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City Clerk's Office

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO CITY COUNCIL**

**Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, May 3, 2016 – 6:30 pm**

1. **Call to Order**
Mayor Jeri Moberly
2. **Oath of office**

Councilor-Elect Doug Bonebrake will take the oath of office and will offer comments.
3. **Invocation**
Father Chris Waters of Anglican Church of Saint Paul
4. **Roll Call**
5. **Presentation of the Character Trait of Sincerity**
Kathy Curtis, Character Council Member
6. **Election of Mayor**
Mayor Moberly
7. **Election of Vice-Mayor**
Mayor
8. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes:
 - April 5, 2016, Regular Meeting
 - April 12, 2016, Regular Meeting
 - April 25, 2016, Special Meeting
 - B. Approve claims
 - C. Approve Ordinance 1076, enacting Council approval (April 5, 2016) closing to the public use a portion of a utility easement located in the east half of the southwest quarter (E/2, SW/4) of Section 9, Township 21 North, Range 14 East of the Indian Base Meridian, Tulsa County, State of Oklahoma (Rejoice Christian School)
 - D. Approve Deferred Retirement Benefits from the City's Oklahoma Municipal Retirement Fund (OkMRF) Plan for Sandra Vossen
 - E. Accept the donation from Allstate Insurance Foundation and approve a budget amendment in the Fire Department, Half-Penny Sales Tax Fund, increasing the estimated revenue and the appropriation for expenditures by \$1,000
9. **Consideration and appropriate action relating to items removed from the Consent Agenda**

- 10. Consideration and appropriate action relating to the final plat for Charity Auto Sales located at 11595 E 116th St N**
Bronce Stephenson

Staff recommends approval of the Final Plat for Charity Auto Sales.

- 11. Consideration and appropriate action relating to annexation OA-16-02 for property located on the north side of E 76th St N approximately ¾ mile west of N 161st E Ave**
Bronce Stephenson

Staff recommends approval of OA-16-02.

- 12. Consideration and appropriate action relating to a right-of-way acquisition for the Garnett Rd Improvements Project (E 96th St N to E 106th St N)**
Roger Stevens

Staff recommends approval to purchase right-of-way, easement and compensation for damages in the amount of \$47,652 to Gahlib Al-Kazaz, and \$63,972 to Thomas and Ernestine Sanders, and authorization for payment.

- 13. Consideration and appropriate action relating to an amendment to the Tulsa County Inter-local Agreement Intersection Improvements for engineering design services (E 116th St N to N 129th E Ave)**
Dwayne Henderson

Staff recommends amending the Inter-local Agreement with Tulsa County for engineering design services at the intersection of East 116th Street North and North 129th East Avenue and authorizing the city manager to execute an agreement and authorizing an additional payment to Tulsa County for \$14,995.50.

- 14. Report from City Manager**
- Monthly Public Works Project Status Report

- 15. Report from City Attorney**

- 16. Report from City Councilors**

- 17. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)**

- Payroll Payment Reports:
 - Pay Period Ending Date 4/2/16
 - Pay Period Ending Date 4/16/16
- Health Care Self-Insurance Claims – dated as of 4/19/16 and 4/27/16
- Monthly Budget Status Report – March 2016
- DEQ Permit No. SL000072160172 for the construction of 4,032 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the City of Owasso, Tulsa County, Oklahoma
- DEQ Permit No. WL000072160173 for the construction of 2,062 linear feet of eight (8) inch PVC, 1,980 linear feet of six (6) PVC, 1,184 linear feet of four (4) inch PVC potable water line and all appurtenances to serve the City of Owasso, Tulsa County, Oklahoma

- 18. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

19. Adjournment

Notice of Public Meeting filed in the office of the City Clerk and the Agenda posted at City Hall bulletin board at 6:00 pm on Friday, April 29, 2016.



Sherry Bishop, City Clerk

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING

Tuesday, April 5, 2016

The Owasso City Council met in regular session on Tuesday, April 5, 2016, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and the Agenda filed in the office of the City Clerk and posted on the City Hall bulletin board at 6:00 pm on Friday, April 1, 2016.

1. Call to Order

Mayor Jeri Moberly called the meeting to order at 6:30 pm.

2. Invocation

The invocation was offered by Pastor Chris Wall, Senior Pastor of First Baptist Church.

3. Flag Salute

Councilor Bonebrake led the flag salute.

4. Roll Call

Present

Absent

Mayor – Jeri Moberly

None

Vice-Mayor – Lyndell Dunn

Councilor – Doug Bonebrake

Councilor – Bill Bush

Councilor – Chris Kelley

A quorum was declared present.

Staff:

City Manager - Warren Lehr

City Attorney - Julie Lombardi

Mayor Moberly recognized Boy Scout Troop #202 of Owasso.

5. Presentation of the Character Trait of Forgiveness

Scott Pallett, former Character Council Member, presented the Character Trait of Forgiveness for the month of April.

6. Presentation of the Employee of the Quarter

Warren Lehr presented Employee of the Quarter, Ashley Hickman, Human Resources Department.

7. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes – March 15, 2016, Regular Meeting

B. Approve claims

C. Accept public infrastructure improvements:

- 11103 E 103rd St N (Oxford Glen)
- 9700 N Garnett Rd (Express Laundry)

D. Approve Ordinance 1074, enacting Council approval (March 15, 2016) closing to the public use a portion of a utility and drainage easement located in the northwest quarter of the southeast quarter (NW/4 SE/4) of Section 32, Township 21 North, Range 14 East filed as document number 2013026016 and 2013026017 in Tulsa County, State of Oklahoma (Keys Landing II - West side of 129th E Ave approximately ½ mile south of E 76th St N)

- E. Approve Ordinance 1075, enacting Council approval (March 15, 2016) accepting, adding, and annexing to the City of Owasso, Oklahoma, additional lands and territory as referenced in annexation case OA-16-01 and approving zoning application number OZ-16-02 changing the zoning of property located in the southwest corner of the southwest quarter of the southwest quarter (SW/4 SW/4) of Section Five (5), Township Twenty-one (21) North, Range Fourteen (14) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma, according to the U.S. government survey thereof, provided that from and after the passage and publication of this ordinance that all of the real property within said territory herein described shall be a part of the City of Owasso, Oklahoma, and further declaring that all persons residing therein shall be subject to the jurisdiction, control, laws, and ordinances of the City of Owasso, Oklahoma establishing the same as part of ward one of said city and directing the filing of this ordinance, and repealing all ordinances or parts of ordinances in conflict herewith
- F. Accept the donation from Southern Agriculture and approve a budget amendment in the Police Department, Half-Penny Sales Tax Fund, increasing the estimated revenue and the appropriation for expenditures by \$681
- G. Accept the donation from Ascension Health and approve a budget amendment in the Ambulance Service Fund, increasing the estimated revenue and the appropriation for expenditures by \$400
- H. Declare the following nine (9) vehicles as surplus to the needs of the City of Owasso and approve their disposal via online auction:
 - 1999 Ford Explorer (VIN: 1FMZU32X5XZA01461)
 - 2003 Ford Crown Victoria (VIN: 2FAFP71W83X152072)
 - 2003 Ford Crown Victoria (VIN: 2FAFP71W3X152074)
 - 2003 Ford Crown Victoria (VIN: 2FAFP71W83X152069)
 - 2003 Ford Crown Victoria (VIN: 2FAFP71W63X152071)
 - 2005 Ford Crown Victoria (VIN: 2FAFP71W75X114061)
 - 2005 Ford Crown Victoria (VIN: 2FAFP71W35X170241)
 - 2005 Ford Crown Victoria (VIN: 2FAFP71W15X171873)
 - 2005 Ford Crown Victoria (VIN: 2FAFP71W45X170233)

Dr. Kelley moved, seconded by Mr. Bonebrake to approve the Consent Agenda with claims totaling \$702,407.77.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried: 5-0

8. Consideration and appropriate action relating to items removed from the Consent Agenda
None

9. Consideration and appropriate action relating to PUD-16-02 (OZ-16-03), Owasso Senior Living (13707 E 96th St N)

Bronce Stephenson presented the item recommending approval of OPUD 16-02 and OZ-16-03, with the following conditions:

- The number of units be maximum of 31.
- A community garden area be provided for the residents.
- At least two (2) trees or large shrubs per unit be provided on the site.
- A screening berm at least six (6) feet in height be provided along E 96th St N. Landscaping shall be provided atop and surrounding the berm to screen and soften the transition.
- Perimeter screening fence of at least six (6) feet in height shall be constructed with steel support poles set in concrete along the western, northern and eastern boundaries. The smooth side of the fence shall be placed outward.

- Signage along the E 96th St N frontage be constructed as a monument sign no greater than four (4) feet in height, and set in a landscaped bed.
- The development only be allowed as Senior Living Units with only those 55 years and older allowed as tenants or residents, in accordance with Fair Housing Law.

Nine people addressed the Council. After discussion, the item died for lack of motion.

PUBLIC HEARING

- 10. The City Council will conduct a public hearing for the purpose of receiving citizen input relating to the 2016-2017 Community Development Block Grant application and the proposed project to replace sanitary sewer lines in the Hale Acres subdivision**

Karl Fritschen presented the item. The Mayor opened the Public Hearing for comment. One person offered input.

- 11. Consideration and appropriate action relating to Resolution 2016-04, requesting assistance from the Tulsa County CDBG Urban County Program and approval of the application identifying the installation of new sanitary sewer lines in the Hale Acres subdivision as the preferred project for the 2016-17 funding cycle and authorization for the Mayor to execute the necessary documents**

Karl Fritschen presented the item recommending approval of Resolution 2016-04 and approval of the application identifying the installation of new sanitary sewer lines in the Hale Acres subdivision as the preferred project for the 2016-17 funding cycle and authorization for the Mayor to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve Resolution 2016-04, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried: 5-0

- 12. Consideration and appropriate action relating to a partial easement closure for Rejoice Christian School (13413 E 106th St N)**

Karl Fritschen presented the item recommending approval of the partial sanitary sewer easement closure request.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve partial easement closure, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried: 5-0

- 13. Consideration and appropriate action relating to an agreement for design services for the Festival Market Place Project**

Larry Langford presented the item recommending approval of an agreement with GH2 of Tulsa, Oklahoma for design services for the Festival Market Place Project in the amount of \$101,172 and authorization for the City Manager to execute the agreement.

There were no comments from the audience. After discussion, Dr. Kelley moved, seconded by Mr. Bush to approve the agreement in the amount of \$101,172 with GH2 of Tulsa, Oklahoma, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried: 5-0

14. Consideration and appropriate action relating to the purchase of furnishings for the New City Hall Project

Teresa Willson presented the item recommending authorization for the City Manager to execute a contract for the purchase of furnishings for the new City Hall facility.

There were no comments from the audience. After discussion, Dr. Kelley moved, seconded by Mr. Bonebrake to authorize the City Manager to execute a contract for furnishings for the New City Hall not to exceed \$223,239.22, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried: 5-0

15. Consideration and appropriate action relating to a right-of-way acquisition for the Garnett Rd Improvements Project (E 96th St N and E 106th St N)

Roger Stevens presented the item recommending approval to purchase right-of-way, easement and compensation for damages in the amount of \$56,322.05 to BAK Development Enterprises, LLC, and authorization for payment.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve the purchase of right-of way and payment in the amount of \$56,322.05, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried: 5-0

16. Report from City Manager

Roger Stevens presented the Monthly Public Works Project Status Report.

Mr. Lehr acknowledged recent city events, announced no council meeting on April 19, 2016, and a special meeting on April 25, 2016 at 8:00 am.

17. Report from City Attorney

None

18. Report from City Councilors

Councilors commented on recent community events and acknowledged efforts of staff.

19. Official Notices to Council (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Report – Pay Period Ending Date 3/19/2016
- Health Care Self-Insurance Claims – dated as of 3/31/16
- DEQ Permit No. WL000072140938 for the construction of 416 linear feet of eight (8) inch PVC potable water line and appurtenances to serve the Oxford Glen of Owasso, Tulsa County, Oklahoma
- DEQ Permit No. SL000072140939 for the construction of 696 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the Oxford Glen of Owasso, Tulsa County, Oklahoma

20. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

21. Adjournment

Mr. Bonebrake moved, seconded by Mr. Bush to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried 5-0 and the meeting adjourned at 9:08 pm.

Jeri Moberly, Mayor

Lisa Wilson, Minute Clerk

OWASSO CITY COUNCIL, OPWA & OPGA

MINUTES OF JOINT REGULAR MEETING Tuesday, April 12, 2016

The Owasso City Council, Owasso Public Works Authority, and Owasso Public Golf Authority met in a joint regular meeting on Tuesday, April 12, 2016, in the Council Chambers at Old Central, 109 N Birch Street, Owasso, Oklahoma per the Notice of Public Meeting and the Agenda filed in the office of the City Clerk and posted on the City Hall bulletin board at 6:00 pm on Friday, April 8, 2016.

