

PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY

RECEIVED
JUN 03 2016 *low*
City Clerk's Office

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, June 7, 2016 – 6:30 pm

1. **Call to Order**
Chair Lyndell Dunn
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes:
 - May 17, 2016, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Reports:
 - o Pay Period Ending Date 5/14/16
 - o Pay Period Ending Date 5/28/16
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall bulletin board at 6:00 pm on Friday, June 3, 2016.



Sherry Bishop, City Clerk

OWASSO PUBLIC GOLF AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, May 17, 2016

The Owasso Public Golf Authority met in regular session on Tuesday, May 17, 2016 in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted on the City Hall bulletin board at 6:00 pm on Friday, May 13, 2016.

1. Call to Order

Chair Lyndell Dunn called the meeting to order at 9:38 pm.

2. Roll Call

Present	Absent
Chair – Lyndell Dunn	None
Vice-Chair – Chris Kelley	
Trustee – Doug Bonebrake	
Trustee – Bill Bush	
Trustee – Jeri Moberly	

A quorum was declared present.

Staff:

Authority Manager - Warren Lehr
Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes:
 - May 3, 2016, Regular Meeting
 - May 10, 2016, Regular Meeting
- B. Approve claims

Mr. Bonebrake moved, seconded by Dr. Kelley to approve the Consent Agenda with claims totaling \$6,059.58.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

None

6. Report from OPGA Attorney

None

7. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Reports:
 - Pay Period Ending Date 4/30/16
- Monthly Budget Status Report – April 2016

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Ms. Moberly moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Bush, Kelley, Moberly, Dunn

NAY: None

Motion carried 5-0 and the meeting adjourned at 9:39 pm.

Lyndell Dunn, Chair

Juliann M. Stevens, Minute Clerk

Claims List

6/7/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
OPGA	JPMORGAN CHASE BANK	WALMART-FOOD	17.66
	JPMORGAN CHASE BANK	NIKE-MERCHANDISE	802.30
	JPMORGAN CHASE BANK	SAMS CLUB-FOOD	434.96
	JPMORGAN CHASE BANK	WALMART-FOOD	22.68
	JPMORGAN CHASE BANK	SAMS CLUB-FOOD	139.61
	JPMORGAN CHASE BANK	BUSHNELL OPT-MERCHANDISE	1,504.63
	JPMORGAN CHASE BANK	EXECUTIVE COFFEE-COFFEE	34.99
	JPMORGAN CHASE BANK	OAKLEY-MERCHANDISE	162.00
	JPMORGAN CHASE BANK	OAKLEY-MERCHANDISE	59.33
	JPMORGAN CHASE BANK	NIKE-MERCHANDISE	116.28
	JPMORGAN CHASE BANK	LAS AMERICAS-FOOD	65.85
	JPMORGAN CHASE BANK	SAMS CLUB-FOOD	116.99
	JPMORGAN CHASE BANK	SAMS CLUB-FOOD	128.28
	JPMORGAN CHASE BANK	TAYLORMADE-MERCHANDISE	249.51
	JPMORGAN CHASE BANK	TAYLORMADE-MERCHANDISE	241.76
	JPMORGAN CHASE BANK	TAYLORMADE-MERCHANDISE	117.82
	JPMORGAN CHASE BANK	TAYLORMADE-MERCHANDISE	590.56
	JPMORGAN CHASE BANK	TAYLORMADE-MERCHANDISE	913.96
	JPMORGAN CHASE BANK	TAYLORMADE-MERCHANDISE	992.85
	JPMORGAN CHASE BANK	TAYLORMADE-MERCHANDISE	1,104.24
	JPMORGAN CHASE BANK	SYSCO-FOOD	551.53
	JPMORGAN CHASE BANK	SAMS CLUB-FOOD	382.99
	JPMORGAN CHASE BANK	GREAT PLAINS-BEVERAGES	376.30
	JPMORGAN CHASE BANK	OAKLEY-MERCHANDISE	100.00
	JPMORGAN CHASE BANK	OAKLEY-MERCHANDISE	64.33
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	147.10
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	232.84
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	645.51
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	122.60
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	357.03
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	119.20
	JPMORGAN CHASE BANK	EXECUTIVE COFFEE-COFFEE	80.89
	JPMORGAN CHASE BANK	WALMART-FOOD	1.16
	JPMORGAN CHASE BANK	WALMART-BEER	93.47
	JPMORGAN CHASE BANK	ALDI-FOOD	41.28
	JPMORGAN CHASE BANK	SAMS CLUB-FOOD	676.60
	JPMORGAN CHASE BANK	SAMS CLUB-FOOD	176.71
	JPMORGAN CHASE BANK	SYSCO-FOOD	682.93
	JPMORGAN CHASE BANK	GREAT PLAINS-BEVERAGES	172.90
	JPMORGAN CHASE BANK	GREAT PLAINS-BEVERAGES	170.00
	JPMORGAN CHASE BANK	OAKLEY-MERCHANDISE	718.58
TOTAL OPGA			13,730.21
GOLF SHOP	JPMORGAN CHASE BANK	PGA-TESTING FEE	200.00

