA DEBT SERVICE	BANCFIRST	FAP-01-0003-L/01C	6,463.42
	BANCFIRST	ORF-10-0014-CW/SANTA FE	14,375.72
	BANCFIRST	ORF-13-0005-CW/RANCH CR	25,377.32
	BANCFIRST	874317019/06 NOTE	24,638.56
	BANCFIRST	FAP-10-0002-L/10	7,208.19
	BANCFIRST	ORF-01-0002-L/01B	11,939.78
	BANCFIRST	ORF-09-0007-CW/09C	23,361.34
	BANCFIRST	ORF-09-0003-CW/09B	55,960.40
	BANCFIRST	874320013/13-06DW	28,795.97
	BANCFIRST	ORF-99-0008-L/99B	3,618.12
	OKLAHOMA WATER RESOURCES BOARD	ORF-99-0008-CW/1999A	24,189.34
	OKLAHOMA WATER RESOURCES BOARD	ORF-01-0002-CW/2001A	26,388.98
	OKLAHOMA WATER RESOURCES BOARD	ORF-02-0017-CW/2002A	22,888.66
TOTAL OPWA DEBT SERVICE			275,205.80
FUND GRAND TOTAL			372,533.32
OPWA STF DEBT SERVICE	BANCFIRST	874405004/2008	99,880.83
TOTAL OPWA STF DEBT SERVICE			99,880.83
FUND GRAND TOTAL			99,880.83
OPWA ST SUB - DEBT SERV	SF SHOPS INVESTORS, L.P.	DEVELOPMENT AGREEMENT	60,060.45

Claims List

8/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
TOTAL OPWA ST SUB - DEBT SERV			60,060.45
FUND GRAND TOTAL			60,060.45
OPWA GRAND TOTAL			\$532,474.60



TO: The Honorable Chair and Trustees
Owasso Public Works Authority

FROM: Tim Doyle
General Services Superintendent

SUBJECT: Purchase of a Refuse Truck

DATE: July 29, 2016

BACKGROUND:

Included in the FY 2017 Refuse Division budget is funding for the procurement of a new, automated, CNG refuse collection vehicle. The typical fulltime life cycle for an automated refuse collection vehicle is 7 years. The division currently has two 2009 automated collection vehicles in full time operation. Maintenance costs have risen on these vehicles in the last few years to an average of over \$22,650 annually. This purchase will allow staff to move one of the full time 2009 vehicles to a backup operation.

VEHICLE DESCRIPTION:

Staff proposes to purchase a new, automated, CNG refuse collection vehicle through the Oklahoma State Bid process. The proposed vehicle will be a Crane Carrier chassis with a 28-yard Heil Python automated collection body. This vehicle is essentially the same vehicle as the division has been using since the transition to automated collection. This will allow staff to maintain operator familiarization, continuity and efficiency, also proficiency of service, and repair.

FUNDING:

The FY 2017 Refuse Division Budget includes funding for the purchase of a new automated refuse collection vehicle.

RECOMMENDATION:

Staff recommends approval to purchase a new CNG refuse collection vehicle in the amount of \$336,000.00 from United Engines of Oklahoma City, Oklahoma for a 2017 Crane/Heil 28-yard DPF Python, per Oklahoma State Bid Contract SW197.

ATTACHMENT:

- A. Bid Proposal – United Engines

ATTACHMENT A



June 30, 2016

Mr. Tim Doyle
City of Owasso
111 North Main Street
Owasso Oklahoma 74055

We are pleased to present the following **State of Oklahoma Refuse Contract SW 197** bid quotation for one 2017 CCC LET 2/Heil DPF Python 28 yard refuse compactor body.

