

**PUBLIC NOTICE OF AN ADDENDUM TO
THE MEETING OF THE
OWASSO CITY COUNCIL**

RECEIVED
JUN 20 2016 *lw*
City Clerk's Office

The Owasso City Council will meet in regular session on Tuesday, June 21, 2016 at 6:30 pm at Old Central, 109 N Birch, Owasso, Oklahoma.

Notice of addendum filed in the office of the City Clerk and posted on the City Hall bulletin board at 5:00 pm on Monday, June 20, 2016.



Sherry Bishop, City Clerk

ADDENDUM

The following is submitted as an addendum to the Owasso City Council Agenda filed on Friday, June 17, 2016. Items numbered shall remain the same. Item number 6-(1) shall be added:

- 6. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - I. Authorization to discharge fireworks and approval of a public fireworks display to be conducted on July 2, 2016, sponsored by Stone Canyon Community Lake Association in celebration of Independence Day

PUBLIC NOTICE OF THE MEETING OF THE
OWASSO CITY COUNCIL

RECEIVED

JUN 17 2016 *lw*

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, June 21, 2016 - 6:30 pm

City Clerk's Office

1. **Call to Order**
Mayor Lyndell Dunn
2. **Invocation**
Pastor Bill Ascol of Bethel Baptist Church
3. **Flag Salute**
4. **Roll Call**
5. **Presentation of Proclamation**
Mayor Dunn

The Mayor will present a proclamation declaring Tuesday, June 21, 2016, as Owasso High School Lady Rams Golf Day in the City of Owasso.

6. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes
 - June 7, 2016, Regular Meeting
 - June 14, 2016, Regular Meeting
 - B. Approve claims
 - C. Accept the cash donations and approve a budget amendment in the General Fund, increasing the estimated revenue and the appropriation for expenditures by \$375 in the Community Center department
 - D. Approve discharge of fireworks and approve a public fireworks display to be conducted on July 4, 2016, free of charge to the public and sponsored by City of Owasso in celebration of Independence Day
 - E. Accept infrastructure improvements at Braum's - 11415 E 96 St N
 - F. Accept infrastructure improvements at Clinch Martial Arts - 11693 N Garnett Rd
 - G. Accept infrastructure improvements at Hickory Creek Phase II - N 129 E Ave and E 66 St N
 - H. Accept Infrastructure Improvements at Starbucks (Garrett Creek) - 13506 E 116 St N
7. **Consideration and appropriate action relating to items removed from the Consent Agenda**

PUBLIC HEARING

- 8. The City Council will conduct a public hearing for the purpose of receiving citizen input relating to a recommendation from the Capital Improvements Committee relating to the following proposed projects:**

- Brookfield Crossing Subdivision Stormwater Improvements
- Central Park/Lakeridge Subdivision Stormwater Improvements
- South Sports Park Regional Detention Pond Project
- Elm Creek Tributary 5A and Rayola Park Stormwater Improvements
- E 76 St N and Main Intersection Improvements
- Garrett Creek/Morrow Place Sewer Assessment Area Sanitary Sewer Improvements

Teresa Willson

- 9. Consideration and appropriate action relating to Ordinance 1081, rezoning application for property located at 13707 E 96 St N (OZ-16-04)**

Bronce Stephenson

Staff recommends approval of Ordinance 1081, rezoning the subject property from AG (Agricultural) to RS-3 (Residential Single Family).

- 10. Consideration and appropriate action relating to Resolution 2016-07, adopting the GO Plan, a Bicycle/Pedestrian Master Plan for the eleven cities in the Tulsa Metropolitan Area**

Bronce Stephenson

Staff recommends approval of Resolution 2016-07.

- 11. Consideration and appropriate action relating to the purchase of monitor/defibrillators**

Chris Garrett

Staff recommends approval of the purchase and payment for eight (8) "X Series" monitor/defibrillators, and all necessary accessories and supporting equipment from Zoll Medical Corporation for \$179,999.94.

- 12. Consideration and appropriate action relating to a contract for audit services**

Linda Jones

Staff recommends approval of a contract with RSM, LLP as auditors for fiscal year ending June 30, 2016.

- 13. Consideration and appropriate action relating to supplemental appropriations for FY 2016**

Linda Jones

Staff recommends approval of a budget amendment in the General Fund increasing the estimated revenues and increasing the appropriation for expenditures by \$814,606 for sales tax transfers

- 14. Consideration and appropriate action relating to Resolution 2016-08, providing for the adoption of an annual budget for Fiscal Year 2016-2017 for the general fund and other funds as established by the Owasso City Council; establishing levels of expenditures by department and establishing budget amendment authority as provided by statute; and establishing an effective date**

Linda Jones

Staff recommends approval of Resolution 2016-08.

15. Consideration and appropriate action relating to the Fraternal Order of Police (FOP) Fiscal Year 2016-2017 Contract

Michele Dempster

Staff recommends ratification of the FY 2016-17 contract between the City of Owasso and the Fraternal Order of Police (FOP) Lodge #149 and authorization for the Mayor to execute the contract.

16. Consideration and appropriate action relating to an employment contract with the City Attorney, Julie Lombardi

Michele Dempster

17. Consideration and appropriate action relating to an employment contract with the City Manager, Warren Lehr

Michele Dempster

18. Consideration and appropriate action relating Resolution 2016-09, retaining legal services to defend the City of Owasso, and providing a legal defense for Officer Andrew Eubanks, in the litigation styled *Cody Robert Mathews v. City of Owasso, et al., Tulsa County District Court, CJ-2016-02196*

Julie Lombardi

Staff recommends approval of Resolution 2016-09, retaining Keith Wilkes of Newton, O'Connor, Turner & Ketchum to defend the City of Owasso in the litigation styled *Cody Robert Mathews v. City of Owasso, et al., District Court of Tulsa County, CJ-2016-02196*, and also providing legal defense in this matter for Officer Andrew Eubanks in both his official and individual capacities.

19. Consideration and appropriate action relating to various board and committee appointments

Mayor Dunn

20. Report from City Manager

21. Report from City Attorney

22. Report from City Councilors

23. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Report – Pay Period Ending Date 6/11/2016
- Health Care Self-Insurance Claims – dated as of 6/16/16
- Monthly Budget Status Report - May 2016

24. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

25. Adjournment

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall bulletin board at 6:00 pm on Friday, June 17, 2016.



Sherry Bishop, City Clerk



PROCLAMATION

WHEREAS, The City of Owasso is proud to recognize the achievements of the 2016 Owasso Lady Rams Golf Team and coaching staff who have created a positive reputation and image for the City of Owasso; and,

WHEREAS, For the first time in the program's history and under coach, Ron Ramos, the Lady Rams Golf Team received the distinguished honor of being named the 2016 OSSAA Class 6A Girls Golf State Champions as they were announced the winners of the state tournament played at The Club at Indian Springs in Broken Arrow, Oklahoma on May 5, 2016; and,

WHEREAS, the Lady Rams clinched the Championship title by 17 strokes over Norman, in addition to unseating the 5-time defending champions Union Redskins; and,

WHEREAS, These students have represented the City of Owasso displaying a high standard of excellence and positive character, achieving success for their school, their families, their community, and themselves.

NOW, THEREFORE, I, Lyndell Dunn, by virtue of the authority vested in me as Mayor of the City of Owasso, do hereby proclaim Tuesday, June 21, 2016, as

Lady Rams Golf Day

in the City of Owasso, and do further encourage all Owasso residents to express their congratulations to the team, coaching staff, and families who have supported these young women through all of the many practices and tournaments.

IN WITNESS THEREOF, I have hereunto set my hand and caused the seal of the City of Owasso to be affixed this 21st day of June, 2016.

Lyndell Dunn, Mayor

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING

Tuesday, June 7, 2016

The Owasso City Council met in regular session on Tuesday, June 7, 2016 in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted on the City Hall bulletin board at 6:00 pm on Friday, June 3, 2016.

1. Call to Order

Mayor Lyndell Dunn called the meeting to order at 6:30 pm.

2. Invocation

The invocation was offered by Pastor Brent Kellogg of HillSpring Church.

3. Flag Salute

Councilor Moberly led the flag salute.

4. Roll Call

Present

Mayor – Lyndell Dunn

Councilor – Doug Bonebrake

Councilor – Jeri Moberly

A quorum was declared present.

Absent

Vice-Mayor – Chris Kelley

Councilor – Bill Bush

Staff:

City Manager - Warren Lehr

City Attorney - Julie Lombardi

5. Presentation of the Character Trait of Endurance

Warren Lehr, City Manager & Character Council Member, presented the Character Trait of Endurance for the month of June.

6. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- May 17, 2016, Regular Meeting

B. Approve claims

C. Accept the donation from the Friends of Owasso Police Department and approve a budget amendment in the Police Department, Half-Penny Sales Tax Fund, increasing the estimated revenue and increasing the appropriation for expenditures in the Police Services budget by \$8,400

D. Accept the donation from the Cherokee Nation and approve a budget amendment in the Police Department, Half-Penny Sales Tax Fund, increasing the estimated revenue and increasing the appropriation for expenditures in the Police Services budget by \$5,200

E. Approve the Owasso 76th Street North and Main Improvements Project, Capital Improvement Agreement between the Board of County Commissioners of Tulsa County and the City of Owasso relating to the Vision Authority Resolution for the disbursement of Excess Sales Tax and authorize the Mayor to execute the agreement

Mr. Bonebrake moved, seconded by Ms. Moberly to approve the Consent Agenda with claims totaling \$631,425.43.

YEA: Bonebrake, Moberly, Dunn

NAY: None

Motion carried: 3-0

- 7. Consideration and appropriate action relating to items removed from the Consent Agenda**
None

- 8. Presentation relating to the GO Plan, a Bicycle/Pedestrian Master Plan for the 11 cities in the Tulsa Metropolitan Area**

Karl Fritschen introduced James Wagner, INCOG Transportation Programs Coordinator. Mr. Wagner presented the GO Plan. There were no comments or questions from the audience.

PUBLIC HEARING

- 9. The City Council will conduct a public hearing for the purpose of receiving citizen input relating to the proposed FY 2016-2017 annual operating budget**

Warren Lehr presented the item. The Mayor opened the Public Hearing for comment. There were no comments or questions from the audience.

- 10. Consideration and appropriate action relating to a right-of-way acquisition for the Garnett Rd Improvements Project (E 96th St N to E 106th St N)**

Roger Stevens presented the item recommending approval to purchase right-of-way, easement and compensation for damages in the amount of \$67,950 to Michael and Karen Giles, and authorization for payment.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Moberly to approve the purchase of right-of way and authorize payment in the amount of \$67,950, as recommended.

YEA: Bonebrake, Moberly, Dunn

NAY: None

Motion carried: 3-0

- 11. Consideration and appropriate action relating to the purchase of a bucket truck**

Tim Doyle presented the item recommending approval to purchase a 2017 Dodge 19,500# crew cab chassis with utility service body and aerial lift device truck in the amount of \$143,039 from Altec Industries, Inc., of Birmingham, Alabama. Mr. Doyle noted that two of the three bids received did not meet the required specifications.

There were no comments from the audience. After discussion, Ms. Moberly moved, seconded by Mr. Bonebrake to approve the purchase of a 2017 Dodge 19,500# crew cab chassis with utility service body and aerial lift device truck, as recommended.

YEA: Bonebrake, Moberly, Dunn

NAY: None

Motion carried: 3-0

- 12. Consideration and appropriate action relating to acceptance of the 2015-2016 Bridge Cleaning Project and authorization for final payment**

Earl Farris presented the item recommending acceptance of the contract work and authorization for final payment to Barnes Construction Solutions, Inc. in the amount of \$87,438.75.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Moberly to accept the project and authorize final payment, as recommended.

YEA: Bonebrake, Moberly, Dunn

NAY: None

Motion carried: 3-0

13. Report from City Manager

Roger Stevens presented the Monthly Public Works Project Status Report. Mr. Lehr announced the move to the new City Hall, located at 200 S Main, is scheduled for July 8-10, 2016.

14. Report from City Attorney

None

15. Report from City Councilors

Councilors acknowledged efforts of staff.

16. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Reports:
 - Pay Period Ending Date 5/14/16
 - Pay Period Ending Date 5/28/16
- Health Care Self-Insurance Claims – dated as of 6/2/16
- DEQ Permit No. WL000072160211 for the construction of 1,800 linear feet of eight (8) inch PVC potable water line and all appurtenances to serve the City of Owasso, Tulsa County, Oklahoma

17. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

18. Adjournment

Mr. Bonebrake moved, seconded by Ms. Moberly to adjourn the meeting.

YEA: Bonebrake, Moberly, Dunn

NAY: None

Motion carried 3-0 and the meeting adjourned at 7:39 pm.

Lyndell Dunn, Mayor

Lisa Wilson, Minute Clerk

OWASSO CITY COUNCIL, OPWA & OPGA

MINUTES OF JOINT REGULAR MEETING

Tuesday, June 14, 2016

The Owasso City Council, Owasso Public Works Authority, and Owasso Public Golf Authority met in a joint regular meeting on Tuesday, June 14, 2016, in the Council Chambers at Old Central, 109 N Birch Street, Owasso, Oklahoma per the Notice of Public Meeting and the Agenda filed in the office of the City Clerk and posted on the City Hall bulletin board at 6:00 pm on Friday, June 10, 2016.

1. Call to Order

Mayor/Chair Lyndell Dunn called the meeting to order at 6:04 pm.

Present

Mayor/Chair – Lyndell Dunn

Vice-Mayor/Vice-Chair – Chris Kelley

Councilor/Trustee – Doug Bonebrake

Councilor/Trustee – Jeri Moberly (leaves at 7:12 pm)

A quorum was declared present.

Absent

Councilor/Trustee – Bill Bush

2. Discussion relating to Community Development items

A. Rezoning - OZ-16-04 (13707 E 96 St N)

B. GO Plan, a Bicycle/Pedestrian Master Plan

Bronce Stephenson presented each item and discussion was held. It was explained that each request would be on the June 21, 2016 Council agenda for consideration and action.

3. Discussion relating to Capital Improvement Committee project recommendation

Warren Lehr and Roger Stevens presented the item and discussion was held. It was explained that the required public hearing to seek citizen input on the Capital Improvement Committee's recommendation would be held during the June 21, 2016 Council meeting.

4. Discussion relating to street drainage improvement projects – Goldie's/169 Service Road and Afor Heights

Roger Stevens presented the item and discussion was held. It was explained that staff is preparing bid documents for both projects and a request for Council consideration and action for a supplemental appropriation and to award a construction bid would occur in July or August 2016.

Ms. Moberly exited the meeting at 7:12 pm.

5. Discussion relating to FY 2016-2017 annual operating budgets

Warren Lehr presented the item and discussion was held. It was explained that Resolutions would be on the June 21, 2016 Council/OPWA/OPGA agendas for consideration and action.

6. Discussion relating to Board and Committee Appointments

Mayor Dunn presented the item and discussion was held. Mayor Dunn requested Council recommendations for appointments to fill vacancies on the various board and committees.

7. Discussion relating to City Manager items

- Ratification of FOP Contract
- Monthly sales tax report
- City Manager report

Warren Lehr advised that an item would be presented to Council during the June 21, 2016 meeting seeking ratification of the second year of the previously approved two-year FOP contract and discussion was held. Linda Jones provided the monthly sales tax report and discussion was held. Under the City Manager Report, Mr. Lehr announced that the city's contract with the Department of Corrections for the prisoner work program will expire on June 30, 2016 and will not be renewed; and advised that the City has been served in litigation styled Cody Robert Mathews v. City of Owasso, et al.

8. City Council/Trustee comments and inquiries

Councilor Bonebrake and Mayor Dunn commended staff.

9. Adjournment

The meeting adjourned at 7:48 pm.

Lyndell Dunn, Mayor/ Chair

Juliann M. Stevens, Minute Clerk

Claims List

6/21/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
GENERAL	AEP/PSO	STREET LIGHTS	7.05
TOTAL GENERAL			7.05
MUNICIPAL COURT	JPMORGAN CHASE BANK	PIKE PASS FEES	2.80
TOTAL MUNICIPAL COURT			2.80
MANAGERIAL	FLEETCOR TECHNOLOGIES	FUELMAN EXP - MAY, 2016	23.27
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	13.59
	CITY GARAGE	LABOR/OVERHEAD - JUNE, 20	44.75
TOTAL MANAGERIAL			81.61
FINANCE	CITY GARAGE	LABOR/OVERHEAD - JUNE, 20	44.75
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - MAY, 2016	42.50
	JPMORGAN CHASE BANK	OFFICE EVERYTHING-TONER	172.10
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	30.89
TOTAL FINANCE			290.24
HUMAN RESOURCES	JPMORGAN CHASE BANK	CHARACTER WORKBOOKS	68.50
	TULSA EMERGENCY MEDICAL CENTER	PRE EMPLOYMENT	456.00
	TULSA EMERGENCY MEDICAL CENTER	RANDOM DRUG/ALCOHOL	230.00
	COMMUNITYCARE EAP	EMPLOYEE ASSISTANCE PROGR	248.00
	AMERICANCHECKED, INC ATTN: BILLING	PRE-EMPLOYMENT BACKGROUND	337.70
	TULSA WORLD	ADVERTISING	559.00
TOTAL HUMAN RESOURCES			1,899.20
HR - CHARACTER INITIATIVE	JPMORGAN CHASE BANK	SAV ON-CHARACTER BANNERS	160.00
	JPMORGAN CHASE BANK	SAV ON-CHARATER BANNERS	220.00
TOTAL HR - CHARACTER INITIATIVE			380.00
GENERAL GOVERNMENT	JPMORGAN CHASE BANK	ADMIRAL EXPRESS-SUPPLIES	28.99
	AEP/PSO	ELECTRIC USE	5,798.80
	JPMORGAN CHASE BANK	AMERICAN WASTE-REFUSE	144.93
	AT&T	LONG DISTANCE SERVICE	27.33
	ONEOK, INC OKLAHOMA NATURAL GAS	NATURAL GAS USAGE	372.94
	CITY OF OWASSO	GENERAL LIABILITY SELF-IN	100,000.00
	CINTAS CORPORATION	CARPET CLEANING SERVICES	71.22
	BH MEDIA HOLDING GROUPS, INC	LEGAL PUBLICATIONS	115.20
	TULSA COUNTY CLERK	FILING FEES	144.00
	RICOH USA, INC	COPIER SERVICES	289.46
	DRAKE SYSTEMS INC	COPIER SERVICES	218.28
	NEWTON, O'CONNOR, TURNER & KETCHUM	GENE E GILPIN, EEOC CHARG	127.50
	NEWTON, O'CONNOR, TURNER & KETCHUM	MIKE DENTON	280.50

Claims List

6/21/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
GENERAL GOVERNMENT...	AT&T	CONSOLIDATED PHONE BILL	528.08
TOTAL GENERAL GOVERNMENT			108,147.23
COMMUNITY DEVELOPMENT	CITY GARAGE	LABOR/OVERHEAD - JUNE, 20	467.00
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - MAY, 2016	303.89
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	15.11
	JPMORGAN CHASE BANK	PIKE PASS FEES	2.50
	JPMORGAN CHASE BANK	MEETING EXPENSE	52.39
	JPMORGAN CHASE BANK	MEETING EXPENSE	58.77
	CITY GARAGE	VEH PARTS PURCH - MAY, 20	938.60
	VERIZON WIRELESS	WIRELESS CONNECTION	155.56
TOTAL COMMUNITY DEVELOPMENT			1,993.82
ENGINEERING	VERIZON WIRELESS	WIRELESS CONNECTION	29.65
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	19.56
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	19.56
	UNITED STATES CELLULAR CORPORATION	PW CELL PHONES	56.58
	JPMORGAN CHASE BANK	DEQ-LICENSE RENEWAL	184.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	18.88
	JPMORGAN CHASE BANK	AMAZON-KEYBOARD	105.85
	JPMORGAN CHASE BANK	AMAZON-PC TABLET CASE	69.95
	JPMORGAN CHASE BANK	AMAZON-TABLET PC	1,186.99
	SHI INTERNATIONAL CORP	TABLET PC SOFTWARE	476.00
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - MAY, 2016	50.63
	CITY GARAGE	LABOR/OVERHEAD - JUNE, 20	341.41
TOTAL ENGINEERING			2,559.06
INFORMATION TECHNOLOGY	CITY GARAGE	LABOR/OVERHEAD - JUNE, 20	81.86
	JPMORGAN CHASE BANK	PROVANTAGE-CAMERA	404.54
	JPMORGAN CHASE BANK	AMAZON-HARD DRIVE	152.95
	JPMORGAN CHASE BANK	AMAZON-HARD DRIVE	303.79
	JPMORGAN CHASE BANK	AMAZON-HARD DRIVE	54.00
	JPMORGAN CHASE BANK	NEWEGG-NETWORK SWITCHES	378.00
	JPMORGAN CHASE BANK	DELL-SERVER	8,520.05
	JPMORGAN CHASE BANK	DELL-SERVER LICENSE	3,960.60
	JPMORGAN CHASE BANK	DELL-SERVER RACKS	2,599.53
	JPMORGAN CHASE BANK	CDW GOVT-EQUIPMENT	675.37
	JPMORGAN CHASE BANK	CDW GOVT-EQUIPMENT	1,194.88
	JPMORGAN CHASE BANK	DELL-NETWORK SWITCHES	15,755.94
	JPMORGAN CHASE BANK	AMAZON-HARD DRIVE	135.49
	JPMORGAN CHASE BANK	AMAZON-HARD DRIVE	119.00
	JPMORGAN CHASE BANK	AMAZON-HARD DRIVE	79.99
	VERIZON WIRELESS	WIRELESS CONNECTION	149.68

Claims List

6/21/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
TOTAL INFORMATION TECHNOLOGY			34,565.67
SUPPORT SERVICES	JPMORGAN CHASE BANK	LOT A-PARKING FEE	7.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	10.36
	JPMORGAN CHASE BANK	RED BUD SERV-FILTERS	31.12
	JPMORGAN CHASE BANK	LOWES-SEALER	39.12
	JPMORGAN CHASE BANK	LOWES-DRAIN LINE	10.00
	OKLAHOMA DEPT OF CORRECTIONS TULSA	DOC WORKER PROGRAM - MAY	870.00
	JPMORGAN CHASE BANK	PIKE PASS FEES	2.80
	JPMORGAN CHASE BANK	EBAY -EBAY FEES	14.35
	VERIZON WIRELESS	WIRELESS CONNECTION	29.65
	CITY GARAGE	LABOR/OVERHEAD - JUNE, 20	795.83
	UNITED FORD SOUTH, LLC	2016 FORD F150 TRUCK	32,933.00
	AT&T	CONSOLIDATED PHONE BILL	20.31
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - MAY, 2016	114.24
	BLUE ENERGY FUELS, LLC	CNG FUEL PURCH - MAY, 201	31.01
TOTAL SUPPORT SERVICES			34,908.79
CEMETERY	FLEETCOR TECHNOLOGIES	FUELMAN EXP - MAY, 2016	123.58
	VERDIGRIS VALLEY ELECTRIC COOP	CEMETERY ELECTRIC	41.79
	AEP/PSO	ELECTRIC USE	27.74
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	11.96
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	11.96
	JOHN OR BELINDA FLETCHER	PORTA JOHN RENTAL	90.00
	OWASSO TOP SOIL	DIRT	65.00
TOTAL CEMETERY			372.03
POLICE COMMUNICATIONS	JPMORGAN CHASE BANK	AMAZON-REPAIR SUPPLIES	74.22
	JPMORGAN CHASE BANK	QUEENSBORO-UNIFORMS	81.20
	JPMORGAN CHASE BANK	WATERSTONE-DRY CLEANING	58.50
	JPMORGAN CHASE BANK	WALMART-PRISONER BOARD	124.56
	AEP/PSO	ELECTRIC USE	245.50
	M & M MICRO SYSTEMS INC	ANNUAL SOMS SUPPORT	5,000.00
TOTAL POLICE COMMUNICATIONS			5,583.98
ANIMAL CONTROL	AT&T	LONG DISTANCE SERVICE	0.83
	AEP/PSO	ELECTRIC USE	142.88
	JPMORGAN CHASE BANK	SERENITY PET-CREMATATION	195.00
	CITY GARAGE	VEH PARTS PURCH - MAY, 20	14.87
	JPMORGAN CHASE BANK	FLAGS UNLIMITED-FLAGS	104.35
	JPMORGAN CHASE BANK	SOUTHERN AG-SUPPLIES	12.18
	JPMORGAN CHASE BANK	WATERSTONE-DRY CLEANING	58.80
	JPMORGAN CHASE BANK	PETSMART-SUPPLIES	29.09

