

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO ECONOMIC DEVELOPMENT AUTHORITY**

RECEIVED
APR 11 2016 *ew*
City Clerk's Office

TYPE OF MEETING: Regular
DATE: April 14, 2016
TIME: 10:00 a.m.
PLACE: Owasso City Hall, Lower Level Conference Room
111 N. Main
Owasso, Oklahoma

Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin board at 5:00 PM on Tuesday, April 12, 2016.

Chelsea M.E. Levo
Chelsea M.E. Levo, Economic Development Director

AGENDA

1. **Call to Order**
Mr. Sokolosky, Chair
2. **Consideration and appropriate action relating to a request for Trustee approval of the Consent Agenda. All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.**
 - A. Approval of minutes of the March 10, 2016 regular meeting
Attachment
 - B. Approval of claims
Attachment
 - C. Acceptance of the monthly financial reports
Attachment
3. **Consideration and appropriate action relating to items removed from the Consent Agenda**
4. **Consideration and appropriate action relating to the proposed FY 2016-2017 Hotel Tax Fund Budget.**
Ms. Jones
Attachment
5. **Presentation and discussion relating to the proposed OEDA FY 2016-2017 Annual Operating Budget.**
Ms. Jones
Attachment

6. **Report from OEDA Director**
Ms. Levo
Attachment
** Business Development Report*
** Monthly Building Report*
** Public Works Project Status Report*
** Monthly Sales Tax Report*
7. **Report from OEDA Manager**
Mr. Lehr
8. **Report from OEDA Trustees**
9. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda.)**
10. **Adjournment**

**MEETING OF THE
OWASSO ECONOMIC DEVELOPMENT AUTHORITY
MINUTES OF MEETING
Thursday, March 10, 2016**

The Owasso Economic Development Authority met in regular session on Thursday, March 10, 2016 in the Lower Level Conference Room at City Hall, 111 N Main, Owasso, Oklahoma per the Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin board at 5:00 PM on Monday, March 7, 2016

ITEM 1: CALL TO ORDER & ROLL CALL

Chair Dee Sokolosky called the meeting to order at 10:00 AM.

PRESENT

Dee Sokolosky, Chair
Frank Enzbrenner, Vice Chair
Gary Akin, Secretary
Dirk Thomas, Trustee
Bryan Spriggs, Trustee

ABSENT

David Charney, Trustee
Jeri Moberly, Trustee

A quorum was declared present.

ITEM 2: CONSIDERATION AND APPROPRIATE ACTION RELATING TO A REQUEST FOR TRUSTEE APPROVAL OF THE OEDA CONSENT AGENDA

- A. Approval of minutes of the February 11, 2016 Regular Meeting
- B. Approval of claims
- C. Acceptance of the monthly financial reports

Dr. Spriggs moved to approve the consent agenda, seconded by Dr. Thomas.

AYE: Sokolosky, Enzbrenner, Akin, Spriggs

NAY: None

ABSTAIN: None Motion carried 5-0

ITEM 3: CONSIDERATION AND APPROPRIATE ACTION RELATING TO ITEMS REMOVED FROM THE CONSENT AGENDA

No action required

ITEM 4: CONSIDERATION AND APPROPRIATE ACTION RELATING TO HOTEL TAX FUND.

Mr. Sokolosky presented the item. Discussion was held. An item will be included on the April agenda for additional discussion and review of the Hotel Tax Fund and the Strong Neighborhood Program.

ITEM 5: STAFF REPORTS

Bronce Stephenson presented the Monthly Building Report for February; Roger Stevens presented the Public Works project status report; and Linda Jones provided the monthly sales tax report. Discussion was held.

ITEM 6: REPORT FROM OEDA MANAGER

Warren Lehr discussed the April 5, 2016 sales tax election and discussion was held.

ITEM 7: REPORT FROM OEDA TRUSTEES

No Report

ITEM 8: NEW BUSINESS

None

ITEM 9: ADJOURNMENT

Dr. Thomas moved to adjourn the meeting, seconded by Dr. Spriggs.

AYE: Sokolosky, Enzbrenner, Akin, Spriggs

NAY: None

ABSTAIN: None Motion carried 5-0

The meeting adjourned at 11:29 AM.

Marsha Hensley, Minute Clerk



TO: THE HONORABLE CHAIR AND TRUSTEES
OWASSO ECONOMIC DEVELOPMENT AUTHORITY

FROM: CHELSEA M.E. LEVO
ECONOMIC DEVELOPMENT DIRECTOR

SUBJECT: CLAIMS, OEDA

DATE: April 14, 2016

No claims for March 2016.

Owasso Economic Development Authority
Statement of Revenues, Expenses and Changes in Fund Net Assets
For the Month Ending March 31, 2016

	<u>MTD</u>	<u>YTD</u>	<u>Budget</u>
Operating Revenues	\$0.00	\$0.00	\$0.00
Operating Expenses:			
Materials & supplies	0.00	0.00	0.00
Services & other charges	0.00	0.00	5,000.00
Capital outlay	0.00	0.00	0.00
Total Operating Expenses	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
Operating Income (Loss)	<u>0.00</u>	<u>0.00</u>	<u>(5,000.00)</u>
Non-Operating Revenues (Expenses):			
Investment income	0.69	6.15	8.00
Promissory note revenue	0.00	0.00	0.00
RAN debt service & other costs	0.00	0.00	0.00
Transfer from Hotel Tax Fund	0.00	0.00	0.00
Total non-operating revenues (expenses)	<u>0.69</u>	<u>6.15</u>	<u>\$8.00</u>
Net income (loss) before contributions and transfers	0.69	6.15	(4,992.00)
Transfer to general fund	0.00	0.00	0.00
Change in net assets	<u>0.69</u>	<u>6.15</u>	<u>(4,992.00)</u>
Total net assets - beginning		9,070.82	9,070.82
Total net assets - ending		<u><u>\$9,076.97</u></u>	<u><u>\$4,078.82</u></u>

PROPOSED

**Summary of Revenues and Expenditures
Hotel Tax - Fund 25**

	Actual FY 13 14	Actual FY 14 15	Projected Actual FY 15 16	Proposed Budget FY 16 17	Percent Change
Revenues					
Hotel Tax 3%	\$ 231,016	\$ 245,534	\$ 240,000	\$ 245,000	2.1%
Hotel Tax 2%	154,010	163,689	160,000	163,333	2.1%
Grants & Donations	2,800	4,900	230	-	0.0%
Investment Income	3,014	1,230	1,460	1,900	30.1%
Total Revenues	390,840	415,353	401,690	410,233	2.1%
Expenditures					
Economic Development					
Other Services	599,906	64,945	58,850	69,250	17.7%
Capital Outlay	-	-	-	-	0.0%
Total Economic Development Expenditures	599,906	64,945	58,850	69,250	17.7%
Strong Neighborhoods					
Personal Services	108,341	130,228	140,771	146,623	4.2%
Materials & Supplies	991	952	2,000	1,650	-17.5%
Other Services	11,902	17,213	18,568	18,110	-2.5%
Capital Outlay	24,132	3,471	-	-	0.0%
Total Strong Neighborhood Expenditures	145,366	151,864	161,339	166,383	3.1%
Total Expenditures	745,272	216,809	220,189	235,633	7.0%
Surplus/(Excess Expenditure)	\$ (354,432)	\$ 198,544	\$ 181,501	\$ 174,600	-3.8%
Projected Beginning Total Fund Balance	\$ 725,849	\$ 371,417	\$ 569,961	\$ 751,462	31.8%
Projected Ending Total Fund Balance	371,417	569,961	751,462	926,062	23.2%
Ending Fund Balance					
	FY 13 14	FY 14 15	FY 15 16	FY 16 17	
Strong Neighborhood	\$ 106,156	\$ 122,881	\$ 121,772	\$ 118,722	-2.5%
Economic Development	265,261	447,080	629,690	807,340	

Authorized Personnel

Position Title	2014	2015	2016	2017
Coordinator of Strong Neighborhood Program	1	1	1	1
Part Time Administrative Assistant	0	1/2	1/2	1/2
Total	1	1 1/2	1 1/2	1 1/2

