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City Clerk's Office

PUBLIC NOTICE OF THE MEETING OF THE

OWASSO PUBLIC GOLF AUTHORITY

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, April 5, 2016 - 6:30 pm

1. **Call to Order**
   Chair Jeri Moberly

2. **Roll Call**

3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

   A. Approve minutes – March 15, 2016, Regular Meeting
   B. Approve claims

4. **Consideration and appropriate action relating to items removed from the Consent Agenda**

5. **Report from OPGA Manager**
   - Quarterly Golf Report

6. **Report from OPGA Attorney**

7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**

   - Payroll Payment Report – Pay Period Ending Date 3/19/2016

8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**

9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and Agenda posted at City Hall bulletin board at 6:00 pm on Friday, April 1, 2016.

Sherry Bishop

Sherry Bishop, City Clerk

OWASSO PUBLIC GOLF AUTHORITY

MINUTES OF REGULAR MEETING
Tuesday, March 15, 2016

The Owasso Public Golf Authority met in regular session on Tuesday, March 15, 2016, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and the Agenda filed in the office of the City Clerk and posted on the City Hall bulletin board at 6:00 pm on Friday, March 11, 2016.

1. **Call to Order**
   Chair Jeri Moberly called the meeting to order at 8:22 pm.

2. **Roll Call**

Present	Absent
Chair – Jeri Moberly	None
Vice-Chair – Lyndell Dunn	
Trustee – Doug Bonebrake	
Trustee – Bill Bush	
Trustee – Chris Kelley	

   A quorum was declared present.

   Staff:
   Authority Manager - Warren Lehr
   Authority Attorney - Julie Lombardi

3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**

   A. Approve minutes
   - March 1, 2016, Regular Meeting
   - March 8, 2016, Regular Meeting

   B. Approve claims

   Mr. Dunn moved, seconded by Dr. Kelley to approve the Consent Agenda with claims totaling $18,724.12.

   YEA: Bonebrake, Bush, Dunn, Kelley, Moberly
   NAY: None
   Motion carried: 5-0

4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
   None

5. **Report from OPGA Manager**
   None

6. **Report from OPGA Attorney**
   None

7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**

   - Payroll Payment Report – Pay Period Ending Date 3/5/2016
   - Monthly Budget Status Report – February 2016

8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
   None

9. **Adjournment**
   Mr. Dunn moved, seconded by Mr. Bonebrake to adjourn the meeting.
   YEA: Bonebrake, Bush, Dunn, Kelley, Moberly
   NAY: None
   Motion carried 5-0 and the meeting adjourned at 8:24 pm.

Jeri Moberly, Chair

Lisa Wilson, Minute Clerk

Claims List

4/5/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
OPGA	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	127.50
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	671.38
	JPMORGAN CHASE BANK	OAKLEY-MERCHANDISE	64.33
	JPMORGAN CHASE BANK	OAKLEY-MERCHANDISE	596.55
	JPMORGAN CHASE BANK	OAKLEY-MERCHANDISE	1,459.32
	JPMORGAN CHASE BANK	TAYLORMADE-MERCHANDISE	625.54
	JPMORGAN CHASE BANK	TAYLORMADE-MERCHANDISE	400.47
	JPMORGAN CHASE BANK	GRT PLAINS-BEVERAGES	125.90
	JPMORGAN CHASE BANK	SAMSCLUB-FOOD	30.94
	JPMORGAN CHASE BANK	TAYLORMADE-MERCHANDISE	943.79
	JPMORGAN CHASE BANK	TAYLORMADE-MERCHANDISE	341.51
	JPMORGAN CHASE BANK	SAMSCLUB-FOOD	163.32
	BGR DAILY ACCT.	REIMB GOLF PETTY CASH	584.80
	JPMORGAN CHASE BANK	REASORS-FOOD	37.66
	JPMORGAN CHASE BANK	GREAT PLAINS-BEVERAGE	322.00
	JPMORGAN CHASE BANK	GREAT PLAINS-BEVERAGES	206.50
	JPMORGAN CHASE BANK	SAMS-FOOD	64.74
	JPMORGAN CHASE BANK	SYSCO-FOOD	744.86
	JPMORGAN CHASE BANK	SYSCO-FOOD	108.60
	JPMORGAN CHASE BANK	REASORS-FOOD	12.22
	JPMORGAN CHASE BANK	SAMS-FOOD	359.96
	JPMORGAN CHASE BANK	SAMS-FOOD	249.59
	JPMORGAN CHASE BANK	WALMART-FOOD	9.28
	JPMORGAN CHASE BANK	EXECUTIVE COFFEE-COFFEE	72.94
	JPMORGAN CHASE BANK	REASORS-FOOD	62.33
	BGR DAILY ACCT.	REIMB GOLF PETTY CASH	711.95
	JPMORGAN CHASE BANK	SAMS-FOOD	20.94
	JPMORGAN CHASE BANK	SAMS-FOOD	19.92
	JPMORGAN CHASE BANK	NIKE-MERCHANDISE	223.70
	JPMORGAN CHASE BANK	NIKE-MERCHANDISE	76.94
	JPMORGAN CHASE BANK	NIKE-MERCHANDISE	109.16
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	2,644.20
	JPMORGAN CHASE BANK	NIKE-MERCHANDISE	534.97
	JPMORGAN CHASE BANK	NIKE-MERCHANDISE	1,268.88
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	2,378.88
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	123.79
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	23.64
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	3,660.08
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	1,437.71
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	364.08
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	434.54
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	74.15
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	1,307.98
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	60.04

