

PUBLIC NOTICE OF THE MEETING OF THE
OWASSO CITY COUNCIL

RECEIVED

JUL 29 2016 *lw*

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, August 2, 2016 - 6:30 pm

City Clerk's Office

1. **Call to Order**
Mayor Lyndell Dunn
2. **Invocation**
Reverend Linzy Slayden of Friendship Baptist Church
3. **Flag Salute**
4. **Roll Call**
5. **Presentation of the Character Trait of Cautiousness**
Mike Henry, Character Council Member
6. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes
 - July 19, 2016, Regular Meeting
 - B. Approve claims
 - C. Accept the Firehouse Subs Public Safety Foundation, Inc. grant award, and approve the budget amendment in the Fire Department Half-Penny Sales Tax Fund increasing the estimated revenue and the appropriation for expenditures by \$19,704. (Donation is for the purchase of an all-terrain utility vehicle.)
7. **Consideration and appropriate action relating to items removed from the Consent Agenda**
8. **Consideration and appropriate action relating to the award of a bid for the Pavement Striping Project**
Tim Doyle

Staff recommends award of the Pavement Striping Project, including the base project and alternate #1 and alternate #2 projects to Road Safe Traffic Systems, Inc., of Tulsa, Oklahoma in the amount of \$81,550.13 and authorize the Mayor to execute the contract.
9. **Consideration and appropriate action relating to a vehicle purchase for Parks Department**
Larry Langford

Staff recommends approval to purchase a 2016 Ford F150 ½-ton, regular cab, four-wheel drive, CNG pickup, in the amount of \$35,120 from Bill Knight Ford of Tulsa, Oklahoma, instead of the two-wheel drive vehicle approved on July 5, 2016.

- 10. Consideration and appropriate action relating to Resolution 2016-11, retaining Tony Puckett, McAfee & Taft for legal services to represent the City of Owasso in arbitration matters with former police Lt. Michael Denton**
Julie Lombardi

Staff recommends approval of Resolution 2016-11.

- 11. Consideration and appropriate action relating to the Payment of Commissioners' Award, Commissioners' Fees, poundage and any other assessed court fees in City of Owasso v. Cavins Owasso 1, LLC**
Julie Lombardi

Staff recommends authorization for payment to the District Court of Tulsa County of the Commissioners' Award in the amount of \$120,000, Commissioners' Fees in the amount of \$4,050, poundage and such other fees and costs that may be necessary to take possession of the land.

12. Report from City Manager

- Monthly Public Works Project Status Report

13. Report from City Attorney

14. Report from City Councilors

15. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Report – Pay Period Ending Date 7/23/16
- Health Care Self-Insurance Claims – dated as of 7/28/16
- DEQ Permit No. WL000072160580 for the construction of 391 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the Bank of Oklahoma, Tulsa County, Oklahoma.

16. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

17. Adjournment

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 200 S Main (west side), at 6:00 pm on Friday, July 29, 2016.



Sherry Bishop, City Clerk

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING

Tuesday, July 19, 2016

The Owasso City Council met in regular session on Tuesday, July 19, 2016 in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main (west side), at 6:00 pm on Friday, July 15, 2016.

1. Call to Order

Mayor Lyndell Dunn called the meeting to order at 6:30 pm.

2. Invocation

The invocation was offered by Pastor Doug Gregg of Lifepoint Baptist Church.

3. Flag Salute

Councilor Bush led the flag salute.

4. Roll Call

Present	Absent
Mayor – Lyndell Dunn	None
Vice-Mayor – Chris Kelley	
Councilor – Doug Bonebrake	
Councilor – Bill Bush	
Councilor – Jeri Moberly	

A quorum was declared present.

Staff:

City Manager - Warren Lehr

City Attorney - Julie Lombardi

5. Presentation of Employee of the Quarter

Warren Lehr presented Employee of the Quarter, Brian Dempster, Community Development Department.

6. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- July 5, 2016, Regular Meeting
- July 12, 2016, Regular Meeting

B. Approve claims

C. Approve and authorize the Mayor to execute the following "Agreement for Urban Engineering Services" (Engineers Agreement):

- Wallace Engineering Structural Consultants, Incorporated, for a 6" public water main extension and fire hydrant for the Bank of Oklahoma project.

Dr. Kelley moved, seconded by Mr. Bush to approve the Consent Agenda with claims totaling \$406,841.56.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

7. Consideration and appropriate action relating to items removed from the Consent Agenda
None

8. Consideration and appropriate action relating to Ordinance 1082, Planned Unit Development PUD-16-03 (OZ-16-06), for Tyann Villa located on E 93 St N, east of Smith Elementary School

Bronce Stephenson presented the item recommending approval of Ordinance 1082, rezoning the subject property from RM (Residential Multi-Family) and RS-3 (Residential Single Family) to RS-3 (PUD) (Residential Single Family with a PUD overlay) District.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Moberly to approve Ordinance 1082, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

9. Consideration and appropriate action relating to Planned Unit Development PUD-16-04 (OZ-16-05), for Owasso 140 located on the north side of E 76 St N approximately ¾ miles west of N 161 E Ave

Bronce Stephenson presented the item recommending approval of Ordinance 1083, rezoning the subject property from AG (Agricultural) to RS-3 (PUD) (Residential Single Family with a PUD overlay) District.

Three persons from the audience made comments. After discussion, Mr. Bush moved, seconded by Ms. Moberly to approve Ordinance 1083, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

10. Consideration and appropriate action relating to Specific Use Permit SUP-16-02, for IQ Car Wash located at 8702 N Garnett Rd

Bronce Stephenson presented the item recommending approval of Specific Use Permit 16-02 with the following conditions:

- 8' tall screening fence to provide additional buffering along the northwest boundary of the site, including increased landscaping and
- additional screening around site dumpster.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Moberly to approve SUP-16-02 with conditions, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

11. Consideration and appropriate action relating to a budget amendment and award of a bid for the Three Lakes Channel/Ator Heights Stormwater Drainage Improvement Project

Roger Stevens presented the item recommending approval of a budget amendment increasing the appropriation for expenditures by \$339,649 in the General Fund, and increasing the estimated revenues and the appropriation for expenditures in the Stormwater Fund by \$339,649; and, approval to award a construction contract to Magnum Construction, Incorporated of Broken Arrow, Oklahoma, for a total contract amount of \$339,649 and authorization for the Mayor to execute the contract.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Ms. Moberly to approve the budget amendment, and to award the bid to Magnum Construction in the amount of \$339,649, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

12. Consideration and appropriate action relating to award of a bid for the FY 2015-16 Community Development Block Grant (CDBG) Sidewalk Project

Dwayne Henderson presented the item recommending approval to award a construction contract to Magnum Construction of Broken Arrow, Oklahoma to include the base project, plus Alternate #1 and #2 for a total contract amount of \$84,499 and authorization for the Mayor to execute the contract.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Dr. Kelley to award the bid to Magnum Construction, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

13. Consideration and appropriate action relating to the award of a bid for the 2016 Golf Course Dam Repair Project

Dwayne Henderson presented the item recommending approval to award a construction contract to Lowery Construction Services, Incorporated of Tulsa, Oklahoma to include only the base bid, for a total contract amount of \$87,049 and authorization for the Mayor to execute the contract.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to award the bid to Lowery Construction Services, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

14. Consideration and appropriate action relating to the execution of an engagement letter with the Center for Economic Development Law

Julie Lombardi presented the item recommending authorization for the City Manager to execute an engagement letter with the Center for Economic Development Law to assist in assessing Owasso's potential for the creation of an incentive district for downtown Owasso.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Moberly to authorize the execution of the engagement letter, as recommended.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

15. Report from City Manager

Mr. Lehr advised that following the recent wind storm, the Refuse Division will pick up 4 ft. by 2 ft. bundles of tree limbs between July 25 and August 5; and, encouraged residents to support the peace-keeping efforts of law enforcement agencies.

16. Report from City Attorney

None

17. Report from City Councilors

Councilors commented on recent community events.

18. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Report – Pay Period Ending Date 7/9/16
- Health Care Self-Insurance Claims – dated as of 7/14/16
- Monthly Budget Status Report - June 2016

19. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

20. Adjournment

Mr. Bush moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried 5-0 and the meeting adjourned at 7:45 pm.

Lyndell Dunn, Mayor

Lisa Wilson, Minute Clerk

Claims List

8/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
GENERAL	TREASURER PETTY CASH	CC REFUND/CHELSEA PARK	50.00
TOTAL GENERAL			50.00
MUNICIPAL COURT	TREASURER PETTY CASH	OMCCA DUES	55.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-RETURN	-7.04
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	6.56
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	2.43
	SHREDDERS, INC	SHREDDING	31.35
	YOUTH SERVICES OF TULSA	YOUTH SERVICES	12,375.00
TOTAL MUNICIPAL COURT			12,463.30
MANAGERIAL	TULSA REGIONAL CHAMBER	FORUM REGISTRATION FEE	50.00
	JPMORGAN CHASE BANK	EMPLOYEE RECOGNITION	25.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	13.69
	TREASURER PETTY CASH	TRAVEL EXPENSE	17.58
	TREASURER PETTY CASH	PASTOR MEETING EXPENSE	11.20
	TREASURER PETTY CASH	TRAVEL EXPENSE	74.96
	TREASURER PETTY CASH	NOTARY RENEWAL FEE	20.00
	TOTAL MANAGERIAL		
FINANCE	JPMORGAN CHASE BANK	GFOA-REGISTRATION FEE	135.00
	SHREDDERS, INC	SHREDDING	234.70
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	19.08
TOTAL FINANCE			388.78
HUMAN RESOURCES	SHREDDERS, INC	SHREDDING	52.20
	NAVEX GLOBAL, INC	SILENT WHISTLE	1,650.00
	COMMUNITYCARE EAP	EMPLOYEE ASSISTANCE PROGR	248.00
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	27.63
	JPMORGAN CHASE BANK	CHARACTER FIRST-BULLETINS	648.00
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	27.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	21.98
	JPMORGAN CHASE BANK	SAV ON-PERSONNEL FORMS	180.50
	JPMORGAN CHASE BANK	SAV ON-CHARACTER BANNERS	760.00
	JPMORGAN CHASE BANK	ADMIRAL EXPRESS-SUPPLIES	29.99
TOTAL HUMAN RESOURCES			3,645.30
HR - CHARACTER INITIATIVE	JPMORGAN CHASE BANK	ADMIRAL EXPRESS-SUPPLIES	201.30
TOTAL HR - CHARACTER INITIATIVE			201.30
GENERAL GOVERNMENT	JPMORGAN CHASE BANK	ADMIRAL EXPRESS-SUPPLIES	29.99
	JPMORGAN CHASE BANK	J QUINTON-PLUMBING	125.00