3% Hotel Tax

	Actual FY 14	Actual FY 15	Projected FY 16	Proposed FY 17
Revenues	\$ 234,030	\$ 246,764	\$ 241,460	\$ 246,900
Expenditures:				
Economic Development Video	2,125			
Economic Forecast	5,000	5,000	5,000	5,000
Gathering on Main	907	959		
Gov. Council for Econ. Dev. Call Trip			2,000	4,500
Holiday Banners	2,910	2,760	6,000	6,000
Holly Trolley	4,321	4,500	7,000	7,000
Home & Garden Show	1,250	1,250	1,250	1,250
ICSC		1,500	0	0
Independence Day Celebration	15,000	12,500	0	0
Macy's Fulfillment Center Incentive	500,000		0	0
Marketing materials		860	0	0
Other Projects			8,600	5,000
Retail Attractions Contract	48,000	12,000	0	0
TCC Regional Meeting	448		0	0
Tulsa Chamber DC Fly-In		4,799	5,000	7,500
Tulsa Chamber InterCity Visit	4,946	3,000	5,000	7,500
Tulsa's Future	15,000	15,000	15,000	17,500
Tulsa's Future Recruiting Trips		817	4,000	8,000
Expenditure Total	<u>\$599,906</u>	<u>\$64,945</u>	<u>\$58,850</u>	<u>\$69,250</u>
Change in Fund Balance	(\$365,876)	\$181,819	\$182,610	\$177,650
Beginning Fund Balance	631,137	265,261	447,080	629,690
Ending Fund Balance	<u>\$265,261</u>	<u>\$447,080</u>	<u>\$629,690</u>	<u>\$807,340</u>

OEDA FUND

DESCRIPTION

The Owasso Economic Development Authority Fund is established to account for revenues and expenditures of the City's Economic Development Trust Authority. The purpose of the OEDA is to plan, implement, and promote projects and programs that will directly benefit the economic well being of the community

BUDGET HIGHLIGHTS

The recommended FY 2016 budget includes \$5,000 in contingency funding for Economic Development activities that may arise during the fiscal year.

OEDA FUND Summary of Revenues and Expenditures Budgetary Basis

	Actual 2012-2013	Actual 2013-2014	Projected 2014-2015	Proposed 2015-2016	Percent Change
Revenues					
Investment Revenue	\$ 8	\$ 8	\$ 8	\$ 8	0.00%
Total Revenues	\$ 8	\$ 8	\$ 8	\$ 8	0.00%
Other Sources					
Transfers In	-	500,000	-	-	-
Total Revenues & Other Sources	\$ 8	\$ 500,008	\$ 8	\$ 8	0.00%
Expenditures					
Other Services & Charges	\$ -	\$ 500,000	\$ -	\$ 5,000	#DIV/0!
Debt Service					100.00%
Total Department Expenditures	\$ -	\$ 500,000	\$ -	\$ 5,000	#DIV/0!
Other Uses					
Transfers Out					-
Total Expenditures & Other Uses	\$ -	\$ 500,000	\$ -	\$ 5,000	#DIV/0!
Change in Fund Balance	\$ 8	\$ 8	\$ 8	\$ (4,992)	-62500.00%
Projected Beginning Balance	9,046	9,054	9,062	9,070	0.09%
Projected Ending Balance	\$ 9,054	\$ 9,062	\$ 9,070	\$ 4,078	-55.04%



**TO: HONORABLE CHAIR & TRUSTEES
OWASSO ECONOMIC DEVELOPMENT AUTHORITY**

**FROM: CHELSEA M.E. LEVO
DIRECTOR OF ECONOMIC DEVELOPMENT**

SUBJECT: DIRECTOR'S REPORT

DATE: April 14, 2016

NEW BUSINESS DEVELOPMENT

- Zaxby's Chicken -- 12807 E 86th St N
 - Existing building has been taken down
 - Construction has begun
- Amber Crossing – 11413 E 96th St N
 - One vacant 1,500 sf space available for lease
- Caudle Center Phase III/Fairway Marketplace – 9538 N Garnett Rd
 - One vacant space available for lease
- LaQuinta Inn – 8949 N Garnett Rd
 - Construction is underway
- Braum's – location on north side of E 96th St near the Garnett intersection
 - Construction is underway
- Braum's – 11503 E 76th St N
 - Tear down and rebuild of existing store to begin after construction of new E 96th St N & N Garnett Rd store
 - Plans are complete and building permit has been issued
- Owasso Express Laundry – 9700 N Garnett Rd
 - New building (8,710 sq ft) to house new Laundromat and 2 commercial tenants
 - Open for business
- Owasso Laundromat – 12802 E 86th Pl N
 - Open for business
- Dusty's Grill and Cantina – 7708 N Owasso Expressway
 - New Mexican restaurant in former Blondie's Pizza location
 - Project nearing completion
- PJ's Pub and Grille – 9500 N 129th E Ave
 - Former Compadres location
 - Under construction
- Starbucks – 13506 E 116th St N
 - Under construction
 - Walls are framed and building is sheathed in
- Valley National Bank – 13510 E 116th St N
 - Awaiting plans, but may be a year or two before construction
- J's Hallmark – 12906 E 86th St N
 - New Hallmark store in former Madalyn's Hallmark location
- HomeGoods -- 9018 N 121st E Ave #500
 - Moving into Pier 1 location