1. Call to Order

Mayor/Chair Jeri Moberly called the meeting to order at 6:05 pm.

Present

Mayor/Chair – Jeri Moberly

Vice-Mayor/Vice-Chair – Lyndell Dunn

Councilor/Trustee – Bill Bush

Councilor/Trustee – Chris Kelley (arrived at 6:10 pm)

A quorum was declared present.

Absent

Councilor/Trustee – Doug Bonebrake

2. The meeting will recess and reconvene at the Wastewater Treatment Plant, 600 S Main St to tour the facility. Following the tour, the Councilors/Trustees will return to Council Chambers, 109 N Birch, to continue meeting.

The Council/Trustees recessed the meeting at 6:05pm and reconvened the meeting at 7:06 pm. Councilor Kelley arrived at 6:10pm and did not attend the tour.

3. Discussion relating to Community Development items

- A. Annexation Request OA 16-02 – north side of E 76th St N approximately ¾ mile west of N 161st E Ave
- B. Final Plat Request – Charity Auto Sales (11595 E 116th St N)

Bronce Stephenson presented each item and discussion was held. It was explained that both requests would be on the May 3, 2016 Council agenda for consideration and action.

4. Discussion relating to rate increase of golf fees

Sherry Bishop presented the item and discussion was held. It was explained that a resolution would be on the May 3, 2016 OPGA agenda for consideration and action.

5. Discussion relating the FY 2017 Budget

Sherry Bishop presented the item and discussion was held. It was explained that the required public hearing would be held during the June 7, 2016 Council meeting.

6. Discussion relating to City Manager contract and evaluation process and the City Attorney contract

Michele Dempster presented the item and discussion was held. It was explained that an executive session would be placed on the May 10, 2016 worksession for an evaluation presentation by Greenwood Performance. It was further discussed that an executive session would be placed on the May 17, 2016 agenda to discuss the FY 2017 contract between the City and the City Attorney.

7. Discussion relating to City Manager items

- Monthly sales tax report
- City Manager report

Linda Jones presented the monthly sales tax report and discussion was held. Under the City Manager Report, Mr. Lehr advised staff received notification from the City of Tulsa regarding an increase in the water rates to be effective October 1, 2016; staff continues to review quotes and furniture options for the City Hall remodel project; staff and members of the Planning Commission, City Council, and Board of Adjustment will attend an OML training on Friday, April 15, 2016; and provided an update on the City's annual free landfill day. Bronce Stephenson provided an update on the public downtown branding campaign and the Mowery development on 1st and Main Street.

8. City Council/Trustee comments and inquiries

Councilors expressed appreciation for the Wastewater Treatment Plant Tour and the opportunity to attend the OML training on Planning Commissions and Boards of Adjustment.

9. Adjournment

The meeting adjourned at 7:49 pm.

Jeri Moberly, Mayor/ Chair

Juliann M. Stevens, Minute Clerk

OWASSO CITY COUNCIL, OPWA & OPGA

MINUTES OF SPECIAL MEETING Monday, April 25, 2016

The Owasso City Council, Owasso Public Works Authority, and Owasso Public Golf Authority met in a special meeting on Monday, April 25, 2016, in the Council Chambers at Old Central, 109 N Birch Street, Owasso, Oklahoma per the Notice of Public Meeting and the Agenda filed in the office of the City Clerk and posted on the City Hall bulletin board at 5:00 pm on Wednesday, April 20, 2016.

1. Call to Order

Mayor/Chair Jeri Moberly called the meeting to order at 8:02 am.

2. Roll Call

Present

Mayor/Chair – Jeri Moberly
Councilor/Trustee – Doug Bonebrake
Councilor/Trustee – Bill Bush
Councilor/Trustee – Chris Kelley
A quorum was declared present.

Absent

Vice-Mayor/Vice-Chair – Lyndell Dunn

Staff:

City Manager/Authority Manager – Warren Lehr
City Attorney/Authority Attorney – Julie Lombardi

3. Consideration and appropriate action relating to approval of claims for the City, OPWA and OPGA

Mr. Bonebrake moved, seconded by Dr. Kelley to approve the Consent Agenda with City claims totaling \$691,183.38, OPWA claims totaling \$387,392.76, and OPGA claims totaling \$10,996.13.

YEA: Bonebrake, Bush, Kelley, Moberly

NAY: None

Motion carried: 4-0

4. Adjournment

Mr. Bush moved, seconded by Mr. Bonebrake to adjourn the meeting.

YEA: Bonebrake, Bush, Kelley, Moberly

NAY: None

Motion carried 4-0 and the meeting adjourned at 8:03 am.

Jeri Moberly, Mayor/Chair

Lisa Wilson, Minute Clerk

Claims List

5/03/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
GENERAL	TREASURER PETTY CASH	CC REFUND/HINES	50.00
	TREASURER PETTY CASH	CC REFUND/CONNOR	50.00
	TREASURER PETTY CASH	CC REFUND/MCDONALD	50.00
	TREASURER PETTY CASH	CC REFUND/01110	50.00
TOTAL GENERAL			200.00
MUNICIPAL COURT	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	80.84
	YOUTH SERVICES OF TULSA	YOUTH SERVICES	4,125.00
	JPMORGAN CHASE BANK	CTR EXEC-TRAINING	225.00
	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	6.48
TOTAL MUNICIPAL COURT			4,437.32
MANAGERIAL	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	49.64
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	12.06
	JPMORGAN CHASE BANK	OWASSO CHAMBER LUNCHEON	15.00
	JPMORGAN CHASE BANK	LODGING EXPENSE-BONEBRAKE	753.42
	JPMORGAN CHASE BANK	LODGING EXPENSE-BUSH	753.42
	JPMORGAN CHASE BANK	EMPLOYEE RECOGNITION	25.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	11.36
	JPMORGAN CHASE BANK	MEETING EXPENSE	39.22
	JPMORGAN CHASE BANK	MEETING EXPENSE	25.78
	TREASURER PETTY CASH	TRAVEL EXPENSE	285.52
	TREASURER PETTY CASH	TRAVEL EXPENSE	138.97
	TREASURER PETTY CASH	TRAVEL EXPENSE	125.30
	TREASURER PETTY CASH	TRAVEL EXPENSE	298.58
	JPMORGAN CHASE BANK	EMPLOYEE RELATIONS	74.30
	JPMORGAN CHASE BANK	MEETING EXP-WORKSESSION	100.00
	JPMORGAN CHASE BANK	LODGING EXPENSE-KELLEY	779.76
	JPMORGAN CHASE BANK	LODGING EXPENSE-FEARY	779.76
	JPMORGAN CHASE BANK	MEETING EXPENSE	78.44
	TOTAL MANAGERIAL		
FINANCE	JPMORGAN CHASE BANK	AMAZON-REFUND	-32.22
	FELKINS ENTERPRISES, LLC	BUSINESS CARDS	30.00
	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	6.48
TOTAL FINANCE			4.26
HUMAN RESOURCES	JPMORGAN CHASE BANK	CHARACTER FIRST-TRAINING	80.40
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	7.60
	JPMORGAN CHASE BANK	OWASSO CHAMBER LUNCHEON	15.00
	JPMORGAN CHASE BANK	FMCS-ARBITRATOR PANEL	30.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	6.36
	JPMORGAN CHASE BANK	CHARACTER FIRST-BULLETINS	648.00

Claims List

5/03/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
HUMAN RESOURCES...	JPMORGAN CHASE BANK	MYEVENT-WELLNESS CONF	50.00
TOTAL HUMAN RESOURCES			837.36
HR - CHARACTER INITIATIVE	JPMORGAN CHASE BANK	SAV ON-CHARACTER BANNERS	160.00
TOTAL HR - CHARACTER INITIATIVE			160.00
GENERAL GOVERNMENT	JPMORGAN CHASE BANK	ADMIRAL EXP-SUPPLIES	28.99
	CINTAS CORPORATION	CARPET CLEANING SERVICES	67.04
	DRAKE SYSTEMS INC	COPIER SERVICES - UPSTAIR	430.26
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	13.79
	JPMORGAN CHASE BANK	ADMIRAL EXP-SUPPLIES	57.98
TOTAL GENERAL GOVERNMENT			598.06
COMMUNITY DEVELOPMENT	JPMORGAN CHASE BANK	OMIA-CODE TRAINING	260.00
	JPMORGAN CHASE BANK	TRAINING EXPENSE	112.33
	JPMORGAN CHASE BANK	TRAINING EXPENSE	10.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	10.34
	JPMORGAN CHASE BANK	DLT SOLUTIONS-AUTOCAD	171.02
	TREASURER PETTY CASH	PARKING FEE	8.00
	TREASURER PETTY CASH	PARKING FEE	8.00
TOTAL COMMUNITY DEVELOPMENT			579.69
INFORMATION TECHNOLOGY	JPMORGAN CHASE BANK	GODADDY-DOMAIN RENEWAL	68.28
	JPMORGAN CHASE BANK	AMAZON-REPAIR SUPPLIES	34.68
TOTAL INFORMATION TECHNOLOGY			102.96
SUPPORT SERVICES	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	247.65
	JPMORGAN CHASE BANK	ASSOC PARTS-BLOWER BELT	13.90
	JPMORGAN CHASE BANK	SAMS CLUB-REFUND	-55.43
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	18.15
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	18.15
	OKLAHOMA DEPARTMENT OF LABOR	BOILER INSPECTION	25.00
	OKLAHOMA DEPARTMENT OF LABOR	BOILER INSPECTION	25.00
	JPMORGAN CHASE BANK	INTERSTATE-BATTERIES	23.50
	JPMORGAN CHASE BANK	COX-OC INTERNET	69.95
	JPMORGAN CHASE BANK	GLOBAL IND-TOOL STORAGE	2,488.98
	TOTAL SUPPORT SERVICES		
POLICE COMMUNICATIONS	JPMORGAN CHASE BANK	L & M OFFICE-CHAIR	627.00
	JPMORGAN CHASE BANK	WALMART-PRISONER BOARD	110.64
TOTAL POLICE COMMUNICATIONS			737.64

Claims List

5/03/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
ANIMAL CONTROL	JPMORGAN CHASE BANK	LOWES-SUPPLIES	138.10
TOTAL ANIMAL CONTROL			138.10
EMERGENCY PREPAREDNESS	JPMORGAN CHASE BANK	INTERSTATE-BATTERIES	542.60
	JPMORGAN CHASE BANK	INTERSTATE-BATTERIES	542.60
	JPMORGAN CHASE BANK	INTERSTATE-BATTERIES	542.60
TOTAL EMERGENCY PREPAREDNESS			1,627.80
STORMWATER	JPMORGAN CHASE BANK	LOWES-PARTS	70.93
	JPMORGAN CHASE BANK	P & K EQUIP-FLUID/FILTERS	144.95
	JPMORGAN CHASE BANK	P & K EQUIP-MOWER BLADES	138.99
	JPMORGAN CHASE BANK	P & K EQUIP-MOWER FILTERS	89.30
	JPMORGAN CHASE BANK	P & K EQUIP-HYDR FLUID	61.60
	JPMORGAN CHASE BANK	OREILLY-OIL/AIR FILTERS	193.69
	JPMORGAN CHASE BANK	OREILLY-FILTERS	102.89
	JPMORGAN CHASE BANK	OREILLY-SPILL ABSORBANT	22.47
	JPMORGAN CHASE BANK	EQUIPMENT ONE-BLADES	59.85
	JPMORGAN CHASE BANK	EQUIP ONE-FUEL FILTER	46.55
	JPMORGAN CHASE BANK	STD SUPPLY-MOWER BLADES	34.99
	JPMORGAN CHASE BANK	P & K EQUIP-RETURN	-25.19
	TOTAL STORMWATER		
PARKS	VERDIGRIS VALLEY ELECTRIC COOP	ELECTRIC BILL	54.63
	WASHINGTON CO RURAL WATER DISTRICT	WATER SERVICE	36.00
	ANDREA SMITH	APRIL JANITORIAL SERVICES	1,175.00
	JPMORGAN CHASE BANK	CORNERSTONE-SUPPLIES	35.98
	JPMORGAN CHASE BANK	ACE-CLEANING SUPPLIES	80.94
	JPMORGAN CHASE BANK	ACE-WEED CONTROL	16.99
	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	21.26
	JPMORGAN CHASE BANK	LOCKE-RESTROOM PARTS	33.13
	JPMORGAN CHASE BANK	LOWES-LOCK	13.28
	UNIFIRST HOLDINGS LP	PARKS UNIFORMS	21.55
	JPMORGAN CHASE BANK	LOWES-ROUND-UP	160.55
	TOTAL PARKS		
COMMUNITY CENTER	JPMORGAN CHASE BANK	LOWES-SUPPLIES	81.52
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	122.37
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	53.83
	JPMORGAN CHASE BANK	MYSENIORCENTER-FEES	125.00
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	64.09
	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	23.93
	JPMORGAN CHASE BANK	TUCKER JANT'L-SUPPLIES	60.95
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	24.80