Claims List

6/21/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
ANIMAL CONTROL...	JPMORGAN CHASE BANK	ATWOODS-SUPPLIES	29.99
	JPMORGAN CHASE BANK	PETSMART-SUPPLIES	19.48
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	40.32
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - MAY, 2016	92.41
	BLUE ENERGY FUELS, LLC	CNG FUEL PURCH - MAY, 201	35.29
	AT&T	CONSOLIDATED PHONE BILL	24.79
	VERIZON WIRELESS	WIRELESS CONNECTION	80.02
	CITY GARAGE	LABOR/OVERHEAD - JUNE, 20	184.75
TOTAL ANIMAL CONTROL			1,065.05
EMERGENCY PREPAREDNESS	AT&T	CONSOLIDATED PHONE BILL	14.04
	VERIZON WIRELESS	WIRELESS CONNECTION	29.65
	JPMORGAN CHASE BANK	OFFICE DEPOT-RETURN	-195.99
	VERDIGRIS VALLEY ELECTRIC COOP	ELECTRIC BILL-STORM SIREN	31.70
	VERDIGRIS VALLEY ELECTRIC COOP	ELECTRIC BILL-STORM SIREN	27.25
	VERDIGRIS VALLEY ELECTRIC COOP	ELECTRIC BILL-STORM SIREN	31.70
	AEP/PSO	ELECTRIC USE	124.41
TOTAL EMERGENCY PREPAREDNESS			62.76
STORMWATER	JPMORGAN CHASE BANK	P&K EQUIP-MIX OIL	25.80
	CITY GARAGE	VEH PARTS PURCH - MAY, 20	183.06
	P & K EQUIPMENT, INC	JOHN DEERE 920 MOWER BELT	3.77
	SPIRIT LANDSCAPE MANAGEMENT LLC	MONTHLY LANDSCAPE MAINT	216.25
	SPIRIT LANDSCAPE MANAGEMENT LLC	MONTHLY LANDSCAPE MAINT	410.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	20.31
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	20.31
	JPMORGAN CHASE BANK	EQUIPMENT ONE-BLADES	105.69
	JPMORGAN CHASE BANK	TRANSCO-PPE	76.60
	JPMORGAN CHASE BANK	P&K EQUIP-BLADES/BELT	190.50
	JPMORGAN CHASE BANK	P&K EQUIP-TRIMMER HEADS	71.79
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - MAY, 2016	561.62
	BLUE ENERGY FUELS, LLC	CNG FUEL PURCH - MAY, 201	246.88
	VERIZON WIRELESS	WIRELESS CONNECTION	149.68
	CITY GARAGE	LABOR/OVERHEAD - JUNE, 20	2,162.58
TOTAL STORMWATER			4,444.84
PARKS	CITY GARAGE	LABOR/OVERHEAD - JUNE, 20	963.33
	AT&T	CONSOLIDATED PHONE BILL	21.51
	VERIZON WIRELESS	WIRELESS CONNECTION	29.65
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - MAY, 2016	567.07
	ONEOK, INC OKLAHOMA NATURAL GAS	NATURAL GAS USAGE	42.65
	JPMORGAN CHASE BANK	LOWES-SEALER/FILLER	21.62
	JPMORGAN CHASE BANK	CORNERSTONE-SUPPLIES	21.77

Claims List

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
PARKS...	CITY GARAGE	VEH PARTS PURCH - MAY, 20	23.94
	BLUE ENERGY FUELS, LLC	CNG FUEL PURCH - MAY, 201	59.62
	AEP/PSO	ELECTRIC USE	2,064.33
	UNIFIRST HOLDINGS LP	PARKS UNIFORMS	21.55
	UNIFIRST HOLDINGS LP	PARKS UNIFORMS	21.55
	UNIFIRST HOLDINGS LP	PARKS UNIFORMS	21.55
	UNIFIRST HOLDINGS LP	PARKS UNIFORMS	21.55
	UNIFIRST HOLDINGS LP	PARKS UNIFORMS	21.55
	AT&T	LONG DISTANCE SERVICE	1.90
	FREDRICK COSTIN JR	MAY MOWING-SKATE PARK	180.00
	FREDRICK COSTIN JR	MAY MOWING-RAYOLA PARK	516.00
	FREDRICK COSTIN JR	MAY MOWING-VETERANS PARK	165.00
	FREDRICK COSTIN JR	MAY MOWING-ATOR PARK	180.00
	OLEN MASINGALE	MAY MOWING	1,720.00
	VERDIGRIS VALLEY ELECTRIC COOP	ELECTRIC BILL	64.79
TOTAL PARKS			6,750.93
CULTURE AND RECREATION	JPMORGAN CHASE BANK	HOBBY LOBBY-TAPE	2.99
TOTAL CULTURE AND RECREATION			2.99
COMMUNITY CENTER	JPMORGAN CHASE BANK	MYSENIORCENTER-FEES	125.00
	JPMORGAN CHASE BANK	WESTLAKE-LED LIGHT BULB	17.99
	JPMORGAN CHASE BANK	LOWES-SIGN	4.98
	JPMORGAN CHASE BANK	TUCKER-BIG FOLD TOWEL	60.95
	KMBAV	A/V LABOR	290.00
	AT&T	LONG DISTANCE SERVICE	0.78
	GRAND GATEWAY ECO. DEV. ASSC.	APRIL SENIOR FARES	299.00
	GRAND GATEWAY ECO. DEV. ASSC.	MAY SENIOR FARES	252.00
	JPMORGAN CHASE BANK	WESTLAKE-A/V EQUIP	110.91
	JPMORGAN CHASE BANK	LOWES-A/V EQUIP	25.93
	AEP/PSO	ELECTRIC USE	1,090.40
	AT&T	CONSOLIDATED PHONE BILL	38.83
	ONEOK, INC OKLAHOMA NATURAL GAS	NATURAL GAS USAGE	113.23
TOTAL COMMUNITY CENTER			2,430.00
HISTORICAL MUSEUM	AT&T	CONSOLIDATED PHONE BILL	14.04
	ONEOK, INC OKLAHOMA NATURAL GAS	NATURAL GAS USAGE	38.95
	AEP/PSO	ELECTRIC USE	129.05
	AT&T	LONG DISTANCE SERVICE	0.04
TOTAL HISTORICAL MUSEUM			182.08
ECONOMIC DEV	JPMORGAN CHASE BANK	TRAVEL EXPENSE	2.50
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	30.00

Claims List

6/21/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
ECONOMIC DEV...	JPMORGAN CHASE BANK	TRAVEL EXPENSE	18.62
	JPMORGAN CHASE BANK	THE ECONOMIST-SUBSCRIPTIO	190.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	22.25
	JPMORGAN CHASE BANK	IEDC-TRAINING MANUALS	560.00
	JPMORGAN CHASE BANK	LODGING EXPENSE	200.48
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	28.84
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	21.96
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	29.08
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	13.15
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	29.83
	JPMORGAN CHASE BANK	LODGING EXPENSE	448.48
	CITY GARAGE	LABOR/OVERHEAD - JUNE, 20	74.66
	VERIZON WIRELESS	WIRELESS CONNECTION	29.65
	TOTAL ECONOMIC DEV		
FUND GRAND TOTAL			207,429.63
AMBULANCE SERVICE	NOVITAS SOLUTIONS	AMBULANCE REFUND	316.25
	OMAHA INSURANCE COMPANY	AMBULANCE REFUND	80.68
	ANGELA KINCAIDE	AMBULANCE REFUND	500.00
TOTAL AMBULANCE SERVICE			896.93
AMBULANCE	JPMORGAN CHASE BANK	SAFE KIDS-RECERTIFICATION	50.00
	JPMORGAN CHASE BANK	SAFE KIDS-RECERTIFICATION	50.00
	CITY GARAGE	VEH PARTS PURCH - MAY, 20	208.32
	JPMORGAN CHASE BANK	SUMMIT TRUCK-REPAIR PARTS	122.88
	JPMORGAN CHASE BANK	FULLERTON-SUPPLIES	43.50
	JPMORGAN CHASE BANK	SUMMIT TRUCK-REPAIR PARTS	194.86
	JPMORGAN CHASE BANK	GREEN CO-WASTE DISPOSAL	195.00
	JPMORGAN CHASE BANK	FIRE SERVICE-AHA CARDS	50.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	9.96
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	6.84
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	6.35
	JPMORGAN CHASE BANK	LODGING EXPENSE	1,056.00
	JPMORGAN CHASE BANK	LODGING EXPENSE	888.00
	JPMORGAN CHASE BANK	HENRY SCHEIN-SUPPLIES	790.03
	JPMORGAN CHASE BANK	KEN KOOL-HVAC REPAIRS	215.11
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	11.88
	JPMORGAN CHASE BANK	BOUND TREE-SUPPLIES	297.89
	NORTHERN SAFETY COMPANY, INC.	TOOLS AND EQUIPMENT	1,090.00
	JPMORGAN CHASE BANK	SAFELITE AUTO-WINDSHIELD	376.98
	VERIZON WIRELESS	WIRELESS CONNECTION	238.65
	CITY GARAGE	LABOR/OVERHEAD - JUNE, 20	761.08

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
AMBULANCE...	FLEETCOR TECHNOLOGIES	FUELMAN EXP - MAY, 2016	1,674.10
TOTAL AMBULANCE			8,337.43
FUND GRAND TOTAL			9,234.36
E911 COMMUNICATIONS	AT&T	CONSOLIDATED PHONE BILL	628.49
	AT&T	E911 MAPPING FEES - JUNE	355.35
TOTAL E911 COMMUNICATIONS			983.84
FUND GRAND TOTAL			983.84
HOTEL TAX	JPMORGAN CHASE BANK	DOC-NEIGHBORHOOD SIGNS	213.50
TOTAL HOTEL TAX			213.50
HOTEL TAX - ECON DEV	JPMORGAN CHASE BANK	TRAVEL EXPENSE	30.00
	JPMORGAN CHASE BANK	AMERICAN-AIR FARE	587.70
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	7.54
	JPMORGAN CHASE BANK	MARTA-TRANSPORTATION	6.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	43.33
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	5.62
	AEP/PSO	ELECTRIC USE	55.05
TOTAL HOTEL TAX - ECON DEV			735.24
STRONG NEIGHBORHOODS	JPMORGAN CHASE BANK	PIKE PASS FEES	7.80
	JPMORGAN CHASE BANK	DOC-NEIGHBORHOOD SIGNS	42.70
	JPMORGAN CHASE BANK	SAV ON-DECALS	75.00
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - MAY, 2016	28.47
	CITY GARAGE	LABOR/OVERHEAD - JUNE, 20	67.16
TOTAL STRONG NEIGHBORHOODS			221.13
FUND GRAND TOTAL			1,169.87
STORMWATER - STORMWATER	VERIZON WIRELESS	WIRELESS CONNECTION	40.01
	DEWBERRY WATER WORKS, LLC	REMOVE/REPLACE FOUNTAIN	14,535.00
	PRECISION LAWN CARE OF TULSA, LLC	COMMERCIAL MAINTENANCE	1,450.00
	MESHEK & ASSOCIATES, P.L.C.	ENGINEERING SERVICES	3,005.00
	DEPARTMENT OF ENVIRONMENTAL QUALITY	ANNUAL STORMWATER PERMIT	748.11
	TWIN CITIES READY MIX, INC	CONCRETE	312.00
	AEP/PSO	ELECTRIC USE	300.15
	JPMORGAN CHASE BANK	LOWES-FORM BOARDS	86.31
	JPMORGAN CHASE BANK	LOWES-FORM BOARDS	78.06
	PRECISION LAWN CARE OF TULSA, LLC	MOWING	7,547.30

Claims List

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
STORMWATER - STORMWATER	JPMORGAN CHASE BANK	BROWN FARMS-SOD	61.50
	JPMORGAN CHASE BANK	LOWES-RETURN	-77.40
	TWIN CITIES READY MIX, INC	CONCRETE	480.00
	OWASSO TOP SOIL	DIRT	65.00
	ANCHOR STONE COMPANY	STONE	83.33
	ANCHOR STONE COMPANY	STONE	84.10
TOTAL STORMWATER - STORMWATER			28,798.47
LAKERIDGE/CNTRL DRAIN IMP	MESHEK & ASSOCIATES, P.L.C.	ENGINEERING SERVICES	5,735.00
TOTAL LAKERIDGE/CNTRL DRAIN IMP			5,735.00
FUND GRAND TOTAL			34,533.47
AMBULANCE CAPITAL FD	SHI INTERNATIONAL CORP	FD - EMS DOCTOR LAPTOP	226.00
TOTAL AMBULANCE CAPITAL FD			226.00
FUND GRAND TOTAL			226.00
76TH/MAIN INTERSECT IMP	MCCLELLAND CONSULTING ENGINEERS INC	ENGINEERING SERVICES	3,900.00
TOTAL 76TH/MAIN INTERSECT IMP			3,900.00
RAYOLA SPLASH PAD EXPAN	PDG, INC.	RAYOLA SPLASH PAD EXPANSI	1,650.00
TOTAL RAYOLA SPLASH PAD EXPANS			1,650.00
FEATURE SPLASH PAD	PDG, INC.	FEATURE SPLASH PAD	2,900.00
TOTAL FEATURE SPLASH PAD			2,900.00
FUND GRAND TOTAL			8,450.00
SALES TAX FUND-FIRE	NORTHERN SAFETY COMPANY, INC.	TOOLS AND EQUIPMENT	426.19
	MYDER, LLC	ANNUAL PUMP TESTING	1,525.00
	AEP/PSO	ELECTRIC USE	3,446.73
	JPMORGAN CHASE BANK	PIKE PASS FEES	21.90
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	56.31
	JPMORGAN CHASE BANK	COAXSHER-PROT CLOTHING	219.80
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	88.90
	JPMORGAN CHASE BANK	HD SUPPLY-SUPPLIES	32.14
	JPMORGAN CHASE BANK	CASCOINDUST-UNIFORM	312.00
	JPMORGAN CHASE BANK	SUPPLYWORKS-SUPPLIES	1,926.12
	JPMORGAN CHASE BANK	FIRE PROTECTION-MANUALS	222.00
	JPMORGAN CHASE BANK	ATWOOD-SUPPLIES	17.97

Claims List

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount	
SALES TAX FUND-FIRE...	JPMORGAN CHASE BANK	SAMSClub-SUPPLIES	14.98	
	AT&T	LONG DISTANCE SERVICE	4.47	
	JPMORGAN CHASE BANK	PAYPAL-TIE DOWN STRAPS	173.41	
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	26.04	
	JPMORGAN CHASE BANK	DALE & LEES-HVAC REPAIR	132.00	
	JPMORGAN CHASE BANK	ADVANCE AUTO-SUPPLIES	291.21	
	JPMORGAN CHASE BANK	OREILLY-SUPPLIES	7.99	
	JPMORGAN CHASE BANK	DYNAMIC DOOR-GLASS DOORS	2,446.00	
	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	41.28	
	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	773.84	
	JPMORGAN CHASE BANK	NW RIVER SUPPLY-PPE	179.85	
	JPMORGAN CHASE BANK	AMAZON-LEADERSHIP BOOK	17.83	
	JPMORGAN CHASE BANK	SUPPLYWORKS-SUPPLIES	29.94	
	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	473.55	
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	104.21	
	JPMORGAN CHASE BANK	CONRAD FIRE-PARTS	18.30	
	JPMORGAN CHASE BANK	BIG POPPYS-UNIFORMS	286.00	
	BLUE ENERGY FUELS, LLC	CNG FUEL PURCH - MAY, 201	15.67	
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	8.70	
	JPMORGAN CHASE BANK	AMAZON-PARKING LOT SIGN	15.07	
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	224.14	
	JPMORGAN CHASE BANK	HOBBY LOBBY-SUPPLIES	10.47	
	ONEOK, INC OKLAHOMA NATURAL GAS	NATURAL GAS USAGE	427.87	
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - MAY, 2016	1,763.72	
	WILLIAMS, SPURGEON, KUHL &	PROFESSIONAL SERVICES	6,827.84	
	AT&T	CONSOLIDATED PHONE BILL	169.01	
	VERIZON WIRELESS	WIRELESS CONNECTION	708.47	
	CITY GARAGE	LABOR/OVERHEAD - JUNE, 20	3,264.16	
	TOTAL SALES TAX FUND-FIRE			26,751.08
	FUND GRAND TOTAL			26,751.08
SALES TAX FUND-POLICE	JPMORGAN CHASE BANK	FLEET-VEHICLES	42,376.14	
	JPMORGAN CHASE BANK	TINT SHOP-WINDOW TINTING	150.00	
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	67.81	
	AT&T	CONSOLIDATED PHONE BILL	520.56	
	JPMORGAN CHASE BANK	OWASSO FITNESS-EQUIPMENT	900.00	
	JPMORGAN CHASE BANK	OWASSO FITNESS-EQUIPMENT	1,850.00	
	CITY GARAGE	LABOR/OVERHEAD - JUNE, 20	9,694.41	
	ONEOK, INC OKLAHOMA NATURAL GAS	NATURAL GAS USAGE	117.62	
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - MAY, 2016	7,238.10	
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	70.44	
	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	155.53	
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	23.74	

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
SALES TAX FUND-POLICE...	JPMORGAN CHASE BANK	TRAVEL EXPENSE	74.78
	JPMORGAN CHASE BANK	WATERSTONE-DRY CLEANING	1,497.10
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	19.98
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	39.58
	JPMORGAN CHASE BANK	LOWES-K9 SUPPLIES	76.40
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	21.07
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	64.54
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	27.47
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	44.24
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	17.03
	BLUE ENERGY FUELS, LLC	CNG FUEL PURCH - MAY, 201	5.81
	CITY GARAGE	VEH PARTS PURCH - MAY, 20	2,262.50
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	6.69
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	13.80
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	11.22
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	2.16
	JPMORGAN CHASE BANK	SOUTHERN AG-K9 SUPPLIES	67.66
	JPMORGAN CHASE BANK	SOUTHERN AG-K9 SUPPLIES	63.99
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	72.36
	JPMORGAN CHASE BANK	NRA LAW ENFORCE-TRAINING	595.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	32.01
	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	25.45
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	54.30
	AT&T	LONG DISTANCE SERVICE	27.11
	VERIZON WIRELESS	WIRELESS CONNECTION	707.69
	LENOX WRECKER SERVICE INC	TOWING	65.00
	OWASSO FOP LODGE #149 POLICE DEPT	LEGAL DEFENSE FY16	185.50
	AEP/PSO	ELECTRIC USE	2,594.42
	JPMORGAN CHASE BANK	EBAY -EBAY FEES	61.10
	TOTAL SALES TAX FUND-POLICE		
FUND GRAND TOTAL			71,900.31
SALES TAX FUND-STREETS	JPMORGAN CHASE BANK	PMSI-SAFETY CONES	1,443.00
	AEP/PSO	ELECTRIC USE	1,653.49
	JPMORGAN CHASE BANK	ATWOODS-SUPPLIES	9.99
	JPMORGAN CHASE BANK	HOME DEPOT-FORM BOARDS	30.20
	JPMORGAN CHASE BANK	DUNHAMS-ASPHALT	91.20
	JPMORGAN CHASE BANK	EBAY -EBAY FEES	73.50
	JPMORGAN CHASE BANK	MAXWELL SUPPLY-REBAR	174.74
	JPMORGAN CHASE BANK	AMAZON-HARD DRIVE	85.85
	JPMORGAN CHASE BANK	DELL-LAPTOP	1,404.54
	ANCHOR STONE COMPANY	STONE	150.48
	JPMORGAN CHASE BANK	FULLERTON-WELDING SUPPLIE	25.50

Claims List

6/21/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount	
SALES TAX FUND-STREETS..	VERDIGRIS VALLEY ELECTRIC COOP	SECURITY LIGHT	7.52	
	VERDIGRIS VALLEY ELECTRIC COOP	CHAMPIONS STREET LIGHTING	39.16	
	AMERICAN ELECTRIC POWER	MAIN STREET LIGHTING	1,000.00	
	AMERICAN ELECTRIC POWER	SILVER CREEK LIGHTING	513.00	
	CITY GARAGE	VEH PARTS PURCH - MAY, 20	336.41	
	BLUE ENERGY FUELS, LLC	CNG FUEL PURCH - MAY, 201	287.50	
	AEP/PSO	STREET LIGHTS	5,658.87	
	JPMORGAN CHASE BANK	OFFICE DEPOT-CABLE	15.99	
	JPMORGAN CHASE BANK	WELSCO-REPAIR WELDER	210.00	
	JPMORGAN CHASE BANK	WALMART-USB DRIVE	39.94	
	JPMORGAN CHASE BANK	OREILLYS-PARTS	7.87	
	JPMORGAN CHASE BANK	LOWES-FORMING MATERIALS	353.28	
	JPMORGAN CHASE BANK	TRANSCO-PPE	76.60	
	JPMORGAN CHASE BANK	LOCKE SUPPLY-REPAIR PARTS	26.76	
	OZARK LASER SYSTEMS	PLUG RENTAL	225.00	
	JPMORGAN CHASE BANK	CASE CO-REPAIRS	6,260.42	
	TULSA ASPHALT, LLC	POTHOLE REPAIR	109.65	
	APAC-OKLAHOMA, INC.	TYPE I REPAIRS AT 87 ST N	102.57	
	ANCHOR STONE COMPANY	BOX FOR TYPE I REPAIR	181.19	
	TULSA COUNTY BOCC	SIGNS	432.40	
	TULSA ASPHALT, LLC	ASPHALT	86.70	
	TWIN CITIES READY MIX, INC	TYPE I REPAIR AT 87 PL N	336.00	
	TWIN CITIES READY MIX, INC	DRIVEWAY APPROACH	336.00	
	SIGNALTEK INC	TRAFFIC SIGNAL MAINTENANC	1,541.89	
	TWIN CITIES READY MIX, INC	CONCRETE	2,256.00	
	TULSA ASPHALT, LLC	ASPHALT	101.15	
	TWIN CITIES READY MIX, INC	CONCRETE	446.85	
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	53.99	
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	53.99	
	FLEETCOR TECHNOLOGIES	FUELMAN EXP - MAY, 2016	380.09	
	VERIZON WIRELESS	WIRELESS CONNECTION	80.02	
	CITY GARAGE	LABOR/OVERHEAD - JUNE, 20	2,534.66	
	TOTAL SALES TAX FUND-STREETS			29,233.96
	FUND GRAND TOTAL			29,233.96
CI - FBO BUILDING	NABHOLZ CONSTRUCTION CORPORATION	NEW CITY HALL RENOVATION	101,334.94	
TOTAL CI - FBO BUILDING			101,334.94	
STREET REHAB FY16	JPMORGAN CHASE BANK	SAV ON-STREET SIGNAGE	60.00	
TOTAL STREET REHAB FY16			60.00	
GARNETT RD WIDE 106TH-11	MCCLELLAND CONSULTING ENGINEERS INC	ENGINEERING SERVICES	64,370.00	

Claims List

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Budget Unit Title	Vendor Name	Payable Description	Payment Amount
TOTAL GARNETT RD WIDE 106TH-116			64,370.00
FUND GRAND TOTAL			165,764.94
CITY GARAGE	ONEOK, INC OKLAHOMA NATURAL GAS	NATURAL GAS USAGE	121.05
	GIL SAURER DBA PHOENIX RECYCLING	USED OIL RECYCLING FEE	55.00
	AT&T	CONSOLIDATED PHONE BILL	24.79
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	21.12
	AEP/PSO	ELECTRIC USE	398.78
	AT&T	LONG DISTANCE SERVICE	5.79
	JPMORGAN CHASE BANK	HESELBEIN-TIRES	115.22
	JPMORGAN CHASE BANK	AR SPEEDOMETER-REPAIRS	138.00
	JPMORGAN CHASE BANK	CLASSIC CHEV-DISTRIBUTOR	308.17
TOTAL CITY GARAGE			1,187.92
FUND GRAND TOTAL			1,187.92
WORKERS' COMP SELF-INS	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS	18,621.29
	UNITED SAFETY & CLAIMS INC	UNITED SAFETY CLAIMS	1,658.33
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS	1,543.62
	CITY OF OWASSO IMPREST ACCOUNT	WORKERS COMP CLAIMS	5,256.67
TOTAL WORKERS' COMP SELF-INS			27,079.91
FUND GRAND TOTAL			27,079.91
CITY GRAND TOTAL			\$583,945.29



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Joshua Quigley
Community Center Manager

SUBJECT: Cash Donations

DATE: June 17, 2016

BACKGROUND:

From January 16, 2016, through June 30, 2016, staff anticipates receiving donations for a total up to \$375 in cash from various citizens and community organizations.