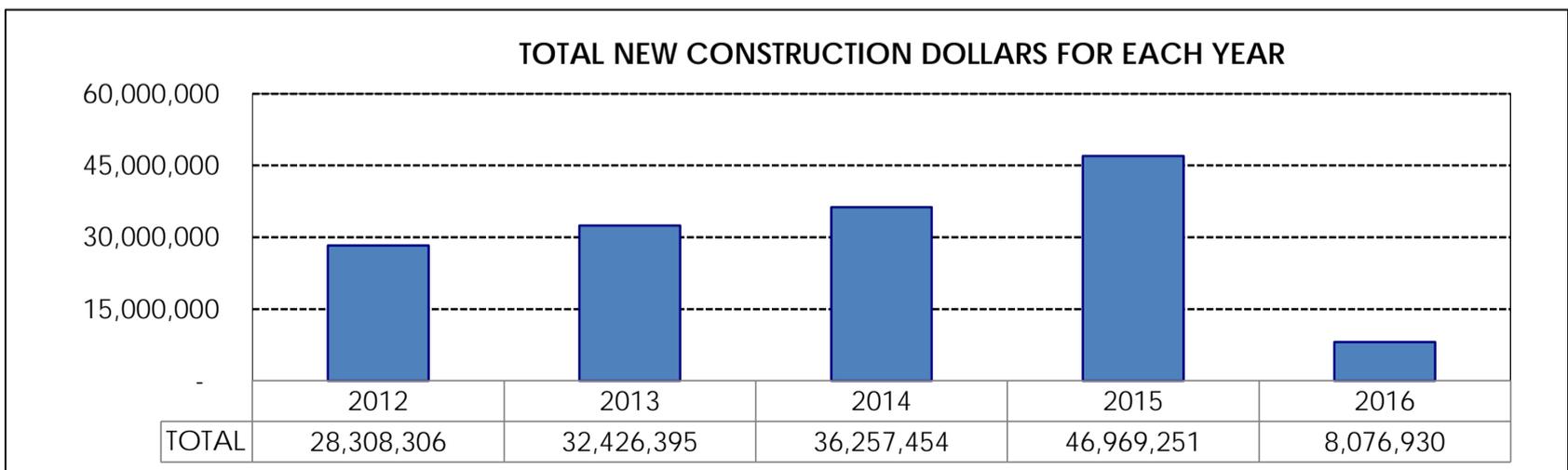
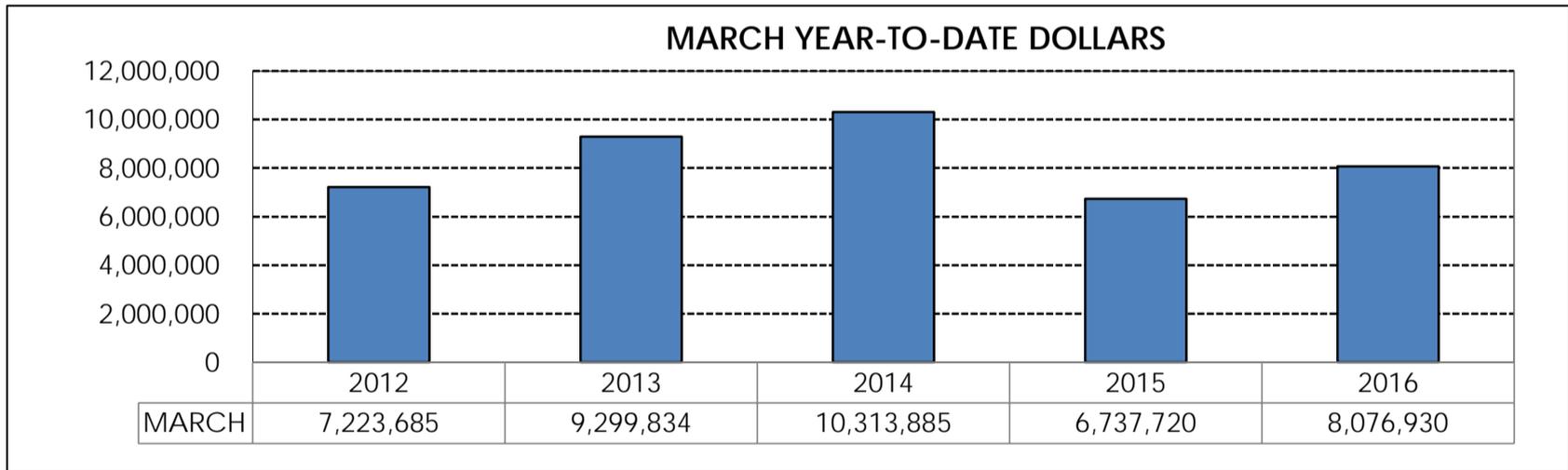
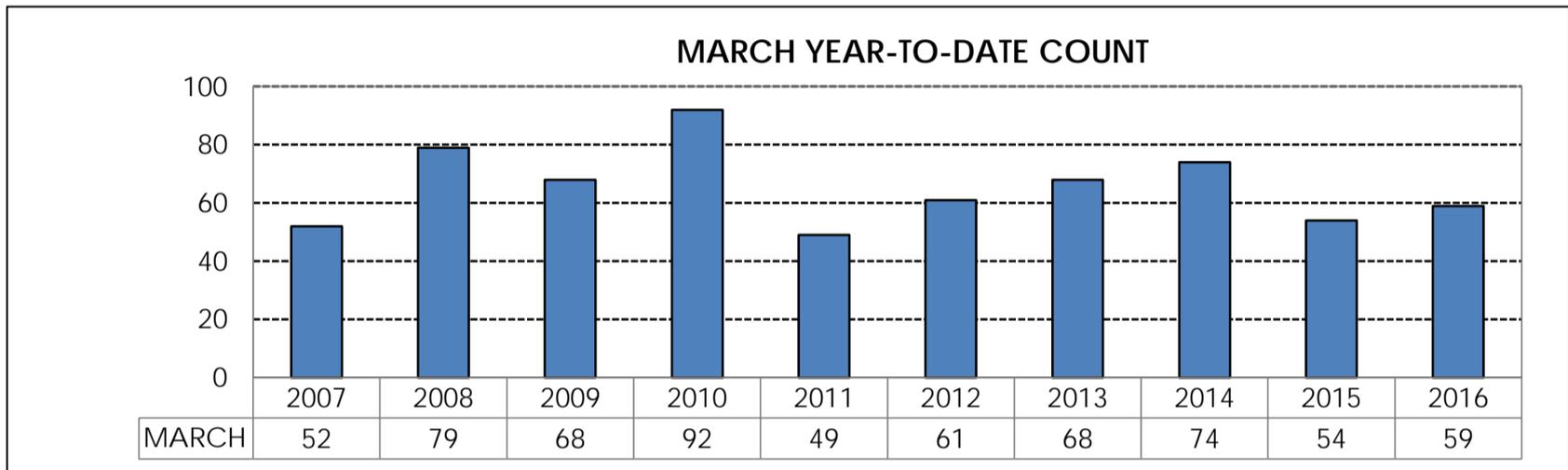
- Pier 1 closed on February 24
 - Renovating space, opening date not yet announced
- Wheels & Thrills – NE Corner of E 106th St N and N Garnett Rd
 - New skating rink
 - Site plan was approved last year, awaiting submittal of building plans
- Janie & Raye -- 12302 E 86th St N
 - Women's clothing, jewelry, gifts and home store
 - Opened Friday, March 18
- Eastern OK Oral Surgery Center – 12802 E 101st Pl N
 - Site plan under review
- Ator Center II – 8700 Block of N Garnett Rd
 - Replatted to create buildable lots to be marketed for commercial development
- Owasso Industrial Park
 - Two new concept buildings to be constructed by OLT
 - One about 10,500 sf
 - One about 4,500 sf
- Downtown Development
 - SW Corner of N Main St & W 1st Ave
 - Mowery development
 - Demolition of existing structure occurred on March 21
 - Construction beginning soon of new buildings, to include restaurant, retail, office space on ground level with loft apartments on second floor level

BUSINESS RETENTION & EXPANSION (BR&E)

- Rejoice Christian Campus – 10701 N 129th E Ave
 - Phase II construction is underway
 - Building Permits have been issued for the Support Facility and Concession/Locker Room for Rejoice High School
- First Christian Church – 10100 N Garnett Rd
 - Addition to building – 13,145 sq ft addition. Construction is underway
- Garrett Creek Center – 11560 N 135th E Ave
 - Retail space formerly occupied by Alexander's Furniture is being divided into three tenant spaces: 2,277 Sq. Ft., 7,154 Sq. Ft., 4,653 Sq. Ft.
- Panera Bread -- 12417 E 96th St N
 - Filed for a building permit to add a drive-thru window
 - The menu board will be on the east side of the building and the service/point of contact window will be on the back north wall of building
- Charity Auto Sales – 8884 N Garnett Rd
 - Relocating to E 116th St N
- Red Robin – 9017 N 121st E Ave
 - Remodeling store
- Kohl's – 12405 E 96th St N
 - Remodeling store
- Starbucks – 9035 N 121st E Ave
 - Remodeled store.
 - Reopened April 1
- Folds of Honor -- 8551 N 125 E Ave
 - Opening an additional office in Owasso, approx. 4,000 sf
 - Located in Village Market Office Building behind El Tequila Restaurant
- 360 Sports – 8751 N 117th E Ave, Suite A
 - Relocated from SW Corner of N Main St & W 1st Ave
 - Next to Aaron's Furniture and Reasor's in the Mingo Valley Shopping Center on E 86th St N

RESIDENTIAL SINGLE FAMILY NEW CONSTRUCTION MONTH END REPORT MARCH 2016

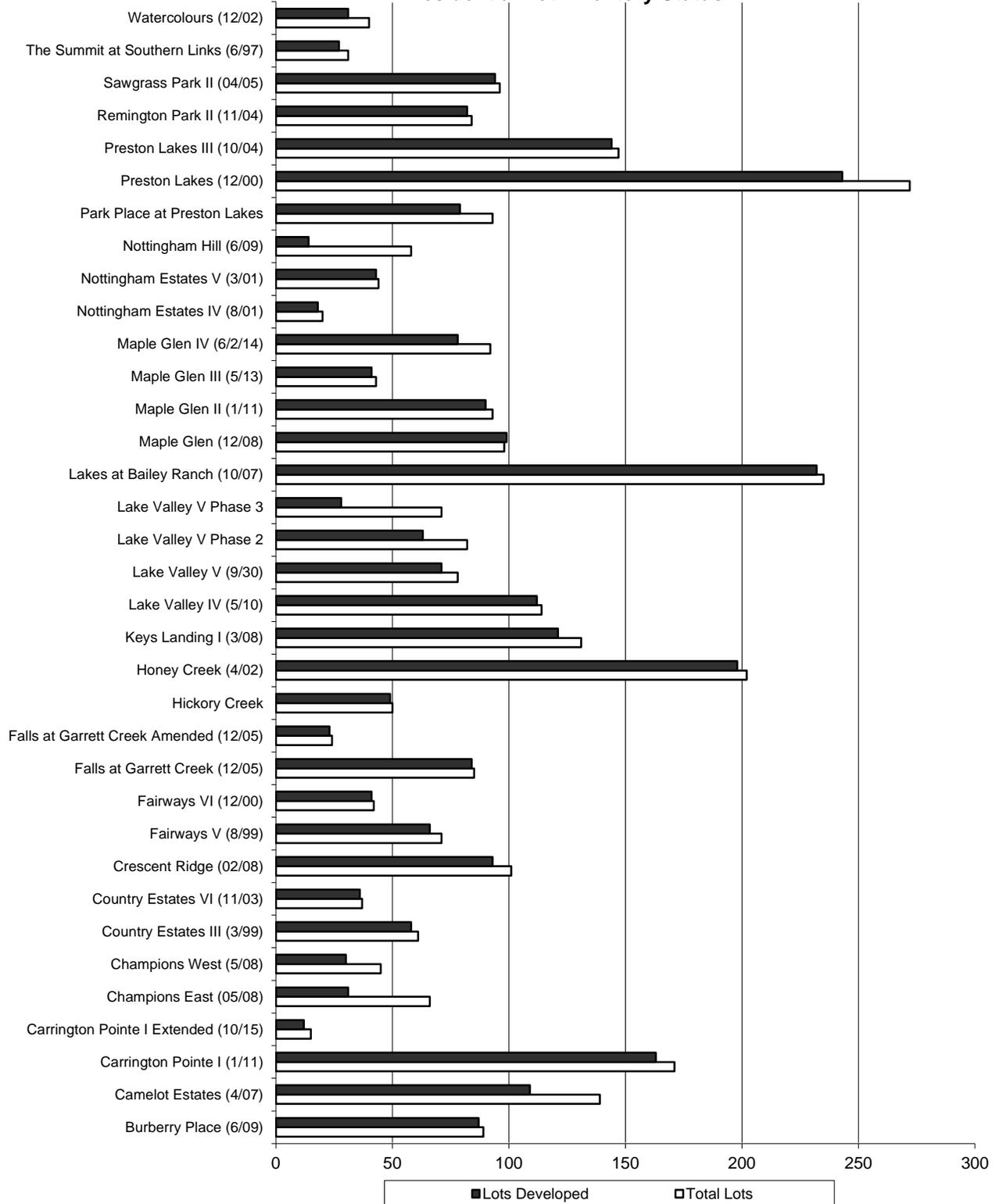
Month	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
1 January	13	25	15	17	18	19	15	22	12	15
2 February	14	19	23	29	17	15	26	21	19	26
3 March	25	35	30	46	14	27	27	31	23	18
4 April	30	31	36	31	19	26	26	36	27	0
5 May	60	23	27	30	20	23	19	17	15	0
6 June	27	21	34	23	19	24	19	12	11	0
7 July	23	24	28	17	20	15	27	23	20	0
8 August	27	18	28	19	12	15	18	19	33	0
9 September	17	40	20	11	12	12	28	15	13	0
10 October	31	15	36	13	10	21	15	19	23	0
11 November	26	10	13	1	8	11	7	21	25	0
12 December	8	6	13	9	10	16	11	34	7	0
Totals	301	267	303	246	179	224	238	270	228	59
YTD	52	79	68	92	49	61	68	74	54	59