Claims List

5/03/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
COMMUNITY CENTER...	JPMORGAN CHASE BANK	AMAZON-SPEAKERS	239.99
	JPMORGAN CHASE BANK	AMAZON-WALL COUPLER	16.98
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	213.93
TOTAL COMMUNITY CENTER			1,027.39
FUND GRAND TOTAL			20,261.29
AMBULANCE SERVICE	AMERICAN MUNICIPAL SERVICES CORP.	COLLECTION SERVICES	180.13
TOTAL AMBULANCE SERVICE			180.13
AMBULANCE	JPMORGAN CHASE BANK	BOUND TREE-SUPPLIES	603.75
	JPMORGAN CHASE BANK	GREEN CO-MEDICAL WASTE	195.00
	JPMORGAN CHASE BANK	GREEN CO-MEDICAL WASTE	390.00
	JPMORGAN CHASE BANK	NAT REG EMT-RECERT	20.00
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	10.03
	JPMORGAN CHASE BANK	FULLERTON-SUPPLIES	51.00
	JPMORGAN CHASE BANK	FULLERTON-SUPPLIES	43.50
	JPMORGAN CHASE BANK	HENRY SCHEIN-SUPPLIES	147.36
	JPMORGAN CHASE BANK	HENRY SCHEIN-SUPPLIES	1,683.90
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	28.07
	JPMORGAN CHASE BANK	ZOLL MEDICAL-SUPPLIES	1,068.75
	JPMORGAN CHASE BANK	WALMART-REFUND	-12.81
	JPMORGAN CHASE BANK	WALMART-REFUND	-6.07
	JPMORGAN CHASE BANK	HENRY SCHEIN-SUPPLIES	-63.72
	TOTAL AMBULANCE		
FUND GRAND TOTAL			4,338.89
E911 COMMUNICATIONS	INCOG-E911	E911 ADMIN SVC FEES	7,747.66
TOTAL E911 COMMUNICATIONS			7,747.66
FUND GRAND TOTAL			7,747.66
STRONG NEIGHBORHOODS	JPMORGAN CHASE BANK	SAV ON-BANNERS	45.00
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	77.40
TOTAL STRONG NEIGHBORHOODS			122.40
FUND GRAND TOTAL			122.40
STORMWATER - STORMWATER	MOTOROLA SOLUTIONS, INC	MOBILE RADIOS	2,731.75
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	36.62

Claims List

5/03/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
TOTAL STORMWATER - STORMWATER			2,768.37
FUND GRAND TOTAL			2,768.37
AMBULANCE CAPITAL FD	JPMORGAN CHASE BANK	AMAZON-DOCTOR HARD DRIVE	88.00
TOTAL AMBULANCE CAPITAL FD			88.00
FUND GRAND TOTAL			88.00
RANCH CREEK TRAIL	WALLACE ENGINEERING STRUCTURAL	RANCH CREEK TRAIL	2,937.50
TOTAL RANCH CREEK TRAIL			2,937.50
FUND GRAND TOTAL			2,937.50
SALES TAX FUND-FIRE	JPMORGAN CHASE BANK	SUPPLYWORKS-SUPPLIES	277.84
	JPMORGAN CHASE BANK	LOCKE-ST #2 LIGHTING	331.54
	JPMORGAN CHASE BANK	UPS-RENTAL RETURN	51.52
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	2.42
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	7.76
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	31.62
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	99.21
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	13.22
	JPMORGAN CHASE BANK	HOME DEPOT-PARTS	2.12
	JPMORGAN CHASE BANK	HOME DEPOT-VEH PARTS	22.44
	JPMORGAN CHASE BANK	ACADEMY-SUPPLIES	22.99
	JPMORGAN CHASE BANK	IMAGENET-COPIER RENTAL	440.17
	JPMORGAN CHASE BANK	AMAZON-EQUIPMENT	22.48
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	27.65
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	31.13
	JPMORGAN CHASE BANK	OREILLY-PARTS	5.99
	JPMORGAN CHASE BANK	OREILLY-PARTS	12.07
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	59.29
	JPMORGAN CHASE BANK	TRAINING EXPENSE	11.77
TOTAL SALES TAX FUND-FIRE			1,473.23
FUND GRAND TOTAL			1,473.23
SALES TAX FUND-POLICE	JPMORGAN CHASE BANK	SAFARILAND-SUPPLIES	220.00
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	13.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	64.83
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	84.66
	JPMORGAN CHASE BANK	STAPLES-SUPPLIES	38.41

Claims List

5/03/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
SALES TAX FUND-POLICE...	JPMORGAN CHASE BANK	STAPLES-SUPPLIES	46.98
	JPMORGAN CHASE BANK	SOUTHERN AG-K9 SUPPLIES	127.98
	JPMORGAN CHASE BANK	SPECIAL OPS-UNIFORM ITEMS	184.49
	JPMORGAN CHASE BANK	THOMSON-CLEAR ACCESS	289.81
	JPMORGAN CHASE BANK	TINT SHOP-TINTING	75.00
	JPMORGAN CHASE BANK	FAMILY ANIMAL-K9 MEDICAL	265.04
	DRAKE SYSTEMS INC	COPIER LEASE	445.98
	JPMORGAN CHASE BANK	ADVANCE AUTO-SUPPLIES	13.58
	JPMORGAN CHASE BANK	AT YOUR SERV-RENTAL	80.00
	JPMORGAN CHASE BANK	STD SUPPLY-SUPPLIES	359.07
	JPMORGAN CHASE BANK	STAPLES-TAX CREDIT	-6.99
TOTAL SALES TAX FUND-POLICE			2,301.84
FUND GRAND TOTAL			2,301.84
SALES TAX FUND-STREETS	JPMORGAN CHASE BANK	VANCE BROTHERS-TACK OIL	31.50
	JPMORGAN CHASE BANK	LOWES-CONDUIT/WIRING	65.67
	JPMORGAN CHASE BANK	DYNA-BRACKETS/HARDWARE	1,576.50
	MOTOROLA SOLUTIONS, INC	MOBILE RADIOS	5,463.50
	ECONOLITE CONTROL PRODUCTS, INC	REPLACE TRAFFIC CONTROL	6,330.00
	JPMORGAN CHASE BANK	GELCO-SAFETY BOOTS	134.99
	JPMORGAN CHASE BANK	H & H INDUSTRIES-LAMPS	1,796.40
	JPMORGAN CHASE BANK	ATWOODS-RECEIVER TUBE	39.37
TOTAL SALES TAX FUND-STREETS			15,437.93
FUND GRAND TOTAL			15,437.93
CI - GARN WID 96TH-106TH	SEVEN C'S ENTERPRISES, INC	ROW ACQUISITION/EASEMENTS	1,800.00
	DEWBERRY ENGINEERS, INC	ENGINEERING SERVICES	5,050.14
TOTAL CI - GARN WID 96TH-106TH			6,850.14
CI - E 76TH ST WIDENING	FELKINS ENTERPRISES, LLC	SIGNS	75.00
TOTAL CI - E 76TH ST WIDENING			75.00
FUND GRAND TOTAL			6,925.14
CITY GARAGE	JPMORGAN CHASE BANK	UNITED FORD-PARTS RESALE	515.26
	JPMORGAN CHASE BANK	WELDON-LIGHTS	27.32
	JPMORGAN CHASE BANK	BUMP2BUMP-PARTS RETURN	-308.00
	JPMORGAN CHASE BANK	BUMP2BUMP-PARTS RETURN	-202.00
	JPMORGAN CHASE BANK	UNITED FORD-CORE RETURN	-300.00
	AT&T MOBILITY	WIRELESS SERVICE	57.54

Claims List

5/03/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
CITY GARAGE...	JPMORGAN CHASE BANK	SAFELITE-WINDSHIELD	201.50
	JPMORGAN CHASE BANK	UNITED FORD-PARTS RESALE	64.17
	JPMORGAN CHASE BANK	HESELBEIN-TIRES	251.60
	JPMORGAN CHASE BANK	ADMIRAL EXP-SUPPLIES	28.99
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	32.04
	UNIFIRST HOLDINGS LP	UNIFORM RENTAL FEES	32.04
	JPMORGAN CHASE BANK	UNITED FORD-PARTS RESALE	67.67
	JPMORGAN CHASE BANK	BUMP2BUMP-PARTS RESALE	35.00
	JPMORGAN CHASE BANK	BUMP2BUMP-PARTS RESALE	84.48
	JPMORGAN CHASE BANK	IDENTIFIX-DIAGNOSTICS PRO	1,308.00
TOTAL CITY GARAGE			1,895.61
FUND GRAND TOTAL			1,895.61
WORKERS' COMP SELF-INS	STATE OF OKLAHOMA	FEE-W/C OWN RISK PERMIT	1,000.00
TOTAL WORKERS' COMP SELF-INS			1,000.00
FUND GRAND TOTAL			1,000.00
CITY GRAND TOTAL			\$67,297.86

Claims List Addendum
3-May-16

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
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Home Depot Gift Card Grant; CC approved 8/5/14 (\$3,000)

Strong Neighborhoods	Home Depot Gift Card Grant	Various Supplies	\$304.40

Total Strong Neighborhoods Grant

\$304.40



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Karl Fritschen, Urban and Long Range Planning

SUBJECT: Ordinance 1076, Partial Utility Easement Closure Request –
Rejoice Christian School, LLC

DATE: April 29, 2016

BACKGROUND:

At the April 5, 2016 meeting, the Owasso City Council approved a request to close a portion of a utility easement on property where Rejoice Christian School is located. Attached is a copy of Ordinance 1076 that formally adopts the City Council's action of April 5, 2016.

RECOMMENDATION:

Staff recommends approval of Ordinance 1076.

ATTACHMENTS:

Ordinance 1076
Survey
Aerial Map

**CITY OF OWASSO, OKLAHOMA
ORDINANCE 1076**

AN ORDINANCE CLOSING TO THE PUBLIC USE A PORTION OF A UTILITY EASEMENT LOCATED IN THE EAST HALF OF THE SOUTHWEST QUARTER (E/2, SW/4) OF SECTION 9, TOWNSHIP 21 NORTH, RANGE 14 EAST OF THE INDIAN BASE MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA,

WHEREAS the City of Owasso retains the absolute right to reopen the same without expense to the municipality, and repealing all ordinances or parts of ordinances in conflict herewith; and

WHEREAS, the City of Owasso, Oklahoma has deemed it necessary and expedient to close to the public use a portion of a certain public utility and drainage easement; and

WHEREAS, said portion of the utility easement is described as follows:

A TRACT OF LAND LOCATED IN THE E/2 OF THE SW/4 OF SECTION 9, T-21-N, R-14-E OF THE INDIAN BASE MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE OFFICIAL U.S. GOVERNMENT SURVEY THEREOF, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING FROM THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE/4, SW/4); THENCE NORTH 01°13'58" WEST ALONG THE WEST LINE OF THE E/2, SW/4 FOR 1999.79 FEET; THENCE NORTH 88°44'37" EAST FOR 280.00 FEET; THENCE SOUTH 01°13'58" EAST PARALLEL WITH THE WEST LINE OF THE E/2, SW/4 FOR 571.58 FEET TO THE POINT OF BEGINNING OF SAID TRACT OF LAND; THENCE CONTINUING SOUTH 01°13'58" EAST PARALLEL WITH SAID WEST LINE FOR 1032.15 FEET; THENCE SOUTH 88°46'02" WEST FOR 20.00 FEET; THENCE NORTH 01°13'58" WEST PARALLEL WITH SAID WEST LINE FOR 1043.14 FEET; THENCE SOUTH 62°26'17" EAST FOR 22.82 FEET TO THE POINT OF BEGINNING OF SAID TRACT OF LAND.

SAID PROPERTY IS APPROXIMATELY 20,752.9 SQUARE FEET IN SIZE.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OWASSO, OKLAHOMA, THAT TO WIT:

Section 1. That all ordinances or parts of ordinances in conflict with this ordinance are hereby expressly repealed.

Section 2. All ordinances, or parts of ordinances, in conflict with this ordinance are hereby repealed to the extent of the conflict only.

Section 3. If any part or parts of this ordinance are deemed unconstitutional, invalid or ineffective, the remaining portion shall not be affected but shall remain in full force and effect.

Section 4. The provisions of this ordinance shall become effective thirty (30) days from the date of final passage as provided by state law.

Section 5. That there be filed in the office of the County Clerk of Tulsa County, Oklahoma, a true and correct copy of this Ordinance.

PASSED by the City Council of the City of Owasso, Oklahoma on the 3rd day of May, 2016.