RECOMMENDATION:

Staff recommends acceptance of the cash donations and approval of a budget amendment for the Community Center Department in the General Fund, increasing the estimated revenues and the appropriation for expenditures by \$375 for the Community Center.



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Larry Langford
Director of Recreation and Culture

SUBJECT: Request for Authorization to Discharge Fireworks

DATE: June 17, 2016

BACKGROUND:

A City of Owasso sponsored fireworks display is planned to be conducted on the evening of Monday, July 4, 2016. City Code requires approval from the City Council for any public display of fireworks within the city celebrating Independence Day. A copy of that section of the City Code as it relates to fireworks displays is attached for your information and review.

Representatives of both the Fire and Police Departments have been consulted in order to coordinate the event and ensure public safety issues are being adequately addressed.

The City sponsored celebration will be limited to the fireworks show. Hance Pyrotechnics will present the fireworks display. The display will be open to the public and will discharge from the Greens of Owasso Golf Course. Display will begin at approximately 9:00 PM.

RECOMMENDATION:

Staff recommends City Council authorization to discharge fireworks and approval of a public fireworks display to be conducted on July 4, 2016 free of charge to the public and sponsored by the City of Owasso in celebration of Independence Day.

ATTACHMENTS:

- A. City of Owasso Code of Ordinances Relating to Fireworks
- B. Hance Pyrotechnics Certificate of Liability Insurance

CITY OF OWASSO CODE OF ORDINANCES RELATING TO FIREWORKS

ORDINANCE SECTION 10-304 FIREWORKS PROHIBITED

- A. Except as provided in Subsection B of this section, the sale, use, display, firing, igniting, lighting or discharge of fireworks within the city is unlawful and an offense.
- B. The following are exceptions to the prohibitions in Subsection A:
 1. The firing, igniting or lighting of the following are exempt from the prohibition contained in Subsection A of this section: sparklers, fountains, pinwheels and all such types of fireworks that are not explosive or noise making in character and are stationary. Not included in this exception are Roman candles, bottle rockets and sky rockets;
 2. The city council may, for the common good, approve and sponsor a public display of fireworks within the city celebrating Independence Day. The public display of fireworks must meet each of the following requirements:
 - a. The group organizing the event and igniting the fireworks must obtain the city council's specific approval for the event;
 - b. The event must be open to the public, free of charge;
 - c. The use, display, firing, ignition, lighting and discharge of the fireworks must be done in the presence of an authorized representative of the city fire department; and
 - d. The group(s) organizing the event and igniting the fireworks must indemnify and hold the city harmless for any damage caused by the event and provide an insurance policy, with the city named as an insured, covering and protecting the city from liability to the extent it is not immune by state law.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/7/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ryder Rosacker McCue & Huston (MGD by Hull & Compa 509 W Koenig St Grand Island NE 68802	CONTACT NAME: Kristy Wolfe PHONE: (408) 308-3830 FAX: (408) 308-7109 E-MAIL: Address:k Wolfe@ryderinsurance.com
	INSURER(S) AFFORDING COVERAGE
INSURER A: SCOTTSDALE INS CO	NAIC #: 41297
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES **CERTIFICATE NUMBER:** 2094971776 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	AGGREGATE LIMIT	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIM-MADE <input checked="" type="checkbox"/> OCCUR GEN L AGGREGATE LIMIT APPLIES FOR: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-PRP <input type="checkbox"/> LOC		CPS2281002	6/12/2015	8/12/2016	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (EXCEPTED) \$100,000 MED EXP (ANY ONE PARTY) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (EA OCCUR) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIM-MADE DED RETENTION \$		CX30066666	6/13/2015	6/12/2016	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUSION? <input type="checkbox"/> Y/N 3 year coverage limit? DESCRIPTION OF OPERATIONS (HOW)					(NO STATE MANDATORY LIMITS) <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.
 City of Owasso, Greens Golf Course are additionally insured in respects to the Fireworks Display on July 4, 2016 (RD: July 5) at Greens Golf Course 85th and 129th E Ave Owasso, OK.

CERTIFICATE HOLDER City of Owasso P O Box 180 Owasso OK 74055	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Jodi Lawrence</i>
---	--



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Earl Farris
Project Administrator

SUBJECT: Acceptance of Infrastructure Improvements at Braum's

DATE: June 17, 2016

BACKGROUND:

The subject development is located at 11415 E 96th St N. Public infrastructure improvements include a new concrete approach, sidewalk and a potable water tap.

FINAL INSPECTIONS:

Final inspections for the infrastructure components were completed in June 2016 by the Public Works Department. All standards for acceptance have been met. Additionally, the construction contractor and design engineer have supplied the necessary two-year maintenance bonds and required as-built drawings.

RECOMMENDATION:

Staff recommends acceptance of infrastructure improvements at Braum's.

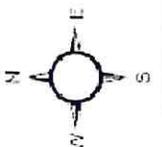
ATTACHMENTS:

Location Map
City Attorney bond approval letter & copy of bonds

BRAUMS



Map data ©2016 Google Imagery ©2016 DigitalGlobe, Texas Orthoimagery Program, USDA Farm Service Agency

	
<p>1" = 188 ft</p>	<p>LOCATION MAP</p>
<p>06/01/2016</p>	<p>06/01/2016</p>

This map represents a visual display of related geographic information. Data provided hereon is not a guarantee of actual field conditions. To be sure of complete accuracy, please contact Owasso Public Staff for the most up-to-date information.

Farris, Earl

From: Lombardi, Julie
Sent: Monday, June 06, 2016 1:44 PM
To: Eaton, Steven
Subject: RE: Braums (96th)

Steven,

I have reviewed the Braum's Tapping Sleeve for Fire Line maintenance bond at your request. The Attorney-in-Fact signature is authorized, the surety is licensed to do business in Oklahoma and the amount of the bond is well within the surety's \$121,498,000 underwriting limitation. Therefore, the bond is approved.

Julie Lombardi

Julie Trout Lombardi
City Attorney
111 North Main
Owasso, Oklahoma 74055
918.376-1511(o) 918.376-1599 (f)

From: Eaton, Steven
Sent: Monday, June 06, 2016 10:25 AM
To: Lombardi, Julie
Subject: Braums (96th)

Ms. Lombardi,

I am sending a maintenance bond for review. Would you please reply with your findings.

Thank you,

Steven Eaton
City of Owasso
Infrastructure Inspector
seaton@cityofowasso.com
Phone 918-272-4959
Cell 918-693-3979



THE FACE AND REVERSE OF THIS DOCUMENT HAVE A COLORED REGION WHITE PAPER

P.O. Box 712 • Des Moines, IA 50306-0712

No. B23089

CERTIFICATE OF AUTHORITY INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

- 1. Employers Mutual Casualty Company, an Iowa Corporation
- 2. EMCASCO Insurance Company, an Iowa Corporation
- 3. Union Insurance Company of Providence, an Iowa Corporation
- 4. Illinois EMCASCO Insurance Company, an Iowa Corporation
- 5. Dakota Fire Insurance Company, a North Dakota Corporation
- 6. EMC Property & Casualty Company, an Iowa Corporation
- 7. Hamilton Mutual Insurance Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint: GLENN R. DAY, MICHELLE RAKES, CHRISTINE A. SHASTEEN, LINDA A. FREEMAN, D. SCOTT GARRISON

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute its lawful bonds, undertakings, and other obligatory instruments of a similar nature as follows:

In an amount not exceeding Two Million Dollars.....\$2,000,000.00

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

The authority hereby granted shall expire APRIL 1, 2016 unless sooner revoked.

AUTHORITY FOR POWER OF ATTORNEY

This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at a regularly scheduled meeting of each company duly called and held in 1999:

RESOLVED: The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this

18th day of NOVEMBER, 2013

Seals



Bruce G. Kelley
Bruce G. Kelley, Chairman
of Companies 2, 3, 4, 5 & 6; President
of Company 1; Vice Chairman and
CEO of Company 7

Michael Free
Michael Free
Assistant Vice President

On this 18th day of NOVEMBER AD 2013 before me a Notary Public in and for the State of Iowa, personally appeared Bruce G. Kelley and Michael Free, who, being by me duly sworn, did say that they are, and are known to me to be the Chairman, President, Vice Chairman and CEO, and/or Assistant Vice President/Assistant Secretary, respectively, of each of The Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Bruce G. Kelley and Michael Free, as such officers, acknowledged the execution of said instrument to be the voluntary act and deed of each of the Companies.
My Commission Expires October 10, 2016.

Kathy Lynn Loveridge
Notary Public in and for the State of Iowa

CERTIFICATE

I, James D. Clough, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on NOVEMBER 18, 2013 on behalf of: GLENN R. DAY, MICHELLE RAKES, CHRISTINE A. SHASTEEN, LINDA A. FREEMAN, D. SCOTT GARRISON

are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 18th day of June, 2016

J. D. Clough Vice President

Farris, Earl

From: Lombardi, Julie
Sent: Thursday, June 02, 2016 2:26 PM
To: Eaton, Steven
Subject: RE: Braum's Store 92, Owasso OK - Driveway Maintenance Bond

Steven,

I have reviewed the Braum's maintenance bond at your request. I note that the bond has not been signed by Braum's, and any approval of this bond will be contingent upon obtaining the necessary signatures from Braum's.

The Attorney-in-Fact signature is authorized, the surety is licensed to do business in Oklahoma, and the amount of the bond is well within the surety's \$211,466,000 underwriting limitation. Therefore, contingent upon obtaining the needed signatures from Braum's, the bond is approved.

Julie Lombardi

Julie Trout Lombardi
City Attorney
111 North Main
Owasso, Oklahoma 74055
918.376-1511(o) 918.376-1599 (f)

From: Eaton, Steven
Sent: Thursday, June 02, 2016 7:14 AM
To: Lombardi, Julie
Subject: Braum's Store 92, Owasso OK - Driveway Maintenance Bond

Ms. Lombardi,

I am sending a maintenance bond for review. Would you please reply with your findings.

Thank you,

Steven Eaton
City of Owasso
Infrastructure Inspector
seaton@cityofowasso.com
Phone 918-272-4959
Cell 918-693-3979

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

Surety's Name

MAINTENANCE BOND

Bond No. 106473836

KNOW ALL MEN BY THESE PRESENT, That we, BRAUM'S INC.
3000 N.E. 63rd Street, Oklahoma City, OK, 73121
TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA
hereinafter called Surety, are held and firmly bound unto CITY OF OWASSO
301 W. 2nd Ave., Owasso, OK, 74055
the full and just sum of Fifteen Thousand and 00/100 Dollars (\$ 15,000.00), lawful money of the United States, for the payment of which we bind ourselves, our heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, said Obligee has entered into a certain agreement with CITY OF OWASSO
a portion of which requires a Two (2) year(s) maintenance bond covering workmanship and materials for the List of Improvements covered, hereinafter called Improvements, at Storefront Construction at Braum's Store #92
11415 E. 96th Street, Owasso, OK
to be completed and accepted.

NOW, THEREFORE, if said Improvements shall be free from defects of workmanship and materials, general wear and tear excepted, for a period of Two (2) year(s) from the date of acceptance of said improvements, then this obligation shall be null and void; otherwise to remain in full force and effect.

Signed, sealed and dated this 31st day of May, 2016

Melodie Green
Witness as to Principal Melodie Green

BRAUM'S INC.
Principal's Name
By: Mark Godwin

Myisha Jefferson
Witness as to Surety Myisha Jefferson

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA
Surety's Name
By: Nancy Thomas, Attorney in Fact



POWER OF ATTORNEY

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company

Attorney-In Fact No. 230387

Certificate No. 006622690

KNOW ALL MEN BY THESE PRESENTS: That Farmington Casualty Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company are corporations duly organized under the laws of the State of Connecticut, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Michael J. Herrod, Wendy W. Stuckey, Lisa A. Ward, Donna L. Williams, Anoop Chawla Adlakha, Lupe Tyler, Nancy Thomas, Vanessa Dominguez, and Myisha Jefferson

of the City of Houston, State of Texas, their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 21st day of January, 2016.

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company

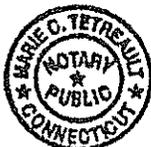


State of Connecticut
City of Hartford ss.

By: [Signature]
Robert L. Raney, Senior Vice President

On this the 21st day of January, 2016, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.
My Commission expires the 30th day of June, 2016.



[Signature: Marie C. Tetreault]
Marie C. Tetreault, Notary Public

WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

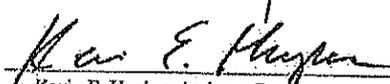
FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary, of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 31st day of MAY, 2016


Kevin E. Hughes, Assistant Secretary



To verify the authenticity of this Power of Attorney, call 1-800-421-3880 or contact us at www.travelersbond.com. Please refer to the Attorney-In-Fact number, the above-named individuals and the details of the bond to which the power is attached.

WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Earl Farris
Project Administrator

SUBJECT: Acceptance of Concrete and Stormwater Infrastructure Improvements at Clinch
Martial Arts

DATE: June 17, 2016

BACKGROUND:

The subject commercial development is located at 11693 N Garnett Rd. Public infrastructure includes construction of a concrete approach, stormwater and sidewalk improvements.

FINAL INSPECTIONS:

Final inspections for the infrastructure component were completed in May 2016 by the Public Works Department. All standards for acceptance have been met. Additionally, the construction contractor and design engineer have supplied the necessary two-year maintenance bond and required as-built drawings.

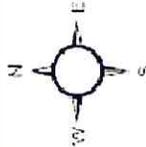
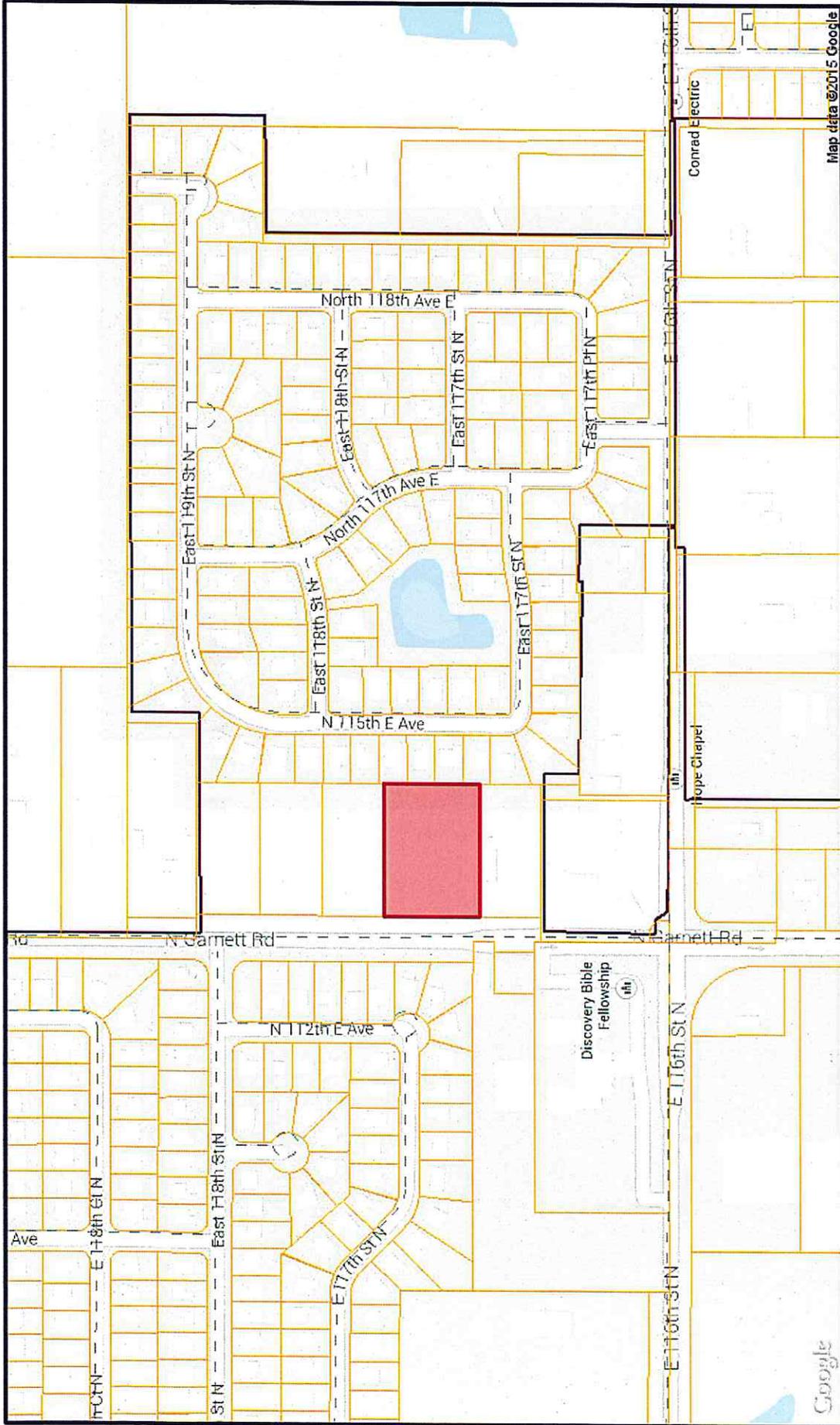
RECOMMENDATION:

Staff recommends acceptance of a concrete approach, sidewalk and stormwater infrastructure improvements at Clinch Martial Arts Academy.

ATTACHMENTS:

Location Map
City Attorney bond approval letter & copy of bonds

Clinch Martial Arts



01/05/2015

Location Map

1" = 376 ft

This map represents a visual display of related geographic information. Data provided hereon is not a guarantee of actual field conditions. To be sure of complete accuracy, please contact Owasso staff for the most up-to-date information.

Farris, Earl

From: Lombardi, Julie
Sent: Tuesday, May 31, 2016 10:20 AM
To: Hancock, Brandon; Farris, Earl
Subject: FW: Clinch Bond and Rider for Concrete and Storm

Gentlemen,

Please allow me to make several corrections to my earlier approval of the Clinch Martial Arts Storm Sewer Entrance Grading maintenance bond.

First, I reviewed the bond and rider at your request. The amount of the bond, \$9,250, is well within the surety's \$143,041,000 underwriting limitation. Therefore, the bond and rider are both approved.

Julie Lombardi

Julie Trout Lombardi
City Attorney
111 North Main
Owasso, Oklahoma 74055
918.376-1511(o) 918.376-1599 (f)

From: Lombardi, Julie
Sent: Friday, May 27, 2016 2:36 PM
To: Hancock, Brandon; Farris, Earl
Subject: RE: Clinch Bond and Rider for Concrete and Storm

Brandon,

I have reviewed the Clinch Martial Arts Storm Sewer Entrance Grading maintenance bond at your request. The Attorney-in-Fact signature is authorized, the surety is licensed to do business in Oklahoma and the amount of the bond is well within the surety's \$9,250 underwriting limitation. Therefore, the bond is approved.

Julie Lombardi

Julie Trout Lombardi
City Attorney
111 North Main
Owasso, Oklahoma 74055
918.376-1511(o) 918.376-1599 (f)

From: Hancock, Brandon
Sent: Friday, May 27, 2016 1:20 PM
To: Lombardi, Julie; Farris, Earl (efarris@CityOfOwasso.com)
Subject: Clinch Bond and Rider for Concrete and Storm

Julie-

Could you please review the attached bond and rider correcting address. Please reply all to this email with your findings.

Maintenance Bond
PRIVATELY FINANCED PUBLIC IMPROVEMENTS

Bond No: 87C003886

KNOW ALL MEN BY THESE PRESENTS, That we BARNES CONSTRUCTION SOLUTIONS INC. as Principal (Developer and Contractor), and THE OHIO CASUALTY INSURANCE COMPANY as Surety, are held and firmly bound unto the City of Owasso, Oklahoma, as Oblige, in the penal sum of NINE THOUSAND TWO HUNDRED FIFTY DOLLARS (\$9250.00) to which payment will and truly to be made, we do bind ourselves, and each of our heirs, executors, administrators, successors, and assigns jointly and severally, firmly by these presents,

WHEREAS, the Principal will furnish a bond conditioned to guarantee, for the period of TWO YEAR after final approval of the CLINCHE MARTIAL ARTS STORM SEWER ENTRANCE GRADING (7768 N. OWASSO EXPY, OWASSO, OK 74055) a privately financed public improvement, and acceptance of such by the City Council of the City of Owasso, Oklahoma, against all defects in workmanship and materials which may become apparent in such privately financed public improvement during said period.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that the Principal and/or Surety shall indemnify the Oblige for all loss that the Oblige may sustain by reason of any defective materials or workmanship in the privately financed public improvement which may become apparent during the said period.

SIGNED, SEALED, AND DATED: MARCH 26, 2015

BARNES CONSTRUCTION SOLUTIONS INC., Principal

BY: [Signature]

THE OHIO CASUALTY INSURANCE COMPANY, Surety

BY: [Signature], Attorney-in-Fact

THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON RED BACKGROUND.

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Certificate No. 699197

American Fire and Casualty Company
The Ohio Casualty Insurance Company

Liberty Mutual Insurance Company
West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That American Fire & Casualty Company and The Ohio Casualty Insurance Company are corporations duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (together collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, J. H. Beavers, Pat Fishier, Sharon Seppala, Terry Cunn

all of the city of BROKEN ARROW, state of OK each individually if there be more than one named, his true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on his behalf as surely and as if he had done, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or officer of the Companies and the corporate seals of the Companies have been affixed thereto this 19th day of March 2015



American Fire and Casualty Company
The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA
COUNTY OF MONTGOMERY

On this 19th day of March, 2015, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of American Fire and Casualty Company, Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Plymouth Twp., Montgomery County
My Commission Expires March 20, 2017
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-810-832-8240 between 9:00 am and 4:30 pm EST on any business day.

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS - Section 12. Power of Attorney. Any officer or other officer of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitations as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surely and as if he had done, any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts - SECTION 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surely and as if he had done, any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Conflicts of Designation - The President of the Company, acting pursuant to the By-laws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surely and as if he had done, any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Gregory W. Davonport, the undersigned, Assistant Secretary, of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 2nd day of April, 2015



By: Gregory W. Davonport
Gregory W. Davonport, Assistant Secretary



The Ohio Casualty Insurance Company

STIPULATION

To be attached to and form part of Bond No. 87C003886

Issued by The Ohio Casualty Insurance Company on behalf of Barnes Construction Solutions, Inc.