**CITY OF OWASSO
RESIDENTIAL LOT INVENTORY STATUS
March 31, 2016**

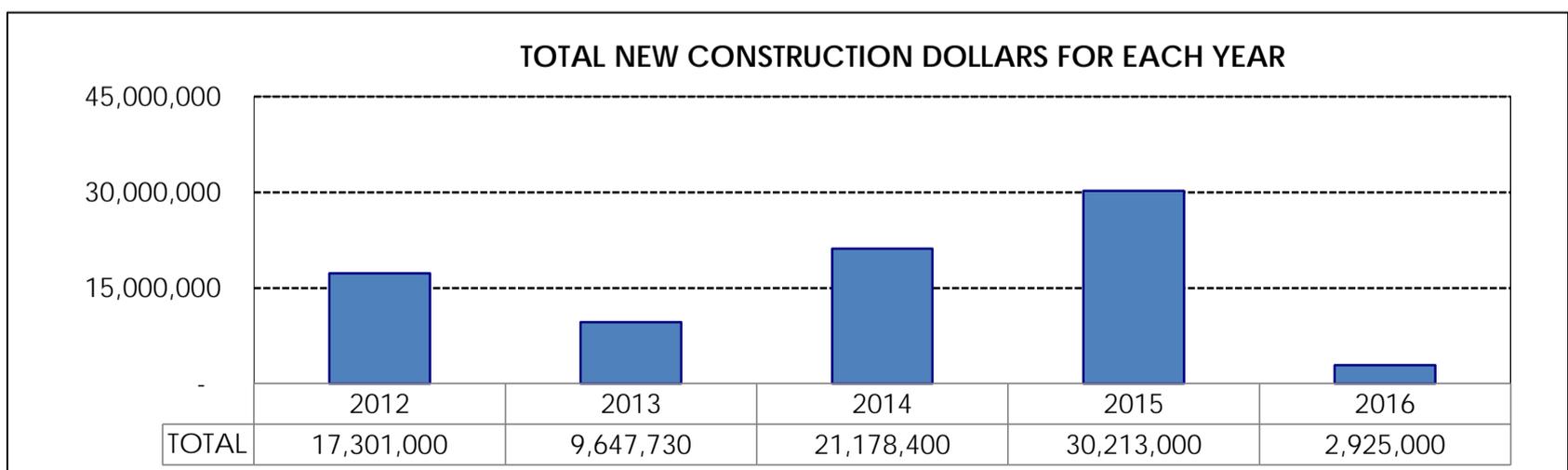
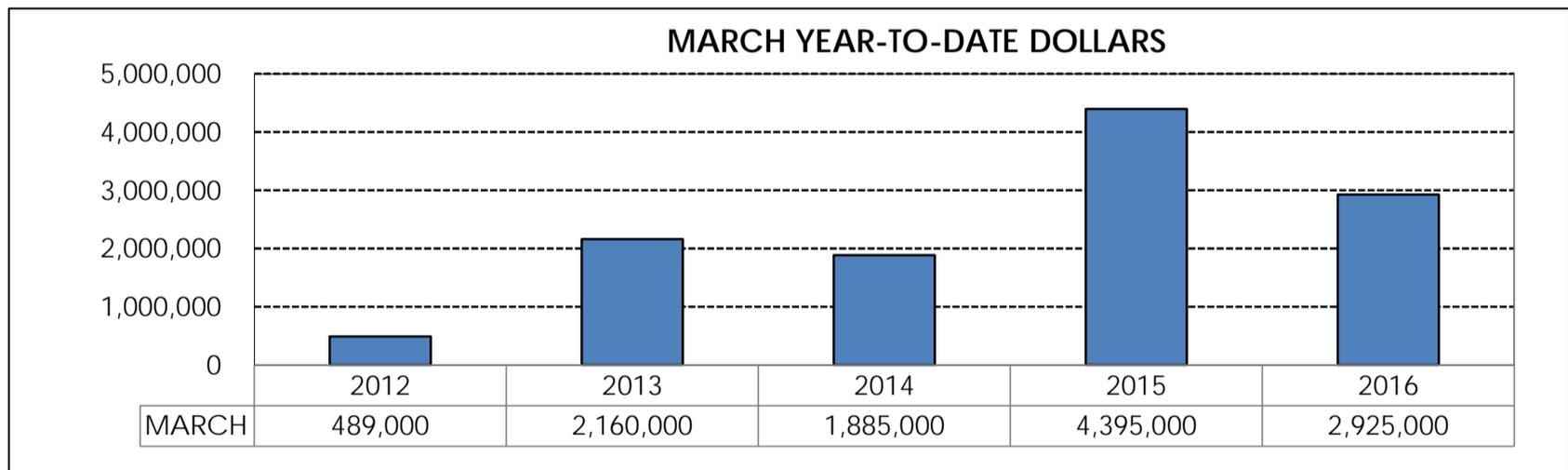
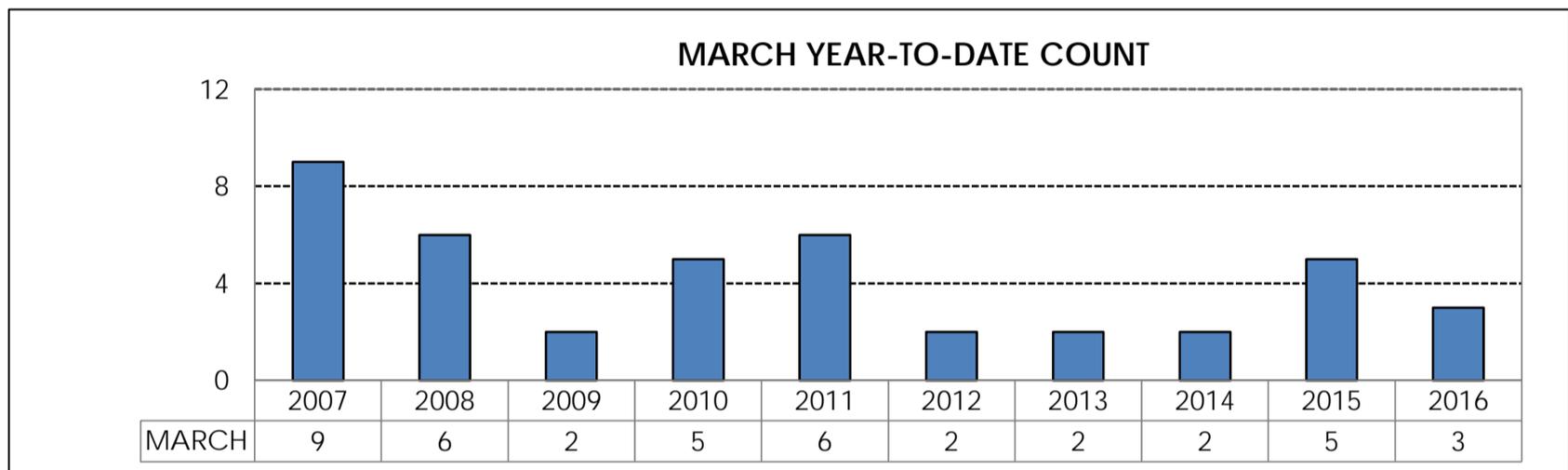
<u>SUBDIVISION</u>	<u># OF LOTS</u>	<u># DEVELOPED</u>	<u># AVAILABLE</u>
Burberry Place (6/09)	89	87	2
Camelot Estates (4/07)	139	109	30
Carrington Pointe I (1/11)	171	163	8
Carrington Pointe I Extended (10/15)	15	12	3
Champions East (05/08)	66	31	35
Champions West (5/08)	45	30	15
Country Estates III (3/99)	61	58	3
Country Estates VI (11/03)	37	36	1
Crescent Ridge (02/08)	101	93	8
Fairways V (8/99)	71	66	5
Fairways VI (12/00)	42	41	1
Falls at Garrett Creek (12/05)	85	84	1
Falls at Garrett Creek Amended (12/05)	24	23	1
Hickory Creek	50	49	1
Honey Creek (4/02)	202	198	4
Keys Landing I (3/08)	131	121	10
Lake Valley IV (5/10)	114	112	2
Lake Valley V (9/30)	78	71	7
Lake Valley V Phase 2	82	63	19
Lake Valley V Phase 3	71	28	43
Lakes at Bailey Ranch (10/07)	235	232	3
Maple Glen (12/08)	98	99	-1
Maple Glen II (1/11)	93	90	3
Maple Glen III (5/13)	43	41	2
Maple Glen IV (6/2/14)	92	78	14
Nottingham Estates IV (8/01)	20	18	2
Nottingham Estates V (3/01)	44	43	1
Nottingham Hill (6/09)	58	14	44
Park Place at Preston Lakes	93	79	14
Preston Lakes (12/00)	272	243	29
Preston Lakes III (10/04)	147	144	3
Remington Park II (11/04)	84	82	2
Sawgrass Park II (04/05)	96	94	2
The Summit at Southern Links (6/97)	31	27	4
Watercolours (12/02)	40	31	9
TOTALS	3120	2790	330