Mayor

(S E A L)

ATTEST:

Sherry Bishop, City Clerk

APPROVED as to form and legality

Julie Lombardi, City Attorney



P.O. BOX 180 OWASSO, OKLAHOMA 74055 (918) 376-1500 FAX (918) 376-1597

EASEMENT OR PUBLIC WAY CLOSING APPLICATION

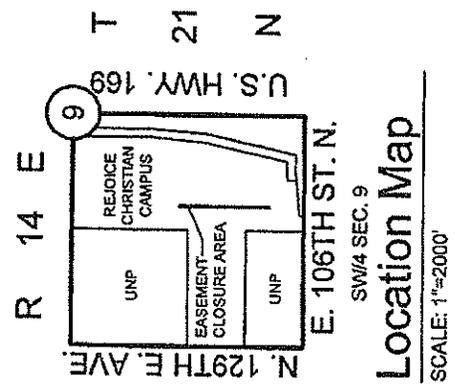
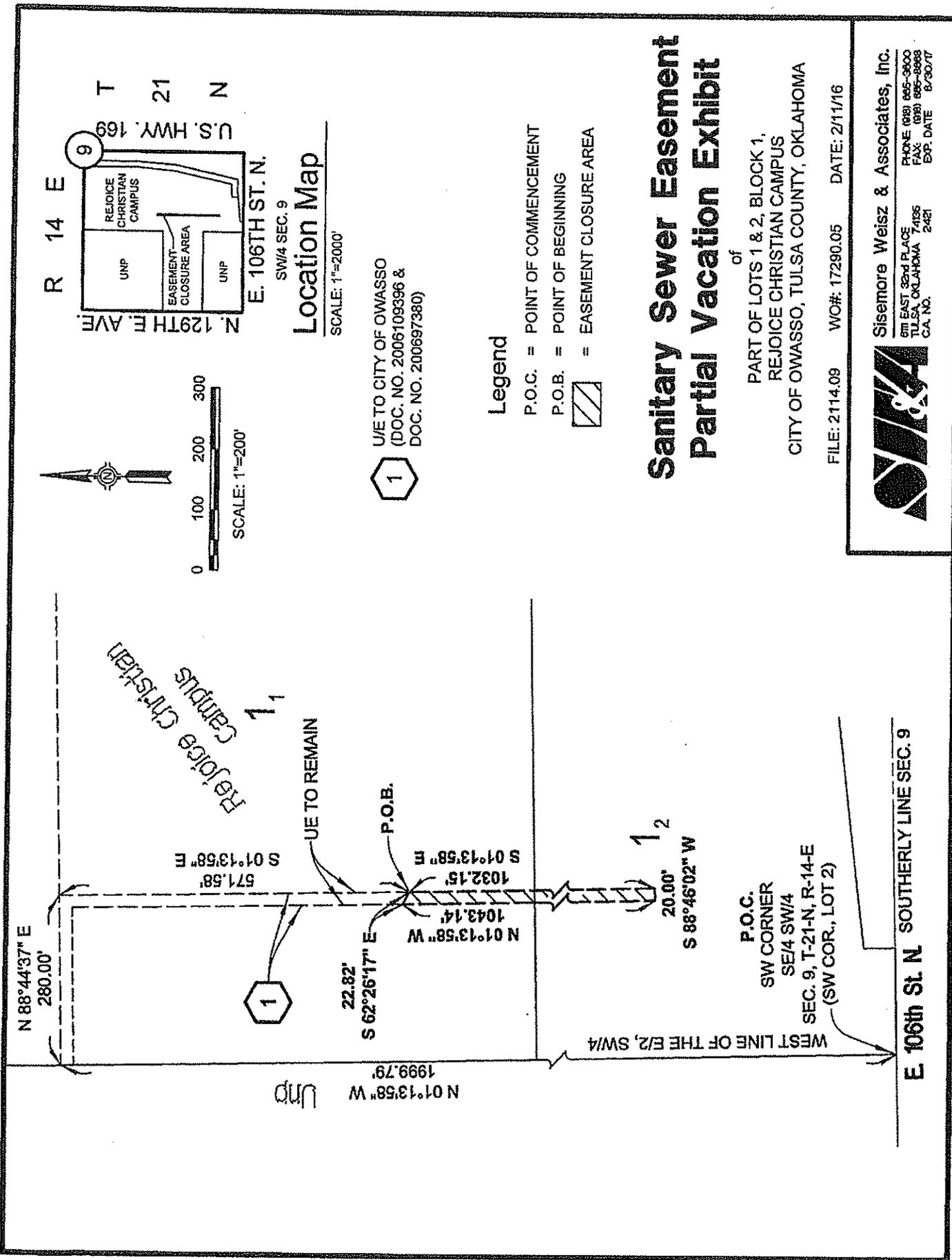
NAME OF DEVELOPMENT Rejoice Christian Campus
 LEGAL DESCRIPTION AND ADDRESS OF SITE Part of Lots 1 and 2
of Block 1, Rejoice Christian Campus.
(See Attached Legal Description)

DEVELOPER TFC - Rejoice Christian School, LLC ENGINEER/ARCHITECT Greg Weiser
 ADDRESS _____ ADDRESS Sovereign Weiser & Assoc.
 PHONE _____ FAX _____ PHONE 918.665.3600 FAX 918.665.8668

LOT INFORMATION	Frontage feet	Average Depth feet	Lot Area Sq.Ft.	Is this lot irregular or a flag lot?
BUILDING SETBACK	Front (from center of street) feet	Rear feet	Sides (If corner lot, from center of street) feet feet	
SITE INFORMATION	Total Floor Area (Non-residential) Sq.Ft.	PRESENT USE <u>School / Church</u>	PROPOSED ZONING	PROPOSED USE
RESIDENTIAL INFORMATION	No. of Single-Family Dwellings	No. of Duplex Dwellings	Multi-Family Dwellings	

Please submit the completed application form and application fee (\$100.00). The easement closure shall be accompanied by a legal description with an exhibit that clearly identifies the area or areas to be closed. All documents shall be submitted **21 days in advance** of the TAC meeting, at which the closure will be reviewed. **The applicant and/or the applicant's consultant should attend both the Technical Advisory Committee and City Council meetings.**

APPLICANT SIGNATURE Wally Popi DATE 2-19-16



1 U/E TO CITY OF OWASSO (DOC. NO. 2006109396 & DOC. NO. 200697380)

Legend

- P.O.C. = POINT OF COMMENCEMENT
- P.O.B. = POINT OF BEGINNING
- = EASEMENT CLOSURE AREA

Sanitary Sewer Easement Partial Vacation Exhibit

of
PART OF LOTS 1 & 2, BLOCK 1,
REJOICE CHRISTIAN CAMPUS
CITY OF OWASSO, TULSA COUNTY, OKLAHOMA

FILE: 2114.09 WO#: 17290.05 DATE: 2/11/16



Sisemore Weisz & Associates, Inc.
671 EAST 32nd PLACE
TULSA, OKLAHOMA 74136
CA. NO. 2481
PHONE (918) 665-3600
FAX (918) 665-3668
EXP. DATE 8/30/17

Partial Vacation Legal Description

A TRACT OF LAND SITUATED IN THE EAST HALF OF THE SOUTHWEST QUARTER (E/2 SW/4) OF SECTION NINE (9), TOWNSHIP TWENTY-ONE (21) NORTH, RANGE FOURTEEN (14) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING FROM THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE/4, SW/4); THENCE NORTH 01°13'58" WEST ALONG THE WEST LINE OF THE E/2, SW/4 FOR 1999.79 FEET; THENCE NORTH 88°44'37" EAST FOR 280.00 FEET; THENCE SOUTH 01°13'58" EAST PARALLEL WITH THE WEST LINE OF THE E/2, SW/4 FOR 571.58 FEET TO THE POINT OF BEGINNING OF SAID TRACT OF LAND; THENCE CONTINUING SOUTH 01°13'58" EAST PARALLEL WITH SAID WEST LINE FOR 1032.15 FEET; THENCE SOUTH 88°46'02" WEST FOR 20.00 FEET; THENCE NORTH 01°13'58" WEST PARALLEL WITH SAID WEST LINE FOR 1043.14 FEET; THENCE SOUTH 62°26'17" EAST FOR 22.82 FEET TO THE POINT OF BEGINNING OF SAID TRACT OF LAND.

SEWER EASEMENT VACATION CERTIFICATION

I, DEAN ROBINSON, OF SISEMORE WEISZ & ASSOCIATES, CERTIFY THAT THE ATTACHED LEGAL DESCRIPTION CLOSES IN ACCORD WITH EXISTING RECORDS. AND IS A TRUE REPRESENTATION OF THE SEWER EASEMENT VACATION AS DESCRIBED.

2/11/16
DATE

SISEMORE WEISZ & ASSOCIATES, INC.
BY DEAN ROBINSON



DEAN ROBINSON
RPLS No. 1146
C. A. NO. 2421
EXPIRES: 6/30/17

Rejoice Christian Campus - Easement Closure





TO: The Honorable Mayor and City Council
City of Owasso

FROM: Michele Dempster
Human Resources Director

SUBJECT: OkMRF Retirement Request

DATE: April 29, 2016

BACKGROUND:

Oklahoma Municipal Retirement Fund (OkMRF), the retirement plan for non-police and fire employees, requires the City Council acting as the OkMRF Retirement Committee to approve applications for retirement. To be eligible for retirement benefits through OkMRF, an employee must have a minimum of five years of employment. Once an employee has five years of service, the employee is considered vested and upon leaving employment with the City has three options depending upon age.

1. Normal Retirement is available to a vested employee age 65 or older.
2. Early Retirement is available to a vested employee between ages 55 and 65.
3. Deferred Retirement is available to vested employees under the age of 65. Deferred Retirement allows an employee to "defer" retirement benefits until a future date, at which time the employee would begin receiving monthly retirement benefits.

April 12, 2016 was the last day of employment for Sandra Vossen of the Finance Department Utility Billing Division. Ms. Vossen was a participant in the OkMRF retirement plan while employed with the City for five years and has applied for, and meets the prerequisites for Deferred Retirement.

RECOMMENDATION:

Staff recommends approval of Sandra Vossen's application for Deferred Retirement benefits.



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Christopher A. Garrett
Fire Chief

SUBJECT: Donation from Allstate Insurance Foundation

DATE: April 29, 2016

BACKGROUND:

With the assistance of Mr. Michael Watson, a local insurance professional with Allstate Insurance, the fire department qualified for and received a donation from the Allstate Insurance Foundation in the amount of \$1,000. The donated funds are to be used to support the community through enhanced fire department operations. The fire department intends to utilize the funds to purchase updated training materials.

RECOMMENDATION:

Staff recommends the acceptance of the donation from the Allstate Insurance Foundation and approval of a budget amendment in the Fire Department, Half-Penny Sales Tax Fund (37-250) increasing the estimated revenues and the appropriation for expenditures by \$1,000.



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Bronce L. Stephenson, MPA
Director of Community Development

SUBJECT: Final Plat – Charity Auto Sales

DATE: April 29, 2016

BACKGROUND:

The Community Development Department received a request for review and approval of a final plat for Charity Auto Sales. The property is located at 11595 E 116th St N and is 0.51 acres in size.

SUMMARY TABLE:

Direction	Zoning	Use	Land Use Plan	Jurisdiction
North	RS-3 (Residential Single Family)	Residential	Residential	City of Owasso
South	AG (Agriculture)	AG/Residential	Commercial	Tulsa County
East	RS-3 (Residential Single Family)	Residential	Residential	City of Owasso
West	CS (Commercial Shopping)	Commercial	Commercial	Tulsa County

SUBJECT PROPERTY/PROJECT DATA:

Property Size	0.51 acres
Current Zoning	CS (Commercial Shopping)
Proposed Use	Commercial
Lots/Blocks	1 Lot on 1 Block
Number of Reserve Areas	N/A
Within PUD?	N/A
Within Overlay District?	N/A
Water Provider	City of Owasso
Applicable Paybacks	Storm siren fee of \$35/acre
Streets (public or private)	N/A

ANALYSIS:

The final plat for Charity Auto Sales proposes one (1) lot on one (1) block. The property is located along E 116th St N just south of the Brookfield Crossing Subdivision. This property was recommended for annexation approval by the Annexation Committee on February 24, 2016 (OA 16-01).

There is an existing recorded 11-foot utility easement along both sides and rear of the property as well as a 17.5-foot utility easement along the front of the property. The utility easements will provide utility companies adequate access to provide and maintain utility service for the future use on the property. Any development that occurs on the subject property must adhere to all subdivision, zoning, and engineering requirements including but not limited to paved streets, landscaping, and sidewalks. The proposed commercial use for the property conforms to the land use prescribed under the 2030 Owasso Land Use Master Plan. The property is subject to all applicable paybacks as described in the above table. The City of Owasso will provide sanitary sewer for this property.