In favor of City of Owasso, Oklahoma in the amount of Nine Thousand Two Hundred Fifty Dollars and Zero Cents (\$ 9,250.00) Dollars, and dated March 26, 2015

WHEREAS, it is the desire of all parties that this bond be amended as hereinafter provided.

NOW, THEREFORE, IT IS HEREBY STIPULATED AND AGREED that said bond hereinbefore described is hereby amended as follows:

Amending bond description to read: 2yr Maintenance Bond only - Clinch Martial Arts Storm Sewer Entrance Grading - 11693 N. Garnett Road, Collinsville, OK

IT IS FURTHER STIPULATED AND AGREED that nothing herein contained shall vary, alter or modify any of the conditions of said bond except as herein expressly modified.

SIGNED, SEALED and DATED: March 26, 2015

Barnes Construction Solutions, Inc. Principal

By: [Signature]

The Ohio Casualty Insurance Company

By: [Signature] Terry Cripp, Attorney-In-Fact

Agreed to and accepted by:

City of Owasso, Oklahoma

By: _____

THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON RED BACKGROUND.

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Certificate No. 6909607

American Fire and Casualty Company
The Ohio Casualty Insurance Company

Liberty Mutual Insurance Company
West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That American Fire & Casualty Company and The Ohio Casualty Insurance Company are corporations duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, J. H. Beavers; Pat Fisher; Sharon Sappaloni; Terry Cupp

all of the city of BROKEN ARROW, state of OK each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surely and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 13th day of March 2015.



American Fire and Casualty Company
The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA
COUNTY OF MONTGOMERY

On this 13th day of March 2015, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of American Fire and Casualty Company, Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Notarial Seal
Teresa Pastella, Notary Public
Plymouth Twp., Montgomery County
My Commission Expires March 26, 2017
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS - Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surely any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts - SECTION 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surely any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surely any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Gregory W. Davenport, the undersigned, Assistant Secretary, of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 2nd day of April 2015.



By: Gregory W. Davenport
Gregory W. Davenport, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Earl Farris
Project Administrator

SUBJECT: Acceptance of Infrastructure Improvements at Hickory Creek Phase II

DATE: June 17, 2016

BACKGROUND:

The subject residential development is located at the intersection of N 129 E Ave and E 66 St N. Public infrastructure includes streets, sanitary sewer, and stormwater drainage improvements.

FINAL INSPECTIONS:

Final inspections for the infrastructure components were completed in June 2016 by the Public Works Department. All standards for acceptance have been met. Additionally, the construction contractor and design engineer have supplied the necessary two-year maintenance bonds and required as-built drawings.

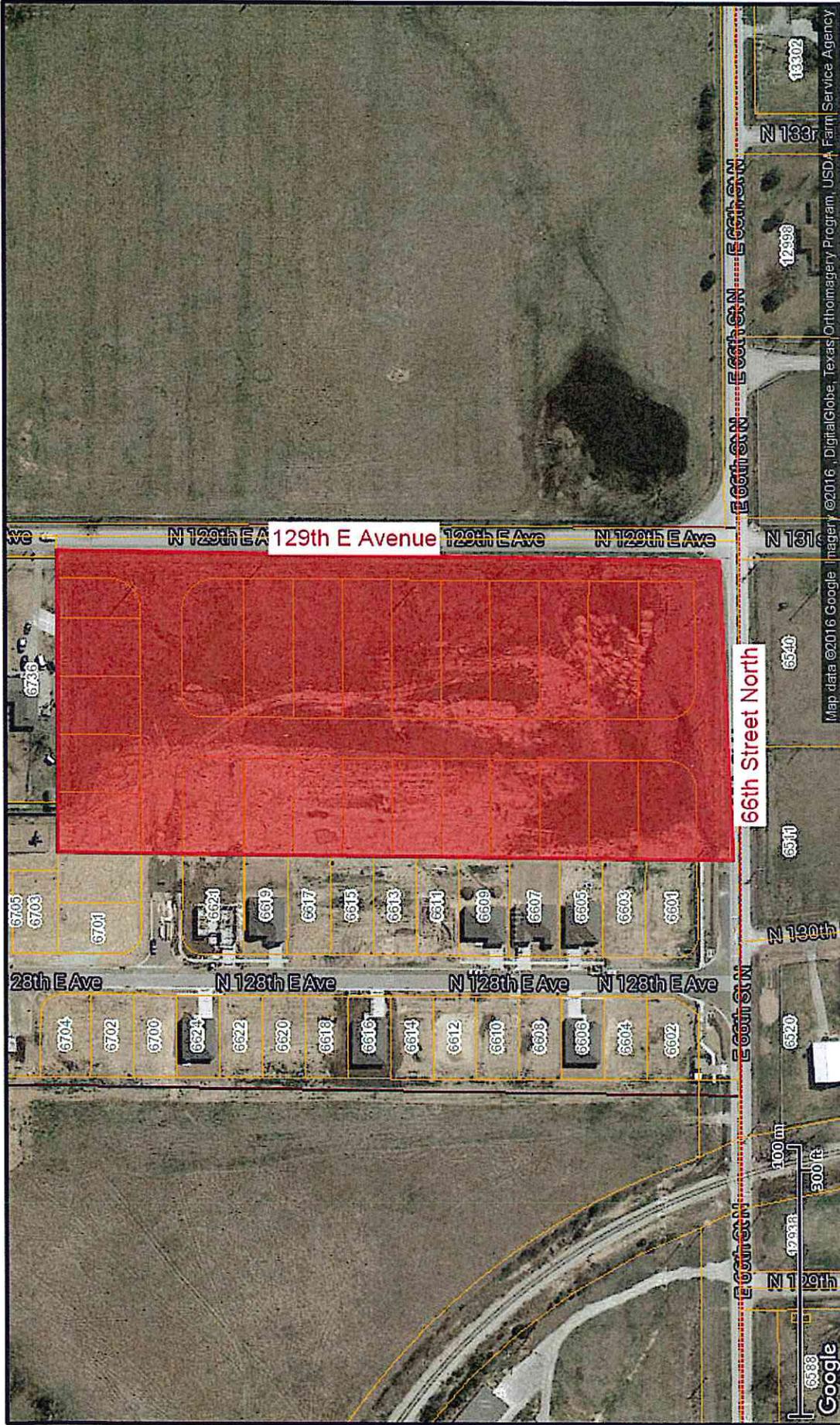
RECOMMENDATION:

Staff recommends acceptance of infrastructure improvements at Hickory Creek Phase II.

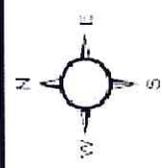
ATTACHMENTS:

Location Map
City Attorney bond approval letter & copy of bonds
Rogers County RWD 3 Water approval letter

Hickory Creek Phase II



Map data ©2016 Google, Imagery ©2016 DigitalGlobe, Texas Orthometry Program, USDA Farm Service Agency



05/31/2016

Location Map

1" = 188 ft

This map represents a visual display of related geographic information. Data provided hereon is not a guarantee of actual field conditions. To be sure of complete accuracy, please contact Owasso Public Staff for the most up-to-date information.

Farris, Earl

From: Lombardi, Julie
Sent: Monday, May 23, 2016 3:49 PM
To: Eaton, Steven
Subject: RE: Hickory Creek ph. 2

Steven,

I have reviewed the Hickory Creek II paving & storm drainage system bond and the sanitary sewer bond at your request. The Attorney-in-Fact signature on both bonds is authorized, the surety is licensed to do business in Oklahoma, and the amount of both bonds is well within the surety's \$1,852,000 underwriting limitation. Therefore, both bonds are approved.

Julie Lombardi

Julie Trout Lombardi
City Attorney
111 North Main
Owasso, Oklahoma 74055
918.376-1511(o) 918.376-1599 (f)

From: Eaton, Steven
Sent: Monday, May 23, 2016 3:16 PM
To: Lombardi, Julie
Subject: Hickory Creek ph. 2

Ms. Lombardi,

I am sending a maintenance bond for review. Would you please reply with your findings.

Thank you,

Steven Eaton
City of Owasso
Infrastructure Inspector
seaton@cityofowasso.com
Phone 918-272-4959
Cell 918-693-3979

Maintenance Bond
PRIVATELY FINANCED PUBLIC IMPROVEMENTS

Bond No: GR34946

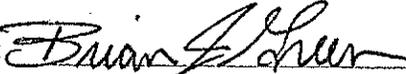
KNOW ALL MEN BY THESE PRESENTS, That we IRA M. GREEN CONSTRUCTION COMPANY as Principal (Developer and Contractor), and GRANITE RE, INC. as Surety, are held and firmly bound unto the City of Owasso, Oklahoma, as Obligee, in the penal sum of FORTY-FOUR THOUSAND, TWO HUNDRED THIRTY DOLLARS & 24/100***** (\$44,230.00) to which payment will and truly to be made, we do bind ourselves, and each of our heirs, executors, administrators, successors, and assigns jointly and severally, firmly by these presents.

WHEREAS, the Principal will furnish a bond conditioned to guarantee, for the period of TWO YEAR after final approval of the HICKORY CREEK II – SANITARY SEWER SYSTEM, a privately financed public improvement, and acceptance of such by the City Council of the City of Owasso, Oklahoma, against all defects in workmanship and materials which may become apparent in such privately financed public improvement during said period.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that the Principal and/or Surety shall indemnify the Obligee for all loss that the Obligee may sustain by reason of any defective materials or workmanship in the privately financed public improvement which may become apparent during the said period.

SIGNED, SEALED, AND DATED: MAY 20, 2016

IRA M. GREEN CONSTRUCTION COMPANY, Principal

BY: 

GRANITE RE, INC., Surety

BY: , Attorney-in-Fact
Amy Lambert

GRANITE RE, INC.
GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of OKLAHOMA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

BARRY L. HERRING; SHANNON NICHOLAS; VICKY JARVIS; JANE HENDON; CARLA CARTER; AMY LAMBERT; PAM SLATON; AUDREY MCCRAW; NANCY M. HANSEN its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

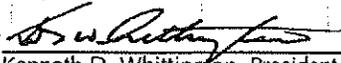
To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

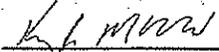
BARRY L. HERRING; SHANNON NICHOLAS; VICKY JARVIS; JANE HENDON; CARLA CARTER; AMY LAMBERT; PAM SLATON; AUDREY MCCRAW; NANCY M. HANSEN may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Secretary/Treasurer, this 17th day of June, 2015.

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)





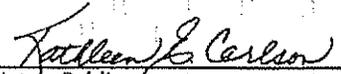
Kenneth D. Whittington, President


Kyle P. McDonald, Treasurer

On this 17th day of June, 2015, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Secretary/Treasurer of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Secretary/Treasurer of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Secretary/Treasurer, respectively, of the Company.

My Commission Expires:
August 8, 2017
Commission #: 01013257





Kathleen E. Carlson
Notary Public

GRANITE RE, INC.
Certificate

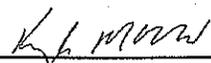
THE UNDERSIGNED, being the duly elected and acting Secretary/Treasurer of Granite Re, Inc., an Oklahoma Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this

20th day of May, 2014.





Kyle P. McDonald, Secretary/Treasurer

Maintenance Bond
PRIVATELY FINANCED PUBLIC IMPROVEMENTS

Bond No: GR34945

KNOW ALL MEN BY THESE PRESENTS, That we IRA M. GREEN CONSTRUCTION COMPANY as Principal (Developer and Contractor), and GRANITE RE, INC. as Surety, are held and firmly bound unto the City of Owasso, Oklahoma, as Obligee, in the penal sum of TWO HUNDRED SEVENTY THOUSAND, SEVEN HUNDRED FIFTY-EIGHT DOLLARS & 24/100***** (\$270,758.24) to which payment will and truly to be made, we do bind ourselves, and each of our heirs, executors, administrators, successors, and assigns jointly and severally, firmly by these presents.

WHEREAS, the Principal will furnish a bond conditioned to guarantee, for the period of TWO YEAR after final approval of the HICKORY CREEK II – PAVING & STORM DRAINAGE SYSTEM, a privately financed public improvement, and acceptance of such by the City Council of the City of Owasso, Oklahoma, against all defects in workmanship and materials which may become apparent in such privately financed public improvement during said period.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that the Principal and/or Surety shall indemnify the Obligee for all loss that the Obligee may sustain by reason of any defective materials or workmanship in the privately financed public improvement which may become apparent during the said period.

SIGNED, SEALED, AND DATED: MAY 20, 2016

IRA M. GREEN CONSTRUCTION COMPANY, Principal

BY: Brian J. Shum

GRANITE RE, INC., Surety

BY: Amy Lambert, Attorney-in-Fact
Amy Lambert

GRANITE RE, INC.
GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of OKLAHOMA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

BARRY L. HERRING; SHANNON NICHOLAS; VICKY JARVIS; JANE HENDON; CARLA CARTER; AMY LAMBERT; PAM SLATON; AUDREY MCCRAW; NANCY M. HANSEN its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

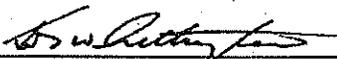
To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

BARRY L. HERRING; SHANNON NICHOLAS; VICKY JARVIS; JANE HENDON; CARLA CARTER; AMY LAMBERT; PAM SLATON; AUDREY MCCRAW; NANCY M. HANSEN may lawfully do in the premises by virtue of these presents.

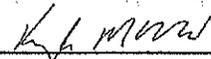
In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Secretary/Treasurer, this 17th day of June, 2015.

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)





Kenneth D. Whittington, President



Kyle P. McDonald, Treasurer

On this 17th day of June, 2015, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Secretary/Treasurer of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Secretary/Treasurer of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Secretary/Treasurer, respectively, of the Company.

My Commission Expires:
August 8, 2017
Commission #: 01013257





Kathleen E. Carlson
Notary Public

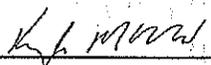
GRANITE RE, INC.
Certificate

THE UNDERSIGNED, being the duly elected and acting Secretary/Treasurer of Granite Re, Inc., an Oklahoma Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this 09th day of May, 2016.





Kyle P. McDonald, Secretary/Treasurer

Rural Water District No. 3

ROGERS COUNTY, OKLAHOMA

13277 S. Ash Street

Claremore, Oklahoma 74017

Phone: (918) 341-0851

FAX: (918) 343-0310

DATE: 5/17/2016

RE: HICKORY CREEK Phase II

The undersigned certifies that he has inspected the water distribution system constructed, reference the above, and further certifies that said system was built in accordance with the standard requirements of the District, and said distribution system has been constructed within the boundaries of the proper easement.

The undersigned further recommends the District accept the water distribution system.



Steve Newcomb 

RWD #3, Rogers Co., District Inspector



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Earl Farris
Project Administrator

SUBJECT: Acceptance of Infrastructure Improvements at Starbucks (Garrett Creek)

DATE: June 17, 2016

BACKGROUND:

The subject development is located at 13506 E 116 St N. Public infrastructure improvements include new sidewalk along E 116 St N.

FINAL INSPECTIONS:

Final inspection for the infrastructure component was completed in June 2016 by the Public Works Department. All standards for acceptance have been met. Additionally, the construction contractor and design engineer have supplied the necessary two-year maintenance bond and required as-built drawings.

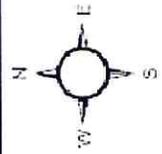
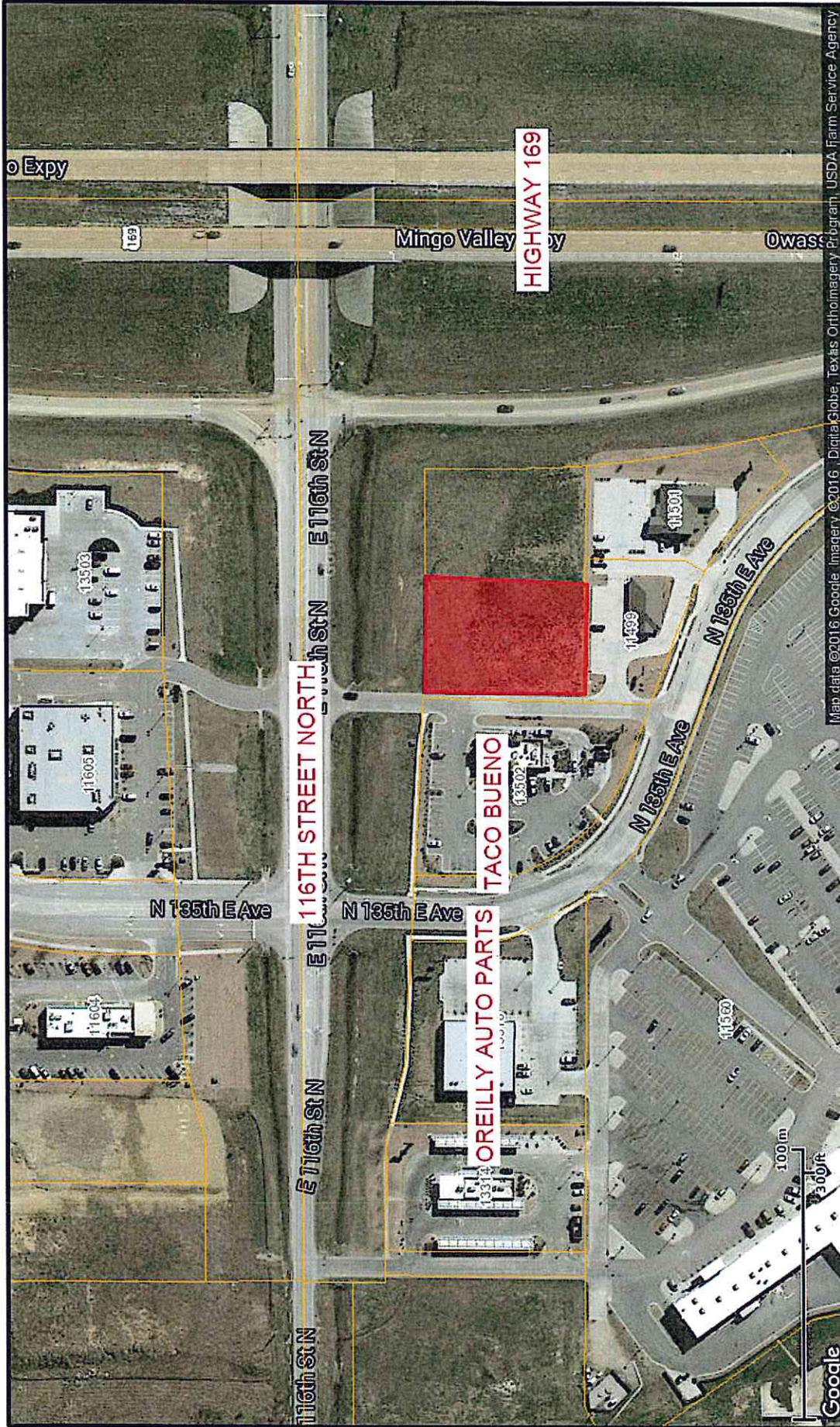
RECOMMENDATION:

Staff recommends acceptance of infrastructure improvements at Starbucks.

ATTACHMENTS:

Location Map
City Attorney bond approval letter & copy of bonds

STARBUCKS



06/01/2016

LOCATION MAP

1" = 188 ft

This map represents a visual display of related geographic information. Data provided hereon is not a guarantee of actual field conditions. To be sure of complete accuracy, please contact Owasso Public Staff for the most up-to-date information.

Farris, Earl

From: Lombardi, Julie
Sent: Thursday, May 05, 2016 3:47 PM
To: Eaton, Steven
Cc: Farris, Earl
Subject: RE: Starbucks

Steven,

I have reviewed the maintenance bond for the sidewalk along the north property line of Starbucks at your request. The Attorney-in-Fact signature is authorized, the surety is licensed to do business in Oklahoma, and the amount of the bond is well within the surety's \$143,041,000 underwriting limitation. Therefore, the bond is approved.

Julie Lombardi

Julie Trout Lombardi
City Attorney
111 North Main
Owasso, Oklahoma 74055
918.376-1511(o) 918.376-1599 (f)

From: Eaton, Steven
Sent: Thursday, May 05, 2016 1:59 PM
To: Lombardi, Julie
Cc: Farris, Earl
Subject: Starbucks

Ms. Lombardi,

I am sending a maintenance bond for review. Would you please reply with your findings.

Thank you,

Steven Eaton
City of Owasso
Infrastructure Inspector
seaton@cityofowasso.com
Phone 918-272-4959
Cell 918-693-3979

Maintenance Bond
PRIVATELY FINANCED PUBLIC IMPROVEMENTS

Bond No: 87C000925

KNOW ALL MEN BY THESE PRESENTS, That we CARL S. WHITE CONSTRUCTION CO as Principal (Developer and Contractor), and OHIO CASUALTY INSURANCE COMPANY as Surety, are held and firmly bound unto the City of Owasso, Oklahoma, as Obligee, in the penal sum of Four Thousand Five Hundred Dollars (\$4500.00) to which payment will and truly to be made, we do bind ourselves, and each of our heirs, executors, administrators, successors, and assigns jointly and severally, firmly by these presents.

WHEREAS, the Principal will furnish a Bond conditioned to guarantee, for the period of TWO YEARS after final approval of the Sidewalk along North Property Line of the Starbucks @ 13506 E/ 116th Street North, Owasso, OK 74055, a privately financed public improvements, and acceptance of such by the City Council of the City of Owasso, Oklahoma, against all defects in workmanship and materials which may become apparent in such privately financed public improvement during said period.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that the Principal and/or Surety shall indemnify the Obligee for all loss that the Obligee may sustain by reason of any defective materials or workmanship in the privately financed public improvement which may become apparent during the said period.

SIGNED, SEALED, AND DATED: 3rd day of May 2016

CARL S. WHITE CONSTRUCTION CO, Principal

BY: Carl S. White

Ohio Casualty Company, Surety

BY: Carol Gilmore, Attorney-in-fact

THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON RED BACKGROUND.

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Certificate No. 7108927

American Fire and Casualty Company
The Ohio Casualty Insurance Company

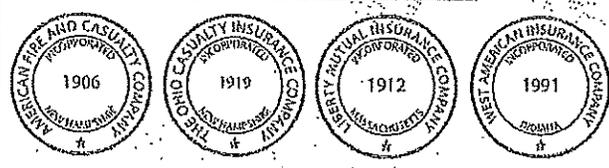
Liberty Mutual Insurance Company
West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That American Fire & Casualty Company and The Ohio Casualty Insurance Company are corporations duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Carol Gilmore; Chuck Lewis; Connie Thuesen; Guy M. Landes III; Kristen Azevedo; Louis O. Blossch; Tony Long

all of the city of TULSA, state of OK, each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surely and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 4th day of December, 2015



American Fire and Casualty Company
The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA
COUNTY OF MONTGOMERY

On this 4th day of December, 2015, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of American Fire and Casualty Company, Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Plymouth Twp., Montgomery County
My Commission Expires March 20, 2017
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS - Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surely any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

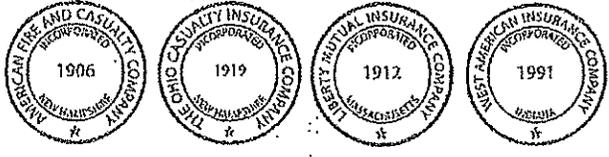
ARTICLE XIII - Execution of Contracts - SECTION 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surely any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the By-laws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surely any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Gregory W. Davenport, the undersigned, Assistant Secretary, of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 3rd day of May, 2016



By: Gregory W. Davenport
Gregory W. Davenport, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Teresa Willson
Information Technology Director

SUBJECT: Capital Improvements Project Determination Public Hearing

DATE: June 17, 2016

BACKGROUND:

The City Council adopted Resolution 2003-14 in September 2003, establishing the procedure for amending the list of projects eligible to receive funding from the Capital Improvements Fund, also known as the permanent third penny sales tax. The procedure consists of a recommendation from the Owasso Capital Improvement Committee, followed by a public hearing before the Council, and finally a resolution amending the project listing.