CITY OF OWASSO Residential Lot Inventory Status



COMMERCIAL NEW CONSTRUCTION MONTH END REPORT MARCH 2016

Month	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
1 January	4	4	1	1	3	1	1	1	1	2
2 February	3	2	0	1	3	1	1	0	2	1
3 March	2	0	1	3	0	0	0	1	2	0
4 April	0	4	1	1	1	0	4	0	2	0
5 May	1	1	2	1	2	1	0	0	0	0
6 June	1	1	2	0	0	2	1	2	3	0
7 July	0	1	0	0	0	0	1	0	0	0
8 August	3	1	0	0	2	2	0	0	0	0
9 September	28	3	0	0	0	0	0	3	2	0
10 October	4	1	0	0	1	0	4	0	1	0
11 November	1	1	2	2	1	0	1	3	1	0
12 December	1	1	0	1	0	0	1	2	0	0
Totals	48	20	9	10	13	7	14	12	14	3
YTD	9	6	2	5	6	2	2	2	5	3



PERMITS APPLIED FOR IN MARCH 2016

ADDRESS	BUILDER	ADD/ZONE	VALUE	A.S.F.	PERMIT#
8787 N Owasso Exp. #J	Integrity Signs	MVSC/CS	\$ 2,000	15	16-0301-S
12008 E 105 PI N	Homeowner	BBP/RS3	\$ 20,000	500	16-0302-X
11308 N 147 E PI	Simmons Homes	LVV3/RS3	\$ 100,815	1,833	16-0303-X
14508 E 114 St N	Capital Homes	LVV3/RS3	\$ 132,000	2,400	16-0304-X
14101 E 92 St N	Old School Const.	CE/RS3	\$ 155,320	2,824	16-0305-X
7408 E 82 PI N	Old School Const.	CARPIE/RS3	\$ 153,230	2,786	16-0306-X
11109 N 145 E PI	Simmons Homes	LVV/RS3	\$ 133,625	2,423	16-0307-X
8713 N 157 E Ave	Simmons Homes	PPPL/RS3	\$ 153,285	2,787	16-0308-X
11113 N 145 E PI	Simmons Homes	LVV/RS3	\$ 111,430	2,026	16-0309-X
8551 N 125 E Ave #100	Premiere Interiors	86thOC/CG	\$ 60,000	4,909	16-0310-C
7410 N 127 E Ave	BC Contractors	OBA/AG	\$ 175,000	1,702	16-0311-C
11112 N 145 E PI	Simmons Homes	LVV/RS3	\$ 124,630	2,266	16-0312-X
14603 E 114 St N	Simmons Homes	LVV/RS3	\$ 124,630	2,266	16-0313-X
11310 E 81 St N	Tracy Wood Shop	3LIP/IL	\$ 29,997	726	16-0314-C
9500 N 129 E Ave #111	Rainbow Signs	CC/CS	\$ 5,000	52	16-0315-S
11108 N 145 E PI	Simmons Homes	LVV/RS3	\$ 123,695	2,249	16-0316-X
11118 N 145 E PI	Simmons Homes	LVV/RS3	\$ 111,960	2,266	16-0317-X
7400 E 82 PI N	Signature Series Homes	CARPIE/RS3	\$ 148,500	2,700	16-0318-X
7608 E 82 PI N	Kolt Systems	CARPIE/RS3	\$ 173,250	3,150	16-0319-X
12010 E 109 PI N	Simmons Homes	MGIV/RS3	\$ 100,815	1,833	16-0320-X
11110 N 145 E PI	Simmons Homes	LVV/RS3	\$ 105,710	1,922	16-0321-X
11090 N 114 E Ave	Simmons Homes	MGI/RS3	\$ 111,430	2,026	16-0322-X
13506 E 116 St N	A-Max Signs	GCCII/CS	\$ 10,000	104	16-0323-S
8751 N 117 E Ave	GSS Sign & Design	MVSC/CS	\$ 5,000	115	16-0324-S
14705 E 114 St N	Simmons Homes	LVV3/RS3	\$ 92,015	1,673	16-0325-X
12017 E 109 St N	Simmons Homes	MGIV/RS3	\$ 147,180	2,676	16-0326-X
14004 E 90 St N	Baker Pools	WofSC/RS3	\$ 30,000	430	16-0327-P
8091 N Owasso Exp.	The Stacy Group	ECEFA/CS	\$ 350,000	5,134	16-0328-C

18 Single Family	\$ 2,303,520	42,106 SqFt
1 Residential Remodel	\$ 20,000	500 SqFt
1 Accessory (Commercial)	\$ 29,997	726 SqFt
3 Commercial Remodel	\$ 585,000	11,745 SqFt
4 Signs	\$ 22,000	286 SqFt
1 Pool	\$ 30,000	430 SqFt
28 Total Building Permits	\$ 2,990,517	55,793 SqFt