Standard equipment features included in body bid price include:

- 5.2 cubic yard hopper
- 108 inch lift reach
- Python lift-2 year limited structural warranty
- 1250 lb. lift capacity
- Street side access door
- Under hopper liquid sump with 2 clean out doors and steel rake
- Tailgate service props
- Fully automatic shur-loc tailgate latches
- Operate-in-gear-at-idle front mount tandem vane pump system
- Cushioned up and down, chrome plated rods
- Chassis mounted oil tank with level/temperature gauge and oil suction shut of valve
- 3 micron return line filter with magnetic trap
- In cab filter by pass monitor
- 100 micron suction line strainer
- Fabric guard hose protection on all high pressure hoses
- In cab packing controls, electric/air
- Air/electric operated in-cab lift controls joy stick style
- In-cab hoist controls, electric over air
- In-cab function and indicator lights
- Air operated in-cab tailgate controls
- Cortex controller with insight diagnostics
- Select-o-pack
- Auto lift
- Arm rest
- Lift reach warning
- Back up alarm
- Center mounted brake light
- Duplicate high and low mount LED stop, turn, and tail lights
- Mid-body LED signals
- ICC reflective tape



Rear anti sail/anti splash mud flaps
Rear camera bracket and flood lights - reverse activated
Body undercoating
Cavity coat and joint sealer
Standard one year (2000 hours) warranty
Remote packer lube kit
Safety triangle

Optional equipment included in body bid price:

Full factory mount
Third Eye three camera system
Peterson safety strobe light system
Tri cuff belt grabber
Dual halogen hopper and lift lights
Hopper hood
Hopper cover
Remote lift controls
Service hoist
20 lb. fire extinguisher
3/16" AR 400 hopper and body floor over lay
Severe duty wear bar in hopper
Steel mud guards in front of rear tires
Broom and shovel kit
Rear bumper tool box
Sump chutes
Body side fender extensions
Rear "Caution" decal
Infinity Series 5 year warranty packer cylinders
90 DGE roof mount tanks
Front bumper fill and kill cap
Fast fill option
Defuel option

2017 CCC LET 2 CNG chassis per attached spec. Standard tandem rear axle

FOB Owasso Oklahoma

STATE OF OKLAHOMA REFUSE CONTRACT BID PRICE \$ 336,000.00

Price includes delivery and training on equipment.



Please allow 140-160 days for delivery.

All sales are subject to United Engines Terms and Conditions of sale which can be found at <http://unitedengines.com/UEStandardTC.pdf> and which are incorporated by reference into this document as if fully set forth herein.

Accepted by _____ Date _____

Respectfully submitted,

A handwritten signature in cursive script that reads "Dave Chapel".

Dave Chapel
United Engines
5555 West Reno
Oklahoma City, OK 73127
405-625-2044
dchapel@unitedengines.com