Since the original review of this item, staff has worked with the developer of the property and will request an access easement on the west side of the property to allow for connection to future development and to provide secondary means of emergency access to the site. The site plan will determine the exact location needed, so staff will simply ask the Council to require a mutual access to be determined by staff. The applicant has agreed to this request.

TECHNICAL ADVISORY COMMITTEE:

The Technical Advisory Committee (TAC) reviewed the final plat for Charity Auto Sales at their regularly scheduled meeting on March 23, 2016. All TAC comments have been addressed by the applicant.

PLANNING COMMISSION:

The Owasso Planning Commission considered this item at their meeting on April 11, 2016, voting unanimously to recommend approval of the Final Plat.

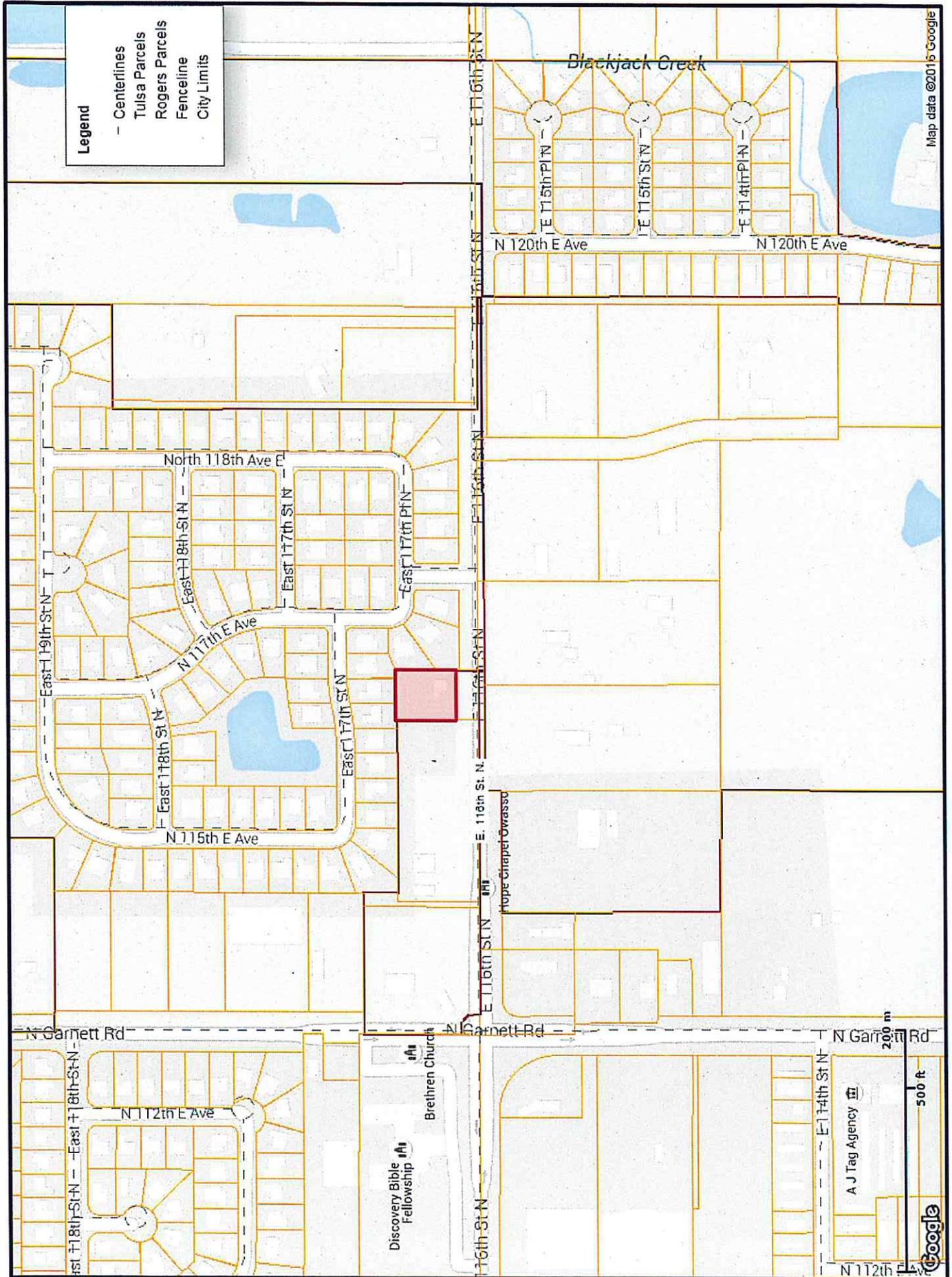
RECOMMENDATION:

Staff recommends approval of the Final Plat for Charity Auto Sales, with the addition of a mutual access easement located along the western property boundary, with location to be determined by staff upon review of site plan.

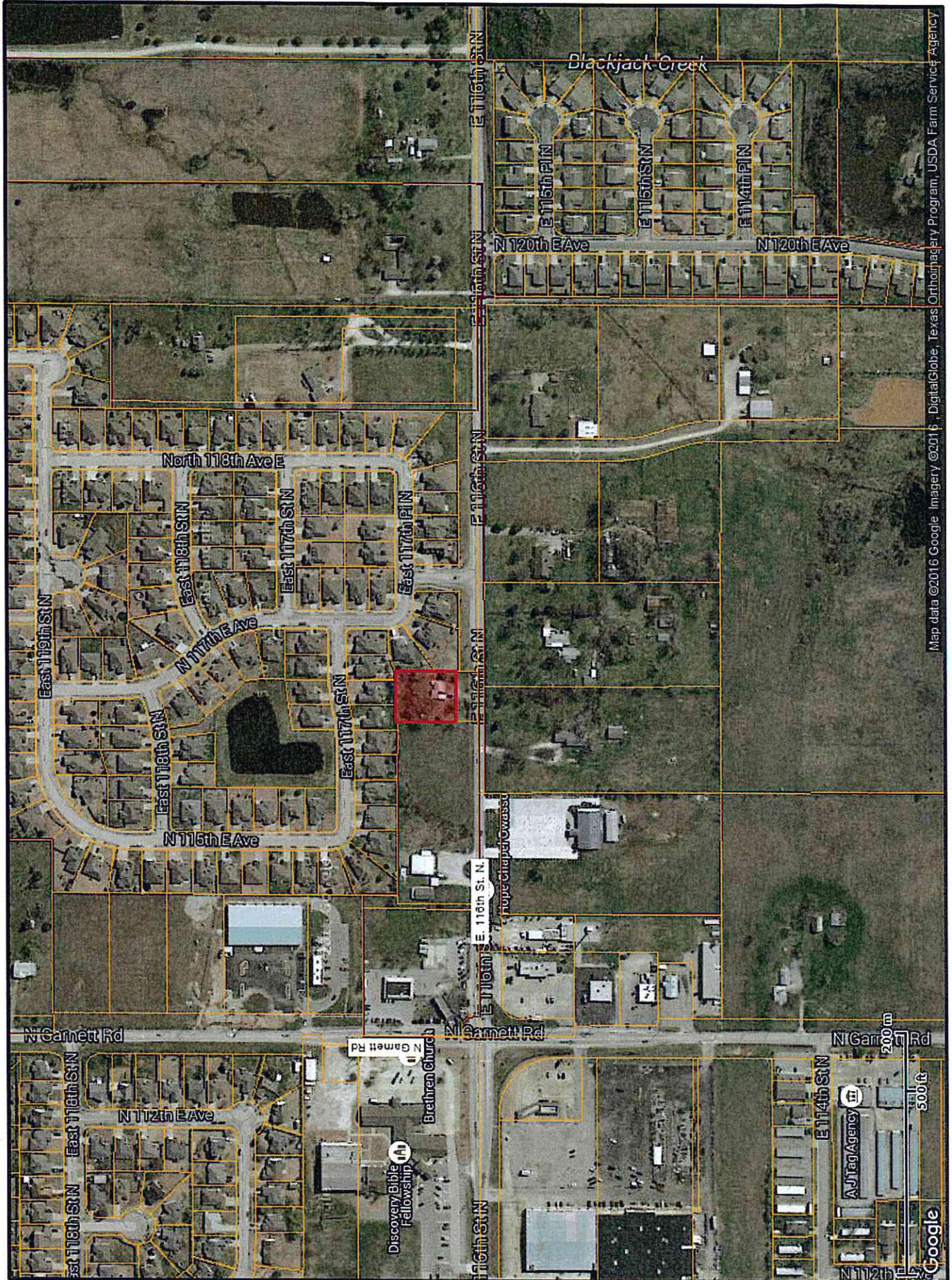
ATTACHMENTS:

- Area Map
- Aerial Map
- Final Plat

Charity Auto Sales - Final Plat



Charity Auto Sales - Final Plat





TO: The Honorable Mayor and City Council
City of Owasso

FROM: Bronce L. Stephenson, MPA
Director of Community Development

SUBJECT: Annexation (OA 16-02)

DATE: April 29, 2016

BACKGROUND:

The City of Owasso received an application for review and approval of an annexation request for property located on the north side of E. 76th St. N. approximately ¾ mile west of N. 161st E. Ave. The applicant desires developing the property for future residential uses in compliance with the City of Owasso development codes and ordinances.

SURROUNDING ZONING:

Direction	Zoning	Use	Land Use Plan	Jurisdiction
North	RS-10 (Residential Single-Family)	Residential/Agriculture	Residential	Rogers County
South	RS-10 and RS-40 (Residential Single-Family)	Residential	Residential	Rogers County
East	RS-40 (Residential Single-Family)	Residential	Residential	Rogers County
West	RS-3(Residential Single Family)	Residential	Residential	City of Owasso

SUBJECT PROPERTY/PROJECT DATA:

Property Size	140 acres
Current Zoning	RS-10 (Residential Single-Family, Rogers County)
Proposed Use	Residential
Lots/Blocks	N/A
Number of Reserve Areas	N/A
Within PUD?	N/A
Within Overlay District?	N/A
Water Provider/District	Rogers Rural Water District #3
Applicable Paybacks	Elm Creek Sanitary Sewer Payback \$1580/acre; City

	of Owasso Storm Siren Fee \$35/acre
Streets (public or private)	N/A

ANALYSIS:

The applicant for this annexation is asking for this property to be annexed into the City of Owasso corporate limits for the future development of a residential addition. According to the Rogers County Zoning Map, the property is currently zoned RS-10 (Residential Single-Family). The property is located entirely within Rogers County. The proposed use supports the City of Owasso's Land Use Master Plan as this area is called out for residential uses. Upon annexation, the property will be subject to all development standards, codes and ordinances of the City of Owasso, including, but not limited to paved streets, stormwater detention, sidewalks, life safety, and landscaping.

The zoning designation of AG (Agriculture) will be applied to the property upon annexation. Future development of the property will require a rezoning application.

Staff has heard from neighboring property owners who are concerned about future street connection to their existing neighborhoods. Because this is the annexation stage, there are no plats for review but staff has noted their concerns for future development stages.

COMPREHENSIVE PLAN CONSISTENCY:

The GrOwasso 2030 Land Use Master Plan identifies the subject property and its surroundings as having a future land use for Residential development. The proposed residential use conforms to the land use plan.

ANNEXATION COMMITTEE:

The Annexation Committee met on March 30, 2016, and determined that the property could adequately be served by utilities, Police, Fire and EMS services. The committee recommended approval of OA-16-02.

PLANNING COMMISSION:

The Owasso Planning Commission considered this item at their meeting on April 11, 2016, voting unanimously to recommend approval.