Claims List

4/5/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
OPGA...	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	95.35
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	82.17
	JPMORGAN CHASE BANK	ACUSHNET-MERCHANDISE	1,500.00
TOTAL OPGA			**25,539.10**
GOLF SHOP	OKLAHOMA GOLF ASSOCIATION	HANDICAP SERVICE	1,620.00
	JPMORGAN CHASE BANK	EMPLOYEE SCREENING-BKGRND	58.99
TOTAL GOLF SHOP			**1,678.99**
CART OPERATIONS	JPMORGAN CHASE BANK	LOWES-HOSES/NOZZLES	85.88
	JPMORGAN CHASE BANK	SAMSCLUB-CART BATTERY	84.87
	YAMAHA MOTOR CORPORATION, USA	CART LEASE	3,595.49
	JPMORGAN CHASE BANK	OREILLY-2 CYCLE OIL	5.49
TOTAL CART OPERATIONS			**3,771.73**
COURSE MAINT	JPMORGAN CHASE BANK	ATWOODS-SUPPLIES	5.99
	JPMORGAN CHASE BANK	LOWES-PVC CAPS	19.14
	JPMORGAN CHASE BANK	LOWES-RETURN	-15.97
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	10.24
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	16.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	13.69
	AT&T	LONG DISTANCE PHONE BILL	0.12
	AEP/PSO	ELECTRIC USE	629.73
	JPMORGAN CHASE BANK	LOWES-LUMBER	61.74
	JPMORGAN CHASE BANK	LOWES-PAINT SUPPLIES	41.48
	AT&T	CONSOLIDATED PHONE BILL	72.64
	TCF NATIONAL BANK	EQUIPMENT LEASE	5,058.28
	JPMORGAN CHASE BANK	WINFIELD-SPRAY DYE	57.55
	JPMORGAN CHASE BANK	P & K EQUIP-SAW REPAIR	85.07
	JPMORGAN CHASE BANK	P & K EQUIP-SAW GAS TANK	45.55
	JPMORGAN CHASE BANK	FELIX THOMSON-DOOR PARTS	200.00
	JPMORGAN CHASE BANK	MAIL THIS-MANUALS	115.50
	JPMORGAN CHASE BANK	LOWES-HAND TOOLS	64.90
	BWI COMPANIES, INC	FERTILZER	2,172.08
	JPMORGAN CHASE BANK	HD SUPPLY-IRRIGATION PART	112.77
	JPMORGAN CHASE BANK	IBT-BLOWER REPAIR PARTS	209.48
	JESCO PRODUCTS, INC	COURSE ACCESSORIES	818.55
	BOARDTRONICS, INC.	IRRIGATION FACEPLATE	327.87
	BWI COMPANIES, INC	PRE EMERGENT	2,172.08
	HARRELL'S, LLC	FERTILZER	400.05
	HARRELL'S, LLC	HERBICIDES	96.20
	HARRELL'S, LLC	GROWTH REGULATOR	438.00
	KEELING COMPANY	DRAINAGE PARTS	355.48