Claims List

8/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
GENERAL GOVERNMENT...	JPMORGAN CHASE BANK	AMER WASTE-REFUSE SERVICE	144.93
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	52.48
	JPMORGAN CHASE BANK	J QUINTON-PLUMBING	485.00
	TULSA COUNTY ELECTION BOARD	ELECTION EXPENSE	6.66
	TREASURER PETTY CASH	FILING FEE	15.00
	BH MEDIA HOLDING GROUPS, INC	ADVERTISING	1,992.20
	JPMORGAN CHASE BANK	HOME DEPOT-BOXES	18.00
	JPMORGAN CHASE BANK	MAILFINANCE-LEASE	1,140.00
	JPMORGAN CHASE BANK	LOWES-PACKING TAPE	108.50
	MCAFFEE & TAFT	LEGAL FEES	24.00
	TULSA COUNTY CLERK	FILING FEES	179.00
	JPMORGAN CHASE BANK	LOWES-REIMB SALES TAX	-8.88
	JPMORGAN CHASE BANK	TWO MEN & A TRUCK-BOXES	138.90
	JPMORGAN CHASE BANK	TWO MEN & A TRUCK-MOVING	2,687.50
	AEP/PSO	ELECTRIC USE	8,591.00
TOTAL GENERAL GOVERNMENT			15,729.28
COMMUNITY DEVELOPMENT	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	14.99
	OWASSO LAWN CARE	CODE ENFORCEMENT MOWING	250.00
	KENNETH LIVINGSTON	CODE ENFORCEMENT MOWING	1,000.00
	KENNETH LIVINGSTON	CODE ENFORCEMENT MOWING	200.00
	M. B. BICKERSTAFF	CODE ENFORCEMENT MOWING	150.00
	SHREDDERS, INC	SHREDDING	41.75
	INCOG	1ST QUARTER DUES	6,544.00
	JPMORGAN CHASE BANK	PIKE PASS FEES	7.80
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	6.65
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	93.25
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	195.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	261.94
JPMORGAN CHASE BANK	AMAZON-SUPPLIES	74.95	
TOTAL COMMUNITY DEVELOPMENT			8,840.33
ENGINEERING	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	15.01
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	15.01
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	15.01
TOTAL ENGINEERING			45.03
INFORMATION TECHNOLOGY	JPMORGAN CHASE BANK	ALERT SYSTEM	2,241.20
	JPMORGAN CHASE BANK	LOWES-EQUIPMENT	36.22
	JPMORGAN CHASE BANK	OFFICE DEPOT-EQUIPMENT	43.86
	JPMORGAN CHASE BANK	HOME DEPOT-EQUIPMENT	31.83
	JPMORGAN CHASE BANK	HOME DEPOT-EQUIPMENT	5.76
	JPMORGAN CHASE BANK	AMAZON-EQUIPMENT	156.30

Claims List

8/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
INFORMATION TECHNOLOGY	JPMORGAN CHASE BANK	HOME DEPOT-EQUIPMENT	8.98
	JPMORGAN CHASE BANK	GRAYBAR-EQUIPMENT	108.82
	JPMORGAN CHASE BANK	BEST BUY-HEADSET/HEADPHON	84.98
	SUNGARD PUBLIC SECTOR INC.	SUNGARD MAINTENANCE	1,519.12
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	117.73
	JPMORGAN CHASE BANK	GRAYBAR-FIBER PATCH CABLE	19.64
	SUNGARD PUBLIC SECTOR INC.	SUNGARD MAINTENANCE	5,220.44
	SUNGARD PUBLIC SECTOR INC.	SUNGARD MAINTENANCE	41,128.09
TOTAL INFORMATION TECHNOLOGY			50,722.97
SUPPORT SERVICES	JPMORGAN CHASE BANK	COX-INTERNET SERVICE	69.95
	JPMORGAN CHASE BANK	EQUIPMENT ONE-RENTAL	129.00
	JPMORGAN CHASE BANK	OK PUB SAFETY-CONFERENCE	119.00
	JPMORGAN CHASE BANK	LOWES-FLAG LIGHT PARTS	105.59
	SHI INTERNATIONAL CORP	ADOBE SOFTWARE	376.00
	JPMORGAN CHASE BANK	PIKE PASS FEES	2.80
	JPMORGAN CHASE BANK	BEST BUY-AUDIO CABLES	59.98
	JPMORGAN CHASE BANK	LOWES-HAND SOAP	16.44
	JPMORGAN CHASE BANK	AUTOZONE-FLOOR MATS	11.99
	JPMORGAN CHASE BANK	LOWES-TRASH BAGS	9.99
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	10.94
	JPMORGAN CHASE BANK	LOWES-CONCRETE MIX	7.77
	SPRINT SOLUTIONS, INC.	SPRINT CARDS	79.98
	JPMORGAN CHASE BANK	MURPHY-SANITIZER STANDS	336.35
	JPMORGAN CHASE BANK	MURPHY-JANITOR CART	156.65
	JPMORGAN CHASE BANK	JOHNSTONE-TOOLS	21.38
	JPMORGAN CHASE BANK	JOHNSTONE-REFRIGERANT	560.50
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	13.60
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	13.60
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	13.60
TOTAL SUPPORT SERVICES			2,115.11
CEMETERY	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	7.41
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	7.41
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	7.41
	AEP/PSO	ELECTRIC USE	27.93
	SPOK, INC.	PAGER USE	8.89
TOTAL CEMETERY			59.05
POLICE COMMUNICATIONS	JPMORGAN CHASE BANK	APCO-TRAINING	379.00
	AEP/PSO	ELECTRIC USE	269.06
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	124.78
	JPMORGAN CHASE BANK	SAMSCLUB-PRISONER BOARD	54.43

Claims List

8/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
POLICE COMMUNICATIONS...	JPMORGAN CHASE BANK	WALMART-PRISONER BOARD	20.98
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	7.15
	JPMORGAN CHASE BANK	LIGHT BULBS INC-SUPPLIES	80.66
	JPMORGAN CHASE BANK	WALMART-PRISONER BOARD	135.28
	TREASURER PETTY CASH	NOTARY FILING	10.00
	TREASURER PETTY CASH	NOTARY RENEWAL FEE	20.00
	JPMORGAN CHASE BANK	APCO-TRAINING	30.00
	JPMORGAN CHASE BANK	APCO-TRAINING	45.00
	JPMORGAN CHASE BANK	APCO-TRAINING	15.00
	JPMORGAN CHASE BANK	APCO-TRAINING	439.00
	JPMORGAN CHASE BANK	APCO-TRAINING	439.00
	JPMORGAN CHASE BANK	APCO-TRAINING	439.00
	JPMORGAN CHASE BANK	APCO-TRAINING	30.00
	TOTAL POLICE COMMUNICATIONS		
ANIMAL CONTROL	JPMORGAN CHASE BANK	WALMART-SUPPLIES	48.87
	JPMORGAN CHASE BANK	MED-VET-SUPPLIES	121.45
	JPMORGAN CHASE BANK	SOUTHERN AG-SUPPLIES	3.57
	JPMORGAN CHASE BANK	POLICE RESCUE-SUPPLIES	26.98
	JPMORGAN CHASE BANK	ATWOOD-SUPPLIES	107.94
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	73.20
	JPMORGAN CHASE BANK	TINT SHOP-WINDOW TINTING	150.00
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	116.54
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	68.82
	JPMORGAN CHASE BANK	MIDWEST VET-SUPPLIES	361.20
	JPMORGAN CHASE BANK	MIDWEST VET-SUPPLIES	167.00
	JPMORGAN CHASE BANK	FLEMING OUTDOORS-SUPPLIES	42.15
	JPMORGAN CHASE BANK	FULLERTON-SUPPLIES	31.00
	AEP/PSO	ELECTRIC USE	230.05
	JPMORGAN CHASE BANK	OREILLY-VEHICLE PARTS	52.22
	JPMORGAN CHASE BANK	BIG POPPYS-AC UNIFORMS	30.00
	JPMORGAN CHASE BANK	CORNERSTONE-SUPPLIES	6.98
TOTAL ANIMAL CONTROL			1,637.97
EMERGENCY PREPAREDNESS	AEP/PSO	ELECTRIC USE	126.45
	JPMORGAN CHASE BANK	LOWES-TOILET REPAIR EOC	11.98
	JPMORGAN CHASE BANK	OEMA-CONFERENCE REG	70.00
	JPMORGAN CHASE BANK	OEMA-MEMBERSHIP DUES	50.00
TOTAL EMERGENCY PREPAREDNESS			258.43
STORMWATER	BOB HOWARD DODGE, INC	2016 RAM 5500 TRUCK	62,618.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	15.76
	JPMORGAN CHASE BANK	STANDARD SUPPLY-REPAIRS	43.00

Claims List

8/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
STORMWATER...	JPMORGAN CHASE BANK	STD SPLY-MOWER BLADES	47.85
	JPMORGAN CHASE BANK	STND SUPPLY-TRIMMER LINE	77.66
	SPOK, INC.	PAGER USE	34.00
	JPMORGAN CHASE BANK	OREILLY-OIL/FILTERS	97.91
	JPMORGAN CHASE BANK	OREILLY-OIL	35.98
	JPMORGAN CHASE BANK	OREILLY-BATTERY	106.88
	JPMORGAN CHASE BANK	P&K EQUIP-CHAINS	46.98
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	15.76
	JPMORGAN CHASE BANK	QUALITY TIRE-TIRE REPAIR	10.00
	JPMORGAN CHASE BANK	P&K EQUIP-TRIMMER HEADS	220.44
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	15.76
	JPMORGAN CHASE BANK	OREILLY-RETURN	-18.00
	JPMORGAN CHASE BANK	PIKE PASS FEES	3.40
	TOTAL STORMWATER		
PARKS	JPMORGAN CHASE BANK	P & K EQUIP-BLOWER/PARTS	274.99
	JPMORGAN CHASE BANK	P & K EQUIP-MOWER PARTS	41.53
	JPMORGAN CHASE BANK	DISCOUNT TRAILERS-TRAILER	1,395.00
	JPMORGAN CHASE BANK	CORNERSTONE-SUPPLIES	59.99
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	12.90
	JPMORGAN CHASE BANK	CORNERSTONE-SUPPLIES	1,067.99
	JPMORGAN CHASE BANK	CORNERSTONE-PARTS	29.99
	JPMORGAN CHASE BANK	CORNERSTONE-SAW PARTS	11.99
	JPMORGAN CHASE BANK	P & K EQUIP-SAW CHAINS	37.83
	AEP/PSO	ELECTRIC USE	1,689.05
	APAC-OKLAHOMA, INC.	ASPHALT	601.38
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	17.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	17.00
	BENCHMARK ENTERPRISES, LLC	SOLENOID VALVE	850.00
	VERDIGRIS VALLEY ELECTRIC COOP	PARKS OFFICE ELECTRICITY	208.48
	ROGERS COUNTY RURAL WATER DISTRICT	PARKS WATER SERVICE	142.75
	WASHINGTON CO RURAL WATER DISTRICT	WATER SERVICE	36.00
	ANDREA SMITH	PARKS JANITORIAL SERVICES	1,175.00
	TOTAL PARKS		
CULTURE AND RECREATION	JPMORGAN CHASE BANK	LOWES-SHELF	59.98
	JPMORGAN CHASE BANK	OFFICE DEPOT-ORGANIZER	5.99
TOTAL CULTURE AND RECREATION			65.97
COMMUNITY CENTER	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	118.72
	JPMORGAN CHASE BANK	AMAZON-MICROPHONE	98.00
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	132.24
	JPMORGAN CHASE BANK	LOWES-MATERIALS	100.72