Claims List

6/7/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
TOTAL GOLF SHOP			200.00
CART OPERATIONS	YAMAHA MOTOR CORPORATION, USA	CART LEASE	3,595.49
	JPMORGAN CHASE BANK	TAYLORMADE-UNIFORM	32.43
TOTAL CART OPERATIONS			3,627.92
COURSE MAINT	JPMORGAN CHASE BANK	LUBER BROS-BEARING	55.30
	AT&T	LONG DISTANCE PHONE BILL	0.72
	JPMORGAN CHASE BANK	INTERSTATE-BATTERY	55.10
	JPMORGAN CHASE BANK	OREILLY-OIL/GREASE	94.77
	HARRELL'S, LLC	HERBICIDE	380.74
	TOTAL RADIO INC	RADIO REPAIR	690.80
	JPMORGAN CHASE BANK	POWER MOWER-PULLEY	21.28
	JPMORGAN CHASE BANK	POWER MOWER-BELTS	94.37
	JPMORGAN CHASE BANK	IRRIGATION & TURF-REPAIR	638.85
	JPMORGAN CHASE BANK	OREILLY-REPAIR SUPPLIES	95.77
	JPMORGAN CHASE BANK	OREILLY-GREASE	15.98
	JPMORGAN CHASE BANK	OREILLY-RETURN	-23.97
	JPMORGAN CHASE BANK	STND SPLY LAWN-REPAIR	35.93
	JPMORGAN CHASE BANK	LUBER BROS-REPAIR PARTS	100.57
	JPMORGAN CHASE BANK	P&K EQUIP-EDGER BLADES	11.70
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	69.75
	JPMORGAN CHASE BANK	PRECISION SMALL ENG-FLAGS	35.91
	JPMORGAN CHASE BANK	WINFIELD SOL-PAINT/DYE	396.28
	JPMORGAN CHASE BANK	ARETE IND-TEE MARKERS	475.00
	JPMORGAN CHASE BANK	OWASSO TOP SOIL-SOIL	125.00
	JPMORGAN CHASE BANK	LOWES-FLOWER POTS	25.96
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	41.86
	AEP/PSO	ELECTRIC USE	553.23
	UNIFIRST HOLDINGS LP	AIR FRESHENER	2.00
	UNIFIRST HOLDINGS LP	AIR FRESHENER	2.00
	UNIFIRST HOLDINGS LP	AIR FRESHENER	2.00
	UNIFIRST HOLDINGS LP	SHOP TOWELS	11.19
	UNIFIRST HOLDINGS LP	SHOP TOWELS	11.19
	UNIFIRST HOLDINGS LP	SHOP TOWELS	11.19
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	15.39
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	15.39
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	15.39
	JR SIMPLOT COMPANY	SEAWEED EXTRACT	540.00
	JESCO PRODUCTS, INC	ROPE/FLAGS	137.86
	PIONEER MANUFACTURING	MARKING PAINT	55.50
	JPMORGAN CHASE BANK	LOWES-PAPER CUPS	62.52
	BROWN FARMS LLC	SOD	345.00
	HARRELL'S, LLC	HERBICIDE	560.00