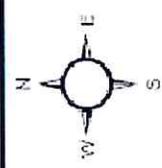
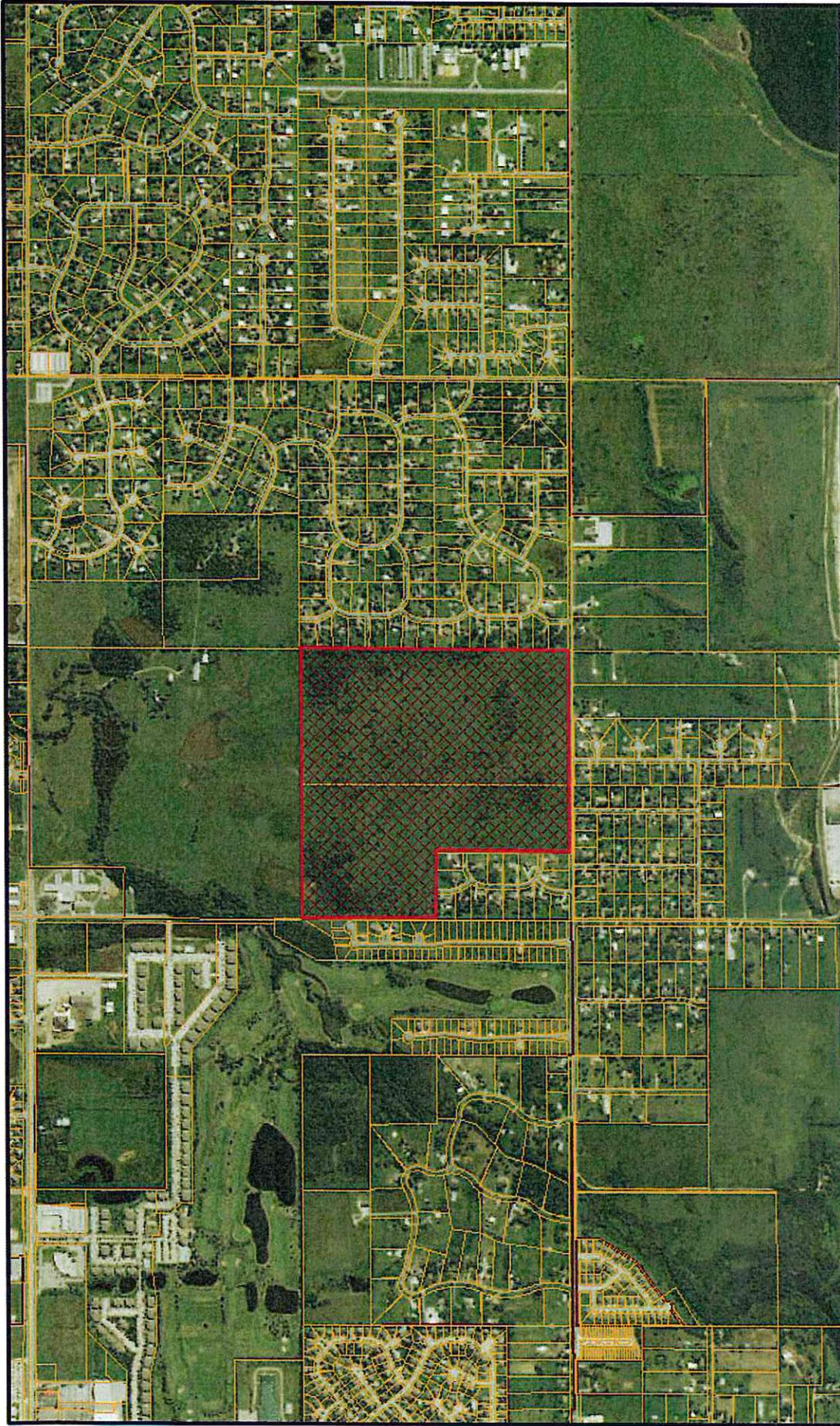
RECOMMENDATION:

Staff recommends approval of OA-16-02.

ATTACHMENTS:

- Area Map
- Aerial Map
- INCOG Map
- Legal Description and Exhibit

OA 16-02



04/05/2016

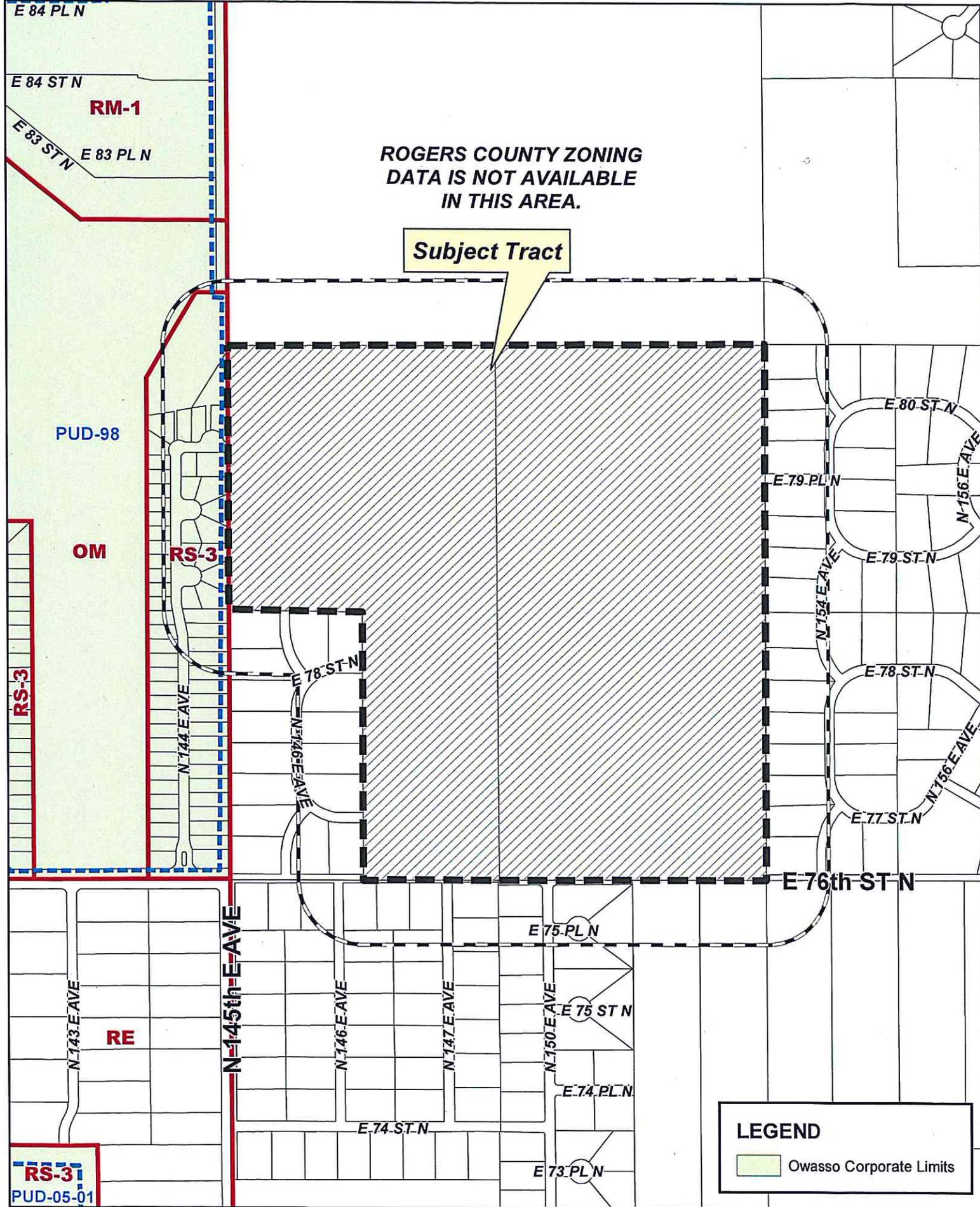
Annexation

1" = 1,505 ft

This map represents a visual display of related geographic information. Data provided hereon is not a guarantee of actual field conditions. To be sure of complete accuracy, please contact Owasso staff for the most up-to-date information.

ROGERS COUNTY ZONING
DATA IS NOT AVAILABLE
IN THIS AREA.

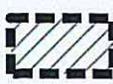
Subject Tract



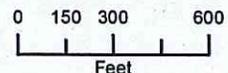
LEGEND

 Owasso Corporate Limits

 300' Radius

 Subject Tract

OA 16-02



27 21-14 

LEGAL DESCRIPTION

A tract of land located in the Southwest Quarter (SW/4) of Section Twenty-seven (27) of Township Twenty-one (21) North and Range Fourteen (14) East of the Indian Base and Meridian (I.B.&M.), according to the U.S. Government Survey, thereof, Rogers County, State of Oklahoma; being more particularly described as follows:

Commencing at the SW corner of the SW/4 of Sec.27, T-21-N, R-14-E, I.B.&M.; Thence N 88°43'46" E a distance of 662.58 feet to the Point of Beginning being the SE corner of the W/2 of the SW/4 of said SW/4; Thence N 01°11'25" W a distance of 1318.80 feet to the NE corner of said W/2 SW/4 SW/4; Thence S 88°42'25" W a distance of 662.31 feet to the NW corner of said W/2 SW/4 SW/4; Thence N 01°10'42" W a distance of 1318.54 feet to the NW corner of said SW/4; Thence N 88°41'03" E a distance of 2648.15 feet to the NE corner of said SW/4; Thence S 01°13'32" E a distance of 2639.15 feet to the SE corner of said SW/4; Thence S 88°43'46" W a distance of 1987.74 feet to the Point of Beginning, and containing 140.391 acres, more or less.



TO: The Honorable Mayor and City Council
City of Owasso

FROM: Roger Stevens
Public Works Director

SUBJECT: Right of Way Acquisition for the Garnett Road Improvements from East 96th Street
North to East 106th Street North

DATE: April 29, 2016

BACKGROUND:

City staff is currently involved in the acquisition of rights of way and easements for the Garnett Road Improvements from East 96th Street North to East 106th Street North. As a part of those acquisitions, negotiations for the purchase of land from Gahlib Al-Kazaz, for 4,422 square feet of right of way and from Mr. and Mrs. (Thomas and Ernestine) Sanders for 14,273 square feet of right of way, have been successfully completed.

DESCRIPTION/PURCHASE PRICE:

Gahlib Al-Kazaz - The appraised value of the right of way is \$7.25 per square foot, for a purchase price of \$32,060. Compensation for damages and permanent easement in the amount of \$10,766 was included in addition to the right of way cost, for a total offer of \$42,826 (see Attachment). Mr. Al-Kazaz counter offered in the amount of \$99,000. After several discussions, Mr. Al-Kazaz accepted the increased offer of \$47,652 (see Attachment) – which calculates to be \$8.34 per square foot for right of way.

Mr. and Mrs. Sanders – The appraised value of the right of way is \$4.00 per square foot, for the purchase price of \$57,118. Compensation for damages and permanent easement in the amount of \$1,432 was included in addition to the right of way cost, for a total offer of \$58,550 (see Attachment). During discussions with Mr. and Mrs. Sanders, Mr. Sanders requested consideration for the loss of an existing fence and 5 mature trees. As a result, staff acquired estimates and determined Mr. Sanders should be compensated an additional \$5,422 due to the damages mentioned. Mr. and Mrs. Sanders accepted the increased offer of \$63,972 (see Attachment).

FUNDING:

Funding for this purchase is available from the project budget in the Capital Improvements Fund.

RECOMMENDATION:

Staff recommends approval to purchase rights of way, easements and compensation for damages in the amount of \$47,652 to Gahlib Al-Kazaz, and \$63,972 to Thomas and Ernestine Sanders and authorization for payment.

ATTACHMENTS:

Agreement – Gahlib Al-Kazaz

Agreement – Thomas and Ernestine Sanders

Site Map

March 24, 2016

Gahlib Al-Kazaz, Trustee
10426 South 66th East Ave.
Tulsa, OK 74133

RE: City of Owasso Road Widening Project
Job No. 30742(04)
North Garnett Road -Parcel 6

Dear Mr. Al-Kazaz:

I have presented your counter offer to the City of Owasso. They have instructed me to present the following offer for the needed right of way and easements for this project.

The City of Owasso will increase the offer to you to the amount of \$47,652.00. The temporary easements needed are for the tie-it to the new driveway approaches to be constructed with project. The temporary easements are not filed of record and state that they are only for a limited time. Additionally the City will need a partial release from your lender so I will need to obtain contact information. We will deal with obtaining the partial release.

If this offer meets with your approval, I would request that you acknowledge with your signature below. I will need to obtain this signed letter and the enclosed W-9 so the check can be processed. It will take about three weeks in order to obtain the check.

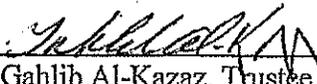
If you have any questions please feel free to contact me at the number listed above to discuss this project.

Sincerely,



Mike R. Craddock
Terra Acquisition Services

Agreed to:
Gahlib Al-Kazaz Revocable Living Trust
Dated the 27th Day of December, 2001



4-22-16
Gahlib Al-Kazaz, Trustee Date

Cc Roger Stevens, Public Works Director

April 21, 2016

THOMAS LEE AND ERNESTINE SANDERS
10419 N. GARNETT ROAD
OWASSO, OK 74055-6437

RE: City of Owasso Road Widening Project
Job No. 30742(04)
North Garnett Road - Parcel 19

Dear Mr. & Mrs. Sanders:

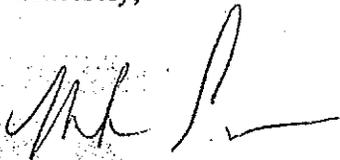
After review by the City of Owasso, they have instructed me to present the following offer for the needed right of way and easements for this project.

The City of Owasso will increase the offer to you to the amount of \$63,972.00. The temporary easements needed are for the tie-it to the new driveway approaches to be constructed with project. The temporary easements are not filed of record and state that they are only for a limited time. The increase offer will cover 400 linear feet of fence, concrete filled steel post and 5 trees.

If this offer meets with your approval, I would request that you acknowledge with your signature below. I will need to obtain this signed letter and the enclosed W-9 so the check can be processed. It will take about three weeks in order to obtain the check.