Claims List

8/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
COMMUNITY CENTER...	JPMORGAN CHASE BANK	LOWES-FITTINGS	19.73
	JPMORGAN CHASE BANK	DOLLAR TREE-DECOR	11.00
	AEP/PSO	ELECTRIC USE	1,699.43
	JPMORGAN CHASE BANK	TUCKER JANT'L-SUPPLIES	757.65
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	124.96
	ADVANCE TEL-NET, INC	SERVICE TELEPHONE	75.00
	FELKINS ENTERPRISES, LLC	BUSINESS CARDS	31.63
	INCOG	ANNUAL DUES	1,000.00
	JPMORGAN CHASE BANK	WALMART-PAINT	11.64
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	289.87
	DALE & LEES SERVICE, INC	SERVICE	576.00
	JPMORGAN CHASE BANK	TARGET-CARPET CLEANER	303.96
TOTAL COMMUNITY CENTER			5,350.55
HISTORICAL MUSEUM	EMTEC PEST CONTROL, INC	ANNUAL PEST CONTROL	200.00
	AEP/PSO	ELECTRIC USE	200.47
TOTAL HISTORICAL MUSEUM			400.47
ECONOMIC DEV	JPMORGAN CHASE BANK	HOBBY LOBBY-OEDA PICTURE	114.17
	JPMORGAN CHASE BANK	WALGREENS-PHOTOS	8.69
	JPMORGAN CHASE BANK	OEDA MEETING EXPENSE	27.18
	JPMORGAN CHASE BANK	SCHOOL OUTFITTERS-RACK	59.35
	JPMORGAN CHASE BANK	OEDA RECEPTION	47.19
TOTAL ECONOMIC DEV			256.58
FUND GRAND TOTAL			176,021.44
AMBULANCE SERVICE	AMERICAN MUNICIPAL SERVICES CORP.	COLLECTION SERVICES	83.00
TOTAL AMBULANCE SERVICE			83.00
AMBULANCE	JPMORGAN CHASE BANK	BOUND TREE-SUPPLIES	3,928.18
	JPMORGAN CHASE BANK	BOUND TREE-SUPPLIES	490.37
	JPMORGAN CHASE BANK	LOWES-PARTS	20.68
	JPMORGAN CHASE BANK	S ANESTHESIA-SUPPLIES	731.49
	JPMORGAN CHASE BANK	JIM GLOVER-MEDIC 4 REPAIR	1,257.84
	MEDICLAIMS INC	BILLING SERVICES	9,795.54
	JPMORGAN CHASE BANK	FULLERTON-OXYGEN	61.50
	JPMORGAN CHASE BANK	FULLERTON-OXYGEN	43.50
	JPMORGAN CHASE BANK	QUADMED-SUPPLIES	1,640.00
	JPMORGAN CHASE BANK	OKLA EMT-CONFERENCE FEE	225.00
	JPMORGAN CHASE BANK	HENRY SCHEIN-SUPPLIES	4,353.56
	JPMORGAN CHASE BANK	KEN KOOL-HVAC REPAIR	425.29

Claims List

8/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
AMBULANCE...	JPMORGAN CHASE BANK	KEN KOOL-HVAC REPAIR	200.00
TOTAL AMBULANCE			23,172.95
FUND GRAND TOTAL			23,255.95
E-911	TREASURER PETTY CASH	RECLASS E911 PAYMENT	86.33
TOTAL E-911			86.33
E911 COMMUNICATIONS	INCOG-E911	ANNUAL MAPPING & MSAG	5,735.26
	INCOG-E911	E911 ADMIN SVC FEES	8,004.76
TOTAL E911 COMMUNICATIONS			13,740.02
FUND GRAND TOTAL			13,826.35
HOTEL TAX - ECON DEV	JPMORGAN CHASE BANK	LODGING EXPENSE	112.87
	JPMORGAN CHASE BANK	PARKING EXPENSE	30.00
	AEP/PSO	ELECTRIC USE	56.50
TOTAL HOTEL TAX - ECON DEV			199.37
FUND GRAND TOTAL			199.37
STORMWATER - STORMWATER	AEP/PSO	ELECTRIC USE	564.99
	LOT MAINTENANCE OF OKLAHOMA, INC.	MOWING/TRIMMING	823.02
	PRECISION LAWN CARE OF TULSA, LLC	MOWING	1,200.00
	USGS NATIONAL CENTER	JOINT FUNDING AGREEMENT	4,300.00
	INCOG	GCSA ANNUAL FEE	4,000.00
TOTAL STORMWATER - STORMWATER			10,888.01
FUND GRAND TOTAL			10,888.01
SALES TAX FUND-FIRE	JPMORGAN CHASE BANK	TRAVEL EXPENSE	610.48
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	39.96
	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	7.96
	JPMORGAN CHASE BANK	ACADEMY-UNIFORM ITEMS	49.99
	JPMORGAN CHASE BANK	PARTS DR-SUPPLIES	20.38
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	46.00
	JPMORGAN CHASE BANK	LOCKE SUPPLY-SUPPLIES	18.52
	JPMORGAN CHASE BANK	JOHNSTONE-BLOWER BELT	28.98
	JPMORGAN CHASE BANK	CONRAD FIRE-TEMP GAUGE	72.92
	JPMORGAN CHASE BANK	LENOX-TOWING	235.00
	JPMORGAN CHASE BANK	LENOX-WRECKER SERVICE	335.00

Claims List

8/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
SALES TAX FUND-FIRE...	JPMORGAN CHASE BANK	CONRAD FIRE-EMERG LIGHTS	1,069.20
	JPMORGAN CHASE BANK	ROYAL FILTERS-SUPPLIES	631.62
	JPMORGAN CHASE BANK	WS DARLEY-PUMPER EQUIP	862.17
	JPMORGAN CHASE BANK	UNITED-BAGGAGE FEE	25.00
	AEP/PSO	ELECTRIC USE	4,106.24
	JPMORGAN CHASE BANK	OREILLY-PART	4.76
	JPMORGAN CHASE BANK	ROGUE FITNESS-UNIFORM	129.98
	JPMORGAN CHASE BANK	ROGUE FITNESS-UNIFORM	106.49
	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	7.96
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	5.76
	JPMORGAN CHASE BANK	CORNERSTONE-SUPPLIES	24.99
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	45.39
	JPMORGAN CHASE BANK	PIKE PASS FEES	26.00
	TREASURER PETTY CASH	VEHICLE REGISTRATION FEE	36.50
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	13.00
	JPMORGAN CHASE BANK	UNITED-AIRFARE	592.20
	JPMORGAN CHASE BANK	LODGING EXPENSE	146.58
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	5.98
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	3.98
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	45.94
	JPMORGAN CHASE BANK	SHOE CARNIVAL-UNIFORM	120.00
	JPMORGAN CHASE BANK	AMAZON-UNIFORM ITEMS	77.96
	JPMORGAN CHASE BANK	UNITED-BAGGAGE FEE	25.00
	JPMORGAN CHASE BANK	F.I.L.E.R.O-SYMPOSIUM FEE	445.00
	JPMORGAN CHASE BANK	CROSSFIT-UNIFORM ITEMS	65.00
	JPMORGAN CHASE BANK	COYSON-LADDER REPAIR	654.90
	PRECISION LAWN CARE OF TULSA, LLC	MOWING	250.00
	BAILEY EVENT CENTER, INC.	TRAINING EXPENSE	300.00
	JPMORGAN CHASE BANK	ACADEMY-UNIFORM CLOTHING	79.99
	JPMORGAN CHASE BANK	ROBINSON GLASS-SEAL	290.00
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	56.43
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	35.16
	JPMORGAN CHASE BANK	NORTHERN SAFETY-PARTS	2,466.62
	JPMORGAN CHASE BANK	KOHL'S-UNIFORM CLOTHING	174.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	149.96
	JPMORGAN CHASE BANK	FLEET FEET-UNIFORM ITEMS	120.00
	JPMORGAN CHASE BANK	MENS WAREHOUSE-UNIFORM	1,953.30
	JPMORGAN CHASE BANK	FIRE PROTECTION-BOOKS	1,179.50
	JPMORGAN CHASE BANK	6PM.COM-UNIFORM ITEMS	69.99
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	17.85
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	119.53
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	19.65
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	10.76
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	157.64