Claims List

6/7/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount	
COURSE MAINT...	HARRELL'S, LLC	FERTILIZER	4,003.50	
	HARRELL'S, LLC	HERBICIDE	711.35	
	HARRELL'S, LLC	FERTILIZER	635.00	
	HARRELL'S, LLC	HERBICIDE	667.50	
	JPMORGAN CHASE BANK	IBT-BEARINGS	168.11	
	TOTAL RADIO INC	RADIO CLIP	39.50	
TOTAL COURSE MAINT			12,002.48	
FOOD & BEV	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	73.58	
	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	68.27	
	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	44.49	
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	53.70	
	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	76.24	
	JPMORGAN CHASE BANK	HOBBY LOBBY-SUPPLIES	40.38	
	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	57.82	
	JPMORGAN CHASE BANK	DLX BUSINESS-CHECKS	105.08	
	JPMORGAN CHASE BANK	SADDORIS-LINEN RENTAL	211.08	
	TOTAL FOOD & BEV			730.64
GOLF ADMIN	JPMORGAN CHASE BANK	SAV ON PRINTING-POSTERS	100.00	
	JPMORGAN CHASE BANK	WASTE MGMT-REFUSE SERVICE	282.14	
	JPMORGAN CHASE BANK	ZEUS BATTERY-BATTERIES	133.90	
	JPMORGAN CHASE BANK	NETWORK SO-TABLE AD	1,000.00	
	JPMORGAN CHASE BANK	COURSETRENDS-WEB HOSTING	300.00	
	AT&T	LONG DISTANCE PHONE BILL	2.50	
	AEP/PSO	ELECTRIC USE	913.97	
	JPMORGAN CHASE BANK	BROOKS-MAINTENANCE	125.00	
	JPMORGAN CHASE BANK	USPS-POSTAGE	11.14	
	JPMORGAN CHASE BANK	COX-CABLE	75.43	
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	81.45	
	JPMORGAN CHASE BANK	LOWES-REPAIR EQUIPMENT	694.12	
	GPS TECHNOLOGIES, INC	GPS LEASE	840.00	
	JPMORGAN CHASE BANK	ADMIRAL EXP-RECEIPT PAPER	58.10	
	JPMORGAN CHASE BANK	TERMINIX-PEST CONTROL	71.00	
	AT&T LONG DISTANCE	LONG DISTANCE PHONE BILL	35.34	
	XEROX CORPORATION	COPIER SERVICE	94.09	
	TOTAL GOLF ADMIN			4,818.18
	FUND GRAND TOTAL			35,109.43
	OPGA GRAND TOTAL			\$35,109.43

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 05/14/16

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
Golf Shop Operations	3,086.86	4,637.65
Cart Operations	2,409.45	2,705.32
Golf Course Operations	10,213.06	15,495.23
Food & Beverage	3,168.46	4,703.02
General & Administration	3,282.51	4,952.39
<u>FUND TOTAL</u>	<u>22,160.34</u>	<u>32,493.61</u>

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 05/28/16

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
Golf Shop Operations	2,987.16	4,525.72
Cart Operations	2,652.24	2,977.92
Golf Course Operations	11,350.90	16,771.38
Food & Beverage	3,484.64	5,057.92
General & Administration	3,282.51	4,952.39
<u>FUND TOTAL</u>	<u>23,757.45</u>	<u>34,285.33</u>