OCCUPANCY PERMITS

NAME	ADDRESS	DATE	COMPLETE
MARCH 2016			
Owasso Laundromat Facility	12802 E 86 PI N	3/11/2016	Yes
Owasso Express Laundry Center	9700 North Garnett Road	3/22/2016	Yes
FEBRUARY 2016			
Butcher Bros. Meats	13720 E 86 St N #160	2/8/2016	Yes
JANUARY 2016			
Liquids	11413 E 96 St N #300	1/25/2016	Yes
DECEMBER 2015			
Firehouse Subs	9538 N Garnett Rd #101	12/3/2015	Yes
76th Street Professional Plaza	12899 E 76 St N #106	12/8/2015	Yes
Genscripts Pharamacy	9538 N Garnett Rd #102	12/31/2015	Yes
NOVEMBER 2015			
Adaline	11413 E 96 St N #100	11/19/2015	Yes
Oxford Owasso Memory Care	11113 E 103 St N	11/25/2015	Yes
Titan Black	403 W 2 Ave #101	11/6/2015	Yes
MJ Executive Management	14601 E 88 PI N	11/5/2015	Yes
SAHO Animal Hospital	12555 E 86 St N	11/18/2015	Yes
OCTOBER 2015			
MedExpress	11760 E 86 St N	10/12/2015	Yes
Walmart Neighborhood Market	11551 N 129 E Ave	10/14/2015	Yes
Ohana Arts	13720 E 86 St N #150	10/15/2015	Yes
Alter-You Tailoring	8505 N 121 E Ave	10/16/2015	Yes
Rejoice Elementary School	10701 N 129 E Ave	10/26/2015	Yes
SEPTEMBER 2015			
Arby's Roast Beef Restaurant	11500 N 140 E Ave	9/8/2015	Yes
Buffalo Wild Wings	9263 N Owasso Exp	10/3/2015	Yes
AUGUST 2015			
Communication Federal Credit Union	12300 N 86 St N #A	8/10/2015	Yes
AMC Urgent Care	9003 N Garnett Rd	9/1/2015	Yes
Academy Sports & Outdoors	8959 N Garnett Rd	9/5/2015	Yes
Family Cuts	11230 N Garnett Rd #C	8/10/2015	Yes
Taco Bell	13315 E 116 St N	9/2/2015	Yes
Owasso Drug	12802 E 86 St N		Yes
JULY 2015			
Golden Dragon Taekwondo	8517 N 129 E Ave	7/6/2015	Yes
FFO Home Furniture	12932 E 86 St N	7/24/2015	Yes
It's A Small World	11211/11213 N Garnett Rd	7/22/2015	Yes
Paint & Barrel	9455 N Owasso Exp #K	7/31/2015	Yes
Dairy Queen	9495 N Owasso Exp	7/13/2015	Yes
Owasso Foot Massage Center	9100 N Garnett Rd, #J	7/31/2015	Yes
CB Guns & Sports	9100 N Garnett Rd #K	7/27/2015	Yes
Nutrition Spark	12711 E 86 PI N #105	7/2/2015	Yes
Mind & Body Essentials	12806 E 86 PI N #B&C	8/1/2015	Yes
Janie & Raye	12302 E 86 St N	7/31/2015	Yes
JUNE 2015			
Craft & Barrel	208 E 5 St #J	6/3/2015	Yes
Gerry Horner Automotive	206B N Main St	6/4/2015	Yes
Kirk Chiropractic	8514 N 128 E Ave	6/15/2015	Yes
MAY 2015			
APRIL 2015			
Scissortail Provisions	702A N Main St	4/6/2015	Yes
State Farm	9100 N Garnett Rd	4/28/2015	Yes

PERMITS APPLIED FOR WITHIN OWASSO FENCELINE - MARCH 2016

ADDRESS	COUNTY	BUILDER	SUBDIVISION	TYPE	VALUE
7121 E. 86th Pl. N.	Tulsa	Green Country Construction/Remodel	Sheridan Crossing II	New Home	\$295,000.00
11841 E. 69th St. N.	Tulsa	Sherri Fisher	Unplatted	New Home	\$70,000.00
11301 N. 165th E. Ave	Rogers	Simmons Homes	Quailbrook	New Home	\$132,600.00
11630 Skyline Dr.	Rogers	Ed Campbell	Cedar Bluff II	Detached Garage	\$40,000.00
4272 E. 488 Road	Rogers	Solitare Mobile	Rolling Meadows	Mobile Home	\$103,000.00
18764 E. Crooked Oak Dr.	Rogers	Blackmon Mooring	Tanglewood	Residential Remodel	\$400,000.00
17809 E. 106th St. N.	Rogers	Epic Custom Homes	Rolling Meadows	New Home	\$315,000.00
6761 Meadowlark Lane	Rogers	Epic Custom Homes	Greystone II	Pool House	\$45,000.00
19737 E. 70th St. N.	Rogers	Executive Homes	The Ridge II	New Home	\$220,000.00
19715 E. 70th St. N.	Rogers	Executive Homes	The Ridge II	New Home	\$220,000.00

Single Family		\$1,252,600.00
Multi Family		n/a
Residential Remodel		\$400,000.00
Accessory		\$85,000.00
New Commercial		n/a
Commercial Remodel		n/a
Other		\$103,000.00
Total Building Permits		\$1,840,600.00

PROJECT STATUS REPORT

City of Owasso Public Works Department

April 5, 2016

- E. 76th Street North Widening (from U.S. Hwy169 to N. 129th East Avenue)
 - In October 2010, the City received notice that INCOG selected the project to receive federal funding in the amount of \$2,090,000 for engineering, right-of-way and utility relocation costs. A 20% required match will be funded through the City of Owasso's Capital Improvement Fund.
 - In October 2011, the City received notice that INCOG selected the project to receive federal funding in the amount of \$3,470,000 for construction and administration costs. A 20% required match will be funded through the City of Owasso's Capital Improvement Fund.
 - In February 2012, ODOT officials informed City staff of funds available in the Federal Surface Transportation Fund for the planning phase of E. 76th Street North Widening Project.
 - In March, INCOG presented this project to its members for consideration to receive funding in 2012 for the engineering design. Project was approved by the Technical Advisory, Transportation Policy Committee, and INCOG Board of Directors
 - May 7, 2013 - Engineering agreement for Poe & Associates, Inc. of Tulsa, Oklahoma and funding agreement was approved by City Council.
 - The engineering design is approximately 60% complete.
 - The environmental assessment (NEPA) portion of the project commenced per FHWA funding requirements.
 - NEPA was approved and cleared by ODOT/FHWA
 - July 21, 2015 - ODOT, Poe & Associates and City of Owasso met on location and conducted a plan-in-hand meeting.
 - March 15, 2016 - City of Owasso approved a ROW acquisition, utility relocation and overall construction agreement from ODOT for our review.
 - ROW is scheduled to commence in April 2016 with completion anticipated by October 2016.
 - Utility Relocation is scheduled to begin in January 2017 with completion expected by October 2017.
 - Construction is scheduled to occur in February 2018 with completion by November 2018.
 - **Per ODOT requirements, City staff is currently selecting a ROW agent. Once fee negotiations have been approved, land acquisition will commence.**

- Garnett Widening (from E. 96th Street North to E. 106th Street North)
 - In November 2012, Council approved an engineering agreement with Dewberry in the amount of \$345,600.
 - A Public Meeting for the Garnett Widening project was held June 27, 2013 with City staff and representatives from PSA Dewberry to receive citizen comments regarding the design. In October 2013, INCOG presented this project to its members for consideration to receive federal funding in FY 2017 for the construction phase. Project was approved by the Technical Advisory and Transportation Policy Committees.

- On November 12, 2013, the INCOG Board of Directors approved federal funds to be allocated to this specific project in the year 2017 or sooner, if funding is available. The City of Owasso will receive \$3.2 million in federal funds.
 - The engineering design is approximately 80% complete.
 - ODOT staff has approved the environmental study.
 - In July 2015, the NEPA document was approved by FHWA.
 - ROW acquisition commenced in October 2015 with completion anticipated by April 2016.
 - Utility Relocation is scheduled to begin in July 2016 with completion by April 2017.
 - Construction is scheduled to occur in August 2017 with completion by June 2018.
 - **Staff and ROW agent are currently working to obtain the final 5 parcels of land. Once completed, utility relocation will commence soon after.**
- E. 116th Street North and 129th East Ave Intersection Improvement Project
 - Tulsa County and City of Owasso have partnered together to fund the engineering design, utility relocation and construction.
 - In August 2014, application for funding for the construction phase of this project was submitted to INCOG. If funded, the "matching grant" will result in a grant of 80% ODOT funding, 10% Tulsa County funding and 10% City funding.
 - In October 2014, INCOG Transportation Technical Advisory Committee and the Transportation Policy Committee voted to recommend this project as eligible to receive STP funds. In addition, the INCOG Board of Directors met on Thursday, November 13th and approved this project to receive federal funds in the amount of \$2,186,000. As a result, federal funds for construction will be available in FY 2018, or sooner, if funding is available.
 - Engineering design is approximately 60% complete.
 - Environmental study commenced in March 2015. NEPA Document prepared by ODOT was completed in December 2015. As a result, environmental document was sent to FHWA in January in 2016 for approval.
 - ROW process is anticipated to commence in March or April 2016.
- U.S. 169 Highway Widening Project (from E. 56th Street North to E. 66th Street North)
 - In March 2015, ODOT is tentatively scheduled to advertise this project for bids with bid opening in April. Construction start date will be provided at a later date by ODOT.
 - Project bids were let on March 19, 2015
 - Bid award occurred in April, 2015 with construction commencing in July 2015.
 - ODOT administered a preconstruction meeting with Becco in mid-June 2015. Construction commenced on July 6 with completion scheduled to occur by February 2017.
 - Phase I bridge and roadway improvements were complete in December 2015.
 - Dirt and Pier work continue on the southbound bridges and road. Phase II work is on schedule for completion in July 2016.
- Brookfield Crossing Stormwater Improvements
 - In October 2014, City Council approved an agreement for engineering services with Kellogg Engineering.
 - At this time, the engineering consultant is designing another option which would reduce the amount of excavation within the Brookfield Crossing neighborhood. This new option in design is taking longer than anticipated but

we are optimistic it will result in fewer residential yards and driveways disturbed during the construction phase.