Claims List

8/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
SALES TAX FUND-FIRE...	JPMORGAN CHASE BANK	IMAGENET-COPIER RENTAL	440.17
	JPMORGAN CHASE BANK	ZAPPOS-UNIFORM ITEMS	70.00
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	69.98
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	91.92
	JPMORGAN CHASE BANK	EXCELLANCE-DOOR REPAIR	60.77
	JPMORGAN CHASE BANK	LOWES-REPLACEMENT FAUCET	29.97
	DALE & LEES SERVICE, INC	GAS LINE REPAIR	2,043.17
	JPMORGAN CHASE BANK	FLEET FEET-UNIFORM	120.00
	JPMORGAN CHASE BANK	RED BUD-FILTERS	32.16
	JPMORGAN CHASE BANK	GALLS-UNIFORM CLOTHING	93.94
	JPMORGAN CHASE BANK	ACADEMY-UNIFORM ITEMS	49.99
	TOTAL SALES TAX FUND-FIRE		
FUND GRAND TOTAL			21,295.24
SALES TAX FUND-POLICE	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	69.42
	JPMORGAN CHASE BANK	QUIK SERVICES-SUPPLIES	250.40
	JPMORGAN CHASE BANK	SOUTHERN AG-K9 SUPPLIES	99.98
	JPMORGAN CHASE BANK	SEW IT-TAILORING	56.00
	JPMORGAN CHASE BANK	SIRCHIE-SUPPLIES	153.10
	JPMORGAN CHASE BANK	AT YOUR SERVICE-RENTAL	80.00
	JPMORGAN CHASE BANK	AT YOUR SERVICE-RENTAL	80.00
	JPMORGAN CHASE BANK	BATTERY JUNCTION-SUPPLIES	78.88
	JPMORGAN CHASE BANK	SIEGELS-UNIFORM ITEMS	325.00
	JPMORGAN CHASE BANK	USPS-MAILING COSTS	42.13
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	9.34
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	29.96
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	169.40
	JPMORGAN CHASE BANK	AMAZON-MAILBAG	22.99
	JPMORGAN CHASE BANK	ACADEMY-SUPPLIES	96.28
	JPMORGAN CHASE BANK	INTERSTATE-BATTERIES	183.60
	JPMORGAN CHASE BANK	MEDICAP-K9 MEDICAL	75.00
	JPMORGAN CHASE BANK	SPECIAL OPS-UNIFORM ITEMS	97.49
	JPMORGAN CHASE BANK	SOUTHWEST-AIRFARE	184.98
	JPMORGAN CHASE BANK	CITY OF BA-TRAINING/RAU	150.00
	JPMORGAN CHASE BANK	FAMILY ANIMAL-K9 MEDICAL	179.00
	TREASURER PETTY CASH	VEHICLE TAG	25.00
	JPMORGAN CHASE BANK	CRISIS COMM-TRAINING	100.00
	AEP/PSO	ELECTRIC USE	3,144.73
	SPOK, INC.	PAGER USE	35.56
	JPMORGAN CHASE BANK	JUSTICE-TRAINING/LAWSON	99.00
	JPMORGAN CHASE BANK	SAMSCLUB-PD SUPPLIES	3.98
	JPMORGAN CHASE BANK	BATTERY JUNCTION-SUPPLIES	61.76
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	117.20

Claims List

8/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
SALES TAX FUND-POLICE...	JPMORGAN CHASE BANK	SALA GRAPHICS-SUPPLIES	29.50
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	7.96
TOTAL SALES TAX FUND-POLICE			6,057.64
FUND GRAND TOTAL			6,057.64
SALES TAX FUND-STREETS	OWASSO TOP SOIL	DIRT	65.00
	ANCHOR STONE COMPANY	STONE	239.49
	APAC-OKLAHOMA, INC.	ASPHALT	390.78
	TULSA COUNTY BOCC	SIGNS AND POSTS	689.60
	APAC-OKLAHOMA, INC.	ASPHALT	30.03
	TWIN CITIES READY MIX, INC	CONCRETE	1,972.00
	ANCHOR STONE COMPANY	STONE	512.58
	ANCHOR STONE COMPANY	STONE	161.69
	ANCHOR STONE COMPANY	STONE	227.87
	TULSA ASPHALT, LLC	ASPHALT	104.55
	TWIN CITIES READY MIX, INC	CONCRETE	1,060.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	80.49
	TWIN CITIES READY MIX, INC	CONCRETE	812.00
	OWASSO TOP SOIL	DIRT	65.00
	TWIN CITIES READY MIX, INC	CONCRETE	464.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	83.69
	JPMORGAN CHASE BANK	PMSI-POTHOLE PATCH	510.00
	AEP/PSO	ELECTRIC USE	1,654.04
	SPOK, INC.	PAGER USE	174.62
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	57.50
	JPMORGAN CHASE BANK	OREILLY-FUEL LINE PARTS	9.06
	JPMORGAN CHASE BANK	TINT SHOP-WINDOW TINTING	175.00
	JPMORGAN CHASE BANK	CORNERSTONE-SAW PARTS	132.98
	JPMORGAN CHASE BANK	CORNERSTONE-SAW PARTS	5.63
	JPMORGAN CHASE BANK	CORNERSTONE-SAW PARTS	19.99
	JPMORGAN CHASE BANK	WELSCO-WELDING WIRE	83.81
	JPMORGAN CHASE BANK	PIKE PASS FEES	12.80
	JPMORGAN CHASE BANK	P&K EQUIP-REPAIR PARTS	25.56
	JPMORGAN CHASE BANK	WELSCO-WELD/PLASMA TORCH	5,326.13
	JPMORGAN CHASE BANK	VANCE BROTHERS-TACK	63.00
	JPMORGAN CHASE BANK	LOWES-WELDER COVER	25.98
	JPMORGAN CHASE BANK	MAXWELL SUPPLY-PAINT	74.64
	JPMORGAN CHASE BANK	LOWES-FILTER/COUPLINGS	19.15
	JPMORGAN CHASE BANK	INTERSTATE-BATTERIES	143.55
	JPMORGAN CHASE BANK	LOWES-FORM MATERIALS	38.29
	JPMORGAN CHASE BANK	MAXWELL SUPPLY-SUPPLIES	178.05
	JPMORGAN CHASE BANK	BROWNCO-CURE COMPOUND	64.00
	JPMORGAN CHASE BANK	LOWES-VIDEO CABLES	29.88

Claims List

8/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
SALES TAX FUND-STREETS...	JPMORGAN CHASE BANK	LOWES-SUPPLIES	19.98
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	55.74
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	95.00
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	95.00
	JPMORGAN CHASE BANK	BROWN FARMS-SOD	95.00
TOTAL SALES TAX FUND-STREETS			16,143.15
FUND GRAND TOTAL			16,143.15
CI - GARN WID 96TH-106TH	FRANKLIN & ASSOCIATES, INC	APPRAISAL FEES	650.00
TOTAL CI - GARN WID 96TH-106TH			650.00
FUND GRAND TOTAL			650.00
CITY GARAGE	AEP/PSO	ELECTRIC USE	448.01
	AT&T MOBILITY	WIRELESS SERVICE	57.74
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	27.49
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	27.49
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	27.49
TOTAL CITY GARAGE			588.22
FUND GRAND TOTAL			588.22
WORKERS' COMP SELF-INS	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS	1,045.61
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS	930.90
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS	2,454.08
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS	604.84
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS	9,544.00
TOTAL WORKERS' COMP SELF-INS			14,579.43
FUND GRAND TOTAL			14,579.43
GEN LIAB-PROP SELF INS	SUSAN OR ALVIN CYRUS	TORT CLAIM	83.00
TOTAL GEN LIAB-PROP SELF INS			83.00
FUND GRAND TOTAL			83.00
WELLNESS	PUSH PEDAL PULL, INC	FITNESS EQUIPMENT	12,608.61
TOTAL WELLNESS			12,608.61

Claims List

8/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
FUND GRAND TOTAL			12,608.61
CITY GRAND TOTAL			\$296,196.41

Claims List Addendum
2-Aug-16

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
--------------------------	--------------------	----------------------------	-----------------------

Home Depot Gift Card Grant; CC approved 8/5/14 (\$3,000)

Strong Neighborhoods	Home Depot Gift Card Grant	Various Supplies	\$56.90

Total Strong Neighborhoods Grant **\$56.90**



TO: Honorable Mayor and City Council
City of Owasso

FROM: Christopher A. Garrett
Fire Chief

SUBJECT: Donation from Firehouse Subs Public Safety Foundation, Inc.

DATE: July 29, 2016

BACKGROUND:

Following the tornado that struck the Owasso area earlier this year, the fire department identified several aspects of its disaster response capability that need enhancing. One such need is all-terrain utility vehicle that can access remote locations within our response district.

In May, the fire department submitted a grant proposal to the Firehouse Subs Public Safety Foundation, Inc. seeking funding for the purchase of that vehicle. The foundation recently notified the fire department that it has been awarded a grant in the amount of \$19,704.00 for the purchase of a Polaris UTV to be utilized by the fire department.

RECOMMENDATION:

Staff recommends acceptance of the Firehouse Subs Public Safety Foundation, Inc. grant award in the amount of \$19,704.00, and approval of a budget amendment in the Fire Department Half-Penny Sales Tax Fund (37-250) increasing the estimated revenue and the appropriation for expenditures by the same amount.



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Tim Doyle
General Services Superintendent

SUBJECT: Recommendation for Contract Award - Pavement Striping Project

DATE: July 29, 2016

BACKGROUND:

Included in the FY 2016 Streets Division Budget was \$ 88,345 for a pavement striping project. Staff prepared the contact document, specifications and plans that included a base project for striping on 76th Street North, 96th Street North, Garnett Road, 145th East Avenue, and miscellaneous locations. (Refer to Attachment – FY 2016 Pavement Striping Project Map for specific locations.) Two alternate projects were developed to provide flexibility for the selection of additional striping as funding allows.

SOLICITATION OF BIDS:

In accordance with state statutes, a notice to bidders was published in the Tulsa World on Wednesday, June 29, 2016 and Wednesday, July 6, 2016 to solicit bids for the Pavement Striping Project. In addition, four vendors and four plan houses were also notified of the bid opportunity. The bid opening occurred on July 19, 2016 with three contractors submitting bids. A summary of the bids is included. (Refer to Attachment – Bid Tabulation.)

City staff completed their bid evaluation, and determined the Road Safe Traffic Systems, Inc. bid met the bid requirements. Road Safe Traffic Systems, Inc. was awarded several past striping projects and is a competent, qualified, responsible bidder. In addition, staff determined that the base project and both alternate projects are within the approved budget.

FUNDING:

Resolution 2016-08 approving the FY 2017 budget also authorized unexpended capital budgets in the Half-Penny Sales Tax Fund (39) to be reappropriated in the new FY 2017 budget. As a result, funding is available for this project.