If you have any questions please feel free to contact me at the number listed above to discuss this project.

Sincerely,



Mike R. Craddock
Terra Acquisition Services

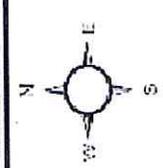
Agreed to:
THE THOMAS AND ERNESTINE SANDERS
REVOCABLE TRUST DATED DECEMBER
18, 2013

Thomas L. Sanders 4/23/16
Date

Ernestine Sanders 4/23/16
Date

Cc Roger Stevens, Public Works Director

Garnett Road - Land Acquisition



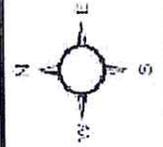
04/25/2016

Property of
Al-Kazaz

1" = 376 ft

This map represents a visual display of related geographic information. Data provided hereon is not a guarantee of actual field conditions. To be sure of complete accuracy, please contact Owasso Public staff for the most up-to-date information.

Garnett Road - Land Acquisition



04/25/2016

Property of the Sanders

1" = 752 ft

This map represents a visual display of related geographic information. Data provided hereon is not a guarantee of actual field conditions. To be sure of complete accuracy, please contact Owasso Public staff for the most up-to-date information.



TO: Honorable Mayor and City Council
City of Owasso

FROM: H. Dwayne Henderson, P.E.
City Engineer

SUBJECT: Tulsa County Inter-local Agreement Amendment
East 116th Street North/North 129th East Avenue Intersection Improvements

DATE: April 29, 2016

BACKGROUND:

On April 21, 2015, the City of Owasso and Tulsa County entered into an Inter-local Agreement for the engineering fees to design the intersection at 116th Street North/129th East Avenue. The intersection is jointly owned and maintained by Tulsa County and City of Owasso. Tulsa County and the City of Owasso agreed to share costs for the engineering design for the project, right-of-way, utility relocation and construction. Both parties agreed and selected WP Moore, Inc. to perform the engineering for the intersection improvements for a total design fee of \$168,000. The engineering consultant has prepared design plans to 60% completion and we have been waiting for the NEPA (environmental) approval to move to right-of-way acquisition and then utility relocation.

While waiting for the preparation for the NEPA document and subsequent approval by the Federal Highway Administration (FHWA), Wal-Mart announced plans to purchase and construct a new Neighborhood Market at the southeast corner of the intersection. The improvements to the roadway (adding an additional temporary lane on 116th Street North), addition of temporary signals to the intersection, drainage, driveways and utility improvements rendered the survey data outdated. Also, the design at that intersection will need to be reevaluated and the road design modified to work with the new driveways and new utility locations.

INTER-LOCAL AGREEMENT AMENDMENT:

After the City of Owasso received the as-built plans from Wal-Mart, WP Moore reviewed the data and proposed resurveying the area in order to incorporate the changes in the topography onto the original survey. Once the survey changes are made, WP Moore can make changes that are needed to the roadway/intersection design. After approval of these changes, WP Moore will begin working with the utility companies on corridor alignments and preparations for relocations.

The additional funds needed for the amendment using the 50%/50% scenario is:

	Total	Tulsa County	City of Owasso
Redesign Fee -	\$26,291.00	\$13,145.50	\$13,145.50
Resurvey Fee -	\$ 3,700.00	\$1,850.00	\$1,850.00
Total Amendment -	\$29,991.00	\$14,995.50	\$14,995.50

FUNDING:

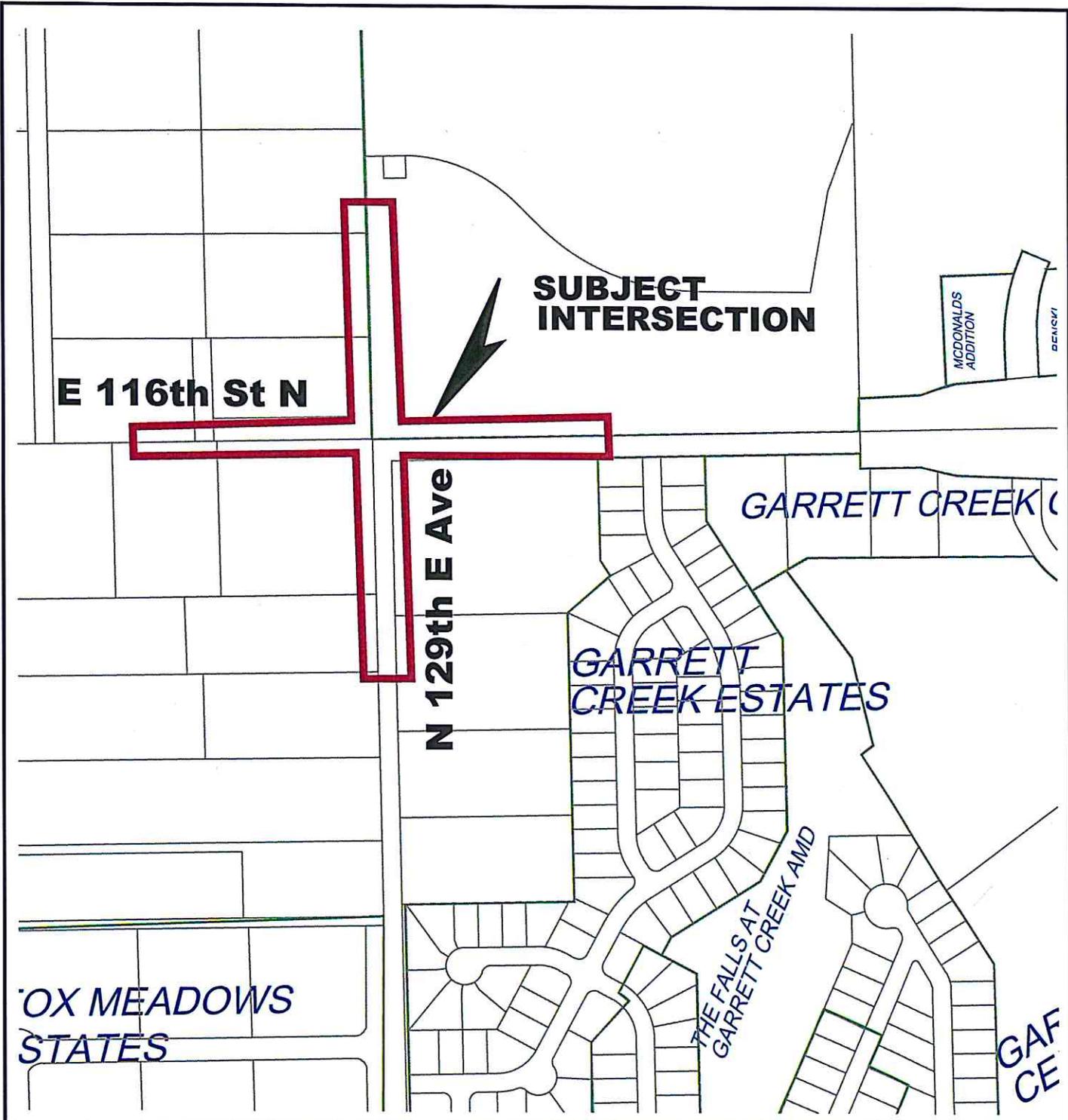
Funding for the project has been included in the Capital Improvements Budget.

RECOMMENDATION:

Staff recommends amending the Inter-local Agreement with Tulsa County for engineering design services at the intersection of East 116th Street North and North 129th East Avenue and authorizing the city manager to execute an agreement and authorizing an additional payment to Tulsa County for \$14,995.50.

ATTACHMENTS:

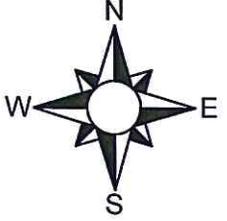
Location Map
Tulsa County Inter-local Agreement
Proposal Letter from WP Moore, Inc.



G:\LOCATION MAPS\116th STREET AND 129th E AVE.dwg

CITY OF OWASSO
 P.O. 180
 Owasso, OK 74055
 918.272.4959
 www.cityofowasso.com

**E 116th STREET N
 AND N 129th E AVE
 INTERSECTION
 LOCATION MAP**



5/21/14

AGREEMENT

STATE OF OKLAHOMA
TULSA COUNTY
RECORDED
May
2015 07 PM 2:40
PAT KEY
TULSA COUNTY CLERK

THIS AGREEMENT, by and between the Board of County Commissioners of Tulsa County, Oklahoma, hereinafter called "County" and the City of Owasso, Oklahoma, hereinafter called "City".

APPROVED

MAY 11 2015.

WITNESSETH:

WHEREAS, by virtue of 69 O.S., 1987; Section 1903, the Board of County Commissioners is authorized to enter into Agreements with municipalities to construct, improve, and repair any of the streets of such municipalities, and;

WHEREAS, the County is desirous of participating in projects and the provision of services mutually advantageous to the County and other units of government;

THEREFORE, in consideration of the covenants and conditions hereinafter contained, the parties hereto agree as follows:

1. The duration of this Agreement shall be from the date of execution of this Agreement until the project is complete.
2. The purpose of this Agreement shall be to provide for engineering design for the improvements of the intersection of 116th Street North and 129th East Avenue.
3. The City and County shall select an Engineering Consultant to provide the design for the project.
4. The County shall contract with and pay the invoices for the services provided by the Engineering Consultant.
5. The City shall reimburse the County one half the actual costs for contracting with the Engineering Consultant.
6. This Agreement shall be effective from and after the date of execution hereof and is intended only for the purpose described in Section 2 above.
7. The rights, duties, and obligations under or arising from this Agreement shall not be assigned by either party hereto without the express written consent of the other.

234567

Approved by the Owasso City Council on the 21st day of April, 2015.

CITY OF OWASSO, OKLAHOMA



BY: Terj Moberly
Terj Moberly, Mayor

ATTEST:

BY: Sherry Bishop
Sherry Bishop, City Clerk

APPROVED AS TO FORM:

BY: Julie Lombardi
Julie Lombardi, City Attorney

Approved by the Board of County Commissioners of Tulsa County, Oklahoma on the 11th day of May, 2015.

TULSA COUNTY
BOARD OF COUNTY COMMISSIONERS

BY: [Signature]

ATTEST:

BY: Pat Yeag
County Clerk

APPROVED AS TO FORM:

BY: [Signature]
District Attorney

WALTER P MOORE

March 16, 2016

Mr. Tom Rains
Tulsa County Engineer's Office
500 South Denver, Room 312
Tulsa, Oklahoma 74103

Transmitted via Email

**Re: Intersection Improvement at 116th Street North & 129th East Avenue.
Amendment to Agreement Between Walter P Moore and Consultant for
Professional Services**

Dear Tom:

This letter amends the subject agreement between Tulsa County and Walter P. Moore and Associates, Inc. dated SEPTEMBER 15, 2014, as follows.

Amend ATTACHMENT B – SCOPE OF SERVICES. This request covers additional surveying services, analysis of impacts to roadway and utilities based on the recent construction of the Wal-Mart facility at the southeast corner of the intersection, and a portion of work that was done to reduce the NEPA area prior to submittal to ODOT.

Amend ATTACHMENT D – COMPENSATION as follows:

Re-design and Plan revisions (30% of Preliminary Design Fee)	\$ 26,291.00
<u>Subconsultant Survey Cost</u>	<u>\$ 3,700.00</u>
Total	\$ 29,991.00

This letter makes no other changes to the original agreement. If approved, the total compensation would be \$197,978 which is 7.9% of the last estimated construction cost of \$2.5M.

We would work toward a final PS&E submittal by July 15, 2016.

WALTER P. MOORE AND ASSOCIATES, INC.