The Capital Improvements Committee conducted a public meeting on May 19, 2016, to consider projects proposed to be funded by the Capital Improvement Fund.

The next step in the process is for the City Council to conduct a public hearing to receive and consider citizen input relevant to the recommendation made by the Capital Improvements Committee. Notice of the public hearing must be made no less than five days prior to the public hearing. At the conclusion of the public hearing, the City Council must continue the matter for at least two weeks before taking action to amend the listing of projects. Any action taken by the City Council to amend the current list of projects must be made by adopting a resolution.

CURRENT PROJECT PRIORITIES:

Adopted October 6, 2015, Resolution 2015-17 designated the following list of projects as eligible for funding from the Capital Improvements Fund:

- East 86 Street North Widening Project (Main to Memorial)
- East 106 Street North and North Garnett Road Intersection Improvements
- East and West Service Roads (E. 66th Street North to E. 126 Street North)
- East 76 Street North Widening Project (Hwy 169 to N. 129 East Avenue)
- Sports park
- Vehicle Maintenance Facility
- Main Police Station/City Hall
- East 96 Street North & North 129 East Avenue Infrastructure Improvements
- Annual Street Rehabilitation Program
- Garnett Road Widening Project (E. 96 Street North to E. 106 Street North)
- Elm Creek Park Improvements
- Transportation Master Plan
- East 116 Street North and North 129 East Avenue Intersection Improvements
- Intersection Traffic Signal Improvements Highway 20 and North 140 East Avenue

- Replacement Fire Engine
- Radio System Upgrade
- Garnett Road Widening (E 106 St N to E 116 St N)
- E 106 St N and N 145 E Ave Intersection Improvements
- E 96 St N and N 145 E Ave Intersection Improvements

STORMWATER, INTERSECTION AND SANITARY SEWER IMPROVEMENTS:

Six improvement projects are being proposed at this time to be placed on the list of projects eligible for Capital Improvement Funding.

- Brookfield Crossing Subdivision Stormwater Improvements
- Central Park/Lakeridge Subdivision Stormwater Improvements
- South Sports Park Regional Detention Pond Project
- Elm Creek Tributary 5A and Rayola Park Stormwater Improvements
- East 76 Street North and Main Street Intersection Improvements
- Garrett Creek/Morrow Place Sewer Assessment Area Sanitary Sewer Improvements

These projects have been identified by staff as vital to the continued development and maintenance of the City.

CAPITAL IMPROVEMENTS COMMITTEE RECOMMENDATION:

On May 19, 2016, the Capital Improvements Committee held a Special Meeting in accordance with the Oklahoma Open Meeting Act and City Council Resolution 2003-14. The purpose of the meeting was to consider a recommendation to the City Council to amend the current list of projects funded through the Capital Improvements Fund. Committee members discussed the proposed road and intersection improvements. At the conclusion of the meeting, the Capital Improvements Committee voted unanimously to submit a recommendation to the Owasso City Council amending the project list to include:

- Brookfield Crossing Subdivision Stormwater Improvements
- Central Park/Lakeridge Subdivision Stormwater Improvements
- South Sports Park Regional Detention Pond Project
- Elm Creek Tributary 5A and Rayola Park Stormwater Improvements
- East 76 Street North and Main Street Intersection Improvements
- Garrett Creek/Morrow Place Sewer Assessment Area Sanitary Sewer Improvements

PUBLIC HEARING:

In accordance with the procedure for amending the capital improvement projects list, the City Council must conduct a public hearing to receive and consider citizen input relevant to the recommendation made by the Capital Improvements Committee. Notice of the public hearing was published in the Owasso Reporter June 15, 2016 as required by Resolution 2003-14, as well as posted to the Public Notices section of the City website. The public hearing is scheduled to be conducted on June 21, 2016.

ATTACHMENTS:

Memoranda dated May 13, 2016, to Owasso Capital Improvements Committee for:

Brookfield Crossing Subdivision Stormwater Improvements

Central Park/Lakeridge Subdivision Stormwater Improvements
South Sports Park Regional Detention Pond Project
East 76 Street North and Main Street Intersection Improvements
Elm Creek Tributary 5A and Rayola Park Stormwater Improvements
Garrett Creek/Morrow Place Sewer Assessment Area Sanitary Sewer Improvements



TO: Capital Improvements Committee
City of Owasso

FROM: Roger Stevens
Public Works Director

SUBJECT: Brookfield Crossing – Stormwater Improvements

DATE: May 13, 2016

BACKGROUND:

The Brookfield Crossing subdivision is located N/W of E 116 St N and Garnett Road Intersection. This residential subdivision was developed in 2001-2002 with City infrastructure being accepted by City Council in January 2003.

Prior to acceptance, Public Works identified several issues with the stormwater conveyance system and detention pond. However, miscommunication between the former Infrastructure Inspector and City Engineer led to the stormwater infrastructure being accepted prematurely. In January 2004, Public Works met with the developer concerning the stormwater issues within Brookfield. At that time, all parties were able to view the certified as-built plans and come to agreement that the stormwater system has faults in the design and the system was not installed as shown in the designed plans.

Shortly thereafter, the developer hired a new engineering consultant (Kellogg Engineering) to analyze, identify, and provide solutions relating to the stormwater deficiencies. The results indicate the stormwater detention facility outfall structure was installed at the incorrect elevation consequently detention capacity isn't adequate for a 100-year storm event. In addition, stormwater piping is inadequate in size and doesn't have proper slope in some areas of the conveyance system causing street and yard flooding on the north and east end of the subdivision during a 2-3 inch rain event.

Since Kellogg Engineering provided a conceptual design in February 2004, the developer has not made any attempt to address these drainage issues within Brookfield Crossing. In addition, the developer has recently informed the City staff that he does not have the funding available to assist with costs related to the identified stormwater deficiencies.

SCOPE OF WORK:

The proposed stormwater improvements would include raising the outfall structure within the detention pond and internal and external stormwater piping upgrade and offsite channel improvements. The estimated construction cost is \$700,000.

FUNDING:

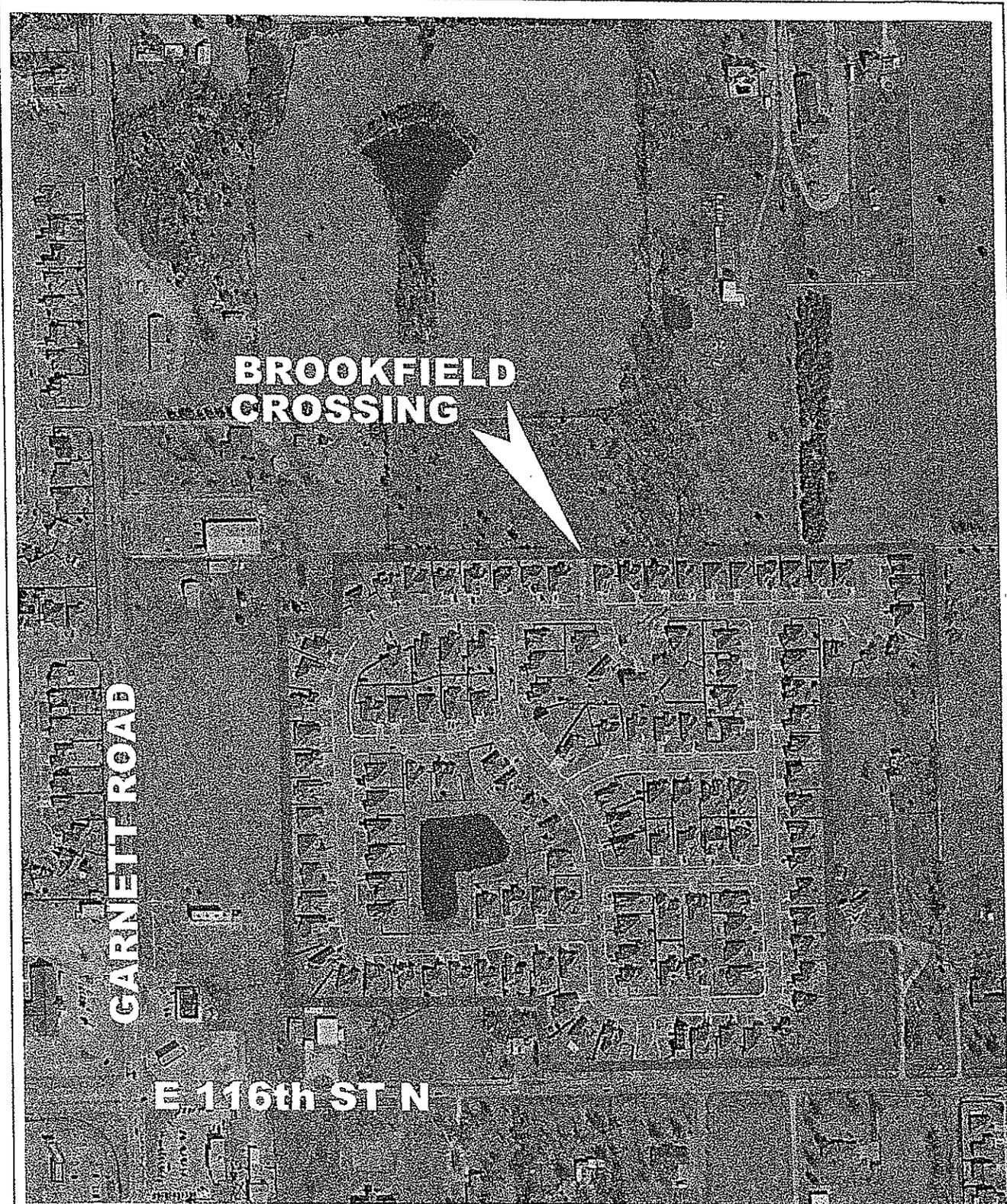
Engineering and design is being funded from the Stormwater Fund. Funding for construction is being proposed through the Capital Improvements Fund.

RECOMMENDATION:

Staff recommends approval to submit a recommendation to the Owasso City Council amending the priority determination to include stormwater improvements within the Brookfield Crossing subdivision.

ATTACHMENTS:

- A. Location Map



**BROOKFIELD CROSSING
LOCATION MAP**

CITY OF OWASSO

111 N. Main Street
P.O. Box 180
Owasso, OK 74055



North

9/30/14

THIS MAP IS FOR INFORMATION PURPOSE ONLY AND IS NOT INTENDED TO REPRESENT AN ACCURATE AND TRUE SCALE. USE OF THIS MAP IS WITHOUT WARRANTY OR REPRESENTATION BY CITY OF OWASSO OF ITS ACCURACY.

918.376.1500



TO: Capital Improvements Committee
City of Owasso

FROM: Roger Stevens
Public Works Director

SUBJECT: Central Park/Lakeridge Stormwater Improvements

DATE: May 13, 2016

BACKGROUND:

The Central Park drainage channel is located between East 86th Street North and Owasso Mid-High School. The channel commences northwest of the East 86th Street North/North 123rd East Ave intersection at the bridge and traverses northwesterly between the commercial property housing State Farm Insurance and Lake Ridge Subdivision. The channel continues toward the new SAHO building and enters the property owned by residents in Central Park II. Lastly, the channel turns into the Owasso Public School property and connects with the Central Park detention pond outlet.

This project was listed as a priority project in the 2005 Master Drainage Plan (MDP). Funds from the stormwater fund were budgeted to provide the initial design survey and engineering design for the project.

SCOPE OF WORK:

The proposed stormwater improvements would include realigning the channel into the existing drainage easement with the use of an articulated concrete structure. The estimated construction cost is \$1.3 million.

FUNDING:

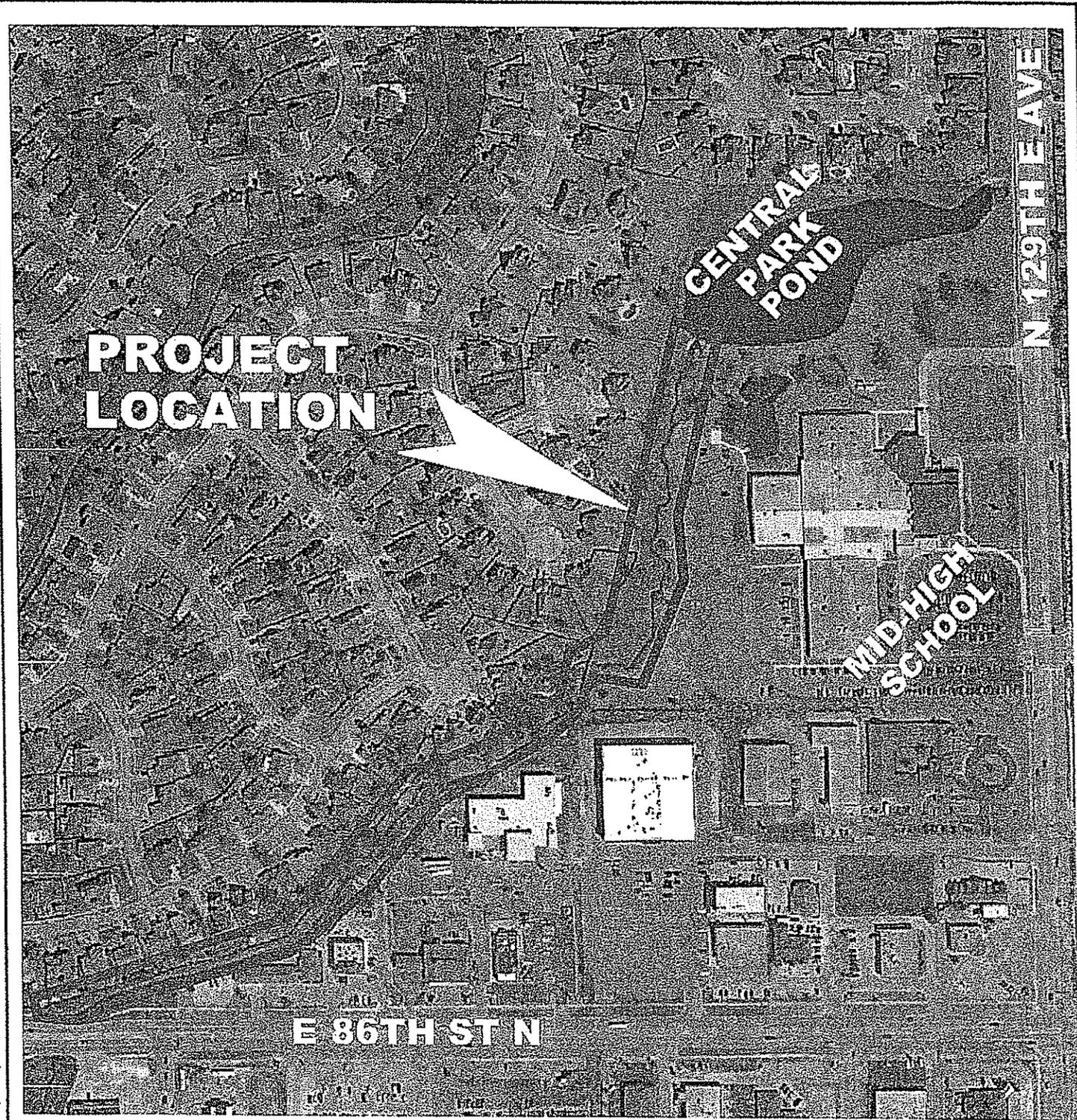
Engineering and design is being funded from the Stormwater Fund. Construction cost is proposed to be funded through the Capital Improvements Fund.

RECOMMENDATION:

Staff recommends approval to submit a recommendation to the Owasso City Council amending the priority determination to include stormwater improvements within the Central Park/Lake Ridge subdivision.

ATTACHMENTS:

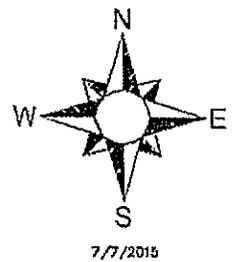
Location Map



C:\LOCATION MAPS\Central Park Drainage Channel Project.dwg

CITY OF OWASSO
P.O. 180
Owasso, OK 74055
918.272.4959
www.cityofowasso.com

CENTRAL PARK DRAINAGE CHANNEL PROJECT LOCATION MAP





TO: Capital Improvements Committee
City of Owasso

FROM: Roger Stevens
Public Works Director

SUBJECT: East 76th Street North/Main Street Intersection Improvements

DATE: May 13, 2016

BACKGROUND:

The E 76th St North is a heavily used secondary arterial in the Owasso city limits that conveys residential and commercial traffic through the area, as well as commuter traffic to and from Tulsa. The intersection with Main Street is extremely busy during the business hours and important to the businesses and consumers in the area.

Main Street has and will continue to be focus area in Owasso. The original First Bank of Owasso is located at the southwest corner of the intersection. With the building being converted to the New City Hall, this area will become even busier. The southeastern corner of the intersection has recently been purchased by a developer with new building construction on the horizon.

The Gathering on Main, which is a monthly one-evening festival held for the citizens of Owasso, is celebrating its second birthday. The event is held on Main Street, North of 76th Street North from spring through fall. The Farmers Market, which will also be funded by Vision 2025 and be constructed on Main Street, will increase traffic demand in the area.

SCOPE OF WORK:

The proposed intersection improvements would include stamped brick crosswalks and landscaping, an additional lane to allow for a center-turn lane, relocating water lines under 76th Street North, updating the storm sewer under the intersection and repaving the entire intersection. The estimated project cost is \$1.5 million which includes private utility relocation and construction.

FUNDING:

Funding in the amount of \$1.0 million is included in the Vision 2025 Funds. The remaining balance of approximately \$500,000 is being proposed to be funded through the Capital Improvements Fund.

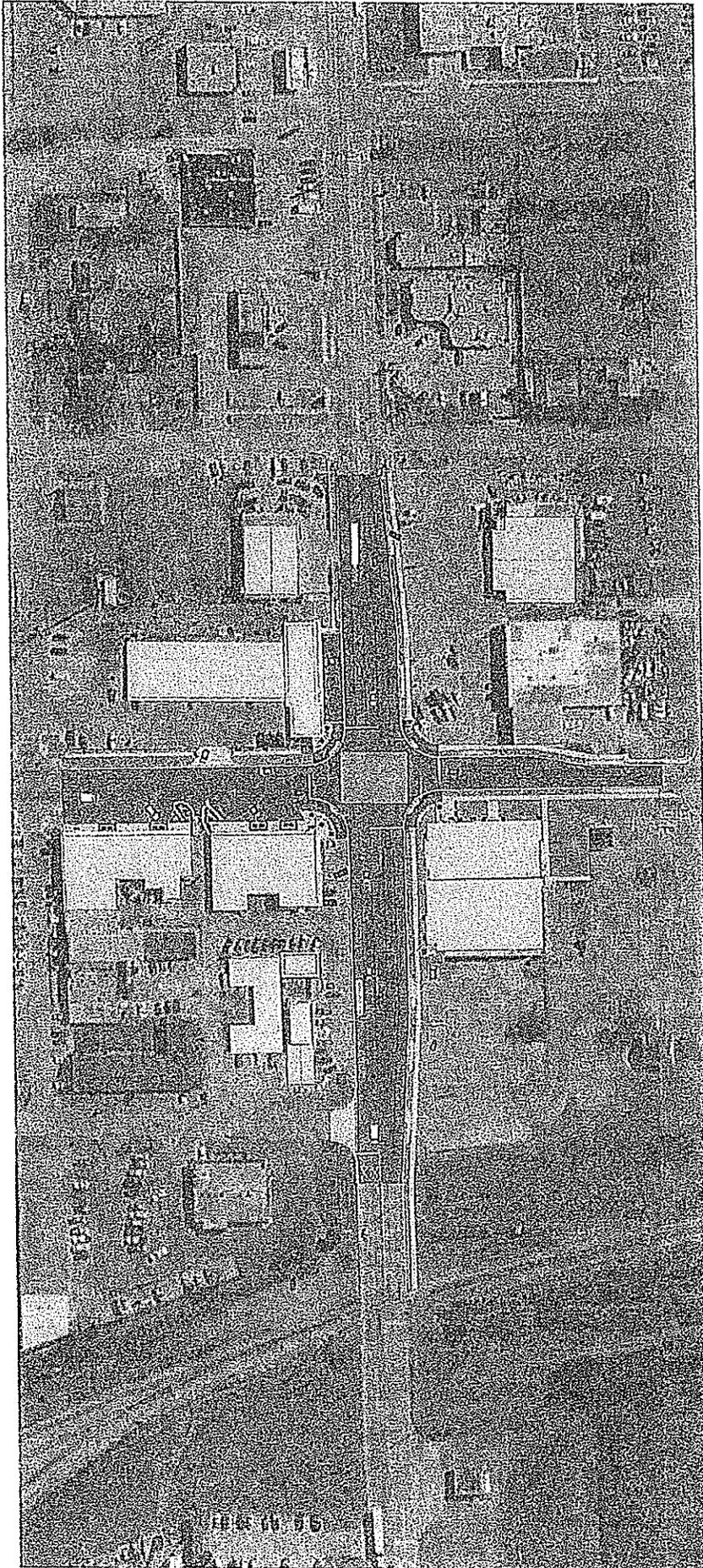
RECOMMENDATION:

Staff recommends approval to submit a recommendation to the Owasso City Council amending the priority determination to include intersection improvements at East 76th Street North and Main Street.

ATTACHMENTS:

Location Map

CONCEPT 2
PLAN



MCC McCLELLAND
CONSULTING
ENGINEERS, INC.

OnASO
The City Without Limits.



TO: Capital Improvements Committee
City of Owasso

FROM: Roger Stevens
Public Works Director

SUBJECT: South Sports Park Regional Detention Pond

DATE: May 13, 2016

BACKGROUND:

The South Sports Park is an area that has developed as the North Sports Park has reached playing capacity. It currently houses a few baseball fields, unimproved parking areas and a restroom facility. In addition, the park has a master plan that calls for additional lighted ball fields, paved parking, a splash pad, walking trail and additional soccer fields. Lastly, the park property is also the location for a planned regional detention pond.

Two (2) creeks used to converge on the property near E 106th St N and cause flooding during heavy rain. Both streams are shown to be "blue-lines" on a U.S.G.S. Topography map for the area, which indicates a United States Army Corps of Engineers (USACE) regulated streams. The northern stream drainage comes from Hale Acres Subdivision and the southern stream from Meadowcrest Subdivision. (See exhibit)

However, in the last few years, staff realigned the northern stream, with USACE permission, to flow along the eastern edge of the park and converge with the southern stream on the eastern boundary. As a result, this modification opened up a large area for future growth within the southern section of the sports park.

In 2014, with the Vision 2025 funds becoming available to provide additional amenities to the southern section of the Sports Park and concurrent development of Abbott Farms Subdivision immediately west of the South Sports Park, staff felt a public/private partnership should be attempted to help fund the regional detention pond. With Abbott Farms directly adjacent to the proposed regional detention pond, the developer would have the opportunity to use the regional detention pond. Therefore on-site detention would not be necessary. In return, the developer would provide the cost savings to the City for the engineering and construction of the on-site detention. With this proposal in mind, staff approached the developer of Abbott Farms and has made a tentative agreement to the terms mentioned above.

SCOPE OF WORK:

The proposed dry detention facility will provide stormwater capacity up to a 100-year rain event for Meadowcrest, German Corner, Hale Acres, South Sports Park and Abbott Farms. As mentioned, the detention facility is designed to be dry majority of the time. Therefore, soccer fields will be proposed within the facility providing a multi-purpose function.