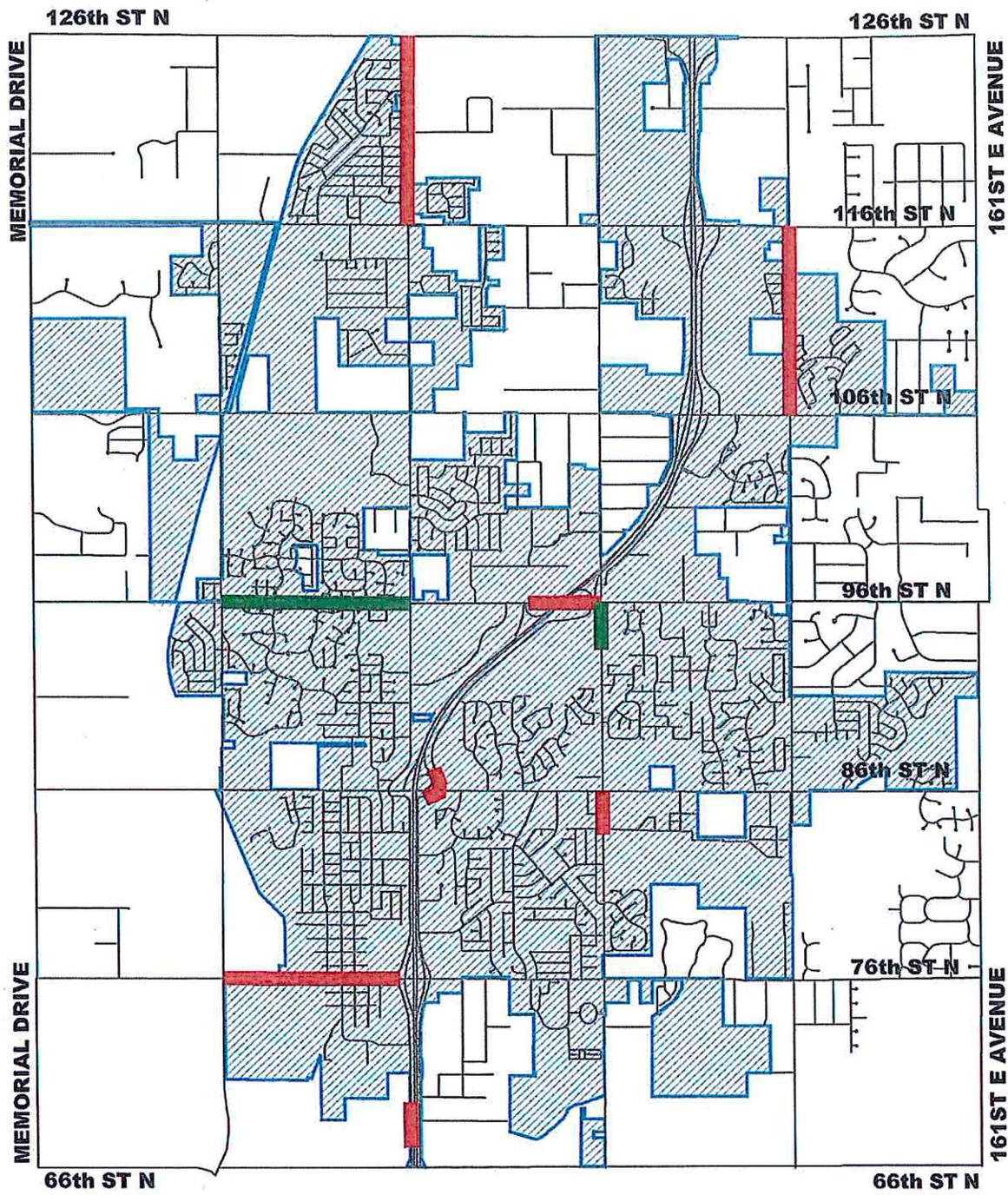
RECOMMENDATION:

Staff recommends award of the Pavement Striping Project, including the base project and alternate #1 and alternate #2 projects to Road Safe Traffic Systems, Inc., of Tulsa, Oklahoma in the amount of \$81,550.13 and authorize the Mayor to execute the contract.

ATTACHMENTS:

- A. FY 2016 Pavement Striping Project Map
- B. Bid Tabulation
- C. Road Safe Traffic Systems, Inc. - Bid

ATTACHMENT A



VICINITY MAP
NO SCALE

PAVEMENT STRIPING PROJECT
FY 2015-2016

CITY OF OWASSO

BASE PROJECT
ALTERNATE PROJECT



6/24/16



111 N. Main Street
P.O. Box 180
Owasso, OK 74055

918.376.1500

THIS MAP IS FOR INFORMATION PURPOSE ONLY AND IS NOT INTENDED TO REPRESENT AN ACCURATE AND TRUE SCALE. USE OF THIS MAP IS WITHOUT WARRANTY OR REPRESENTATION BY CITY OF OWASSO OF ITS ACCURACY.

ATTACHMENT B

CITY OF OWASSO PUBLIC WORKS - STREETS DIVISION 2015-2016 PAVEMENT STRIPING PROJECT				
Vendor	Base Bid	Alternate #1	Alternate # 2	TOTAL
<i>Action Safety Supply Company:</i>	\$77,867.25	\$12,789.25	\$5,218.75	\$95,875.25
<i>Direct Traffic Control, Inc.</i>	\$145,718.75	\$29,497.50	\$6,945.00	\$182,161.25
<i>Road Safe Traffic Systems, Inc.:</i>	\$65,978.63	\$12,467.00	\$3,104.50	\$81,550.13

Bid Opening: July 19, 2016 10:00 a.m.

ATTACHMENT C

has not sought by collusion to obtain for himself/herself any advantage over any other Bidder or over OWNER.

- BIDDER will complete the work in accordance with the Contact Documents for the following prices:

BID SCHEDULE AND FORM

FY 2015-2016 PAVEMENT STRIPING PROJECT CITY OF OWASSO, OKLAHOMA

BASE BID:

Item	Description	Unit	Quantity	Unit Cost	Total Cost
1	4" White Thermoplastic Stripe	LF	28,035	\$ 0.62	\$ 17,381.70
2	4" White Multi-Polymer Stripe	LF	6,490	\$ 0.62	\$ 4,023.80
3	4" Yellow Thermoplastic Stripe	LF	29,390	\$ 0.62	\$ 18,221.80
4	4" Yellow Multi-Polymer Stripe	LF	7,740	\$ 0.62	\$ 4,798.80
5	12" Yellow Thermoplastic Stripe	LF	133	\$ 2.50	\$ 332.50
6	12" Yellow Multi-Polymer Stripe	LF	380	\$ 3.00	\$ 1,140.00
7	24" White Thermoplastic Stop Bar	LF	137	\$ 8.00	\$ 1,096.00
8	24" White Multi-Polymer Stop Bar	LF	224	\$ 9.00	\$ 2,016.00
9	8" White Thermoplastic Crosswalk Stripe	LF	135	\$ 3.00	\$ 405.00
10	8" White Multi-Polymer Crosswalk Stripe	LF	275	\$ 3.50	\$ 962.50
11	White Thermoplastic Arrow Symbol-Turn or Straight	EA	12	\$ 90.00	\$ 1,080.00
12	White Multi-Polymer Arrow Symbol-Turn or Straight	EA	22	\$ 100.00	\$ 2,200.00
13	White Thermoplastic Text "ONLY"	EA	6	\$ 125.00	\$ 750.00
14	White Multi-Polymer Text "ONLY"	EA	4	\$ 150.00	\$ 600.00
15	White Thermoplastic Arrow Symbol - Combination	EA	2	\$ 225.00	\$ 450.00
16	White Multi-Polymer Arrow Symbol - Combination	EA	1	\$ 250.00	\$ 250.00

17	12" Thermoplastic White Stripe	LF	1	\$ 3.00	\$ 3.00
18	12" Multi-Polymer White Stripe	EA	450	\$ 2.50	\$ 1,125.00
19	50' White Thermoplastic Railroad Symbol	EA	4	\$ 650.00	\$ 2,600.00
20	2' x 8' Crosswalk Block <i>Removal</i>	EA	1	\$ 12.98	\$ 12.98
21	4" Stripe <i>Removal</i>	LF	1	\$ 0.25	\$ 0.25
22	Symbol <i>Removal</i> – Arrow	EA	1	\$ 15.00	\$ 15.00
23	Text <i>Removal</i> – "ONLY"	EA	1	\$ 15.00	\$ 15.00
24	Project Allowance*	LS	1	\$ 6500.00	\$ 6,500.00

TOTAL BASE BID: \$ 65,978.63

* Use of Project Allowance is at the sole discretion of the City of Owasso.

ALTERNATE BIDS:

ALTERNATE #1: E 96th Street N (N Mingo Rd – N Garnett Rd)

Item	Description	Unit	Quantity	Unit Cost	Total Cost
1	4" White Thermoplastic Stripe	LF	9,950	\$ 0.62	\$ 6,169.00
2	4" Yellow Thermoplastic Stripe	LF	9,175	\$ 0.62	\$ 5,688.50
3	12" Yellow Thermoplastic Stripe	LF	115	\$ 2.50	\$ 287.50
4	24" White Thermoplastic Stop Bar	LF	14	\$ 8.00	\$ 112.00
5	8" White Thermoplastic Crosswalk Stripe	LF	70	\$ 3.00	210.00

TOTAL ALTERNATE #1: \$ 12,467.00

ALTERNATE #2: N 129th E Ave (E 96th Street N - South To Home Depot)

Item	Description	Unit	Quantity	Unit Cost	Total Cost
1	4" White Multi-Polymer Stripe	LF	575	\$ 0.62	356.50
2	4" Yellow Multi-Polymer Stripe	LF	1,900	\$ 0.62	\$ 1178.00
3	12" Yellow Multi-Polymer Stripe	LF	45	\$ 3.00	135.00
4	24" White Multi-Polymer Stop Bar	LF	40	\$ 9.00	\$ 360.00
5	8" White Multi-Polymer Crosswalk Stripe	LF	150	3.50	\$ 525.00
6	White Multi-Polymer Arrow Symbol-Turn or Straight	EA	4	100.00	\$ 400.00
7	White Multi-Polymer Text "ONLY"	EA	1	150.00	\$ 150.00

TOTAL ALTERNATE #2: 3,104.50

~BIDS~

BASE BID: 65,978.63

ALTERNATE #1: 12,467.00

ALTERNATE #2: 3,104.50

Note: OWNER reserves the right to award all or part of the project, based on available funds.

6. BIDDER acknowledges that estimated quantities used in preparation of the unit Price Bid are not guaranteed and are solely for the purpose of comparison of Bids. Final payment for all Unit Price Bid items will be based on actual quantities provided, determined as provided in the Contract Documents.
7. BIDDER agrees that the Work will be substantially complete within 30 calendar days after the date when the Contract Times commence to run as provided by the General Conditions, and completed and ready for final payment in accordance with the General Conditions within 45 calendar days.