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4/5/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
COURSE MAINT...	HARRELL'S, LLC	FERTILZER AND HERBICIDES	1,393.20
	HARRELL'S, LLC	HERBICIDES	1,154.61
	WATER UTILITIES SERVICES, INC	IRRIGATION PARTS	804.01
	PRESTIGE FLAG & BANNER	COURSE FLAGS	393.11
	KEELING COMPANY	DRAINAGE PARTS	250.12
	KEELING COMPANY	PVC ADAPTER	15.58
	BWI COMPANIES, INC	CHEMICALS	2,441.77
	WATER UTILITIES SERVICES, INC	IRRIGATION PARTS	122.93
	TURFGRASS SOLUTIONS, INC	DRY-JET WORK	1,530.00
	ANCHOR STONE COMPANY	GRAVEL	137.36
	GOLDEN WEST INDUSTRIAL SUPPLY INC	BUNKER RAKES	392.66
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	15.39
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	15.39
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	15.39
	UNIFIRST HOLDINGS LP	SHOP TOWELS	11.19
	UNIFIRST HOLDINGS LP	SHOP TOWELS	11.19
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	15.39
	UNIFIRST HOLDINGS LP	AIR FRESHENER	2.00
	UNIFIRST HOLDINGS LP	SHOP TOWELS	11.19
	UNIFIRST HOLDINGS LP	SHOP TOWELS	11.19
	UNIFIRST HOLDINGS LP	AIR FRESHENER	2.00
	UNIFIRST HOLDINGS LP	AIR FRESHENER	2.00
	UNIFIRST HOLDINGS LP	AIR FRESHENER	2.00
	JPMORGAN CHASE BANK	OREILLY-RIVETS	37.99
	JPMORGAN CHASE BANK	OREILLY-PADLOCK	6.99
	JPMORGAN CHASE BANK	OREILLY-FILTER/PLUG	39.51
TOTAL COURSE MAINT			**22,418.37**
FOOD & BEV	JPMORGAN CHASE BANK	SADDORIS-LINEN RENTAL	124.24
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	41.95
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	94.43
TOTAL FOOD & BEV			**260.62**
GOLF ADMIN	PRO-VAC LTD LLC	LONG DISTANCE PHONE BILL	35.38
	AEP/PSO	ELECTRIC USE	746.50
	JPMORGAN CHASE BANK	COURSETRENDS-WEB HOSTING	300.00
	JPMORGAN CHASE BANK	AMAZON-BGR MAINT MOUSE/KB	118.99
	JPMORGAN CHASE BANK	AMAZON-BGR MAINT BAT BKUP	122.94
	AT&T	LONG DISTANCE PHONE BILL	0.81
	AT&T	CONSOLIDATED PHONE BILL	85.75
	JPMORGAN CHASE BANK	DELL-BGR MAINT PC	827.59
	JPMORGAN CHASE BANK	AMAZON-BGR PC MONITOR	158.95
	TREASURER PETTY CASH	LOCKED BANK BAGS	60.00
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	59.07

Claims List

4/5/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
GOLF ADMIN...	JPMORGAN CHASE BANK	TERMINEX-PEST CONTROL	71.00
	GPS TECHNOLOGIES, INC	APR GPS	840.00
	XEROX CORPORATION	COPIER SERVICE	56.24
	JPMORGAN CHASE BANK	COX-INTERNET	75.43
	JPMORGAN CHASE BANK	BROOKS-MAINTENANCE	125.00
	JPMORGAN CHASE BANK	WASTE MGMT-REFUSE SERVICE	278.77
TOTAL GOLF ADMIN			3,962.42
FUND GRAND TOTAL			57,631.23
OPGA GRAND TOTAL			**$57,631.23**

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 03/19/16

Department	Payroll Expenses	Total Expenses
Golf Shop Operations	3,205.17	4,770.51
Cart Operations	1,545.70	1,735.51
Golf Course Operations	9,120.48	13,878.22
Food & Beverage	2,413.91	3,855.84
General & Administration	3,282.51	4,974.89
FUND TOTAL	19,567.77	29,214.97