FUNDING:

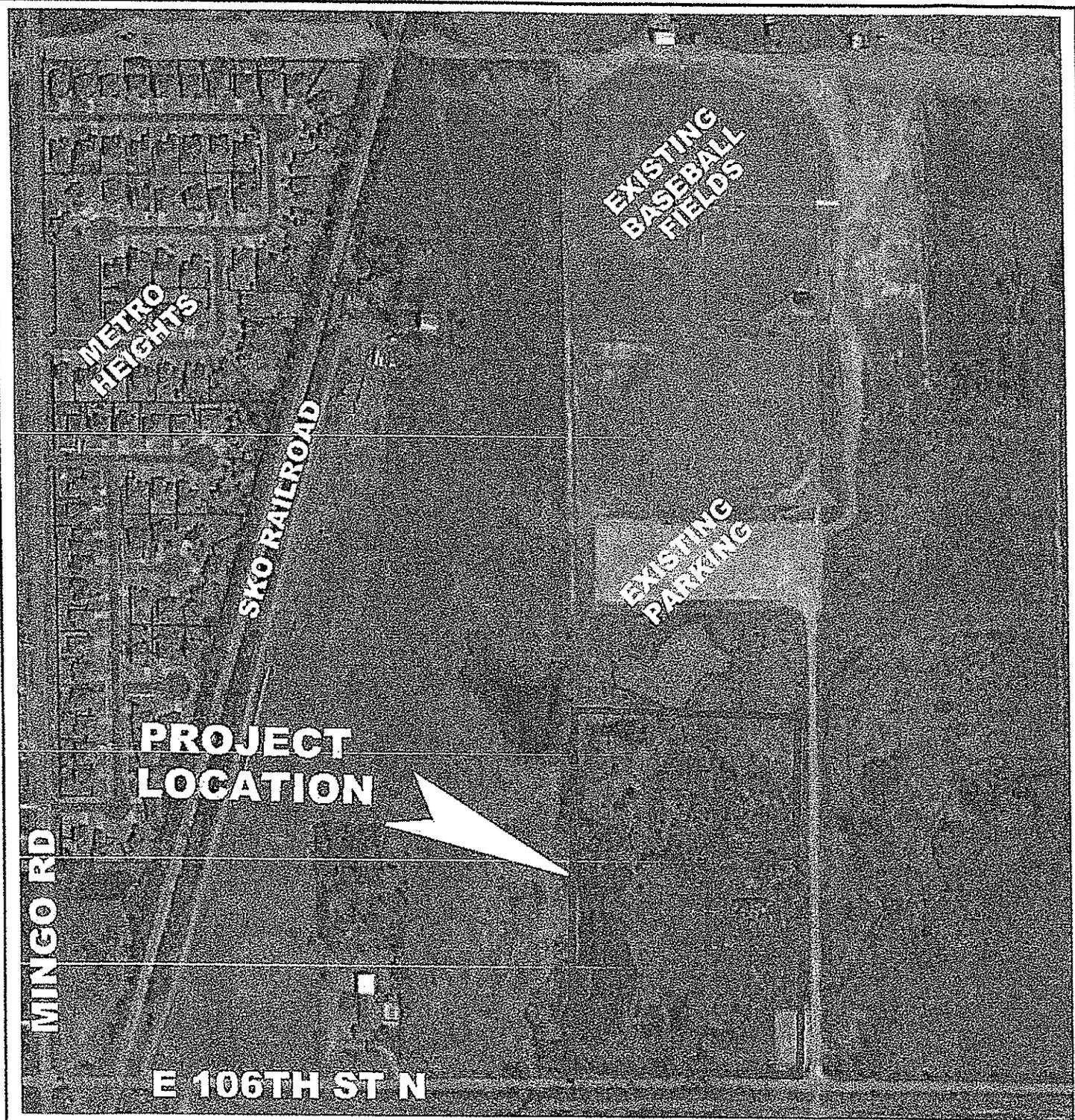
Engineering and design is being funded from the Stormwater Fund. Construction cost is proposed to be funded through the Capital Improvements Fund and by the private sector.

RECCOMENDATION:

Staff recommends approval to submit a recommendation to the Owasso City Council amending the priority determination to include South Sports Park Regional Detention Pond Project.

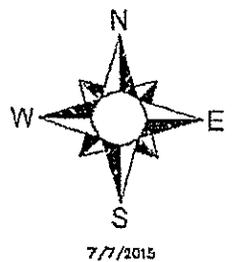
ATTACHMENTS:

Location Map



CITY OF OWASSO
 P.O. 180
 Owasso, OK 74055
 918.272.4959
www.cityofowasso.com

**SPORTS PARK SOUTH
 DETENTION POND
 PROJECT
 LOCATION MAP**





TO: Capital Improvements Committee
City of Owasso

FROM: Roger Stevens
Public Works Director

SUBJECT: Elm Creek Tributary 5A and Rayola Park Stormwater Improvements

DATE: May 13, 2016

BACKGROUND:

Elm Creek Tributary 5A

The Elm Creek Tributary 5A provides stormwater conveyance for Tyann Plaza, Lakeridge and Three Lakes subdivision, Original Town and Forest Creek Business Park.

In February 2016, Oklahoma Water Resources Board (OWRB) performed an audit to ensure residential and commercial developments are following the guidelines set forth by the National Flood Insurance Program. The audit outlined needed channel improvements just north of the Forest Creek Business Park to the southern property line in order to convey a 100-year rain event. In addition, OWRB representative requested construction commence within the next two years.

Rayola Park Regional Stormwater Detention Facility

This project was identified as a priority in the 2005 Stormwater Master Plan. The proposed site is located northwest of the YMCA property. Stormwater detention is recommended in order to offset increase in flow rates because of past development occurring upstream.

SCOPE OF WORK:

Elm Creek Tributary 5A

The proposed stormwater channel improvements would include enlarging the channel to increase capacity along with construction of an articulated concrete wall and floor. The estimated construction cost is \$500,000.

Rayola Park Regional Stormwater Detention Facility

The proposed stormwater improvements would provide adequate conveyance and detention for the eastern portion of Afor Heights subdivision and commercial along E 86 St N from HWY 169 to just west of Main Street. The dry detention facility would be a multi-function facility. As with another proposed detention pond, this facility would have the ability to provide sporting activities, as weather permits. The estimated construction cost is \$3.0 million.

FUNDING:

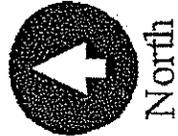
Engineering and design is being funded from the Stormwater Fund. Construction cost is proposed to be funded through the Capital Improvements Fund.

RECOMMENDATION:

Staff recommends approval to submit a recommendation to the Owasso City Council amending the priority determination to include stormwater improvements located within Elm Creek Tributary 5A and Rayola Park.

ATTACHMENTS:

Location Map



4/15/2016

**RAYOLA PARK DETENTION FACILITY &
ELM CREEK TRIBUTARY 5A IMPROVEMENT PROJECT**

 PROJECT LOCATION

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CITY OF OWASSO

111 N. Main Street
P.O. Box 180
Owasso, OK 74055

918.376.1500



The City Without Limits.

TO: Capital Improvements Committee
City of Owasso

FROM: Roger Stevens
Public Works Director

SUBJECT: Garrett Creek – Morrow Place Sanitary Sewer Improvements

DATE: May 13, 2016

BACKGROUND:

The Garrett Creek lift station and force main was constructed in 2004. The lift station is currently operating at approximately 80% of its rated capacity and provides sewer service to Garrett Creek Residential and Commercial, Rejoice School, Rejoice Church, Walgreens, McDonalds, Taco Bell, Discount Tire, Village and Ace Hardware.

With the development of Morrow Place and other potential development within the area, City of Owasso and Owasso Land Trust have been working on a solution for several years in order to accommodate the sanitary sewer needs for existing and future development from E 106 St N to E 126 St N and HWY 169 to N 129 E Ave. In 2011, Owasso Land Trust took the initiative and hired Kellogg Engineering to begin the study of the basin and determined a new lift station, force main and gravity line is in need in order to accommodate the existing sanitary sewer flows from the Garrett Creek lift station and future estimated sanitary sewer flow within the basin.

The design is near completion and Owasso Land Trust has requested funding assistance for the future capacity of properties not owned by the Owasso Land Trust. The construction of the sanitary sewer improvements is being proposed to be funded through a public/private partnership. In order for the City of Owasso to receive a return on the investment, City Council approved the "Garrett Creek – Morrow Place Sanitary Sewer Assessment Area". Once construction is complete and final invoices have been received, a per-acre assessment fee will be determined and recommended to City Council for review and approval.

SCOPE OF WORK:

The proposed new lift station, gravity sewer and force main improvements would provide sanitary sewer capacity for 760 acres of existing and non-development property. The estimated cost for engineering and construction is \$1.6 million.

FUNDING:

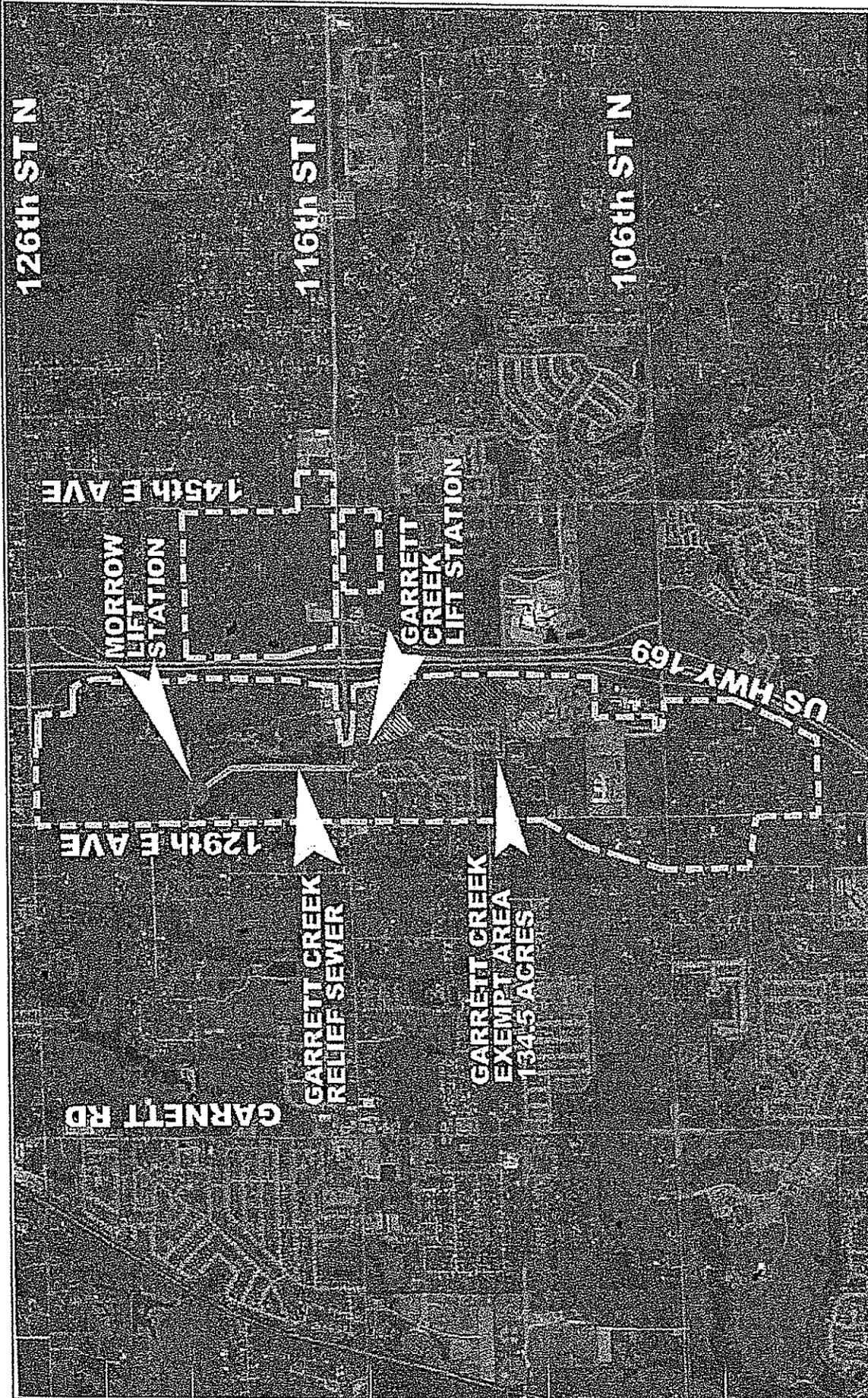
Funding for the improvements would be through the Capital Improvements Fund and private sector.

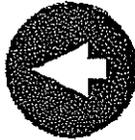
RECOMMENDATION:

Staff recommends approval to submit a recommendation to the Owasso City Council amending the priority determination to include sanitary sewer improvements with the Garrett Creek/Morrow Place Sewer Assessment Area.

ATTACHMENTS:

Site Map



<p>CITY OF OWASSO</p>	<p>111 N. Main Street P.O. Box 180 OWASSO, OK 74055</p> <p>918.376.1500</p>
<p>GARRETT CREEK ASSESSMENT AREA (760.0 ACRES)</p>	
<p>THIS MAP IS FOR INFORMATION PURPOSES ONLY AND IS NOT INTENDED TO REPRESENT AN ACCURATE AND TRUE SCALE. USE OF THIS MAP IS WITHOUT WARRANTY OR REPRESENTATION BY CITY OF OWASSO OF ITS ACCURACY.</p> <p style="text-align: right;">  North 4/18/2016 </p>	



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Bronce L. Stephenson, MPA
Director of Community Development

SUBJECT: Ordinance 1081, Rezoning (OZ-16-04) – 13707 E 96th St N

DATE: June 17, 2016

BACKGROUND:

The City of Owasso received a rezoning application for a property located at 13707 E 96th St N, one lot west of Christ's Church of Owasso. The property is 2.85 acres in size, and the applicant requests zoning to be changed from AG (Agriculture) to RS-3 (Residential Single-Family).

SURROUNDING ZONING:

Direction	Zoning	Use	Land Use Plan	Jurisdiction
North	RE (Residential Estate)	Undeveloped	Residential	City of Owasso
South	RS-2 (Residential Single-Family)	Single Family Homes	Residential	City of Owasso
East	AG (Agriculture)	Single-Family Agriculture/Residential	Residential	City of Owasso
West	AG (Agriculture)	Single-Family Agriculture/Residential	Residential	City of Owasso

SUBJECT PROPERTY/PROJECT DATA:

Property Size	2.85 acres
Current Zoning	AG (Agriculture)
Proposed Use	Residential
Lots/Blocks	N/A
Land Use Plan	Residential
Number of Reserve Areas	N/A
Within PUD?	N/A
Within Overlay District?	N/A
Water Provider	City of Owasso
Applicable Paybacks	Storm siren fee of \$35/acre Potential Elm Creek Sanitary Sewer \$1,580.00/Acre
Streets (public or private)	N/A

ANALYSIS:

The applicant for this property has requested the zoning of RS-3 (Residential Single-Family) zoning be applied to the property which can be done if the proposed zoning conforms to the Owasso 2030 Land Use Master Plan. In this case, the Land Use Master Plan calls for residential uses in this location so applying RS-3 zoning to the property would be appropriate.

After reviewing the surrounding area, this proposed residential zoning fits with the area's predominant residential development. Although there are more intense uses in the surrounding area and approved higher density residential development to the east of the subject property, staff believes this type of development will fit well with the residential character of the area.

Any development that occurs on the subject property must adhere to all subdivision, zoning, and engineering requirements including, but not limited to, paved streets, landscaping, and sidewalks. The City of Owasso will provide sanitary sewer and water to the property.

PLANNING COMMISSION:

The Owasso Planning Commission considered this item at their meeting on June 13, 2016 and voted unanimously to recommend approval of the rezoning.

RECOMMENDATION:

Staff recommends approval of Ordinance 1081, rezoning the subject property from AG to RS-3.

ATTACHMENTS:

- Ordinance 1081
- Area Map
- Aerial Map
- Zoning Map
- Land Use Plan

CITY OF OWASSO, OKLAHOMA
ORDINANCE 1081

AN ORDINANCE APPROVING ZONING APPLICATION NUMBER OZ-16-04 CHANGING THE ZONING OF PROPERTY LOCATED IN THE WEST HALF OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (W/2 SW/4 SW/4 SE/4) OF SECTION FIVE (16), TOWNSHIP TWENTY-ONE (21) NORTH, RANGE FOURTEEN (14) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, PROVIDED THAT FROM AND AFTER THE PASSAGE AND PUBLICATION OF THIS ORDINANCE THE PROPERTY DESCRIBED HEREIN SHALL BE REZONED TO RS-3, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.

WHEREAS, public hearings have been held regarding the request for rezoning of the property herein described, and

WHEREAS, the Owasso City Council has considered the recommendation of the Owasso Planning Commission and all statements for or against the rezoning of the property referenced in OZ-16-04.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OWASSO, OKLAHOMA, THAT TO WIT:

The West Half of the Southwest Quarter of the Southwest Quarter of the Southeast Quarter (W/2 SW/4 SW/4 SE/4) of Section Sixteen (16), Township Twenty-one (21) North, Range Fourteen (14) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma, according to the U.S. Government Survey thereof, LESS the East One Hundred Thirty-two (132) feet thereof and LESS the South Thirty-three (33) feet thereof.

be, and the same is hereby zoned from AG (AGRICULTURAL) TO RS-3 (Residential Single-Family) District

Section 1. All ordinances or parts of ordinances, in conflict with this ordinance are hereby repealed to the extent of the conflict only.

Section 2. If any part or parts of this ordinance are deemed unconstitutional, invalid or ineffective, the remaining portion shall not be affected but shall remain in full force and effect.

Section 3. The provisions of this ordinance shall become effective thirty (30) days from the date of final passage as provided by state law.

Section 4. That there be filed in the office of the County Clerk of Tulsa County, Oklahoma, a true and correct copy of this Ordinance and correct map.

PASSED AND APPROVED this 21st day of June, 2016.

Lyndell Dunn, Mayor

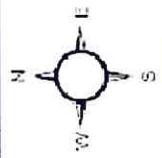
Sherry Bishop, City Clerk

(SEAL)

APPROVED AS TO FORM:

Julie Lombardi, City Attorney

OZ 16-04

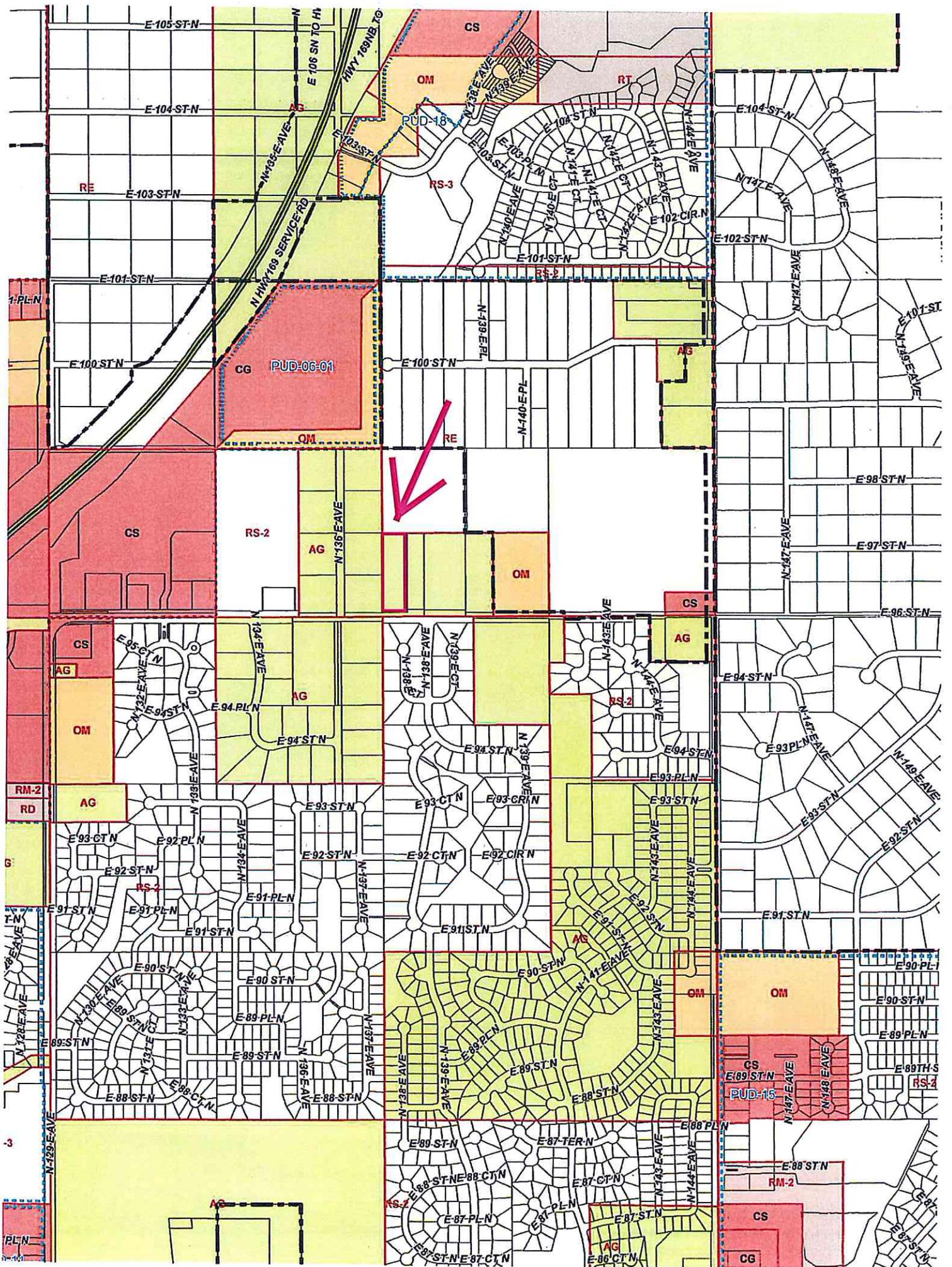


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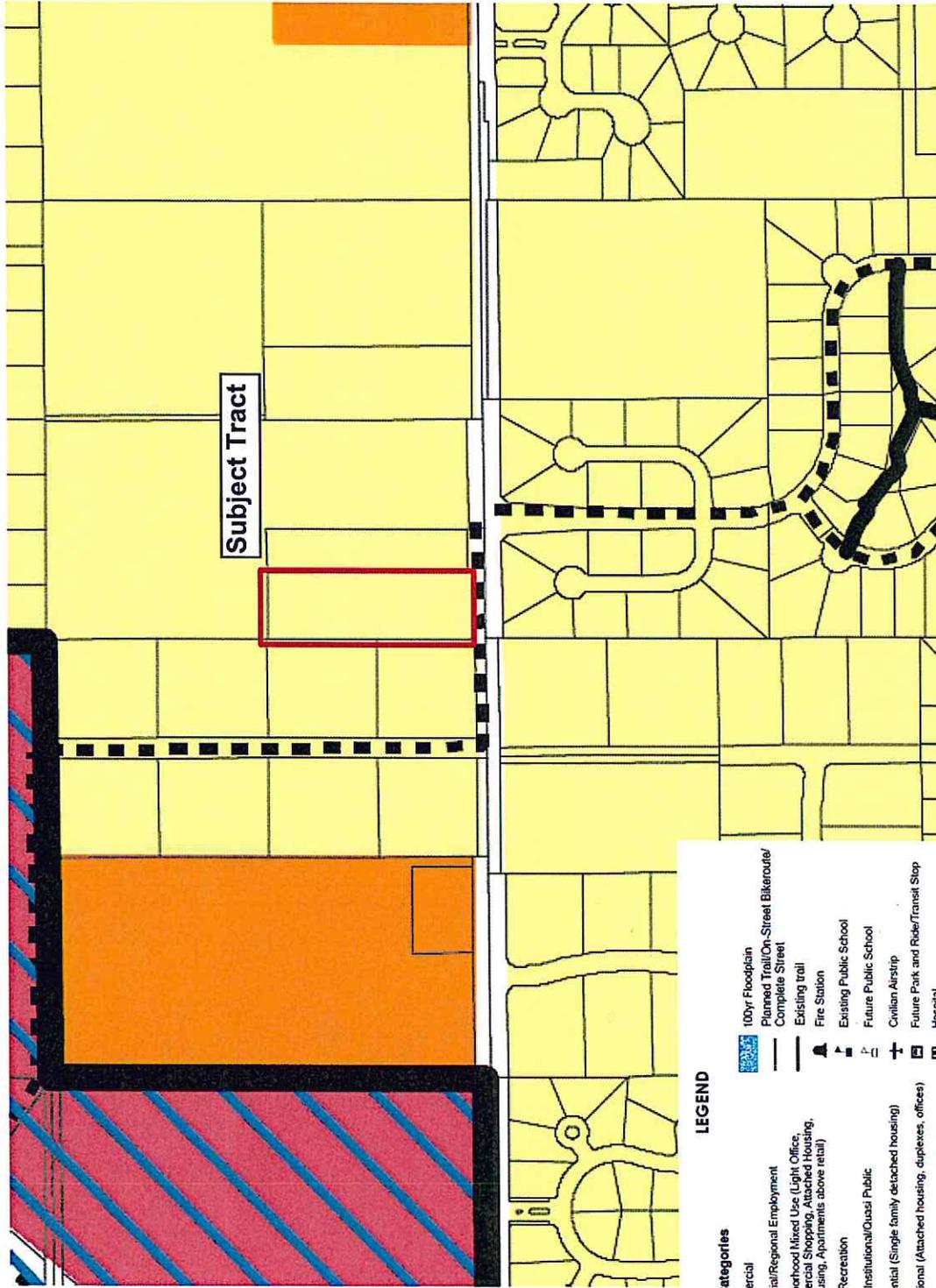
Smalygo
Properties

1" = 752 ft

This map represents a visual display of related geographic information. Data provided hereon is not a guarantee of actual field conditions. To be sure of complete accuracy, please contact Owasso staff for the most up-to-date information.