BIDDER accepts the provisions of the Agreement as to liquidated damages of Five Hundred Dollars (\$500.00) for each consecutive calendar day that expires after the time specified for substantial completion until the work is substantially complete.

8. The following documents are attached to and made a condition of this Bid:
 - A. Required Bid Security in the form of Bid Bond.
 - B. Statement of Bidder's Qualification, Section 00230; and
 - C. All forms listed in Instructions to Bidders, and Section 00110.
9. The terms used in this Bid which are defined in the General Conditions of the Construction Contract included as part of the Contract Documents have the meanings assigned to them in General Conditions.

SUBMITTED ON 7/19, 2016.

BY: Ernie Livingston Ernie Livingston

COMPANY: RoadSafe Traffic Systems, Inc.



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Larry Langford
Director of Recreation and Culture

SUBJECT: Purchase Modification for Parks Department Vehicle

DATE: July 29, 2016

BACKGROUND:

On July 5, 2016, City Council approved the purchase of two (2) 2016 Ford F150 ½-ton, regular cab, two-wheel drive pickups equipped for dedicated CNG fuel, in the amount of \$65,866 (\$32,933 each) from Bill Knight Ford of Tulsa, Oklahoma.

Due to an apparent miscommunication with the vendor, one of the vehicles was ordered equipped with four-wheel drive. The four-wheel drive increases the cost of one vehicle from \$32,933 to \$35,120, a difference of \$2,187. The total cost for both vehicles would be \$68,053.

Although not imperative for daily Parks Department operations, the four-wheel drive vehicle could be beneficial for unique or specialized situations.

To increase operational opportunities and prevent purchasing delays, staff believes substituting the four-wheel drive truck for the two-wheel drive truck would be beneficial to the department.

FUNDING:

The FY 2016-2017 Parks budget includes \$70,000 for the purchase of two new trucks.

RECOMMENDATION:

Staff recommends approval to purchase a 2016 Ford F150 ½-ton, regular cab, four-wheel drive, CNG pickup in the amount of \$35,120 from Bill Knight Ford of Tulsa, Oklahoma instead of the two-wheel drive vehicle approved on July 5, 2016.

ATTACHMENTS:

Vehicle Purchase Memo dated July 1, 2016
Bill Knight Ford Quote – 2016 F-150



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Larry Langford
Director of Recreation and Culture

SUBJECT: Purchase of Two Vehicles for Parks Department

DATE: July 1, 2016

BACKGROUND:

Parks Department staff assessed its motor fleet to determine future needs and the safety and reliability of the current vehicles assigned to the Department. Based upon this assessment, funding to purchase two new vehicles is included in the FY 2017 budget. Both vehicles will be trucks used to haul tools and materials to parks for vegetation control, trash removal and equipment maintenance.

The Parks Department current fleet includes two 1992 vehicles with well over 100,000 miles that provide limited reliability. The 1992 vehicles will remain in the fleet and serve as back-up vehicles.

VEHICLE DESCRIPTIONS:

Staff proposes to purchase two new Ford F150 ½-ton, regular cab, two-wheel drive pickups. Each will be equipped for dedicated CNG fuel.

The pickups will be equipped with the basic package plus the addition of an 8-foot bed and the mounting of the CNG tanks under the body of the pickups. The pickups will be purchased at Oklahoma State Contract pricing in the amount of \$32,933 each.

FUNDING:

The FY 2016-2017 Parks budget includes \$70,000 for the purchase of two new trucks.

RECOMMENDATION:

Staff recommends approval to purchase two (2) 2016 Ford F150 ½-ton, regular cab, two-wheel drive pickups equipped for dedicated CNG fuel, in the amount of \$65,866 from Bill Knight Ford of Tulsa, Oklahoma, according to state bid pricing.

ATTACHMENT:

Bill Knight Ford Quote – 2016 F-150

CNGP530 VEHICLE ORDER CONFIRMATION 01/21/16 13:00:20
==> Dealer: F52305

2016 F-150

Page: 1 of 1

Order No: 0001 Priority: C1 Ord FIN: QS063 Order Type: 5B Price Level: 640
Ord PEP: 100A Cust/Flt Name: CITY OWASSO PO Number:

	RETAIL		RETAIL
F1C F150 4X2 R/C	\$26730	50S CRUISE CONTROL	\$225
141" WHEELBASE		23 GAL TANK	
YZ OXFORD WHITE		68G CNG/PROPANE PAC	315
A VINYL 40/20/40	NC	85A POWER EQUIP GRP	970
G GRAY INTERIOR		FLEX FUEL	
100A EQUIP GRP		SP DLR ACCT ADJ	
.XL SERIES		SP FLT ACCT CR	
.17"SILVER STEEL		FUEL CHARGE	
99F 5.0L V8 FFV ENG	1595	B4A NET INV FLT OPT	NC
446 ELEC 6-SPD AUTO		DEST AND DELIV	1195
.245/70R-17 A/S		TOTAL BASE AND OPTIONS	31030
X27 3.31 REG AXLE	NC	TOTAL	31030
6750# GVWR		*THIS IS NOT AN INVOICE*	
FRT LICENSE BKT	NC		
SELECTSHIFT			

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC05246

fmcdealr@bka96f11

Jan 21, 2016 12:00:37 PM

New "Revised" 2016 Ford F150 Reg/Cab 2-wheel Drive
 w/ 8' Bed. Includes the Westport 16 GGE CNG
 System, all tanks mounted underbody.
 (Dedicated System)

Base Price \$31,007.00
 8' Bed 141" WB \$266.00

Remove Sprz + Cradle / Remove Fuel Tank / 3 TANKS
 Mounted underbody \$1,460.00

TOTAL \$32,933.00

Thank You!

Chris Herring

BILL KNIGHT FORD
 FLEET AND COMMERCIAL CENTER
 9625 S. MEMORIAL DRIVE
 TULSA, OK 74133

==>

Dealer: F52305

2016 F-150

Page: 1 of 1

Order : 0001 Priority: C1 Ord FIN: QS063 Order Type: 5B Price Level: 640

Ord PEP: 100A Cust/Flt Name: CITY OWASSO PO Number:

		RETAIL			RETAIL
F1E	F150 4X4 R/C	\$31375	413	SKID PLATES	\$160
	141" WHEELBASE ← 8' Bed		50S	CRUISE CONTROL	225
YZ	OXFORD WHITE			23 GAL TANK	
A	VINYL 40/20/40 NC		68G	CNG/PROPANE PAC	315
G	GRAY INTERIOR		85A	POWER EQUIP GRP	970
100A	EQUIP GRP			FLEX FUEL	
	XL SERIES			SP DLR ACCT ADJ	
	.17" SILVER STEEL			SP FLT ACCT CR	
99F	5.0L V8 FFV ENG 1595			FUEL CHARGE	
446	ELEC 6-SPD AUTO		B4A	NET INV FLT OPT NC	
	.265/70R-17 A/T			DEST AND DELIV 1195	
XL3	3.31 ELEC LOCK 420			TOTAL BASE AND OPTIONS 36255	
	6950# GVWR			TOTAL 36255	
	FRT LICENSE BKT NC			*THIS IS NOT AN INVOICE*	
	SELECTSHIFT				

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC05246

(2 Doors)
New ordered 2016 Ford F150 Regular Cab 4-wheel Drive

*8' Bed Includes Westport 16 GGE Dedicated CNG System

all tanks are installed underbody: (1) 12" x 45" tank mounted midship (where fuel tank was) & (2) 14" x 32" tanks mounted AFT- (where spare tire wheel & cradle was removed). The spare tire & wheel will be shipped loose inside cab.

Lead Time: 12 weeks

Thank You
Cecilia Herrinco

Remove Fuel Tank - Spare &

Base FIC	\$ 3,207.00
4WD	\$ 1,609.00
ELEC LOCK AXLE ^{x13}	\$ 376.00
SKID PLATES 413	\$ 130.00
*Larger Bed 8'	\$ 338.00 ✓
3 tanks mounted underbody	\$ 1,400.00

TOTAL = \$ 35,120.00

BILL KNIGHT FORD
FLEET AND COMMERCIAL CENTER
9625 S. MEMORIAL DRIVE
TULSA, OK 74133



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Julie Trout Lombardi
City Attorney

SUBJECT: Resolution 2016-11 retaining Tony Puckett of McAfee Taft to represent the City of Owasso in arbitration matters relating to former police Lt. Michael Denton

DATE: July 29, 2016

BACKGROUND:

The City of Owasso is currently involved in several arbitration matters with former police Lt. Michael Denton relating to demotion, leave without pay, payment of sick leave and termination. It is necessary for the City to retain counsel for representation in these arbitration matters.

PROPOSED ACTION:

Approval of proposed Resolution 2016-11.

RECOMMENDATION:

Staff recommends the City Council approve Resolution 2016-11 retaining Tony Puckett of McAfee Taft to represent the City of Owasso in current arbitration matters relating to former police Lt. Michael Denton.

ATTACHMENT:

Proposed Resolution 2016-11

**OWASSO CITY COUNCIL
RESOLUTION 2016-11**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OWASSO, OKLAHOMA
RETAINING LEGAL SERVICES TO REPRESENT THE CITY IN ARBITRATION
MATTERS WITH FORMER POLICE LT. MICHAEL DENTON.**

WHEREAS, the City of Owasso, Oklahoma, is currently involved in several arbitration matters with former police Lt. Michael Denton relating to demotion, leave without pay, payment of sick leave and termination;

WHEREAS, the City is required to respond to and defend all arbitration matters, and desires to retain Tony Puckett of McAfee Taft to represent the City of Owasso in these arbitration matters;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Owasso, Oklahoma, as follows:

Tony Puckett of McAfee Taft shall be retained by the City of Owasso to represent the City in the current arbitration matters relating to former police Lt. Michael Denton.

Dated this 2nd day of August, 2016.

CITY OF OWASSO, OKLAHOMA

Lyndell Dunn, Mayor

ATTEST:

Sherry Bishop, City Clerk

Approved as to Form:

Julie Lombardi, City Attorney



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Julie Trout Lombardi
City Attorney

SUBJECT: Payment of Commissioners' Award, Commissioners' Fees, poundage and any other assessed court fees in City of Owasso v. Cavins Owasso 1, LLC

DATE: July 29, 2016

BACKGROUND:

On March 15, 2016, the City Council approved Resolution 2016-02 authorizing condemnation proceedings to acquire right-of-way from landowner Cavins Owasso 1, LLC, for the North Garnett Road Widening Project from 96th Street North to 106th Street North. A condemnation action was filed by the City of Owasso against the landowners on May 4, 2016, and a hearing to appoint commissioners was held on June 9, 2016. The Court entered an order on that date that appointed three commissioners and requested that their report determining the amount of just compensation due the landowner (the value of the land plus any additional damages to the remaining property) be completed and filed with the Court.