- Consultant has surveyed drainage relief on the east and north sides of Brookfield Crossing. Land acquisition is ongoing.
- **Engineering design is approximately 80% complete with final design expected to be complete in April 2016.**

- FY 2015-2016 Street Rehabilitation Program

- In August 2015, City Council approved the project priority list.
- Funding in the amount of \$1,765,975 is included, with \$1 million funded from the Capital Improvements Fund and \$765,975 from the ½ Penny Sales Tax Fund.
- Engineering Division is designing the following locations for rehab:
 - Atlanta Street reconstruction for E 76th St N to W 3rd St.
 - Alley reconstruction between Broadway and W 1st St.
 - Broadway reconstruction west of Atlanta
 - W 1st St Reconstruction
 - Construction of cul-de-sac on the north end of Carlsbad
 - Rehabilitation of N 126th E Ave from E 76th St N to E 77th Pl N
 - Rehabilitation of E 77th Pl N from N 123rd E Ave to N 126th E Ave
 - Rehabilitation of N 124th E Ave, adjacent to Mills Elementary
 - Rehabilitation of E 80th Ct N
 - Preventative Maintenance – Honey Creek II
 - Preventative Maintenance – Bailey Ranch II/Sawgrass I
- **Recently, City Council approved a \$250,000 purchase order to begin crack sealing. Keystone services will be the contractor as specified in the state bid contract and is expected to start in late May or Early June.**
- **Bid advertisement for the street and curb/gutter replacement for the projects in Original Town, Elm Creek and Three Lakes will commence in late April with bid opening in May 2016.**

- Central Park Channel Improvements

- In July 2015, Council approved an engineering agreement Meshek and Associates in the amount of \$66,760.
- Engineering design commenced in September 2015.
- Preliminary plans scheduled for submittal in March 2016.
- Design completion scheduled to occur in May 2016.

- Sports Park Regional Detention Facility

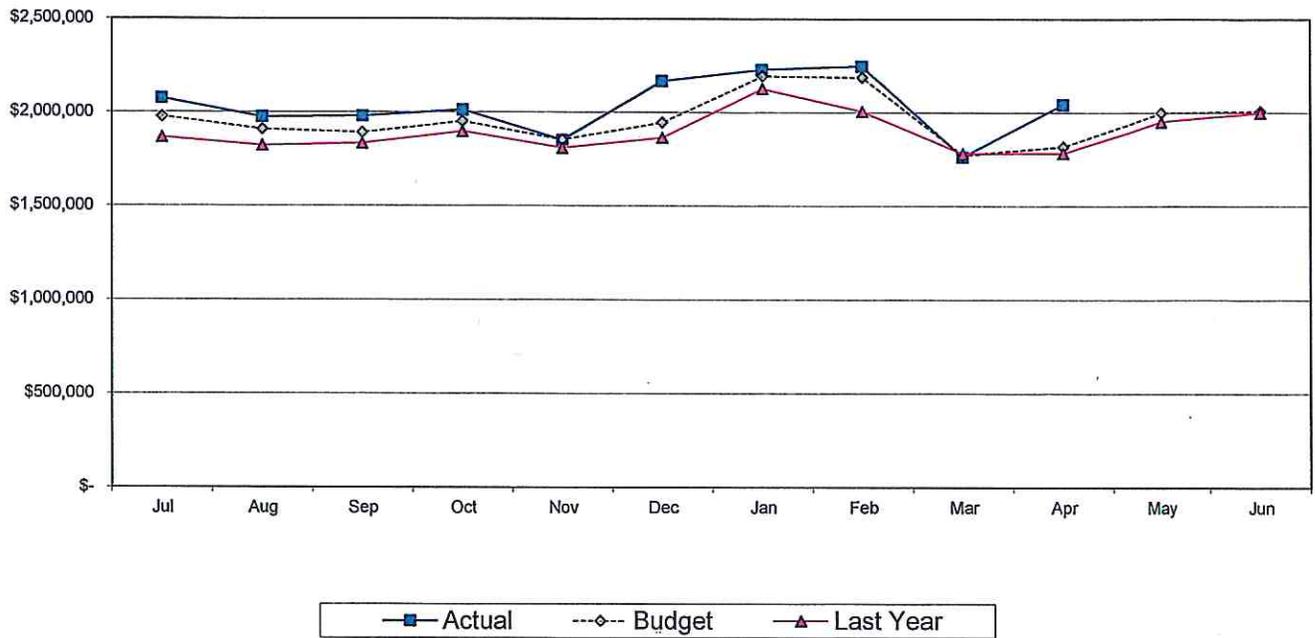
- In July 2015, Council approved an engineering agreement Meshek and Associates in the amount of \$57,330.
- Engineering design commenced in September 2015.
- Engineering design completion is expected in May 2016.

- E. 106th Street North and 145th East Ave Intersection Improvement Project

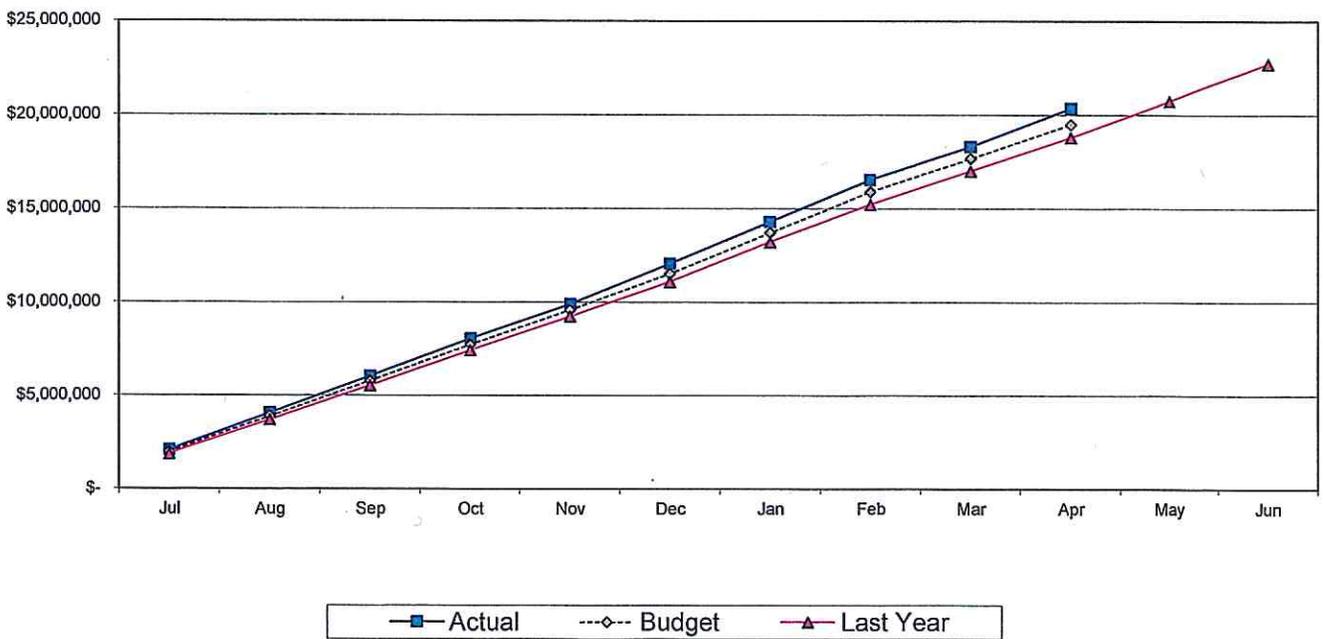
- In October 2015, Council approved this project to be included as a project on the Capital Improvement Project list.
- In January 2016, Council approved an engineering agreement with Poe and Associates in the amount of \$168,800.
- Traffic study has been initiated by the consultant. In addition, survey work is underway.