OZ 16-04



Subject Tract

- LEGEND**
- | | | |
|---|--------------------------------------|---|
| Commercial | 100yr Floodplain | Planned Trail/On-Street Bikeroute/Complete Street |
| Industrial/Regional Employment | Existing trail | Fire Station |
| Neighborhood Mixed Use (Light Office, Commercial Shopping, Attached Housing, SF Housing, Apartments above retail) | Existing Public School | Future Public School |
| Parks/Recreation | Civilian Airstrip | Future Park and Ride/Transit Stop |
| Public/Institutional/Quasi Public | Hospital | Public Park |
| Residential (Single family detached housing) | US-189 Overlay District | Golf Course |
| Transitional (Attached housing, duplexes, offices) | *Glenn-Mur Addition Special District | Cemetery |
| **Downtown Development District | | |



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Bronce L. Stephenson, MPA
Director of Community Development

SUBJECT: Resolution Adopting GO Plan

DATE: June 17, 2016

BACKGROUND:

The City of Owasso has worked with the Indian Nation Council of Governments (INCOG) for the last few years to assist with the development of a regional bicycle, trails and public transportation plan called the GO Plan. The GO Plan offers solutions for the needs that each community has and is a document that offers the various communities a guide for how to achieve these non-vehicular transportation goals. Thus, as part of the GO Plan, Owasso received an individual plan specific to our area and needs. Similar to the Land Use Master Plan or the Transportation Master Plan, this document is envisioned as a guiding policy document, and can be used to formulate changes to the zoning code, subdivision regulations, or design criteria.

James Wagner, Transportation Programs Coordinator for INCOG, provided an overview of the GO Plan to the City Council at the July 7, 2016 meeting. The GO Plan will be adopted as a part of the GrOwasso 2030 Land Use Master Plan and will serve as a policy document that guides the planning, design, and ultimate implementation of a bicycle and pedestrian transportation network for the City. The Plan will assist in preserving trail corridors and complement the Complete Streets Policy by building streets that provide safe, attentive transportation choices.

Due to the size of the document, staff requests that the Council visit the website (tulsatrc.org/goplan/) to review the policy documents.

RECOMMENDATION:

Staff recommends approval of Resolution 2016-07, adopting the GO Plan.

ATTACHMENT:

Resolution 2016-07, Adopting the GO Plan

**CITY OF OWASSO, OKLAHOMA
RESOLUTION 2016-07**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OWASSO,
OKLAHOMA, ADOPTING THE GO PLAN, THE TULSA REGIONAL BICYCLE AND
PEDESTRIAN MASTER PLAN AS PART OF THE GROWASSO 2030 LAND USE
MASTER PLAN**

WHEREAS, the City of Owasso has participated with the Indian Nation Council of Governments (INCOG) in the development of a long-range planning document for implementing pedestrian and bicycle transportation facilities known as the GO Plan; and

WHEREAS, The City of Owasso embraces the transportation needs for all citizens and understands the need for equity among alternative modes of transportation; and

WHEREAS, The City of Owasso desires a safe pedestrian and bicycle transportation system throughout the City that can also connect to the regional network; and

WHEREAS, the GO Plan forms the basis for implementing a bicycle and pedestrian network in the City of Owasso; and

WHEREAS, the GO plan supports the Complete Streets Policy and the Transportation Master Plan; and

WHEREAS, the GO Plan will become a component of the GrOwasso Land Use Master Plan and will serve to preserve and secure pedestrian and bicycle transportation corridors throughout the community when evaluating land development proposals; and

WHEREAS, a transportation system conducive to walking and bicycling, for all ages and abilities, reduces traffic congestion, improves public health, decreases air pollution, enhances economic vitality, provides a more livable community and improves the overall quality of life for Owasso residents.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OWASSO, OKLAHOMA THAT:

The City of Owasso shall adopt the GO Plan as a part of the GrOwasso 2030 Land Use Master Plan.

APPROVED AND ADOPTED this 21st day of June, 2016 by the City Council of the City of Owasso, Oklahoma.

Lyndell Dunn, Mayor

ATTEST

Sherry Bishop, City Clerk

Approved as to Form:

Julie Trout Lombardi, City Attorney



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Christopher A. Garrett
Fire Chief

SUBJECT: Monitor/Defibrillator Purchase

DATE: June 17, 2016

BACKGROUND:

As a paramedic-level ambulance service, the fire department uses advanced medical technology as a part of its service delivery system; of which, monitor/defibrillators are the core component. The fire department has an inventory of eight (8) monitor/defibrillators in service on the ambulances and pumpers. Four (4) of these units are due for replacement, while the remaining four (4) were purchased in 2011, and are approximately one-half way through their expected 10-year service life.

The monitor/defibrillators must be capable of more than just monitoring patients' cardiac rhythms and delivering a shock of electricity to patients suffering a cardiac arrest. Among many other capabilities, these devices must be able to perform 12-Lead ECGs, treat life-threatening arrhythmias using non-invasive cardiac pacing, and constantly monitor vital signs, respiratory quality, and the impact and effectiveness of the body's oxygen/carbon dioxide exchange.

With the exception of the monitor/defibrillators, all of the department's cardiac resuscitation equipment is manufactured by Zoll Medical Corporation. Having the desire to standardize the resuscitation equipment, and recognizing the potential problems associated with having two distinctly different defibrillators in use, staff researched the cost of switching the entire inventory from the Physio-Control LifePak monitor/defibrillators currently in use to the "X Series" monitor/defibrillators produced by Zoll.

To ensure the Zoll product would meet our needs, approximately one year was spent vetting the "X Series" through formal and informal processes, gathering input from end users, the EMS Committee, and our Medical Director, Dr. Audrey Stanton. The Zoll "X Series" monitor/defibrillator was determined to meet all of our clinical needs, and the unit's lighter weight was desirable from the end users' perspective.

COST:

The State of Oklahoma participates in the National Association of State Procurement Officials (NASPO) contract with Zoll (contract number SW300). The NASPO contract was a competitively bid contract awarded in 2011, and subsequently renewed in April, 2016. As Zoll is the sole manufacturer and source for the "X Series" monitor/defibrillators, the account executive was contacted to negotiate additional cost savings relating to the purchase of the eight (8) units.

TABLE OF COSTS:

Items	Quantity	List Price	NASPO Contract Price	Total Price
Zoll "X Series" Monitor/Defibrillator (601-2241011-01)	8	\$ 42,375.00	\$ 34,747.50	\$ 277,980.00
Accessories	8	\$ 1,352.50	\$ 805.65	\$ 6,445.20
Batteries	16	\$ 495.00	\$ 405.90	\$ 6,494.40
Battery Charging System	3	\$ 2,583.00	\$ 2,118.06	\$ 6,354.18
Total Cost				\$ 297,273.78
Trade-in for Current Inventory of Physio-Control LifePak Monitor/Defibrillators	8			\$ (117,273.84)
Final Cost (Total Cost less Trade-in)				\$ 179,999.94

The contract cost of the Zoll "X Series" monitor/defibrillator is \$34,747.50 per unit, which is \$7,627.50 less than the list price of the unit on the open market. This contract would generate a total savings of \$61,020 for the eight (8) units. Additionally, pricing of the accessories, batteries, and battery charging systems results in a savings of \$7,195.22. Further savings are available through Zoll's trade-in offer of \$117,273.84 for the eight (8) Physio-Control LifePak monitor/defibrillators currently in use.

FUNDING:

The FY2016 Ambulance Capital Budget included \$185,000 for monitor/defibrillator replacement.

RECOMMENDATION:

Staff recommends City Council approve the purchase of and payment for eight (8) "X Series" monitor/defibrillators, and all necessary accessories and supporting equipment from Zoll Medical Corporation for \$179,999.94.



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Linda Jones, Finance Director

SUBJECT: Contract for Auditing Services

DATE: June 17, 2016

BACKGROUND:

City charter and state statutes require that an independent accountant perform an audit of the City's finances annually. In April 2006, the city accepted proposals for auditing services from public accounting firms. The proposal from Cole and Reed, P.C. was selected, and the City has contracted with them to perform auditing services until 2014.

December 1, 2014, Cole and Reed, P.C. merged with McGladrey, LLP (which last year changed their name to RSM, LLP) a large, national accounting firm with governmental expertise and nearly 8,000 professional staff. Because the Partner-in-Charge, Manager, and Senior accountant for the City of Owasso audit engagement, all transitioned to RSM, LLP, the Audit Committee and City staff supported continuing the contract with RSM, LLP as negotiated with Cole and Reed, P.C. contingent upon rotation of the Partner-in-Charge.

The Owasso Audit Committee met on February 16, 2016, and discussed the performance of RSM, LLP. After considering auditor expertise, contract expense, and staff time, the Audit Committee recommended the Council enter in to a one-year extension of the contract for auditing services with RSM, LLP.

The Fiscal Year 2016 fee of \$46,000 for RSM, LLP auditing services related to the City and its trust authorities is \$1,000 higher than the FY15 base contract due to additional auditing services pertaining to the preparation of the City's first Comprehensive Annual Financial Report. Federal grant audits as required under the Single Audit Act would be billed at \$3,000 each which is the same rate as was previously billed by RSM, LLC.

RECOMMENDATION:

Staff recommends approval of a contract with RSM, LLP as auditors for fiscal year ending June 30, 2016.

ATTACHMENTS:

RSM, LLP Audit Arrangement letter
Summary of Annual Auditing Fees



RSM

June 10, 2016

RSM US LLP

531 Couch Drive
Oklahoma City, Oklahoma

T +1 405 239 7961
F +1 405 235 0042

www.rsmus.com

Audit Committee
Mr. Warren Lehr, City Manager
Ms. Sherry Bishop, Assistant City Manager
Ms. Linda Jones, Finance Director
City of Owasso
111 North Main
Owasso, Oklahoma 74055

Attention: Audit Committee

The Objective and Scope of the Audit of the Financial Statements

You have requested that we audit the financial statements of the City of Owasso (the City), which comprise governmental activities, business-type activities, the discretely presented component unit, each major fund and aggregate remaining fund information as of and for the year-ended June 30, 2016 which collectively comprise the basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

Our audit will be conducted with the objective of our expressing an opinion on the financial statements.

We will also perform the audit of the City as of June 30, 2016, so as to satisfy the audit requirements imposed by the Single Audit Act and Subpart F of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The Responsibilities of the Auditor

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS); *Government Auditing Standards* issued by the Comptroller General of the United States; the provisions of the Single Audit Act, Subpart F of Title 2 U.S. CFR Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and OMB's Compliance Supplement. Those standards, regulations, and supplements require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS. Also, an audit is not designed to detect errors or fraud that are immaterial to the financial statements. The determination of abuse is subjective; therefore, *Government Auditing Standards* does not expect us to provide reasonable assurance of detecting abuse.

THE POWER OF BEING UNDERSTOOD
AUDIT | TAX | CONSULTING

Mr. Warren Lehr, City Manager
City of Owasso
June 10, 2016
Page 2

In making our risk assessments, we consider internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

We will also communicate to the audit committee (a) any fraud involving senior management and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements that becomes known to us during the audit, and (b) any instances of noncompliance with laws and regulations that we become aware of during the audit (unless they are clearly inconsequential).

The funds that you have told us are maintained by the City and that are to be included as part of our audit are listed here:

1. General Fund—1
2. Special Revenue Funds—8
3. Debt Service Funds—1
4. Capital Projects Funds—5
5. Enterprise Funds—2
6. Internal Service Funds—4
7. Component Unit—1

The component unit whose financial statements you have told us are to be included as part of the City of Owasso's financial statements is the Owasso Economic Development Authority.

There are no component units whose financial statements you have told us will be omitted from the basic financial statements.

Our report(s) on internal control will include any significant deficiencies and material weaknesses in controls of which we become aware as a result of obtaining an understanding of internal control and performing tests of internal control consistent with requirements of the standards and circulars identified above. Our report(s) on compliance matters will address material errors, fraud, abuse, violations of compliance obligations, and other responsibilities imposed by state and federal statutes and regulations or assumed by contracts, and any state or federal grant, entitlement, or loan program questioned costs of which we become aware, consistent with requirements of the standards and circulars identified above.

The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. To evaluate subsequent events through the date the financial statements are issued or available to be issued, and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that it will not evaluate subsequent events earlier than the date of the management representation letter referred to below
- c. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
- d. For establishing and maintaining effective internal control over financial reporting and for informing us of all significant deficiencies and material weaknesses in the design or operation of such controls of which it has knowledge;
- e. For (a) making us aware of significant vendor relationships where the vendor is responsible for program compliance, (b) following up and taking corrective action on audit findings, including the preparation of a summary schedule of prior audit findings, and a corrective action plan, and (c) report distribution including submitting the reporting package(s);and
- f. To provide us with:
 - (1) Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
 - (2) Additional information that we may request from management for the purpose of the audit;
 - (3) Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence;
 - (4) When applicable, a summary schedule of prior audit findings for inclusion in the single audit reporting package; and
 - (5) If applicable, responses to any findings reported on the schedule of findings and questioned costs.

As part of our audit process, we will request from management and when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit including among other items:

- a. That management has fulfilled its responsibilities as set out in the terms of this letter; and
- b. That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management is responsible for identifying and ensuring that the City complies with the laws and regulations applicable to its activities, and for informing us about all known material violations of such laws or regulations. In addition, management is responsible for the design and implementation of programs and controls to prevent and detect fraud or abuse, and for informing us about all known or suspected fraud or abuse affecting the entity involving management, employees who have significant roles in internal control, and others where the fraud or abuse could have a material effect on the financial statements or compliance. Management is also responsible for informing us of its knowledge of any allegations of fraud or abuse or suspected fraud or abuse affecting the entity received in communications from employees, former employees, analysts, regulators, short sellers, or others.

Management is responsible for the preparation of the required supplementary information (RSI) and supplementary information presented in relation to the financial statements as a whole in accordance with accounting principles generally accepted in the United States of America. Management agrees to include the auditor's report on the RSI and supplementary information in any document that contains the supplementary information and that indicates that the auditor has reported on such RSI and supplementary information. Management also agrees to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and the auditor's report thereon.

The Audit Committee is responsible for informing us of its views about the risks of fraud or abuse within the entity, and its knowledge of any fraud or abuse or suspected fraud or abuse affecting the entity.

The City agrees that it will not associate us with any public or private securities offering without first obtaining our consent. Therefore, the City agrees to contact us before it includes our reports, or otherwise makes reference to us, in any public or private securities offering.

Our association with an official statement is a matter for which separate arrangements will be necessary. The City agrees to provide us with printer's proofs or masters of such offering documents for our review and approval before printing, and with a copy of the final reproduced material for our approval before it is distributed. In the event our auditor/client relationship has been terminated when the City seeks such consent, we will be under no obligation to grant such consent or approval.

Because RSM US LLP will rely on the City of Owasso and its management and audit committee to discharge the foregoing responsibilities, the City of Owasso holds harmless and releases RSM US LLP, its partners, and employees from all claims, liabilities, losses, and costs arising in circumstances where there has been a knowing misrepresentation by a member of the City of Owasso's management which has caused, in any respect, RSM US LLP's breach of contract or negligence. This provision shall survive the termination of this arrangement for services.

City of Owasso's Records and Assistance

If circumstances arise relating to the condition of the City's records, the availability of appropriate audit evidence, or indications of a significant risk of material misstatement of the financial statements because of error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment, prevent us from completing the audit or forming an opinion, we retain the unilateral right to take any course of action permitted by professional standards, including declining to express an opinion, issue a report, or withdraw from the engagement.

During the course of our engagement, we may accumulate records containing data that should be reflected in the City's books and records. The City will determine that all such data, if necessary, will be so reflected. Accordingly, the City will not expect us to maintain copies of such records in our possession.

The assistance to be supplied by City of Owasso personnel, including the preparation of schedules and analyses of accounts, has been and will be discussed and coordinated with Linda Jones, Finance Director. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report.

Other Relevant Information

RSM US, LLP may mention the City's name and provide a general description of the engagement in RSM US, LLP's client lists and marketing materials.

From time to time and depending upon the circumstances, we may use third-party service providers to assist us in providing professional services to you. In such circumstances, it may be necessary for us to disclose confidential client information to them. We enter into confidentiality agreements with all third-party service providers and we are satisfied that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In addition, we may utilize financial information you have provided to us in connection with this engagement for purposes of creating benchmarking data to be used in RSM US LLP professionals and other clients. This benchmarking data is aggregated with data from a minimum of five other entities so that users of the data are unable to associate the data with any single entity in the database.

In accordance with *Government Auditing Standards*, a copy of our most recent peer review report is enclosed, for your information.

Fees, Costs, and Access to Workpapers

Our fees for the audit and accounting services described above are based upon the value of the services performed and the time required by the individuals assigned to the engagement, plus direct expenses. Our fee estimate and completion of our work is based upon the following criteria:

- a. Anticipated cooperation from City personnel
- b. Timely responses to our inquiries
- c. Timely completion and delivery of client assistance requests
- d. Timely communication of all significant accounting and financial reporting matters
- e. The assumption that unexpected circumstances will not be encountered during the engagement

If any of the aforementioned criteria are not met, then fees may increase. Interim billings will be submitted as work progresses and as expenses are incurred. Billings are due upon submission.

Our fee for services described in this letter will be as follows:

- Audit of financial statements \$46,000
- Uniform Grant Guidance audit requirements, **only if required:** \$ 3,000 per major Federal program

Note that the fees related to the Uniform Grant Guidance audit requirements are only billed on an "if performed/if required" basis.

Our professional standards require that we perform certain additional procedures, on current and previous years' engagements, whenever a partner or professional employee leaves the firm and is subsequently employed by or associated with a client in a key position. Accordingly, the City agrees it will compensate RSM US LLP for any additional costs incurred as a result of the City's employment of a partner or professional employee of RSM US LLP.

In the event we are requested or authorized by the City or are required by government regulation, subpoena, or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for the City, the City will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

The documentation for this engagement is the property of RSM US, LLP. However, you acknowledge and grant your assent that representatives of the cognizant or oversight agency or their designee, other government audit staffs, and the U.S. Government Accountability Office shall have access to the audit documentation upon their request and that we shall maintain the audit documentation for a period of at least three years after the date of the report, or for a longer period if we are requested to do so by the cognizant or oversight agency. Access to requested documentation will be provided under the supervision of RSM US, LLP audit personnel and at a location designated by our Firm.

Claim Resolution

The City of Owasso and RSM US, LLP agree that no claim arising out of services rendered pursuant to this agreement shall be filed more than two years after the date of the audit report issued by RSM US, LLP or the date of this arrangement letter if no report has been issued. The City waives any claim for punitive damages. RSM US, LLP's liability for all claims, damages and costs of the City arising from this engagement is limited to the amount of fees paid by the City to RSM US, LLP for the services rendered under this arrangement letter.

If any term or provision of this agreement is determined to be invalid or unenforceable, such term or provision will be deemed stricken and all other terms and provisions will remain in full force and effect.

Reporting

We will issue a written report upon completion of our audit the City's financial statements. Our report will be addressed to the Owasso City Council. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In addition to our report on the City's financial statements, we will also issue the following types of reports:

- A report on the fairness of the presentation of the City's schedule of expenditures of federal awards for the year ending June 30, 2016.
- Reports on internal control related to the financial statements, and major programs. These reports will describe the scope of testing of internal control and the results of our tests of internal controls.
- Reports on compliance with laws, regulations, and the provisions of contracts or grant agreements. We will report on any noncompliance which could have a material effect on the financial statements and any noncompliance which could have a material effect, as defined by Uniform Grant Guidance, on each major program.

Mr. Warren Lehr, City Manager
City of Owasso
June 10, 2016
Page 7

- A schedule of findings and questioned costs.

This letter constitutes the complete and exclusive statement of agreement between RSM US, LLP and the City of Owasso, superseding all proposals, oral or written, and all other communications, with respect to the terms of the engagement between the parties.

Please sign and return this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

RSM US, LLP



Ron Conner, Partner

Confirmed on behalf of the City of Owasso:

City Manager

Date

Assistant City Manager

Date

Finance Director

Date

Summary of Annual Auditing Fees

	FY'09	FY'10	FY'11	FY'12	FY'13	FY'14	FY'15	FY'16
Cole & Reed/ McGladrey/RSM								
Basic audit of City and trusts	\$ 40,500	\$ 41,500	\$ 41,500	\$ 42,750	\$ 44,000	\$ 44,000	\$ 45,000	\$ 46,000
A-133 grant audits	4,000	2,000	2,000	4,000	3,000	3,000	3,000	-
Total audit costs	\$ 44,500	\$ 43,500	\$ 43,500	\$ 46,750	\$ 47,000	\$ 47,000	\$ 48,000	\$ 46,000



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Linda Jones
Finance Director

SUBJECT: Supplemental Appropriations Fiscal Year End

DATE: June 17, 2016

BACKGROUND:

The City of Owasso operates under the provisions of the Municipal Budget Act. In accordance with the Budget Act, all funds of the City with revenues and expenditures are required to have annual budgets. Expenditures may not legally exceed the appropriation or budget within a department or a fund.

The City Manager has the authority to transfer appropriations between line items within a department or to transfer appropriations between departments within the same fund. An increase in total appropriations in a fund requires City Council approval.

The trust authorities (OPWA and OPGA) are required to prepare an annual budget and submit a copy to the City as beneficiary of the trust. However, there are no further requirements such as a legal restriction on spending.

Staff is requesting City Council consideration of a budget amendment in the General Fund.

General Fund Sales Tax Revenue and Transfer

Under the pledged revenue requirements of the OPWA bond indentures, the City transfers three cents of its sales tax collections to the OPWA Sales Tax Fund. The OPWA then transfers two cents of the sales tax, less payback agreements, back to the General Fund and transfers one cent of the sales tax, less debt service and the CIP payback, to the Capital Improvements Fund.