The Report of Commissioners was completed and filed with the Court on July 25, 2016. The Report valued the taking of the Cavins Owasso 1, LLC, land at \$120,000 ("Commissioners' Award") and assessed fees for the Commissioners' services ("Commissioners' Fees") in the amount of \$4,050. Fees and costs known as "poundage" will additionally be assessed by the Court.

The City may deposit the amount of the Commissioners' Award into the Court and immediately take possession of the land. The Commissioners' Fees, poundage and any additional administrative fees assessed by the Court must also be paid at that time. Thereafter, either the landowners or the City may object to the amount of the Commissioners' Award and request a jury trial on that issue. Whether or not objections are made by either or both parties, the landowners are entitled at any time to withdraw the Commissioners' Award deposited with the Court.

PROPOSED ACTION:

Authorization to deposit the amount of the Commissioners' Award with the Court, and additional authorization to pay the Commissioners' Fees, poundage and any other costs or fees necessary to take possession of the land.

RECOMMENDATION:

Staff recommends City Council authorization for payment to the District Court of Tulsa County of the Commissioners' Award in the amount of \$120,000, Commissioners' Fees in the amount of

\$4,050, poundage and such other fees and costs that may be necessary to take possession of the land.

ATTACHMENTS:

Resolution 2016-02

Commissioners' Report filed July 25, 2016

CITY OF OWASSO, OKLAHOMA
RESOLUTION 2016-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OWASSO, OKLAHOMA, RESOLVING THE NECESSITY OF INSTITUTING AND PROSECUTING CONDEMNATION PROCEDURES TO OBTAIN PERMANENT RIGHT-OF-WAY AND TEMPORARY AND PERMANENT EASEMENTS FOR THE NORTH GARNETT ROAD WIDENING PROJECT FROM 96TH STREET NORTH TO 106TH STREET NORTH.

WHEREAS: The City of Owasso, by and through officers and agents thereof, has endeavored to obtain permanent right-of-way for the legal description of property, attached hereto and marked Exhibit "A," deemed necessary for the Garnett Road Widening Project from 96th Street North to 106th Street from the landowner, Cavins Owasso, 1, LLC;

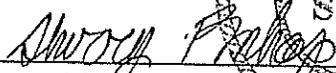
WHEREAS: In connection with such efforts to obtain the needed permanent right-of-way consensually, the City of Owasso, by and through officers and agents thereof, has made a bona fide good faith offer to purchase same; and,

WHEREAS: The above-referred landowner has not accepted such offer and by reason thereof, condemnation proceedings, as provided for under the Constitution and Statutes of the State of Oklahoma, are necessary.

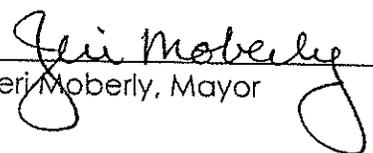
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OWASSO, OKLAHOMA, THAT: Officers and agents of the City of Owasso, Oklahoma, are hereby authorized to initiate, and prosecute to the conclusion thereof, condemnation proceedings against the above-named landowner to obtain the necessary permanent right-of-way, temporary easements and permanent easement as set forth in Exhibit "A" hereto, as well as any additional relief to which the City of Owasso, Oklahoma, may, by law, be entitled to.

APPROVED AND ADOPTED this 15th day of March, 2016, by the City Council of the City of Owasso, Oklahoma.

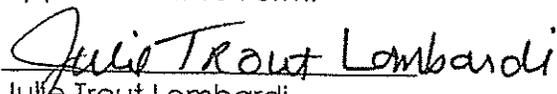
Attest:


Sherry Bishop, City Clerk




Jeri Moberly, Mayor

Approved As To Form:


Julie Trout Lombardi,
City Attorney

IN THE DISTRICT COURT OF TULSA COUNTY
STATE OF OKLAHOMA

DISTRICT COURT
FILED

JUL 25 2016

SALLY HOWE SMITH, COURT CLERK
STATE OF OKLA. TULSA COUNTY

THE CITY OF OWASSO,)
OKLAHOMA,)
an Oklahoma Municipal)
Corporation,)
)
Plaintiff,)
)
v.)
)
CAVINS OWASSO 1, LLC,)
BOARD OF COUNTY)
COMMISSIONERS OF TULSA)
COUNTY, and DENNIS SEMLER,)
TREASURER OF)
TULSA COUNTY,)
)
Defendants.)

Case No.: CJ-2016-01695
Judge: Jefferson D. Sellers

REPORT OF COMMISSIONERS

COME NOW, the undersigned Commissioners, heretofore appointed by the Court to inspect the real property described on Exhibit "A" hereto and consider the injury which Defendant Cavins Owasso 1, LLC, (hereinafter "Landowners") has sustained, and may sustain by reason of the taking of Right-of-Way in fee simple, a permanent easement and a temporary easement in said real property by Plaintiff City of Owasso for the construction of the North Garnett Road Widening Project from 96th Street North to 106th Street North and incident thereto as set forth in the Petition herein, and respectfully submit the following report:

The undersigned Commissioners were and are disinterested freeholders of Tulsa County, Oklahoma, not interested in this or any like question, and pursuant to the Court order made on the 9th day of June, 2016, took the oath prescribed by law and proceeded to inspect the real property described on Exhibit "A". Having inspected the real property and the plans and

specifications proposed to be constructed in and on the real property by the City of Owasso, the undersigned Commissioners have considered the injury which Landowners have sustained, and may sustain, by reason of the taking of Right -of-Way in fee simple, a permanent easement and a temporary easement in the real property as set forth on Exhibit "A" by the City of Owasso for the purposes of the 86th Street North road widening project and incident thereto.

We hereby assess the damages for the taking of the real property as follows:

Jan Gordon - \$120,000

Jim Clark - \$120,000

Howard Kelsey \$120,000

We further report that we have well and truly executed our duties as Commissioners and are entitled to be paid the following sums for our services herein:

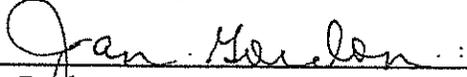
Jan Gordon - \$1,350

Jim Clark - \$1,350

Howard Kelsey \$1,350

We have each attached an itemized invoice to this report in support of this request for payment of Commissioners' fees.

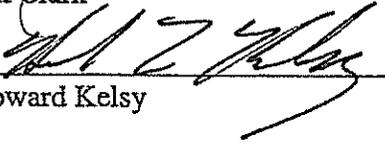
Dated this 21 day of July, 2016.



Jan Gordon



Jim Clark



Howard Kelsey

Project No. 30742(04) / Fed ID No. STPY-XXXX
 North Garnett Road E. 96th St to E 106th St.; Tulsa County, OK
 Parcel No. 5 / Cavins Owasso 1 LLC
 Addenda

Project	North Garnett Road Widening
Parcel	5, 5.1
Owner	Cavins Owasso 1, LLC
County	Tulsa
Sec. 17	T-21-N, R-14-E, 18.8M

LEGAL DESCRIPTION
5. PERMANENT RIGHT-OF-WAY

A tract of land located in the Southwest Quarter (SW/4) of Section Seventeen (17) of Township Twenty-one (21) North and Range Fourteen (14) East of the Indian Base and Meridian (I.B.M.), according to the U.S. Government Survey thereof, Tulsa County, State of Oklahoma; being more particularly described as follows:

Commencing at the SW corner of the SW/4 of Sec. 17, T-21-N, R-14-E, 18.8M; Thence N 01°10'25" W along the west line of said SW/4 a distance of 991.81 feet to the Point of Beginning; Thence N 01°10'25" W a distance of 330.71 feet; Thence N 88°45'22" E a distance of 50.00 feet; Thence S 01°10'25" E a distance of 330.72 feet; Thence S 88°45'22" W a distance of 50.00 feet to the Point of Beginning.

Basis of bearing is the Oklahoma State Plane Coordinate System.

5.1 TEMPORARY RIGHT-OF-WAY

A tract of land located in the Southwest Quarter (SW/4) of Section Seventeen (17) of Township Twenty-one (21) North and Range Fourteen (14) East of the Indian Base and Meridian (I.B.M.), according to the U.S. Government Survey thereof, Tulsa County, State of Oklahoma; being more particularly described as follows:

Commencing at the SW corner of the SW/4 of Sec. 17, T-21-N, R-14-E, 18.8M; Thence N 01°10'25" W along the west line of said SW/4 a distance of 991.81 feet; Thence N 88°45'22" E a distance of 50.00 feet to the Point of Beginning; Thence N 01°10'25" W a distance of 10.00 feet; Thence N 88°45'22" E a distance of 45.00 feet; Thence S 01°10'25" E a distance of 10.00 feet; Thence S 88°45'22" W a distance of 45.00 feet to the Point of Beginning.

I, Kevin M Newlin, P.L.S., Benchmark Surveying and Land Services, Inc., certify that the attached legal description closes in accord with existing records, is a true representation of the real property as described, and meets the minimum technical standards for land surveying of the State of Oklahoma.

8-27-15
 Signature Date

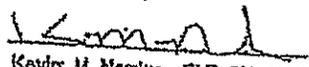

 Kevin M Newlin, PLS OK 1289
 C.A. No. 2235
 Expires: 08-30-16

Exhibit "A"



Project No. 30742(04) / Fed ID No. STPY-XXXX
North Garnett Road E. 96th St to E 106th St.; Tulsa County, OK
Parcel No. 5 / Cavins Owasso 1 LLC
Addenda

52

Project North Garnett Road Widening
Parcel 5.2, 5.3
Owner Cavins Owasso 1, LLC
County Tulsa
Sec. 17 T-21-N, R-14-E, I.B.&M.