City of Owasso FY 2015-2016

Monthly 3% Sales Tax Comparisons



Year-to-Date 3% Sales Tax Totals



City of Owasso
 Monthly 3% Sales Tax Revenues
 Last Five Fiscal Years

	<u>2015-2016</u>	<u>2014-2015</u>	<u>2013-2014</u>	<u>2012-2013</u>	<u>2011-2012</u>	<u>2010-2011</u>
Jul	\$ 2,073,553	\$ 1,865,194	\$ 1,704,985	\$ 1,630,957	\$ 1,521,672	\$ 1,485,553
Aug	\$ 1,973,796	\$ 1,820,788	\$ 1,678,483	\$ 1,521,846	\$ 1,485,586	\$ 1,409,806
Sep	\$ 1,978,203	\$ 1,832,861	\$ 1,617,952	\$ 1,518,488	\$ 1,485,892	\$ 1,433,236
Oct	\$ 2,011,595	\$ 1,896,451	\$ 1,677,145	\$ 1,560,824	\$ 1,517,701	\$ 1,467,321
Nov	\$ 1,851,194	\$ 1,808,171	\$ 1,612,339	\$ 1,447,596	\$ 1,420,987	\$ 1,362,551
Dec	\$ 2,166,025	\$ 1,862,936	\$ 1,748,989	\$ 1,605,740	\$ 1,488,693	\$ 1,423,011
Jan	\$ 2,228,743	\$ 2,125,525	\$ 2,073,564	\$ 1,792,034	\$ 1,655,569	\$ 1,640,741
Feb	\$ 2,246,904	\$ 2,004,466	\$ 1,990,104	\$ 1,817,864	\$ 1,748,280	\$ 1,675,132
Mar	\$ 1,762,488	\$ 1,780,454	\$ 1,544,058	\$ 1,500,014	\$ 1,405,821	\$ 1,327,303
Apr	\$ 2,042,672	\$ 1,781,713	\$ 1,696,815	\$ 1,499,708	\$ 1,454,787	\$ 1,310,850
May	\$ -	\$ 1,950,586	\$ 1,813,883	\$ 1,629,482	\$ 1,610,103	\$ 1,506,256
Jun	\$ -	\$ 1,998,314	\$ 1,864,533	\$ 1,643,878	\$ 1,547,919	\$ 1,487,182
	<u>\$ 20,335,174</u>	<u>\$ 22,727,460</u>	<u>\$ 21,022,850</u>	<u>\$ 19,168,431</u>	<u>\$ 18,343,008</u>	<u>\$ 17,528,943</u>

Estimated collection on 3% sales tax. Actual breakdown for half-penny collections for current month not yet available.

City of Owasso
 3% Sales Tax Report
 Budget to Actual Comparison
 April 7, 2016

	2015-2016 Actual Collections		2015-2016 Budget Projections		Over (Under) Projection	
	Amount	Percent	Amount	Percent	Amount	Percent
Jul	\$ 2,073,553	8.8%	\$ 1,975,926	8.4%	\$ 97,627	4.9%
Aug	1,973,796	8.4%	1,908,383	8.1%	65,413	3.4%
Sep	1,978,203	8.4%	1,890,263	8.0%	87,940	4.7%
Oct	2,011,595	8.6%	1,951,445	8.3%	60,150	3.1%
Nov	1,851,194	7.9%	1,853,197	7.9%	(2,003)	-0.1%
Dec	2,166,025	9.2%	1,944,197	8.3%	221,828	11.4%
Jan	2,228,743	9.5%	2,193,291	9.3%	35,452	1.6%
Feb	2,246,904	9.6%	2,187,060	9.3%	59,844	2.7%
Mar	1,762,488	7.5%	1,772,101	7.5%	(9,612)	-0.5%
Apr	2,042,672	8.7%	1,817,678	7.7%	224,994	12.4%
May						
Jun						
Totals	<u>\$ 20,335,174</u>	86.5%	<u>\$ 19,493,542</u>	83.0%	<u>\$ 841,632</u>	4.3%

Estimated collection on 3% sales tax. Actual breakdown for half-penny collections for current month not yet available.

City of Owasso
 3% Sales Tax Report
 Two Year Comparison
 April 7, 2016

	Fiscal 2015-2016		Fiscal 2014-2015		Increase or (Decrease)	
	Amount	Percent of Budget	Amount	Percent of Actual	Amount	Percent
Jul	\$ 2,073,553	8.8%	\$ 1,865,194	8.2%	\$ 208,359	11.2%
Aug	1,973,796	8.4%	1,820,788	8.0%	153,008	8.4%
Sep	1,978,203	8.4%	1,832,861	8.1%	145,342	7.9%
Oct	2,011,595	8.6%	1,896,451	8.3%	115,145	6.1%
Nov	1,851,194	7.9%	1,808,171	8.0%	43,024	2.4%
Dec	2,166,025	9.2%	1,862,936	8.2%	303,089	16.3%
Jan	2,228,743	9.5%	2,125,525	9.4%	103,218	4.9%
Feb	2,246,904	9.6%	2,004,466	8.8%	242,438	12.1%
Mar	1,762,488	7.5%	1,780,454	7.8%	(17,966)	-1.0%
Apr	2,042,672	8.7%	1,781,713	7.8%	260,959	14.6%
May						
Jun						
Totals	<u>\$ 20,335,174</u>	86.5%	<u>\$ 18,778,560</u>	82.6%	<u>\$ 1,556,614</u>	8.3%

Note: Fiscal Year 2016 Sales Tax Budget is \$23.5 million; FY'15 actual was \$22.7 million.

City of Owasso
 Half-Penny Sales Tax Report
 Budget to Actual Comparison
 April 7, 2016

	2015-2016 Actual Collections		2015-2016 Budget Projections		Over (Under) Projection.	
	Amount	Percent	Amount	Percent	Amount	Percent
Jul	\$ 338,066	8.6%	\$ 329,321	8.4%	\$ 8,745	2.7%
Aug	328,009	8.4%	318,064	8.1%	9,945	3.1%
Sep	329,752	8.4%	315,044	8.0%	14,708	4.7%
Oct	335,243	8.6%	325,241	8.3%	10,002	3.1%
Nov	308,793	7.9%	308,866	7.9%	(73)	0.0%
Dec	359,726	9.2%	324,033	8.3%	35,693	11.0%
Jan	369,618	9.4%	365,549	9.3%	4,070	1.1%
Feb	373,104	9.5%	364,510	9.3%	8,594	2.4%
Mar	291,493	7.4%	295,350	7.5%	(3,857)	-1.3%
Apr	340,445	8.7%	302,946	7.7%	37,499	12.4%
May						
Jun						
Totals	<u>\$ 3,374,249</u>	86.2%	<u>\$ 3,248,924</u>	83.0%	<u>\$ 125,326</u>	3.9%

Estimated collection on Half-Penny sales tax. Actual breakdown for half-penny collections for current month not yet available.

City of Owasso
 Monthly Use Tax Revenues
 Last Five Fiscal Years

	<u>2015-2016</u>	<u>2014-2015</u>	<u>2013-2014</u>	<u>2012-2013</u>	<u>2011-2012</u>	<u>2010-2011</u>
Jul	\$ 72,360	\$ 50,298	\$ 78,705	\$ 33,565	\$ 41,491	\$ 42,547
Aug	96,428	56,646	105,903	33,983	52,650	34,593
Sep	122,962	61,204	69,079	47,609	53,051	42,905
Oct	106,846	86,146	103,683	59,327	48,435	48,534
Nov	91,876	89,434	64,434	50,722	43,504	42,276
Dec	113,941	89,482	86,424	48,320	52,052	40,466
Jan	86,358	65,206	57,183	60,594	47,738	52,886
Feb	102,681	110,645	75,454	78,302	55,671	54,868
Mar	61,748	87,044	50,121	57,199	44,140	39,201
Apr	78,834	56,776	55,507	30,577	29,497	45,287
May		75,895	63,674	51,094	55,835	44,616
Jun*		98,093	42,884	75,139	41,989	33,512
	<u>\$ 934,034</u>	<u>\$ 926,869</u>	<u>\$ 853,050</u>	<u>\$ 626,431</u>	<u>\$ 566,050</u>	<u>\$ 521,690</u>

*Increase in sales tax rate from 3% to 3.5% June 2015