The sales tax collections for the year total \$24,314,606 which is more than the budgeted revenue. Due to the excess sales tax revenue in the General Fund, the sales tax transfers to and from the OPWA Sales Tax Fund will exceed budget. Budget amendments in the amount of \$814,606 are requested to allow for the transfer of those unexpected revenues and to ensure compliance with the voter-approved sales tax ordinance.

RECOMMENDATION:

Staff recommends City Council approval of a budget amendment in the General Fund increasing the estimated revenue and the appropriation for expenditures by \$814,606.



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Linda Jones
Finance Director

SUBJECT: FY 2016-2017 Annual Operating Budget

DATE: June 17, 2016

BACKGROUND:

Pursuant to statutory and Charter provisions, an annual operating budget for the General Fund, OPWA Fund, OPGA Fund and other funds has been developed and was transmitted for City Council review on May 10, 2016. The proposed budget was discussed during the May and June Council work sessions. Printed copies of the proposed budget have been available for public viewing at City Hall, the Owasso Library, and on the City's website.

On June 1, 2016, legal notice of a public hearing was published in the Owasso Reporter, and such hearing was conducted on June 7, 2016. The public hearing provided opportunity for citizen comment and questions relating to the proposed budget.

Resolution 2016-08 provides for the adoption of a fiscal year budget for the City of Owasso, Oklahoma.

RECOMMENDATION:

Staff recommends approval of Resolution 2016-08, adopting a Fiscal Year 2016-2017 budget for the General Fund and Other Funds as established by the Owasso City Council,

ATTACHMENT:

Resolution 2016-08

**CITY OF OWASSO, OKLAHOMA
RESOLUTION 2016-08**

A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL BUDGET FOR FISCAL YEAR 2016-2017 FOR THE GENERAL FUND AND OTHER FUNDS AS ESTABLISHED BY THE OWASSO CITY COUNCIL; ESTABLISHING LEVELS OF EXPENDITURES BY DEPARTMENT AND ESTABLISHING BUDGET AMENDMENT AUTHORITY AS PROVIDED BY STATUTE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, The City of Owasso has adopted the provisions of the Oklahoma Municipal Budget Act (the Act); and

WHEREAS, The City Manager has prepared a budget for the fiscal year ending June 30, 2017 (FY 2016-2017) consistent with the Act; and

WHEREAS, The Act provides for the City manager, or designee, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the Owasso City Council at least 30 days prior to the start of the fiscal year in compliance with the Act; and

WHEREAS, The Owasso City Council published notice of a Public Hearing, and conducted the Public Hearing on June 7, 2016, in compliance with the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OWASSO, OKLAHOMA,

THAT: The City Council of the City of Owasso does hereby adopt the FY 2016-2017 Budget with total resources available in the amount of \$68,184,599 and total fund/departmental appropriations in the amount of \$68,153,958; legal appropriation are hereby established as shown on "Attachment A" for each fund and department; and

THAT: The June 30, 2016, encumbrances and unexpended appropriation balances for capital projects in the Half-Penny Sales Tax Fund, the Capital Improvements Fund, the Ambulance Capital Fund, the Park Development Fund, the Stormwater Management Fund, and the Capital Improvement Grants Fund be hereby reappropriated to the same funds, accounts and for the same purposes for Fiscal Year 2016-2017 unless the project or purpose is designated or declared closed or completed, provided that fund balances in each respective fund is equal to or greater than the amounts to be reappropriated; and

THAT: The Sinking Fund Schedules for June 30, 2016 and Sinking Fund Estimate of Needs for Fiscal Year Ending June 30, 2017 are hereby approved to be Filed with the County Excise Board; and

THAT: The effective date of this Resolution shall be July 1, 2016.

PASSED, ADOPTED AND APPROVED this 21st day of June, 2016, by the City Council of the City of Owasso, Oklahoma.

Lyndell Dunn, Mayor

ATTEST:

Sherry Bishop, City Clerk

APPROVED AS TO FORM:

Julie Lombardi, City Attorney

Attachment A
City Resolution 2016-08
Budget Summary - Fiscal Year 2016-2017

Appropriation by Fund & Department

General Fund	Municipal Court	\$269,770
General Fund	Managerial	900,619
General Fund	Finance	701,443
General Fund	Human Resources	481,062
General Fund	General Government	448,000
General Fund	Information Technology	910,132
General Fund	Support Services	481,319
General Fund	Community Development	730,166
General Fund	Police Services	5,291,345
Half-Penny Sales Tax Fund	Police Services	1,423,274
General Fund	Police Communications	943,108
General Fund	Animal Control	192,967
General Fund	Fire Services	4,854,313
Half-Penny Sales Tax Fund	Fire Services	1,159,135
General Fund	Emergency Preparedness	97,211
General Fund	Engineering	727,674
General Fund	Streets	929,515
Half-Penny Sales Tax Fund	Streets	1,361,568
General Fund	Stormwater	638,065
General Fund	Cemetery	150,241
General Fund	Parks	740,972
General Fund	Culture & Recreation	254,590
General Fund	Community Center	289,336
General Fund	Historical Museum	32,036
General Fund	Economic Development	137,998
General Fund	Interfund Transfers Out	25,654,967
Ambulance Service Fund	Ambulance Operations	1,715,384
Public Safety Capital Fund	Fire Services	-
E-911 Fund	Police Communications	231,302
Cemetery Care Fund	Cemetery	-
Emergency Siren Fund	Emergency Preparedness	30,000
Juvenile Court Fund	Juvenile Court	10,000
Hotel Tax Fund	Economic Development	69,250
Hotel Tax Fund	Strong Neighborhoods	166,383
Stormwater Management Fund	Stormwater	556,436
Stormwater Management Fund	Interfund Transfers Out	254,080
Vision Tax Fund	Vision Streets Projects	1,515,818
Park Development Fund	Capital Projects	100,000
Capital Improvement Grants Fund	Capital Projects	168,736
Capital Improvements Fund	Capital Projects	6,679,322
City Garage Fund	Vehicle Maintenance	524,070
Self-Insurance Fund	General Government	6,061,000
Sinking Fund	General Government	101,352
	Total Appropriations	<u>\$68,153,958</u>



TO: Honorable Mayor and City Council
City of Owasso

FROM: Michele Dempster
Human Resources Director

SUBJECT: Fraternal Order of Police (FOP)
Fiscal Year 2016-2017 Contract

DATE: July 17, 2016

BACKGROUND:

As a part of the fiscal year 2015-16 contract negotiated last year with the Fraternal Order of Police, the City Council approved language agreeing to ratify the contract for a second year.

The second year of the contract includes a 2% across-the-board increase effective July 1, 2016. All other language remains unchanged.

The increase in compensation costs for this change and continuing all other contract language for fiscal year 2016-2017 is \$163,000.

RECOMMENDATION:

Staff recommends ratification of the 2016-2017 contract between the City of Owasso and the Fraternal Order of Police Lodge #149 and authorization for the Mayor to execute the contract.



TO: Honorable Mayor and City Council
City of Owasso

FROM: Michele Dempster
Human Resources Director

SUBJECT: City Attorney Employment Contract

DATE: June 17, 2016

BACKGROUND:

Subsequent to an Executive Session for the purpose of discussing the annual employment evaluation and personnel matters of the City Attorney, Julie Lombard, a proposed contract was developed. The proposed contract is effective July 1, 2016 and contains language that continues the contract into Fiscal Year 2017-2018 with Council approval of funding through the budget process for the second year. The only change between the proposed contract and the current contract is compensation. The proposed contract increases compensation from \$110,000 to \$120,000 annually.

RECOMMENDATION:

Presented for your consideration is a contract between the City and City Attorney, Julie Lombardi. Outside attorney Keith Wilkes has reviewed the proposed contract.

Attachment:

Contract between City of Owasso and City Attorney, Julie Lombardi

EMPLOYMENT AGREEMENT

This **EMPLOYMENT AGREEMENT** (“Agreement”) is hereby made and entered into this 21st day of June, 2016, by and between the City of Owasso, Oklahoma, a municipal corporation, acting by and through its duly elected City Council (“Owasso”), and Julie Lombardi (“Lombardi”) (collectively “Parties”).

WHEREAS, Owasso desires to employ the services of Julie Lombardi as City Attorney of and for Owasso, and the City Council desires, on behalf of Owasso, to provide certain benefits, establish certain conditions of employment, and to set working conditions for Lombardi;

WHEREAS, Owasso wishes to secure and retain the professional services of Lombardi and to provide an inducement for Lombardi to remain in such employment;

WHEREAS, it is the desire of Owasso to make possible full work productivity and the exercise of professional judgment by assuring Lombardi’s morale and peace of mind with respect to future security; and,

WHEREAS, Lombardi desires to accept employment as City Attorney of the City of Owasso, Oklahoma, subject to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree as follows:

1. **DUTIES.**

Owasso under the terms and conditions hereof, hereby employs Lombardi, and Lombardi hereby accepts employment as City Attorney of Owasso, to perform the functions and duties specified in the Charter and Ordinances of Owasso, and to perform other proper legal tasks, duties and functions as Owasso, by and through its City Council, shall assign from time to time.

2. **TERM.**

A. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Council to terminate the services of Lombardi at any time as provided in Section 2-104 of the Code of Ordinances of Owasso, Oklahoma, as well as Section Four (4) of this Agreement.

B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Lombardi to voluntarily terminate her employment with Owasso at any time, subject only to the provisions contained in Section Six (6) of this Agreement.

C. The Term of this Agreement shall be from July 1, 2016, until June 30, 2018. It is specifically understood that the Parties will take such actions as are necessary to comply with the Oklahoma constitutional debt limitations applicable to municipalities in the State of Oklahoma. Accordingly, any provisions of this Agreement requiring the appropriation of monies by the municipality for Fiscal Year 2017-2018, or any other succeeding fiscal year, shall be subject to the express approval of the City Council.

3. **COMPENSATION.**

- A. *Base Salary.* Owasso agrees to pay Lombardi an annualized base salary of One Hundred Twenty Thousand Dollars (\$120,000).
- B. *Benefits.* Owasso shall provide Lombardi with the same benefits of employment provided to general employees of Owasso, unless specifically modified herein, subject to the requirements of any such benefit plan or policy. Such benefits include, but are not limited to, group health, dental, and life insurance benefits, and OMRF retirement programs.
- C. *Dues.* Owasso shall budget for and pay professional dues, continued legal education expenses and costs, and subscriptions necessary for Lombardi to maintain and continue full admission and participation in national, regional, state and local associations, including, but not limited to, the Oklahoma Bar Association, the Tulsa County Bar Association, the Oklahoma Association of Municipal Attorneys, and any other such professional organization necessary and desirable for Lombardi's continued professional licensing and admissions, participation, growth, and advancement for the good of Owasso.
- D. *Paid Leave.* Owasso agrees to provide Lombardi all forms of paid leave extended to other general employees of Owasso, including but not limited to paid holidays, vacation and sick leave. Accrued vacation leave shall be paid to Lombardi upon termination of employment, whether voluntary or involuntary, as provided for under Oklahoma law.

4. **TERMINATION.**

- A. *By Owasso.* Owasso may terminate the employment of Lombardi, with or without cause, by providing Lombardi with a minimum twenty (20) day written notice of said action hand delivery, certified or registered mail, return receipt requested. Subject only to the restrictions stated in Sub-Section ii, below, in the event of involuntary termination by Owasso while Lombardi is ready, willing and able to perform the duties of City Attorney, Owasso shall pay Lombardi six (6) months of severance pay in equal monthly installments, plus one additional month per fiscal year of completed employment by Lombardi with Owasso, not to exceed a combined twelve (12) months. The monthly severance payment will be an amount equal to Lombardi's regular salary and benefits at the time of the termination, less any applicable and required payroll withholdings.
 - i. In the event of Lombardi's death at any time during the severance period, the balance of the severance payments shall be paid to Lombardi's designated beneficiary. In the event of Lombardi's death during her regular employment, severance pay shall not be due or owing.
 - ii. The Parties expressly agree no severance payment shall be paid if Lombardi is terminated "for cause" during the term of this Agreement. "For cause" includes, but is not limited to, gross neglect of duty, malfeasance, misfeasance or the conviction or plea of guilty for or to any felony or crime of moral turpitude.
 - iii. The Parties acknowledge and agree certain circumstances may arise where, to avoid adverse publicity to Owasso, its City Council and/or Lombardi, Lombardi may tender her resignation from employment conditioned upon the receipt of severance pay as described in Section 4(A), above. Should the City Council accept the

conditional resignation, then upon submission of a properly executed claim in the amount of such severance pay, the Council shall approve the claim for payment.

B. *By Employee.* Lombardi may voluntarily terminate her employment with Owasso by directing at least sixty (60) days written notice of termination to the Mayor of Owasso, via hand-delivery, certified or registered mail, return receipt requested. In event of the voluntary termination by Lombardi, no severance pay shall be due and owing to Lombardi. Nothing in this Sub-Section shall interfere or conflict with Lombardi's rights or Owasso's obligations under Section 4(A)(iii), above.

5. **CONSTRUCTION.**

Parties acknowledge the terms of this Agreement have been equally bargained and negotiated for, and further agree the legal presumption of construing any ambiguity in the Agreement against the drafter shall not apply.

6. **SEVERABILITY.**

The Parties agree that if any section, sub-section, or part of this Agreement is deemed to be void or voidable by a court of competent jurisdiction, the remaining section, sub-sections and terms and conditions of this Agreement shall survive.

7. **VENUE.**

If a legal dispute arises between the Parties, Owasso and Lombardi agree any and all litigation arising out of such dispute, if any, shall rest only in Tulsa County District Court for the State of Oklahoma.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year written above.

CITY OF OWASSO

Lyndell Dunn, Mayor

ATTEST:

Sherry Bishop, City Clerk

LOMBARDI

Julie Lombardi

Approved as to form and legality on the _____ day of _____, 2016.

Keith Wilkes, Attorney



TO: Honorable Mayor and City Council
City of Owasso

FROM: Michele Dempster
Human Resources Director

SUBJECT: City Manager Employment Contract

DATE: June 17, 2016

BACKGROUND:

Last June the City Council approved a two-year contract with City Manager, Warren Lehr. Fiscal year 2016-2017 is the second year of the two-year contract. An annual performance review process was initiated in April for Mr. Lehr. The evaluation process included an online evaluation completed by department directors and individual interviews with department directors and City Council, all conducted by an independent third party. An overview of the evaluation was presented to the City Council on May 17th.

A proposed First Amendment to the contract has been prepared increasing base compensation from \$135,766 to \$145,000.

RECOMMENDATION:

Presented for your consideration is a First Amendment to the contract between the City and City Manager, Warren Lehr. The City Attorney has reviewed and approved the proposed amendment.

ATTACHMENT:

First Amendment to Employment Agreement

FIRST AMENDMENT TO EMPLOYMENT AGREEMENT

This AMENDMENT TO EMPLOYMENT AGREEMENT is made and entered into on this 21st day of June, 2016, by and between the City of Owasso, Oklahoma, a municipal corporation, hereinafter called "City," and Carl "Warren" Lehr, hereinafter called "Manager."

Whereas, the Employment Agreement was originally executed by the parties on June 16, 2015, and both City and Manager hereby desire on this date to amend Section 3-A of the Agreement to read as follows:

- 3 (A). Salary
Beginning July 1, 2016, the City agrees to pay the Manager an annual base salary of One Hundred Forty-Five Thousand Dollars (\$145,000).

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

CITY OF OWASSO, OKLAHOMA

Lyndell Dunn, Mayor

ATTEST

Sherry Bishop, City Clerk

MANAGER

Warren Lehr

Approved as to form and legality on the _____ day of _____, 2016.

Julie Trout Lombardi, City Attorney



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Julie Trout Lombardi
City Attorney

SUBJECT: Resolution 2016-09 retaining legal services to defend the City of Owasso, and providing a legal defense for Officer Andrew Eubanks, in the litigation styled *Cody Robert Mathews v. City of Owasso, et al., Tulsa County District Court, CJ-2016-02196*

DATE: June 17, 2016

BACKGROUND:

On June 13, 2016, a lawsuit was filed against the City of Owasso, Officer Andrew Eubanks and former Lt. Michael Denton by Cody Robert Mathews. Mr. Mathews' action arises out of a pursuit and his eventual arrest in Nowata County on or about June 14, 2015. The lawsuit alleges federal civil rights violations and asserts claims under the Oklahoma Government Tort Claims Act.

PROPOSED ACTION:

Approval of proposed Resolution 2016-09.

RECOMMENDATION:

Staff recommends the City Council approve Resolution 2016-09 retaining Keith Wilkes of Newton, O'Connor, Turner & Ketchum to defend the City of Owasso in the litigation styled *Cody Robert Mathews v. City of Owasso, et al., District Court of Tulsa County, CJ-2016-02196*, and also providing legal defense in this matter for Officer Andrew Eubanks in both his official and individual capacities.

ATTACHMENT:

Proposed Resolution 2016-09

**CITY OF OWASSO, OKLAHOMA
RESOLUTION 2016-09**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OWASSO, OKLAHOMA
RETAINING LEGAL SERVICES TO DEFEND THE CITY OF OWASSO AND PROVIDING A
DEFENSE FOR OFFICER ANDREW EUBANKS IN LITIGATION STYLED CODY ROBERT
MATHEWS v. CITY OF OWASSO, ET AL., DISTRICT COURT OF TULSA COUNTY, CJ-2016-
02196.**

WHEREAS, The City of Owasso, Officer Andrew Eubanks and a former employee of the Owasso Police Department, Michael Denton, have been named as defendants in litigation styled *Cody Robert Mathews v. City of Owasso, et al., District Court of Tulsa county, CJ-2016-02196*, by means of a petition filed on June 13, 2016, alleging federal civil rights violations and claims under the Oklahoma Government Tort Claim Act;

WHEREAS, the City is required to respond to and defend this lawsuit, and it is additionally appropriate to provide a defense in this matter for Officer Andrew Eubanks, in both his individual and official capacities, because the allegations arise from actions taken by Eubanks which were within the scope of his duties as an officer with the Owasso Police Department;

WHEREAS, approval of this resolution is in the best interest of the residents of the City of Owasso.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Owasso, Oklahoma, as follows:

Keith Wilkes of the firm of Newton, O'Conner, Turner & Ketchum is retained by the City to represent the City of Owasso and Officer Andrew Eubanks in the litigation styled *Cody Robert Mathews v. City of Owasso, et al., District Court of Tulsa County, CJ-2016-02196*.

Dated this 21st day of June, 2016.

Lyndell Dunn, Mayor

ATTEST:

Sherry Bishop, City Clerk

Approved as to Form:

Julie Lombardi, City Attorney

CITY OF OWASSO
GENERAL FUND
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING 06/11/16

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
Municipal Court	5,599.34	8,127.27
Managerial	21,601.92	30,587.34
Finance	15,500.57	23,837.75
Human Resources	8,450.35	13,860.43
Community Development	15,782.46	25,029.32
Engineering	16,973.20	25,381.11
Information Systems	13,742.53	20,948.06
Support Services	8,407.96	12,624.25
Cemetery	1,170.14	1,795.24
Police Grant Overtime	2,200.18	2,229.22
Central Dispatch	20,016.95	34,138.19
Animal Control	3,439.63	5,210.64
Emergency Preparedness	1,757.93	2,494.55
Stormwater/ROW Maint.	8,415.41	11,803.87
Park Maintenance	8,252.25	12,480.10
Culture/Recreation	4,995.88	8,179.42
Community-Senior Center	3,648.57	5,260.21
Historical Museum	588.96	661.29
Economic Development	3,367.09	4,405.50
<u>General Fund Total</u>	<u>163,911.32</u>	<u>249,053.76</u>
<u>Garage Fund Total</u>	<u>4,897.60</u>	<u>7,940.99</u>
<u>Ambulance Fund Total</u>	<u>553.85</u>	<u>621.86</u>
<u>Fire Fund 37 Total</u>	<u>150,516.47</u>	<u>229,140.99</u>
<u>Police Fund 38 Total</u>	<u>134,052.76</u>	<u>207,685.77</u>
<u>Streets Fund 39 Total</u>	<u>10,960.62</u>	<u>17,745.00</u>
<u>Stormwater Fund 27 Total</u>		<u>-</u>
<u>Worker's Compensation Total</u>	<u>8,217.65</u>	<u>9,810.83</u>
<u>Strong Neighborhoods Total</u>	<u>3,738.24</u>	<u>5,474.02</u>

CITY OF OWASSO
 HEALTHCARE SELF INSURANCE FUND
 CLAIMS PAID PER AUTHORIZATION OF ORDINANCE #789 AS OF 6/16/16

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AETNA	HEALTHCARE MEDICAL SERVICE	354.54
	HEALTHCARE MEDICAL SERVICE	41,909.31
	HEALTHCARE MEDICAL SERVICE	32,448.78
	HEALTHCARE MEDICAL SERVICE	72,778.39
	ADMIN FEES	13,023.70
	STOP LOSS FEES	47,101.05
	HEALTHCARE DEPT TOTAL	<u>207,615.77</u>
DELTA DENTAL	DENTAL MEDICAL SERVICE	5,065.24
	DENTAL MEDICAL SERVICE	6,581.00
	DENTAL DEPT TOTAL	<u>11,646.24</u>
VSP	VISION MEDICAL SERVICES	1,565.65
	VISION DEPT TOTAL	<u>1,565.65</u>
	HEALTHCARE SELF INSURANCE FUND TOTAL	<u><u>220,827.66</u></u>

CITY OF OWASSO
GENERAL FUND & HALF-PENNY SALES TAX
FISCAL YEAR 2015-2016
Budgetary Basis
Statement of Revenues & Expenditures
As of May 31, 2016

	MONTH TO-DATE	YEAR TO-DATE	BUDGET	PERCENT OF BUDGET
REVENUES:				
Taxes	\$ 2,648,470	\$ 28,284,288	\$ 29,586,666	95.60%
Licenses & permits	19,063	217,972	257,800	84.55%
Intergovernmental	71,313	737,339	820,272	89.89%
Charges for services	57,289	631,196	660,755	95.53%
Fines & forfeits	80,235	674,937	744,985	90.60%
Other	15,717	133,546	114,702	116.43%
TOTAL REVENUES	\$ 2,892,088	\$ 30,679,277	\$ 32,185,181	95.32%
EXPENDITURES:				
Personal services	\$ (2,087,628)	\$ (15,463,228)	\$ (17,590,054)	87.91%
Materials & supplies	(54,890)	(793,868)	(1,141,128)	69.57%
Other services	(112,163)	(1,550,993)	(2,018,971)	76.82%
Capital outlay	(65,951)	(1,102,793)	(3,149,872)	35.01%
TOTAL EXPENDITURES	\$ (2,320,632)	\$ (18,910,883)	\$ (23,900,025)	79.12%
REVENUES OVER EXPENDITURES	\$ 571,456	\$ 11,768,394	\$ 8,285,156	
TRANSFERS IN (OUT):				
Transfers in - Sales Tax	\$ 1,201,630	\$ 14,287,074	\$ 15,251,007	93.68%
Transfers in - RAN Financing	-	330,000	330,000	100.00%
Transfers out	(2,041,458)	(22,555,634)	(23,850,000)	94.57%
TOTAL TRANSFERS	\$ (839,828)	\$ (7,938,560)	\$ (8,268,993)	96.00%
NET CHANGE IN FUND BALANCE	\$ (268,372)	\$ 3,829,834	\$ 16,163	
ENCUMBRANCES OUTSTANDING		\$ (493,950)		
FUND BALANCE (Budgetary Basis)				
Beginning Balance		3,092,827	3,092,827	
Ending Balance		\$ 6,428,711	\$ 3,108,990	