CRANE CARRIER COMPANY
The Heavy Truck Specialists

Chassis Quotation

2016 Pricing E

Regional Sales Manager: Raglin		P.O.#: [REDACTED]		United States		Date: 6/24/2016			
Purchaser: Summit Truck Group - Tulsa Address: 1023 North Gamell Road City/ST/ZIP: Tulsa, OK 74116 Attn: JIM PATCHEN Telephone: 918-439-2000 Fax: 918-234-6151				For Sale To: City of Okasso Address: 111 N. Main City/ST/ZIP: Okasso, OK 74055 Attn: Tom Eagle Telephone: 918-272-6039 Fax: 918-666-9333 (cell)				OFF#: _____ Rev: _____ Date: _____ SR#: _____ Qty: 1 (One) Model: LET2-46 Standard Cab	
Vocation (ie. FL, RL, ASL, MSL, RO): ASL				Body Make: H&R		Body Model:			
Engine/Torque @ RPM: CUMMINS - ISL-G-320 1000 @ 1300 RPM Accessories: Block Heater: Block Heater 1,000 Watt w/ Red Indicator Light 120V Air Compressor: Cummins-Wabco, 10.7 CFM Cooling System: Remol 1814 Sq. In. -34 F Delcor Zero XL Air Intake: Parker 13" Steel Intake Exhaust: LH Vertical Flared Elbow, Painted Battery Box/Batteries: Steel (3) Thren GRP 31, 925 CCA Ea. RH Side Starter: Flaming River Disconnect Switch w/ Pilot Light Alternator: Leece-Neville 160-AMP Fuel Tank: Temporary CNG Tanks & Temporary FCM Trans. / Retarder: 3000RDS 5-Speed Controls: Dual Pushbutton HIS/Auto Neutral: Auto Neutral System / "AG" Function Propshafts: Spicer Lite Series SPL-170 Front Axle: D2000F Brakes: 16.5 X 7 Wide Brake Package Slack Adjusters: Automatic Wheels: Hub - Steel Disc 22.5 X 9.00 Tires: 315/80R22.5 Bridgestone M880 L / 20 Spare Wheel: No Spare Tire: No Front Suspension: Parabolic Taper-Leaf 20k Steering Position: RH, Sit-Down Dual Drive, Tit / Telescopic Column Rear Axle: D46-170P Brakes: 16.5 X 7 Wheels: Hub - Steel Disc 22.5 X 8.25 Tires: 11R22.5 Bridgestone R250ED H / 16 Ratio/Max. Speed: 5.57 Ratio 63 MPH Limit Speed: 65 MPH Slack Adjusters: Automatic Rear Suspension: HN-482 46k w/ Shocks, 11 44k-46k Axle Tag/Pusher: No Wheels: No Tires: No Frame: 30' Double Rail RRM: 3,369,600 Bumper: Painted Steel Wheel Base: 218" CACT= 194" AF= 85" ABS System: 4S / AM Air Tanks: (3) Three Steel Tanks Drain Valves: Bendix DV-2 Heated, Wet Tank Pull Cords: Centralized Drain Valves Air Dryer: Bendix BAW AD-9EP, Heated				Cab Construction: LET2 FBI, Sit-Down Dual Drive, Tit / Telescopic Column Cab/Tilt Pump: Standard Cab 12v Cab Tilt Assist Pump Cab Exterior: Dual Tone, Air Horn Under Cab Air Conditioning: Vents, Cab Roof (outside 2 additional rear windows) Cab Interior: Dual Cab Fans Air Conditioning: Air Conditioning, Integral Stereo: AM/FM Stereo CD Player w/ Weather Band Doors / Windows: LH Flip-Up / Fold-Back Sliding Mirrors: RH Flip-Up / Fold-Back Sliding Spot Mirrors: LH 16" x 7" S/S West Coast "A" Seats: RH 16" x 7" S/S West Coast "A" Instrumentation: (1) 8" Round Convex Spot, (2) Total 1-Each Side Back-Up Alarm: Warn or Equal 107 dB(A) Misc. Equipment: All Chassis Keyed Alike, 3-Keys Additional Charges / Warranties (Non-Discounted): Standard Chassis Warranty 12 Months 12,000 Miles Standard Frame & Crossmember Warranty - 5YR/100K MI (pro-rated after 36 Mo/20K MI) Standard - 2 Year Cummins Engine Warranty Standard - 3 Year Allison Edge II Partner Warranty Standard - 2 Year Dana Axle Warranty No Extended warranties are included in this quotation or have been requested.					
Requested Delivery Date: 120 Days ARO				Finish Paint: Cab: White ColorCode: N0007 Upper Cab Stripe: No Lower Cab Stripe: No Bumper: Black ColorCode: N0001 Bumper Stripe: No Frame: Black ColorCode: N0001 Battery Box: Black ColorCode: N0001 Fuel Tank: Black ColorCode: N0001 Clear Coat: No Front Wheels: 2-Sided Gray PC Rear Wheels: 2-Sided Gray PC		TOTAL PRICE PER VEHICLE 163,205 TAXABLE TRANSACTION NO <input type="checkbox"/> XX <input type="checkbox"/> YES <input type="checkbox"/>			
Notes:				Freight Rates Subject to a Fuel Surcharge and / or a price increase at time of delivery Terms C.O.D Net Cash prior to Delivery					

OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 07/23/16

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
OPWA Administration	10,447.55	12,463.32
Utility Billing	5,603.42	6,676.80
Water	13,764.40	16,370.55
Wastewater	11,015.72	13,119.53
Wastewater Collection	8,398.32	9,975.64
Refuse	12,575.16	14,838.36
Recycle Center	998.40	1,192.92
<u>FUND TOTAL</u>	<u>62,802.97</u>	<u>74,637.12</u>