

PUBLIC NOTICE OF THE MEETING OF THE  
**OWASSO PUBLIC GOLF AUTHORITY**

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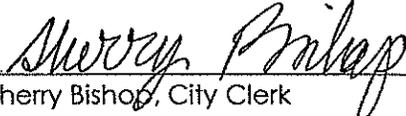
JUL 01 2016

City Clerk's Office

Council Chambers, Old Central Building  
109 N Birch, Owasso, OK 74055  
Regular Meeting  
Tuesday, July 5, 2016 – 6:30 pm

1. **Call to Order**  
Chair Lyndell Dunn
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
  - A. Approve minutes:
    - June 21, 2016, Regular Meeting
  - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
  - Payroll Payment Reports:
    - Pay Period Ending Date 6/25/16
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall, 111 N Main, bulletin board at 6:00 pm on Friday, July 1, 2016.

  
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Sherry Bishop, City Clerk

# OWASSO PUBLIC GOLF AUTHORITY

## MINUTES OF REGULAR MEETING

Tuesday, June 21, 2016

The Owasso Public Golf Authority met in regular session on Tuesday, June 21, 2016 in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted on the City Hall bulletin board at 6:00 pm on Friday, June 17, 2016.

**1. Call to Order**

Chair Lyndell Dunn called the meeting to order at 8:12 pm.

**2. Roll Call**

Present

Absent

Chair – Lyndell Dunn

Vice-Chair – Chris Kelley

Trustee – Doug Bonebrake

Trustee – Bill Bush

Trustee – Jeri Moberly

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr

Authority Attorney - Julie Lombardi

**3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

**A. Approve minutes:**

- June 7, 2016, Regular Meeting
- June 14, 2016, Regular Meeting

**B. Approve claims**

Mr. Bonebrake moved, seconded by Ms. Moberly to approve the Consent Agenda with claims totaling \$35,850.10.

YEA: Bonebrake, Bush, Moberly, Dunn

NAY: None

Motion carried: 4-0

**4. Consideration and appropriate action relating to items removed from the Consent Agenda**

None

**5. Consideration and appropriate action approving Resolution 2016-02, adopting the FY 2016-2017 OPGA budget**

Linda Jones presented the item recommending approval of Resolution 2016-02.

There were no comments from the audience. Mr. Bush moved, seconded by Ms. Moberly to approve Resolution 2016-02, as recommended.

**6. Report from OPGA Manager**

None

**7. Report from OPGA Attorney**

None

**8. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**

- Payroll Payment Reports:
  - Pay Period Ending Date 6/11/16
- Monthly Budget Status Report – May 2016

**9. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

None

**10. Adjournment**

Mr. Bonebrake moved, seconded by Ms. Moberly to adjourn the meeting.

YEA: Bonebrake, Bush, Moberly, Dunn

NAY: None

Motion carried 4-0 and the meeting adjourned at 8:13 pm.

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Lyndell Dunn, Chair

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Lisa Wilson, Minute Clerk

# Claims List

7/5/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
OPGA	BGR DAILY ACCT.	REIMB GOLF PETTY CASH	616.50
<b>TOTAL OPGA</b>			<b>616.50</b>
COURSE MAINT	UNIFIRST HOLDINGS LP	AIR FRESHENER	16.40
	UNIFIRST HOLDINGS LP	SHOP TOWELS	11.19
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	15.39
	BOARDTRONICS, INC.	FUSES	30.63
	JESCO PRODUCTS, INC	TRASH CANS	172.00
	WATER UTILITIES SERVICES, INC	SPRINKLER HEAD	138.21
	FELKINS ENTERPRISES, LLC	PRINTED GIFT CERTIFICATES	180.00
	TCF NATIONAL BANK	EQUIPMENT LEASE	5,058.28
	AMERICAN BACTERIAL SOLUTIONS LLC	POND TREATMENTS	550.00
	<b>TOTAL COURSE MAINT</b>		
GOLF ADMIN	OKC GOLF	PROMOTIONAL CUPS	584.67
<b>TOTAL GOLF ADMIN</b>			<b>584.67</b>
<b>FUND GRAND TOTAL</b>			<b>7,373.27</b>
<b>OPGA GRAND TOTAL</b>			<b>\$7,373.27</b>

OWASSO PUBLIC GOLF AUTHORITY  
PAYROLL PAYMENT REPORT  
PAY PERIOD ENDING DATE 06/25/16

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
Golf Shop Operations	3,055.60	4,590.78
Cart Operations	3,083.76	3,462.41
Golf Course Operations	14,016.18	19,761.51
Food & Beverage	3,907.42	5,536.10
General & Administration	3,282.51	4,955.89
<u>FUND TOTAL</u>	<u>27,345.47</u>	<u>38,306.69</u>