LEGAL DESCRIPTION

5.2 TEMPORARY RIGHT-OF-WAY

A tract of land located in the Southwest Quarter (SW/4) of Section Seventeen (17) of Township Twenty-one (21) North and Range Fourteen (14) East of the Indian Base and Meridian (I.B.&M.), according to the U.S. Government Survey, thereof, Tulsa County, State of Oklahoma; being more particularly described as follows:

Commencing at the SW corner of the SW/4 of Sec. 17, T-21-N, R-14-E, I.B.&M.; Thence N 01°10'25" W along the west line of said SW/4 a distance of 1141.51 feet; Thence N 88°49'35" E a distance of 50.00 feet to the Point of Beginning; Thence N 01°10'25" W a distance of 80.00 feet; Thence N 88°49'35" E a distance of 65.00 feet; Thence S 01°10'25" E a distance of 80.00 feet; Thence S 88°49'35" W a distance of 65.00 feet to the Point of Beginning.

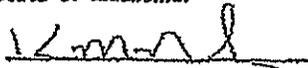
5.3 TEMPORARY RIGHT-OF-WAY

A tract of land located in the Southwest Quarter (SW/4) of Section Seventeen (17) of Township Twenty-one (21) North and Range Fourteen (14) East of the Indian Base and Meridian (I.B.&M.), according to the U.S. Government Survey, thereof, Tulsa County, State of Oklahoma; being more particularly described as follows:

Commencing at the SW corner of the SW/4 of Sec. 17, T-21-N, R-14-E, I.B.&M.; Thence N 01°10'25" W along the west line of said SW/4 a distance of 1322.52 feet; Thence N 88°44'53" E a distance of 50.00 feet to the Point of Beginning; Thence N 88°44'53" E a distance of 47.00 feet; Thence S 01°10'25" E a distance of 50.00 feet; Thence S 88°44'53" W a distance of 47.00 feet; Thence N 01°10'25" W a distance of 50.00 feet to the Point of Beginning.

I, Kevin M. Newton, P.L.S., Benchmark Surveying and Land Services, Inc., certify that the attached legal description herein is in accord with existing records, is a true representation of the real property as described, and meets the minimum technical standards for land surveying of the State of Oklahoma.

8-27-15
Signature Date


Kevin M. Newton, PLS OK 1289
C.A. No. 2235
Expires: 06-30-16

Sheet 3 of 4



Project No. 30742(04) / Fed ID No. STPY-XXXX
North Garnett Road E. 96th St to E 106th St., Tulsa County, OK
Parcel No. 5 / Cavins Owasso 1 LLC
Addenda

53

Project	North Garnett Road Widening
Parcel	S.A
Owner	Cavins Owasso 1, LLC
County	Tulsa
Sec. 17	T-21-N, R-14-E, I.B.&M.

LEGAL DESCRIPTION
S.A PERPETUAL EASEMENT

A tract of land located in the Southwest Quarter (SW/4) of Section Seventeen (17) of Township Twenty-one (21) North and Range Fourteen (14) East of the Indian Base and Meridian (I.B.&M.), according to the U.S. Government Survey, thereof, Tulsa County, State of Oklahoma; being more particularly described as follows:

Commencing at the SW corner of the SW/4 of Sec. 17, T-21-N, R-14-E, I.B.&M.; Thence N 01°10'25" W along the west line of said SW/4 a distance of 991.81 feet; Thence N 88°45'22" E a distance of 50.00 feet to the Point of Beginning; Thence N 01°10'25" W a distance of 330.72 feet; Thence N 88°44'53" E a distance of 10.00 feet; Thence S 01°10'25" E a distance of 330.72 feet; Thence S 88°45'22" W a distance of 10.00 feet to the Point of Beginning.

8-27-15
Signature Date

Kevin M. Newlin
Kevin M. Newlin, PLS OK 1289
C.A. No. 2235
Expires: 06-30-16

Sheet 4 of 4



GORDON COMPANIES, INC.

22201 East 71st Street
Broken Arrow, OK 74014
(918) 355-5555

Statement
Of
Jan Gordon
July 22, 2016

Re: The CITY OF OWASSO, OKLAHOMA, v. CAVINS OWASSO 1 LLC, et al.
Tulsa County District Court, Case No CJ-2016-01695

Services from 06/17/2016 through 07/22/2016:

Sign oath, set up file, site meeting with owners and City of Owasso officials, comparable search, review file and appraisal, review information from defendants attorney, revisit site after staking, meeting with commissioners, final correlation and value.

Total Hours: 9.00 @ \$150.00 per hour \$1,350.00

Thank you.

**JIM CLARK
P.O. BOX 33195
TULSA, OK 74153-1195**

STATEMENT

Cavins Owasso 1, LLC

Case No. CJ-2016-01695

vs

City of Owasso, Oklahoma
a corporate body politic,

Judge Jefferson D. Sellers

Defendant

6/17/16- 7/22/16 Received assignment, signed oath, set up file, attended
site meeting with all parties.
Picked up aerials and data from INCOG
Researched comparables
Revisited site after staking
Meeting with commissioners and final award

TOTAL HOURS 9.0
total due: \$1350.00

Thank You!

STATEMENT

Howard L. Kelsey
6726 E. 103rd ST
Tulsa, OK 74133
918-630-0746

Statement

July 23, 2016

RE: The City of Owasso, vs. Cavins Owasso 1 LLC, et al.
Tulsa County District Court, Case No. CJ-2016-01695

Case engagement Period, 06/17/2016 to 07/22/2016

Commissioners met to sign the oath and distribute the case documents. Commissioners met at the site with the owners, their legal representative and City of Owasso city attorney and other city officials. Commissioners met to review the file documents, documents provided by the owners legal council at the site, research comparable land sales and review the provided appraisal. The commissioners returned to the site for an independent review and visually inspect the new staking that was requested and provided by the City of Owasso. Commissioners met for a final time to jointly review the individual findings and determine a value.

Total Hours: 9:00 @ \$150.00 -----Total \$1,350.00

Respectfully submitted,

Howard L. Kelsey

CITY OF OWASSO
GENERAL FUND
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING 07/23/16

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
Municipal Court	5,563.49	6,469.75
Managerial	22,458.20	26,777.47
Finance	16,145.22	19,154.55
Human Resources	8,856.40	10,566.32
Community Development	16,416.03	19,508.53
Engineering	14,768.34	17,548.82
Information Systems	14,008.21	16,724.38
Support Services	8,398.25	9,920.37
Cemetery	1,158.40	1,378.20
Police Grant Overtime	2,177.53	2,207.07
Central Dispatch	19,578.13	23,280.09
Animal Control	3,805.50	4,455.79
Emergency Preparedness	1,763.98	2,106.02
Stormwater/ROW Maint.	10,156.41	11,793.60
Park Maintenance	7,844.40	9,284.80
Culture/Recreation	5,100.88	6,101.12
Community-Senior Center	3,949.11	4,536.76
Historical Museum	664.40	745.98
Economic Development	3,446.85	4,115.19
<u>General Fund Total</u>	<u>166,259.73</u>	<u>196,674.81</u>
<u>Garage Fund Total</u>	<u>4,799.61</u>	<u>5,723.07</u>
<u>Ambulance Fund Total</u>	<u>553.85</u>	<u>621.86</u>
<u>Fire Fund 37 Total</u>	<u>170,895.70</u>	<u>200,586.00</u>
<u>Police Fund 38 Total</u>	<u>138,591.90</u>	<u>163,595.49</u>
<u>Streets Fund 39 Total</u>	<u>11,847.35</u>	<u>14,119.32</u>
<u>Stormwater Fund 27 Total</u>		<u>-</u>
<u>Worker's Compensation Total</u>	<u>1,373.20</u>	<u>1,633.42</u>
<u>Strong Neighborhoods Total</u>	<u>3,831.06</u>	<u>4,519.70</u>

CITY OF OWASSO
HEALTHCARE SELF INSURANCE FUND
CLAIMS PAID PER AUTHORIZATION OF ORDINANCE #789 AS OF 7/28/16

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AETNA	HEALTHCARE MEDICAL SERVICE	32,551.62
	HEALTHCARE MEDICAL SERVICE	71,012.08
	HEALTHCARE MEDICAL SERVICE	<u>25,313.39</u>
	HEALTHCARE DEPT TOTAL	<u>128,877.09</u>
DELTA DENTAL	DENTAL MEDICAL SERVICE	<u>5,727.67</u>
	DENTAL DEPT TOTAL	<u>5,727.67</u>
	HEALTHCARE SELF INSURANCE FUND TOTAL	<u><u>134,604.76</u></u>



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

July 22, 2016

Mr. Roger Stevens, Public Works Director
City of Owasso
301 West 2nd Ave
Owasso, Oklahoma 74055

Re: Permit No. WL000072160580
Bank of Oklahoma Potable Water Line Extension
Facility No. 3002718

Dear Mr. Stevens:

Enclosed is Permit No. WL000072160580 for the construction of 391 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the Bank of Oklahoma, Tulsa County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on July 22, 2016. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the Owasso, City of, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

Qusay R. Kabariti, P.E.
Construction Permit Section
Water Quality Division

QRK/RC/ag

Enclosure

c: Rick Austin, Regional Manager, DEQ
REGIONAL OFFICE AT TULSA
Danny Baldwin, PE, Wallace Engineering, Inc.





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT No. WL000072160580

WATER LINES

FACILITY No. 3002718

PERMIT TO CONSTRUCT

July 22, 2016

Pursuant to O.S. 27A 2-6-304, the City of Owasso is hereby granted this Tier I Permit to construct 391 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the Bank of Oklahoma, located in Section 28, T-21-N, R-14-E, Tulsa County, Oklahoma, in accordance with the plans approved July 22, 2016.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) This water line provides adequate fire flow in accordance with the 2009 International Fire Code through the approved hydraulic analysis. The fire flow provided is 1,500 gpm.
- 2) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 3) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 4) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 5) That the Oklahoma Department of Environmental Quality shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 6) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with Public Water Supply Construction Standards [OAC 252:626-19-2].





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT No. WL000072160580

WATER LINES

FACILITY No. 3002718

PERMIT TO CONSTRUCT

- 7) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes.
- 8) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 9) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 10) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 11) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. Section 2-6-201 *et seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 12) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 13) That water lines shall be located at least fifteen (15) feet from all parts of septic tanks and absorption fields, or other sewage treatment and disposal systems.
- 14) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT No. WL000072160580

WATER LINES

FACILITY No. 3002718

PERMIT TO CONSTRUCT

- 15) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Public Water Supply Construction Standards OAC 252:626-19-2(h)(1) and OAC 252:626-19-2(h)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested to the highest pressure obtainable under the most severe head conditions of the collection system prior to backfilling.

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

A handwritten signature in black ink, appearing to read 'Rocky Chen', is written over a horizontal line.

Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division

Handwritten initials 'ORL' in black ink, located to the right of the signature line.