Hollis R. Allen, Jr., P.E.,
Principal, Managing Director

Accepted this _____ day of _____, 2016

Company: _____

By: _____

Title: _____

TRIAD I, 7666 EAST 61ST ST, SUITE 251
TULSA, OKLAHOMA 74133
PHONE 918.806.7200

www.WALTERPMOORE.COM

CITY OF OWASSO
GENERAL FUND
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING 04/02/16

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
Municipal Court	5,311.99	8,077.59
Managerial	22,048.12	31,164.26
Finance	15,284.94	23,644.78
Human Resources	8,222.06	13,604.12
Community Development	16,971.54	26,523.52
Engineering	15,965.04	24,234.86
Information Systems	13,496.24	20,723.29
Support Services	8,187.36	12,383.96
Cemetery	1,141.60	1,761.18
Police Grant Overtime	2,765.25	2,801.86
Central Dispatch	18,170.50	31,423.63
Animal Control	3,394.00	5,160.86
Emergency Preparedness	1,737.93	2,490.40
Stormwater/ROW Maint.	5,767.65	8,796.80
Park Maintenance	8,194.45	12,426.63
Culture/Recreation	4,955.88	8,136.23
Community-Senior Center	3,615.57	6,353.22
Historical Museum	654.40	734.75
Economic Development	3,317.09	4,351.68
<u>General Fund Total</u>	<u>159,201.61</u>	<u>244,793.62</u>
<u>Garage Fund Total</u>	<u>4,687.60</u>	<u>7,738.24</u>
<u>Ambulance Fund Total</u>	<u>365.00</u>	<u>409.82</u>
<u>Fire Fund 37 Total</u>	<u>149,058.24</u>	<u>228,768.82</u>
<u>Police Fund 38 Total</u>	<u>138,714.48</u>	<u>214,251.76</u>
<u>Streets Fund 39 Total</u>	<u>10,255.31</u>	<u>16,930.62</u>
<u>Stormwater Fund 27 Total</u>	<u>-</u>	<u>-</u>
<u>Worker's Compensation Total</u>	<u>3,119.52</u>	<u>3,740.45</u>
<u>Strong Neighborhoods Total</u>	<u>3,774.71</u>	<u>5,516.12</u>

CITY OF OWASSO
GENERAL FUND
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING 04/16/16

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
Municipal Court	4,127.10	5,579.31
Managerial	21,366.92	30,346.30
Finance	15,287.44	23,646.44
Human Resources	8,189.05	13,567.05
Community Development	15,830.46	25,128.22
Engineering	16,064.03	24,322.36
Information Systems	13,592.18	20,805.83
Support Services	9,395.75	13,822.06
Cemetery	1,188.23	1,814.80
Police Grant Overtime	2,328.35	2,359.29
Central Dispatch	18,637.29	31,962.88
Animal Control	3,434.00	5,204.33
Emergency Preparedness	1,757.93	2,512.13
Stormwater/ROW Maint.	6,373.47	9,495.78
Park Maintenance	8,306.89	12,541.46
Culture/Recreation	4,982.33	8,163.10
Community-Senior Center	3,848.57	6,605.93
Historical Museum	654.40	734.75
Economic Development	3,367.09	4,405.50
<u>General Fund Total</u>	<u>158,731.48</u>	<u>243,017.52</u>
<u>Garage Fund Total</u>	<u>4,687.60</u>	<u>7,738.25</u>
<u>Ambulance Fund Total</u>	<u>553.85</u>	<u>621.86</u>
<u>Fire Fund 37 Total</u>	<u>3,858.00</u>	<u>82,646.51</u>
<u>Police Fund 38 Total</u>	<u>134,822.39</u>	<u>208,846.97</u>
<u>Streets Fund 39 Total</u>	<u>10,524.09</u>	<u>17,232.48</u>
<u>Stormwater Fund 27 Total</u>		<u>-</u>
<u>Worker's Compensation Total</u>	<u>7,096.89</u>	<u>8,491.77</u>
<u>Strong Neighborhoods Total</u>	<u>3,963.63</u>	<u>5,727.08</u>

CITY OF OWASSO
 HEALTHCARE SELF INSURANCE FUND
 CLAIMS PAID PER AUTHORIZATION OF ORDINANCE #789 AS OF 4/19/16

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AETNA	HEALTHCARE MEDICAL SERVICE	2,200.99
	HEALTHCARE MEDICAL SERVICE	69,985.91
	HEALTHCARE MEDICAL SERVICE	46,823.75
	HEALTHCARE MEDICAL SERVICE	28,273.23
	HEALTHCARE MEDICAL SERVICE	27,479.41
	HEALTHCARE MEDICAL SERVICE	26,162.34
	HEALTHCARE DEPT TOTAL	<u>200,925.63</u>
DELTA DENTAL	DENTAL MEDICAL SERVICE	5,187.60
	DENTAL MEDICAL SERVICE	4,307.70
	ADMIN FEES	2,475.94
	DENTAL DEPT TOTAL	<u>11,971.24</u>
VSP	VISION MEDICAL SERVICES	<u>1,548.25</u>
	VISION DEPT TOTAL	<u>1,548.25</u>
	HEALTHCARE SELF INSURANCE FUND TOTAL	<u><u>214,445.12</u></u>

CITY OF OWASSO
 HEALTHCARE SELF INSURANCE FUND
 CLAIMS PAID PER AUTHORIZATION OF ORDINANCE #789 AS OF 4/27/16

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AETNA	HEALTHCARE MEDICAL SERVICE	64,816.14
	HEALTHCARE MEDICAL SERVICE	22,495.52
	ADMIN FEES	13,134.54
	STOP LOSS FEES	47,501.91
	HEALTHCARE DEPT TOTAL	147,948.11
DELTA DENTAL	DENTAL MEDICAL SERVICE	6,656.88
	DENTAL MEDICAL SERVICE	1,527.27
	DENTAL DEPT TOTAL	8,184.15
VSP	VISION MEDICAL SERVICES	1,033.87
	VISION DEPT TOTAL	1,033.87
	HEALTHCARE SELF INSURANCE FUND TOTAL	157,166.13

CITY OF OWASSO
GENERAL FUND & HALF-PENNY SALES TAX
FISCAL YEAR 2015-2016
Budgetary Basis
Statement of Revenues & Expenditures
As of March 31, 2016

	<u>MONTH TO-DATE</u>	<u>YEAR TO-DATE</u>	<u>BUDGET</u>	<u>PERCENT OF BUDGET</u>
REVENUES:				
Taxes	\$ 2,191,002	\$ 23,123,912	\$ 29,586,666	78.16%
Licenses & permits	19,350	188,899	257,800	73.27%
Intergovernmental	72,091	613,704	820,272	74.82%
Charges for services	54,060	515,198	660,755	77.97%
Fines & forfeits	76,991	517,063	744,985	69.41%
Other	2,702	109,226	113,021	96.64%
TOTAL REVENUES	<u>\$ 2,416,196</u>	<u>\$ 25,068,003</u>	<u>\$ 32,183,500</u>	77.89%
EXPENDITURES:				
Personal services	\$ (1,325,371)	\$ (12,061,170)	\$ (17,590,054)	68.57%
Materials & supplies	(103,593)	(675,385)	(1,124,447)	60.06%
Other services	(128,104)	(1,343,390)	(2,048,282)	65.59%
Capital outlay	(249,035)	(901,200)	(3,135,561)	28.74%
TOTAL EXPENDITURES	<u>\$ (1,806,103)</u>	<u>\$ (14,981,145)</u>	<u>\$ (23,898,344)</u>	62.69%
REVENUES OVER EXPENDITURES	<u>\$ 610,093</u>	<u>\$ 10,086,858</u>	<u>\$ 8,285,156</u>	
TRANSFERS IN (OUT):				
Transfers in - Sales Tax	\$ 1,222,811	\$ 11,789,489	\$ 15,251,007	77.30%
Transfers in - RAN Financing	-	330,000	330,000	100.00%
Transfers out	(1,812,488)	(18,469,892)	(23,850,000)	77.44%
TOTAL TRANSFERS	<u>\$ (589,677)</u>	<u>\$ (6,350,403)</u>	<u>\$ (8,268,993)</u>	76.80%
NET CHANGE IN FUND BALANCE	<u>\$ 20,416</u>	<u>\$ 3,736,455</u>	<u>\$ 16,163</u>	
FUND BALANCE (Budgetary Basis)				
Beginning Balance		3,092,827	3,092,827	
Ending Balance		<u>\$ 6,829,282</u>	<u>\$ 3,108,990</u>	



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

March 30, 2016

Mr. Roger Stevens, Director of Public Works
City of Owasso
301 West 2nd Avenue
Owasso, Oklahoma 74055

Re: Permit No. SL000072160172
Abbott Farms Phase I Sanitary Sewer Line Extension
Facility No. S-21310

Dear Mr. Stevens:

Enclosed is Permit No. SL000072160172 for the construction of 4,032 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the City of Owasso, Tulsa County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on March 30, 2016. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Owasso, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

A handwritten signature in black ink, appearing to read 'Qusay R. Kabariti'.

Qusay R. Kabariti, P.E.
Construction Permit Section
Water Quality Division

QRK/RC

Enclosure

c: Rick Austin, Regional Manager, DEQ
REGIONAL OFFICE AT TULSA
Brian R. Kellogg, P.E., Kellogg Engineering, Inc.





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT No. SL000072160172

SEWER LINES

FACILITY No. S-21310

PERMIT TO CONSTRUCT

March 30, 2016

Pursuant to O.S. 27A 2-6-304, the City of Owasso is hereby granted this Tier I Permit to construct 4,032 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the City of Owasso, located in Section 7, T-21-N, R-14-E, Tulsa County, Oklahoma, in accordance with the plans approved March 30, 2016.

By acceptance of this permit, the permittee agrees to operate and maintain the facilities in accordance with the "Oklahoma Pollutant Discharge Elimination System Standards - OPDES" (OAC 252:606) rules and to comply with the state certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 4) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with OAC 252:656-5-4(c)(3) of the standards for Water Pollution Control Facility Construction.
- 5) That tests will be conducted as necessary to insure that the construction of the sewer lines will prevent excessive infiltration and that the leakage will not exceed 10 gallons per inch of pipe diameter per mile per day.
- 6) That the Oklahoma Department of Environmental Quality shall be kept informed of occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT No. SL000072160172

SEWER LINES

FACILITY No. S-21310

PERMIT TO CONSTRUCT

- 7) That the permittee will take steps to assure that the connection of house services to the sewers is done in such a manner that the functioning of the sewers will not be impaired and that earth and ground water will be excluded from the sewers when the connection is completed.
- 8) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 9) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 10) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 11) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 12) That all manholes shall be constructed in accordance with the standards for Water Pollution Control Facility Construction (OAC 252:656-5-3), as adopted by the Oklahoma Department of Environmental Quality.
- 13) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Water Pollution Control Facility Construction OAC 252:656-5-4(c)(1) and OAC 252:656-5-4(c)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested using the ASTM air test procedure with no detectable leakage prior to backfilling, in accordance with the standards for Water Pollution Control Facility Construction OAC 252:656-5-4(c)(3).





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SEWER LINES

FACILITY No. S-21310

PERMIT TO CONSTRUCT

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

A handwritten signature in black ink, appearing to read 'Rocky Chen', is written over a horizontal line.

Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division

Handwritten initials in black ink, possibly 'OK', are written to the right of the signature line.





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

March 30, 2016

Mr. Roger Stevens, Director of Public Works
City of Owasso
301 West 2nd Avenue
Owasso, Oklahoma 74055

Re: Permit No. WL000072160173
Abbott Farms Phase I Potable Water Line Extension
Facility No. 3002718

Dear Mr. Stevens:

Enclosed is Permit No. WL000072160173 for the construction of 2,062 linear feet of eight (8) inch PVC, 1,980 linear feet of six (6) inch PVC, 1,184 linear feet of four (4) inch PVC potable water line and all appurtenances to serve the City of Owasso, Tulsa County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on March 30, 2016. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Owasso, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

A handwritten signature in black ink, appearing to read 'Qusay R. Kabariti', is written over a faint, larger version of the signature.

Qusay R. Kabariti, P.E.
Construction Permit Section
Water Quality Division

QRK/RC

Enclosure

c: Rick Austin, Regional Manager, DEQ
REGIONAL OFFICE AT TULSA
Brian R. Kellogg, P.E., Kellogg Engineering, Inc.





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT No. WL000072160173

WATER LINES

FACILITY No. 3002718

PERMIT TO CONSTRUCT

March 30, 2016

Pursuant to O.S. 27A 2-6-304, the City of Owasso is hereby granted this Tier I Permit to construct 2,062 linear feet of eight (8) inch PVC, 1,980 linear feet of six (6) inch PVC, 1,184 linear feet of four (4) inch PVC potable water line and all appurtenances to serve the City of Owasso, located in Section 7, T-21-N, R-14-E, Tulsa County, Oklahoma, in accordance with the plans approved March 30, 2016.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) This water line provides adequate fire flow in accordance with the 2009 International Fire Code through the approved hydraulic analysis. The fire flow provided is 1,000 gpm.
- 2) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 4) That the Oklahoma Department of Environmental Quality shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 5) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with Public Water Supply Construction Standards [OAC 252:626-19-2].





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT No. WL000072160173

WATER LINES

FACILITY No. 3002718

PERMIT TO CONSTRUCT

- 6) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes.
- 7) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 8) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 9) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 10) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. Section 2-6-201 *et seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 11) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 12) That water lines shall be located at least fifteen (15) feet from all parts of septic tanks and absorption fields, or other sewage treatment and disposal systems.
- 13) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.





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Executive Director

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WATER LINES

FACILITY No. 3002718

PERMIT TO CONSTRUCT

- 14) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Public Water Supply Construction Standards OAC 252:626-19-2(h)(1) and OAC 252:626-19-2(h)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested to the highest pressure obtainable under the most severe head conditions of the collection system prior to backfilling.

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division

